



TOWN OF TROPHY CLUB

TOWN COUNCIL MEETING

1 Trophy Wood Drive
Trophy Club, Texas 76262

AGENDA

August 11, 2025

6:00 PM

Council Chambers

CALL WORK SESSION TO ORDER AND ANNOUNCE A QUORUM

WORK SESSION ITEM

1. Presentation and discussion of the FY 2026 Proposed Budget. (April Duvall, Director of Finance)

ADJOURN WORK SESSION

CALL REGULAR MEETING TO ORDER (immediately following Work Session or 7:00 p.m., whichever is later)

INVOCATION led by Pastor Joel Quilé, Bara Church

PLEDGES led by Council Member

Pledge of Allegiance to the American Flag

Pledge of Allegiance to the Texas Flag

PUBLIC COMMENT(S)

This is an opportunity for citizens to address the Council on any matter pursuant to Texas Government Code 551.007. The Council is not permitted to discuss or take action on any presentations made concerning matters that are not listed on the agenda. Presentations are limited to matters over which the Council has authority. Speakers have up to three (3) minutes or the time limit determined by the Presiding Officer. Each speaker is requested to complete the Speaker's Form prior to speaking or may email mayorandcouncil@trophyclub.org

COMMUNITY SPOTLIGHT

2. Presentation by Community Waste Disposal - Recycling for Texas Hill Country Relief.
3. Working for You... Trophy Club
 - a) Update from Town Council Members
 - b) Update from Town Manager (Brandon Wright, Town Manager)
 - c) Quick Civic Tip (Dean Roggia, Town Attorney)

CONSENT AGENDA

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any council member by making such request prior to a motion and vote.

4. Consider approval of the Town Council Retreat Minutes from July 25, 2025, and the Regular Meeting Minutes from July 28, 2025. (Tammy Dixon, Town Secretary)
5. Consider authorizing the Town Manager to negotiate and execute employee health and welfare benefits agreements with Blue Cross Blue Shield including medical, dental, vision, life insurance, and disability insurance. (Denise Deprato, Director of Human Resources)
6. Consider setting a public hearing for the FY 2025-26 Proposed Budget on August 25, 2025 at 7:00 pm. (April Duvall, Director of Finance)
7. Consider a resolution of the Town of Trophy Club, Texas accepting the 2025 appraisal rolls from Denton and Tarrant Counties. (April Duvall, Director of Finance)

INDIVIDUAL ITEMS

8. **First Reading:** Consider a resolution approving the Thrive Business Grant application and authorizing the Town Manager to negotiate and execute a performance agreement with the grantee as recommended by the Trophy Club Economic Development Corporation. (Tamara Smith, Assistant to the Town Manager)
9. **Second Reading:** Consider a resolution approving the Thrive Business Grant application and authorizing the Town Manager to negotiate and execute a performance agreement with the grantee as recommended by the Trophy Club Economic Development Corporation. (Tamara Smith, Assistant to the Town Manager)
10. Consideration of a resolution granting a voluntary petition requesting annexation into the corporate limits of the Town of Trophy Club by Kyle Wood Revocable Trust, owner of approximately 3.182 acres of land, legally described as Tract 1, Thomas J. Allen Survey, Abstract No. 7 and the JS Kenley Survey, Abstract No. 1641, Denton County, Texas, generally located north of Milson's Point Drive and west of Trophy Park Drive; setting a public hearing for the annexation and authorizing the Town Secretary to cause notice of the hearing; and approving an amendment to the development agreement to add "The Kyle Wood Revocable Trust" as a party to the development agreement. (Matt Cox, Director of Community Development)
11. Consider an ordinance amending Chapter 1, Article 1.05 Code of Ethics and Conduct of the Town's Code of Ordinances as recommended by the Ethics Review Commission. (Brandon Wright, Town Manager)
12. Consider accepting the submission of the notice of a no-new-revenue tax rate of \$0.393354 per \$100 taxable valuation and a voter-approval tax rate of \$0.412864 per \$100 taxable valuation for the fiscal year beginning October 1, 2025 and ending September 30, 2026, setting a public hearing on Monday, September 8, 2025 at 7:00 pm for an ad valorem tax rate not-to-exceed \$0.415469 per \$100 taxable valuation for the fiscal year beginning October 1, 2025 and ending September 30, 2026. (April Duvall, Director of Finance)
13. Consider a resolution of the Town Council of the Town of Trophy Club restricting Council Member, Place 1, Stacey Bauer's access to any public funds, including, but not limited to, annual allocations for travel, training, memberships, and clothing as provided for in Section 7.2 of the Town Council Rules of Procedure. (Dennis Sheridan, Council Member)

EXECUTIVE SESSION

Pursuant to the following designated sections of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Town Council will recess into executive session to discuss the following:

14. Section 551.074 Personnel Matters to deliberate the employment, evaluation, and/or duties of a public officer or employee:
a) Town Secretary
b) Town Manager

RECONVENE INTO REGULAR SESSION

15. Consider an amendment to the employment agreement between the Town of Trophy Club and Town Manager Brandon Wright. (Dean Roggia, Town Attorney)
16. Consider a severance agreement between the Town of Trophy Club and Town Manager Brandon Wright. (Dean Roggia, Town Attorney)

ADJOURN

The Town Council may convene into executive session to discuss posted items as allowed by Texas Government Code Sections 551.071 through 551.076 and Section 551.087.

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Trophy Club, Texas, in a place convenient and readily accessible to the general public at all times on the following date and time: August 5, 2025 at 11:00 a.m., and said Notice of Meeting was also posted concurrently on the Town's website in accordance with Texas Government Code Ch. 551 at least 72 hours prior to the scheduled time of said meeting.

/s/ Tammy Dixon

Tammy Dixon, Town Secretary

In accordance with section 551.127 of the Texas Government Code (Open Meeting Act) this meeting will be an in-person meeting with either a member of Town Council, staff, or consultant, participating by video conference. The public meeting location will be Trophy Club Town Hall, 1 Trophy Wood Drive, Texas. The Mayor, as presiding officer of Town Council, and a quorum of the Town Council will be physically present at this location. The location where the Mayor is physically present shall be open to the public during the open portions of the meeting.

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 6822372900, 48 hours in advance, and reasonable accommodations will be made to assist you.



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 11, 2025

FROM: Brandon Wright, Town Manager

AGENDA ITEM: Presentation and discussion of the FY 2026 Proposed Budget. (April Duvall, Director of Finance)

BACKGROUND/SUMMARY: The FY 2026 Proposed Budget for the Town of Trophy Club reflects the Town's commitment to fiscal responsibility, community priorities, and strategic planning for the future. The budget is designed to support the continued growth and prosperity of Trophy Club while aligning with the goals and priorities set by the Town Council. Below are some of the key accomplishments and highlights for the FY 2026 Proposed Budget:

- **Trophy Club Pay Plan Policy:** The FY 2026 Proposed Budget continues the pay plan policy as approved by the Town Council in FY 2024. This plan ensures competitive compensation for Town employees, helping to attract and retain top talent to provide exceptional services to the community.
- **Alignment with Council Goals:** This budget aligns with the Town Council's goals and priorities in the FY 2026 Business Plan. It reflects focus and dedication to addressing the priorities set by the Town Council, ensuring that staff meet community expectations.
- **Enhanced Community Events:** The Taste of Trophy Club event is being transitioned to the Harvest Festival, and the Town is continuing an expanded Christmas in the Park event, now called Winter Wonderlights.
- **New Programs:** The FY 2026 Budget includes new community programs including the Tourism Incentive Program to support Trophy Club hotels and the Art Program to provide funding for investment into the arts by the Arts Council.
- **Modernized Crosswalk Flashers and Outdoor Warning Sirens:** Funding is allocated in the FY 2026 Capital Improvement Program (CIP) for the modernization of crosswalk flashers and outdoor warning sirens. The crosswalk upgrades aim to enhance pedestrian safety by improving visibility and driver awareness at key crossings. The siren enhancements will strengthen the Town's emergency notification capabilities, ensuring timely alerts to residents during critical events.
- **Capital Improvement Plan (CIP):** The six-year CIP includes \$23.8 million in replacement and maintenance dollars to address critical infrastructure projects, ensuring that Trophy Club remains well-maintained and prepared for future growth.
- **Significant Investment in Street & Sidewalk Improvements:** The six-year CIP dedicates \$15.5 million for street maintenance and replacement and \$894,000 for sidewalk improvements, totaling \$16.4 million. This substantial investment will improve roadway and pedestrian infrastructure, reduce long-term maintenance costs, and enhance the overall safety, accessibility, and quality of life throughout Trophy Club.

- **Thrive Business Grant for Revitalization continued:** The FY 2026 Proposed Budget includes funding to continue the Thrive Business Grant program aimed at revitalizing local businesses. This grant, which provides up to \$20,000 in business support, provides essential funding to help businesses grow, innovate, and contribute to the economic vitality of Trophy Club.
- **Roll out of the Small Area Plan:** The FY 2026 Proposed Budget includes funding to ensure proactive partnerships to bring desired development to the Trophy Wood and SH 114 frontage road area.

The FY 2026 Proposed Budget embodies the Town's commitment to a conservative fiscal philosophy for managing municipal operations. The proposed tax rate of \$0.412864 is equal to the voter-approval rate, which is a reduction of \$0.002605 in the overall tax rate. This rate maintains the quality of services residents depend on while fostering a stable economic environment. This approach underscores the Town's dedication to responsible stewardship of public funds, balancing the need for essential services with the goal of minimizing the financial burden on taxpayers.

BOARD REVIEW/CITIZEN FEEDBACK: Consistent with the Town Charter, the council subcommittee for the purpose of providing fiduciary oversight of the budget participated in committee meetings on July 22, July 24, and July 28. During those meetings, revenues and expenditures were reviewed in detail along with the six-year capital improvement plan. Staff received their input and provided responses to questions throughout the process. The subcommittee is prepared to offer their feedback to the full Town Council during the work session.

FISCAL IMPACT: This budget will raise more revenue from property taxes than last year's budget by an amount of \$562,699, which is a 5.26 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$50,404.

FY 2026 General Fund revenues are anticipated to be \$17,510,787 with anticipated expenditures of \$17,705,665. Expenditures across all funds is expected to be approximately \$31.3 million.

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Presentation
2. FY26 Proposed Budget & CIP

ACTIONS/OPTIONS:

This work session agenda item is being presented for discussion and feedback purposes. No

action will be taken by the Town Council during the work session. Based on input received, the FY 2026 Proposed Budget and tax rate will be presented and voted on during a future meeting.



FY25-26 Proposed Budget

August 11, 2025

Senate Bill 2 - Explained



Senate Bill 2, also known as the Texas Property Tax Reform and Transparency Act of 2019, was passed by the Texas Legislature in 2019. At its most fundamental level, S.B. 2 reforms the system of property taxation in three primary ways: (1) lowering the tax rate a taxing unit can adopt without voter approval and requiring a mandatory election to go above the lowered rate; (2) making numerous changes to the procedure by which a city adopts a tax rate; and (3) making several changes to the property tax appraisal process.

Revenue Cap: Under Senate Bill 2, also known as the Texas Property Tax Reform and Transparency Act of 2019, the M&O tax revenue growth is capped at 3.5% for most local governments without requiring voter approval. This cap is intended to limit the rate at which property taxes (dollar amount) can increase annually.

SB2 Calculation Example

Pre-Senate Bill 2

M&O Tax Rate x 1.08 (8%) + I&S tax rate = Total
Tax Rate allowable without going to voters

Based on FY25 adopted tax rates:

$0.309764 \times 1.08 + 0.103100 = 0.437645$ Total Tax
Rate allowable before vote

Post-Senate Bill 2

M&O Tax Rate x 1.035 (3.5%) + I&S tax rate =
Total Tax Rate allowable without going to voters

Based on FY25 adopted tax rates:

$0.309764 \times 1.035 + 0.103100 = 0.423706$ Total
Tax Rate allowable before vote

Reduction of about \$ 1.4 cents to the tax rate

Homestead Exemption

Adopted May 2019

The greater of 1% or \$5,000 per household

Currently 3,552 residence utilize this exemption – Average homestead exemption \$19,011 of a reduction in their total home value.

Average of about \$67,527,072 in reduced property tax value associated with homestead exemptions.

Property Tax Rates - Explained



Property taxes in Texas are divided into two main components:

- Maintenance and Operations (M&O) and
- Interest and Sinking (I&S)

Each serves distinct purposes in the budgeting and financial management of local governments.

Maintenance and Operations Rate (M&O)



Maintenance and Operations (M&O) Rate

Purpose: The M&O rate funds the day-to-day operations of local government entities, including municipalities, counties, and school districts.

Uses:

- **Salaries and Wages:** Paying employees, including administrative staff, police, firefighters, etc.
- **Utilities:** Covering the costs of water, electricity, heating, and other essential services for government buildings and facilities.
- **Supplies and Materials:** Procuring office supplies, maintenance materials, and other necessary items for daily operations.
- **General Maintenance:** Routine upkeep of public buildings, parks, roads, and other infrastructure.
- **Services:** Funding contracted services such as waste management, legal counsel, and other professional services.

Interest & Sinking Rate (I&S)



Interest and Sinking (I&S) Rate

Purpose: The I&S rate, also known as the debt service rate, is used to repay debt incurred from issuing bonds and other long-term financial obligations.

Uses:

- **Debt Repayment:** Servicing the principal and interest payments on bonds issued for large capital projects.
- **Capital Improvements:** Funding significant infrastructure projects such as building schools, roads, bridges, and public facilities.
- **Equipment Purchases:** Acquiring major equipment and vehicles that require substantial upfront investment.

Flexibility: The I&S rate provides flexibility for financing substantial investments over time, rather than requiring immediate full funding through the M&O budget.

Property Tax Rate Differences



Key Differences and Interrelationship

Budget Scope: The M&O rate covers everyday operational costs, while the I&S rate is focused on long-term capital expenses and debt repayment.

Funding Mechanism: M&O funds come directly from property tax revenues, whereas I&S funds are raised through debt issuance and repaid over time.

Growth Limitation: M&O revenue growth is capped by law (3.5% without voter approval), whereas the I&S rate is more flexible, allowing local governments to finance large projects by issuing bonds.

Voter Involvement: Voter approval is more commonly required, although not always for I&S-related expenditures (e.g., bond issuance) than for M&O expenses.

I&S Tax Rate Goal



Establishing a consistent I&S tax rate goal is an important component of effectively managing debt and maximizing infrastructure investment in the community. The FY 2026 Proposed Budget establishes a long-term, stable Interest and Sinking (I&S) rate of approximately \$0.105.

- Stability essential for managing long-term debt payments and borrowing schedules.
- Capital projects requires long-term planning.
- As M&O rate is limited by the 3.5% growth cap, eligible equipment and infrastructure costs can be shifted to a more flexible source.
- Town has a responsibility to maintain, build, and replace infrastructure and equipment to maintain a high quality of life.
- Manages debt obligations responsibly without imposing additional burdens on taxpayers.

FY2025-26 Proposed Tax Rate per \$100 of taxable value

Maintenance & Operations - \$0.309764

I & S (Debt Portion) - \$0.103100

Total Proposed Tax Rate - \$0.412864

No New Revenue Tax Rate - \$0.393354

Voter Approval Tax Rate - \$0.412864

FY2025-26 Proposed Tax Rate per \$100 of taxable value

FY2024-25 Tax Rate

Maintenance & Operations (M&O) = \$ 0.316042

Interest & Sinking (I&S) = \$ 0.099427

Tax Rate (Combined) = \$0.415469 per 100 valuation

FY2025-26 Proposed Tax Rate

Maintenance & Operations (M&O) = \$ 0.309764

Difference = \$0.006278 reduction

Interest & Sinking (I&S) = \$ 0.103100

Difference = \$0.003673 increase

Tax Rate (Combined) = \$0.412864 per 100 valuation

Change in total tax rate = \$ 0.002605 reduction

FY2025-26 Proposed Tax Rate per \$100 of taxable value



Total Estimated Tax Levy

FY 2024-25 - \$ 8,182,710

FY 2025-26 - \$ 8,455,031

**Increase of approximately
\$ 272,321**

Proposed Debt Schedule

Town of Trophy Club, Texas CO Analysis, Series 2025-2040 Tax Rate Impact Analysis July 22, 2025

Tax Rate	2022	2023	2024
M&O	0.33500	0.31567	0.31567
I&S	0.09980	0.09980	0.09980
Total	0.43480	0.41547	0.41547

Taxable Value Growth Rate (2023-2060)

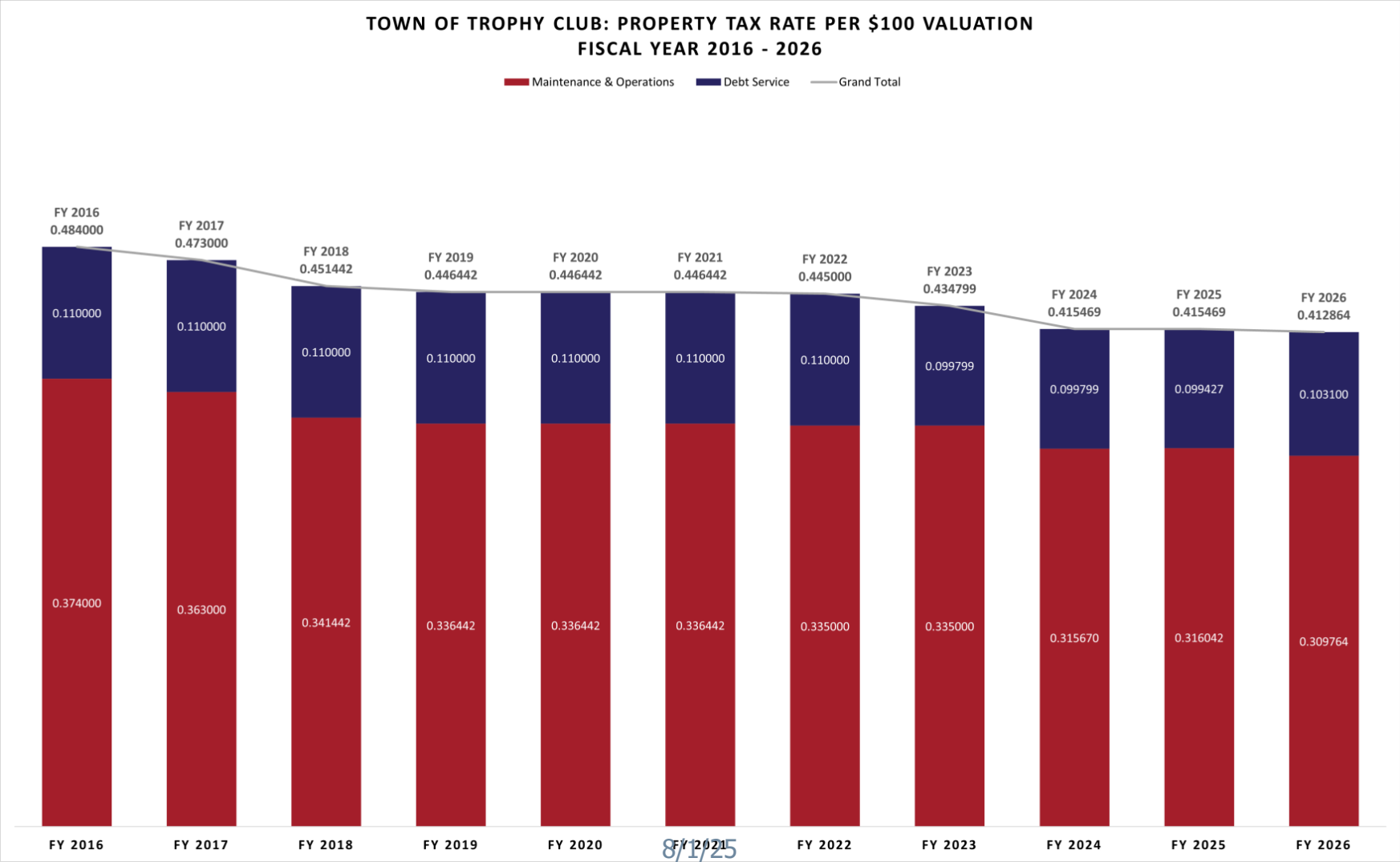
2024-2040	3.00%
2041-2060	0.00%
Tax Collections	100%

Historical Valuations (Excludes Freeze Values)			
Tax Year	Fiscal Year Ending 9/30	Taxable Values	Growth Rate
2016	2017	\$1,510,770,212	
2017	2018	\$1,581,853,299	4.71%
2018	2019	\$1,675,071,326	5.89%
2019	2020	\$1,791,244,598	6.94%
2020	2021	\$1,872,259,983	4.52%
2021	2022	\$1,979,625,936	5.73%
2022	2023	\$2,179,896,855	10.12%
2023	2024	\$2,451,642,965	12.47%
2024	2025	\$2,616,368,183	6.72%

2020-2023 I&S Fund Balance										\$196,031			
1	2	3	4(1)	5(1)	6(1)	7(1)	8(1)	9(1)	10(1)	11	12	13	14
Fiscal Year Ending 9/30	Projected Taxable Values	Current I&S Debt Service	\$8,150,000 COs S-2025	\$5,585,000 COs S-2027	\$7,000,000 COs S-2030	\$7,000,000 COs S-2032	\$7,000,000 COs S-2035	\$7,000,000 COs S-2038	\$7,000,000 COs S-2040	New Total Debt Service	Excess Debt Collection	Net Debt Service	Required I&S Tax Rate
2025	\$2,616,368,183	2,941,140								2,941,140	364,408	2,576,732	\$0.10
2026	\$2,694,859,228	2,076,511	\$ 1,094,708							3,171,220	392,300	2,778,920	\$0.10
2027	\$2,775,705,005	2,073,980	1,183,250							3,257,230	392,300	2,864,930	\$0.10
2028	\$2,858,976,156	2,075,766	698,125	\$ 560,896						3,334,787	392,300	2,942,487	\$0.10
2029	\$2,944,745,440	1,953,712	694,000	777,875						3,425,587	392,300	3,033,287	\$0.10
2030	\$3,033,087,803	1,951,026	694,000	873,500						3,518,526	392,300	3,126,226	\$0.10
2031	\$3,124,080,437	1,676,175	693,000	460,750	\$ 803,375					3,633,300	392,300	3,241,000	\$0.10
2032	\$3,217,802,851	1,684,100	695,875	462,375	887,375					3,729,725	392,300	3,337,425	\$0.10
2033	\$3,314,336,936	1,677,775	697,500	458,375	624,625	\$ 364,625				3,822,900	392,300	3,430,600	\$0.10
2034	\$3,413,767,044	1,550,775	693,000	458,750	622,500	471,125				3,796,150	392,300	3,403,850	\$0.10
2035	\$3,516,180,056	1,506,275	697,250	458,375	624,500	757,375				4,043,775	392,300	3,651,475	\$0.10
2036	\$3,621,665,457	1,506,600	695,125	457,250	620,625	511,875	\$ 350,000			4,141,475	392,300	3,749,175	\$0.10
2037	\$3,730,315,421	900,600	696,625	460,250	620,875	736,125	837,500			4,251,975	392,300	3,859,675	\$0.10
2038	\$3,842,224,884	655,650	696,625	457,375	625,000	738,750	1,202,500			4,375,900	392,300	3,983,600	\$0.10
2039	\$3,957,491,630	652,250	695,125	458,625	623,000	735,250	621,250	\$ 701,000		4,486,500	392,300	4,094,200	\$0.10
2040	\$4,076,216,379	653,200	697,000	458,875	624,875	735,625	623,250	770,750		4,563,575	392,300	4,171,275	\$0.10
2041	\$4,076,216,379	653,450		458,125	620,625	739,625	619,375	645,875	\$ 662,000	4,399,075	392,300	4,006,775	\$0.10
2042	\$4,076,216,379	435,200		461,250	625,125	737,250	619,625	648,125	665,500	4,192,075	392,300	3,799,775	\$0.09
2043	\$4,076,216,379	433,500	-	-	623,250	738,500	618,875	649,375	663,125	3,726,625	392,300	3,334,325	\$0.08
2044	\$4,076,216,379	-	-	-	625,000	738,250	622,000	649,625	664,875	3,299,750	392,300	2,907,450	\$0.07
2045	\$4,076,216,379	-	-	-	625,250	736,500	619,000	648,875	665,625	3,295,250	392,300	2,902,950	\$0.07
2046	\$4,076,216,379	-	-	-	-	738,125	619,875	647,125	660,500	2,665,625	392,300	2,273,325	\$0.06
2047	\$4,076,216,379	-	-	-	-	738,000	619,500	649,250	664,375	2,671,125	392,300	2,278,825	\$0.06
2048	\$4,076,216,379	-	-	-	-	-	622,750	645,250	662,125	1,930,125	392,300	1,537,825	\$0.04
2049	\$4,076,216,379	-	-	-	-	-	619,625	645,125	663,750	1,928,500	392,300	1,536,200	\$0.04
2050	\$4,076,216,379	-	-	-	-	-	620,125	648,625	664,125	1,932,875	392,300	1,540,575	\$0.04
2051	\$4,076,216,379	-	-	-	-	-	-	645,750	663,250	1,309,000	392,300	916,700	\$0.02
2052	\$4,076,216,379	-	-	-	-	-	-	646,500	661,125	1,307,625	392,300	915,325	\$0.02
2053	\$4,076,216,379	-	-	-	-	-	-	645,750	662,625	1,308,375	392,300	916,075	\$0.02
2054	\$4,076,216,379	-	-	-	-	-	-	-	662,625	662,625	392,300	270,325	\$0.01
2055	\$4,076,216,379	-	-	-	-	-	-	-	661,125	661,125	392,300	268,825	\$0.01
Total		\$ 27,057,685	\$ 11,321,208	\$ 7,722,646	\$ 9,796,000	\$ 10,217,000	\$ 9,935,250	\$ 9,887,000	\$ 9,946,750	\$ 95,783,539		\$ 62,051,406	

(1) Debt service calculated with a 5% interest rate

Tax Rate History



8/1/25

Certified Taxable Values

FY24-25

(Certified)

\$ 2,661,282,652

FY25-26

(Certified)

\$ 2,780,170,236

**4.5%
Increase**

Revenue Changes

FY 2025 budget vs FY 2026 budget

Category	Original Budget FY 24-25	Proposed Budget FY25-26	Amount of Increase/Decrease	% of Increase/Decrease
Property Tax	\$ 9,268,316	\$ 9,865,196	\$ 596,880	6.4%
Sales Tax	\$ 1,625,000	\$ 1,695,000	\$ 70,000	4.3%
Franchise	\$ 951,200	\$ 1,005,000	\$ 53,800	5.7%
Permits	\$ 193,000	\$ 208,000	\$ 15,000	7.8%
Intergov'tal	\$ 1,356,797	\$ 1,958,716	\$ 601,919	44.4%
Grant	\$ -	\$ -	\$ -	0.0%
Fees	\$ 355,608	\$ 425,574	\$ 69,966	19.7%
Charges	\$ 1,986,190	\$ 1,797,301	\$ (188,889)	-9.5%
Investment	\$ 400,000	\$ 400,000	\$ -	0.0%
Misc	\$ 180,500	\$ 156,000	\$ (24,500)	-13.6%
Transfer In	\$ 80,752	\$ 84,000	\$ 3,248	4.0%
Total	\$ 16,397,363	\$ 17,594,787	\$ 1,197,424	

Expense Changes

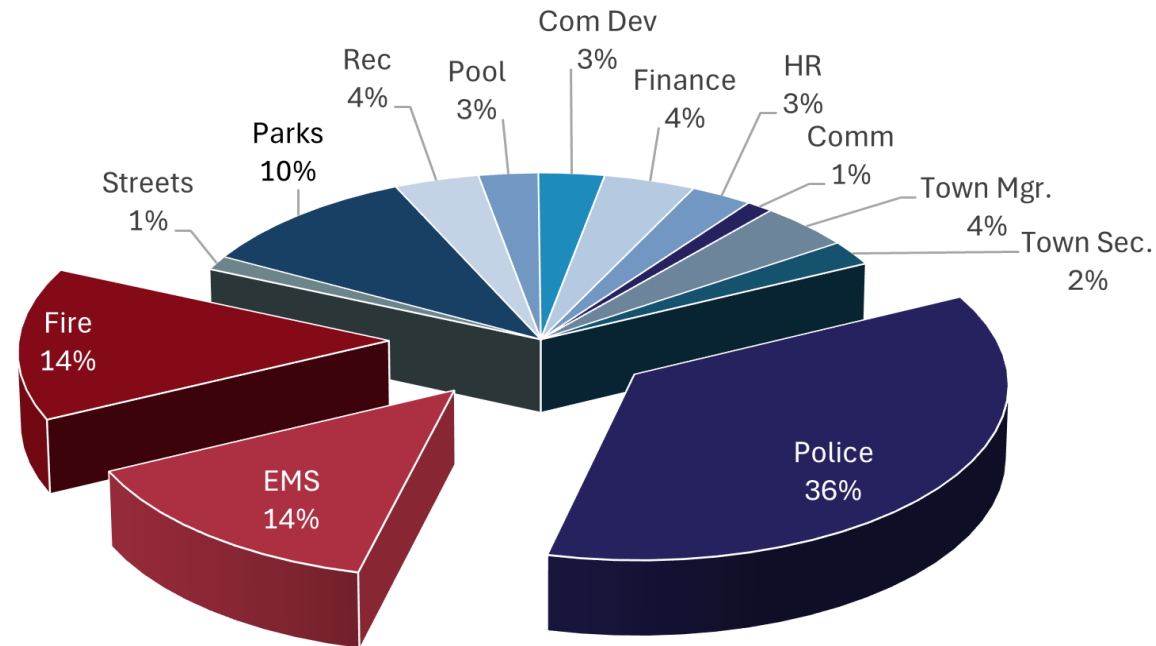
FY 2025 budget vs FY 2026 budget

Category	Original Budget FY 24-25	Proposed Budget FY25- 26	Amount of Increase/Decrease	% of increase/decrease
Personnel	\$ 10,849,075	\$ 11,616,814	\$ 767,739	7.1%
Supplies & Services	\$ 5,645,377	\$ 6,059,686	\$ 414,309	7.3%
Supplies & Services w/o CVD	\$ 4,645,377	\$ 4,609,686	\$ (35,691)	-0.8%
CVD	\$ 1,000,000	\$ 1,450,000	\$ 450,000	45.0%

Category	Amount of Increase/Decrease	% of increase/decrease
Personnel	\$ 767,739	7.1%
Supplies & Services w/o CDW	\$ (35,691)	-0.8%
CVD	\$ 450,000	45.0%
Total Increase/Decrease	\$ 1,182,048	

Personnel Percent of Overall Budget – By Department

TOWN OF TROPHY CLUB: PERSONNEL COST PERCENTAGES
BY DEPARTMENT FY25-26



Financial Reserves Policy

Adopted April 2024

General Fund (Primary fund for all Town expenditures)

- 30-50% unassigned reserves compared to operating expenses with the target being 45%

Governmental Funds (General Fund, CCPD, Capital Replacement, Street Maintenance Sales Tax, Court Technology, Court Security, Hotel Occupancy, Rec Programs, Parkland Dedication, IS Capital Equipment Replacement, TIRZ #1, Grants Fund)

- Current assets in excess of current liabilities
- Unrestricted cash and short-term investments of at least 100% of current liabilities

Business Type Funds/Proprietary Funds (Trophy Club Park & Storm Drainage Utility)

- Current assets of at least 75% of current liabilities
- Unrestricted cash and short-term investments of at least 50% of current liabilities

Anticipated Reserve Level

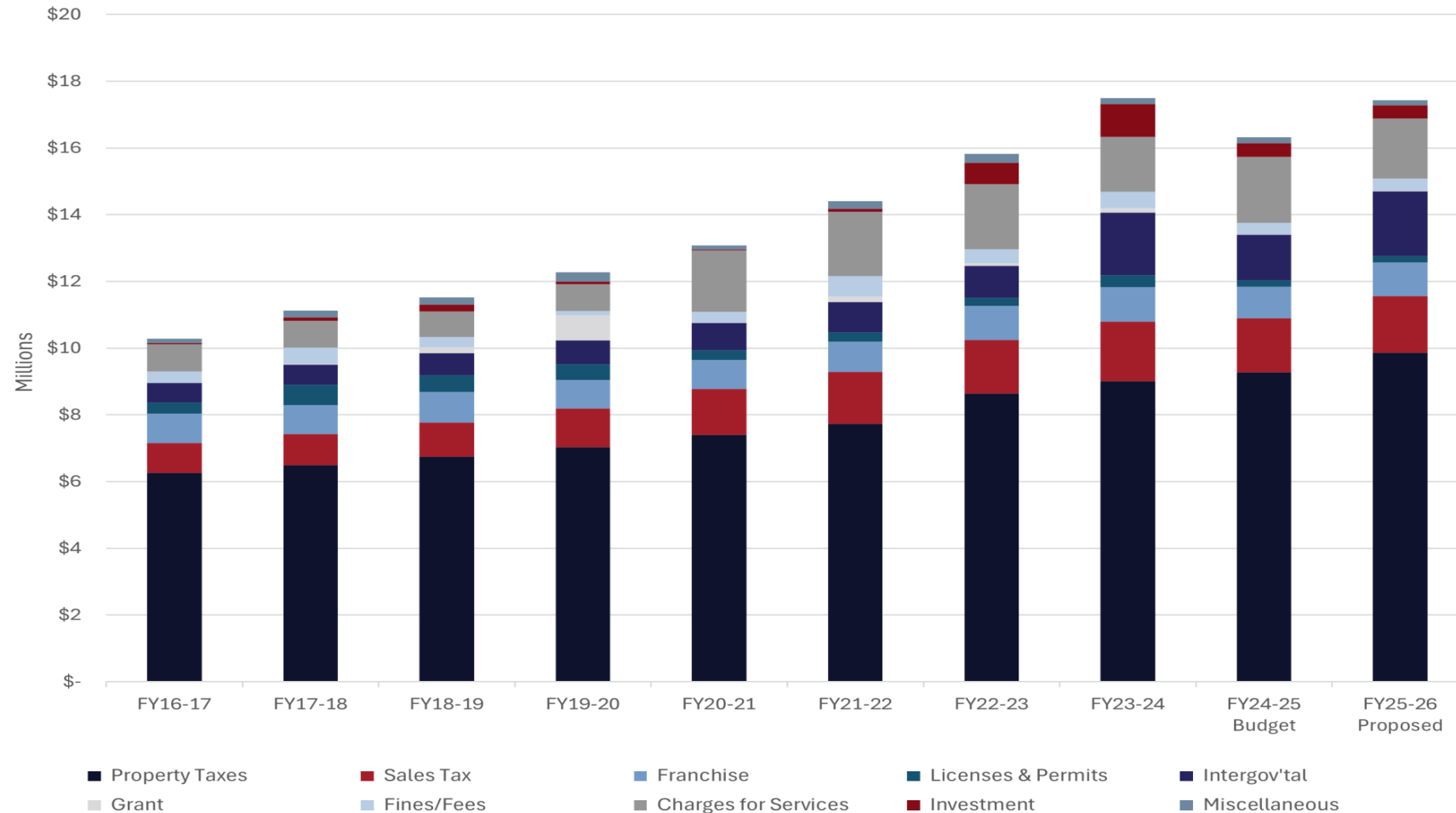
**Beginning General Fund Reserves
10/1/24: \$12.4 million**

**Anticipated Ending General Fund Reserves
9/30/25: \$10 million**

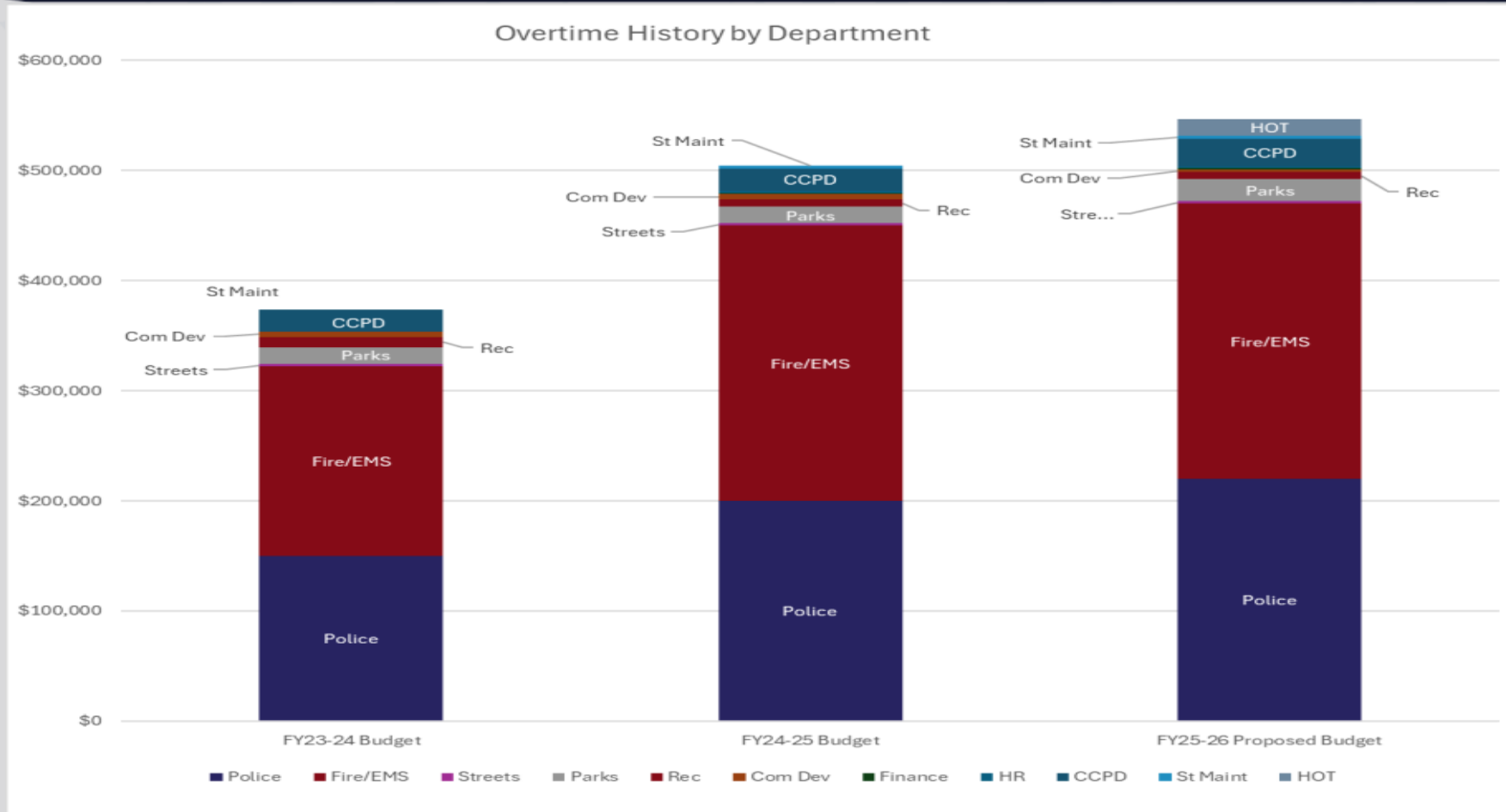
**Targeted Unassigned Fund Balance per Policy:
Approx. \$ 7 million**

Revenue History

TOWN OF TROPHY CLUB: REVENUE HISTORY BY STREAM
FY16-17 - FY25-26



Overtime History by Department

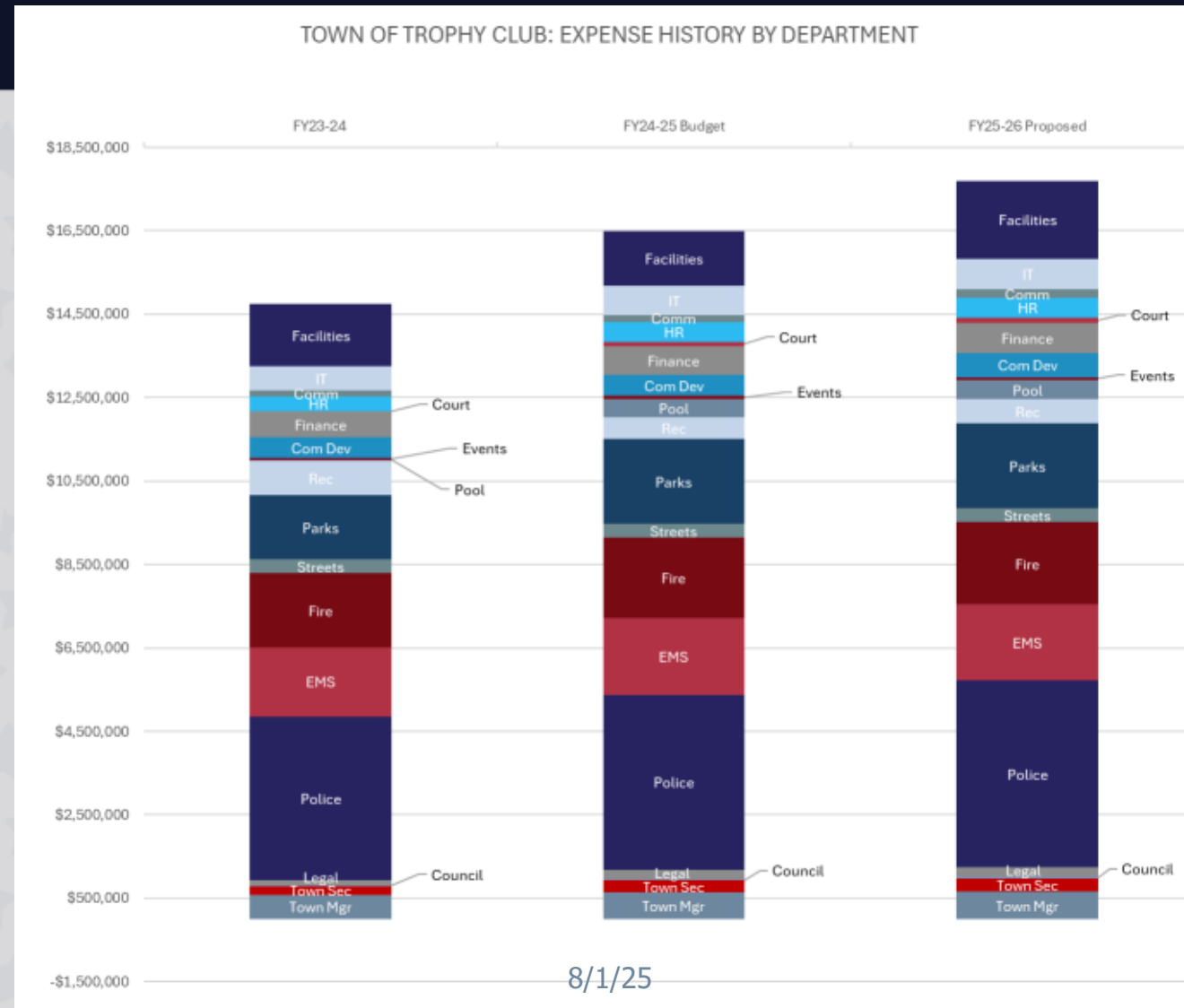


Overtime History by Department



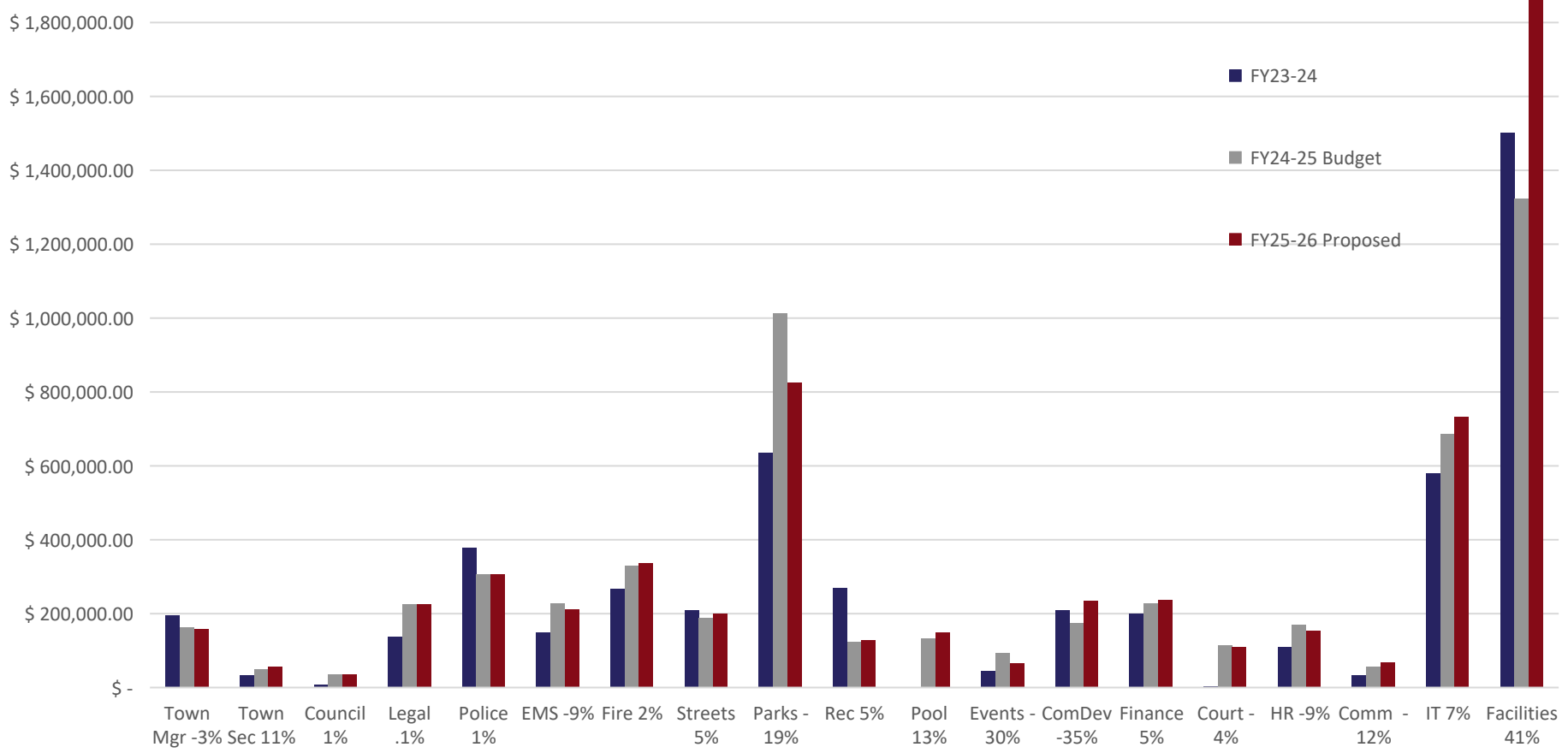
	FY23-24 Budget	FY24-25 Budget	FY25-26 Proposed Budget
Town Mgr	-	-	-
Town Sec	-	-	-
Police	150,040	200,000	220,000
Fire/EMS	172,175	250,016	250,000
Streets	2,000	2,000	2,000
Parks	15,000	15,000	20,000
Rec	9,750	6,500	6,500
Com Dev	5,000	5,000	2,500
Finance	-	1,000	1,000
HR	-	2,000	2,000
Facilities	-	-	-
CCPD	20,000	20,400	25,000
St Maint	-	2,500	2,500
HOT	-	-	15,000
Total	373,965	504,416	546,500

Expense History

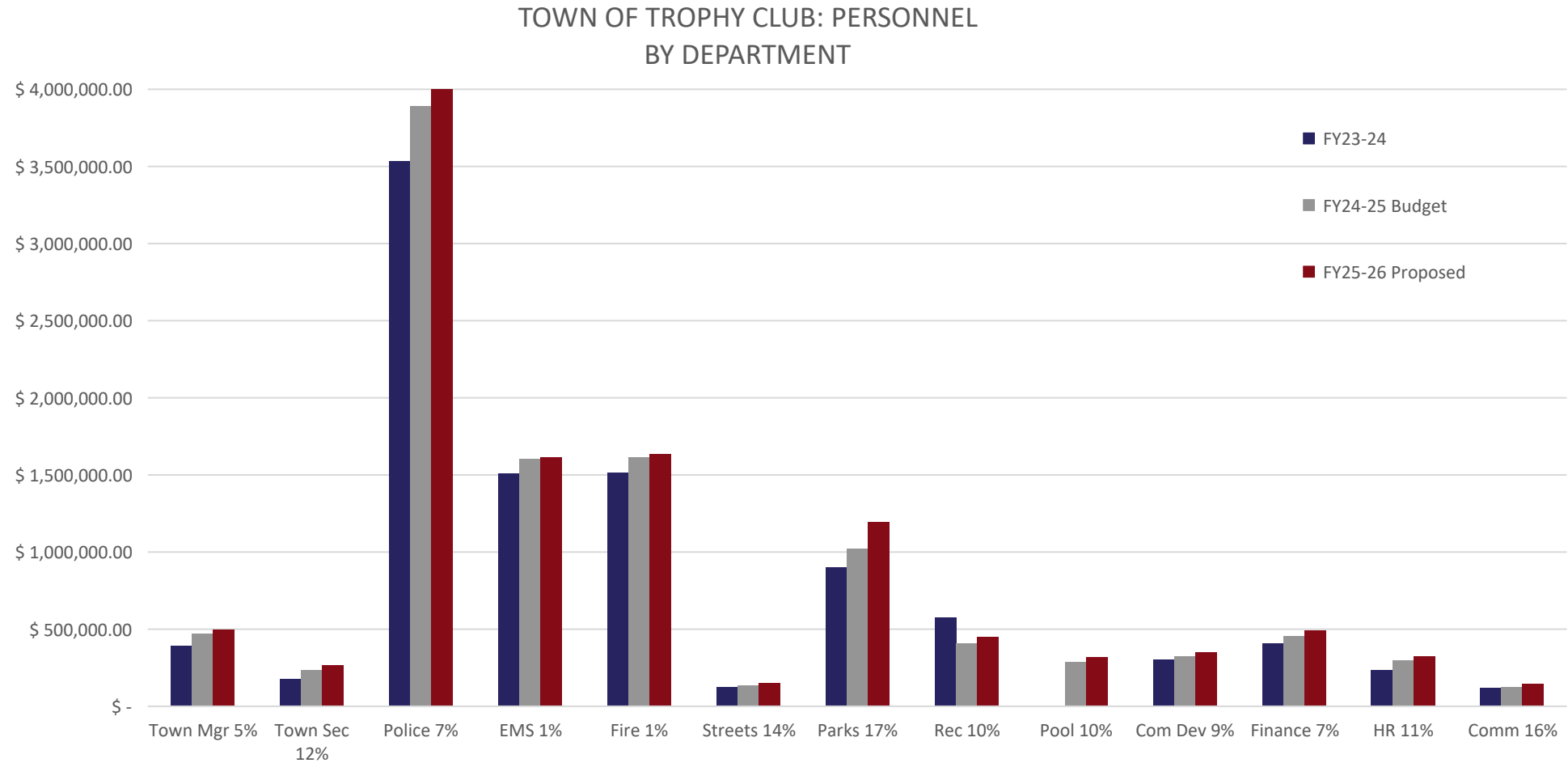


Supplies & Services History

TOWN OF TROPHY CLUB: SUPPLIES & SERVICES
BY DEPARTMENT

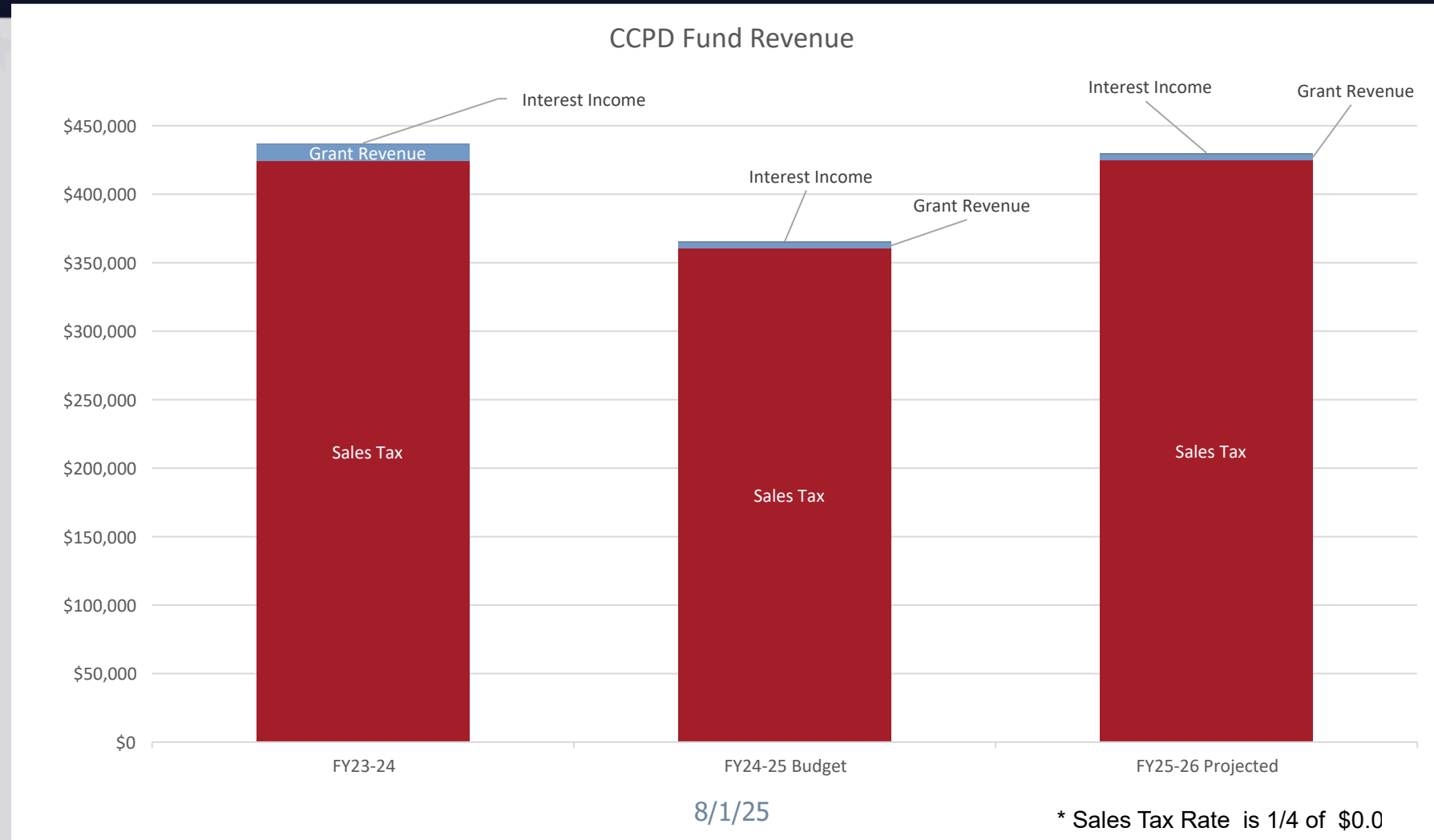


Personnel Costs by Department

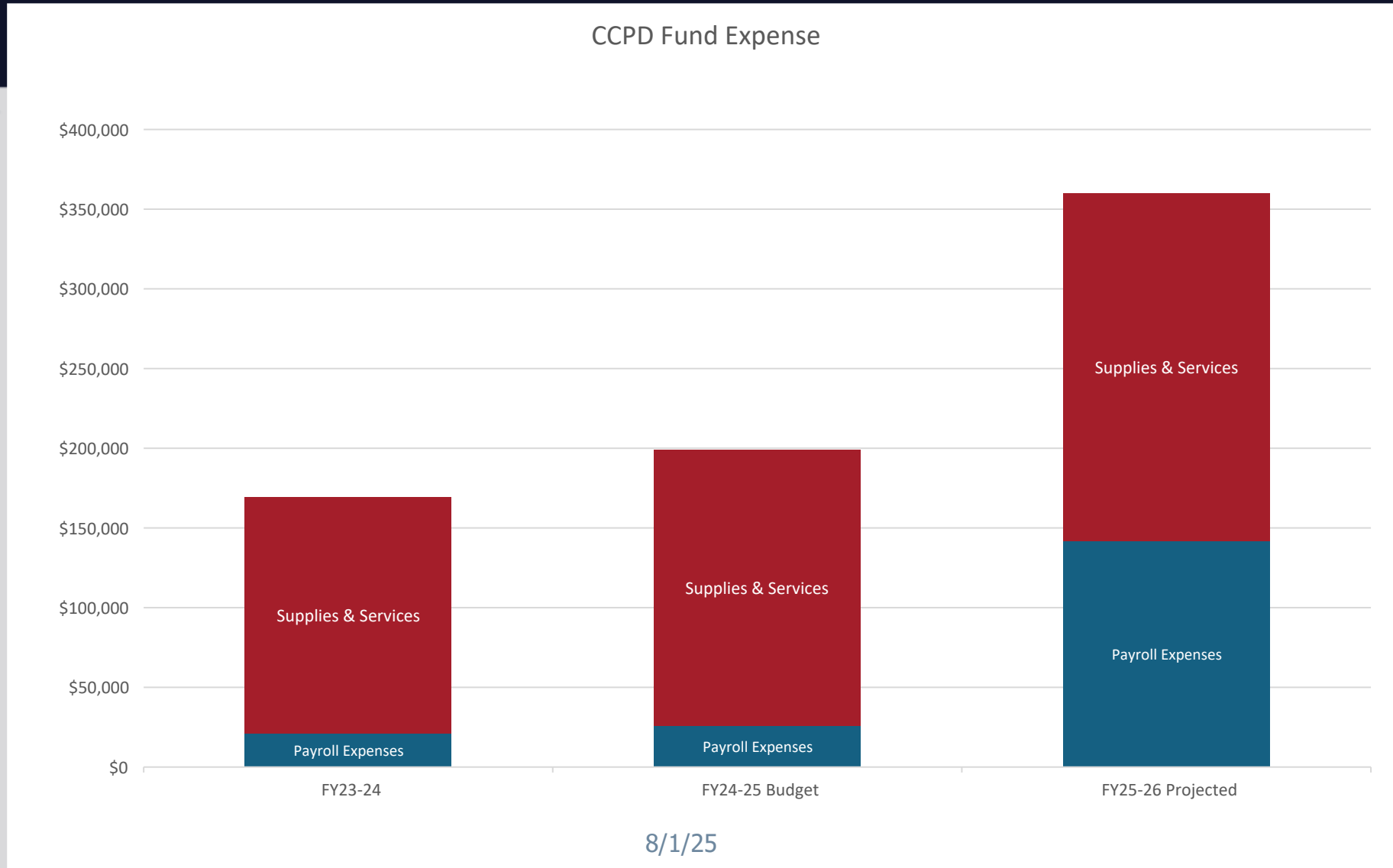


8/1/25

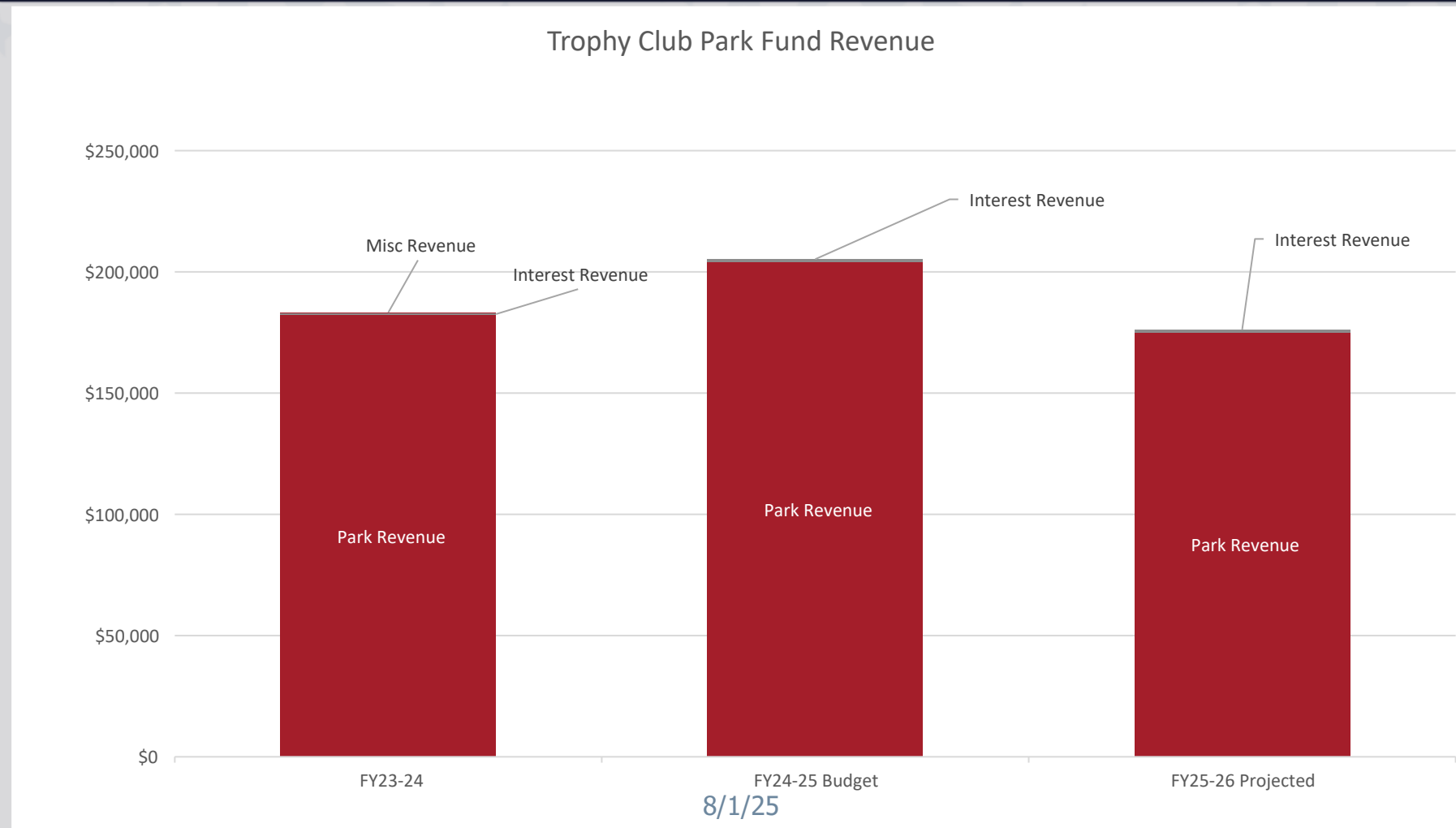
Revenue History - CCPD



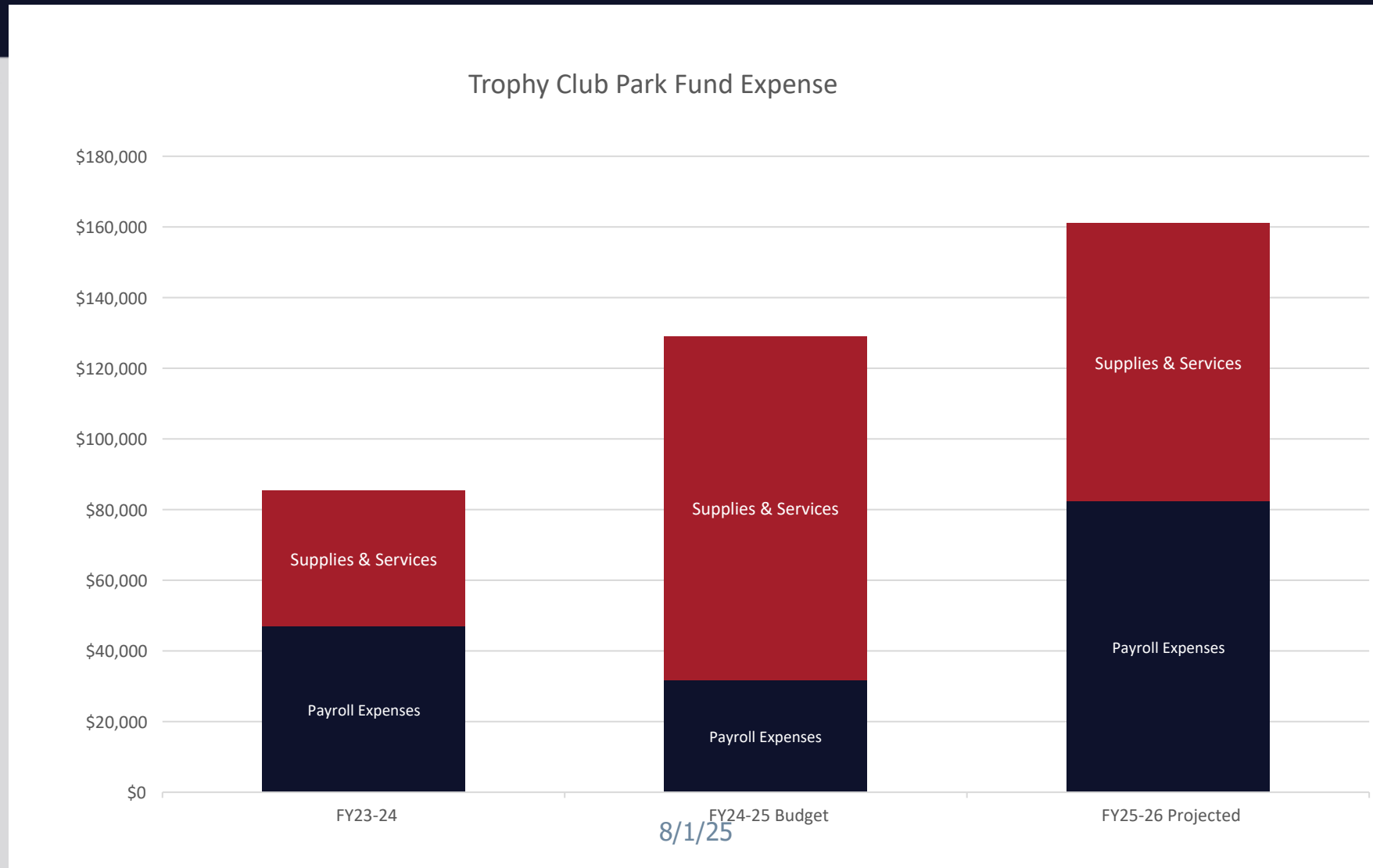
Expense History - CCPD



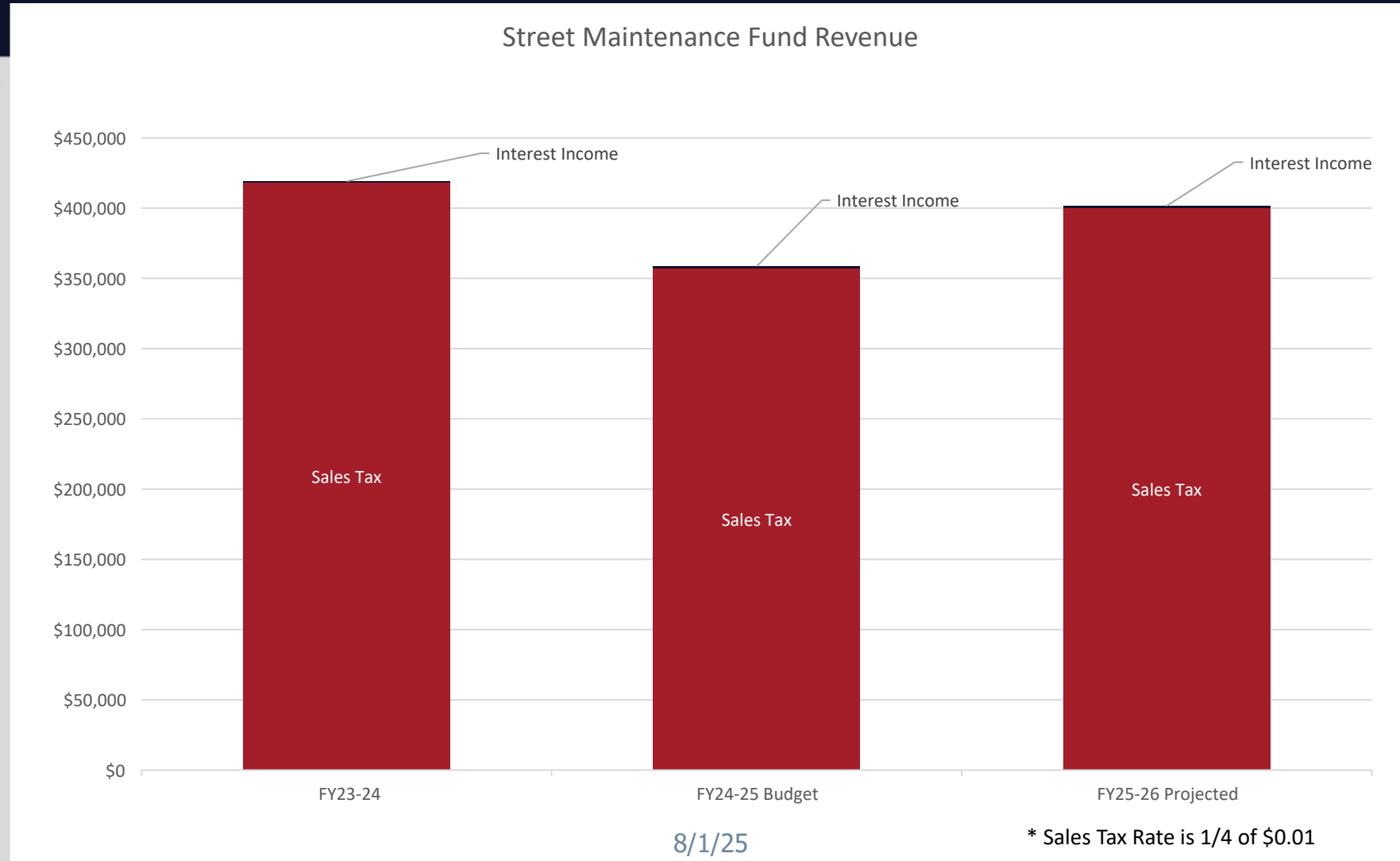
Revenue History – Trophy Club Park



Expense History – Trophy Club Park



Revenue History – Street Maintenance Fund

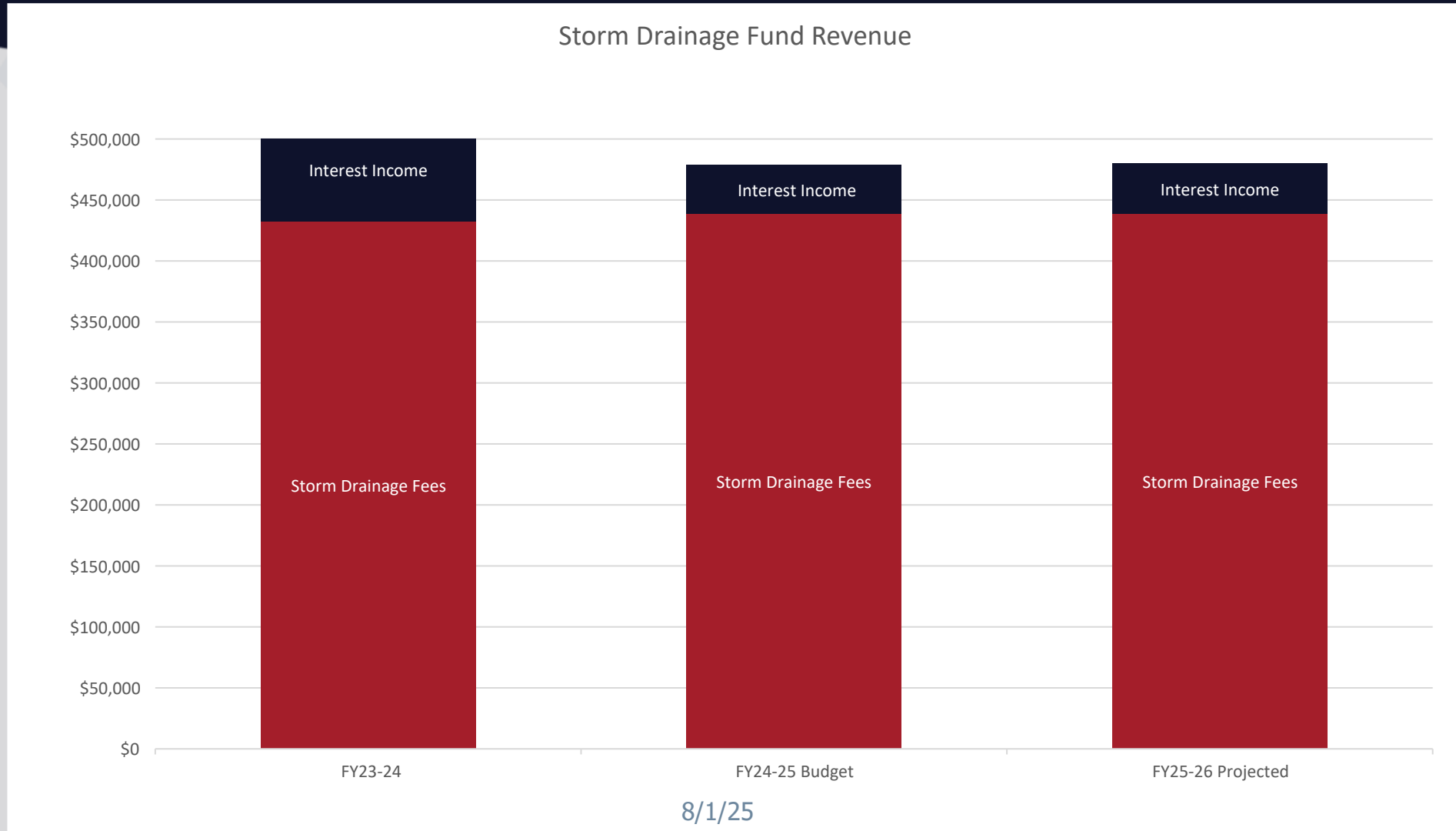


Expense History - Street Maintenance Fund

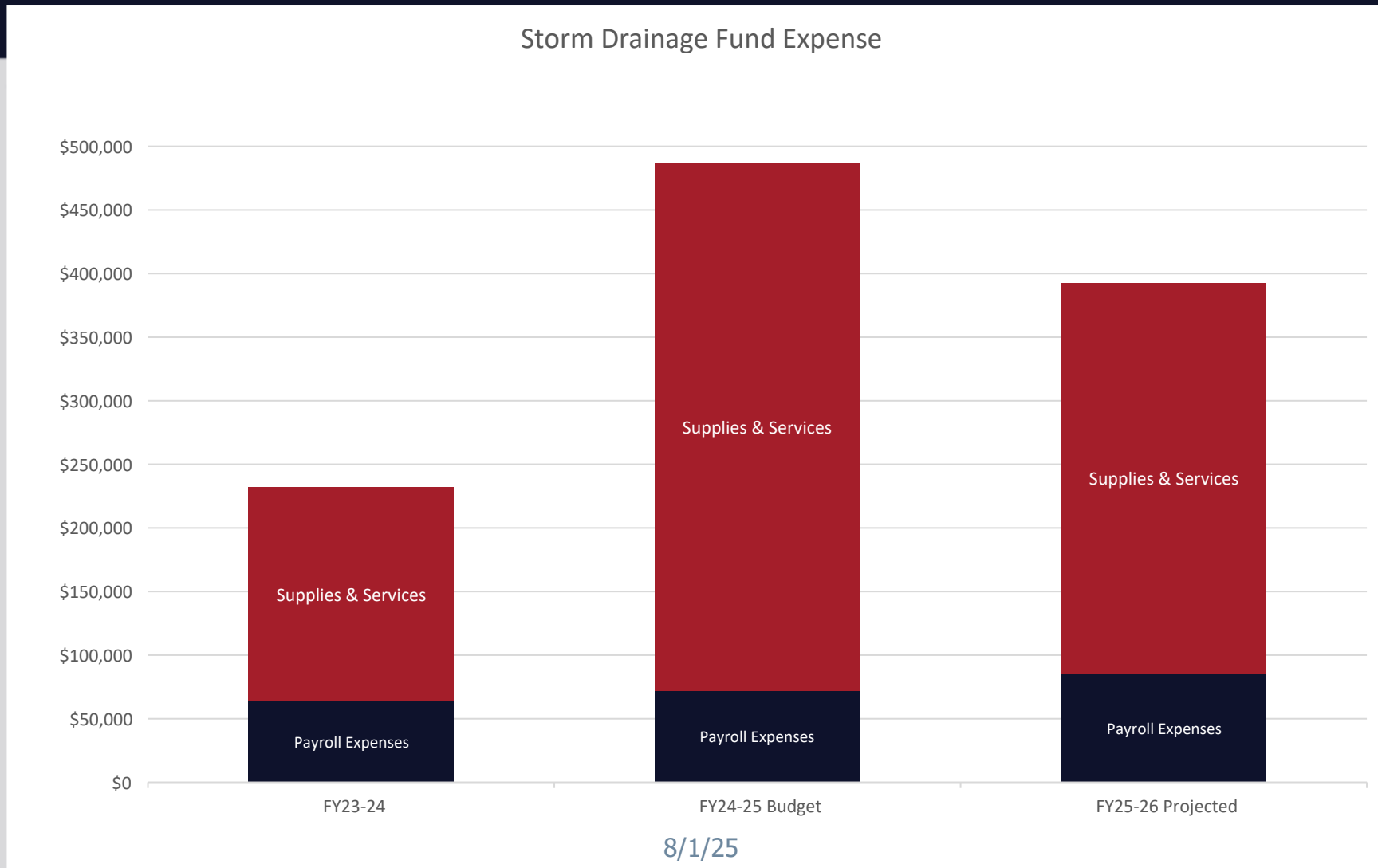


8/1/25

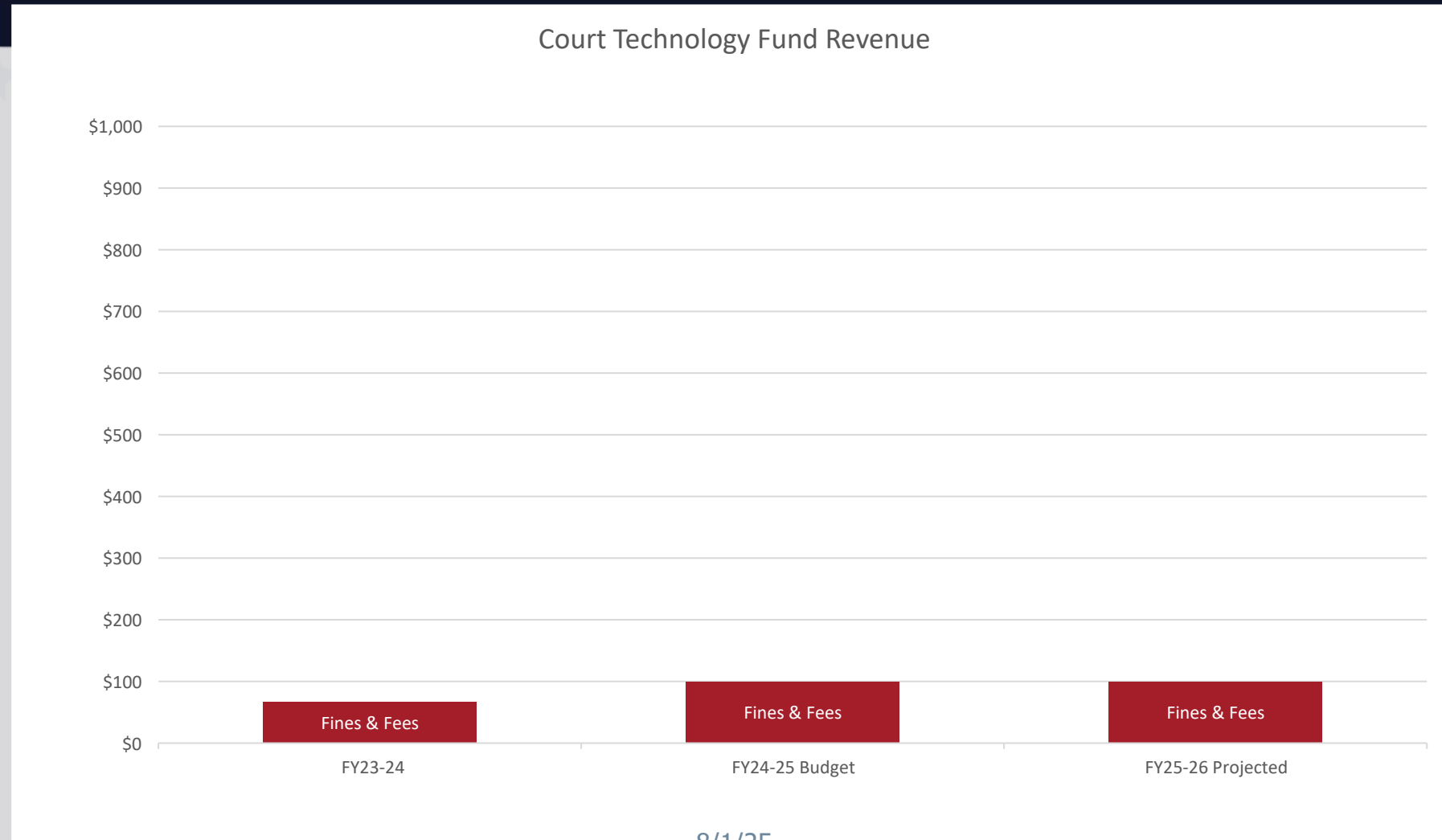
Revenue History – Storm Drainage Fund



Expense History - Storm Drainage Fund



Revenue History – Court Technology

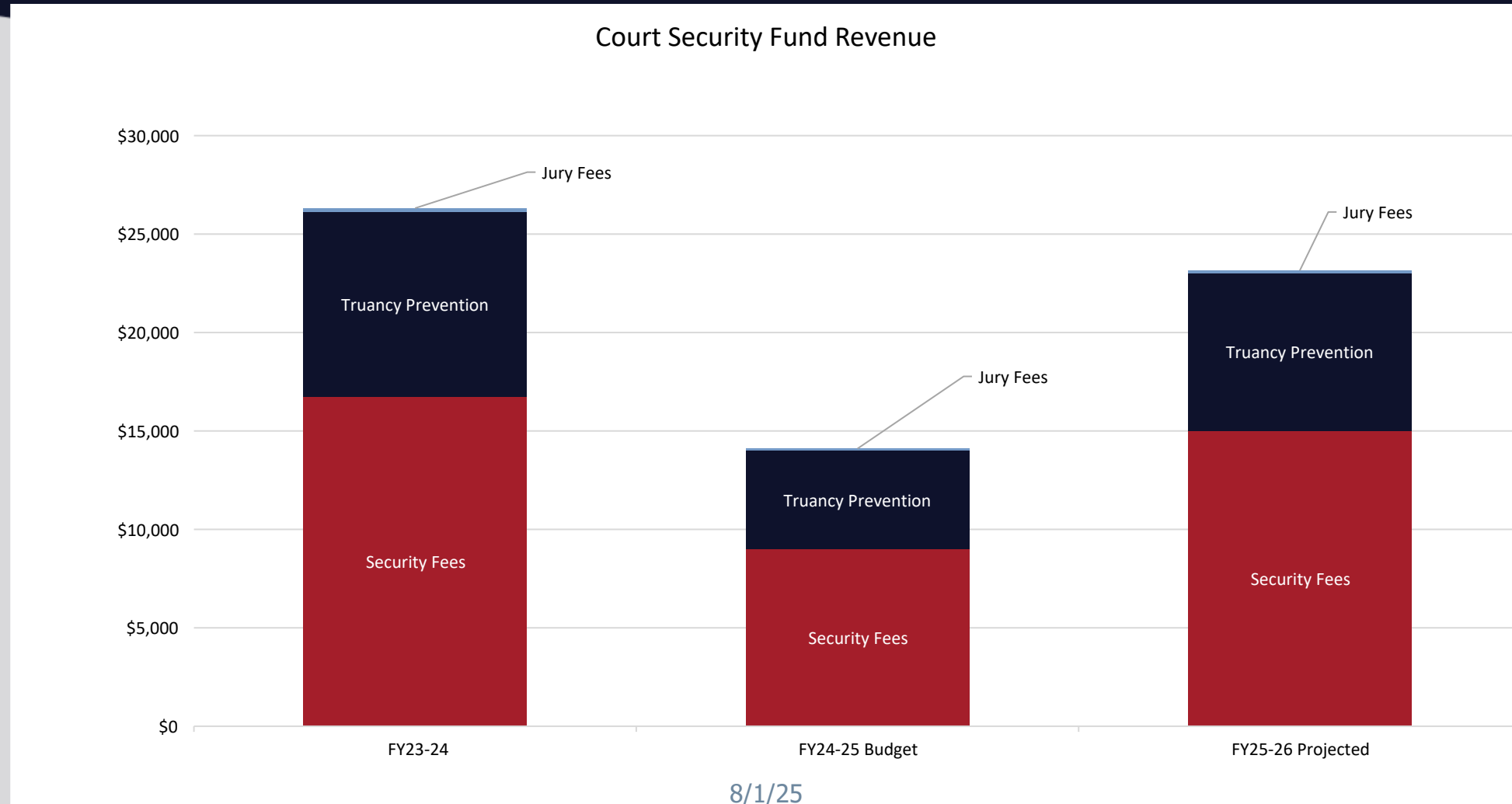


8/1/25

Expense History - Court Technology

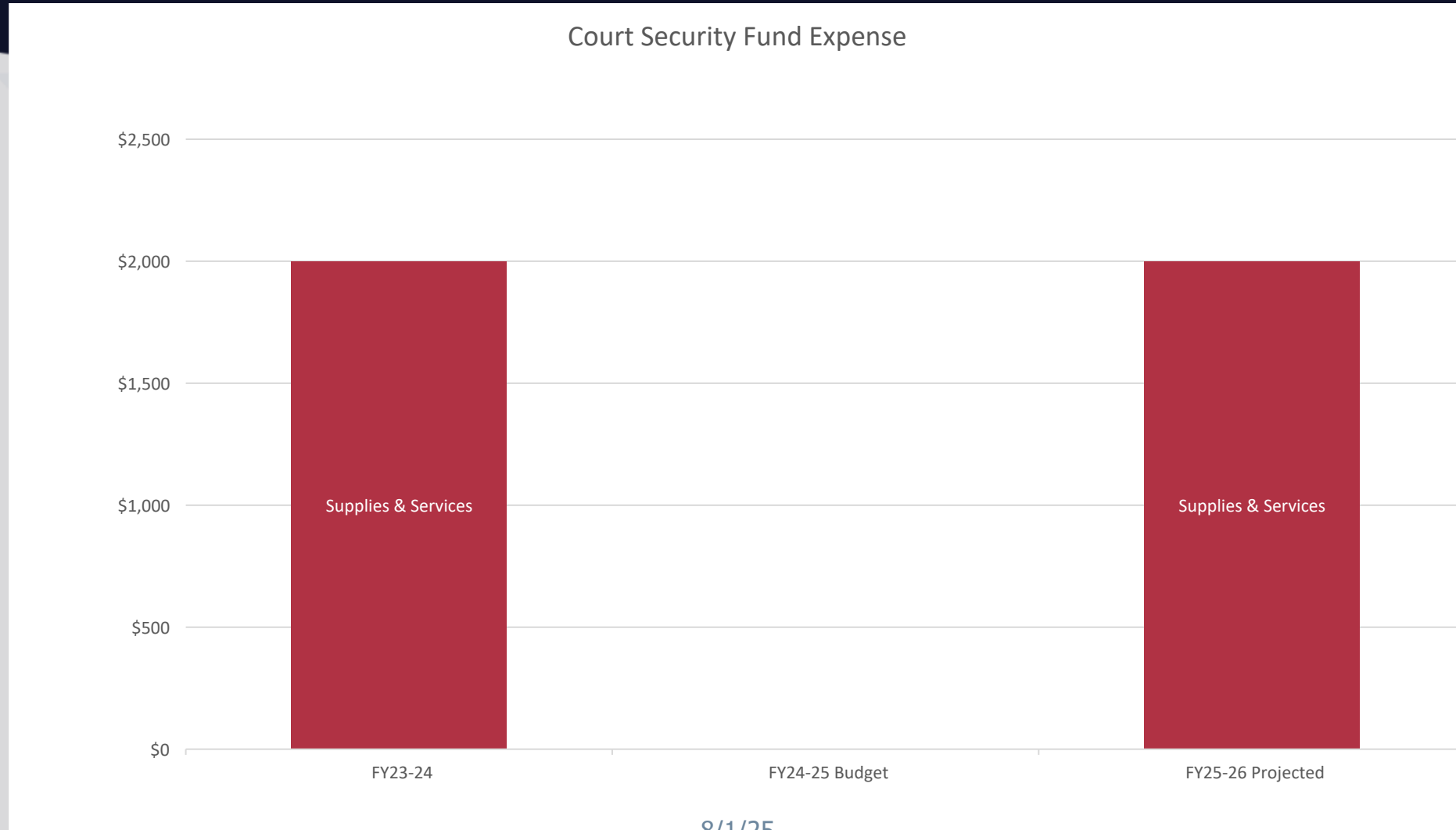


Revenue History – Court Security



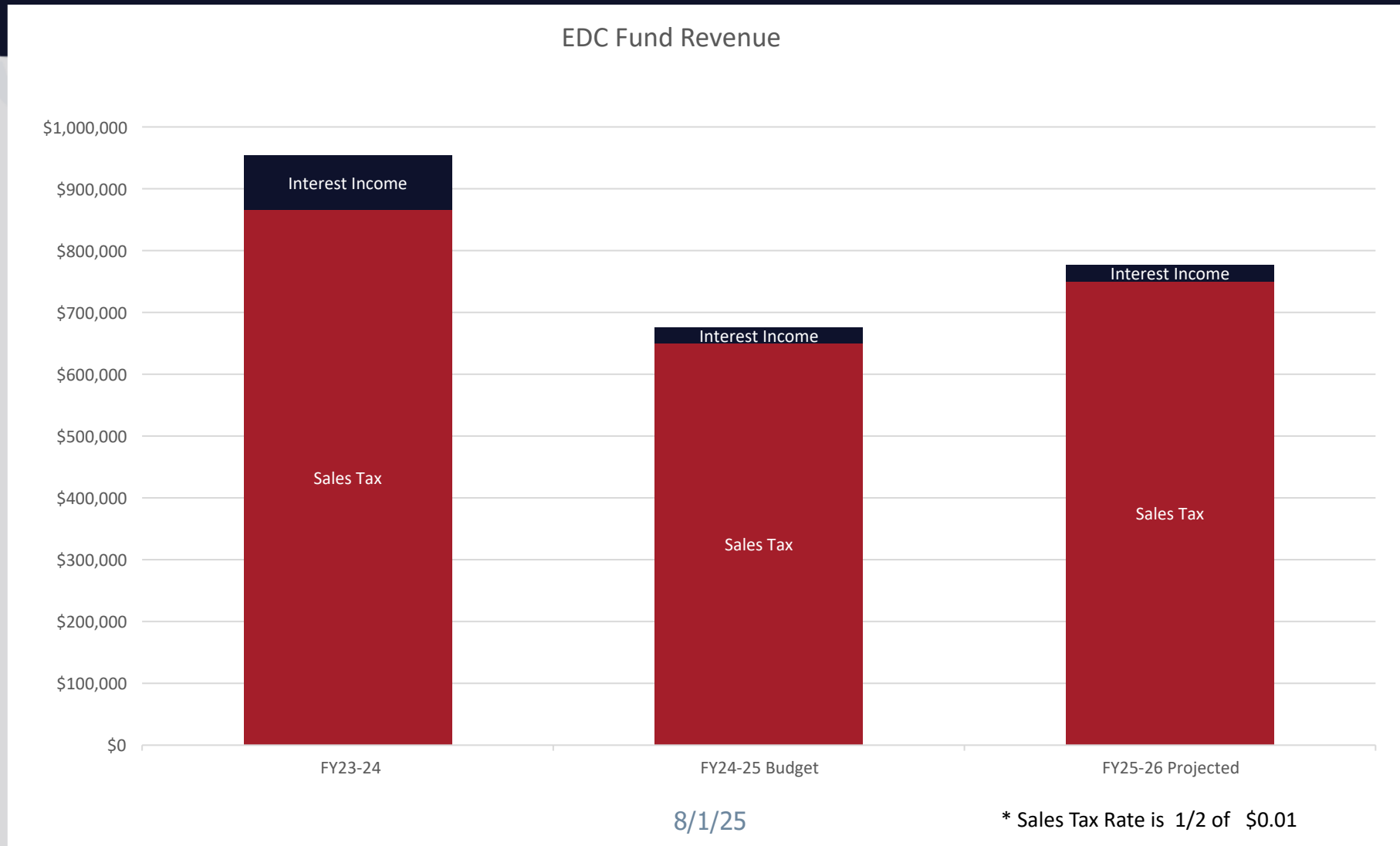
8/1/25

Expense History - Court Security

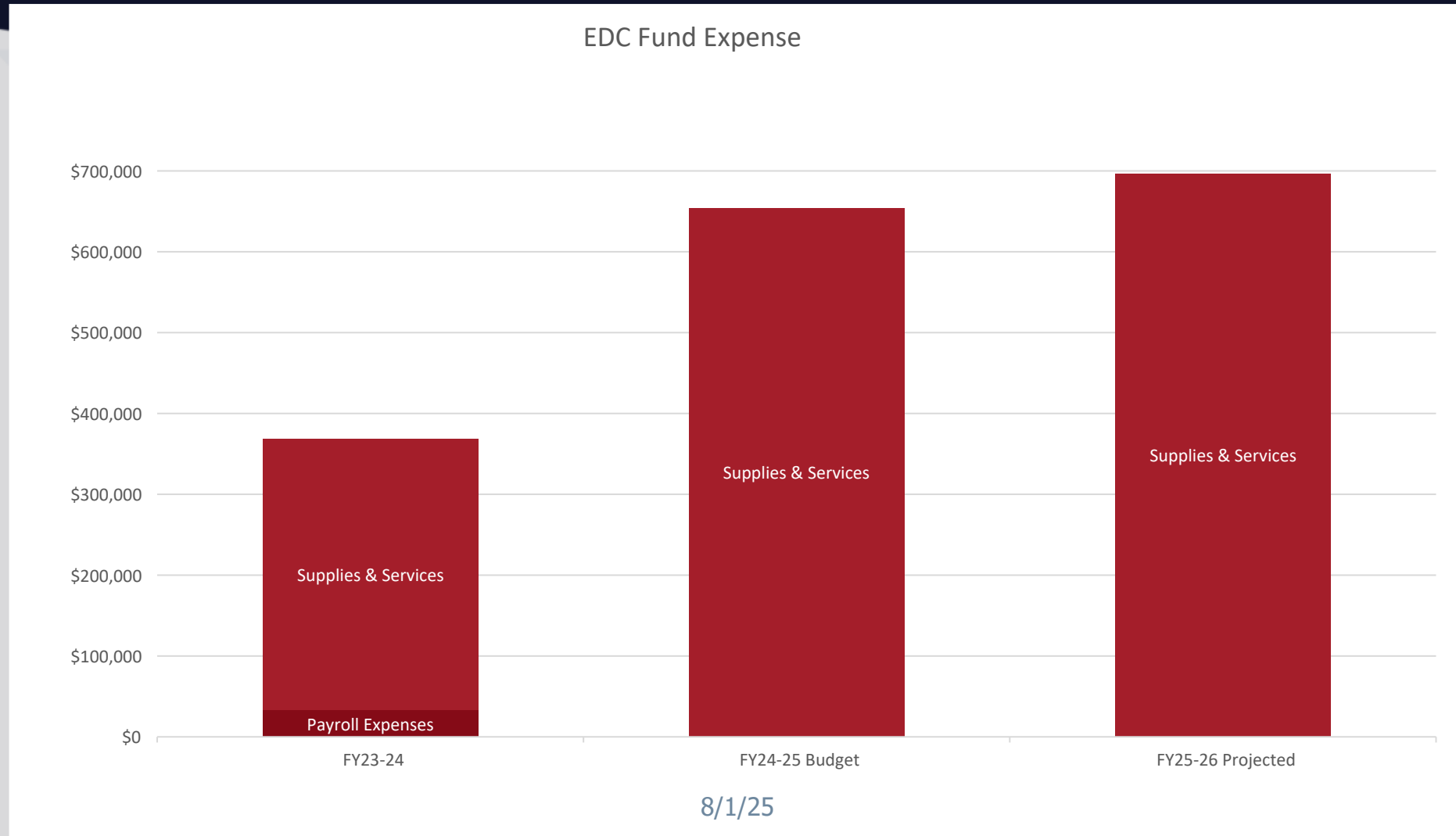


8/1/25

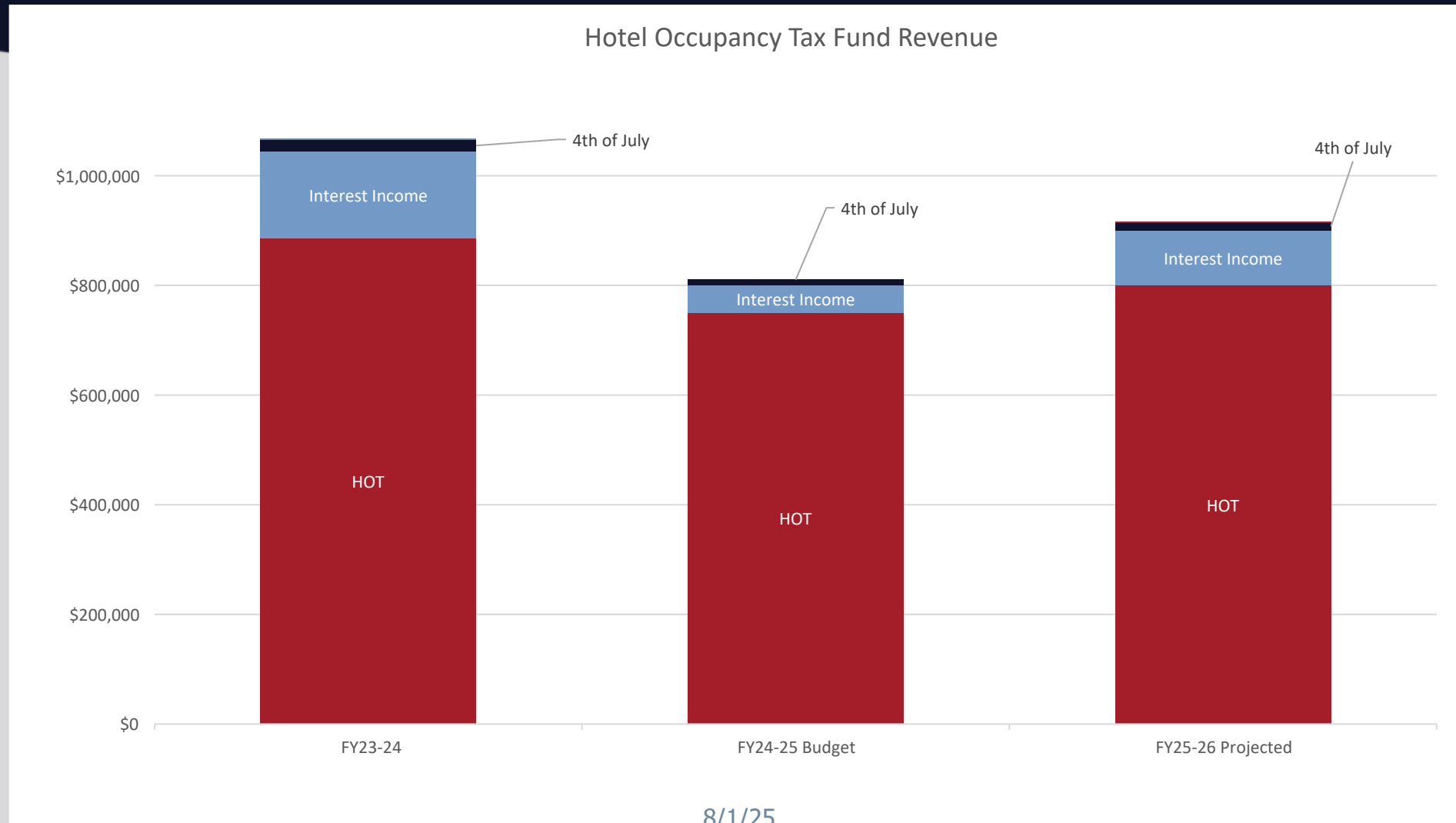
Revenue History – Economic Development



Expense History - Economic Development

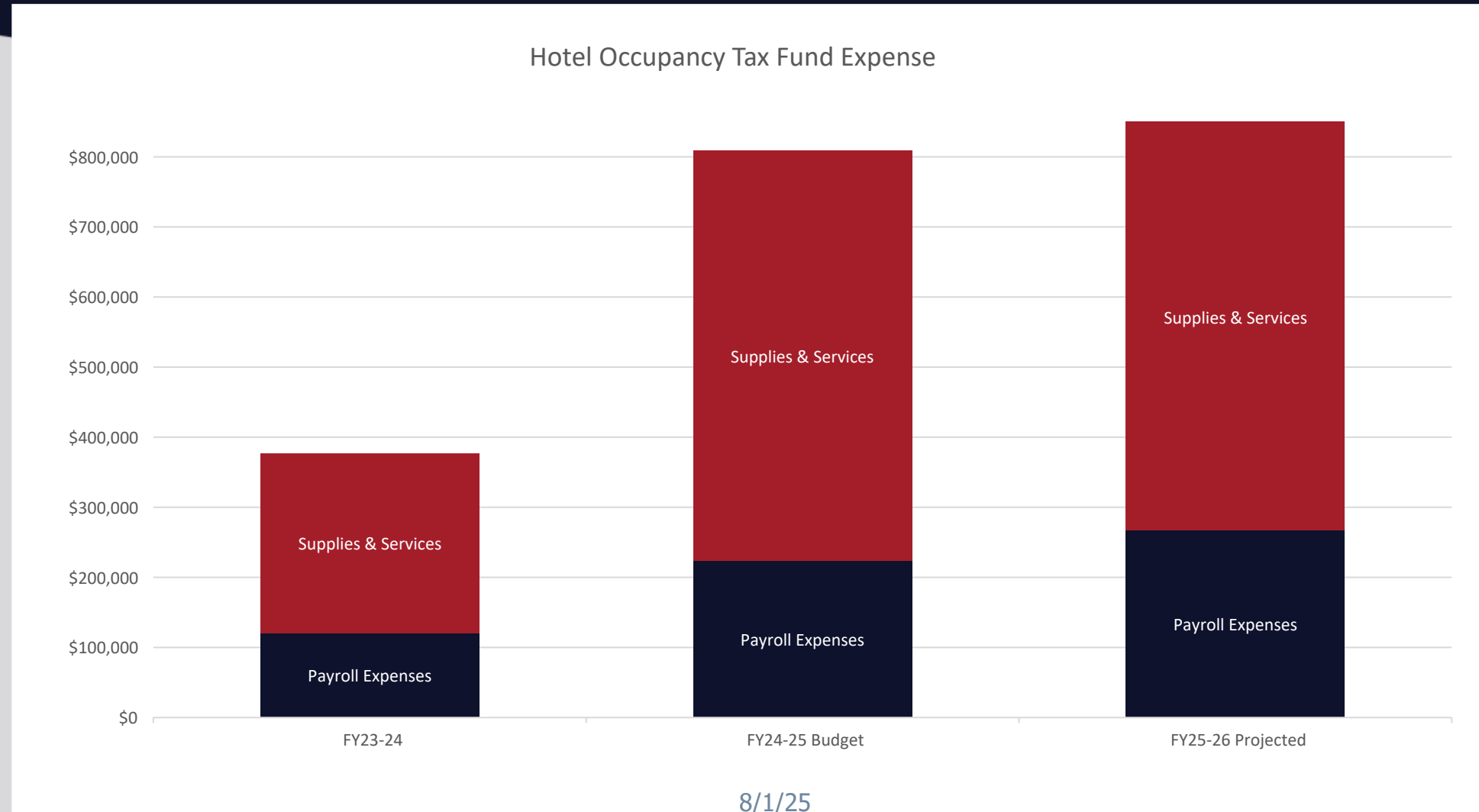


Revenue History – Hotel Occupancy

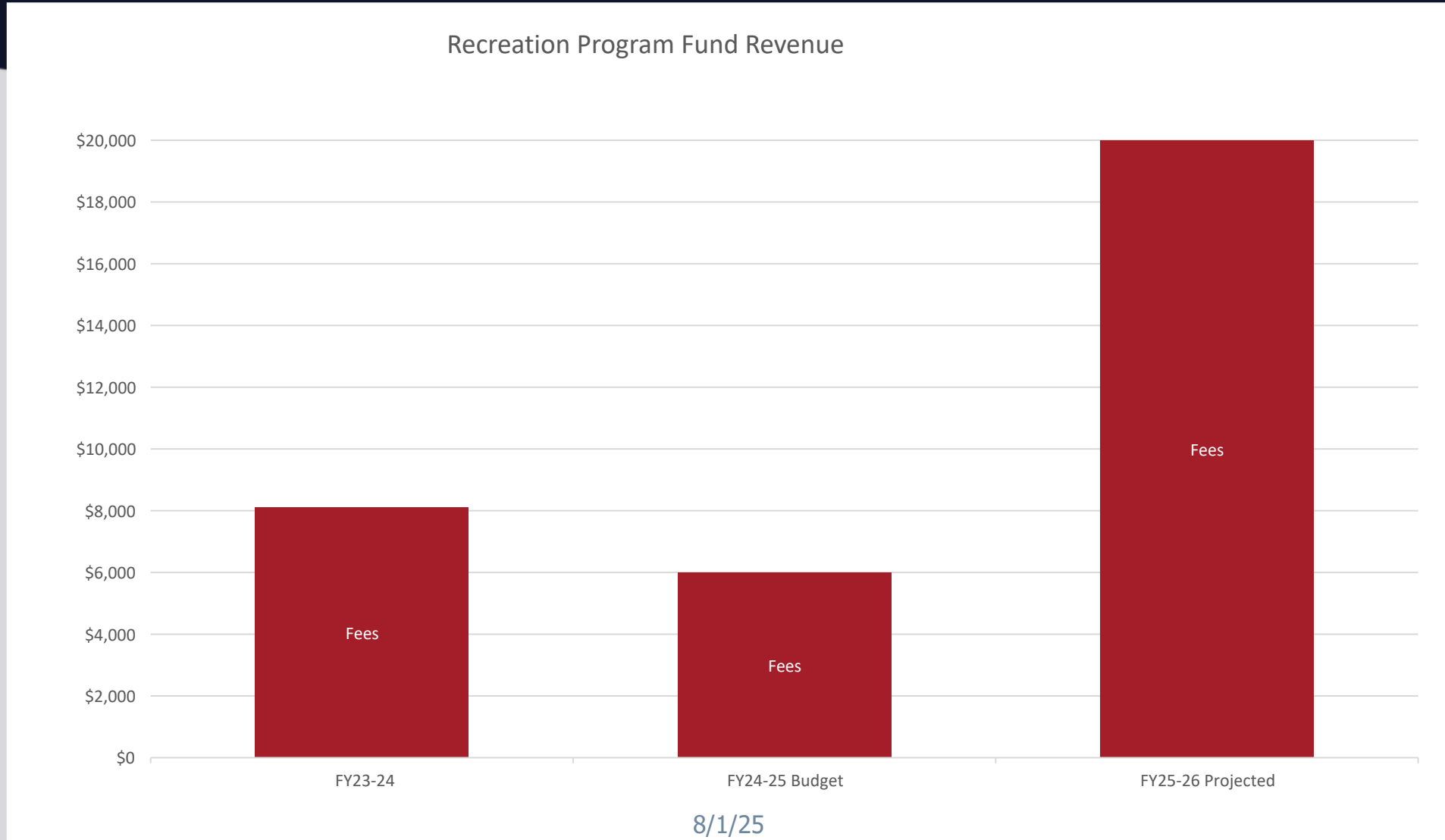


8/1/25

Expense History - Hotel Occupancy



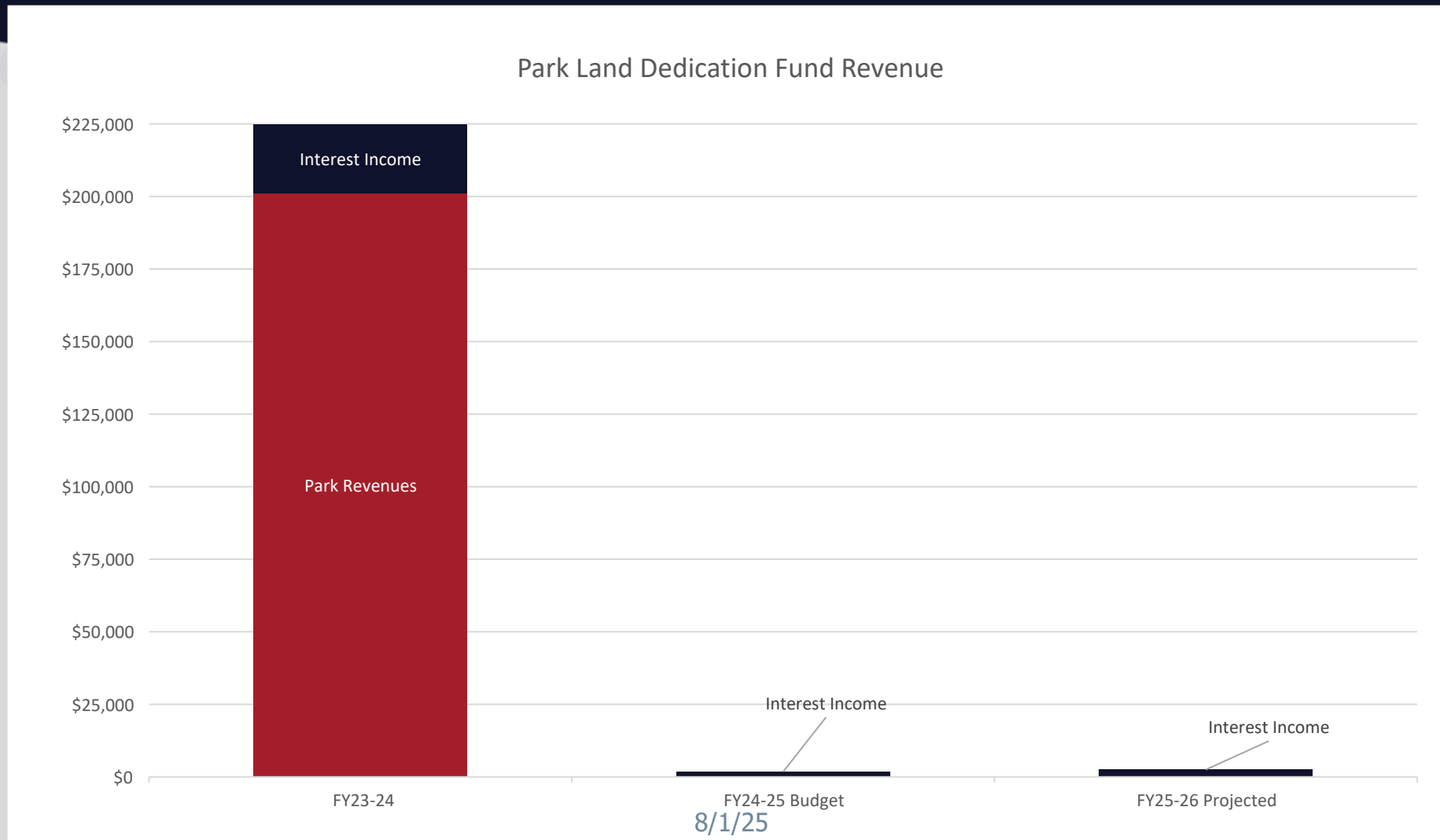
Revenue History – Recreation Programs



Expense History - Recreation Programs



Revenue History – Parkland Dedication

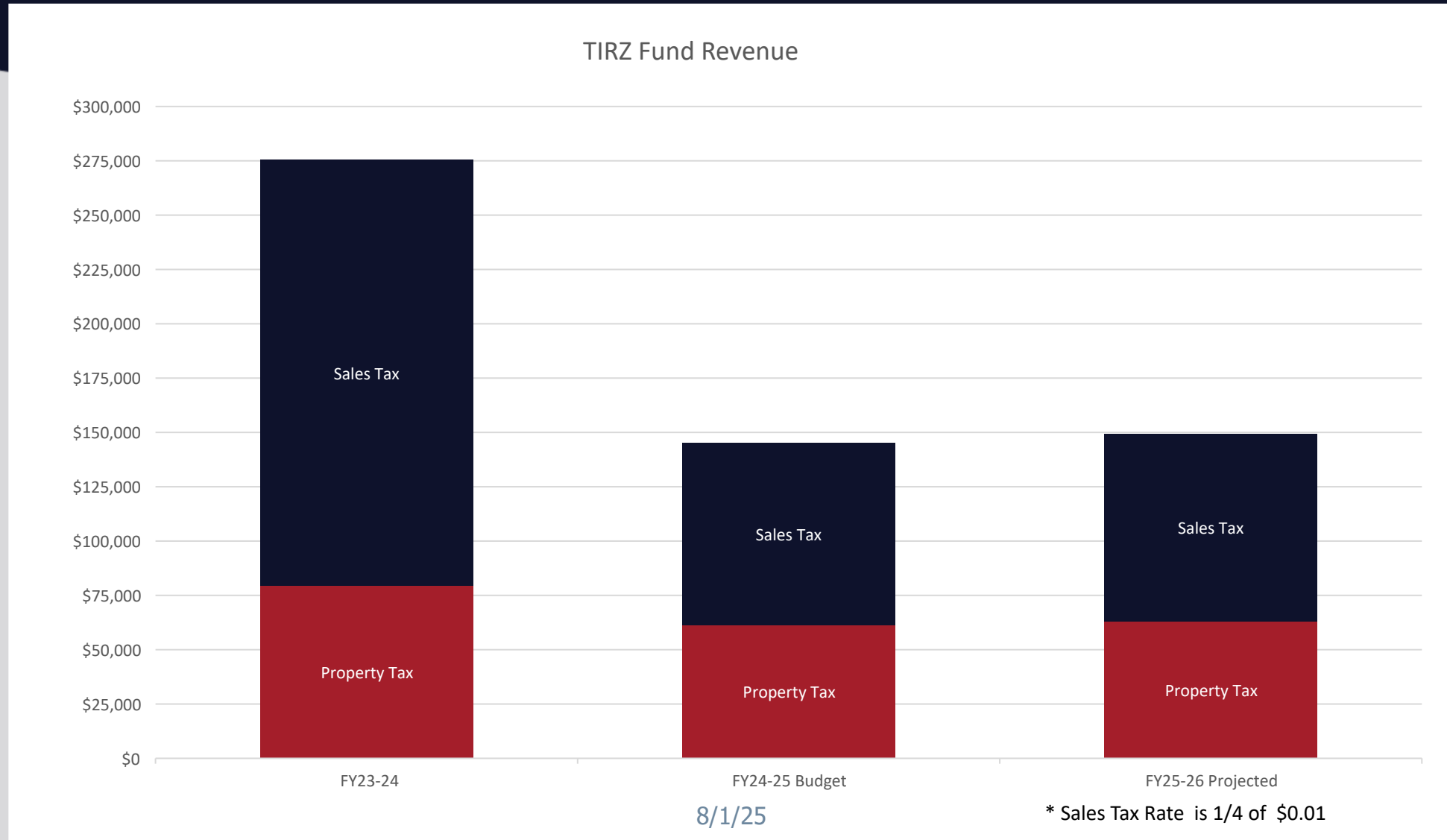


Expense History - Parkland Dedication



8/1/25

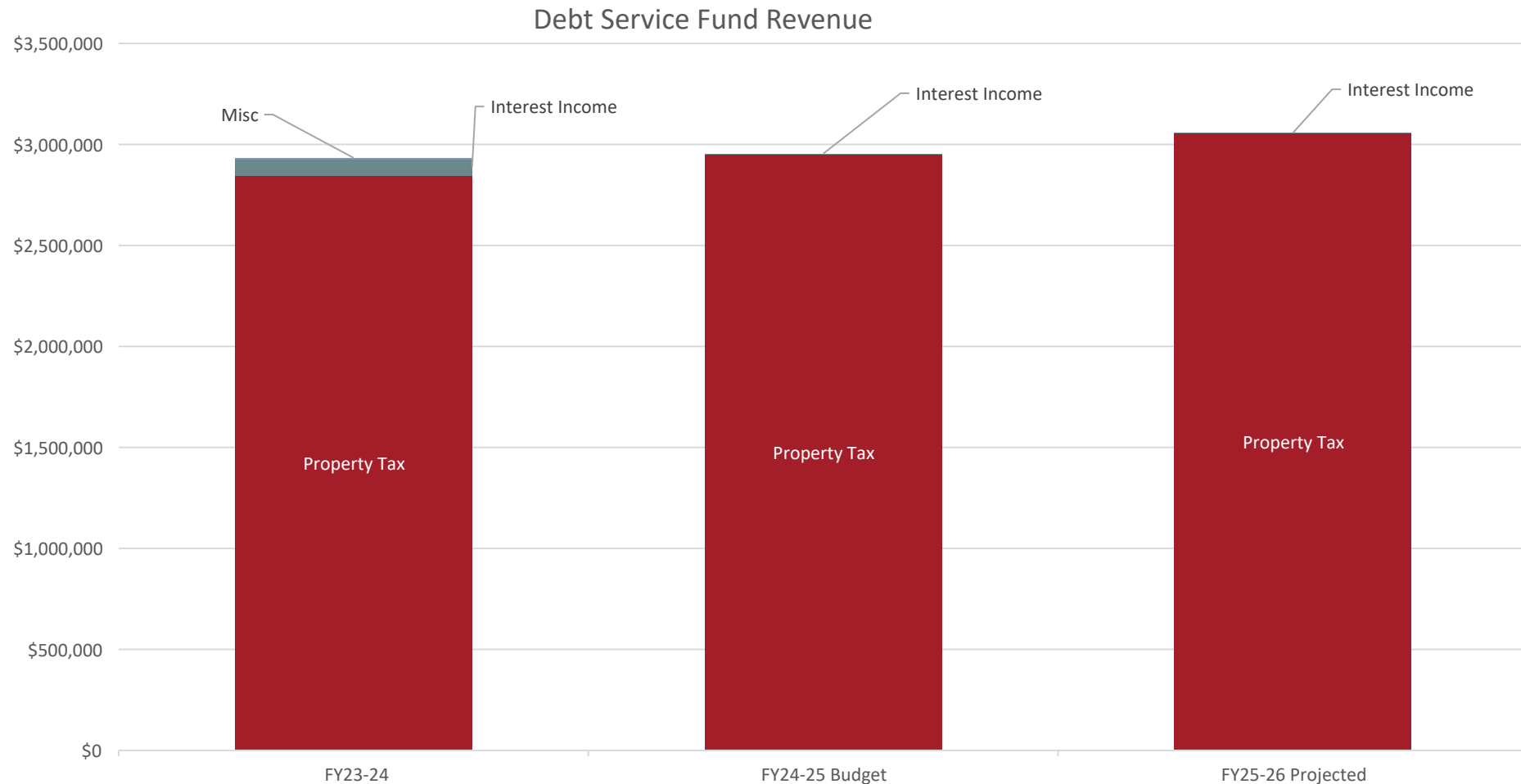
Revenue History – TIRZ Fund



Expense History - TIRZ Fund

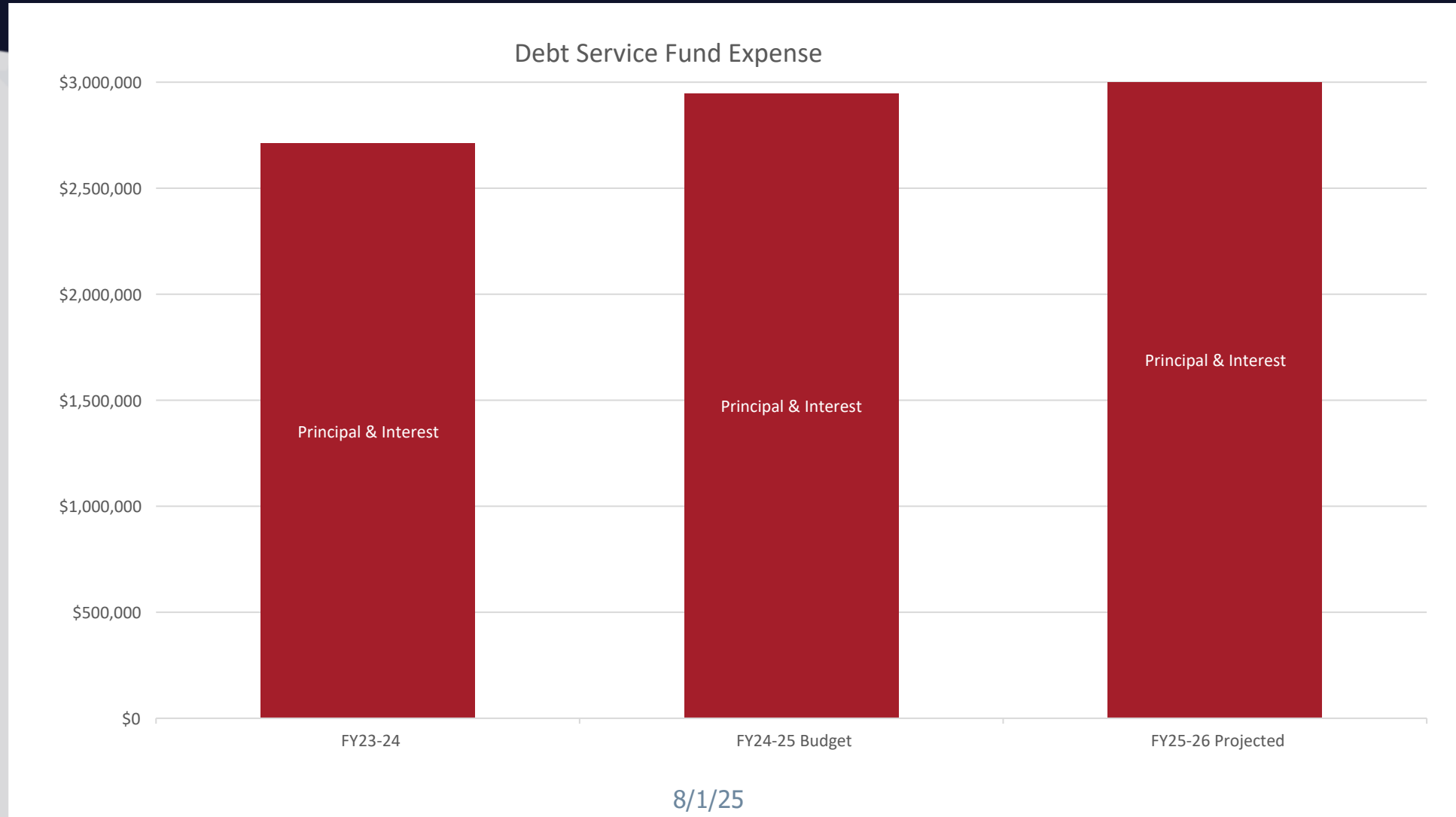


Revenue History – Debt Service



8/1/25

Expense History - Debt Service



8/1/25

. Major Budget Changes

Personnel – Public Safety step changes proposed for FY26. 1 Parks Maintenance worker added in FY 2024-25 to supplement for contractor who canceled service contract. 3% COLA 2%(or 4%) performance-based merit for all qualifying staff. Market adjustment was done impacting 15 full time and 5 part time employees (crossing guard, lifeguard, rec aide, rec lead and pool managers).

Fire/EMS – 25% increase to services for NEFDA dues.

Community Development – Plan review services budget decreased \$140K from amended budget level due to BNHS stadium costs in FY 2025.

HOT – Transition Taste of TC to new event “Harvest Festival”. Added \$ 20K for Arts program and \$100K for Tourism Incentive Program (TIPS).

CCPD – Police Cadet added to prepare a future officer by enrolling them in the police academy, supporting recruitment and succession planning efforts.





FY 2025-26 Capital Improvement Program

Capital Improvement Program - Introduction



- **Comprehensive Reorganization:**
A major restructuring of the Capital Improvement Program was undertaken in FY 2024–25 to enhance alignment with long-term community and infrastructure goals.
- **Strategic Infrastructure Investment:**
Over \$23 million dedicated to the replacement and maintenance of critical infrastructure systems, ensuring resilience and operational excellence.
- **Enhancing Community Livability:**
Focused on projects that improve the quality of life for residents while promoting environmentally and fiscally sustainable development.
- **Alignment with Council Vision:**
Fully supports the Town Council's strategic objectives, reflecting shared priorities and future-focused planning.

Capital Improvement Program - Overview

What is a Capital Improvement Program?

- **A Capital Improvement Program (CIP) is a multi-year strategy for planning and funding major infrastructure projects.**
- **The FY 2025-26 Plan spans six years, covering the period from 2026 to 2031, focusing on the Town's long-term infrastructure needs.**

Key Projects

Street Replacement Projects:

Upgrading and replacing aging roadways to improve safety and transportation.

Sidewalk Replacement and Improvements:

Enhancing pedestrian pathways to ensure accessibility and connectivity across the town.

Modernized Crosswalk Flashers and Outdoor Warning Sirens:

Modernization of crosswalk flashers and outdoor warning sirens.

Traffic Improvements:

Implementing traffic control measures around the high school to ensure student and commuter safety.

Investment in Safety Infrastructure:

Through the addition of mobile vehicle barriers for special events and the deployment of Public Safety drones.

Primary Funding Sources

Funding Sources:

- **General Fund:**
 - Primary funding source for essential infrastructure projects and community services.
- **Street Maintenance Sales Tax Fund:**
 - Dedicated revenue stream for road and street maintenance projects.
- **Grants:**
 - External funding secured to support specific infrastructure initiatives and enhancements.
- **Bonds:**
 - Long-term financing to fund large-scale capital projects, ensuring steady progress without immediate financial strain.
- **Storm Drainage Utility Fund:**
 - Funding allocated for stormwater management and drainage improvements to protect the town from flooding and related issues.

Alignment with Strategic Goals

Council Goals Addressed:

- **Promote quality of life.**
- **Strengthen infrastructure.**
- **Prioritize Public Safety**

Capital Improvement Program Summary

Capital Improvement Program Summary	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
General Government	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -
Police	936,000	417,500	357,500	422,500	387,500	419,000
Fire/Emergency Services	390,183	316,683	729,683	104,683	89,683	89,683
Parks/Recreation	170,000	144,000	-	20,000	-	-
Community Development/Streets	5,072,000	2,464,000	16,000	3,720,000	3,177,000	3,710,000
IS	53,000	50,000	50,000	50,000	50,000	50,000
Total Capital Projects	\$ 7,121,183	\$ 3,392,183	\$ 1,153,183	\$ 4,317,183	\$ 3,704,183	\$ 4,268,683

Questions?





[social media](#) | [email](#) | [website](#)



TOWN OF TROPHY CLUB
BUDGET
PROPOSED

2025-2026



PREPARED BY FINANCE DEPARTMENT



MANAGER'S MESSAGE

Budget overview from Town Manager Brandon Wright

Honorable Mayor, Members of Town Council, and Citizens of Trophy Club,

It is with great pride that I present the Fiscal Year (FY) 2026 Budget for the Town of Trophy Club. This budget underscores our continued commitment to fiscal responsibility, community investment, and thoughtful planning to ensure Trophy Club remains one of the most desirable communities in North Texas. Developed in alignment with the Town Council's strategic vision and the FY 2026 Business Plan, this budget addresses critical infrastructure needs, enhances public safety, and sustains the high quality of life our residents have come to expect.

Key Accomplishments and Highlights

Capital Improvement Program (CIP): The six-year CIP includes \$23.8 million in replacement and maintenance dollars to address critical infrastructure projects, ensuring that Trophy Club remains well-maintained and prepared for future growth.

Trophy Club Pay Plan Policy: The FY 2026 Proposed Budget continues the pay plan policy as approved by the Town Council in FY 2024. This plan ensures competitive compensation for Town employees, helping to attract and retain top talent to provide exceptional services to the community.

Alignment with Council Goals: This budget aligns with the Town Council's goals and priorities in the FY 2026 Business Plan. It reflects focus and dedication to addressing the priorities set by the Town Council, ensuring that staff meet community expectations.

Enhanced Community Events: To enrich community gatherings and seasonal celebrations, Christmas in the Park has been renamed Winter Wonderlights following the successful addition of a drone show last year. Additionally, Taste of Trophy Club will evolve into a new, broader event known as the Harvest Festival, offering residents and visitors an expanded experience that celebrates the spirit of the season.



MANAGER'S MESSAGE

Budget overview from Town Manager Brandon Wright

Expanded Programming: The FY 2026 Budget introduces two new initiatives—the Tourism Incentive Program (TIPS) to support local events and drive economic activity, and a new Art Program designed to enhance public spaces and celebrate community identity through creative expression.

Significant Investment in Street Improvements: The six-year CIP dedicates \$17.4 million to street maintenance and replacement. This substantial investment will improve road and sidewalk conditions, reduce maintenance costs in the long-run, and enhance the overall safety and accessibility of Trophy Club streets.

Thrive Grant for Business Revitalization: The FY 2026 Proposed Budget includes funding to continue the Thrive Business Grant program aimed at revitalizing local businesses. This grant, which provides up to \$20,000 in business support, provides essential funding to help businesses grow, innovate, and contribute to the economic vitality of Trophy Club.

Roll out of the Small Area Plan: The FY 2026 Proposed Budget includes funding to ensure proactive partnerships to bring desired development to the Trophy Wood and SH 114 frontage road area.

Tax Rate

The FY 2026 Budget proposes a tax rate of \$0.412864, which represents the voter approval rate. This rate reflects the Town's continued commitment to responsible stewardship of public funds. As property values rise across the region, the Town remains focused on limiting the financial impact on residents while maintaining the high standard of municipal services our community expects. This balanced approach ensures essential services and capital investments are supported without imposing unnecessary tax increases.



MANAGER'S MESSAGE

Budget overview from Town Manager Brandon Wright

In conclusion, the FY 2026 Budget is a strong representation of Trophy Club's vision for a safe, connected, and vibrant community. It continues our legacy of careful financial planning, investment in critical infrastructure, and responsiveness to community needs. I extend my sincere appreciation to the Mayor and Town Council for their leadership, and to our residents for their continued engagement and support. Working together, we will ensure that Trophy Club remains "A Great Place to Call Home."



Respectfully Submitted,

Brandon Wright
Town Manager



CURRENT STATE

Proposed Budget

This budget will raise more total property taxes than last year's budget by \$ 562,699, which is a 5.26 % increase from last year's budget, and of that amount, \$ 50,404 is the tax revenue raised from new property added to the roll this year.

Town of Trophy Club Tax Rates	FY 2025	FY 2026
Property Tax Rate	\$0.415469/\$100	\$0.412864/\$100
No-New-Revenue Tax Rate	\$0.395728/\$100	\$0.393354/\$100
No-New-Revenue Maintenance and Operations Tax Rate	\$0.300526/\$100	\$0.286879/\$100
Voter Approval Tax Rate	\$0.415469/\$100	\$0.412864/\$100
Debt Rate	\$0.099427/\$100	\$0.103100/\$100
Total Amount of Municipal Debt Obligations	\$ 25,719,539	\$ 33,086,233

Record Vote on Adopted Budget	Yes	No
Mayor Jeannette Tiffany		
Mayor Pro Tem Rhylan Rowe		
Council Member Stacey Bauer		
Council Member Jeff Beach		
Council Member Dennis Sheridan		
Council Member Garry Ash		
Council Member Steve Flynn		

Record Vote on Adopted Tax Rate	Yes	No
Mayor Jeannette Tiffany		
Mayor Pro Tem Rhylan Rowe		
Council Member Stacey Bauer		
Council Member Jeff Beach		
Council Member Dennis Sheridan		
Council Member Garry Ash		
Council Member Steve Flynn		



BUDGET CALENDAR

Important dates as executed in the planning of the FY 2026 budget

2025 FY26 - BUDGET CALENDAR IMPORTANT DATES

JANUARY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 25

Preliminary Tax Roll's

MAY 1

Budget Kick-Off

MAY 21

Submissions back from Departments

MAY 22-23

Review Fire budget

MAY 30

Draft Fire Budget to MUD (Due by June 1)

JUNE 9-20

Meetings with Departments

JUNE 18

Joint Town Council/MUD Board Meeting

JUNE 23

CCPD Public Hearing and Adoption of Budget

EDC Adoption of Budget

JULY 22, 24 & 28

Finance Sub Committee meeting

JULY 25

Submission of Appraisal Rolls, Certify anticipated collection rate

JULY 31

Present FY2025-26 Capital Improvement Plan to Council (Due by July 31)

AUGUST 1

File Proposed Budget with Municipal Clerk

AUGUST 11

Present FY2025-26 Proposed Budget to Council, set public hearing date

Set proposed (not to exceed) tax rate, set public hearing date

Designated officer or employee must submit tax rates to Town Council (August 14th meeting)

AUGUST 25

Public hearing on Town Budget and adoption

SEPTEMBER 8

Approve Tax Rate (2/3 Council (5 members) required to be present)

Public hearing on Tax Rate increase

Record Vote Approve 2024 Tax Rolls and Proposed Tax Rate

Set public hearing for PID ESD tax rate

Resolution to Accept and Approve Update of the Infrastructure Service and Assessment Plan for the PID

SEPTEMBER 22

Vote on Tax Rate Ordinance

Resolution to approve the Tax Roll

Public Hearing for PID SAP ESD

Adopt PID SAP ESD

PID Rate Change

All Funds Summary - Fiscal Year 2026

FY26 Tax Rate		GOVERNMENTAL FUNDS														COMPONENT UNITS		
0.412864		General Fund	Debt Service Fund	Capital Projects Fund	Capital Equipment Replacement Fund	Hotel Occupancy Fund	Street Maintenance Sales Tax Fund	Court Technology Fund	Court Security Fund	CCPD Fund	Recreation Program Fund	Parkland Dedication Fund	TIRZ #1	Grants Fund	Trophy Club Park Fund	Stormwater Drainage Utility Fund	EDC 48 Fund	Total
Beginning Fund Balance - FY24		\$ 6,954,899	\$ 2,797,247	\$ 8,500,000	\$ 4,153,893	\$ 4,318,720	\$ 634,771	\$ 7,610	\$ 99,802	\$ 388,855	\$ 71,918	\$ 647,772	\$ 134,803	\$ 9,886	\$ 716,205	\$ 3,618,367	\$ 3,473,074	\$ 13,471,805
ACFR less FY25 Exp																		
Revenue																		
Property Tax	9,865,196	3,054,397											63,110					12,982,704
Licenses and Permits	208,000																208,000	
Franchise Fees	1,005,000																1,005,000	
Sales/Occupancy Tax	1,695,000					800,000	400,000			425,000			86,292			750,000	4,156,292	
Fines and Fees	425,574							100	23,150		20,000				175,000	438,600	1,082,424	
Intergovernmental (MUD)	1,958,716																1,958,716	
Grants	-		2,500,000							4,120							2,504,120	
Charges for Service	1,797,301														1,248	41,200	1,797,301	
Investment Income	400,000					100,000	1,576			1,061		2,500					547,585	
Miscellaneous Income	156,000	2,652				15,000											199,902	
Bond Proceeds																	-	
Contributions			890,000	251,500													1,141,500	
Total Revenue	\$ 17,510,787	\$ 3,057,050	\$ 3,390,000	\$ 251,500	\$ 915,000	\$ 401,576	\$ 401,576	\$ 100	\$ 23,150	\$ 430,181	\$ 20,000	\$ 2,500	\$ 149,403	\$ -	\$ 176,248	\$ 479,800	\$ 776,250	\$ 27,583,544
Expenditures																		
General Government	-		500,000														696,563	1,200,563
Manager's Office	655,293												4,000					655,293
Town Secretary's Office	321,237																	321,237
Mayor & Council	35,000																	35,000
Legal	225,000																	225,000
Police	4,479,894		275,000	661,000						539,177								5,955,072
Emergency Medical Services	1,826,270			328,683														2,154,953
Fire	1,968,548			61,500														2,030,048
Streets	350,654		5,025,000	47,000			502,986									392,576		6,318,216
Parks	2,021,224		-	90,000												161,497		2,272,721
Recreation	579,298			80,000							5,000							664,298
Pool	465,311																	465,311
Community Events	66,300					875,842												942,142
Community Development	583,524																	583,524
Finance	727,095								2,000									727,095
Municipal Court	110,000																	112,000
Human Resources	478,559																	478,559
Communications	212,020																	212,020
Information Services	733,538				53,000													786,538
Facility Maintenance	1,866,900																	1,866,900
Debt Service	-	3,381,619															200	3,381,819
Capital - Projects																		-
Total Expenditures	\$ 17,705,665	\$ 3,381,619	\$ 5,800,000	\$ 1,321,183	\$ 875,842	\$ 875,842	\$ 502,986	\$ -	\$ 2,000	\$ 539,177	\$ 5,000	\$ -	\$ 4,000	\$ -	\$ 161,497	\$ 392,576	\$ 696,763	\$ 31,388,309
Current Revenues to Expenditures		\$ (194,878)	\$ (324,569)	\$ (2,410,000)	\$ (1,069,683)	\$ 39,158	\$ (101,410)	\$ 100	\$ 21,150	\$ (108,997)	\$ 15,000	\$ 2,500	\$ 145,403	\$ -	\$ 14,752	\$ 87,224	\$ 79,487	\$ (3,804,765)
Other Sources (Uses):																		
Debt Issuance	84,000	202,213																286,213
Transfers In	(194,878)																	
Excess Current Revenue																		
Transfers Out																		
Total Other Sources (Uses)	\$ (110,878)	\$ 202,213	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 202,213	\$ (110,878)
Net Increase (Decrease)	\$ (110,878)	\$ (122,356)	\$ (2,410,000)	\$ (1,069,683)	\$ 39,158	\$ (101,410)	\$ (101,410)	\$ 100	\$ 21,150	\$ (108,997)	\$ 15,000	\$ 2,500	\$ 145,403	\$ -	\$ 14,752	\$ 87,224	\$ 281,700	\$ (3,316,339)
Ending Fund Balance	\$ 6,844,021	\$ 2,674,891	\$ 6,090,000	\$ 3,084,210	\$ 4,357,878	\$ 533,360	\$ 7,710	\$ 121,052	\$ 279,859	\$ 86,918	\$ 650,272	\$ 650,272	\$ 280,205	\$ 9,886	\$ 730,957	\$ 3,705,591	\$ 3,754,774	\$ 33,211,583

REVENUE DETAIL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
PROPERTY TAXES								
Property Taxes	\$ 7,714,064	\$ 8,569,050	\$ 9,013,839	\$ 9,246,116	\$ 9,246,116	\$ 9,510,141	\$ 9,842,996	\$ 10,187,500
Property Taxes/Prior Year	(8,322)	22,362	16,365	10,200	10,200	11,167	10,200	10,200
Property Taxes/P & I	20,293	39,374	(25,579)	12,000	12,000	(37,526)	12,000	12,000
TOTAL PROPERTY TAXES	\$ 7,726,035	\$ 8,630,786	\$ 9,004,625	\$ 9,268,316	\$ 9,268,316	\$ 9,483,782	\$ 9,865,196	\$ 10,209,700
SALES TAXES								
Sales Tax - General	\$ 1,471,763	\$ 1,509,342	\$ 1,701,941	\$ 1,530,000	\$ 1,530,000	\$ 1,430,720	\$ 1,600,000	\$ 1,648,000
Mixed Beverage Tax	92,036	104,404	86,925	95,000	95,000	68,791	95,000	97,850
TOTAL SALES TAXES	\$ 1,563,799	\$ 1,613,746	\$ 1,788,866	\$ 1,625,000	\$ 1,625,000	\$ 1,499,510	\$ 1,695,000	\$ 1,745,850
FRANCHISE FEES								
Electric	\$ 500,777	\$ 568,985	\$ 590,973	\$ 550,000	\$ 550,000	\$ 610,039	\$ 590,000	\$ 607,700
Gas	165,883	200,478	199,179	163,200	163,200	188,714	175,000	180,250
Telecommunications	21,113	16,975	15,102	30,000	30,000	11,066	15,000	15,450
Cable	66,056	61,173	53,587	55,000	55,000	37,471	50,000	51,500
Refuse	154,204	168,611	170,371	153,000	153,000	127,921	175,000	180,250
TOTAL FRANCHISE FEES	\$ 908,033	\$ 1,016,222	\$ 1,029,211	\$ 951,200	\$ 951,200	\$ 975,211	\$ 1,005,000	\$ 1,035,150
LICENSES AND PERMITS								
Commercial Building Permits	\$ 80,659	\$ 76,075	\$ 50,376	\$ 5,000	\$ 145,000	\$ 778,573	\$ 5,000	\$ 5,150
Residential Building Permits	15,280	29,138	76,099	60,000	60,000	159,307	60,000	61,800
Swimming Pool Permits	26,443	47,005	23,170	25,000	25,000	44,973	25,000	25,750
MEP Permits	26,144	17,030	14,245	15,000	15,000	13,730	15,000	15,450
Fire Permits/Sprinkler	6,596	6,418	13,942	3,000	3,000	21,942	3,000	3,090
CD for Health Inspection Fees	3,290	12,790	11,725	5,000	5,000	13,635	20,000	20,000
Construction Inspections	-	-	78,428	30,000	30,000	-	30,000	30,900
Miscellaneous Permits	121,810	64,571	88,517	50,000	50,000	64,995	50,000	51,500
TOTAL LICENSES AND PERMITS	\$ 280,222	\$ 253,025	\$ 356,502	\$ 193,000	\$ 333,000	\$ 1,097,156	\$ 208,000	\$ 213,640
INTERGOVERNMENTAL								
Intergov Trans In MUD	\$ 898,700	\$ 955,788	\$ 1,195,440	\$ 1,356,797	\$ 1,356,797	\$ 904,528	\$ 1,958,716	2,017,477
TOTAL INTERGOVERNMENTAL	\$ 898,700	\$ 955,788	\$ 1,195,440	\$ 1,356,797	\$ 1,356,797	\$ 904,528	\$ 1,958,716	\$ 2,017,477
GRANT REVENUE								
Grant Revenue	\$ 173,116	\$ 70,504	\$ 146,662	\$ -	\$ -	\$ 12,415	\$ -	-
TOTAL GRANT REVENUE	\$ 173,116	\$ 70,504	\$ 146,662	\$ -	\$ -	\$ 12,415	\$ -	\$ -
FINES AND FEES								
Cty Veh Reg Fees/Child Safety	\$ 12,665	\$ 12,699	\$ 13,012	\$ 12,000	\$ 12,000	\$ 13,320	\$ 12,000	\$ 12,360
Restitution	1,635	1,519	5,854	1,000	1,000	2,673	1,000	1,030
Records Management Revenue	1,492	1,716	1,779	1,000	1,000	672	1,000	1,030
Municipal Court Fines/Fees	344,679	173,076	177,056	100,000	100,000	157,128	175,000	180,250
Municipal Court Child Safety F	5,684	10,329	10,375	10,000	10,000	6,884	10,000	10,300
Zoning Fees	5,065	4,105	4,715	4,500	4,500	5,430	4,500	4,635
Platting Fees	1,570	4,070	460	600	600	310	300	309
Developer Fees	850	500	-	1,000	1,000	-	-	-
P & Z Administrative Fees	1,775	1,705	3,000	1,500	1,500	2,600	1,500	1,545
Recreation Programs			820	-	-	-	-	-
Day Camp Programs	106,825	97,145	99,795	90,000	90,000	108,320	90,000	92,700
Community Events Sponsorshi	4,565	4,100	7,250	-	-	1,000	-	-
Gingerbread House Decorating	-	1,770	2,420	1,500	1,500	2,100	1,500	1,545
Run 4 Kindness	-	993	-	-	-	-	-	-
Pool Entry Fees	50,941	43,173	41,675	50,000	50,000	43,506	46,500	47,895
Daily Passes	-	8,646	8,723	6,463	6,463	-	-	-
Pool Rentals	8,755	3,685	4,070	10,000	10,000	8,810	14,000	14,420
Facility Rentals	-	2,738	3,351	1,800	1,800	650	1,800	1,854
Swim Team Program Fees	18,757	18,425	28,450	25,000	25,000	35,371	25,000	25,750
Aquatic Programs	13,407	12,433	12,385	11,000	11,000	13,945	11,000	11,330
Pool Concessions	9,469	1,380	16,125	11,445	11,445	8,379	12,000	12,360

REVENUE DETAIL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Denton/Tarrant Cty Pledge - Fi	16,420	17,089	16,619	16,500	16,500	17,839	18,374	18,925
Animal Control	100	50	150	100	100	100	100	100
Misc Police Revenue	30	5,000	-	100	100	11	-	100
Convenience Fees	18	-	-	100	100	-	-	100
TOTAL FINES AND FEES	\$ 604,702	\$ 426,346	\$ 458,085	\$ 355,608	\$ 355,608	\$ 429,048	\$ 425,574	\$ 438,538
CHARGES FOR SERVICES								
EMS Runs	\$ 215,785	\$ 191,825	\$ 162,587	\$ 175,000	\$ 175,000	\$ 122,429	\$ 160,000	\$ 164,800
NISD Contribution	127,035	137,470	161,706	178,500	178,500	178,601	187,301	192,920
PID Reimbursement	-	13,865	66,916	60,000	60,000	6,520	-	-
PID Fire Assessment	529,357	519,246	535,402	572,690	572,690	566,003	-	-
Refuse Charges for Service	1,059,841	1,091,667	1,141,025	1,000,000	1,000,000	884,525	1,450,000	1,493,500
TOTAL CHARGES FOR SERVICES	\$ 1,932,018	\$ 1,954,073	\$ 2,067,637	\$ 1,986,190	\$ 1,986,190	\$ 1,758,079	\$ 1,797,301	\$ 1,851,220
INVESTMENT INCOME								
Interest Income	\$ 86,193	\$ 639,154	\$ 976,294	\$ 400,000	\$ 400,000	\$ 507,989	\$ 400,000	\$ 412,000
TOTAL INVESTMENT INCOME	\$ 86,193	\$ 639,154	\$ 976,294	\$ 400,000	\$ 400,000	\$ 507,989	\$ 400,000	\$ 412,000
MISCELLANEOUS								
Recreation Rentals	\$ 63,240	\$ 72,925	\$ 109,372	\$ 58,000	\$ 58,000	\$ 36,110	\$ 60,000	\$ 61,800
Recreation Concession	709	-	-	-	-	45	-	-
Cell Tower Revenue	-	107,834	118,720	100,000	100,000	103,804	80,000	82,400
Small Cell Tower Lease	-	-	1,500	1,500	1,500	-	-	-
Cell Tower Revenue - GASB 87	83,834	-	-	-	-	-	-	-
Lease Interest Revenue - GASB	24,288	20,188	-	-	-	-	-	-
Donations	200	1,500	-	-	-	691	-	-
Assets Sold	60,142	44,208	8,274	10,000	10,000	3,512	5,000	5,150
Vending Revenue	1,080	1,195	928	1,000	1,000	1,504	1,000	1,030
Insurance Proceeds	-	-	294,305	-	20,761	28,054	-	-
Miscellaneous Revenue	3,892	14,122	57,263	10,000	22,998	32,024	10,000	10,300
TOTAL MISCELLANEOUS	\$ 237,385	\$ 261,972	\$ 590,362	\$ 180,500	\$ 214,259	\$ 205,743	\$ 156,000	\$ 160,680
TOTAL REVENUES	\$ 14,410,203	\$ 15,821,616	\$ 17,613,684	\$ 16,316,611	\$ 16,490,370	\$ 16,873,461	\$ 17,510,787	\$ 18,084,255

Revenues	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED BUDGET	FY 2025 AMENDED BUDGET	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	\$ CHANGE FY26 Proposed to FY25 Budget	% CHANGE	% OF TOTAL
Property Tax	\$ 7,726,035	\$ 8,630,786	\$ 9,004,625	\$ 9,268,316	\$ 9,268,316	\$ 9,483,782	\$ 9,865,196	\$ 596,880	6.3%	56.3%
Licenses and Permits	280,222	253,025	356,502	193,000	333,000	1,097,156	208,000	15,000	1.4%	1.2%
Franchise Fees	908,033	1,016,222	1,029,211	951,200	951,200	975,211	1,005,000	53,800	5.5%	5.7%
Sales Tax	1,563,799	1,613,746	1,788,866	1,625,000	1,625,000	1,499,510	1,695,000	70,000	4.7%	9.7%
Fines and Fees	604,702	426,346	458,085	355,608	355,608	429,048	425,574	69,966	16.3%	2.4%
Intergovernmental (MUD)	898,700	955,788	1,195,440	1,356,797	1,356,797	904,528	1,958,716	601,919	66.5%	11.2%
Charges for Service	1,932,018	1,954,073	2,067,637	1,986,190	1,986,190	1,758,079	1,797,301	(188,889)	-10.7%	10.3%
Investment Income	86,193	639,154	976,294	400,000	400,000	507,989	400,000	-	0.0%	2.3%
Miscellaneous Income	237,385	261,972	590,362	180,500	214,259	205,743	156,000	(24,500)	-11.9%	0.9%
Grant Revenue	173,116	70,504	146,662	-	-	12,415	-	-	0.0%	0.0%
Total Revenues	\$ 14,410,203	\$ 15,821,616	\$ 17,613,684	\$ 16,316,611	\$ 16,490,370	\$ 16,873,461	\$ 17,510,787	\$ 1,194,176		100.0%

Expenditures	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED BUDGET	FY 2025 AMENDED BUDGET	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	\$ CHANGE FY26 Proposed to FY25 Budget	% CHANGE	% OF TOTAL
Manager's Office	\$ 620,285	\$ 758,658	\$ 758,658	\$ 634,477	\$ 634,477	\$ 411,981	\$ 655,293	20,816	3.3%	5.7%
Town Secretary's Office	-	-	209,584	285,693	286,693	217,822	321,237	35,543	12.4%	2.6%
Mayor & Council	-	-	7,662	34,750	34,750	12,182	35,000	250	0.7%	0.3%
Legal	189,141	159,807	138,548	225,330	225,330	123,755	225,000	(330)	-0.1%	2.0%
Police	3,065,112	3,374,068	3,914,123	4,195,053	4,207,289	3,089,784	4,479,894	284,841	6.8%	37.6%
Emergency Medical Services	1,551,193	1,476,937	1,661,549	1,830,362	1,837,158	1,255,353	1,826,270	(4,092)	-0.2%	16.4%
Fire	1,508,321	1,598,017	1,786,042	1,944,488	1,944,488	1,304,385	1,968,548	24,061	1.2%	17.4%
Streets	241,109	256,976	329,668	321,553	321,553	210,054	350,654	29,101	9.1%	2.9%
Parks	1,385,986	1,419,563	1,532,729	2,033,188	2,033,188	934,055	2,021,224	(11,964)	-0.6%	18.2%
Recreation	679,600	820,019	847,380	530,116	530,116	315,040	579,298	49,182	9.3%	4.8%
Pool	-	-	1,418	418,766	418,766	233,417	465,311	46,545	0.0%	3.8%
Community Events	64,359	63,265	45,479	94,686	94,686	65,939	66,300	(28,386)	-30.0%	0.8%
Community Development	447,728	483,392	511,456	495,533	635,533	469,935	583,524	87,991	17.8%	4.4%
Finance	583,302	504,727	608,806	680,621	680,621	510,359	727,095	46,474	6.8%	6.1%
Municipal Court	253,548	90,063	2,950	114,500	114,500	2,135	110,000	(4,500)	-3.9%	1.0%
Human Resources	216,057	268,104	345,365	466,086	466,086	276,707	478,559	12,473	2.7%	4.2%
Communications & Marketing	208,687	212,955	151,351	179,155	179,155	107,769	212,020	32,865	18.3%	1.6%
Information Services	492,924	651,952	580,151	686,125	686,125	520,088	733,538	47,413	6.9%	6.1%
Facilities Maintenance	328,159	1,422,443	1,501,276	1,323,968	1,323,968	1,099,249	1,866,900	542,932	41.0%	11.9%
Total Expenditures	\$ 11,835,509	\$ 13,560,946	\$ 14,934,196	\$ 16,494,449	\$ 16,654,481	\$ 11,160,008	\$ 17,705,665	\$ 1,211,216		147.8%

Town Manager's Office	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel								
Salaries	\$ 165,550	\$ 394,450	\$ 263,051	\$ 311,536	\$ 311,536	\$ 237,496	\$ 327,299	\$ 337,118
Salaries - Overtime	140	-	-	-	-	-	-	-
Longevity	1,745	983	-	-	-	-	-	-
Certification Pay	1,962	1,981	13,705	2,340	2,340	1,825	2,340	2,410
Cell Phone Stipend	2,375	2,000	1,899	2,040	2,040	1,591	2,040	2,101
Retirement	68,799	55,710	52,056	71,774	71,774	48,751	70,464	72,578
457 Contributions	-	-	-	-	-	-	6,650	6,650
Medical Insurance	33,195	32,401	24,881	25,051	25,051	18,145	27,115	27,928
Dental Insurance	1,813	1,899	1,917	2,076	2,076	1,588	2,449	2,523
Vision Insurance	271	273	560	429	429	322	421	433
Life Insurance & Other	1,315	1,164	1,222	1,328	1,328	975	1,821	1,876
Social Security Taxes	19,842	14,700	15,811	21,248	21,248	12,934	22,225	22,892
Medicare Taxes	5,715	4,162	4,206	4,969	4,969	3,799	5,198	5,354
Unemployment Taxes	35	54	23	491	491	117	491	506
Workers Compensation	1,199	1,032	389	1,405	1,405	270	1,409	1,451
Auto/Housing Allowance	8,401	4,750	8,819	26,790	26,790	20,896	26,790	26,790
Employee Relations	-	-	-	-	-	-	-	-
Total Personnel	\$ 312,360	\$ 515,557	\$ 388,539	\$ 471,477	\$ 471,477	\$ 348,708	\$ 496,713	\$ 510,611
Services/Supplies								
Professional Outside Services	\$ 47,090	\$ 110,569	\$ 34,254	\$ 40,000	\$ 40,000	\$ 16,500	\$ 42,000	\$ 43,260
Software & Support	-	-	-	-	-	-	-	-
Records Management	1,883	2,931	-	-	-	-	-	-
Elections	24,013	19,439	-	-	-	-	-	-
Lobbying	-	-	-	-	-	-	-	-
Advertising	832	-	-	200	200	-	-	-
Legal Notices	-	535	538	1,500	1,500	565	1,000	1,030
Printing	-	64	120	200	200	194	300	309
Schools & Training	2,462	5,680	2,865	5,000	5,000	2,714	5,000	5,150
Service Charges & Fees	-	-	-	-	-	-	-	-
Communications/Pagers/Mobiles	-	417	341	100	100	342	500	515
Dues & Membership	17,416	21,244	24,477	25,000	25,000	25,125	25,500	26,265
Travel & Per Diem	1,827	8,476	6,597	18,000	18,000	4,754	18,000	18,540
Meetings	593	2,202	1,702	-	-	2,064	-	-
Meals	-	-	-	5,000	5,000	107	4,000	4,120
Office Supplies	1,880	2,768	2,675	1,000	1,000	-	750	773
Postage	1,055	1,144	270	500	500	4	500	515
Publications/Books/Subscriptions	7,102	124	514	-	-	30	30	31
Mayor/Council Expense	34,405	18,990	-	-	-	-	-	-
Furniture/Equipment <\$5,000	690	2,831	-	500	500	-	500	515
Contingency Expense	164,171	39,963	20,596	65,000	65,000	10,875	60,000	61,800
Miscellaneous Expense	2,507	5,726	101,644	1,000	1,000	-	500	515
Total Services/Supplies	\$ 307,925	\$ 243,101	\$ 196,595	\$ 163,000	\$ 163,000	\$ 63,273	\$ 158,580	\$ 163,337
Total Expenditures	\$ 620,285	\$ 758,658	\$ 585,133	\$ 634,477	\$ 634,477	\$ 411,981	\$ 655,293	\$ 673,948

Town Manager's Office	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
PERSONNEL SCHEDULE				<i>5% Funded by Hotel Occupancy Fund</i>				
POSITION TITLE	FY 2024	FY 2025	FY 2026					
TOWN MANAGER	1.00	0.95	0.95					
TOWN SECRETARY	1.00	0.00	0.00					
RECORDS ANALYST	1.00	0.00	0.00					
ASST TO TOWN MANAGER	1.00	1.00	1.00					
TOTAL FTEs	4.00	1.95	1.95					

Town Secretary's Office	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED BUDGET	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel								
Salaries	\$ -	\$ -	\$ 125,478	\$ 167,293	\$ 167,293	\$ 128,341	\$ 181,014	\$ 186,445
Overtime	-	-	-	-	-	-	-	-
Longevity	-	-	-	-	-	-	-	-
Certification Pay	-	-	1,992	2,400	2,400	2,808	4,275	4,403
Cell Phone Stipend	-	-	723	900	900	927	1,800	1,854
Retirement	-	-	16,813	23,747	23,747	17,618	26,793	27,596
457 Contributions	-	-	-	-	-	-	4,000	4,000
Medical Insurance	-	-	18,753	23,802	23,802	17,851	24,920	25,667
Dental Insurance	-	-	1,517	1,975	1,975	1,511	2,330	2,400
Vision Insurance	-	-	340	433	433	325	425	437
Life Insurance & Other	-	-	807	975	975	776	1,459	1,503
Social Security Taxes	-	-	7,684	10,577	10,577	7,922	11,544	11,890
Medicare Taxes	-	-	1,797	2,474	2,474	1,839	2,700	2,781
Unemployment Taxes	-	-	18	504	504	175	504	519
Workers Compensation	-	-	222	699	699	134	779	803
Pre-Employment Physicals/Testing	-	-	-	-	-	-	-	-
Mileage Allowance	-	-	-	-	-	1,804	2,400	2,400
Employee Relations	-	-	-	-	-	-	-	-
Total Personnel	\$ -	\$ -	\$ 176,144	\$ 235,779	\$ 235,779	\$ 182,031	\$ 264,942	\$ 272,698
Services/Supplies								
Professional Outside Services	\$ -	\$ -	\$ 1,755	\$ 20,000	\$ 21,000	\$ 16,344	\$ 20,000	\$ 20,600
Records Management	-	-	4,136	4,825	4,825	1,449	4,825	4,970
Elections	-	-	13,340	7,810	7,810	10,114	15,000	15,450
Lobbying	-	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-	-
Legal Notices	-	-	5,467	5,000	5,000	101	2,500	2,575
Printing	-	-	119	150	150	-	150	155
Schools & Training	-	-	2,670	4,000	4,000	1,455	4,000	4,120
Service Charges & Fees	-	-	8	8	8	-	-	-
Communications/Pagers/Mobiles	-	-	304	480	480	342	480	494
Equipment Maintenance	-	-	-	-	-	-	-	-
Dues & Membership	-	-	760	800	800	1,004	1,000	1,030
Travel & Per Diem	-	-	2,567	1,500	1,500	-	3,000	3,090
Meetings	-	-	180	500	500	256	500	515
Meals	-	-	-	100	100	-	100	103
Office Supplies	-	-	1,867	1,599	1,599	715	1,600	1,648
Postage	-	-	56	43	43	206	40	41
Publications/Books/Subscriptions	-	-	210	3,100	3,100	3,806	3,100	3,193
Mayor/Council Expense	-	-	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	-	-	-
Furniture/Equipment <\$5,000	-	-	-	-	-	-	-	-
Contingency Expense	-	-	-	-	-	-	-	-
Miscellaneous Expense	-	-	-	-	-	-	-	-
Total Services/Supplies	\$ -	\$ -	\$ 33,440	\$ 49,915	\$ 50,915	\$ 35,791	\$ 56,295	\$ 57,984
Total Expenditures	\$ -	\$ -	\$ 209,584	\$ 285,693	\$ 286,693	\$ 217,822	\$ 321,237	\$ 330,682

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
TOWN SECRETARY	1.00	1.00	1.00
RECORDS ANALYST	1.00	1.00	0.00
RECORDS COORD./ASST. TOWN SEC.	0.00	0.00	1.00
TOTAL FTEs	2.00	2.00	2.00

Mayor & Council	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Longevity	-	-	-	-	-	-	-	-
Stipend	-	-	-	-	-	-	-	-
Retirement	-	-	-	-	-	-	-	-
Medical Insurance	-	-	-	-	-	-	-	-
Dental Insurance	-	-	-	-	-	-	-	-
Vision Insurance	-	-	-	-	-	-	-	-
Life Insurance & Other	-	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-	-
Medicare Taxes	-	-	-	-	-	-	-	-
Unemployment Taxes	-	-	-	-	-	-	-	-
Workers' Compensation	-	-	-	-	-	-	-	-
Total Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies								
Professional Outside Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Legal Notices	-	-	-	-	-	-	-	-
Printing	-	-	282	-	-	147	-	-
Schools & Training	-	-	2,315	21,000	21,000	2,460	21,000	21,630
Communications/Pagers/Mobiles	-	-	-	-	-	-	-	-
Dues & Membership	-	-	1,518	-	-	1,650	-	-
Travel & Per Diem	-	-	952	-	-	5,325	-	-
Meetings	-	-	1,483	12,000	12,000	391	12,000	12,360
Meals	-	-	-	-	-	76	-	-
Office Supplies	-	-	1,112	1,750	1,750	2,133	1,750	1,803
Postage	-	-	-	-	-	-	250	258
Publications/Books/Subscriptions	-	-	-	-	-	-	-	-
Miscellaneous Expense	-	-	-	-	-	-	-	-
Total Services/Supplies	\$ -	\$ -	\$ 7,662	\$ 34,750	\$ 34,750	\$ 12,182	\$ 35,000	\$ 36,050
Total Expenditures	\$ -	\$ -	\$ 7,662	\$ 34,750	\$ 34,750	\$ 12,182	\$ 35,000	\$ 36,050

Legal	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Longevity	-	-	-	-	-	-	-	-
Stipend	-	-	-	-	-	-	-	-
Retirement	-	-	-	-	-	-	-	-
Medical Insurance	-	-	-	-	-	-	-	-
Dental Insurance	-	-	-	-	-	-	-	-
Vision Insurance	-	-	-	-	-	-	-	-
Life Insurance & Other	-	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-	-
Medicare Taxes	-	-	-	-	-	-	-	-
Unemployment Taxes	-	-	-	-	-	-	-	-
Workers' Compensation	-	-	-	-	-	-	-	-
Total Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies								
Professional Outside Services	\$ 188,874	\$ 159,806	\$ 138,446	\$ 225,000	\$ 225,000	\$ 123,755	\$ 225,000	\$ 231,750
Legal Notices	-	-	-	-	-	-	-	-
Schools & Training	-	-	-	-	-	-	-	-
Communications/Pagers/Mobiles	-	-	-	-	-	-	-	-
Dues & Membership	-	-	-	-	-	-	-	-
Travel & Per Diem	-	-	-	-	-	-	-	-
Office Supplies	-	-	-	-	-	-	-	-
Postage	-	1	-	30	30	-	-	-
Publications/Books/Subscriptions	267	-	102	300	300	-	-	-
Miscellaneous Expense	-	-	-	-	-	-	-	-
Total Services/Supplies	\$ 189,141	\$ 159,807	\$ 138,548	\$ 225,330	\$ 225,330	\$ 123,755	\$ 225,000	\$ 231,750
Total Expenditures	\$ 189,141	\$ 159,807	\$ 138,548	\$ 225,330	\$ 225,330	\$ 123,755	\$ 225,000	\$ 231,750

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
TOWN ATTORNEY	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00

Police	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel								
Salaries	\$ 1,882,532	\$ 2,125,776	\$ 2,370,800	\$ 2,518,397	\$ 2,518,397	\$ 1,919,959	\$ 2,641,928	\$ 2,721,186
Salaries - Part Time	-	-	-	-	-			
Seasonal	71,426	84,347	93,677	152,744	152,744	99,212	207,000	213,210
Overtime	214,283	238,146	230,842	200,000	212,998	165,791	220,000	226,600
Longevity	8,053	9,148	9,040	11,155	11,155	11,155	11,858	12,213
Annual Stipend	1,500	-	-	-	-	-	-	-
Certification	21,947	24,250	20,794	23,400	23,400	17,382	26,100	26,883
Cell Phone Stipend	5,219	5,169	4,553	4,500	4,500	3,510	4,500	4,635
Retirement	273,812	301,302	346,673	383,899	383,899	288,586	412,191	424,557
457 Contributions	-	-	-	-	-	-	4,000	4,000
Medical Insurance	124,152	141,769	171,376	183,905	183,905	142,581	219,133	225,707
Dental Insurance	7,383	8,770	15,871	17,277	17,277	14,172	23,897	24,613
Vision Insurance	997	1,352	3,663	3,760	3,760	3,177	4,464	4,598
Life Insurance & Other	8,562	9,238	13,600	15,424	15,424	10,911	21,358	21,998
Social Security Taxes	131,129	99,506	165,779	180,459	180,459	133,617	190,428	196,141
Medicare Taxes	30,903	23,545	39,439	42,298	42,298	31,442	44,582	45,919
Unemployment Taxes	754	302	960	8,806	8,806	3,848	8,806	9,070
Workers' Compensation	34,345	58,404	47,056	140,857	140,857	27,049	130,511	134,427
Pre-Employment Physicals/Testing	2,083	300	600	1,500	1,500	-	1,545	1,591
Total Personnel	\$ 2,819,080	\$ 3,131,324	\$ 3,534,722	\$ 3,888,381	\$ 3,901,379	\$ 2,872,393	\$ 4,172,300	\$ 4,297,349
Services & Supplies								
Professional Outside Services	\$ 1,000	\$ 1,378	\$ -	\$ -	\$ -	\$ 1,085	\$ -	\$ -
Advertising	286	115	139	1,575	1,575	-	1,500	1,545
Legal Notices	7	-	805	-	-	-	-	-
Printing	565	-	1,168	-	-	157	-	-
Abatements	-	217	-	-	-	-	-	-
Schools & Training	790	2,497	3,650	-	-	800	-	-
Communications/Pagers/Mobiles	18,198	16,170	13,458	18,502	18,502	10,111	18,500	19,055
Building Maintenance	889	-	76	-	-	-	-	-
Vehicle Maintenance	42,110	51,942	159,603	60,000	60,000	51,451	65,000	66,950
Equipment Maintenance	-	-	726	-	-	23	-	-
Dispatch - Denton County	42,439	40,484	46,216	46,365	46,365	46,365	48,467	49,921
Dues & Membership	3,588	3,103	1,578	4,305	4,305	1,615	4,000	4,120
Travel & Per Diem	8,977	6,413	24,298	15,500	15,500	11,323	16,000	16,480
Meetings	783	162	478	-	-	343	-	-
Meals	-	-	-	-	-	-	-	-
Office Supplies	174	1,428	191	2,400	2,400	1,824	2,400	2,472
Postage	130	482	296	400	400	177	400	412
Publications/Books/Subscription	-	-	-	2,000	2,000	1,242	2,000	2,060
Fuel	67,745	68,492	67,156	90,000	90,000	44,348	85,000	87,550
Uniforms	23,237	15,967	27,914	27,300	27,300	26,352	28,000	28,840
Protective Clothing	85	-	-	-	-	62	-	-
Investigative Materials	8,921	6,276	1,972	6,300	6,300	2,187	5,500	5,665
Animal Control	1,790	4,283	2,905	4,988	4,988	1,801	4,500	4,635
Small Equipment	5,620	3,746	9,215	2,625	2,625	8,845	2,700	2,781
Furniture/Equipment <\$5,000	-	1,085	519	2,625	2,625	-	2,500	2,575
Hardware	-	2,580	-	-	-	-	-	-
Maintenance Supplies	37	330	-	-	-	27	27	28
Miscellaneous Expense	2,350	1,776	3,209	2,100	2,100	2,267	2,100	2,163
Vehicle Expense	-	-	595	-	-	-	-	-
Capital Outlay	6,215	-	748	762	-	-	-	-
Programs & Special Projects	10,096	13,819	12,486	18,925	18,925	4,987	19,000	19,570
Total Services/Supplies	\$ 246,032	\$ 242,744	\$ 379,401	\$ 306,672	\$ 305,910	\$ 217,392	\$ 307,594	\$ 316,822
Total Expenditures	\$ 3,065,112	\$ 3,374,068	\$ 3,914,123	\$ 4,195,053	\$ 4,207,289	\$ 3,089,784	\$ 4,479,894	\$ 4,614,171

Police	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
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PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
POLICE CHIEF	1.0	1.0	1.0
POLICE CAPTAIN	2.0	2.0	2.0
LIEUTENANT	1.0	1.0	1.0
CID SERGEANT	0.0	0.0	0.0
POLICE SERGEANT	4.0	4.0	4.0
ANIMAL CONTROL OFFICER	1.0	1.0	1.0
DETECTIVE/JUVENILE INVESTIGATOR	2.0	2.0	2.0
SRO	2.0	2.0	2.0
POLICE OFFICER	11.0	11.0	11.0
POLICE CADET	0.0	0.0	0.0
POLICE INVESTIGATIVE ASST.	1.0	1.0	1.0
EVIDENCE CUSTODIAN/PATROL ASST	1.0	1.0	1.0
SENIOR ADMINISTRATIVE ASSISTANT	1.0	1.0	1.0
CROSSING GUARDS	3.37	3.95	3.95
TOTAL FTEs	30.37	30.95	30.95

Emergency Medical Services	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel								
Salaries	\$ 727,016	\$ 853,558	\$ 953,851	\$ 1,001,354	\$ 1,001,354	\$ 720,782	\$ 1,005,696	\$ 1,035,867
Part-Time	37,954	23,177	35,276	50,000	50,000	26,502	50,000	51,500
Overtime	128,568	147,329	141,584	125,008	125,008	102,979	125,000	128,750
Longevity	7,574	6,916	8,002	8,515	8,515	7,634	7,406	7,628
Certification	8,278	10,185	10,461	11,250	11,250	8,206	10,650	10,970
Cell Phone Stipend	1,082	1,374	1,366	1,350	1,350	1,053	1,350	1,391
Retirement	113,615	132,628	148,610	148,657	148,657	115,203	153,999	158,619
457 Contributions	-	-	-	-	-	-	2,000	2,000
Medical Insurance	64,889	76,638	85,960	87,481	87,481	66,559	93,015	95,806
Dental Insurance	3,968	4,812	8,007	8,400	8,400	6,141	9,547	9,834
Vision Insurance	506	691	1,769	1,760	1,760	1,302	1,763	1,816
Life Insurance & Others	3,213	3,918	5,655	4,116	4,116	4,192	8,201	8,447
Social Security Taxes	53,569	37,964	69,573	69,312	69,312	52,731	69,451	71,535
Medicare Taxes	12,560	8,881	16,303	16,210	16,210	12,318	16,243	16,730
Unemployment Taxes	209	118	225	2,520	2,520	1,037	2,520	2,596
Workers' Compensation	20,249	25,980	21,504	67,300	67,300	12,924	57,236	58,954
Pre-Employment Physicals/Testing	5,939	5,315	-	-	-	-	-	-
Total Personnel	\$ 1,189,189	\$ 1,339,484	\$ 1,508,145	\$ 1,603,233	\$ 1,603,233	\$ 1,139,561	\$ 1,614,078	\$ 1,662,440
Services/Supplies								
Professional Outside Services	\$ 187,170	\$ 100	\$ 39	\$ 1,750	\$ 1,750	\$ -	\$ 1,850	\$ 1,906
Physicals & Testing	-	-	5,175	7,000	7,000	-	6,250	6,438
Software & Support	-	-	11,783	12,100	12,100	12,109	12,605	12,983
Collection Fees	2,532	-	-	-	-	-	-	-
Hazmat Disposal	154	51	-	250	250	-	300	309
Radios	2,138	212	-	1,500	1,500	-	1,500	1,545
Schools & Training	2,135	1,645	1,090	9,000	9,000	2,624	7,500	7,725
Electricity	5,853	5,928	8,889	8,820	8,820	5,536	9,000	9,450
Water	3,318	4,312	4,288	4,000	4,000	2,329	4,500	4,635
Communications/Pagers/Mobiles	6,032	6,278	3,437	4,510	4,510	2,428	4,645	4,784
Building Maintenance	4,093	9,776	229	1,500	1,500	-	1,550	1,597
Vehicle Maintenance	10,659	3,831	25,700	12,335	19,131	15,667	12,705	13,086
Equipment Maintenance	12,943	9,250	-	12,919	12,919	-	5,000	5,150
Kitchen-Janitorial Supplies	-	-	-	1,500	1,500	82	1,500	1,545
Emergency Management	11,392	-	9,448	14,582	14,582	13,246	14,500	14,935
Dispatch - Denton County	4,020	5,061	5,622	5,224	5,224	5,224	4,954	5,103
Dues & Membership	1,780	1,234	1,841	3,400	3,400	449	3,100	3,193
Flags & Repairs	-	-	-	19,000	19,000	13,070	13,500	11,000
Travel & Per Diem	4,224	7,624	5,689	7,500	7,500	5,187	7,650	7,880
Meetings	735	486	862	750	750	271	700	721
Safety Programs	-	-	-	1,000	1,000	-	-	-
Office Supplies	312	353	318	600	600	381	500	515
Postage	49	55	107	100	100	41	100	103
Publications/Books/Subscriptions	-	-	-	300	300	-	300	309
Fuel	6,287	4,471	3,800	11,265	11,265	2,253	10,000	10,300
Uniforms	9,082	9,479	6,636	9,133	9,133	4,579	9,250	9,528
Medical Control	20,535	20,348	20,658	21,600	21,600	15,733	22,250	22,918

Emergency Medical Services	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Pharmacy	4,815	2,291	4,069	7,400	7,400	2,560	7,550	7,777
Oxygen	1,114	1,148	1,373	2,163	2,163	796	2,000	2,060
Safety Equipment/Protective Clothing	-	14,731	7,135	20,000	20,000	-	20,000	20,600
Disposable Supplies	10,943	12,716	14,935	12,762	12,762	7,985	13,000	13,390
Small Equipment	8,263	12,671	3,932	10,233	10,233	1,361	10,000	10,300
Maintenance Supplies	64	1,446	1,182	1,500	1,500	-	1,500	1,545
Miscellaneous Expense	1,654	1,956	741	1,433	1,433	1,880	2,433	2,506
Total Services/Supplies	\$ 322,297	\$ 137,453	\$ 148,977	\$ 227,129	\$ 233,925	\$ 115,792	\$ 212,192	\$ 215,833
Capital								
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenses	39,706	-	4,428	-	-	-	-	-
Total Capital	\$ 39,706	\$ -	\$ 4,428	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,551,193	\$ 1,476,937	\$ 1,661,549	\$ 1,830,362	\$ 1,837,158	\$ 1,255,353	\$ 1,826,270	\$ 1,878,273

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
FIRE CHIEF	0.50	0.50	0.50
FIRE MARSHAL/DEPUTY CHIEF	0.50	0.50	0.50
FIRE CAPTAIN	1.50	1.50	1.50
FIREFIGHTER-PARAMEDIC	4.50	4.50	4.50
FIREFIGHTER-EMT	0.50	0.50	0.50
DRIVER/ENGINEER	1.50	1.50	1.50
SENIOR ADMINISTRATIVE ASSISTANT	0.50	0.50	0.50
PT-FIREFIGHTER PARAMEDIC/EMT	1.08	0.55	0.55
TOTAL FTEs	10.58	10.05	10.05

Fire	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2025 ESTIMATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel									
Salaries	\$ 693,010	\$ 853,876	\$ 953,865	\$ 1,001,354	\$ 1,001,354	\$ 720,774	\$ 969,044	\$ 1,005,696	\$ 1,035,867
Part-Time	37,954	23,176	35,275	50,000	50,000	26,501	34,553	50,000	51,500
Overtime	128,564	126,709	141,629	125,008	125,008	102,974	124,446	125,000	128,750
Longevity	7,574	6,916	7,503	8,515	8,515	7,634	7,634	7,406	7,628
Certification	8,277	10,183	10,449	11,250	11,250	8,206	10,950	10,650	10,970
Cell Phone Stipend	1,082	1,374	1,366	1,350	1,350	1,053	1,358	1,350	1,391
Salaries - Payout/Separations	-	-	-	4,258	4,258	6,087	6,087	10,000	10,500
Retirement	109,271	130,174	148,600	148,657	148,657	113,961	151,060	153,999	158,619
457 Contributions	-	-	-	-	-	-	-	2,000	2,000
Medical Insurance	64,881	75,815	85,995	87,481	87,481	66,554	87,461	93,015	95,806
Dental Insurance	3,959	4,762	7,999	8,400	8,400	6,136	8,060	9,547	9,834
Vision Insurance	498	676	1,761	1,760	1,760	1,297	1,706	1,763	1,816
Life Insurance & Others	3,195	3,869	5,637	4,116	4,116	4,179	5,574	8,201	8,447
Social Security Taxes	51,451	37,956	69,908	69,312	69,312	52,144	68,785	69,451	71,535
Medicare Taxes	12,057	8,874	16,343	16,210	16,210	12,176	16,048	16,243	16,730
Unemployment Taxes	207	116	223	2,520	2,520	1,036	1,103	2,520	2,596
Workers' Compensation	20,249	25,980	21,494	67,300	67,300	12,924	25,847	57,236	58,954
Pre-Employment Physicals/Testing	4,342	5,875	-	1,000	1,000	524	1,000	1,000	1,030
Tuition Reimbursement	4,043	2,828	4,651	5,000	5,000	3,411	5,000	7,875	8,111
Total Personnel	\$ 1,150,615	\$ 1,319,158	\$ 1,512,697	\$ 1,613,492	\$ 1,613,492	\$ 1,147,570	\$1,525,716	\$ 1,632,951	\$ 1,682,081
Services/Supplies									
Professional Outside Services	\$ 40,504	\$ 196	\$ -	\$ 1,750	\$ 1,750	\$ -	\$ 1,750	\$ 1,850	\$ 1,906
Physicals/Testing	-	-	5,210	7,000	7,000	58	7,000	6,250	6,438
Recruitment	-	-	-	5,000	5,000	4,300	5,000	5,000	5,000
Software & Support	14,564	15,323	11,283	10,197	10,197	10,404	10,197	10,915	11,242
Tax Administration	1,542	1,579	1,520	1,600	1,600	-	1,600	-	-
Advertising	-	-	-	200	200	-	200	100	103
Printing	266	249	747	1,100	1,100	-	1,100	1,100	1,133
Schools & Training	11,449	7,889	9,757	19,900	19,900	6,527	19,900	19,900	20,497
Electricity	5,853	5,928	8,889	8,820	8,820	6,213	8,820	9,000	9,450
Water	3,318	4,312	4,288	4,000	4,000	2,329	4,000	4,500	4,635
Communications/Pagers/Mobiles	18,816	18,447	15,851	16,691	16,691	11,393	16,691	17,191	17,707
Building Maintenance	55,628	43,592	23,373	30,000	30,000	20,196	30,000	31,000	31,930
Vehicle Maintenance	24,128	19,588	57,823	51,500	51,500	11,816	51,500	51,500	53,045
Equipment Maintenance	11,155	14,537	11,313	19,500	19,500	6,803	19,500	19,500	20,085
Kitchen/Janitorial Supplies	-	-	-	7,200	7,200	2,042	7,200	7,200	7,416
Emergency Management	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,030
Dispatch - Denton County	4,021	5,061	5,622	5,224	5,224	5,224	5,224	4,953	5,102
Copier Rental/Lease	-	-	1,471	3,693	3,693	1,446	3,693	2,000	2,060
Dues & Membership	19,154	18,791	26,647	30,000	30,000	31,444	30,000	39,928	41,126
Flags & Repairs	-	-	-	-	-	-	-	-	-
Travel & Per Diem	17,410	17,461	11,000	14,510	14,510	9,017	14,510	14,510	14,945
Office Supplies	267	449	458	500	500	82	500	500	515
Printer Supplies	1,371	1,429	120	1,000	1,000	-	1,000	500	515
Postage	65	31	196	100	100	240	100	100	103
Publications/Books/Subscriptions	-	-	105	350	350	707	350	350	361
Fuel	12,141	11,978	8,928	12,225	12,225	5,056	12,225	10,000	10,300
Uniforms	9,129	9,491	6,302	9,133	9,133	4,660	9,133	9,250	9,528
Safety Equipment/Protective Clothing	16,026	36,947	39,563	40,000	40,000	3,697	40,000	40,000	41,200
Disposable Supplies	46	35	-	-	-	-	-	-	-
Small Equipment	4,705	6,981	3,364	4,000	4,000	2,285	4,000	4,000	4,120
Hardware	2,504	1,283	54	4,000	4,000	88	4,000	3,500	3,605
Maintenance Supplies	1,648	1,274	1,075	1,500	1,500	547	1,500	1,500	1,545
Miscellaneous Expense	3,954	2,580	763	3,303	3,303	793	3,303	2,500	2,575
Vehicles	-	-	-	-	-	-	-	-	-
Programs & Special Projects	16,402	7,354	10,293	16,000	16,000	8,451	16,000	16,000	16,480
Total Services/Supplies	\$ 296,068	\$ 252,782	\$ 267,013	\$ 330,996	\$ 330,996	\$ 156,815	\$ 330,996	\$ 335,597	\$ 345,695

Fire	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2025 ESTIMATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Capital									
Capital Replacement	\$ 61,639	\$ 26,077	\$ 6,332	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenses	-	-	-	-	-	-	-	-	-
Total Capital	\$ 61,639	\$ 26,077	\$ 6,332	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,508,321	\$ 1,598,017	\$ 1,786,042	\$ 1,944,488	\$ 1,944,488	\$ 1,304,385	\$1,856,712	\$ 1,968,548	\$ 2,027,776

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
FIRE CHIEF	0.50	0.50	0.50
FIRE MARSHAL/DEPUTY CHIEF	0.50	0.50	0.50
FIRE CAPTAIN	1.50	1.50	1.50
FIREFIGHTER-PARAMEDIC	4.50	4.50	4.50
FIREFIGHTER-EMT	0.50	0.50	0.50
DRIVER/ENGINEER	1.50	1.50	1.50
SENIOR ADMINISTRATIVE ASSISTANT	0.50	0.50	0.50
PT-FIREFIGHTER PARAMEDIC/EMT	1.08	0.55	0.55
TOTAL FTEs	10.58	10.05	10.05

Streets	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel								
Salaries	\$ 45,648	\$ 84,937	\$ 80,514	\$ 83,139	\$ 83,139	\$ 47,333	\$ 95,931	\$ 98,809
Salaries - Part Time	-	-	-	-	-	1,594	-	-
Overtime	2,712	276	525	2,000	2,000	153	2,000	2,060
Longevity	293	804	815	941	941	941	1,067	1,098
Certification	-	-	-	-	-	-	-	-
Cell Phone Stipend	514	498	372	360	360	281	360	371
Retirement	5,836	10,897	10,853	12,032	12,032	6,887	14,298	14,726
Medical Insurance	177	8,814	17,170	17,412	17,412	13,059	18,230	18,777
Dental Insurance	383	1,035	1,763	1,814	1,814	1,237	2,112	2,175
Vision Insurance	50	146	367	369	369	246	361	372
Life Insurance & Other	232	486	536	543	543	350	796	820
Social Security Taxes	2,748	3,571	4,746	5,318	5,318	2,903	6,117	6,300
Medicare Taxes	642	835	1,143	1,244	1,244	676	1,431	1,473
Unemployment Taxes	57	14	13	353	353	155	353	363
Workers' Compensation	1,526	4,966	2,268	6,587	6,587	2,076	7,835	8,071
Pre-Employment Physicals/Testing	-	-	-	-	-	-	-	-
Total Personnel	\$ 60,818	\$ 117,280	\$ 121,083	\$ 132,112	\$ 132,112	\$ 77,892	\$ 150,889	\$ 155,416
Services/Supplies								
Professional Outside Services	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 5,642	\$ 20,400	\$ 20,400
Schools & Training	-	-	1,080	3,000	3,000	375	3,000	3,090
Electricity	142,768	130,452	158,242	150,000	150,000	114,575	160,000	168,000
Water	1,624	2,773	1,884	2,000	2,000	1,216	2,040	2,101
Communications/Pagers/Mobiles	1,158	1,158	1,002	1,838	1,838	728	1,875	1,931
Property Maintenance	23,600	-	-	-	-	-	-	-
Building Maintenance	5,402	33	35	5,000	5,000	379	5,000	5,150
Vehicle Maintenance	459	823	323	1,000	1,000	1,570	1,000	1,030
Equipment Maintenance	813	2,088	581	2,625	2,625	-	2,500	2,575
Street Maintenance	1,606	461	43,220	-	-	-	-	-
Dues & Membership	186	310	111	1,000	1,000	520	1,000	1,030
Travel & Per Diem	645	-	-	300	300	-	300	309
Meetings	-	143	-	350	350	103	350	361
Office Supplies	-	-	822	263	263	10	250	258
Postage	24	89	-	105	105	-	100	103
Uniforms	2,005	1,200	1,284	1,750	1,750	1,926	1,750	1,803
Small Tools	-	166	-	210	210	5,118	200	206
Total Services/Supplies	\$ 180,291	\$ 139,695	\$ 208,585	\$ 189,441	\$ 189,441	\$ 132,163	\$ 199,765	\$ 208,346
Total Expenditures	\$ 241,109	\$ 256,976	\$ 329,668	\$ 321,553	\$ 321,553	\$ 210,054	\$ 350,654	\$ 363,762

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
STREETS MAINTENANCE WORKER	1.00	1.00	1.00
STREETS SUPERINTENDENT	0.40	0.40	0.40
TOTAL FTEs	1.40	1.40	1.40

40% Funded by Street Maintenance - 20% Funded by Drainage

Parks	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel								
Salaries	\$ 584,295	\$ 506,968	\$ 577,432	\$ 636,585	\$ 636,585	\$ 450,041	\$ 721,548	\$ 743,194
Part-Time	17,456	36,931	32,408	43,015	43,015	17,414	67,673	69,703
Overtime	20,950	15,426	15,418	15,000	15,000	11,464	20,000	20,600
Longevity	7,654	7,384	7,230	8,165	8,165	8,010	8,700	8,961
Certification	900	-	610	945	945	2,887	6,045	6,226
Cell Phone Stipend	482	905	1,172	1,305	1,305	1,018	1,305	1,344
Retirement	78,782	66,806	79,828	97,139	97,139	67,022	117,359	120,879
457 Contributions	-	-	-	-	-	-	1,800	1,800
Medical Insurance	72,155	71,080	110,450	116,251	116,251	83,348	133,946	137,965
Dental Insurance	4,409	4,618	10,329	11,012	11,012	7,737	13,395	13,797
Vision Insurance	674	637	2,226	2,319	2,319	1,597	2,357	2,428
Life Insurance & Other	3,268	2,797	3,642	3,624	3,624	2,749	6,239	6,426
Social Security Taxes	37,720	21,650	38,682	43,266	43,266	29,545	49,653	51,143
Medicare Taxes	8,822	5,064	8,946	10,119	10,119	6,897	11,612	11,961
Unemployment Taxes	225	106	173	3,389	3,389	1,365	3,767	3,880
Workers' Compensation	14,037	17,736	8,148	24,582	24,582	3,973	27,915	28,752
Pre-Employment Physicals/Testing	378	-	-	150	150	-	-	-
Mileage Allowance	-	-	1,221	1,890	1,890	1,679	2,160	2,160
Total Personnel	\$ 852,207	\$ 758,108	\$ 897,915	\$ 1,018,756	\$ 1,018,756	\$ 696,745	\$ 1,195,474	\$ 1,231,219
Services/Supplies								
Professional Outside Services	\$ -	\$ -	\$ 3,900	\$ 264,400	\$ 264,400	\$ -	\$ 91,525	\$ 14,400
Advertising	528	432	-	500	500	-	500	515
Schools & Training	2,990	1,442	885	4,179	4,179	1,250	5,000	5,150
Electricity	46,711	48,896	53,008	54,600	54,600	31,807	60,000	63,000
Water	166,986	234,782	175,811	240,000	240,000	78,601	240,000	247,200
Communications/Pagers/Mobiles	5,414	5,225	3,929	8,634	8,634	2,753	6,000	6,180
Property Maintenance	183,923	194,346	202,161	222,758	222,758	75,982	225,000	231,750
Building Maintenance	100	2,742	657	5,000	5,000	183	5,000	5,150
Vehicle Maintenance	11,615	10,394	47,576	11,915	11,915	5,371	12,000	12,360
Equipment Maintenance	7,815	11,325	15,433	15,000	15,000	6,286	17,000	17,510
Kitchen Supplies	-	-	737	1,200	1,200	981	1,200	1,236
Independent Labor	49,272	84,159	72,363	115,500	115,500	8,325	85,500	88,065
Storage Rental	-	-	-	-	-	-	-	-
Portable Toilets	3,440	3,985	3,720	4,368	4,368	3,570	5,000	5,150
Dues & Membership	443	916	984	1,549	1,549	35	1,550	1,597
Travel & Per Diem	3,692	88	648	2,715	2,715	1,627	2,800	2,884
Meetings	906	730	633	750	750	85	750	773
Tree City	7,657	8,450	9,445	10,000	10,000	-	10,000	10,300
Office Supplies	456	430	1,559	525	525	390	525	541
Postage	51	5	37	26	26	101	-	-
Publications/Books/Subscriptions	582	34	399	735	735	-	-	-
Fuel	23,530	17,411	19,857	20,765	20,765	8,100	25,000	25,750
Uniforms	6,376	7,978	8,136	8,757	8,757	5,089	10,500	10,815
Small Tools	7,327	12,786	5,814	13,650	13,650	6,346	13,650	14,060
Safety Equipment	3,533	3,792	3,671	3,231	3,231	218	3,500	3,605
Small Equipment	-	900	3,450	3,675	3,675	210	3,750	3,863
Furniture/Equipment <\$5,000	215	10,207	-	-	-	-	-	-
Miscellaneous Expense	217	-	-	-	-	-	-	-
Total Services/Supplies	\$ 533,779	\$ 661,455	\$ 634,814	\$ 1,014,432	\$ 1,014,432	\$ 237,310	\$ 825,750	\$ 771,852
Total Expenditures	\$ 1,385,986	\$ 1,419,563	\$ 1,532,729	\$ 2,033,188	\$ 2,033,188	\$ 934,055	\$ 2,021,224	\$ 2,003,071

Parks	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
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PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
PARKS & RECREATION DIRECTOR	0.4	0.45	0.45
PARKS SUPERINTENDENT	1.0	1.0	1.0
PARKS CREW LEADER	2.0	2.0	2.0
ATHLETICS CREW LEADER	1.0	1.0	1.0
SENIOR ADMINISTRATIVE ASSISTANT	0.0	0.0	0.0
PARKS MAINTENANCE WORKER	7.0	8.5	8.0
PARKS IRRIGATOR	1.0	1.0	1.0
TOTAL FTEs	12.4	13.95	13.45

45% Funded by Recreation, 10% Funded by Community Pool

Recreation	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel								
Salaries	\$ 207,352	\$ 267,285	\$ 223,960	\$ 228,946	\$ 228,946	\$ 165,667	\$ 235,942	\$ 243,020
Part Time	470	21,405	12,172	-	-	2,890	5,840	6,015
Seasonal	170,619	197,895	224,876	67,708	67,708	34,431	82,531	85,006
Overtime	973	9,666	5,804	6,500	6,500	2,064	6,500	6,695
Longevity	739	784	-	213	213	213	200	206
Certification	1,906	1,751	2,497	2,385	2,385	2,525	4,335	4,465
Cell Phone Stipend	1,372	2,450	2,622	1,935	1,935	1,686	2,835	2,920
Retirement	27,173	34,480	31,014	32,763	32,763	23,329	35,323	36,383
457 Contributions	-	-	-	-	-	-	1,800	1,800
Medical Insurance	22,260	25,212	23,003	24,524	24,524	19,280	30,106	31,009
Dental Insurance	1,364	1,420	1,406	1,830	1,830	1,430	2,724	2,805
Vision Insurance	181	222	332	392	392	296	470	484
Life Insurance & Other	1,038	1,304	1,392	1,031	1,031	963	1,856	1,912
Social Security Taxes	22,920	11,355	29,450	19,194	19,194	12,709	20,739	21,361
Medicare Taxes	5,360	2,656	6,917	4,489	4,489	2,954	4,850	4,996
Unemployment Taxes	628	232	3,045	1,694	1,694	636	1,694	1,745
Workers' Compensation	8,050	5,957	7,194	10,920	10,920	2,099	9,874	10,170
Pre-Employment Physicals/Testing	3,856	-	-	-	-	-	-	-
Mileage Allowance	-	-	1,221	1,890	1,890	1,679	2,160	2,160
Total Personnel	\$ 476,259	\$ 584,072	\$ 576,905	\$ 406,414	\$ 406,414	\$ 274,849	\$ 449,778	\$ 463,153
Services/Supplies								
Professional Outside Services	\$ 5,362	\$ 2,361	\$ 4,207	\$ 2,888	\$ 2,888	\$ 2,360	\$ 3,000	\$ 3,090
Software & Support	3,958	5,540	7,420	1,575	1,575	784	3,500	3,605
Health Inspections	-	-	100	-	-	-	-	-
Advertising	1,142	1,464	500	340	340	34	500	515
Legal Notices	-	-	626	-	-	318	-	-
Printing	384	562	2,509	1,260	1,260	56	1,250	1,288
Schools & Training	3,729	6,093	7,246	4,421	4,421	4,062	6,000	6,180
Service Charges & Fees	3,000	2,649	2,250	3,000	3,000	4,200	3,060	3,000
Electricity	29,359	37,598	30,916	7,500	7,500	-	7,500	7,875
Water	25,952	31,138	19,941	7,500	7,500	-	7,500	7,725
Communications/Pagers/Mobiles	7,804	2,204	3,926	6,350	6,350	4,753	6,350	6,541
Property Maintenance	19,016	17,586	60,302	18,350	18,350	419	10,000	10,300
Equipment Rental/Lease	16,683	8,680	17,732	17,850	17,850	5,675	24,000	24,720
Storage Rental	5,618	13,797	663	-	-	-	-	-
Dues & Membership	5,084	5,631	8,807	5,875	5,875	317	4,500	4,635
Travel & Per Diem	3,590	1,857	4,096	1,733	1,733	5,269	5,000	5,150
Meetings	903	1,385	820	525	525	150	525	541
Field Trips	17,772	16,915	16,685	21,000	21,000	5,981	22,000	22,660
Office Supplies	3,381	2,233	1,625	1,075	1,075	572	1,075	1,107
Postage	102	631	358	1,050	1,050	225	1,000	1,030
Publications/Books/Subscriptions	164	322	149	210	210	-	-	-
Fuel	639	446	68	1,805	1,805	334	1,800	1,854
Uniforms	5,635	6,907	14,908	6,737	6,737	-	7,200	7,416
Chemicals & Pool Supplies	20,727	23,015	18,584	-	-	-	-	-
Concessions	8,808	576	12,364	-	-	-	-	-
Program/Event Supplies	4,232	14,999	15,128	5,000	5,000	4,307	6,100	6,283
Community Events	3,266	810	-	-	-	-	-	-
Safety Equipment	1,920	3,713	5,138	-	-	-	-	-
Small Equipment	36	151	200	-	-	-	-	-

Recreation	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Furniture/Equipment <\$5,000	1,228	24,603	7,212	4,460	4,460	-	4,460	4,594
Hardware	484	18	2,949	1,100	1,100	-	1,100	1,133
Maintenance Supplies	834	471	1,869	2,100	2,100	376	2,100	2,163
Miscellaneous Expenses	2,529	1,592	430	-	-	-	-	-
Capital Expenses	-	-	748	-	-	-	-	-
Total Services/Supplies	\$ 203,340	\$ 235,947	\$ 270,474	\$ 123,703	\$ 123,703	\$ 40,191	\$ 129,520	\$ 133,404
Total Expenditures	\$ 679,600	\$ 820,019	\$ 847,380	\$ 530,116	\$ 530,116	\$ 315,040	\$ 579,298	\$ 596,557

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
PARKS & RECREATION DIRECTOR	0.4	0.45	0.45
RECREATION SUPERINTENDENT	1.0	0.70	0.70
RECREATION COORDINATOR	1.0	1.0	1.0
SENIOR ADMINISTRATIVE ASSISTANT	1.0	1.0	1.0
RECREATION AIDE	0.0	1.92	1.92
RECREATION LEADER	0.0	0.51	0.51
TOTAL FTEs	3.4	5.58	5.58

45% Funded by Parks, 10% Funded by Community Pool
30% Funded by Community Pool
50% Funded by HOT Fund

Community Pool	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel								
Salaries	\$ -	\$ -	\$ 862	\$ 36,771	\$ 36,771	\$ 28,019	\$ 38,944	\$ 40,113
Part Time	-	-	-	-	-	-	-	-
Seasonal	-	-	47	206,932	206,932	90,013	227,802	234,636
Overtime	-	-	-	-	-	-	-	-
Longevity	-	-	-	-	-	-	-	-
Certification	-	-	34	570	570	700	1,020	1,051
Cell Phone Stipend	-	-	14	360	360	281	360	371
Retirement	-	-	123	5,306	5,306	3,929	5,872	6,048
457 Contributions	-	-	-	-	-	-	400	400
Medical Insurance	-	-	182	6,155	6,155	5,223	7,292	7,511
Dental Insurance	-	-	14	518	518	396	604	623
Vision Insurance	-	-	3	105	105	79	103	106
Life Insurance & Other	-	-	6	138	138	169	685	706
Social Security Taxes	-	-	57	15,193	15,193	7,298	16,654	17,153
Medicare Taxes	-	-	13	3,553	3,553	1,704	3,895	4,012
Unemployment Taxes	-	-	1	1,361	1,361	669	1,361	1,402
Workers' Compensation	-	-	-	8,824	8,824	1,694	9,579	9,866
Pre-Employment Physicals/Testing	-	-	-	-	-	-	-	-
Mileage Allowance	-	-	-	420	420	240	480	480
Total Personnel	\$ -	\$ -	\$ 1,355	\$ 286,206	\$ 286,206	\$ 140,417	\$ 315,051	\$ 324,476
Services/Supplies								
Professional Outside Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,400	\$ 2,472
Software & Support	-	-	-	3,000	3,000	1,645	2,000	2,060
Health Inspections	-	-	-	500	500	-	500	515
Advertising	-	-	-	860	860	-	860	886
Printing	-	-	-	1,200	1,200	1,112	1,200	1,236
Schools & Training	-	-	-	2,000	2,000	1,848	4,000	4,120
Electricity	-	-	-	30,000	30,000	22,392	30,000	31,500
Water	-	-	-	30,000	30,000	23,606	30,000	30,900
Communications/Pagers/Mobiles	-	-	-	1,000	1,000	-	300	309
Property Maintenance	-	-	-	10,000	10,000	11,299	12,500	12,875
Equipment Maintenance	-	-	-	-	-	-	5,000	5,150
Dues & Membership	-	-	-	2,000	2,000	-	4,500	4,635
Travel & Per Diem	-	-	63	1,000	1,000	36	1,500	1,545
Meetings	-	-	-	500	500	-	500	515
Meals	-	-	-	-	-	-	-	-
Office Supplies	-	-	-	1,000	1,000	805	1,000	1,030
Publications/Books/Subscriptions	-	-	-	-	-	-	500	515
Uniforms	-	-	-	3,500	3,500	4,812	5,000	5,150
Chemicals	-	-	-	27,000	27,000	17,193	27,000	27,810
Concessions	-	-	-	9,500	9,500	4,694	9,500	9,785
Program/Event Supplies	-	-	-	1,500	1,500	577	1,500	1,545
Community Events	-	-	-	-	-	-	1,500	1,545
Safety Equipment	-	-	-	4,000	4,000	1,358	4,000	4,120
Small Equipment	-	-	-	-	-	-	500	515
Furniture/Equipment <\$5,000	-	-	-	1,000	1,000	64	1,000	1,030
Hardware	-	-	-	1,000	1,000	22	1,000	1,030
Maintenance Supplies	-	-	-	2,000	2,000	1,539	2,500	2,575
Miscellaneous Expenses	-	-	-	-	-	-	-	-
Total Services/Supplies	\$ -	\$ -	\$ 63	\$ 132,560	\$ 132,560	\$ 93,000	\$ 150,260	\$ 155,368
Total Expenditures	\$ -	\$ -	\$ 1,418	\$ 418,766	\$ 418,766	\$ 233,417	\$ 465,311	\$ 479,844

Community Pool	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
PERSONNEL SCHEDULE				45% Funded by Parks, 45% Funded by Recreation 70% Funded by Recreation				
POSITION TITLE	FY 2024	FY 2025	FY 2026					
PARKS & RECREATION DIRECTOR	0.0	0.10	0.10					
RECREATION SUPERINTENDENT	0.0	0.3	0.3					
RECREATION AIDE	0.0	0.85	0.85					
POOL MANAGER	0.0	0.75	0.75					
ASST. SWIM COACH	0.0	0.27	0.27					
SWIM COACH	0.0	0.15	0.15					
LIFEGUARDS	0.0	5.18	5.18					
TOTAL FTEs	0	7.6	7.6					

Community Events	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Services/Supplies								
Advertising	\$ 736	\$ 428	\$ 991	\$ 1,326	\$ 1,326	\$ 65	\$ 1,300	\$ 1,339
Legal Notices	-	-	-	-	-	-	-	-
Printing	-	-	-	-	-	-	-	-
Schools & Training	-	-	-	-	-	-	-	-
Event Rentals	33,213	38,322	30,782	40,800	40,800	13,168	40,000	41,200
Dues & Membership	-	-	-	-	-	-	-	-
Travel & Per Diem	-	-	-	-	-	-	-	-
Uniforms	-	-	-	-	-	-	-	-
Program Supplies	16,578	24,515	13,707	17,560	17,560	22,057	25,000	25,750
40th Anniversary Event	-	-	-	35,000	35,000	30,649	-	-
Miscellaneous Expense	13,832	-	-	-	-	-	-	-
Prompt Payment Interest	-	-	-	-	-	-	-	-
Total Services/Supplies	\$ 64,359	\$ 63,265	\$ 45,479	\$ 94,686	\$ 94,686	\$ 65,939	\$ 66,300	\$ 68,289
Total Expenditures	\$ 64,359	\$ 63,265	\$ 45,479	\$ 94,686	\$ 94,686	\$ 65,939	\$ 66,300	\$ 68,289

Community Development	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel								
Salaries	\$ 254,178	\$ 279,993	\$ 224,330	\$ 233,012	\$ 233,012	\$ 173,490	\$ 248,011	\$ 255,451
Overtime	-	781	311	5,000	5,000	583	2,500	2,575
Longevity	963	1,275	1,639	1,897	1,897	1,897	2,155	2,220
Certification	1,412	2,806	2,718	2,760	2,760	2,033	2,760	2,843
Cell Phone Stipend	1,715	1,811	1,310	1,350	1,350	1,278	2,970	3,059
Retirement	32,839	35,971	30,266	33,131	33,131	24,034	37,543	38,669
457 Contributions	-	-	-	-	-	-	2,000	2,000
Medical Insurance	18,010	14,531	19,125	18,858	18,858	13,768	22,772	23,455
Dental Insurance	1,607	1,737	2,688	2,826	2,826	2,005	3,918	4,035
Vision Insurance	266	310	612	621	621	434	681	702
Life Insurance & Other	1,349	1,417	1,424	1,413	1,413	1,037	2,125	2,189
Social Security Taxes	15,390	11,382	14,180	14,757	14,757	10,746	15,687	16,157
Medicare Taxes	3,600	2,662	3,316	3,451	3,451	2,494	3,669	3,779
Unemployment Taxes	158	36	30	832	832	365	832	857
Workers' Compensation	3,886	2,753	639	955	955	183	1,427	1,470
Pre-Employment Physicals/Testing	45	-	-	-	-	-	-	-
Total Personnel	\$ 335,417	\$ 357,464	\$ 302,588	\$ 320,863	\$ 320,863	\$ 234,346	\$ 349,049	\$ 359,461
Services/Supplies								
Professional Outside Services	\$ -	\$ 40,990	\$ 51,561	\$ 30,000	\$ 30,000	\$ 11,294	\$ 63,000	\$ 64,890
Engineering	59,747	33,834	105,352	65,000	65,000	40,394	65,000	66,950
Plan Review Services	-	3,229	650	4,200	144,200	141,078	4,200	4,326
Software & Support	-	-	340	-	-	-	6,000	-
Health Inspections	11,664	14,000	17,885	20,000	20,000	8,250	20,000	20,600
Inspection Services	19,210	15,404	11,769	20,000	20,000	20,509	40,000	41,200
Advertising	2,219	523	-	-	-	-	-	-
Legal Notices	946	3,097	1,426	1,500	1,500	571	1,500	1,545
Printing	102	85	-	630	630	-	200	206
Abatements	935	130	2,075	2,100	2,100	1,900	2,000	2,060
Schools & Training	1,456	1,063	1,017	9,065	9,065	4,328	4,000	4,120
Communications/Pagers/Mobiles	1,368	1,629	810	2,000	2,000	480	2,000	2,060
Vehicle Maintenance	4,824	690	3,947	4,000	4,000	907	4,000	4,120
Dues & Membership	170	456	1,211	1,600	1,600	586	1,600	1,648
Travel & Per Diem	1,701	2,343	1,494	2,100	2,100	76	8,500	8,755
Meetings	142	151	247	500	500	-	500	515
Meals	-	-	-	-	-	-	-	-
Plat Filing Fees	-	-	482	400	400	78	400	412
Inspection Fees	145	-	-	-	-	-	-	-
Office Supplies	1,107	986	2,153	1,050	1,050	1,042	1,050	1,082
Postage	451	117	460	525	525	474	525	541
Publications/Books/Subscriptions	1,525	-	-	3,000	3,000	1,050	3,000	3,090
Fuel	2,850	3,599	4,745	4,500	4,500	2,123	4,500	4,635
Uniforms	1,558	1,203	1,006	2,000	2,000	-	2,000	2,060
Miscellaneous Expense	182	2,400	189	500	500	449	500	515
Vehicles	10	-	50	-	-	-	-	-
Total Services/Supplies	\$ 112,311	\$ 125,928	\$ 208,869	\$ 174,670	\$ 314,670	\$ 235,590	\$ 234,475	\$ 235,329
Total Expenditures	\$ 447,728	\$ 483,392	\$ 511,456	\$ 495,533	\$ 635,533	\$ 469,935	\$ 583,524	\$ 594,790

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
COMMUNITY DEVELOPMENT DIR.	0.50	0.50	0.50
BUILDING & CODE SPECIALIST	1.00	1.00	1.00
COMMUNITY DEVELOPMENT COORD.	1.00	1.00	1.00
SENIOR ADMINISTRATIVE ASST.	0.80	0.80	0.80
TOTAL FTEs	3.30	3.30	3.30

25% Funded by Street Maintenance - 25% Funded by Drainage

10% Funded by Street Maintenance - 10% Funded by Drainage

Finance	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel								
Salaries	\$ 337,264	\$ 248,392	\$ 305,541	\$ 336,033	\$ 336,033	\$ 258,795	\$ 356,714	\$ 367,415
Overtime	-	-	-	1,000	1,000	-	1,000	1,000
Longevity	1,295	1,270	1,705	1,945	1,945	1,945	2,185	2,251
Certification	2,715	2,040	1,299	1,500	1,500	1,170	2,400	2,472
Cell Phone Stipend	2,647	2,003	1,821	1,800	1,800	1,404	1,800	1,854
Retirement	43,943	31,590	40,637	47,506	47,506	35,325	52,250	53,817
457 Contributions	-	-	-	-	-	-	4,000	4,000
Medical Insurance	18,183	18,523	28,530	30,243	30,243	18,466	31,664	32,614
Dental Insurance	1,252	1,143	2,258	2,541	2,541	1,944	2,998	3,088
Vision Insurance	161	159	552	609	609	457	597	615
Life Insurance & Other	1,393	1,078	1,946	1,579	1,579	1,572	2,997	3,087
Social Security Taxes	20,710	9,483	19,041	21,159	21,159	15,997	22,512	23,187
Medicare Taxes	4,844	2,218	4,453	4,949	4,949	3,721	5,265	5,423
Unemployment Taxes	34	30	36	1,008	1,008	401	1,008	1,038
Workers' Compensation	619	960	476	1,399	1,399	269	1,536	1,582
Pre-Employment Physicals/Testing	-	-	-	-	-	-	-	-
Mileage Allowance	-	-	-	-	-	1,829	2,400	2,400
Total Personnel	\$ 435,059	\$ 318,889	\$ 408,295	\$ 453,271	\$ 453,271	\$ 343,295	\$ 488,925	\$ 503,443
Services/Supplies								
Professional Outside Services	\$ 18,810	\$ 36,162	\$ 35,323	\$ 40,350	\$ 40,350	\$ 12,155	\$ 40,310	\$ 41,519
Auditing	44,000	50,690	46,805	55,700	55,700	43,783	60,700	62,521
Software & Support	-	-	319	-	-	-	-	-
Appraisal	59,189	66,106	77,806	93,000	93,000	87,589	94,860	97,706
Tax Administration	5,089	5,266	5,140	6,000	6,000	6,757	9,600	9,888
Advertising	-	-	-	-	-	-	-	-
Legal Notices	2,194	4,933	2,506	5,000	5,000	-	3,000	3,090
Printing	59	254	60	100	100	-	100	103
Schools & Training	1,340	1,239	4,730	5,000	5,000	3,660	5,000	5,150
Service Charges & Fees	10,296	14,255	21,001	12,000	12,000	9,450	15,000	15,450
Communications/Pagers/Mobiles	456	456	418	500	500	304	500	515
Dues & Membership	1,583	1,131	1,372	2,000	2,000	901	1,500	1,500
Travel & Per Diem	1,535	992	2,825	4,500	4,500	1,333	4,500	4,635
Meetings	58	133	138	-	-	-	-	-
Meals	-	-	-	100	100	-	100	103
Office Supplies	3,109	3,415	1,474	2,500	2,500	836	2,500	2,575
Postage	421	573	549	500	500	297	500	515
Publications/Books/Subscriptions	-	83	45	-	-	-	-	-
Miscellaneous Expense	105	150	-	100	100	-	-	-
Total Services/Supplies	\$ 148,243	\$ 185,837	\$ 200,511	\$ 227,350	\$ 227,350	\$ 167,064	\$ 238,170	\$ 245,270
Total Expenditures	\$ 583,302	\$ 504,727	\$ 608,806	\$ 680,621	\$ 680,621	\$ 510,359	\$ 727,095	\$ 748,713

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
FINANCE DIRECTOR	1.00	1.00	1.00
CHIEF FINANCIAL ANALYST	1.00	1.00	1.00
ACCOUNTING SPECIALIST	1.00	1.00	1.00
ACCOUNTANT	1.00	1.00	1.00
TOTAL FTEs	4.00	4.00	4.00

Municipal Court	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Longevity	-	-	-	-	-	-	-	-
Certifications	-	-	-	-	-	-	-	-
Retirement	-	-	-	-	-	-	-	-
Medical Insurance	-	-	-	-	-	-	-	-
Dental Insurance	-	-	-	-	-	-	-	-
Vision Insurance	-	-	-	-	-	-	-	-
Life Insurance & Other	-	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-	-
Medicare Taxes	-	-	-	-	-	-	-	-
Unemployment Taxes	-	-	-	-	-	-	-	-
Workers' Compensation	-	-	-	-	-	-	-	-
Pre-Employment Physicals & Testing	-	-	-	-	-	-	-	-
Total Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies								
Professional Outside Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Municipal Court - Remittance to Roano	236,926	86,538	-	110,000	110,000	-	105,000	108,150
Judge's Compensation	3,000	3,525	2,950	4,000	4,000	2,135	5,000	5,150
Printing	3,540	-	-	500	500	-	-	-
Schools & Training	-	-	-	-	-	-	-	-
Communications/Pagers/Mobiles	30	-	-	-	-	-	-	-
Dues & Membership	-	-	-	-	-	-	-	-
Office Supplies	51	-	-	-	-	-	-	-
Postage	2	-	-	-	-	-	-	-
Publications/Books/Subscriptions	-	-	-	-	-	-	-	-
Miscellaneous Expenses	10,000	-	-	-	-	-	-	-
Total Services/Supplies	\$ 253,548	\$ 90,063	\$ 2,950	\$ 114,500	\$ 114,500	\$ 2,135	\$ 110,000	\$ 113,300
Total Expenditures	\$ 253,548	\$ 90,063	\$ 2,950	\$ 114,500	\$ 114,500	\$ 2,135	\$ 110,000	\$ 113,300

Human Resources	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel								
Salaries	\$ 101,263	\$ 115,435	\$ 171,603	\$ 199,316	\$ 199,316	\$ 147,326	\$ 209,401	\$ 215,683
Salaries - Part Time	-	-	1	20,000	20,000	8,260	20,000	20,600
Salaries - Overtime	-	-	72	2,000	2,000	-	2,000	2,060
Longevity	-	-	-	135	135	135	195	201
Certifications	2,200	1,276	1,592	1,800	1,800	1,404	1,800	1,854
Cell Phone Stipend	825	863	(38)	900	900	300	900	927
Salaries - Payouts/Separations	-	-	-	17,840	17,840	17,076	30,000	30,900
Retirement	14,177	23,785	27,606	28,139	28,139	19,848	30,420	31,332
457 Contributions	-	-	-	-	-	-	4,000	4,000
Medical Insurance	7,418	10,075	9,936	6,390	6,390	3,041	3,008	3,099
Dental Insurance	419	464	1,500	1,975	1,975	1,511	2,330	2,400
Vision Insurance	40	56	344	433	433	325	425	438
Life Insurance & Other	421	350	1,011	1,161	1,161	845	1,580	1,627
Social Security Taxes	6,184	4,558	11,103	12,533	12,533	9,637	13,107	13,500
Medicare Taxes	1,446	1,066	2,597	2,931	2,931	2,245	3,065	3,157
Unemployment Taxes	9	18	104	504	504	220	504	519
Workers' Compensation	275	239	7,748	829	829	159	2,574	2,651
Mileage Allowance	-	-	-	-	-	1,828	2,400	2,400
Total Personnel	\$ 134,677	\$ 158,184	\$ 235,179	\$ 296,886	\$ 296,886	\$ 212,331	\$ 325,309	\$ 334,948
Services/Supplies								
Gym Reimbursement	\$ -	\$ -	\$ 8,194	\$ 9,000	\$ 9,000	\$ 4,968	\$ 12,000	\$ 12,360
Recruitment	-	-	278	11,200	11,200	5,288	10,000	10,300
Pre-Employment Physicals/Testing	3,624	9,607	8,443	10,000	10,000	1,883	10,000	10,300
Employee Relations	21,147	46,289	29,608	28,000	28,000	19,546	30,000	30,900
Employee Recognition	-	-	9,345	17,000	17,000	4,264	17,000	17,510
Tuition Reimbursement	5,112	2,167	4,651	15,000	15,000	2,107	10,000	10,300
Employee Assistance Program	2,013	2,546	2,713	3,000	3,000	758	-	-
Flexible Benefits Administration	2,018	2,488	2,795	2,760	2,760	1,469	3,000	3,090
Professional Outside Services	44,269	32,123	28,288	28,000	28,000	14,722	29,000	29,870
Physicals/Testing	953	-	70	500	500	35	250	258
Software & Support	-	318	270	-	-	120	-	-
Advertising	300	1,736	2,131	2,390	2,390	6,341	10,000	10,300
Legal Notices	-	-	-	700	700	673	1,550	1,597
Printing	-	952	624	200	200	-	-	-
Schools & Training	315	199	1,279	2,000	2,000	1,384	2,000	2,060
Organizational Employee Training	-	5,650	5,673	30,500	30,500	-	10,000	10,300
Communications/Pagers/Mobiles	-	-	-	-	-	-	-	-
Dues & Membership	862	91	536	750	750	235	750	773
Travel & Per Diem	34	1,355	1,426	5,000	5,000	-	5,000	5,150
Meetings	-	1,323	-	500	500	-	500	515
Meals	-	-	-	-	-	-	-	-
Office Supplies	732	2,434	2,389	2,000	2,000	544	2,000	2,060
Postage	2	147	24	200	200	38	200	206
Furniture/Equipment<\$5,000	-	497	1,450	500	500	-	-	-
Miscellaneous Expenses	-	-	-	-	-	-	-	-
Total Services/Supplies	\$ 81,379	\$ 109,920	\$ 110,186	\$ 169,200	\$ 169,200	\$ 64,376	\$ 153,250	\$ 157,848
Total Expenditures	\$ 216,057	\$ 268,104	\$ 345,365	\$ 466,086	\$ 466,086	\$ 276,707	\$ 478,559	\$ 492,795

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
HUMAN RESOURCES DIRECTOR	1.00	1.00	1.00
HUMAN RESOURCES ASSISTANT	1.00	1.00	1.00
TEMPORARY ASSISTANCE	0.50	0.50	0.50
TOTAL FTEs	2.50	2.50	2.50

Communications & Marketing	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel								
Salaries	\$ 100,042	\$ 105,083	\$ 91,789	\$ 93,201	\$ 93,201	\$ 73,071	\$ 100,968	\$ 103,997
Salaries Part-time	13,614	6,233	-	-	-	-	-	-
Longevity	225	285	217	304	304	304	349	359
Certifications	1,429	1,594	1,058	1,650	1,650	819	1,500	1,545
Cell Phone Stipend	857	1,179	1,010	900	900	702	900	927
Retirement	13,090	13,488	12,293	13,371	13,371	9,878	14,925	15,373
457 Contributions	-	-	-	-	-	-	2,000	2,000
Medical Insurance	-	3,100	3,477	3,195	3,195	4,117	12,460	12,834
Dental Insurance	617	594	706	818	818	616	965	994
Vision Insurance	79	92	158	176	176	131	173	178
Life Insurance & Other	429	356	562	596	596	424	810	834
Social Security Taxes	6,994	5,247	5,804	5,955	5,955	4,570	6,430	6,623
Medicare Taxes	1,636	1,227	1,357	1,393	1,393	1,059	1,504	1,549
Unemployment Taxes	18	15	13	252	252	85	252	260
Workers' Compensation	173	310	167	394	394	76	435	448
Mileage Allowance	-	-	-	-	-	-	1,200	1,200
Total Personnel	\$ 139,203	\$ 138,804	\$ 118,614	\$ 122,205	\$ 122,205	\$ 95,850	\$ 143,670	\$ 147,920
Services/Supplies								
Professional Outside Services	\$ 52,673	\$ 59,202	\$ 15,659	\$ 30,000	\$ 30,000	\$ 3,145	\$ 25,000	\$ 25,750
Software & Support	-	-	745	-	-	-	15,500	-
Advertising	5,871	6,315	624	10,000	10,000	3,140	10,000	10,300
Printing	-	-	310	300	300	-	300	309
Schools & Training	1,528	2,107	6,103	7,000	7,000	1,525	7,000	7,210
Communications/Pagers/Mobiles	456	1,296	700	750	750	480	750	773
Dues & Membership	1,145	395	660	500	500	1,285	500	515
Travel & Per Diem	1,051	1,633	3,880	4,000	4,000	2,111	5,000	5,150
Meetings	285	93	183	200	200	40	200	206
Meals	-	-	-	-	-	-	-	-
Office Supplies	1,103	1,381	1,992	2,000	2,000	154	2,000	2,060
Postage	1	25	-	-	-	-	-	-
Publications/Books/Subscriptions	-	-	79	-	-	-	-	-
Uniforms	-	-	-	100	100	-	-	100
Furniture/Equipment <\$5000	2,619	-	-	-	-	-	-	-
Hardware	2,752	1,704	1,028	2,000	2,000	-	2,000	2,060
Miscellaneous Expense	-	-	775	100	100	38	100	103
Total Services/Supplies	\$ 69,484	\$ 74,151	\$ 32,737	\$ 56,950	\$ 56,950	\$ 11,919	\$ 68,350	\$ 54,536
Total Expenditures	\$ 208,687	\$ 212,955	\$ 151,351	\$ 179,155	\$ 179,155	\$ 107,769	\$ 212,020	\$ 202,455

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
COMMUNICATIONS & MARKETING DIR.	0.42	0.50	0.50
COMM. & MARKETING SPECIALIST	1.00	0.50	0.50
TOTAL FTEs	1.42	1.00	1.00

50% Funded by Hotel Occupancy Fund
50% Funded by Hotel Occupancy Fund

Information Services	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Longevity	-	-	-	-	-	-	-	-
Certification	-	-	-	-	-	-	-	-
Retirement	-	-	-	-	-	-	-	-
Medical Insurance	-	-	-	-	-	-	-	-
Dental Insurance	-	-	-	-	-	-	-	-
Vision Insurance	-	-	-	-	-	-	-	-
Life Insurance & Other	-	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-	-
Medicare Taxes	-	-	-	-	-	-	-	-
Unemployment Taxes	-	-	-	-	-	-	-	-
Workers' Compensation	-	-	-	-	-	-	-	-
Total Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies								
Professional Services	\$ 163,867	\$ 192,696	\$ 206,131	\$ 200,000	\$ 200,000	\$ 149,340	\$ 200,000	\$ 206,000
Software & Support	210,200	336,430	301,891	400,000	400,000	319,002	410,000	422,300
Security	-	-	-	-	-	-	2,500	2,575
Legal Notices	-	470	-	-	-	-	-	-
Communications/Pagers/Mobiles	55,493	50,410	43,073	52,500	52,500	26,692	53,550	55,157
Building Maintenance	1,310	-	-	-	-	-	-	-
Independent Labor	-	-	-	-	-	-	-	-
Copier Rental/Leases	671	11,357	13,231	13,125	13,125	10,870	13,388	13,789
Dues & Membership	150	450	50	500	500	-	100	103
Office Supplies	-	-	-	-	-	-	-	-
Printer Supplies	-	-	-	-	-	-	-	-
Postage	-	-	-	-	-	-	-	-
Hardware	50,156	60,139	15,774	20,000	20,000	14,184	54,000	55,620
Principle - Lease Pmt	10,926	-	-	-	-	-	-	-
Interest - Lease Payment	150	-	-	-	-	-	-	-
Total Services/Supplies	\$ 492,924	\$ 651,952	\$ 580,151	\$ 686,125	\$ 686,125	\$ 520,088	\$ 733,538	\$ 755,544
Total Expenditures	\$ 492,924	\$ 651,952	\$ 580,151	\$ 686,125	\$ 686,125	\$ 520,088	\$ 733,538	\$ 755,544
Other Sources (Uses)								
Transfer to IS Capital Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Maintenance	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Personnel								
Salaries	\$ 41,966	\$ 45,017	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	414	1,792	-	-	-	-	-	-
Longevity	185	245	-	-	-	-	-	-
Salaries - Stipend	750	-	-	-	-	-	-	-
Cell Phone Stipend	-	-	-	-	-	-	-	-
Retirement	6,087	6,697	-	-	-	-	-	-
Medical Insurance	8,957	8,021	-	-	-	-	-	-
Dental Insurance	802	626	-	-	-	-	-	-
Vision Insurance	70	81	-	-	-	-	-	-
Life Insurance & Other	226	299	-	-	-	-	-	-
Social Security Taxes	2,602	3,061	-	-	-	-	-	-
Medicare Taxes	609	716	-	-	-	-	-	-
Unemployment Taxes	351	9	-	-	-	-	-	-
Workers' Compensation	1,667	2,139	-	-	-	-	-	-
Total Personnel	\$ 64,685	\$ 68,701	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies								
Professional Outside Services	\$ 92	\$ 1,058,029	\$ 1,145,041	\$ 1,000,000	\$ 1,000,000	\$ 800,917	\$ 1,450,000	\$ 1,493,500
Schools & Training		-	100	300	300	-	-	-
Electricity	52,542	70,004	71,578	55,000	55,000	53,752	75,000	78,750
Water	7,495	11,091	12,249	17,850	17,850	5,678	17,500	18,025
Communications/Pagers/Mobiles	-	43	-	708	708	-	-	-
Insurance	101,714	102,230	126,684	110,250	110,250	147,042	155,000	159,650
Building Maintenance	33,819	46,263	56,108	60,000	60,000	48,466	75,000	77,250
Equipment Maintenance	-	-	151	-	-	917	-	-
Cleaning Services	52,095	54,764	51,204	60,000	60,000	31,680	75,000	77,250
Kitchen/Janitorial Supplies	4,155	3,699	6,251	5,700	5,700	7,454	7,500	7,725
Flags and Repairs	-	2,936	6,533	-	-	-	-	-
Travel & Per Diem	-	-	-	250	250	-	-	-
Office Supplies	1,603	338	1,492	4,000	4,000	1,243	3,500	3,605
Fuel	-	2,639	-	3,000	3,000	1,012	1,500	1,545
Uniforms	22	408	116	-	-	-	-	-
Vending Machine Supplies	485	663	1,034	1,200	1,200	1,089	1,200	1,236
Furniture/Equipment<\$5,000	9,139	245	3,612	3,000	3,000	-	3,000	3,090
Maintenance Supplies	112	245	32	2,500	2,500	-	2,500	2,575
Miscellaneous Expense	201	145	19,092	210	210	-	200	206
Total Services/Supplies	\$ 263,474	\$1,353,742	\$1,501,276	\$1,323,968	\$1,323,968	\$1,099,249	\$1,866,900	\$1,924,407
Total Expenditures	\$ 328,159	\$ 1,422,443	\$1,501,276	\$1,323,968	\$1,323,968	\$1,099,249	\$1,866,900	\$1,924,407

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
TOTAL FTEs	0.00	0.00	0.00

OTHER FUNDS

CCPD Fund	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Beginning Fund Balance	\$ 274,127	\$ 280,480	\$ 257,573	\$ 312,685	\$ 312,685	\$ 312,685	\$ 388,855	\$ 279,859
Revenue								
Sales Tax	\$ 365,464	\$ 373,794	\$ 424,044	\$ 360,500	\$ 360,500	\$ 334,052	\$ 425,000	\$ 437,750
Grant Revenue	483	21,525	12,700	4,000	4,000	-	4,120	4,244
Interest Income	-	971	570	1,030	1,030	478	1,061	1,093
Assets Sold	-	10,000	-	-	-	-	-	-
Total Revenue	\$ 365,947	\$ 406,290	\$ 437,314	\$ 365,530	\$ 365,530	\$ 334,530	\$ 430,181	\$ 443,086
Expenditures								
Personnel								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,733	\$ 73,885
Overtime	-	13,700	16,556	20,400	20,400	-	25,000	25,750
Retirement	-	1,644	2,185	2,840	2,840	-	13,920	14,337
Medical Insurance	-	685	943	-	-	-	17,071	-
Dental Insurance	-	41	78	-	-	-	1,456	-
Vision Insurance	-	4	14	-	-	-	258	-
Life Insurance & Other	-	33	71	-	-	-	723	-
Social Security Taxes	-	-	1,074	1,265	1,265	-	5,997	6,177
Medicare Taxes	-	-	241	296	296	-	1,403	1,445
Unemployment Taxes	-	-	2	-	-	-	252	260
Workers' Compensation	-	585	164	1,087	1,087	209	3,364	3,465
Total Personnel	\$ -	\$ 16,692	\$ 21,328	\$ 25,888	\$ 25,888	\$ 209	\$ 141,177	\$ 125,319
Services & Supplies								
Professional Outside Services	\$ 47,913	\$ 40,468	\$ 41,402	\$ 45,000	\$ 45,000	\$ 39,611	\$ 35,000	\$ 36,050
Schools & Training	23,571	16,408	21,440	21,500	21,500	15,267	25,000	25,750
Equipment Maintenance	-	-	530	-	-	-	-	-
Qualifying Expenses	16,813	7,294	19,716	21,500	21,500	18,877	25,000	25,750
Meetings	-	272	1,266	800	800	-	825	850
Office Supplies	1,932	3,135	5,160	600	600	731	2,600	2,678
Postage	245	-	48	100	100	-	1,060	1,092
Publications/Books/Subscription	51	3,952	283	500	500	-	515	530
Uniforms	4,920	19,372	11,430	8,000	8,000	600	8,000	8,240
Protective Clothing	-	-	855	-	-	-	-	-
Small Equipment	48,198	73,111	45,898	75,000	75,000	34,060	120,000	123,600
Principle - Lease Payment	33,273	-	-	-	-	-	-	-
Interest - Lease Payment	157	-	-	-	-	-	-	-
Total Services & Supplies	\$ 177,073	\$ 164,013	\$ 148,029	\$ 173,000	\$ 173,000	\$ 109,147	\$ 218,000	\$ 224,540
Capital								
Capital Outlay	\$ 273,098	\$ 248,492	\$ 212,844	\$ 160,000	\$ 204,331	\$ 149,003	\$ 180,000	\$ 185,400
Total Capital	\$ 273,098	\$ 248,492	\$ 212,844	\$ 160,000	\$ 204,331	\$ 149,003	\$ 180,000	\$ 185,400
Total Expenditures	\$ 450,171	\$ 429,197	\$ 382,201	\$ 358,888	\$ 403,219	\$ 258,359	\$ 539,177	\$ 535,259
Other Sources (Uses)								
Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lease Proceeds	90,577	-	-	-	-	-	-	-
Total Other Sources (Uses)	\$ 90,577	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Increase (Decrease)	\$ 6,353	\$ (22,907)	\$ 55,113	\$ 6,642	\$ (37,689)	\$ 76,171	\$ (108,997)	\$ (92,173)
Ending Fund Balance	\$ 280,480	\$ 257,573	\$ 312,685	\$ 319,327	\$ 274,996	\$ 388,855	\$ 279,859	\$ 187,686

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
POLICE CADET	0.00	0.00	1.00
TOTAL FTEs	0.00	0.00	1.00

Trophy Club Park	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Beginning Working Capital	\$ 140,159	\$ 370,306	\$ 585,196	\$ 639,010	\$ 639,010	\$ 639,010	\$ 716,205	\$ 730,957
Revenue								
Grant Revenue	\$ 125,268	\$ 31,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Park Revenue	289,336	268,703	182,116	204,000	204,000	145,234	175,000	180,250
Interest Income	-	1,484	945	1,224	1,224	850	1,248	1,286
Miscellaneous Revenue	-	-	150	-	-	-	-	-
Total Revenue	\$ 414,604	\$ 301,937	\$ 183,211	\$ 205,224	\$ 205,224	\$ 146,084	\$ 176,248	\$ 181,536
Expenses								
Personnel								
Salaries	\$ 27,781	\$ 8,290	\$ 30,760	\$ -	\$ -	\$ -	\$ 40,000	\$ 41,200
Part Time	18,822	13,267	1,647	28,479	28,479	16,458	29,000	29,870
Longevity	-	-	-	-	-	-	-	-
Certification Pay	-	-	466	-	-	-	-	-
Cell Phone Stipend	300	41	256	-	-	-	-	-
Retirement	3,587	786	4,198	-	-	35	1,709	1,760
Medical Insurance	3,914	786	5,234	-	-	-	5,994	6,174
Dental Insurance	215	42	376	-	-	-	400	412
Vision Insurance	28	5	78	-	-	-	83	86
Life Insurance & Other	140	27	192	-	-	-	213	220
Social Security Taxes	2,907	1,014	1,972	1,766	1,766	1,020	2,754	2,836
Medicare Taxes	680	237	461	413	413	239	644	663
Unemployment taxes	137	14	43	252	252	154	378	389
Workers' Compensation	1,130	1,393	626	712	712	137	1,595	1,643
Auto Allowance	-	-	582	-	-	13	-	-
Total Personnel	\$ 59,641	\$ 25,902	\$ 46,892	\$ 31,622	\$ 31,622	\$ 18,056	\$ 82,771	\$ 85,254
Services & Supplies								
Professional Outside Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Software & Support	4,880	3,860	4,135	4,080	4,080	4,546	5,200	5,356
Advertising	(47)	-	-	1,938	1,938	-	-	-
Printing	53	1,541	-	624	624	-	600	618
Schools & Training	-	-	-	-	-	80	2,000	2,060
Service Charges & Fees	9,689	9,870	10,512	10,200	10,200	11,711	17,500	18,025
Electricity	3,006	1,521	1,081	2,325	2,325	973	2,000	2,100
Water	3,598	7,620	4,158	6,120	6,120	2,447	6,000	6,180
Communications/Pagers/Mobiles	4,817	622	418	663	663	342	676	697
Insurance	1,224	1,248	1,273	1,298	1,298	1,273	1,350	1,391
Property Maintenance	40,769	15,115	4,755	15,300	15,300	2,153	25,000	25,750
Equipment Maintenance	1,413	2,553	2,864	3,902	3,902	349	5,000	5,150
Independent Labor	13,704	11,000	2,200	40,800	40,800	-	-	-
Portable toilets	5,910	5,280	5,760	5,875	5,875	4,320	7,000	7,210
Dues & Membership	-	-	-	-	-	-	-	-
Office Supplies	1,323	1,001	673	1,326	1,326	719	2,000	2,060
Postage	32	-	93	102	102	115	400	412
Fuel	51	113	38	1,072	1,072	-	1,000	1,030
Uniforms	586	142	306	459	459	197	1,000	1,030
Community Events	-	-	-	-	-	-	-	-
Small Tools	59	506	46	510	510	982	1,500	1,545
Maintenance Supplies	303	599	155	408	408	-	500	515
Miscellaneous Expense	2,581	120	-	306	306	192	-	-
Depreciation Expense - Machinery	-	5,200	-	-	-	-	-	-
Depreciation Expense	8,867	4,586	-	-	-	-	-	-
Total Services & Supplies	\$ 102,816	\$ 72,496	\$ 38,466	\$ 97,308	\$ 97,308	\$ 30,399	\$ 78,726	\$ 81,128

Trophy Club Park	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Capital								
Capital Expenses	\$ 7,000	\$ (26,351)	\$ 29,039	\$ -	\$ 8,434	\$ 20,434	\$ -	\$ -
Total Capital	\$ 7,000	\$ (26,351)	\$ 29,039	\$ -	\$ 8,434	\$ 20,434	\$ -	\$ -
Total Expenses	\$ 169,457	\$ 72,048	\$ 114,397	\$ 128,930	\$ 137,364	\$ 68,889	\$ 161,497	\$ 166,382
Other Sources (Uses)								
Park Administration Transfer	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
Police and EMS Service Transfer	-	-	-	-	-	-	-	-
Total Other Sources (Uses)	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
Net Increase (Decrease)	\$ 230,147	\$ 214,890	\$ 53,814	\$ 76,294	\$ 67,860	\$ 77,195	\$ 14,752	\$ 15,154
Ending Working Capital	\$ 370,306	\$ 585,196	\$ 639,010	\$ 715,304	\$ 706,870	\$ 716,205	\$ 730,957	\$ 746,111

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
RECREATION AIDE	1.00	1.05	1.05
PARKS MAINTENANCE WORKER	0.00	0.00	0.50
TOTAL FTEs	1.00	1.05	1.55

Street Maintenance Fund	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Beginning Fund Balance	\$ 302,900	\$ 436,698	\$ 426,985	\$ 508,668	\$ 508,668	\$ 508,668	\$ 634,771	\$ 533,360
Revenue								
Sales Tax	\$ 361,485	\$ 370,715	\$ 418,021	\$ 357,000	\$ 357,000	\$ 336,255	\$ 400,000	\$ 412,000
Interest Income	-	2,038	1,036	1,530	1,530	1,044	1,576	1,623
Total Revenue	\$ 361,485	\$ 372,753	\$ 419,057	\$ 358,530	\$ 358,530	\$ 337,299	\$ 401,576	\$ 413,623
Expenditures								
Personnel								
Salaries	\$ 73,413	\$ 80,449	\$ 119,770	\$ 126,817	\$ 126,817	\$ 87,565	\$ 150,998	\$ 155,528
Salaries - Part-Time	-	-	-	-	-	1,594		
Salaries - Overtime	791	2,702	1,400	2,500	2,500	1,369	2,500	2,575
Longevity	1,523	1,649	1,828	1,975	1,975	1,975	2,122	2,185
Certification Pay	-	-	116	120	120	79	120	124
Cell Phone Stipend	343	332	582	585	585	456	675	695
Retirement	10,090	10,573	16,312	18,026	18,026	12,588	22,148	22,813
457 Contributions	-	-	-	-	-		1,000	1,000
Medical Insurance	4,514	5,034	10,294	10,707	10,707	7,983	11,253	11,591
Dental Insurance	531	591	1,663	1,755	1,755	1,172	2,114	2,178
Vision Insurance	87	104	357	367	367	242	369	380
Life Insurance & Other	420	426	765	688	688	536	1,163	1,198
Social Security Taxes	4,766	3,568	7,556	8,029	8,029	5,689	9,524	9,810
Medicare Taxes	1,115	834	1,800	1,878	1,878	1,322	2,227	2,294
Unemployment Taxes	(39)	13	16	441	441	190	441	454
Workers' Compensation	3,301	4,553	2,481	7,156	7,156	1,374	8,571	8,828
Total Personnel	\$ 100,855	\$ 110,827	\$ 164,941	\$ 181,044	\$ 181,044	\$ 124,133	\$ 215,225	\$ 221,652
Services & Supplies								
Professional Outside Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,472	\$ 10,000	\$ 10,300
Water	-	-	-	2,123	2,123	-	-	-
Communications/Pagers/Mobiles	-	-	-	-	-	-	-	-
Vehicle Maintenance	2,615	3,151	2,060	7,500	7,500	2,718	7,500	7,725
Equipment Maintenance	1,420	1,322	2,767	3,060	3,060	1,957	3,121	3,215
Street Maintenance	77,207	88,526	82,518	127,500	127,500	71,955	100,000	103,000
Signs & Markings	17,073	20,603	27,665	47,000	47,000	6,739	52,000	53,560
Fuel	5,653	6,347	6,335	7,000	7,000	3,541	7,140	7,354
Small Tools	2,322	302	2,090	3,000	3,000	155	3,000	3,090
Miscellaneous Expense	542	359	-	-	-	-	-	-
Total Service & Supplies	\$ 106,832	\$ 120,610	\$ 123,434	\$ 197,183	\$ 197,183	\$ 87,064	\$ 172,761	\$ 177,944
Capital								
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Replacement	-	51,529	-	-	-	-	-	-
Capital Outlay	-	79,500	28,999	-	2,123	-	115,000	118,450
Total Capital	\$ -	\$ 131,029	\$ 28,999	\$ -	\$ 2,123	\$ -	\$ 115,000	\$ 118,450
Other Sources (Uses)								
Transfer to General Fund	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer To Debt Service	-	-	-	-	-	-	-	-
Transfer Out	-	-	-	-	-	-	-	#VALUE!
Transfer To Storm Drainage	-	-	-	-	-	-	-	-
Total Sources Other (Uses)	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	#VALUE!
Net Increase (Decreases)	\$ 133,798	\$ (9,713)	\$ 81,683	\$ (19,697)	\$ (21,820)	\$ 126,102	\$ (101,410)	#VALUE!
Ending Fund Balance	\$ 436,698	\$ 426,985	\$ 508,668	\$ 488,972	\$ 486,849	\$ 634,771	\$ 533,360	#VALUE!

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
STREETS CREW LEADER	1.00	1.00	1.00
COMMUNITY DEVELOPMENT DIR.	0.25	0.25	0.25
STREETS SUPERINTENDENT	0.40	0.40	0.40
SENIOR ADMINISTRATIVE ASSISTANT	0.10	0.10	0.10
TOTAL FTEs	1.75	1.75	1.75

50% Funded by General Fund - 25% Funded by Drainage
40% Funded by General Fund - 20% Funded by Drainage
80% Funded by General Fund - 10% Funded by Drainage

Storm Drainage Utility	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Beginning Working Capital	\$ 2,178,395	\$ 2,635,282	\$ 3,074,607	\$ 3,339,236	\$ 3,339,236	\$ 3,339,236	\$ 3,618,367	\$ 3,705,591
Revenue								
Storm Drainage Fee	\$ 435,559	\$ 437,219	\$ 432,307	\$ 438,600	\$ 438,600	\$ 328,438	\$ 438,600	\$ 451,758
Hazardous Waste Stipend	-	-	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-	-	-	-
Interest Income	8,264	62,757	84,345	40,000	40,000	56,656	41,200	42,436
Total Revenue	\$ 443,823	\$ 499,977	\$ 516,652	\$ 478,600	\$ 478,600	\$ 385,094	\$ 479,800	\$ 494,194
Expenses								
Personnel								
Salaries	\$ -	\$ -	\$ 47,680	\$ 52,793	\$ 52,793	\$ 35,826	\$ 61,459	\$ 63,302
Salaries - Part Time	-	-	-	-	-	797	-	-
Overtime	-	-	-	-	-	12	-	-
Longevity	-	-	187	226	226	226	265	272
Certification Pay	-	-	116	120	120	79	120	124
Cell Phone Stipend	-	-	393	405	405	316	495	510
Retirement	-	-	6,321	7,453	7,453	4,882	8,970	9,240
457 Contributions	-	-	-	-	-	-	1,000	1,000
Medical Insurance	-	-	3,993	4,317	4,317	3,191	4,563	4,700
Dental Insurance	-	-	584	651	651	403	827	851
Vision Insurance	-	-	125	135	135	83	142	146
Life Insurance & Other	-	-	294	302	302	200	448	461
Social Security Taxes	-	-	2,898	3,320	3,320	2,225	3,847	3,962
Medicare Taxes	-	-	677	776	776	516	900	927
Unemployment Taxes	-	-	5	139	139	49	139	143
Workers' Compensation	-	-	520	1,369	1,369	263	1,803	1,857
Total Personnel	\$ -	\$ -	\$ 63,792	\$ 72,006	\$ 72,006	\$ 49,066	\$ 84,976	\$ 87,496
Services & Supplies								
Professional Outside Services	\$ 19,175	\$ 27,722	\$ 40,556	\$ 30,600	\$ 30,600	\$ 7,229	\$ 67,000	\$ 69,010
Engineering/Construction	9,018	14,088	100	230,600	230,600	3,425	120,000	123,600
Legal Notices	-	-	181	185	185	-	-	-
Trash Removal/Recycling	2,950	1,700	5,545	5,306	5,306	3,135	-	-
Street Sweeping	7,100	6,660	8,350	20,000	20,000	3,750	20,400	21,012
Independent Labor	47,005	72,156	113,479	127,500	127,500	34,607	100,000	103,000
Dues & Membership	-	-	-	255	255	-	-	-
Postage	-	-	21	-	-	-	200	-
Depreciation Expense	51,083	51,083	-	-	-	-	-	-
Total Services & Supplies	\$ 136,331	\$ 173,409	\$ 168,231	\$ 414,446	\$ 414,446	\$ 52,146	\$ 307,600	\$ 316,622
Capital								
Capital Replacement	\$ -	\$ 41,261	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expense	-	-	-	1,500,000	-	4,750	-	-
Transfer to Drainage Capital Projects	-	-	-	-	-	-	-	-
Total Capital	\$ -	\$ 41,261	\$ -	\$ 1,500,000	\$ -	\$ 4,750	\$ -	\$ -
Debt Service								
Principal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	-	(4,018)	-	-	-	-	-	-
Total Debt Service	\$ -	\$ (4,018)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 136,331	\$ 210,652	\$ 232,023	\$ 1,986,452	\$ 486,452	\$ 105,963	\$ 392,576	\$ 404,118
Other Sources (Uses)								
Cumulative effect on change in account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In	177,194	170,000	-	-	-	-	-	-
Transfer to General Fund	(20,000)	(20,000)	(20,000)	-	-	-	-	-
Transfer To Debt Service	(7,799)	-	-	-	-	-	-	-
Total Other Sources	\$ 149,395	\$ 150,000	\$ (20,000)	\$ -	\$ -	\$ -	\$ -	\$ -
Net Increase (Decrease)	\$ 456,887	\$ 439,325	\$ 264,629	\$ (1,507,852)	\$ (7,852)	\$ 279,132	\$ 87,224	\$ 90,076
Ending Working Capital	\$ 2,635,282	\$ 3,074,607	\$ 3,339,236	\$ 1,831,383	\$ 3,331,383	\$ 3,618,367	\$ 3,705,591	\$ 3,795,667

Storm Drainage Utility	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
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PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
COMMUNITY DEVELOPMENT DIR.	0.25	0.25	0.25
STREETS SUPERINTENDENT	0.20	0.20	0.20
SENIOR ADMINISTRATIVE ASSISTANT	0.10	0.10	0.10
TOTAL FTEs	0.55	0.55	0.55

50% Funded by General Fund - 25% Funded by Street
40% Funded by General Fund - 40% Funded by Street
80% Funded by General Fund - 10% Funded by Street

Court Technology Fund	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Beginning Fund Balance	\$ 10,268	\$ 7,554	\$ 7,465	\$ 7,520	\$ 7,532	\$ 7,532	\$ 7,610	\$ 7,710
Revenue								
Municipal Court Technology Fee	\$ 226	\$ 161	\$ 67	\$ 100	\$ 100	\$ 77	\$ 100	\$ 103
Miscellaneous Revenue	-	-	-	-	-	-	-	-
Total Revenue	\$ 226	\$ 161	\$ 67	\$ 100	\$ 100	\$ 77	\$ 100	\$ 103
Expenditures								
Software & Support	\$ 2,940	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hardware	-	-	-	-	-	-	-	-
Total Expenditures	\$ 2,940	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital								
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 2,940	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Sources (Uses)								
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Increase (Decrease)	\$ (2,714)	\$ (89)	\$ 67	\$ 100	\$ 100	\$ 77	\$ 100	\$ 103
Ending Fund Balance	\$ 7,554	\$ 7,465	\$ 7,532	\$ 7,620	\$ 7,632	\$ 7,610	\$ 7,710	\$ 7,813

Court Security Fund	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Beginning Fund Balance	\$ 26,555	\$ 37,083	\$ 53,728	\$ 79,544	\$ 79,544	\$ 79,544	\$ 99,902	\$ 121,052
Revenue								
Municipal Court Security Fee	\$ 8,980	\$ 12,852	\$ 16,747	\$ 9,000	\$ 9,000	\$ 12,962	\$ 15,000	\$ 15,450
Truancy Prevention & Diversion Fees	4,949	7,147	9,380	5,000	5,000	7,250	8,000	8,240
Municipal Jury Fees	100	146	189	100	100	146	150	155
Total Revenue	\$ 14,029	\$ 20,144	\$ 26,316	\$ 14,100	\$ 14,100	\$ 20,358	\$ 23,150	\$ 23,845
Expenditures								
Schools and Training	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
Travel and Per Diem	-	-	-	-	-	-	-	-
Truancy Prevention & Diversion	-	-	-	-	-	-	-	-
Municipal Jury Expenses	-	-	-	-	-	-	-	-
Total Expenditures	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
Other Sources (Uses)								
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	(1,500)	(1,500)	1,500	-	-	-	-	-
Total Other Sources (Uses)	\$ (1,500)	\$ (1,500)	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -
Net Increase (Decrease)	\$ 10,529	\$ 16,644	\$ 25,816	\$ 14,100	\$ 14,100	\$ 20,358	\$ 21,150	\$ 21,845
Ending Fund Balance	\$ 37,083	\$ 53,728	\$ 79,544	\$ 93,644	\$ 93,644	\$ 99,902	\$ 121,052	\$ 142,896

EDC	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Starting Net Position	\$ 1,285,396	\$ 1,901,850	\$ 2,466,867	\$ 3,085,780	\$ 3,085,780	\$ 3,085,780	\$ 3,473,074	\$ 3,552,561
Revenue								
Sales Tax - General	\$ 748,791	\$ 767,911	\$ 865,900	\$ 650,000	\$ 650,000	\$ 672,510	\$ 750,000	\$ 772,500
Interest Income	4,831	43,606	88,512	25,000	25,000	58,341	26,250	27,038
Miscellaneous Revenue	-	-	-	-	-	-	-	-
Total Revenue	\$ 753,622	\$ 811,517	\$ 954,412	\$ 675,000	\$ 675,000	\$ 730,852	\$ 776,250	\$ 799,538
Expenses								
Personnel								
Salaries	\$ -	\$ -	\$ 23,386	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	-	-	-	-	-	-	-	-
Longevity	-	-	-	-	-	-	-	-
Certification Pay	-	-	2,308	-	-	-	-	-
Cell Phone Stipend	-	-	120	-	-	-	-	-
Retirement	-	-	3,744	-	-	-	-	-
Medical Insurance	-	-	1,401	-	-	-	-	-
Dental Insurance	-	-	125	-	-	-	-	-
Vision Insurance	-	-	26	-	-	-	-	-
Life Insurance & Other	-	-	79	-	-	-	-	-
Social Security Taxes	-	-	1,322	-	-	-	-	-
Medicare Taxes	-	-	407	-	-	-	-	-
Unemployment Taxes	-	-	-	-	-	-	-	-
Workers' Compensation	-	-	51	-	-	-	-	-
Auto/Housing Allowance	-	-	2	-	-	-	-	-
Total Personnel	\$ -	\$ -	\$ 32,972	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Outside Services	\$ -	\$ 5,000	\$ 13,605	\$ 80,000	\$ 80,000	\$ 78,519	\$ 80,000	\$ 82,400
Legal Services	-	-	-	20,000	20,000	-	10,000	10,300
Auditing	5,000	5,000	4,269	5,100	5,100	4,254	5,100	5,253
Advertising	12,895	5,658	6,861	8,000	8,000	1,800	8,000	8,240
Legal Notices	-	-	-	1,000	1,000	-	1,000	1,030
Printing	-	-	-	250	250	-	250	258
Schools & Training	-	-	-	3,000	3,000	-	3,000	3,090
Dues & Membership	-	-	-	-	-	-	-	-
Travel & Per Diem	-	-	912	3,000	3,000	-	3,000	3,090
Office Supplies	-	-	-	-	-	-	-	-
Miscellaneous Expense	2,500	2,500	-	-	-	-	-	-
Incentive Programs	-	-	-	100,000	100,000	-	150,000	154,500
Thrive Business Grant	-	-	-	150,000	150,000	56,521	150,000	154,500
Depreciation Expense - EDC	24,693	24,691	24,693	-	-	-	-	-
Bond Interest	91,280	1,333	82,841	-	-	-	-	-
Paying Agent Fees	800	800	800	400	400	-	200	200
Transfer to General Fund	-	-	-	80,752	80,752	-	84,000	88,200
Transfer to General Fund/DSR	-	-	-	-	-	-	-	-
Transfer to Debt Service	-	201,518	201,518	202,463	202,463	202,463	202,213	201,688
Total Expenses	\$ 137,168	\$ 246,500	\$ 335,499	\$ 653,965	\$ 653,965	\$ 343,558	\$ 696,763	\$ 712,749
Net Increase (Decrease)	\$ 616,454	\$ 565,016	\$ 618,913	\$ 21,036	\$ 21,036	\$ 387,294	\$ 79,487	\$ 86,789
Ending Net Position	\$ 1,901,850	\$ 2,466,867	\$ 3,085,780	\$ 3,106,817	\$ 3,106,817	\$ 3,473,074	\$ 3,552,561	\$ 3,639,351

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
TOWN MANAGER	0.15	0.00	0.00
TOTAL FTEs	0.15	0.00	0.00

Hotel Occupancy Tax Fund	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Beginning Fund Balance	\$ 1,726,744	\$ 2,465,552	\$ 3,102,338	\$ 3,887,902	\$ 3,887,902	\$ 3,887,902	\$ 4,318,720	\$ 4,359,378
Revenue								
Hotel Occupancy Tax	\$ 781,831	\$ 822,484	\$ 885,378	\$ 750,000	\$ 750,000	\$ 659,052	\$ 800,000	\$ 824,000
July 4th Revenue	21,442	14,272	20,635	10,000	10,000	6,390	15,000	15,450
Sponsorships - Christmas	-	-	-	-	-	1,500	1,500	-
Interest Income	12,140	99,941	159,312	50,000	50,000	93,585	100,000	103,000
Miscellaneous Revenue	-	-	2,081	-	-	2,336	-	-
Total Revenue	\$ 815,413	\$ 936,697	\$ 1,067,406	\$ 810,000	\$ 810,000	\$ 760,527	\$ 916,500	\$ 942,450
Expenditures								
Personnel								
Salaries	\$ 12,264	\$ 89,135	\$ 98,654	\$ 163,580	\$ 163,580	\$ 121,488	\$ 174,605	\$ 179,843
Salaries - Part Time	-	-	-	-	-	96	1,000	1,030
Overtime	-	-	-	-	-	552	15,000	15,450
Longevity	-	-	300	376	376	376	349	359
Salaries - Certification	-	563	1,653	2,310	2,310	2,083	2,460	2,534
Salaries - Cell Phone Stipend	-	326	639	1,860	1,860	1,376	1,860	1,916
Retirement	1,032	9,986	10,658	24,550	24,550	17,710	26,994	27,804
457 Contributions	-	-	-	-	-	-	2,350	2,350
Medical insurance	795	2,549	773	10,367	10,367	9,011	22,419	23,091
Dental Insurance	48	433	782	1,222	1,222	975	2,006	2,066
Vision Insurance	7	63	163	279	279	212	436	449
Life Insurance & Other	38	308	445	1,005	1,005	673	1,287	1,326
Social Security Taxes	744	1,280	4,926	10,713	10,713	7,625	11,404	11,746
Medicare Taxes	174	299	1,184	2,505	2,505	1,807	2,667	2,747
Unemployment Taxes	5	9	12	517	517	236	517	532
Workers Compensation	-	-	111	2,723	2,723	523	2,679	2,759
Auto/Housing Allowance	-	-	25	1,410	1,410	-	1,410	1,452
Mileage Allowance	-	-	-	-	-	1,803	1,200	1,200
Total Personnel	\$ 15,107	\$ 104,951	\$ 120,326	\$ 223,417	\$ 223,417	\$ 166,546	\$ 269,442	\$ 277,455
Services & Supplies								
Professional Outside Services	\$ 5,484	\$ 121,500	\$ 34,050	\$ 190,000	\$ 190,000	\$ -	\$ 105,000	\$ 108,150
Auditing	4,000	4,000	3,286	3,384	3,384	2,823	6,000	6,180
Software & Support	18,284	21,434	22,506	47,000	47,000	6,170	30,000	30,900
Advertising	19,292	18,780	65,168	61,500	61,500	7,657	120,000	123,600
Schools & Training	-	-	-	-	-	-	1,500	-
Service Charges & Fees	-	-	24	-	-	-	-	-
Communications/Pagers/Mobiles	1,368	1,368	1,254	-	-	1,026	1,400	-
Event Rentals	1,968	-	-	-	-	-	-	-
Dues & Membership	-	-	-	4,000	4,000	-	1,500	10,000
Travel & Per Diem	-	-	-	-	-	-	2,000	2,000
Uniforms	-	-	-	-	-	-	1,000	1,000
Program/Event Supplies	-	-	-	-	-	21	-	-
July 4 Celebration	95,602	115,677	130,228	160,000	160,000	84,534	160,000	160,000
Taste of Trophy Club	-	-	-	39,000	39,000	-	39,000	40,170
Harvest Festival	-	-	-	-	-	-	39,000	39,000
Winter Wonderlights	-	-	-	80,000	80,000	60,934	80,000	80,000
Art Programs	-	-	-	-	-	-	20,000	20,000
Bad Debt Expense	10,500	-	-	-	-	-	-	-
Total Services & Supplies	\$ 156,498	\$ 282,760	\$ 256,515	\$ 584,884	\$ 584,884	\$ 163,163	\$ 606,400	\$ 621,000
Capital Outlay								
Capital Outlay	\$ -	\$ 7,200	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -
Total Capital	\$ -	\$ 7,200	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -
Total Expenditures	\$ 171,605	\$ 394,911	\$ 376,842	\$ 828,302	\$ 828,302	\$ 329,709	\$ 875,842	\$ 898,455
Other Sources (Uses)								
Transfer To General Fund	\$ 95,000	\$ 95,000	\$ 95,000	\$ -	\$ 95,000	\$ -	\$ -	\$ -
Total Other Sources (Uses)	\$ 95,000	\$ 95,000	\$ 95,000	\$ -	\$ 95,000	\$ -	\$ -	\$ -
Net Increase (Decrease)	\$ 738,808	\$ 636,786	\$ 785,564	\$ (18,302)	\$ 76,698	\$ 430,818	\$ 40,658	\$ 43,995
Ending Fund Balance	\$ 2,465,552	\$ 3,102,338	\$ 3,887,902	\$ 3,869,600	\$ 3,964,600	\$ 4,318,720	\$ 4,359,378	\$ 4,403,373

Hotel Occupancy Tax Fund	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
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PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2025	FY 2026
TOWN MANAGER	0.00	0.05	0.05
COMM & MARKETING DIRECTOR	0.58	0.50	0.50
COMM & MARKETING SPECIALIST	0.00	0.50	0.50
RECREATION COORDINATOR	0.00	1.00	1.00
CROSSING GUARDS	0.00	0.04	0.04
TOTAL FTEs	0.58	1.05	1.05

80% Funded by General Fund
50% Funded by General Fund
50% Funded by General Fund
50% of 2 positions Funded by General Fund

Recreation Program Fund	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Beginning Fund Balance	\$ 7,710	\$ 21,550	\$ 21,175	\$ 28,886	\$ 28,886	\$ 28,886	\$ 71,918	\$ 86,918
Revenue								
Recreation Programs	\$ 17,940	\$ 4,825	\$ 8,101	\$ 6,000	\$ 6,000	\$ 43,047	\$ 20,000	\$ 20,600
Total Revenue	\$ 17,940	\$ 4,825	\$ 8,101	\$ 6,000	\$ 6,000	\$ 43,047	\$ 20,000	\$ 20,600
Expenditures								
Recreation Programs	\$ 4,100	\$ 5,200	\$ 390	\$ 6,000	\$ 6,000	\$ 14	\$ 5,000	\$ 5,150
Total Expenditures	\$ 4,100	\$ 5,200	\$ 390	\$ 6,000	\$ 6,000	\$ 14	\$ 5,000	\$ 5,150
Net Increase (Decrease)	\$ 13,840	\$ (375)	\$ 7,711	\$ -	\$ -	\$ 43,032	\$ 15,000	\$ 15,450
Ending Fund Balance	\$ 21,550	\$ 21,175	\$ 28,886	\$ 28,886	\$ 28,886	\$ 71,918	\$ 86,918	\$ 102,368

Parkland Dedication Fund	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Beginning Fund Balance	\$ 536,001	\$ 350,554	\$ 407,935	\$ 632,834	\$ 632,834	\$ 632,834	\$ 647,772	\$ 650,272
Revenue								
Park Revenues	\$ 26,410	\$ 85,268	\$ 201,103	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	2,890	18,259	23,796	1,750	1,750	14,939	2,500	2,575
Miscellaneous Revenue	-	-	-	-	-	-	-	-
Total Revenue	\$ 29,300	\$ 103,527	\$ 224,899	\$ 1,750	\$ 1,750	\$ 14,939	\$ 2,500	\$ 2,575
Expenditures								
Program/Event Supplies	\$ 4,204	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	210,543	46,146	-	-	-	-	-	-
Total Expenditures	\$ 214,747	\$ 46,146	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Increase (Decrease)	\$ (185,447)	\$ 57,381	\$ 224,899	\$ 1,750	\$ 1,750	\$ 14,939	\$ 2,500	\$ 2,575
Ending Fund Balance	\$ 350,554	\$ 407,935	\$ 632,834	\$ 634,584	\$ 634,584	\$ 647,772	\$ 650,272	\$ 652,847

TIRZ#1 Fund	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Beginning Fund Balance	\$ (327,716)	\$ (266,168)	\$ (192,360)	\$ 15,295	\$ 15,295	\$ 15,295	\$ 134,803	\$ 280,205
Revenue								
Property Tax	\$ -	\$ 6,648	\$ 79,389	\$ 61,272	\$ 61,272	\$ 38,065	\$ 63,110	\$ 65,003
Sales Tax	-	-	196,000	83,779	83,779	81,442	86,292	88,881
Miscellaneous Revenue	13,190	13,189	-	-	-	-	-	-
Total Revenue	\$ 13,190	\$ 19,837	\$ 275,390	\$ 145,051	\$ 145,051	\$ 119,507	\$ 149,403	\$ 153,885
Expenses								
Professional Outside Services	\$ 1,000	\$ 1,000	\$ 1,000	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	\$ 4,000
Incentive Programs	41,935	40,283	66,734	58,657	58,657	-	-	-
Total Expenditures	\$ 42,935	\$ 41,283	\$ 67,734	\$ 62,657	\$ 62,657	\$ -	\$ 4,000	\$ 4,000
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Sources (Uses)								
Transfer In	\$ 91,293	\$ 95,254	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Increase (Decrease)	\$ 61,548	\$ 73,808	\$ 207,655	\$ 82,394	\$ 82,394	\$ 119,507	\$ 145,403	\$ 149,885
Ending Fund Balance	\$ (266,168)	\$ (192,360)	\$ 15,295	\$ 97,689	\$ 97,689	\$ 134,803	\$ 280,205	\$ 430,090

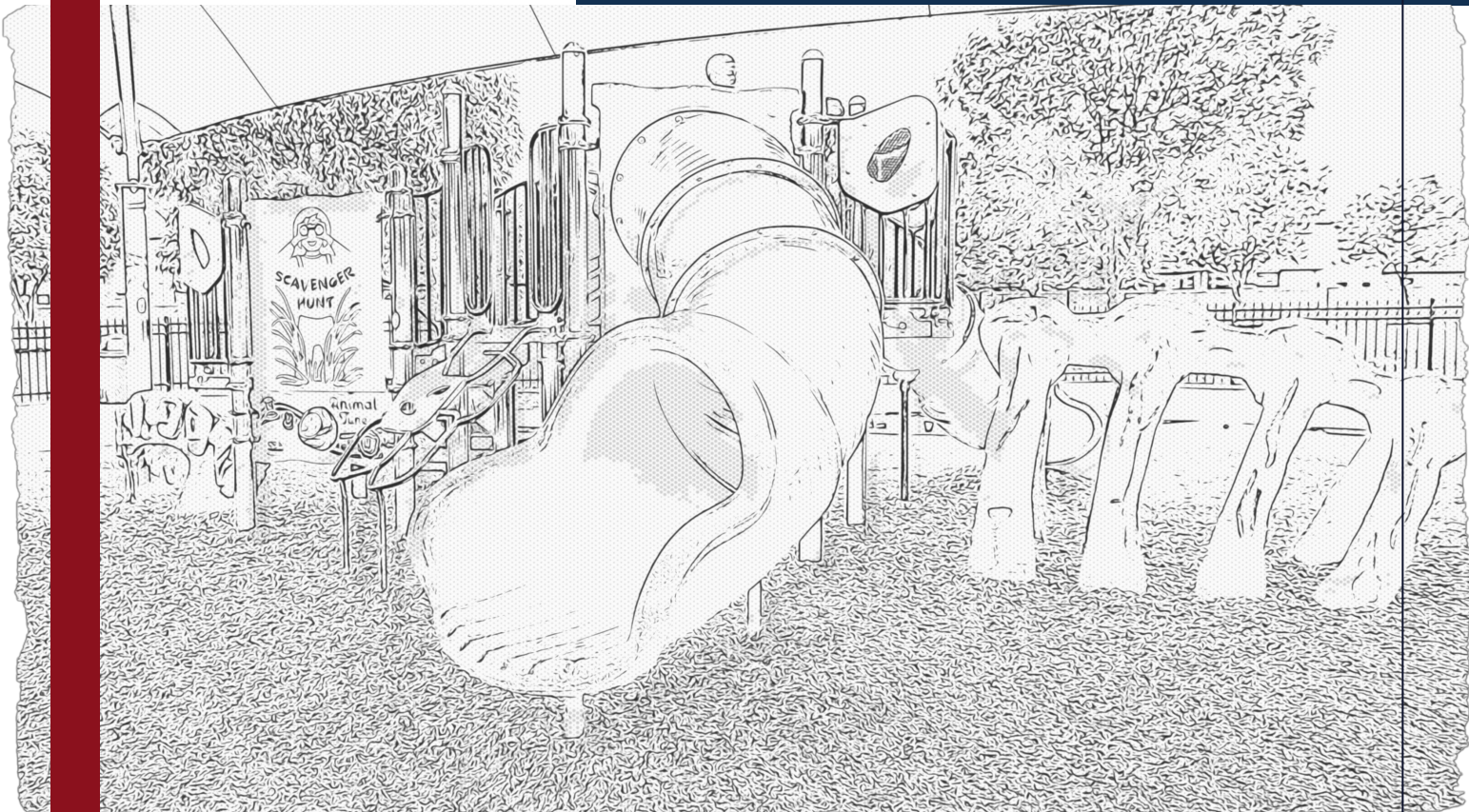
Debt Service Fund	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Beginning Fund Balance	\$ 423,426	\$ 285,165	\$ 553,449	\$ 978,229	\$ 978,229	\$ 978,229	\$ 2,797,247	\$ 2,674,891
Revenue								
Property Taxes	\$ 2,532,976	\$ 2,552,784	\$ 2,849,732	\$ 2,944,640	\$ 2,944,640	\$ 3,003,387	\$ 3,047,702	\$ 3,154,372
Property Taxes/Delinquent	(2,738)	6,172	4,786	2,060	2,060	3,499	2,060	2,122
Property Taxes/Penalty & Interest	6,641	11,463	(8,065)	4,635	4,635	(12,436)	4,635	4,774
Intergovernmental Transfer EDC	-	-	-	-	-	-	-	-
Interest Income	8,756	77,233	81,141	2,575	2,575	42,732	2,652	2,732
Miscellaneous Revenue	227	(5)	5,972	-	-	-	-	-
Total Revenue	\$ 2,545,862	\$ 2,647,648	\$ 2,933,567	\$ 2,953,910	\$ 2,953,910	\$ 3,037,182	\$ 3,057,050	\$ 3,164,000
Expenditures								
Principal Payments	\$ 2,138,000	\$ 2,014,413	\$ 1,965,000	\$ 2,285,000	\$ 2,285,000	\$ 1,040,000	\$ 2,662,579	\$ 2,791,905
Interest Payments	540,897	564,269	742,586	656,140	656,140	379,051	715,540	671,700
Paying Agent Fees	5,226	2,200	2,719	3,500	3,500	1,575	3,500	3,500
Bond/CO Issuance cost	-	-	-	-	-	-	-	-
Total Expenditures	\$ 2,684,123	\$ 2,580,882	\$ 2,710,305	\$ 2,944,640	\$ 2,944,640	\$ 1,420,626	\$ 3,381,619	\$ 3,467,105
Other Sources (Uses)								
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ 8,150,000	\$ -	\$ -	\$ -
Bond Proceeds- Premium	-	-	-	-	-	-	-	-
Refund Cost	-	-	-	-	-	-	-	-
Transfer In- General Fund	-	-	-	-	-	-	-	-
Transfer In-EDC 4B	-	201,518	201,518	202,463	202,463	202,463	202,213	201,688
Transfer In- Street Main. Sales Tax	-	-	-	-	-	-	-	-
Transfer In- Storm Drainage	-	-	-	-	-	-	-	-
Transfer In - Capital Projects	-	-	-	-	-	-	-	-
Transfer In - CCPD	-	-	-	-	-	-	-	-
Transfer In - sub-total	-	201,518	201,518	202,463	202,463	202,463	202,213	201,688
Transfer Out	-	-	-	-	-	-	-	-
Total Other Sources (Uses)	\$ -	\$ 201,518	\$ 201,518	\$ 202,463	\$ 8,352,463	\$ 202,463	\$ 202,213	\$ 201,688
Net Increase (Decrease)	\$ (138,261)	\$ 268,284	\$ 424,780	\$ 211,733	\$ 211,733	\$ 1,819,019	\$ (122,356)	\$ (101,417)
Ending Fund Balance	\$ 285,165	\$ 553,449	\$ 978,229	\$ 1,189,962	\$ 1,189,962	\$ 2,797,247	\$ 2,674,891	\$ 2,573,474

Capital Projects Fund	FY 2025 AMENDED	FY 2026 PROPOSED	FY 2027 PROPOSED	FY 2028 PROPOSED	FY 2029 PROPOSED	FY 2030 PROPOSED	FY 2031 PROPOSED
Beginning Fund Balance	\$ 8,500,000	\$ 2,890,000	\$ 480,000	\$ 3,780,000	\$ 3,780,000	\$ 480,000	\$ 4,538,000
Revenue							
Department Capital Funding	\$ 45,000	\$ 775,000	\$ 20,000	\$ -	\$ 440,000	\$ 235,000	\$ -
MUD Funding	-	107,000	50,000				
Street Maintenance Sales Tax Fund		115,000					
Storm Drainage Utility Fund	1,500,000	-					
Parkland Dedication Fund		-					
Hotel Occupancy Fund		-					
Crime Control Prevention District Fund		-					
Economic Development Corporation Fund		-					
Tax Increment Reinvestment Zone Fund		-					
Grant Funding		2,500,000					
2025 CO Bonds	8,150,000						
2027 CO Bonds		-	5,582,000				
2030 CO Bonds		-				7,000,000	
Future Bonds		-					
Total	\$ 9,695,000	\$ 3,497,000	\$ 5,652,000	\$ -	\$ 440,000	\$ 7,235,000	\$ -
Expenditures							
General Government Capital Expenses	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -
Police Capital Expenses		275,000					
EMS Capital Expenses	-					-	-
Fire Capital Expenses	-	107,000	50,000				
Streets Capital Expenses	11,540,000	5,025,000	2,282,000		3,300,000	2,942,000	3,710,000
Community Development Capital Expenses	25,000				420,000	235,000	
Parks Capital Expenses	20,000.00						
Recreation Capital Expenses	3,720,000		20,000		20,000		
Total Expenditures	\$ 15,305,000	\$ 5,907,000	\$ 2,352,000	\$ -	\$ 3,740,000	\$ 3,177,000	\$ 3,710,000
Other Sources (Uses)							
Transfer In	-		-			-	-
Transfer Out	-		-			-	-
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Increase (Decrease)	\$ (5,610,000)	\$ (2,410,000)	\$ 3,300,000	\$ -	\$ (3,300,000)	\$ 4,058,000	\$ (3,710,000)
Ending Fund Balance	\$ 2,890,000	\$ 480,000	\$ 3,780,000	\$ 3,780,000	\$ 480,000	\$ 4,538,000	\$ 828,000

Capital Equipment/Fleet Replacement Fund	FY 2025 AMENDED	FY 2026 PROPOSED	FY 2027 PROPOSED	FY 2028 PROPOSED	FY 2029 PROPOSED	FY 2030 PROPOSED	FY 2031 PROPOSED
Beginning Fund Balance	\$ 4,153,893	\$ 3,594,520	\$ 2,524,837	\$ 1,806,654	\$ 1,008,471	\$ 611,288	\$ 294,105
Revenue							
Department Capital Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MUD Funding	41,500	61,500	55,000	135,000	-	-	-
Street Maintenance Sales Tax Fund	-	-	-	-	-	-	-
Storm Drainage Utility Fund		-	-	-	-	-	-
Parkland Dedication Fund		-	-	-	-	-	-
Hotel Occupancy Fund		-	-	-	-	-	-
Crime Control Prevention District Fund	160,000	190,000	160,000	180,000	180,000	210,000	180,000
Economic Development Corporation Fund							
Tax Increment Reinvestment Zone Fund	-	-	-			-	-
Total Balance	\$ 201,500	\$ 251,500	\$ 215,000	\$ 315,000	\$ 180,000	\$ 210,000	\$ 180,000
Expenditures							
General Government Capital Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Police Capital Expenses	377,373	661,000	417,500	357,500	422,500	387,500	419,000
EMS Capital Expenses	161,500	328,683	104,683	554,683	104,683	89,683	89,683
Fire Capital Expenses	79,000	61,500	55,000	135,000	-	-	-
Streets Capital Expenses	93,000	47,000	166,000	-	-	-	-
Community Development Capital Expenses		-	16,000	16,000	-	-	-
Parks Capital Expenses		90,000	124,000	-	-	-	-
Recreation Capital Expenses		80,000	-	-	-	-	-
IT Capital Expenses	50,000	53,000	50,000	50,000	50,000	50,000	50,000
Total Expenditures	\$ 760,873	\$ 1,321,183	\$ 933,183	\$ 1,113,183	\$ 577,183	\$ 527,183	\$ 558,683
Other Sources (Uses)							
Transfer In	-	-	-			-	
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Increase (Decrease)	\$ (559,373)	\$ (1,069,683)	\$ (718,183)	\$ (798,183)	\$ (397,183)	\$ (317,183)	\$ (378,683)
Ending Fund Balance	\$ 3,594,520	\$ 2,524,837	\$ 1,806,654	\$ 1,008,471	\$ 611,288	\$ 294,105	\$ (84,578)

CAPITAL IMPROVEMENT
PROGRAM
BUDGET

2025-2026





Town of Trophy Club Capital Improvement Program (CIP) OVERVIEW

The Capital Improvement Program (CIP) serves as a strategic planning and financial management tool designed to guide the development and maintenance of public infrastructure within the Town of Trophy Club. This five-year plan outlines the Town's priorities for major capital investments and ensures alignment with long-term goals, community needs, and fiscal responsibility.

Updated annually, the CIP is structured to reflect changing priorities, economic conditions, and emerging opportunities. It enables the Town to systematically identify, evaluate, and fund projects that support growth, enhance public services, and maintain vital infrastructure. The program also considers the operational impacts of proposed capital investments to support sustainable budgeting.

Typically, CIP projects are substantial, non-recurring expenditures with a useful life exceeding one year. These include, but are not limited to:

- Construction or acquisition of new public facilities
- Expansion or renovation of existing structures
- Street reconstruction and paving
- Drainage improvements
- Land acquisitions
- Water and wastewater utility upgrades

Planning Process

Each year, the Town reviews and revises its CIP based on input from a wide array of stakeholders, including residents, Town Boards and Commissions, the school district, and Homeowner's Associations. Projects are evaluated using criteria such as compliance with the Comprehensive Plan, alignment with public safety and service needs, and long-term community benefit. The resulting proposed projects are presented to the Town Council for consideration and final approval.

CIP Goals

- ☞ Establish clear objectives for all capital investments over a six-year horizon
- ☞ Identify reliable funding sources while upholding sound fiscal practices
- ☞ Ensure consistency with the Town's Comprehensive Plan
- ☞ Incorporate citizen and community stakeholder input into project prioritization
- ☞ Set realistic and understandable project scopes and timelines
- ☞ Provide accurate cost projections and funding strategies

Summary

The CIP Summary presents a consolidated view of proposed capital investments across all departments for the upcoming fiscal year. It details anticipated expenditures and funding allocations by the department, providing a transparent, comprehensive snapshot of the Town's capital investment strategy.

By prioritizing projects that foster sustainable growth, operational efficiency, and public well-being, the CIP reinforces the Town's commitment to long-term planning and responsible stewardship of public resources. Departmental budgets are carefully evaluated to ensure alignment with the Town's strategic objectives, demonstrating a proactive and accountable approach to infrastructure development and community enhancement.

Capital Improvement Program Summary of Expenditures

Capital Improvement Program Summary	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
General Government	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -
Police	936,000	417,500	357,500	422,500	387,500	419,000
Fire/Emergency Services	390,183	316,683	729,683	104,683	89,683	89,683
Parks/Recreation	170,000	144,000	-	20,000	-	-
Community Development/Streets	5,072,000	2,464,000	16,000	3,720,000	3,177,000	3,710,000
IS	53,000	50,000	50,000	50,000	50,000	50,000
Total Capital Projects	\$ 7,121,183	\$ 3,392,183	\$ 1,153,183	\$ 4,317,183	\$ 3,704,183	\$ 4,268,683

The Town of Trophy Club's FY26 Capital Improvement Program includes a diverse set of infrastructure upgrades and capital investments aimed at enhancing public services, safety, and operational efficiency. Street infrastructure improvement and maintenance efforts will continue, with a particular focus on Oakmont Drive. Sidewalk repairs are planned for both Skyline Drive and Creekside Drive to improve pedestrian safety and accessibility in these areas.

Traffic and pedestrian safety enhancements will include upgraded street lighting at the intersection of Bobcat Boulevard and Parkview Drive, along with the modernization of crosswalk flashers throughout town to improve visibility and pedestrian awareness. The Streets and Parks shop will undergo a remodel to improve its functionality, and covered parking will be added to protect the Town's vehicle fleet and extend the longevity of its assets.

To support public safety initiatives, the Town will acquire mobile vehicle barriers and drones, which will enhance emergency response capabilities. Police equipment will be updated through the replacement of body cameras, in-car camera systems, and tasers, ensuring officers have reliable and modern tools.

Community amenities will also see investment, including the purchase of new pool furniture to enhance the resident experience at aquatic facilities. In preparation for winter weather, a snowplow and sand spreader attachment will be added to the Town's operational resources. Additionally, upgrades to the Town's IT infrastructure will be made by replacing network switches to ensure improved performance, speed, and reliability.

Capital Improvement Program	FY 2026 PROPOSED	FY 2027 PROPOSED	FY 2028 PROPOSED	FY 2029 PROPOSED	FY 2030 PROPOSED	FY 2031 PROPOSED
Funding Source						
Department Capital Fund	\$ 775,000	\$ 20,000	\$ -	\$ 440,000	\$ 235,000	\$ -
MUD Funding	-	157,000				
Street Maintenance Sales Tax Fund	115,000					
Storm Drainage Utility Fund						
Parkland Dedication Fund						
Hotel Occupancy Fund						
Crime Control Prevention District Fund						
Economic Development Corporation Fund						
Tax Increment Reinvestment Zone Fund						
ARPA Funding						
Grant Funding						
2021 CO Bonds						
2023 CO Bonds						
2025 CO Bonds	4,910,000					
2027 CO Bonds		5,582,000				
2030 CO Bonds					7,000,000	
Future Bonds						
Total Funding	\$ 5,800,000	\$ 5,759,000	\$ -	\$ 440,000	\$7,235,000	\$ -
Projects:						
Emergency Funding	500,000					
2026 Streets Projects	4,010,000					
Oakmont Drive Replacement - \$4M	4,010,000					
2026 Sidewalk Projects	200,000					
Skyline Drive - \$ 98,000	98,000					
Creekside Drive - \$102,000	102,000					
Street Light Improvements - Bobcat & Parkview	200,000					
Streets & Parks Shop Remodel	500,000					
Police Covered Parking - Town Fleet	275,000					
Crosswalk Flashers - Upgrade to RTC	115,000					
Splashpad Resurface		20,000		20,000		
2027 Streets Projects		2,080,000				
Creekmere Dr. Street Replacement - \$1.5M		1,510,000				
Creekmere Ct. Street Replacement - \$570,000		570,000				
2027 Sidewalk Projects		202,000				
Park Lane - \$ 64,000		64,000				
Durango Drive - \$138,000		138,000				
Fire Station Apparatus Flooring		50,000				
Fire Station Dumpster Enclosure		25,000				
Fire Station Lighting Project		27,000				
Fire Station Paint Interior/Apparatus Bay		35,000				
Fire Station Carpet Replacement		20,000				
2029 Streets Projects				3,150,000		
Alamosa Drive Street Replacement - \$2.6M				2,640,000		
Greenbriar Court Street Replacement - \$510,000				510,000		
2029 Sidewalk Projects				150,000		
Rolling Rock - \$ 150,000				150,000		
Town Hall & PD Flooring/Carpet				175,000		
Town Hall Paint Interior/Exterior				120,000		
Town Hall/PD Water Heater Replacements				125,000		
Town Hall HVAC Replacement - Qty 3					235,000	

Capital Improvement Program	FY 2026 PROPOSED	FY 2027 PROPOSED	FY 2028 PROPOSED	FY 2029 PROPOSED	FY 2030 PROPOSED	FY 2031 PROPOSED
2030 Streets Projects					2,760,000	
Roaring Creek Court Street Replacement - \$420,000					420,000	
Oak Village Ct. & Lane - \$790,000					790,000	
Timberline Drive - \$1.5M					1,550,000	
2030 Sidewalk Projects					182,000	
Silver Rock Drive - \$60,000					60,000	
Sonora Drive - \$138,000					122,000	
2031 Streets Projects						3,550,000
Century Court Street Replacement - \$720,000						720,000
Cimarron Drive - \$2,830,000						2,830,000
2031 Sidewalk Projects						160,000
Chimney Rock Drive - \$80,000						80,000
Salida Drive - \$80,000						80,000
Total Expenditures	\$ 5,800,000	\$ 2,459,000	\$ -	\$3,740,000	\$3,177,000	\$3,710,000



TOWN OF TROPHY CLUB FY 2026-2031 CAPITAL IMPROVEMENT PROJECTS

FY2025 Street Improvement Projects

PROJECT #

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Forest Hill Dr, \$1,770,000

Concrete Street Replacement on Forest Hill Drive from Fresh Meadow to Indian Creek Drive, approximately 40,000 sq ft.

2. Paint Rock Ct, \$410,000

Concrete Street Replacement of Paint Rock Ct, from Llano Dr to the end of Paint Rock Ct, approximately 7,500 sqft.

3. Palmetto Ct, \$810,000

Concrete Street Replacement of Palmetto Ct, from Oakmont Dr to end of Palmetto Ct, approximately 17,000 sqft.

JUSTIFICATION

Based on the 2022 Trophy Club Streets/Pavement Study and using the Pavement Condition Index (PCI), Structural Strength Index (SSI), and Overall Condition Index (OCI) ratings.

1. Forest Hill Dr- PCI 40, SSI 87.97, OCI 40

2. Paint Rock- PCI 27, SSI 100, OCI 37

3. Palmetto - PCI 37, SSI 95.74, OCI 47

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
BOND SERIES 2025					
\$2,990,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$2,990,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00

CAPITAL REMAINING: \$2,990,000.00

PROJECT TOTAL \$2,990,000.00

PROJECT LOCATION:

PROJECT LOCATION: All three (3) above locations

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



FY2026 Street Improvement Projects

PROJECT #

0

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Oakmont Dr., \$4,010,000
Concrete Street Replacement on Oakmont Drive, from Trophy Club Dr to Palmetto Ct., approximately 78,400 sq ft.

JUSTIFICATION

Based on the 2022 Trophy Club Streets/Pavement Study and using the Pavement Condition Index (PCI), Structural Strength Index (SSI), and Overall Condition Index (OCI) ratings.

1.Oakmont Dr.- PCI 31, SSI 86.85, OCI 31

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
BOND SERIES 2025					
\$4,010,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$4,010,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$4,010,000.00
PROJECT TOTAL	\$4,010,000.00

PROJECT LOCATION:

PROJECT LOCATION: Oakmont Drive

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



2026 Sidewalk Projects

PROJECT #

0

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Skyline Dr. \$98,000

New concrete sidewalk installation that will connect 2 existing sections of sidewalk on the east side of Skyline Dr starting at Panorama Cir to 32 Skyline Dr. Approximately 4,000 sq ft.

2. Creekside Dr. \$102,000

New concrete sidewalk installation that will wrap around on Creekside Dr from the east side of Parkview at Durango, move south toward Creekside Dr, then west all the way back to Durango. Approximately 7600 sq ft..

JUSTIFICATION

Resident safety for walking and exercising. Also allows for children to stay out of the street when walking to bus stop locations for school

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
BOND SERIES 2025					
\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00

CAPITAL REMAINING: \$0.00

PROJECT TOTAL \$0.00

PROJECT LOCATION:

PROJECT LOCATION:

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Street Lights at Bobcat and Parkview

PROJECT #

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

Upgrade street lighting on Bobcat Blvd. and Parkview Dr. to meet Town's minimum standards on distances between light poles. Proposal will include an additional 29 decorative light poles on Bobcat and Parkview. Waiting on final proposal from Oncor.

JUSTIFICATION

The existing lighting on Bobcat and approximately 1,500 ft on Parkview do not meet the Town's minimum standards on distances between light poles. The inadequate lighting presents safety concerns at night for pedestrians and drivers.

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
BOND SERIES 2025					
\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$200,000.00
CAPITAL REMAINING:	\$0.00
PROJECT TOTAL	\$200,000.00

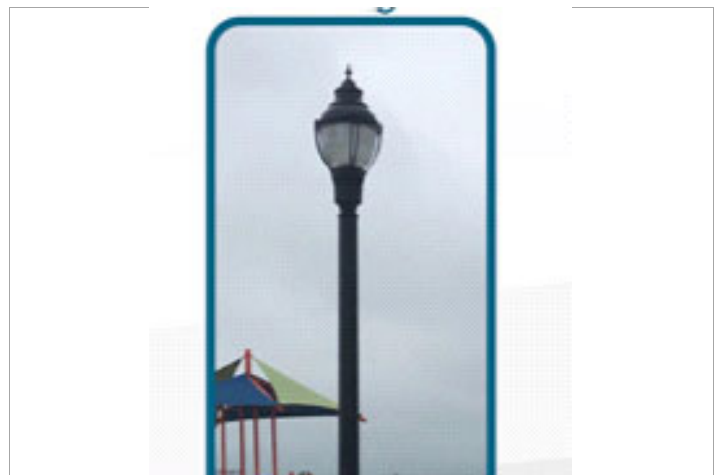
PROJECT LOCATION:

PROJECT LOCATION: Bobcat and Parkview

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Streets and Parks Shop Remodel

PROJECT #

PROGRAM: FACILITY MAINTENANCE
PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

This project involves remodeling the Streets and Parks shop to include a new second-floor storage area, adding over 900 square feet of space. The expansion will enhance storage capacity, improve organization, and better support the operational needs of the departments.

JUSTIFICATION

The addition of a second-floor storage area is essential for expanding storage capacity and improving organization. This remodel will allow for better management of equipment and supplies, streamline operations, and support the growing needs of the Streets and Parks department, ultimately enhancing overall efficiency.

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
BOND SERIES 2025					
\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

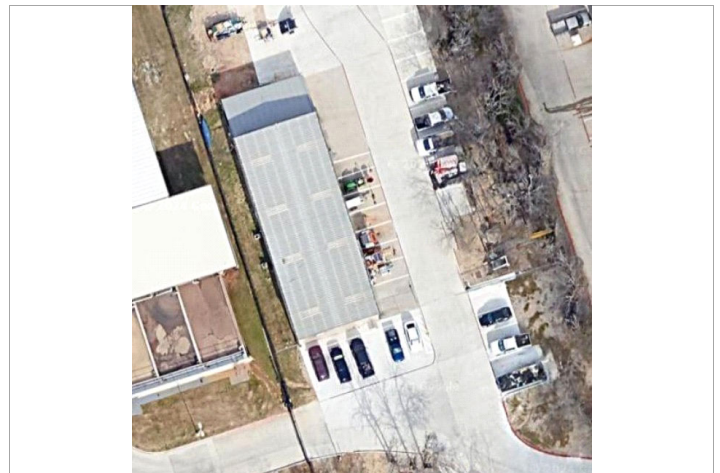
PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$500,000.00
PROJECT TOTAL	\$500,000.00

PROJECT LOCATION:

PROJECT LOCATION: Street and Parks Shop

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET:	\$0.00
IMPACT:	



Town Hall: Police Parking Lot

PROJECT #

PROGRAM: POLICE PROJECT

PROJECT MANAGER: PATRICK ARATA

DESCRIPTION

Covered parking for patrol units and the police lock-up area will be provided, including 16 parking spaces and a sheltered area adjacent to the holding cell door. This will protect town-owned assets from hail and sun damage.

JUSTIFICATION

Covered parking is essential to protect patrol units and equipment from hail and sun damage. This will extend the lifespan of town-owned vehicles, reduce maintenance costs, and ensure that patrol units are always ready for immediate use. This investment safeguards valuable assets and supports effective law enforcement operations.

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
CAPITAL PROJECTS FUND					
\$275,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$275,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$275,000.00
PROJECT TOTAL	\$275,000.00

PROJECT LOCATION:

PROJECT LOCATION: TOWN HALL

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Upgrade Crosswalk Flashers to RTC

PROJECT #

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

Upgrading the crosswalk software and hardware is essential for improving communication and synchronization across the Town's crosswalks.

JUSTIFICATION

Upgrading the crosswalk software and hardware will enhance communication and synchronization between crosswalks, improving pedestrian safety and traffic flow throughout the Town. This update will ensure more reliable operation, reduce delays, and better manage crosswalk activity, benefiting both pedestrians and drivers.

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
STREET MAINTENANCE FUND					
\$115,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$115,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

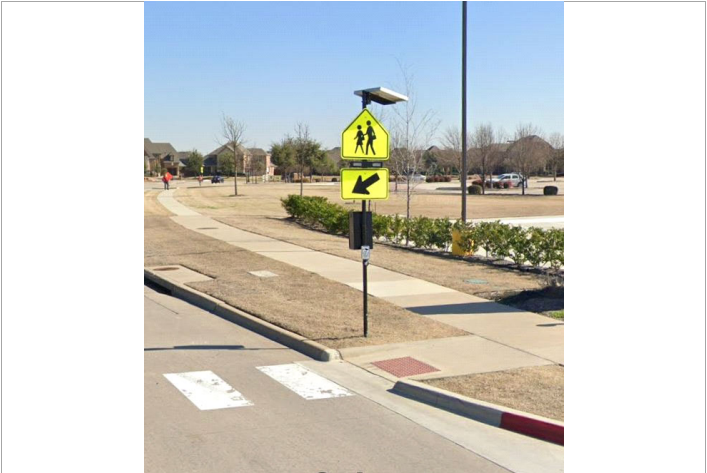
PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$115,000.00
PROJECT TOTAL	\$115,000.00

PROJECT LOCATION:

PROJECT LOCATION: TOWN CROSSWALKS

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET:	\$0.00
IMPACT:	



Splash Pad Resurfacing

PROJECT #

PROGRAM: PARKS PROJECT

PROJECT MANAGER: CHASE ELLIS

DESCRIPTION

This project updates the splashpad surface by removing the old material, addressing any underlying issues, and installing a new, slip-resistant surface. The upgrade will enhance safety, appearance, and durability, improving the overall user experience.

JUSTIFICATION

The splashpad requires resurfacing to improve safety, prevent slips, and address wear and tear. A new surface will enhance user experience, ensure better water flow, and extend the splashpad's lifespan, reducing future maintenance costs.

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
CAPITAL PROJECTS FUND					
\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$60,000.00
PROJECT TOTAL	\$60,000.00

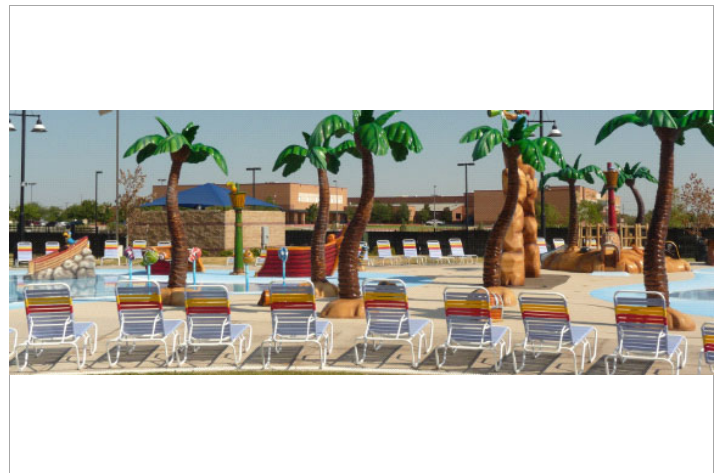
PROJECT LOCATION:

PROJECT LOCATION: TC POOL

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



FY2027 Street Improvement Projects

PROJECT #

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Creekmere Dr, \$1,510,000
Concrete Street Replacement of Creekmere Dr, from Indian Creek Dr to Indian Creek Dr, approximately 40,000 sq ft.
2. Creekmere Ct, \$570,000
Concrete Street Replacement of Creekmere Ct approximately 12,500 sq ft.

JUSTIFICATION

Based on the 2022 Trophy Club Streets/Pavement Study and using the Pavement Condition Index (PCI), Structural Strength Index (SSI), and Overall Condition Index (OCI) ratings.

1. Creekmere Dr- PCI 33, SSI 93.61, OCI 43
2. Creekmere Ct- PCI 56, SSI 100, OCI 66

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
BOND SERIES 2027					
\$0.00	\$2,080,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$2,080,000.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00
CAPITAL REMAINING: \$2,080,000.00
PROJECT TOTAL \$2,080,000.00

PROJECT LOCATION:

PROJECT LOCATION: Two (2) locations above

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



2027 Sidewalk Project

PROJECT #

0

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Park Ln. \$64,000

New concrete sidewalk installation that will connect 2 existing sections of sidewalk from the west side of Park Ln moving north from Durango Dr, then turning east to Parkview Dr. Approximately 4,800 sq ft.

2. Durango Dr. \$138,000

New concrete sidewalk installation that will start at the far west end of Durango on both sides of the street and move east to Village Trl. Approximately 10,400 sq ft

JUSTIFICATION

Resident safety for walking and exercising. Also allows for children to stay out of the street when walking to bus stop locations for school

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
BOND SERIES 2027					
\$0.00	\$202,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$202,000.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00

CAPITAL REMAINING: \$0.00

PROJECT TOTAL \$0.00

PROJECT LOCATION:

PROJECT LOCATION:

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Fire Department Dumpster / Enclosure

PROJECT #

0

PROGRAM: FIRE PROJECT

PROJECT MANAGER: JASON WISE

DESCRIPTION

Addition of a fire department dumpster and enclosure on the West side of the station.

JUSTIFICATION

Employees are disposing of trash in the same method as the residential community. Trash cans take up space in the fire bay and are subject to weather and animals when put on the curb for pick up. The station is considered a commercial property and the investment in a commercial dumpster and enclosure would align the fire department with the community's expectations for public buildings.

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
MUD FUNDING					
\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$25,000.00
PROJECT TOTAL	\$25,000.00

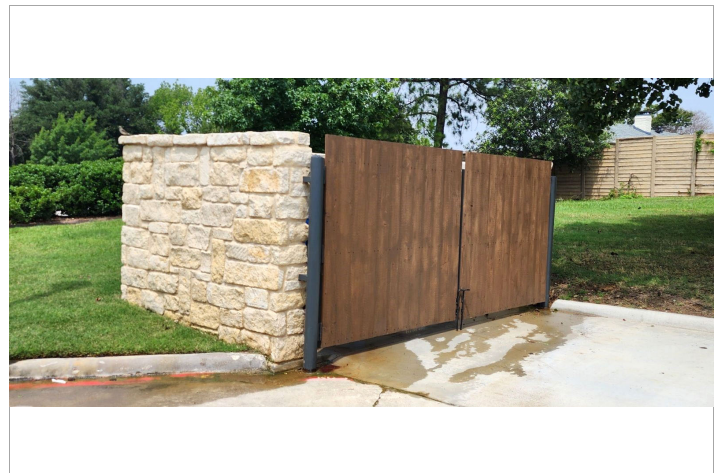
PROJECT LOCATION:

PROJECT LOCATION: FIRE STATION

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Fire Station Lighting Project

PROJECT #

0

PROGRAM: FIRE PROJECT

PROJECT MANAGER: JASON WISE

DESCRIPTION

Replace 84 4-pin fluorescent and miscolored lamps with new LED day light-colored lamps, Bodine 10C Emergency Pack, 2x4' LED Flat Panel Light Fixture, and Fan Switches.

JUSTIFICATION

Upgrading the existing lighting system to energy-efficient LED bulbs is a strategic decision that supports operational efficiency, cost savings, reduced maintenance, and improved lighting quality.

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
MUD					
\$0.00	\$27,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$27,000.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$27,000.00
PROJECT TOTAL	\$27,000.00

PROJECT LOCATION:

PROJECT LOCATION: FIRE STATION

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET:	\$0.00
IMPACT:	



Fire Department Paint Project

PROJECT #

0

PROGRAM: FIRE PROJECT

PROJECT MANAGER: JASON WISE

DESCRIPTION

Update paint colors and repair sheet rock on the interior and apparatus bay.

JUSTIFICATION

Repainting the interior of the fire station is a necessary maintenance initiative that addresses structural wear, enhances professional appearance, and supports operational efficiency. Given the current condition of the sheetrock and the noticeably faded paint, this investment is both timely and justified.

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
MUD FUNDING					
\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$35,000.00
PROJECT TOTAL	\$35,000.00

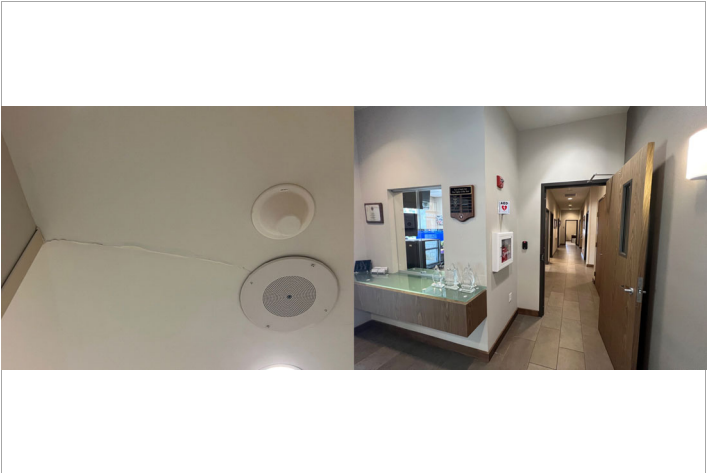
PROJECT LOCATION:

PROJECT LOCATION: FIRE STATION

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Fire Station Carpet Replacement

PROJECT #

0

PROGRAM: FIRE PROJECT

PROJECT MANAGER: JASON WISE

DESCRIPTION

Carpet removal and installation for all offices, training room, bedrooms, and storage areas.

JUSTIFICATION

The current carpet (2011) in several areas of the station, such as dormitories, offices, and day rooms, has become worn, stained, and deteriorated due to years of heavy use. Replacing this carpet is not only a cosmetic upgrade, but a necessary maintenance action with clear benefits for health, safety, functionality, and longevity of the facility.

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
MUD FUNDING					
\$0.00	\$20,00.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$20,000.00
PROJECT TOTAL	\$20,000.00

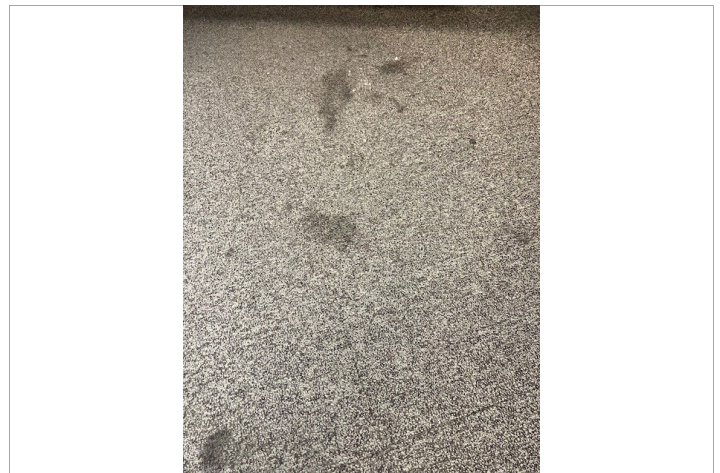
PROJECT LOCATION:

PROJECT LOCATION: FIRE STATION

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Fire Station Apparatus Floor

PROJECT #

0

PROGRAM: FIRE PROJECT

PROJECT MANAGER: JASON WISE

DESCRIPTION

Installation of Polycrete and Primer for the apparatus bay and connected rooms.

JUSTIFICATION

The apparatus bay is the central operational hub of any fire station. It supports the daily movement, maintenance, and staging of emergency vehicles and equipment. The current condition of the apparatus bay floor has deteriorated due to years of heavy use, chemical exposure, and thermal stress. To maintain a safe, efficient, and professional working environment, repairs to the floor surface and the application of a high-performance epoxy coating are needed. An industrial-grade epoxy coating is resistant to chemicals, stains, and temperature extremes, protecting the concrete from long-term damage and corrosion.

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
MUD FUNDING					
\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$50,000.00
PROJECT TOTAL	\$50,000.00

PROJECT LOCATION:

PROJECT LOCATION: FIRE STATION BAY

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



FY2029 Street Improvement Projects

PROJECT #

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Alamosa Dr, \$2,640,000
Concrete Street Replacement of Alamosa Dr approximately 57,000 sq ft.
2. Greenbriar Ct, \$510,000
Concrete Street Replacement of Greenbriar approximately 12,000 sq ft.

JUSTIFICATION

Based on the 2022 Trophy Club Streets/Pavement Study and using the Pavement Condition Index (PCI), Structural Strength Index (SSI), and Overall Condition Index (OCI) ratings.

1. Alamosa Dr- PCI 55, SSI 82.83, OCI 55

2. Greenbriar Ct- PCI 43, SSI 100, OCI 53

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
BOND SERIES 2027					
\$0.00	\$0.00	\$0.00	\$3,150,000.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$0.00	\$0.00	\$3,150,000.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00

CAPITAL REMAINING: \$3,150,000.00

PROJECT TOTAL \$3,150,000.00

PROJECT LOCATION:

PROJECT LOCATION: Alamosa and Greenbriar

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



2029 Sidewalk Projects

PROJECT #

0

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Rolling Rock to Village Trl. \$150,000
New concrete sidewalk installation that will begin on the west side of Rolling Rock Dr at Durango Dr moving north. The sidewalk will follow all the way around onto Village Trl and connect back into Durango Dr. Approximately 11,200 sq ft.

JUSTIFICATION

Resident safety for walking and exercising. Also allows for children safer routes to walk to school and stay out of the roadway.

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
BOND SERIES 2027					
\$0.00	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$0.00
PROJECT TOTAL	\$0.00

PROJECT LOCATION:

PROJECT LOCATION:

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET:	\$0.00
IMPACT:	



Town Hall & PD Flooring/Carpet

PROJECT #

PROGRAM: FACILITY MAINTENANCE
PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

This project involves installing new flooring at both Town Hall and the Police Department. The upgrade will enhance durability, improve aesthetics, and ensure a safer and more functional environment for staff and visitors.

JUSTIFICATION

The existing flooring at Town Hall and the Police Department is worn and damaged, impacting both safety and appearance. New flooring will provide a more durable, attractive, and easy-to-maintain surface, improving overall functionality and reducing long-term maintenance costs. Typical life expectancy of flooring is 8-12 years.

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
CAPITAL PROJECTS FUND					
\$0.00	\$0.00	\$0.00	\$175,000.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$0.00	\$0.00	\$175,000.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$175,000.00
PROJECT TOTAL	\$175,000.00

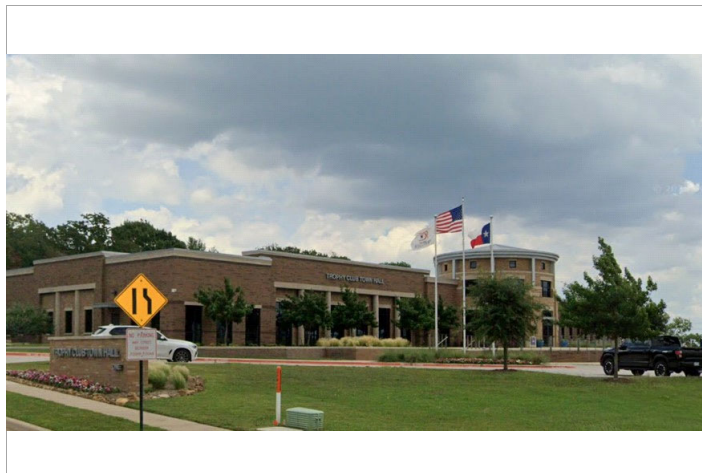
PROJECT LOCATION:

PROJECT LOCATION: TOWN HALL

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Town Hall Paint Interior/Exterior

PROJECT #

PROGRAM: FACILITY MAINTENANCE
PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

This project involves repainting both the interior and exterior of Town Hall. The update will refresh the appearance, protect surfaces, and enhance the overall aesthetic and longevity of the building.

JUSTIFICATION

Repainting is necessary to protect and maintain the buildings' surfaces, prevent deterioration, and improve visual appeal. The update will enhance the overall aesthetics, extend the lifespan of the facilities, and create a more welcoming environment for residents and staff.

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
CAPITAL PROJECTS FUND					
\$0.00	\$0.00	\$0.00	\$120,000.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$0.00	\$0.00	\$120,000.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00
CAPITAL REMAINING: \$120,000.00
PROJECT TOTAL \$120,000.00

PROJECT LOCATION:

PROJECT LOCATION: TOWN HALL

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:

Town Hall/PD add new Water Heaters

PROJECT #

PROGRAM: FACILITY MAINTENANCE
PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

This project involves replacing the existing electric water heaters at Town Hall with new tankless gas water heaters. The upgrade will improve energy efficiency, provide on-demand hot water, and reduce overall energy costs, enhancing the facility's operational effectiveness and sustainability.

JUSTIFICATION

Switching to tankless gas water heaters will increase energy efficiency and lower operating costs by providing on-demand hot water without the need for a large storage tank. This upgrade will reduce energy consumption, minimize space usage, and improve overall performance compared to the existing electric water heaters.

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
CAPITAL PROJECTS FUND					
\$0.00	\$0.00	\$0.00	\$125,000.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$0.00	\$0.00	\$125,000.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00

CAPITAL REMAINING: \$125,000.00

PROJECT TOTAL \$125,000.00

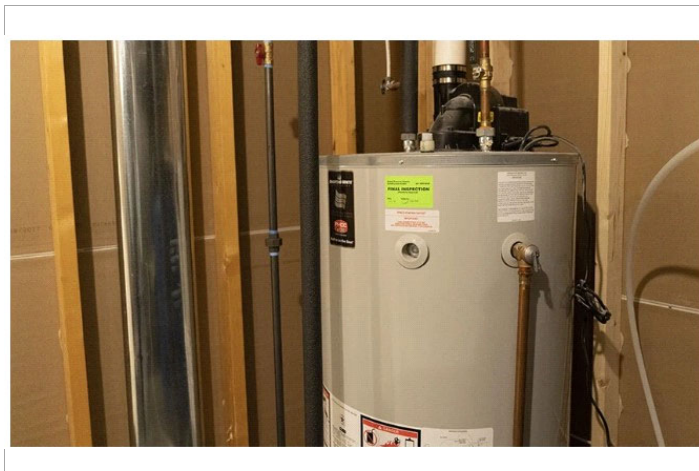
PROJECT LOCATION:

PROJECT LOCATION: TOWN HALL

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Town Hall Roof Top Units (HVAC)

PROJECT #

PROGRAM: FACILITY MAINTENANCE
PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

This project will replace 3 roof top HVAC units at Town Hall.

JUSTIFICATION

General Fund-Fund Balance-Typical life expectancy +15 years, with routine annual maintenance

The three rooftop HVAC units are aging and costly to maintain. Replacing them will improve energy efficiency, lower repair costs, and ensure reliable climate control.

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
CAPITAL PROJECTS FUND					
\$0.00	\$0.00	\$0.00	\$0.00	\$235,000.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$0.00	\$0.00	\$0.00	\$235,000.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00

CAPITAL REMAINING: \$235,000.00

PROJECT TOTAL \$235,000.00

PROJECT LOCATION:

PROJECT LOCATION: TOWN HALL

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



FY2030 Street Improvement Project

PROJECT #

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Roaring Creek Ct, \$420,000
Concrete Street Replacement of Roaring Cree Ct, from Creek Courts Dr to end of Roaring Creet Ct, approvimately 6,500 sq ft.
2. Oak Village Ct & Ln, \$790,000
Concrete Street Replacement of Oak Village Ct & Ln, approximately 18,000 sq ft.
3. Timberline Dr, \$1,550,000
Concrete Street Replacement of Timberline Dr. from Indian Creek and 1 Timberline Dr to 39 Timberline Dr and Greenleaf Dr, approximately 34,000 sqft.

JUSTIFICATION

Based on the 2022 Trophy Club Streets/Pavement Study and using the Pavement Condition Index (PCI), Structural Strength Index (SSI), and Overall Condition Index (OCI) ratings.

- 1.Roaring Creek Ct- PCI 34, SSI 82.83, OCI 34
- 2.Oak Village Ct & Ln- PCI 55, SSI 91.49, OCI 65
- 3.Timberline- PCI 36, SSI 100, OCI 46

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
BOND SERIES 2030					
\$0.00	\$0.00	\$0.00	\$0.00	\$2,760,000.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$0.00	\$0.00	\$0.00	\$2,760,000.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$2,760,000.00
PROJECT TOTAL	\$2,760,000.00

PROJECT LOCATION:

PROJECT LOCATION: All three (3) locations above

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



2030 Sidewalk Projects

PROJECT #

0

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Silver Rock Dr. \$60,000
New concrete sidewalk installation on the north side of Silver Rock Dr starting at Village Trl moving east to Durango Dr. Approximately 4400 sq ft.
2. Sonora Dr. \$122,000
New concrete sidewalk installation on the east side of Sonora Dr starting at Monterey Dr moving south to connect to the existing sidewalk on Village Trl. Approximately 9200 sq ft.

JUSTIFICATION

Resident safety for walking and exercising. Also allows for children safer routes to walk to school and stay out of the roadway.

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
BOND SERIES 2029					
\$0.00	\$0.00	\$0.00	\$0.00	\$182,000.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$0.00	\$0.00	\$0.00	\$182,000.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$0.00
PROJECT TOTAL	\$0.00

PROJECT LOCATION:

PROJECT LOCATION:

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET:	\$0.00
IMPACT:	



FY2031 Streets Improvement Projects

PROJECT #

0

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Century Ct, \$720,000.00
Concrete Street Replacement of Century Ct, approximately 18,000sq ft.
2. Cimarron Dr (include Ct) (Shasta to Sonora), \$2,830,000
Concrete Street Replacement of Cimarron Dr, including Ct, Shasta to Sonara, approximately 100,000 sq ft.

JUSTIFICATION

Based on the 2022 Trophy Club Streets/Pavement Study and using the Pavement Condition Index (PCI), Structural Strength Index (SSI), and Overall Condition Index (OCI) ratings.

1. Century Ct - PCI 62, SSI 82.83, OCI 62
2. Cimarron Dr (include Ct)(Shasta to Sonora) - PCI 58, SSI 92.4, OCI 68

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
BOND SERIES 2029					
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,550,000.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,550,000.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00
CAPITAL REMAINING: \$3,550,000.00
PROJECT TOTAL \$3,550,000.00

PROJECT LOCATION:

PROJECT LOCATION: Century Ct. & Cimmaron Dr.

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



FY2031 Sidewalk Projects

PROJECT #

0

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Chimney Rock Dr. \$80,000

New concrete sidewalk installation on the south side of the street starting from Sonora Dr and moving east to connect to the existing sidewalk at Village Trl. Approximately 6000 sq ft.

2. Salida Dr. \$80,000

New concrete sidewalk installation on the west side of the street starting at Chimney Rock Dr moving south and turning east to connect into the existing sidewalk at Village Trl. Approximately 6000 sq ft.

JUSTIFICATION

Based on concerns for safety of the residents while walking or exercising and also providing safer routes to schools or bus stop locations.

1.Chimney Rock Dr. - Resident safety for walking and exercising. Also allows for children safer routes to walk to school and stay out of the roadway.

2.Salida Dr. - Resident safety for walking and exercising. Also allows for children safer routes to walk to school and stay out of the roadway.

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
BOND SERIES 2029					
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL:

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00
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PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00

CAPITAL REMAINING: \$160,000.00

PROJECT TOTAL \$160,000.00

PROJECT LOCATION:

PROJECT LOCATION: Chimney Rock Dr & Salida Dr.

IMPACT ON OPERATING BUDGET:

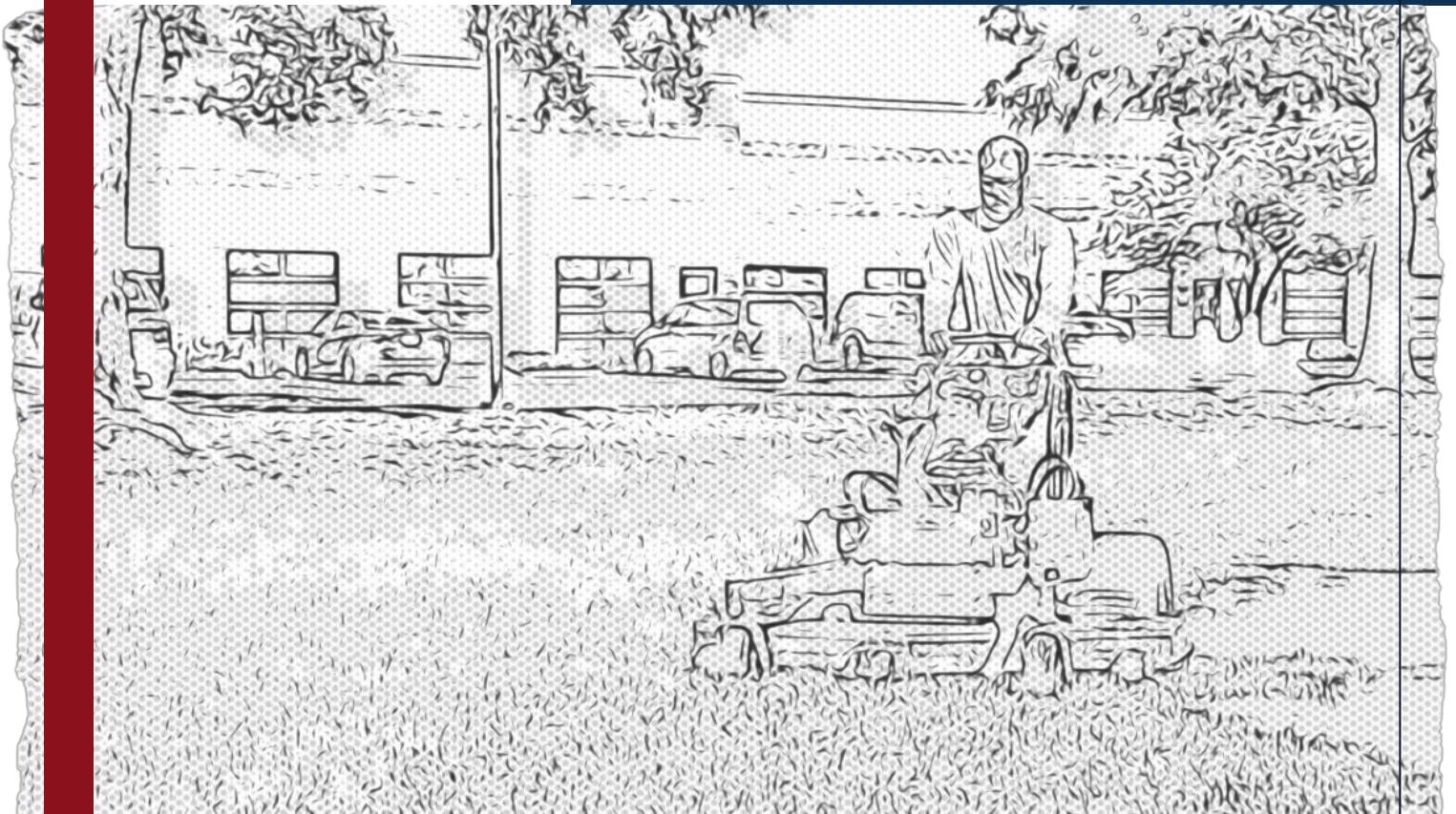
IMPACT ON BUDGET: \$0.00

IMPACT:



CAPITAL EQUIPMENT
REPLACEMENT

2025-2026



Capital Equipment Replacement	FY 2026 PROPOSED	FY 2027 PROPOSED	FY 2028 PROPOSED	FY 2029 PROPOSED	FY 2030 PROPOSED	FY 2031 PROPOSED
Funding Source						
Department Capital Fund	\$ 944,683	\$ 373,183	\$ 298,183	\$ 307,183	\$ 227,183	\$ 288,683
MUD Funding	61,500	55,000	135,000			
Street Maintenance Sales Tax Fund	-					
Storm Drainage Utility Fund						
Parkland Dedication Fund						
Hotel Occupancy Fund						
Crime Control Prevention District Fund	30,000				30,000	
Economic Development Corporation Fund						
Tax Increment Reinvestment Zone Fund						
Grant Funding						
Future Bonds						
Total Funding	\$ 1,036,183	\$ 428,183	\$ 433,183	\$ 307,183	\$ 257,183	\$ 288,683
Equipment Replacement:						
2026 Police Equipment Replacement	\$ 376,000	\$ -	\$ -	\$ -	\$ -	\$ -
Body/Car cameras	120,000					
Axon Taser 7	50,000					
F18 Pitagones mobile vehicle barrier	160,000					
Cargo trailer	16,000					
Autel EVO Max4N drone - qty 2	30,000					
2026 Fire/EMS Equipment Replacement	\$ 390,183	\$ -	\$ -	\$ -	\$ -	\$ -
EMS+ Asset Replacement Program	89,683					
Minor Emergency equipment	15,000					
Mobile Radios	78,000					
Thermal Imaging camera	12,000					
Emergency Operations management	30,000					
Outdoor Warning sirens	155,000					
Fire station mattresses - qty 6	7,500					
MSA Altair 5X multi-gas detector	3,000					
2026 Parks & Rec Equipment Replacement	\$ 170,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -
Toro Z-Master 5000	20,000					
Force Z-23 Laser Grader	35,000		40,000			
Bobcat Sweeper bucket - 54"	35,000					
Pool Furniture	80,000					
2026 Community Development Equipment Replacement	\$ 47,000	\$ -	\$ -	\$ -	\$ -	\$ -
Snowdogg VMXII snowplow - qty 2	22,000					
SaltDogg Pro Electric Hopper - sand spreader	10,000					
Electric Vehicle charger	15,000					
2026 IS Equipment Replacement	\$ 53,000	\$ -	\$ -	\$ -	\$ -	\$ -
Network Switches	35,000					
VMWare & SAN replacement	18,000					
2027 Police Equipment Replacement	\$ -	\$ 122,500	\$ -	\$ -	\$ -	\$ -
Body/Car cameras		70,000				
Axon Taser 7		17,500				
Drug Analyzer		35,000				
2027 Fire/EMS Equipment Replacement	\$ -	\$ 159,683	\$ -	\$ -	\$ -	\$ -
EMS+ Asset Replacement Program		89,683				
Minor Emergency equipment		15,000				
Unimac Hardmount Washer Extractor		35,000				
3M Scott Composite 4500 psi SCBA cylinders - qty 8		20,000				
2027 Parks & Rec Equipment Replacement	\$ -	\$ 54,000	\$ -	\$ -	\$ -	\$ -
Lesco Ride on Spreader - qty 2		14,000				
Kubota Z452KWTi-60 mower - qty 2		40,000				
2027 Community Development Equipment Replacement	\$ -	\$ 42,000	\$ -	\$ -	\$ -	\$ -
Sullair Portable air compressor		26,000				
Mini split HVAC units - qty 2		16,000				
2027 IS Equipment Replacement	\$ 86	\$ 50,000	\$ -	\$ -	\$ 8/1/25	\$ -

Capital Equipment Replacement	FY 2026 PROPOSED	FY 2027 PROPOSED	FY 2028 PROPOSED	FY 2029 PROPOSED	FY 2030 PROPOSED	FY 2031 PROPOSED
Equipment Replacement		50,000				
2028 Police Equipment Replacement	\$ -	\$ -	\$ 87,500	\$ -	\$ -	\$ -
Body/Car cameras			70,000			
Axon Taser 7			17,500			
2028 Fire/EMS Equipment Replacement	\$ -	\$ -	\$ 239,683	\$ -	\$ -	\$ -
EMS+ Asset Replacement Program			89,683			
Minor Emergency equipment			15,000			
3M Scott Air-Pak X3-Pro SCBA			50,000			
SCBA Fill Station/Compressor	-		85,000			
2028 Community Development Equipment Replacement	\$ -	\$ -	\$ 16,000	\$ -	\$ -	\$ -
Mini split HVAC units - qty 2			16,000			
2028 IS Equipment Replacement	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Equipment Replacement			\$ 50,000			
2029 Police Equipment Replacement	\$ -	\$ -	\$ -	\$ 152,500	\$ -	\$ -
Body/Car cameras				70,000		
Axon Taser 7				17,500		
Rugged laptops - qty 15				65,000		
2029 Fire/EMS Equipment Replacement	\$ -	\$ -	\$ -	\$ 104,683	\$ -	\$ -
EMS+ Asset Replacement Program	-			89,683		
Minor Emergency equipment				15,000		
2029 IS Equipment Replacement	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -
Equipment Replacement				\$ 50,000		
2030 Police Equipment Replacement	\$ -	\$ -	\$ -	\$ -	\$ 117,500	\$ -
Body/Car cameras					70,000	
Autel EVO Max4N drone - qty 2					30,000	
Axon Taser 7					17,500	
2030 Fire/EMS Equipment Replacement	\$ -	\$ -	\$ -		\$ 89,683	\$ -
EMS+ Asset Replacement Program	-				89,683	
2030 IS Equipment Replacement	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
Equipment Replacement					\$ 50,000	
2031 Police Equipment Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149,000
Body/Car cameras						50,000
Axon Taser 7						99,000
2031 Fire/EMS Equipment Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 89,683
EMS+ Asset Replacement Program	-					89,683
2031 IS Equipment Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Equipment Replacement						\$ 50,000
Total Equipment Replacement	\$ 1,036,183	\$ 378,183	\$ 383,183	\$ 257,183	\$ 207,183	\$ 238,683

FLEET #

☒ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER

Investment Decision

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
POLICE EQUIPMENT REPLACEMENT FUND					
\$120,000.00	\$70,000.00	\$70,000.00	\$70,000.00	\$70,000.00	\$500,000.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$120,000.00	\$70,000.00	\$70,000.00	\$70,000.00	\$70,000.00	#####
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DESCRIPTION

The Trophy Club Police Department is currently evaluating proposals for a five-year contract to support and maintain our body-worn and in-car camera video evidence program. This process is part of a planned assessment to ensure the department continues to use the most effective, reliable, and cost-efficient

JUSTIFICATION

The Police Body and Car Cameras are at end of life and need to be replaced.

FLEET #

☐ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER

Investment Decision

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
POLICE EQUIPMENT REPLACEMENT FUND					
\$50,000.00	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00	\$140,000.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$50,000.00	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00	#####
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DESCRIPTION

The Trophy Club Police Department is requesting the replacement of its Axon Taser CQ units, which have been in operational service for five years. As these devices approach the end of their recommended service life, replacement is necessary to maintain reliability, effectiveness, and officer safety during

JUSTIFICATION

End of Lifecycle and Decreased ReliabilityAfter five years of routine field deployment, Taser CQ units face reduced battery performance, increased likelihood of hardware failure, and limited manufacturer support for replacement parts and software updates. These factors increase the risk of device failure during high-stress situations.



FLEET #

☒ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER

Investment Decision

FUNDING TIMELINE

2026 2027 2028 2029 2030 2031

POLICE EQUIPMENT REPLACEMENT FUND

\$160,000.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

TOTAL

\$160,000.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

DESCRIPTION

The Mobile Vehicle Barrier, offers an effective, rapidly deployable solution to mitigate these threats.

JUSTIFICATION

The increasing frequency of vehicle-related threats—whether accidental or intentional—necessitates proactive measures to protect public gatherings, special events, and high-risk locations. The Mobile Vehicle Barrier, offers an effective, rapidly deployable solution to mitigate these threats. Key Features & Benefits



FLEET #

☐ New Request

☒ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER



Investment Decision

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
POLICE EQUIPMENT REPLACEMENT FUND					
\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

JUSTIFICATION

The Trophy Club Police Department's cargo trailer, used for transporting equipment, signage, and supplies for special events and emergency operations, is now over 10 years old. The trailer has significant wear and tear, limited storage efficiency, and no longer meets the operational needs of the department. Replacing it with a modern,

FLEET #

☒ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:



PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER

Investment Decision

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
CCPD FUNDING					
\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00
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DESCRIPTION

Two Autel EVO Max 4N Drones.

JUSTIFICATION

The addition of the Autel EVO Max 4N drone to the police department represents a strategic investment in enhancing public safety, officer efficiency, and operational capability. This drone is designed specifically for mission-critical applications in public safety and is equipped with advanced features that significantly

FLEET #

☐ New Request

☒ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

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VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE



BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER

Investment Decision

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
FIRE EQUIPMENT REPLACEMENT FUND					
\$89,066.95	\$89,066.95	\$89,066.95	\$89,066.95	\$89,066.95	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$89,066.95	\$89,066.95	\$89,066.95	\$89,066.95	\$89,066.95	\$0.00
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DESCRIPTION

TCFD is requesting to participate in the EMS+ Program offered by Stryker. This is a financed structured program that is tailored to streamlining our Stryker equipment and service plans into one consistent payment.

JUSTIFICATION

The EMS+ Program offers predictable financial planning, simplifying budgeting and procurement by consolidating costs into a single invoice. It also allows for future technology upgrades, ensuring adaptability without major contractual issues.

FLEET #

☐ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER

Investment Decision

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
FIRE EQUIPMENT REPLACEMENT FUND					
\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00
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DESCRIPTION

CPR mannequins, Automated External Defibrillator (AED) and supplies, and medical equipment.

JUSTIFICATION

The acquisition of AED supplies, CPR mannequins, and training equipment is essential to maintaining a high standard of preparedness and training within our organization. AEDs and medical equipment ensure a rapid response capability and improvements in survival outcomes. These resources support both operational



FLEET #

☒ New Request ☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER



Investment Decision

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
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FIRE EQUIPMENT REPLACEMENT FUND

\$39,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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MUD FUNDING

\$39,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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TOTAL

\$78,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

TCFD requests the purchase and installation of 8 APX 8500 mobile radios for emergency vehicles. Motorola Solutions is the preferred provider to ensure compatibility with the existing system, and their hardware/software is crucial for managing emergency incidents.

JUSTIFICATION

The department aims to replace 8 APX 7500 mobile radios due to Motorola discontinuing the series, which limits future repair services. Timely updates are needed to avoid service issues.

FLEET # ☒ New Request☐ Approved By FinanceCAPITAL EQUIPMENT ITEM DEPARTMENT DIVISION CATEGORY **VEHICLE INFORMATION**MANUFACTURER: MODEL: **PURCHASE INFORMATION**ACQUIRED DATE PURCHASE PRICE END OF LIFE DATE **BUDGET INFORMATION**YEARS OF LIFE YEARLY INFLATIONARY FACTOR YEARLY TRANSFER

Investment Decision

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
MUD FUNDING					
\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

TCFD is requesting 2 replacements for the 2015 and 2016 Bullard LDX Thermal Imaging Cameras (TIC). This device is used to assist with victim location and fire attack scenarios with limited visibility.

JUSTIFICATION

As technology has advanced, the cameras' resolution and battery life have diminished, reducing their effectiveness. Replacing these units with newer models will ensure improved image clarity, longer operational times, and enhanced safety for first responders. The current device has been in service for 10 years. Warranty on this device



FLEET # ☒ New Request☐ Approved By FinanceCAPITAL EQUIPMENT ITEM DEPARTMENT DIVISION CATEGORY **VEHICLE INFORMATION**MANUFACTURER: MODEL: **PURCHASE INFORMATION**ACQUIRED DATE PURCHASE PRICE END OF LIFE DATE **BUDGET INFORMATION**YEARS OF LIFE YEARLY INFLATIONARY FACTOR YEARLY TRANSFER Investment Decision **FUNDING TIMELINE**

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
FIRE EQUIPMENT REPLACEMENT FUND					
\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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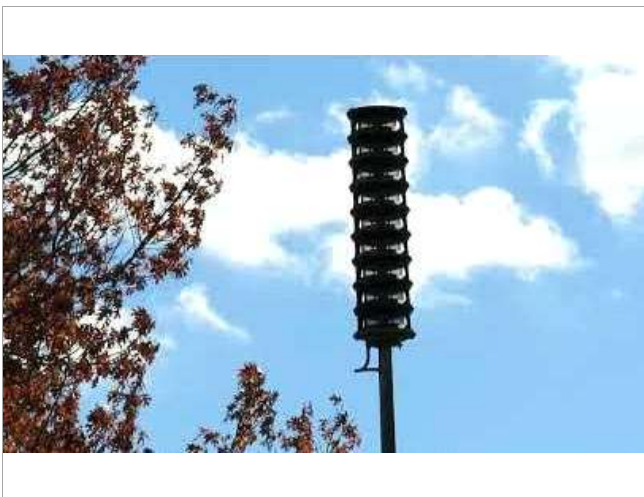
DESCRIPTION

Emergency Operations Center upgrade requirements:
(1) Sit/Stand Desks on casters (2) Glass Whiteboards
(3) Office Supplies (4) Cordless Phone System (5)
Updated AV System

JUSTIFICATION

The proposed items are critical to enhancing the efficiency, flexibility, and communication capabilities of the Emergency Operations Center. Sit/Stand desks on casters provide ergonomic flexibility during extended operations, while frosted glass whiteboards ensure clear, visible communication. Essential office supplies will



FLEET # ☐ New Request☐ Approved By FinanceCAPITAL EQUIPMENT ITEM DEPARTMENT DIVISION CATEGORY **VEHICLE INFORMATION**MANUFACTURER: MODEL: **PURCHASE INFORMATION**ACQUIRED DATE PURCHASE PRICE END OF LIFE DATE **BUDGET INFORMATION**YEARS OF LIFE YEARLY INFLATIONARY FACTOR YEARLY TRANSFER Investment Decision **FUNDING TIMELINE**

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
FIRE EQUIPMENT REPLACEMENT FUND					
\$155,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$155,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

The Whelen WPS2910 is a high-performance warning siren designed for emergency applications. It features a compact, rugged design with multiple tone options, attention-getting siren sounds, voice capabilities, and remote activation.

JUSTIFICATION

This upgrade will enhance public safety by providing reliable alerts without the limitations of outdated technology. The purchase of 3 new sirens with advanced remote activation capabilities will improve our ability to activate the warning system quickly, even from off-site locations. Upgrading to these newer models will also

FLEET #

☒ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER

Investment Decision

FUNDING TIMELINE

2026 2027 2028 2029 2030 2031

MUD FUNDING

\$7,500.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

TOTAL

\$7,500.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

DESCRIPTION

The twin mattresses in the six sleeping quarters at the fire station are in need of replacement.

JUSTIFICATION

The existing mattresses at the fire station are outdated and no longer provide adequate support or hygiene. Replacing them with six new twin mattresses will improve sleep quality, support the health and recovery of personnel, and align with essential workplace guidelines.

FLEET #

☒ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER

Investment Decision

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
MUD FUNDING					
\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

The Altair 5X Multi-Gas Detector is a portable gas detection device designed for industrial and hazardous environments. Manufactured by MSA (Mine Safety Appliances), it can monitor up to six gases simultaneously, including combustible gases, oxygen, and various toxic gases. It's ideal for confined space

JUSTIFICATION

The acquisition of the Altair 5X Multi-Gas Detector is essential to enhancing workplace safety and ensuring compliance with regulatory standards in hazardous environments. Investing in the Altair 5X will directly contribute to reducing risk, protecting personnel, and improving response times in hazardous situations.



FLEET #

☒ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER



Investment Decision

FUNDING TIMELINE

2026 2027 2028 2029 2030 2031

PARKS AND RECREATION EQUIPMENT REPLACEMENT FUND

\$20,000.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

TOTAL

\$20,000.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

DESCRIPTION

This Toro Zero Turn Mower is to replace our current 2018 model. This mower is used for field and median mowing.

JUSTIFICATION

FLEET #

☒ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER



Investment Decision

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
PARKS AND RECREATION EQUIPMENT REPLACEMENT FUND					
\$35,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$35,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

Laser dragger to use on athletic fields

JUSTIFICATION

Replace the 2017 model, and the 2014 Toro Sand Pro

FLEET #

☒ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER

Investment Decision

FUNDING TIMELINE

2026 2027 2028 2029 2030 2031

PARKS AND RECREATION EQUIPMENT REPLACEMENT FUND

\$35,000.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

TOTAL

\$35,000.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

DESCRIPTION

Attachement for Skidsteer to clear paved trails, parking lots and common areas after events.

JUSTIFICATION



FLEET #

☒ New Request ☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER

FUNDING TIMELINE

2026 2027 2028 2029 2030 2031

PARKS AND RECREATION EQUIPMENT REPLACEMENT FUND

\$80,000.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

TOTAL

\$80,000.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

DESCRIPTION

This will be for the purchase of new pool funiture to accomidate the current pool remodel.

JUSTIFICATION



Investment Decision

FLEET # ☐ New Request☐ Approved By FinanceCAPITAL EQUIPMENT ITEM DEPARTMENT DIVISION CATEGORY **VEHICLE INFORMATION**MANUFACTURER: MODEL: **PURCHASE INFORMATION**ACQUIRED DATE PURCHASE PRICE END OF LIFE DATE **BUDGET INFORMATION**YEARS OF LIFE YEARLY INFLATIONARY FACTOR YEARLY TRANSFER Investment Decision **FUNDING TIMELINE**202620272028202920302031**COMMUNITY DEVELOPMENT EQUIPMENT REPLACEMENT FUND**

\$22,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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TOTAL

\$22,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

1. SnowDogg VMXII w/ Rapid link Snowplow for Chevy 1500.
2. SnowDogg VMXII w/ Rapid Link Snowplow for Chevy 3500.
Total of two (2).

JUSTIFICATION

Snowplow units to be installed on existing Streets Department vehicles. These will allow us to support emergency services—police, fire, and EMS—by ensuring all roadways remain accessible during winter storms and icy conditions. Timely snow and ice removal is essential for public safety and emergency response.

FLEET #

☒ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:



PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER

Investment Decision

FUNDING TIMELINE

2026 2027 2028 2029 2030 2031

COMMUNITY DEVELOPMENT EQUIPMENT REPLACEMENT FUND

\$10,000.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

TOTAL

\$10,000.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

DESCRIPTION

SaltDogg PRO Electric Poly Hopper Spreader with Pintle Chain Conveyor.

JUSTIFICATION

Sand spreader attachment for one of our existing trucks to improve our response to winter weather events. This equipment will allow the Streets Department to quickly treat hazardous roads during ice events, supporting safe travel for residents and emergency vehicles alike.

FLEET # ☒ New Request☐ Approved By FinanceCAPITAL EQUIPMENT ITEM DEPARTMENT DIVISION CATEGORY **VEHICLE INFORMATION**MANUFACTURER: MODEL: **PURCHASE INFORMATION**ACQUIRED DATE PURCHASE PRICE END OF LIFE DATE **BUDGET INFORMATION**YEARS OF LIFE YEARLY INFLATIONARY FACTOR YEARLY TRANSFER Investment Decision **FUNDING TIMELINE**

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
COMMUNITY DEVELOPMENT EQUIPMENT REPLACEMENT FUND					
\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION**JUSTIFICATION**

FLEET #

☐ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER

Investment Decision

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
IS CAPITAL EQUIPMENT REPLACEMENT FUND					
\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

12 cabinets that will contain 1 switch each around town hall, 3 switches in the data room and 6 network access points as recommended by NetGenius.

JUSTIFICATION

The Town's current network infrastructure was provided with the building in 2017. The equipment is functioning but is no longer available due to the manufacturer declaring Chapter 7 bankruptcy in 2025.



FLEET #

☒ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER

Investment Decision

FUNDING TIMELINE

2026 2027 2028 2029 2030 2031

IS CAPITAL EQUIPMENT REPLACEMENT FUND

\$18,000.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

TOTAL

\$18,000.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

DESCRIPTION

Replace the storage array network (SAN) by retrofitting existing server in the VMWare cluster with direct attached storage.

JUSTIFICATION

Broadcomm purchased VMWare resulting in a 400% price increase that would make our renewal over \$30K per year.

FLEET # ☐ New Request☐ Approved By FinanceCAPITAL EQUIPMENT ITEM DEPARTMENT DIVISION CATEGORY **VEHICLE INFORMATION**MANUFACTURER: MODEL: **PURCHASE INFORMATION**ACQUIRED DATE PURCHASE PRICE END OF LIFE DATE **BUDGET INFORMATION**YEARS OF LIFE YEARLY INFLATIONARY FACTOR YEARLY TRANSFER Investment Decision **FUNDING TIMELINE**

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
CCPD FUNDING					
\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

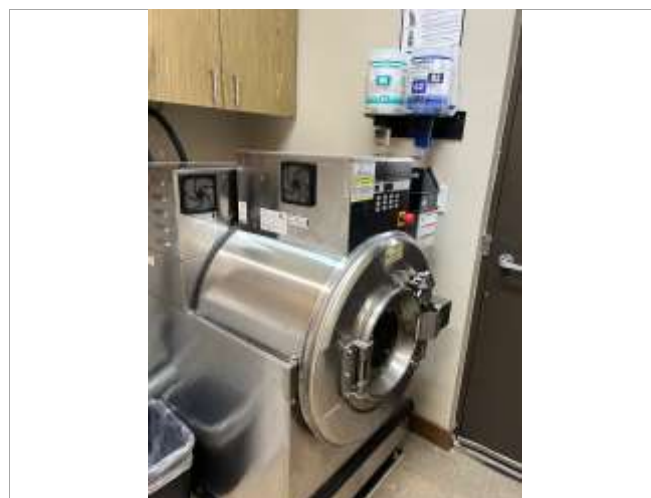
\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

The replacement of the department's five-year-old drug analyzer is a necessary investment to maintain operational readiness, improve officer safety, and ensure reliable field testing. A new analyzer will enhance investigative accuracy, reduce legal risks, and support faster case resolution. Approval of this

JUSTIFICATION

The Trophy Club Police Department currently relies on a five-year-old drug analyzer for presumptive field testing and identification of controlled substances. While the current device has served the department well, it is now outdated, less reliable, and no longer covered by manufacturer support or warranty. Given the evolving

FLEET # ☒ New Request☐ Approved By FinanceCAPITAL EQUIPMENT ITEM DEPARTMENT DIVISION CATEGORY **VEHICLE INFORMATION**MANUFACTURER: MODEL: **PURCHASE INFORMATION**ACQUIRED DATE PURCHASE PRICE END OF LIFE DATE **BUDGET INFORMATION**YEARS OF LIFE YEARLY INFLATIONARY FACTOR YEARLY TRANSFER Investment Decision **FUNDING TIMELINE**

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
MUD FUNDING					
\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

TCFD is requesting the replacement of a 2011 PPE Extractor. This machinery is used to clean bunker gear after exposure to carcinogens, toxins, and pathogens. The current extractor is the original machine with some modifications and maintenance over the years.

JUSTIFICATION

Replacing the 2011 PPE extractor ensures compliance with safety standards, enhances efficiency, improves firefighter health, and offers long-term cost savings. This investment addresses obsolescence and reliability, supporting the department's high safety and readiness standards.

FLEET #

☒ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER

Investment Decision



FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
MUD FUNDING					
\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

The 3M Scott SCBA cylinder is a high-pressure, 4500 psi air tank designed to provide approximately 30 minutes of breathable air for emergency responders. Constructed with a lightweight carbon fiber composite, it offers durability, reduced weight for mobility, and compatibility with Scott SCBA systems.

JUSTIFICATION

The purchase of eight 3M Scott 4500 PSI SCBA cylinders is essential to ensure the safety and readiness of our emergency response personnel. These new cylinders offer a 15-year lifespan, providing long-term value, enhanced reliability, and compliance with NFPA requirements. This investment supports operational efficiency and the health

FLEET #

☒ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

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MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER

Investment Decision

FUNDING TIMELINE

2026 2027 2028 2029 2030 2031

PARKS AND RECREATION EQUIPMENT REPLACEMENT FUND

\$0.00 \$14,000.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

TOTAL

\$0.00 \$14,000.00 \$0.00 \$0.00 \$0.00 \$0.00

DESCRIPTION

The 2 spreaders would replace our current 2013 spreaders that have reached the end of their years. We used these for spreading of fertilizer multiple times a year on all turf areas.

JUSTIFICATION



FLEET #

☒ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER



Investment Decision

FUNDING TIMELINE

2026 2027 2028 2029 2030 2031

PARKS AND RECREATION EQUIPMENT REPLACEMENT FUND

\$0.00 \$40,000.00 \$0.00 \$0.00 \$0.00 \$0.00

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

TOTAL

\$0.00 \$40,000.00 \$0.00 \$0.00 \$0.00 \$0.00

DESCRIPTION

The Kubota Z452KWTi-60 brings performance and precision to your mowing jobs, thanks to a 26hp Kawasaki engine. A 60" mowing deck ensures you're covering more ground behind the dual hand levers, and the mower's rugged transmission lets you dial in on peak productivity.

JUSTIFICATION

Replacing a 2014 & 2015 mower: \$40,000 is for 2 mowers

FLEET # ☒ New Request☐ Approved By FinanceCAPITAL EQUIPMENT ITEM DEPARTMENT DIVISION CATEGORY **VEHICLE INFORMATION**MANUFACTURER: MODEL: **PURCHASE INFORMATION**ACQUIRED DATE PURCHASE PRICE END OF LIFE DATE **BUDGET INFORMATION**YEARS OF LIFE YEARLY INFLATIONARY FACTOR YEARLY TRANSFER Investment Decision **FUNDING TIMELINE**

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
COMMUNITY DEVELOPMENT EQUIPMENT REPLACEMENT FUND					
\$0.00	\$26,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$0.00	\$26,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION**JUSTIFICATION**

FLEET #

☒ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER



Investment Decision

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
COMMUNITY DEVELOPMENT EQUIPMENT REPLACEMENT FUND					
\$0.00	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$0.00	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

1. Mini-split HVAC units for Town Hall- IT Server room (2) for FY2027
2. Mini-split HVAC units for Town Hall - PD Evidence Room (1), Electrical Room (1) for FY2028.
Each \$8,000.00 (total of 4)

JUSTIFICATION

HVAC units needed for Town Hall - IT Server Room FY2027.
HVAC units needed for Town Hall - PD Evidence Room & Electrical Room FY2028.

FLEET # ☒ New Request☐ Approved By FinanceCAPITAL EQUIPMENT ITEM DEPARTMENT DIVISION CATEGORY **VEHICLE INFORMATION**MANUFACTURER: MODEL: **PURCHASE INFORMATION**ACQUIRED DATE PURCHASE PRICE END OF LIFE DATE **BUDGET INFORMATION**YEARS OF LIFE YEARLY INFLATIONARY FACTOR YEARLY TRANSFER **FUNDING TIMELINE**

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
MUD FUNDING					
\$0.00	\$0.00	\$85,000.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL					
\$0.00	\$0.00	\$85,000.00	\$0.00	\$0.00	\$0.00

DESCRIPTION

An SCBA compressor fill station is a high-performance breathing air system designed for safely filling self-contained breathing apparatus (SCBA) cylinders. It combines a robust air compressor, purification system, and integrated fill station in a single compact unit.

JUSTIFICATION

The current unit is 17 years old and will surpass its expected service life in 2028. Replacing the fill station with a modern system will ensure consistent access to clean, breathable air, enhance operational safety, and reduce downtime, thereby supporting the critical needs of our emergency response personnel.

Investment Decision

FLEET #

☒ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
MUD FUNDING					
\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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TOTAL

\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

The 3M™ Scott™ Air-Pak™ X3 Pro SCBA is a high-performance self-contained breathing apparatus designed to enhance firefighter safety, comfort, and operational efficiency.

JUSTIFICATION

The replacement of five SCBA units manufactured in 2015 ensures firefighter safety, operational readiness, and compliance with respiratory protection standards.



Investment Decision

FLEET # ☒ New Request☐ Approved By FinanceCAPITAL EQUIPMENT ITEM DEPARTMENT DIVISION CATEGORY **VEHICLE INFORMATION**MANUFACTURER: MODEL: **PURCHASE INFORMATION**ACQUIRED DATE PURCHASE PRICE END OF LIFE DATE **BUDGET INFORMATION**YEARS OF LIFE YEARLY INFLATIONARY FACTOR YEARLY TRANSFER **FUNDING TIMELINE**

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
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POLICE EQUIPMENT REPLACEMENT FUND

\$0.00	\$0.00	\$0.00	\$65,000.00	\$0.00	\$0.00
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\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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TOTAL

\$0.00	\$0.00	\$0.00	\$65,000.00	\$0.00	\$0.00
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DESCRIPTION

Replacement 15 Patrol Laptop Computers.

IT Budget plan, every five (5) years.

JUSTIFICATION

The Current laptop computers are outdated and are at the end of there useful life.

IT Budget funding

Investment Decision

CAPITAL FLEET

2025-2026



Fleet Replacement	FY 2026 PROPOSED	FY 2027 PROPOSED	FY 2028 PROPOSED	FY 2029 PROPOSED	FY 2030 PROPOSED	FY 2031 PROPOSED
Funding Source						
Revenue						
Department Capital Fund	\$ 125,000	\$ 290,000	\$ 540,000	\$ 90,000	\$ 90,000	\$ 90,000
MUD Funding						
Street Maintenance Sales Tax Fund						
Storm Drainage Utility Fund						
Parkland Dedication Fund						
Hotel Occupancy Fund						
Crime Control Prevention District Fund	160,000	160,000	180,000	180,000	180,000	180,000
Economic Development Corporation Fund						
Tax Increment Reinvestment Zone Fund						
Grant Funding						
Future Bonds						
Total Funding	\$ 285,000	\$ 450,000	\$ 720,000	\$ 270,000	\$ 270,000	\$ 270,000
Projects:						
2026 Police Fleet Replacement	\$ 285,000	\$ -	\$ -	\$ -	\$ -	\$ -
Patrol vehicles - qty 3	240,000					
BMW motorcycle	45,000					
2027 Police Fleet Replacement	\$ -	\$ 295,000	\$ -	\$ -	\$ -	\$ -
Patrol vehicles - qty 3		240,000				
COP vehicle		55,000				
2027 Community Development Fleet Replacement	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ -
2025 F-650 Mack dump truck	-	140,000				
2027 Parks & Recreation Fleet Replacement	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Ford F-150 Lightning XLT (electric)	-	70,000				
2028 Police Fleet Replacement	\$ -	\$ -	\$ 270,000	\$ -	\$ -	\$ -
Patrol vehicles - qty 3			270,000			
2028 Fire/EMS Fleet Replacement	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -
Road Rescue ambulance			450,000			
2029 Police Fleet Replacement	\$ -	\$ -	\$ -	\$ 270,000	\$ -	\$ -
Patrol vehicles - qty 3				270,000		
2030 Police Fleet Replacement	\$ -	\$ -	\$ -	\$ -	\$ 270,000	\$ -
Patrol vehicles - qty 3					270,000	
Patrol motorcycle					50,000	
2031 Police Fleet Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 270,000
Patrol vehicles - qty 3						270,000
COP vehicle						60,000
Total Fleet Replacement	\$ 285,000	\$ 505,000	\$ 720,000	\$ 270,000	\$ 270,000	\$ 270,000

FLEET #

☒ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER

Investment Decision



FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
POLICE EQUIPMENT REPLACEMENT FUND					
\$80,000.00	\$80,000.00	\$90,000.00	\$90,000.00	\$90,000.00	\$100,000.00
CCPD FUNDING					
\$160,000.00	\$160,000.00	\$180,000.00	\$180,000.00	\$180,000.00	\$180,000.00
TOTAL					
\$240,000.00	\$240,000.00	\$270,000.00	\$270,000.00	\$270,000.00	#####

DESCRIPTION

Police Patrol vehicle with full police equipment. To replace an older unit.
The cost includes adding police lights,siren, radio, camera system and the prisoner transport compartment.

JUSTIFICATION

Replacement of police units.
One from the General Fund and 2 from the CCPD Fund.

FLEET # ☒ New Request☐ Approved By FinanceCAPITAL EQUIPMENT ITEM DEPARTMENT DIVISION CATEGORY **VEHICLE INFORMATION**MANUFACTURER: MODEL: **PURCHASE INFORMATION**ACQUIRED DATE PURCHASE PRICE END OF LIFE DATE **BUDGET INFORMATION**YEARS OF LIFE YEARLY INFLATIONARY FACTOR YEARLY TRANSFER Investment Decision **FUNDING TIMELINE**

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
POLICE EQUIPMENT REPLACEMENT FUND					
\$45,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$45,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$0.00
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DESCRIPTION

The Trophy Club Police Department is requesting the addition of a fully equipped BMW police motorcycle to improve traffic control, enforcement, and public safety, particularly in school zones and during special events. Our current electric motorcycle is limited in range, speed, and overall capability, which restricts its

JUSTIFICATION

Adding a BMW police motorcycle will significantly enhance the department's ability to manage traffic safety operations, respond quickly to incidents, and maintain a visible enforcement presence in areas where safety is most critical.

FLEET #

☐ New Request

☐ Approved By Finance

CAPITAL EQUIPMENT ITEM

DEPARTMENT

DIVISION

CATEGORY

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE

PURCHASE PRICE

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE

YEARLY INFLATIONARY FACTOR

YEARLY TRANSFER



Investment Decision

FUNDING TIMELINE

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
POLICE EQUIPMENT REPLACEMENT FUND					
\$0.00	\$55,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$0.00	\$55,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00
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DESCRIPTION

The Trophy Club Police Department's Citizen on Patrol (COP) vehicle, a 2018 Ford model, has reached the end of its effective service life and is due for replacement. As this vehicle plays a vital role in supporting community policing efforts, its replacement is essential to maintaining operational efficiency,

JUSTIFICATION

The Trophy Club Police Department's Citizen on Patrol (COP) vehicle, a 2018 Ford model, has reached the end of its effective service life and is due for replacement. As this vehicle plays a vital role in supporting community policing efforts, its replacement is essential to maintaining operational efficiency, ensuring the safety of officers and

FLEET # ☒ New Request☐ Approved By FinanceCAPITAL EQUIPMENT ITEM DEPARTMENT DIVISION CATEGORY **VEHICLE INFORMATION**MANUFACTURER: MODEL: **PURCHASE INFORMATION**ACQUIRED DATE PURCHASE PRICE END OF LIFE DATE **BUDGET INFORMATION**YEARS OF LIFE YEARLY INFLATIONARY FACTOR YEARLY TRANSFER **FUNDING TIMELINE**

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
CAPITAL EQUIPMENT REPLACEMENT FUND					
\$0.00	\$140,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$0.00	\$140,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION**JUSTIFICATION**

Replacement of our sole dump truck, a 2011 Ford F-650, which has become increasingly unreliable due to its age and high mileage. It has been frequently out of service for repairs, creating operational delays and limiting our ability to perform essential street and infrastructure maintenance tasks. A replacement is necessary to

Investment Decision

FLEET # ☒ New Request ☐ Approved By FinanceCAPITAL EQUIPMENT ITEM DEPARTMENT DIVISION CATEGORY **VEHICLE INFORMATION**MANUFACTURER: MODEL: **PURCHASE INFORMATION**ACQUIRED DATE PURCHASE PRICE END OF LIFE DATE **BUDGET INFORMATION**YEARS OF LIFE YEARLY INFLATIONARY FACTOR YEARLY TRANSFER Investment Decision **FUNDING TIMELINE**

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
PARKS AND RECREATION EQUIPMENT REPLACEMENT FUND					
\$0.00	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$0.00	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

Electric Truck to replace the 2011 Ford F150 Recreation truck that is past its end of life date.

JUSTIFICATION

Implementing electric vehicals will save fuel and maintance costs for the town.

FLEET # ☐ New Request☐ Approved By FinanceCAPITAL EQUIPMENT ITEM DEPARTMENT DIVISION CATEGORY **VEHICLE INFORMATION**MANUFACTURER: REV MODEL: **PURCHASE INFORMATION**ACQUIRED DATE PURCHASE PRICE END OF LIFE DATE **BUDGET INFORMATION**YEARS OF LIFE YEARLY INFLATIONARY FACTOR YEARLY TRANSFER **FUNDING TIMELINE**

<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
FIRE EQUIPMENT REPLACEMENT FUND					
\$0.00	\$0.00	\$450,000.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$0.00	\$0.00	\$450,000.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

2018 Road Rescue ambulance currently serving as the reserve unit. Ford F-550 chassis with 3700 engine hours (147,000mi).

JUSTIFICATION

To ensure continued reliability, safety, and efficiency in emergency medical response, the purchase of a new ambulance is necessary. A new unit will reduce maintenance costs, minimize downtime, and provide updated technology and equipment to better serve the community's growing needs. Build time is 2 years.

Investment Decision



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 11, 2025

FROM: Tammy Dixon, Town Secretary

AGENDA ITEM: Consider approval of the Town Council Retreat Minutes from July 25, 2025, and the Regular Meeting Minutes from July 28, 2025. (Tammy Dixon, Town Secretary)

BACKGROUND/SUMMARY: The Town Council held a retreat meeting on July 25, 2025 and a regular meeting on July 28, 2025.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. 07.25.2025 TC Retreat Minutes
2. 07.28.2025 Minutes

ACTIONS/OPTIONS:

Move to approve the Town Council Retreat Meeting Minutes from July 25, 2025, and the Regular Meeting Minutes from July 28, 2025.

Town of Trophy Club Town Council Meeting Minutes
July 25, 2025, 8:30 a.m., Town Council Retreat
EOC Training Room, 1 Trophy Wood Drive, Trophy Club, Texas 76262

CALL TO ORDER

Mayor Tiffany called the meeting to order at 9:00 a.m.

COUNCILMEMBERS PRESENT

Jeannette Tiffany, Mayor
Rhylan Rowe, Mayor Pro Tem
Stacey Bauer, Council Member Place 1 (arrived at 10:31 a.m.)
Jeff Beach, Council Member Place 2
Dennis Sheridan, Council Member Place 3
Garry Ash, Council Member Place 5
Steve Flynn, Council Member Place 6

STAFF MEMBERS PRESENT

Brandon Wright, Town Manager
Tammy Dixon, Town Secretary
Dean Roggia, Town Attorney
Jason Wise, Fire Chief
Patrick Arata, Police Chief
Matt Cox, Director of Community Development
April Duvall, Director of Finance
Denise Deprato, Director of Human Resources
Chase Ellis, Director of Parks and Recreation
Jill Lind, Director of Communications and Marketing
Tamara Smith, Assistant to the Town Manager

PUBLIC COMMENTS

There were none.

ITEMS

Mayor Tiffany provided opening remarks.

Town Manager Wright provided a summary of the retreat's purpose, which was to review the Town's progress on the FY 2025 Business Plan goals, evaluate 10 potential goals for FY 2026, and narrow that list down to a final five for inclusion in the FY 2026 Business Plan.

1. Review progress on FY 2025 Business Plan Goals

Staff provided updates on progress toward the six FY 2025 Business Plan goals:

- Emergency Management & Crisis Communications
- Traffic & Pedestrian Safety (Golf Carts, E-Bikes, Sidewalks)
- Parks Master Plan
- 10-Year Infrastructure Maintenance & Replacement Plan
- Senior Group Home & Boarding Home Regulations
- Small Area Plan Implementation (SH 114 Corridor)

2. Discuss and consider prioritized Strategic Plan objectives for the FY 2026 Business Plan.

The Town Council reviewed and discussed the following ten proposed Business Plan goals for FY 2026:

1. Create a unified voluntary database for elderly, homebound, and special needs residents.
2. Develop public safety transparency pages showcasing statistics and policies.
3. Evaluate Town parks and trails to prioritize inclusive play areas for all ages and abilities.
4. Develop a wayfinding and directional signage package to enhance the Town's brand image.
5. Develop a 10-year maintenance and replacement plan for physical assets (continuation).
6. Initiate a short-term rental registration program including HOT tax collection.
7. Strengthen rental property code enforcement.
8. Enhance and enforce property upkeep standards.
9. Collaborate with the EDC to promote compliant commercial incentive programs.
10. Continue SH 114 corridor redevelopment strategies (continuation).

Town Manager Wright explained the goal was to narrow the list to five FY 2026 business plan goals, including continuing the Small Area Plan and the 10-Year Maintenance Plan.

Department directors presented work plans, anticipated funding needs, and implementation timelines for each initiative. Town Council discussion emphasized community impact, feasibility, and alignment with strategic priorities.

Using a survey, the Mayor and each Council Member selected their top five goals.

The Town Council recessed at 12:15 p.m. for a lunch break and reconvened at 12:52 p.m.

3. Continue discussion and consideration of prioritized Strategic Plan objectives for the FY 2026 Business Plan.

Town Manager Wright reviewed the results from the Council's goal-setting survey and confirmed the final selection of FY 2026 Business Plan goals. The Town Council identified the following five priorities:

- Promote Quality of Life: Evaluate Town parks and trails to prioritize inclusive play areas for all ages and abilities.
- Strengthen Infrastructure: Develop a 10-year maintenance and replacement plan for the Town's physical assets, setting funding targets, and actively pursue grant opportunities. (Continued from FY 25)
- Support Business: Continue redevelopment strategies and themes for the SH114 corridor and other commercial areas. (Continued from FY 25)
- Prioritize Public Safety: Create a unified voluntary database for elderly, homebound, and special needs residents to enhance fire and police assistance, while promoting community connections and proactive outreach to address public safety needs.
- Prioritize Public Safety: Develop public safety transparency pages showcasing statistics and policies and explore integration of transparency tools with public safety departments.

Staff will refine work plans and implementation strategies based on these selected priorities.

5. Discuss legislation introduced and approved during the 89th Texas Legislative Session.

Town Attorney Dean Roggia provided a summary of approved legislation from the 89th Texas Legislature that may impact municipal operations. The update included the following areas: Taxing and Revenue, Zoning and Land Use, Public Safety and Code Enforcement, Public Transparency and Governance, and Administrative and Personnel Issues. Some changes in the legislation will require some procedural adjustments or policy updates.

Mayor Tiffany adjourned the meeting at 2:17 p.m.

Jeannette Tiffany, Mayor

Attest:

Tammy Dixon, Town Secretary

Town of Trophy Club Town Council
Meeting Minutes – July 28, 2025, 7:00 p.m.
1 Trophy Wood Drive, Trophy Club, Texas 76262

CALL TO ORDER

Mayor Tiffany called the regular meeting to order at 7:00 p.m.

COUNCIL MEMBERS PRESENT

Jeannette Tiffany, Mayor
Rhylan Rowe, Mayor Pro Tem
Stacey Bauer, Council Member Place 1 (*participated by video conference*)
Jeff Beach, Council Member Place 2
Dennis Sheridan, Council Member Place 3
Garry Ash, Council Member Place 5
Steve Flynn, Council Member Place 6

STAFF MEMBERS PRESENT

Brandon Wright, Town Manager
Tammy Dixon, Town Secretary
Dean Roggia, Town Attorney
Jason Wise, Fire Chief
Matt Cox, Director of Community Development
Chase Ellis, Director of Parks and Recreation
Jill Lind, Director of Communications and Marketing
April Duvall, Director of Finance
Patrick Arata, Police Chief
Denise Deprato, Director of Human Resources

INVOCATION

Rev. Bill Eason, Fellowship United Methodist Church, led the invocation.

PLEDGES

Council Member Flynn led the Pledge of Allegiance to the American and Texas Flags.

PUBLIC COMMENTS

Donna Kawasaki, 9 Edgemere Drive, requested the Town be a paying agent for her to recover funds.

Sean Nelson, 267 Oak Hill, provided a prayer for the Town Council's integrity.

Jennifer Olson, 340 Inverness, expressed concerns regarding Council Member Stacey Bauer, Place 1.

Savannah Harris, 2737 Broadway, expressed concerns regarding Council Member Stacey Bauer, Place 1.

Tiffany Nimphius, 214 Fresh Meadow, expressed concerns regarding Council Member Stacey Bauer, Place 1.

COMMUNITY SPOTLIGHT

1. Badge Pinning Ceremony – Fire Department

Chief Wise presented the ceremony for two newly hired firefighter/paramedics: Josh Baker and Justin Nguyen. Mayor Tiffany provided the oaths of Office and the badge pinning ceremony followed

2. Working for You... Trophy Club

a) Update from Town Council Members

Mayor Pro Tem Rowe thanked fellow budget subcommittee members (Flynn and Sheridan) and staff, especially the Finance Department, for their work on the budget process. He noted that the process improves each year.

Council Member Beach commented on the Town Council retreat held the previous Friday, which was facilitated by Town Manager Wright noting the Council reviewed the Town's current priorities and goals, as well as those planned for the upcoming fiscal year.

Mayor Tiffany emphasized the importance of transparency and communication with the community. She highlighted the usefulness of the Town's weekly e-newsletter and encouraged residents to sign up for alerts. She also praised the "Trophy Club Neighbors" magazine article on school crossing guards and urged continued community engagement.

b) Update from Town Manager (Brandon Wright, Town Manager)

Town Manager Wright echoed appreciation for the Finance and Communications teams and recognized staff from the Parks and Community Development departments for quickly responding to concerns about the dog park fencing.

He noted upcoming events and board and commission meetings:

- July 29, Ethics Commission Meeting, Council Chambers, 6:00 p.m.
- July 30, Pupsicles, Freedom Dog Park, 7:00 p.m.
- August 4, Resident Input Session on Assisted Living and Group Homes, Council Chambers, 7:00 p.m.
- August 8, Meet the Bobcats, Byron Nelson High School Gymnasium, 5:00 p.m.; Community Pep Rally, 7:00 p.m.

- August 9, Community Pool transitions to school-year hours (weekends only through Labor Day)
 - August 11, Town Council Work Session & Regular Meeting, Council Chambers, 6:00 p.m. and 7:00 p.m.
 - August 18, Breakfast with Tiffany, Tom Thumb Starbucks, 9:00–10:00 a.m.
 - August 25, Joint Work Session on Pool Project Bids, Town Council and Parks & Recreation Board, Council Chambers, 6:00 p.m.
- c) Quick Civic Tip (Dean Roggia, Town Attorney)

Town Attorney Dean Roggia provided a brief overview of the legal requirements for Council Members participating via video conference under Texas Government Code Section 551.127.

CONSENT AGENDA

3. Consider approval of the July 14, 2025, Town Council regular meeting minutes.
4. Consider authorizing the Town Manager to negotiate and execute a professional service agreement with Teague Nall and Perkins, Inc. in a not-to-exceed amount of \$140,000 for Master Drainage Study Existing Conditions Assessment Phase I
5. Consider a resolution of the Town of Trophy Club suspending the July 31, 2025 effective date of Oncor Electric Delivery Company's requested rate change to permit the Town time to study the request and to establish reasonable rates. The caption of the resolution reads as follows:

RESOLUTION NO. 2025-11

RESOLUTION OF THE TOWN OF TROPHY CLUB SUSPENDING THE JULY 31, 2025 EFFECTIVE DATE OF ONCOR ELECTRIC DELIVERY COMPANY'S REQUESTED RATE CHANGE TO PERMIT THE TOWN TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; APPROVING COOPERATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR TO HIRE LEGAL AND CONSULTING SERVICES AND TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL FOR THE STEERING COMMITTEE

Council Member Flynn moved to approve Consent Items 3-5. Council Member Beach seconded the motion.

VOTE ON MOTION

AYES: Bauer, Beach, Rowe, Tiffany, Sheridan, Ash, Flynn
NAYES: None
VOTE: 7-0

INDIVIDUAL ITEMS

6. PD-AMD-25-002 (Hutchins BBQ PD Amendment) Conduct a public hearing and consider an ordinance amending Planned Development District 25 (PD-25) to allow for a dining room expansion and off-site parking at 3000 SH 114. The applicant is Hutchins BBQ, on behalf of the landowner, Bread 114, LLC, and the subject property is legally described as Trophy Wood Business Center, Block B, Lot 2R2, approximately 2.052 acres, and is generally located at the northeast corner of Trophy Wood Drive and SH 114 in the Town of Trophy Club, Tarrant County, Texas.

i. Conduct Public Hearing

Mayor Tiffany opened the public hearing at 7:33 p.m.

Matt Cox, Community Development Director, presented the request, noting updates to fencing, roofing, and access points. He also clarified a correction in the ordinance changing the referenced number of parking spaces from 8 to 12.

Planning & Zoning Chair Mike Biggs reported that the Commission unanimously recommended approval and briefly discussed concerns about lighting and pedestrian safety for off-site parking.

Wes Hutchins, applicant, expressed appreciation for the Town's support and explained that the expansion is needed due to high customer demand.

No one spoke in favor or opposition.

Mayor Tiffany closed the public hearing at 7:40 p.m.

ii. Consider Recommendation

Mayor Pro Tem Rowe moved to approve Ordinance No. 2025-19 amending Planned Development District 25 (PD-25) to allow for a dining room expansion and off-site parking at 3000 SH 114 (Hutchins BBQ), with the correction to reflect 12-off-site parking spaces instead of 8. Council Member Sheridan seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE NO. 2025-19

AN ORDINANCE OF THE TOWN OF TROPHY CLUB, TEXAS AMENDING ORDINANCE NO. 2002-41 P&Z, ORDINANCE NO. 2015-44 P&Z, ORDINANCE NO. 2023-10 P&Z, AND ORDINANCE NO. 2023-22, KNOWN AS PD PLANNED DEVELOPMENT DISTRICT NO. 25, TROPHY WOOD BUSINESS CENTER, BY ADOPTING EXHIBIT "D" ENTITLED "TRACT 3 DEVELOPMENT PLANS ", TO AMEND AND ADOPT EXHIBITS 3-1, 3-3, AND 3-8 TO EXHIBIT "D-3" FOR LOT 2R-2, BLOCK B, TROPHY WOOD ADDITION (TRACT 3) AS SET FORTH IN EXHIBITS 3-1, 3-3, AND 3-8 TO EXHIBIT "D-3"; PROVIDING FOR INCORPORATION OF

PREMISES; PROVIDING FOR AMENDMENTS TO ADOPT EXHIBITS 3-1, 3-3, AND 3-8; PROVIDING A REVISED SITE PLAN, OFF-SITE PARKING STANDARDS, BUILDING ELEVATIONS, AND A PARKING LICENSE AGREEMENT, PROVIDING FOR AN AMENDMENT TO THE COMPREHENSIVE ZONING ORDINANCE OF THE TOWN; PROVIDING APPLICABLE REGULATIONS; PROVIDING A CUMULATIVE CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON MOTION

AYES: Bauer, Beach, Rowe, Tiffany, Sheridan, Ash, Flynn

NAYES: None

VOTE: 7-0

7. Conduct a public hearing and consider the FY 2026 Crime Control & Prevention District Budget.

- i. Conduct Public Hearing

Mayor Tiffany opened the public hearing at 7:41 p.m.

Chief Patrick Arata presented the proposed FY 2026 budget for the Crime Control and Prevention District (CCPD), which is funded by a portion of the Town's sales tax. The budget supports school safety programs, SRO resources, identity theft education, home security inspections, the Citizens on Patrol volunteer program, and other public safety initiatives.

New items include drone technology with thermal imaging and red dot sights for officer weapons. The budget also provides for a police cadet to help maintain staffing levels. Chief Arata assured Council that FAA training, certification, and a formal use policy will be in place to address privacy and operational standards.

The CCPD Board members were recognized in attendance.

No one spoke in favor or opposition.

Mayor Tiffany closed the public hearing at 7:47 p.m.

- ii. Consider Approval

Council Member Beach moved to approve the Fiscal Year 2026 Crime Control and Prevention District (CCPD) budget as presented. Council Member Flynn seconded the motion.

VOTE ON MOTION

AYES: Bauer, Beach, Rowe, Tiffany, Sheridan, Ash, Flynn

NAYES: None

VOTE: 7-0

8. Consider a development agreement between the Town of Trophy Club and Foxwood, LLC for the Milson's Point Estates and authorizing the Town Manager to execute the same on behalf of the Town.

Matt Cox, Community Development Director, presented the item. He explained the project encompasses approximately 14.795 acres and involves three parcels, including one located in the Town's ETJ. The agreement outlines the Town's commitment to provide municipal services upon annexation, acknowledges a petition for voluntary annexation of a 3.182-acre parcel, and supports a request to rezone all parcels into a unified Planned Development District (PD-27).

Curt Dubose with PentaVia Custom Homes spoke on behalf of the developer, expressed enthusiasm for the project and the opportunity to contribute to Trophy Club.

Council Member Beach moved to approve a development agreement between the Town of Trophy Club and Foxwood, LLC for the Milson's Point Estates and authorize the Town Manager to execute the same on behalf of the Town. Council Member Sheridan seconded the motion.

VOTE ON MOTION

AYES: Bauer, Beach, Rowe, Tiffany, Sheridan, Ash, Flynn

NAYES: None

VOTE: 7-0

9. Consider approval of the Town of Trophy Club Tourism Incentive Program to support hotel-based tourism and economic growth.

Jill Lind, Director of Communications and Marketing, presented the proposed Tourism Incentive Program (TIP), which offers up to \$25,000 annually to eligible hotels for group room night rebates, marketing, and directional signage. Funded by Hotel Occupancy Tax (HOT) revenue, the program complies with state restrictions and aims to boost overnight stays and support local businesses.

Raj Chudasama, owner of Aloft and Hampton Inn, spoke in favor of the program and its potential to draw more visitors to Trophy Club.

Council Member Ash expressed opposition, citing concerns about the value of signage and a preference for more direct support to local restaurants.

Council Member Sheridan moved to approve the Town of Trophy Club Tourism Incentive Program to support hotel-based tourism and economic growth. Mayor Pro Tem Rowe seconded the motion.

VOTE ON MOTION

AYES: Bauer, Beach, Rowe, Tiffany, Sheridan, Flynn

NAYES: Ash

VOTE: 6-1

10. Consider a resolution of the Town Council of the Town of Trophy Club, Texas, finding that the Town Council has no confidence in Council Member, Place 1, Stacey Bauer.

Mayor Tiffany read a letter previously sent to Council Member Bauer by herself and Mayor Pro Tem Rowe, urging Bauer's resignation to preserve public trust and minimize disruption to Council business.

Chuck Kelly, 2617 Trophy Club Drive, spoke in support of Council Member Bauer and opposed the resolution.

Jennifer Olson, 340 Inverness, and Danny Mayer, 2201 Prestwick Avenue, spoke in opposition to Council Member Bauer and expressed support for the resolution.

Mayor Tiffany, Mayor Pro Tem Rowe, and Council Members Sheridan, Ash, and Flynn spoke in support of the resolution.

Council Member Beach requested that the item be postponed to a future date.

Council Member Bauer was given an opportunity to respond but declined.

Council Member Sheridan moved to approve Resolution 2025-12 of the Town Council of the Town of Trophy Club, Texas, finding that the Town Council has no confidence in Council Member, Place 1, Stacey Bauer. Council Member Flynn seconded the motion. The caption of the resolution reads as follows:

RESOLUTION 2025-12

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, FINDING THAT THE TOWN COUNCIL HAS NO CONFIDENCE IN COUNCIL MEMBER BAUER, PLACE 1, STACEY BAUER; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON MOTION

AYES: Rowe, Tiffany, Sheridan, Ash, Flynn

NAYES: Beach, Bauer

VOTE: 5-2

EXECUTIVE SESSION/OPEN SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 8:38 p.m. and reconvened into Open Session at 9:02 p.m. in accordance with the Texas Government Code regarding: Section 551.074 Personnel

Matters to deliberate the employment, evaluation, and/or duties of a public officer or employee: a) Town Manager. **No Action Taken.**

ADJOURNMENT

Mayor Tiffany adjourned the regular meeting at 9:02 p.m.

Jeannette Tiffany, Mayor

Attest:

Tammy Dixon, Town Secretary



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 11, 2025

FROM: Denise Deprato, Director of Human Resources

AGENDA ITEM: Consider authorizing the Town Manager to negotiate and execute employee health and welfare benefits agreements with Blue Cross Blue Shield including medical, dental, vision, life insurance, and disability insurance. (Denise Deprato, Director of Human Resources)

BACKGROUND/SUMMARY: The Town of Trophy Club offers a comprehensive health and welfare benefit package to all regular full-time benefit-eligible employees. The Town contracts with HUB International for benefit consulting services, which conducts an annual review of all Town health and welfare benefits. The Town's benefit plan year runs from October 1 through September 30, and the current medical, dental, and vision plan agreements are set to expire on September 30, 2025. As directed by the Town's employee benefits trustees, HUB International solicited rate quotes for medical, dental, and vision plans. The initial medical quote from the Town's current medical provider, Blue Cross Blue Shield, was an average of 15% increase. HUB International negotiated the medical rate down to an average 7% increase. Among all medical proposals received, Blue Cross Blue Shield remained the most competitive option, with alternative proposals ranging from 16% to as high as 93% increases. Blue Cross Blue Shield dental rates increased 18%. Among all dental proposals received, Blue Cross Blue Shield remained the most competitive option. Vision had a 0% rate increase, and the Town maintains a 1% bundle discount towards the medical rate.

In addition to the medical, dental, and vision plan review, Town staff requested an evaluation of the short-term disability (STD) plan. Currently, the Town provides employer-paid STD insurance to all regular, full-time, benefit-eligible employees. The existing plan offers a maximum benefit of 60% of salary, up to \$1,000 per week. However, as employee salaries have increased, this cap now results in only 62% of employees receiving the full 60% benefit. Raising the maximum weekly benefit to \$1,200 would allow 75% of eligible employees to receive the full 60% of their salary if using this benefit. This enhancement will increase the Town's annual cost by \$1,310.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: Funding for health and welfare benefits is included in the FY 2026 Proposed Budget. Based on current enrollment, the estimated costs for the Town and employees are outlined below. Actual costs are dependent upon employee enrollment.

	Town Cost	Employee Cost	Total Cost
Medical	\$ 780,484	\$ 138,009	\$ 918,493
Dental	\$ 77,729	\$ -	\$ 77,729
Vision	\$ 14,354	\$ -	\$ 14,354
Short-term Disability	\$ 15,320	\$ -	\$ 15,320
Long-Term Disability	\$ 11,844	\$ -	\$ 11,844
Life Insurance	\$ 25,975	\$ -	\$ 25,975
Teladoc	\$ 2,544	\$ -	\$ 2,544
Total	\$ 928,250	\$ 138,009	\$ 1,066,259

LEGAL REVIEW: Town Attorney Roggia will review all agreements to ensure compliance with legal requirements and standards.

ATTACHMENTS:

None

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to authorize the Town Manager to negotiate and execute employee health and welfare benefits agreements with Blue Cross Blue Shield including medical, dental, vision, life insurance, and disability insurance.



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 11, 2025

FROM: April Duvall, Director of Finance

AGENDA ITEM: Consider setting a public hearing for the FY 2025-26 Proposed Budget on August 25, 2025 at 7:00 pm. (April Duvall, Director of Finance)

BACKGROUND/SUMMARY:

The proposed FY 2025-26 Budget includes General Fund expenditures of \$17,705,665, supported by anticipated revenues of \$17,510,787. Total expenditures across all funds are projected at approximately \$31.3 million.

To support this budget, the Town is proposing a property tax rate of \$0.412864 per \$100 of valuation, which represents the voter-approval rate and is slightly lower than the tax rate adopted in the prior fiscal year.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: This budget will raise more revenue from property taxes than last year's budget by an amount of \$562,699, which is a 5.26 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$50,404.

LEGAL REVIEW: N/A

ATTACHMENTS:

None

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to set the public hearing for the FY 2025-26 Proposed Budget on August 25, 2025 at 7:00 pm.



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 11, 2025

FROM: April Duvall, Director of Finance

AGENDA ITEM: Consider a resolution of the Town of Trophy Club, Texas accepting the 2025 appraisal rolls from Denton and Tarrant Counties. (April Duvall, Director of Finance)

BACKGROUND/SUMMARY:

BOARD REVIEW/CITIZEN FEEDBACK: The Dental Central Appraisal District (DCAD) and the Tarrant Appraisal District (TCAD) has submitted appraisal rolls to the Town of Trophy Club for the 2025 tax year. This appraisal roll is used for the calculation of the projected tax collections for the Town and should be formally accepted by the Town Council.

The total taxable value on the 2025 appraisal roll including estimated values under protest is \$3,422,878,933. Once the tax rate is approved, the Town will be able to calculate its 2025 tax levy (i.e., property tax revenue). These funds will be used to cover operating and maintenance expenses as well as debt service. The certified estimate of taxable value in those portions of Trophy Club within Denton County is estimated at \$3,287,640,711. The estimated net taxable value of Trophy Club properties within Tarrant County is estimated at \$168,730,263.

FISCAL IMPACT: N/A

LEGAL REVIEW: Town Attorney, Dean Roggia, has reviewed the resolution as to form and legality.

ATTACHMENTS:

1. Resolution

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to approve the resolution of the Town of Trophy Club, Texas accepting the 2025 appraisal rolls from Denton and Tarrant Counties.

**TOWN OF TROPHY CLUB, TEXAS
RESOLUTION NO. 2025-XX**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, ACCEPTING THE 2025 APPRAISAL ROLL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Denton Central Appraisal District (DCAD) and the Tarrant Appraisal District (TAD) prepare the certified appraisal rolls and rolls under protest of the taxable property in the Town of Trophy Club, Texas (Town); and

WHEREAS, the Town uses the certified appraisal rolls and rolls under protest received from the DCAD and TAD to calculate the tax rate and voter-approval tax rate applicable to taxable property in the Town; and

WHEREAS, the certification of the 2025 Appraisal Rolls by the DCAD and TAD Chief Appraisers are attached hereto as Exhibit "A" and "B"; and

WHEREAS, upon review of the Certified Appraisal Rolls of DCAD and TAD and all matters attendant and related thereto, the Town Council finds that the Certified Appraisal Rolls of DCAD and TAD should be approved and adopted.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS:

SECTION 1. The facts and recitals set forth in the preamble of this resolution are hereby found to be true and correct.

SECTION 2. That the Town Council of Trophy Club, Texas, hereby approves the 2025 appraisal roll of the Town based on the certified appraisal rolls and rolls under protest as approved by the Appraisal Review Boards of the DCAD and the TAD.

SECTION 3. That this resolution shall become effective from and after its date of passage.

PASSED AND APPROVED THIS THE 11th DAY OF AUGUST 2025.

Jeannette Tiffany, Mayor

ATTEST:

Tammy Dixon, Town Secretary

APPROVED TO AS FORM:

Town Attorney



Denton Central Appraisal District
3911 Morse Street
Denton, TX 76208

(940) 349-3800
 www.dentoncad.com

July 22, 2025

Denton County Taxing Entities:

The Denton County Appraisal Review Board approved the 2025 appraisal records on July 18, 2025, in accordance with Section 41.12 of the Texas Property Tax Code (TPTC). This letter serves to offer the certified appraisal roll to the taxing entities of Denton County for the 2025 tax year, in accordance with 26.01 of the TPTC. I am pleased to inform you that **99.9%** of appraised value is certified with only .1% left under review.

You can view the certified totals reports on the entity portal at entities.dentoncad.com in the 2025 - [Certified Data All Entities](#) - [Certified folder](#).

The following reports are currently available:

- 2025 Certified Totals Report
- 2025 Certified Tax Limitation (*Freeze*) Totals
- Top Taxpayer Report (*now included in the Certified Totals Reports - Last Page for each entity*)
- Average Residence Value (*included on No-New-Revenue Tax Rate Assumption page for each entity*)
- 2024 Last Supplement
- Litigation Value Loss Report (*will work to have these available by the end of the week*)
- Value Remaining in Dispute – Chapter 42 (*Litigation - will work to have these available by the end of the week*)

If your entity requires the certified appraisal roll data extract files, please email entityrequests@dentoncad.com to request access. These files will not be posted directly to the portal as part of our ongoing efforts to enhance cyber security and protect confidential data. Please also use that address for any custom report or special extract requests.

Increased Homestead and O65/Disable Persons Exemptions

Legislative Requirements – Senate Bills 4 & 23

Senate Bill 4 and Senate Bill 23, which were signed into law this year, and pending voter approval in November, are requiring appraisal districts to generate provisional rolls after certification to reflect the newly approved property tax exemptions.

This week, we will prepare and post the following provisional rolls:

1. A roll reflecting the new **homestead exemption** increase under SB 4. These totals will be Roll Correction #1 to the 2025 Appraisal Roll and will be in the [Roll Correction #1 Folder](#) on the entity portal under the 2025 certification data.
2. A roll applying the expanded **Over-65/Disabled exemption** under SB 23. These totals will be Roll Correction #2 to the 2025 Appraisal Roll and will be in the [Roll Correction #2 Folder](#) on the entity portal under the 2025 certification data.
3. A combined roll incorporating **both provisions**. These totals will be Roll Correction #3 to the 2025 Appraisal Roll and will be in the [Roll Correction #3 Folder](#) on the entity portal under the 2025 certification data.

We appreciate your patience and collaboration as we navigate these significant legislative updates. On behalf of the Denton CAD Board of Directors and our staff, thank you for your continued partnership and support.

With appreciation,



Don Spencer
Chief Appraiser
Denton Central Appraisal District

	NOT UNDER REVIEW	UNDER REVIEW	TOTAL
REAL PROPERTY & MFT HOMES	(Count) (4,655)	(Count) (4)	(Count) (4,659)
Land HS Value	807,630,166	810,066	808,440,232
Land NHS Value	122,656,349	0	122,656,349
Land Ag Market Value	1,702,130	0	1,702,130
Land Timber Market Value	0	0	0
Total Land Value	931,988,645	810,066	932,798,711
Improvement HS Value	2,529,954,600	2,927,322	2,532,881,922
Improvement NHS Value	217,753,190	0	217,753,190
Total Improvement	2,747,707,790	2,927,322	2,750,635,112
Market Value	3,679,696,435	3,737,388	3,683,433,823
BUSINESS PERSONAL PROPERTY	(237)	(0)	(237)
Market Value	36,147,066	0	36,147,066
OIL & GAS / MINERALS	(0)	(0)	(0)
Market Value	0	0	0
OTHER (Intangibles)	(0)	(0)	(0)
Market Value	0	0	0
	(Total Count) (4,892)	(Total Count) (4)	(Total Count) (4,896)
TOTAL MARKET	3,715,843,501	3,737,388	3,719,580,889
Ag Productivity	191	0	191
Ag Loss (-)	1,701,939	0	1,701,939
Timber Productivity	0	0	0
Timber Loss (-)	0	0	0
APPRAISED VALUE	3,714,141,562	3,737,388	3,717,878,950
	99.9%	0.1%	100.0%
HS CAP Limitation Value (-)	172,905,337	229,872	173,135,209
CB CAP Limitation Value (-)	3,965,447	0	3,965,447
NET APPRAISED VALUE	3,537,270,778	3,507,516	3,540,778,294
Total Exemption Amount	253,095,209	42,374	253,137,583
NET TAXABLE	3,284,175,569	3,465,142	3,287,640,711
TAX LIMIT/FREEZE ADJUSTMENT	676,200,738	0	676,200,738
LIMIT ADJ TAXABLE (I&S)	2,607,974,831	3,465,142	2,611,439,973
CHAPTER 312 ADJUSTMENT	0	0	0
CHAPTER 313 ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (M&O)	2,607,974,831	3,465,142	2,611,439,973

APPROX TOTAL LEVY = LIMIT ADJ TAXABLE * (TAX RATE / 100) + ACTUAL TAX

\$12,718,827.38 = 2,611,439,973 * (0.415469 / 100) + \$1,869,103.84



Joe Don Bobbitt, Chief Appraiser

TOWN OF TROPHY CLUB 044

Appraisal Roll Information Valuation Summary as of July 23, 2025

2025 Certified Property Information

I, Joe Don Bobbitt, Chief Appraiser for the Tarrant Appraisal District, to the best of my ability do solemnly swear that the attached is that portion of the appraisal roll for the Tarrant Appraisal District which lists property taxable by the above-named entity and constitutes their Certified Appraisal Roll.

July Roll - 100K\10K

APPRAISED VALUE (Considers Value Caps) -----> \$ 189,561,313

Number of Accounts: 229

Absolute Exemptions	\$ 16,303,634
Cases before ARB – Appraised Value	\$ 587,901
Incompletes	\$ 0
Partial Exemptions	\$ 4,346,930
In Process	\$ 0

NET TAXABLE VALUE -----> \$ 168,322,848

Appraised Value minus Absolute Exemption amount, minus Cases before ARB amount, minus Incompletes, minus Partial Exemptions, minus the In Process accounts equals the Net Taxable Value.

ESTIMATED NET TAXABLE VALUE -----> \$ 168,730,263

Including suggested values to be used for pending ARB accounts (see page two), Incompletes (see page three) and In Process accounts (see page four).

Joe Don Bobbitt, Chief Appraiser

Tarrant Appraisal District
2500 Handley Ederville Road - Fort Worth, Texas 76118 - 817.284.0024



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 11, 2025

FROM: Tamara Smith, MSL, Assistant to the Town Manager

AGENDA ITEM: First Reading: Consider a resolution approving the Thrive Business Grant application and authorizing the Town Manager to negotiate and execute a performance agreement with the grantee as recommended by the Trophy Club Economic Development Corporation. (Tamara Smith, Assistant to the Town Manager)

BACKGROUND/SUMMARY: In July 2023, the Economic Development Corporation (EDC) initiated consideration of a grant program tailored to benefit businesses within the Trophy Club community. The EDC deliberated and expressed the desire to support projects encompassing exterior and interior enhancements, equipment, and signage upgrades. Moreover, the Board advocated for a nominal contribution from businesses in the form of matching funds to foster a sense of mutual accountability.

The resulting Thrive Business Grant program was approved by the EDC and Town Council in FY 2024 with the Town Council allocating \$300,000 to the program. The program was formally launched in July 2024, with applications received and reviewed in the fall. Each award will include a formal agreement including progress reporting, final inspections, and performance requirements.

The Thrive Business Grant program offers reimbursable matching grants (75%) of up to \$20,000 to support facade enhancements, sign improvements, interior renovations, equipment upgrades, and other critical investments. Under the terms of the grant, work must begin within six months from the date of the award. Grantees are required to submit regular progress reports, including financial statements, photos, and updates on project milestones. Failure to meet specified performance requirements as set forth in each agreement will require 100% repayment of the grant dollars received.

In this first grant cycle, the EDC received twelve (12) applications. The EDC convened on November 20, 2024, to consider approval of the Thrive Business Grant applications. Following this review, the EDC approved seven of the twelve applications, totaling \$104,380.67 in grants. After the first cycle was complete, the total reimbursed equaled \$76,521.20.

In the second grant cycle, the EDC received five (5) applications. The EDC convened on July 23, 2025, to consider approval of the Thrive Business Grant applications. Following this review, the EDC approved one of the five applications to Jolley Orthodontics, totaling \$5,775.04. The resolution prepared with this agenda item authorizes approval of Thrive Business Grants to one business approved by the EDC.

BOARD REVIEW/CITIZEN FEEDBACK: At their July 23, 2025, EDC Board Meeting, the Board of Directors approved Thrive Business Grants to one Trophy Club business in accordance with their grant applications.

Trophy Club Business	Amount
Jolley Orthodontics	\$5,775.04

FISCAL IMPACT: The Town Council allocated \$300,000 from the EDC 4B Fund to the Thrive Business Grant program. The FY 2025 Budget appropriated \$150,000 of the \$300,000 to the EDC for the program with the remaining amount originally anticipated to be spent in future budget years. The EDC reimbursed \$76,521.20 in FY 2025, leaving \$223,478.80 remaining for future grant cycles. The EDC approved one of five grants totaling \$5,775.04 to be reimbursed in FY 2026.

LEGAL REVIEW: Town Attorney, Dean Roggia, has reviewed the resolution as to form and legality.

ATTACHMENTS:

1. Resolution

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to approve a resolution approving the Thrive Business Grant application and authorizing the Town Manager to negotiate and execute a performance agreement with the grantee as recommended by the Trophy Club Economic Development Corporation.

**TOWN OF TROPHY CLUB, TEXAS
RESOLUTION NO. 2025-XX**

**A RESOLUTION OF THE TOWN OF TROPHY CLUB, TEXAS,
APPROVING THE THRIVE BUSINESS GRANT APPLICATIONS AND
AUTHORIZING THE TOWN MANAGER TO NEGOTIATE AND EXECUTE
PERFORMANCE AGREEMENTS WITH THE TROPHY CLUB
ECONOMIC DEVELOPMENT CORPORATION AND EACH GRANTEE;
AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Town of Trophy Club (the “Town”) is a home rule municipality acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the Trophy Club Economic Development Corporation (“EDC”) approved the Thrive Business Grant Program (the “Program”), establishing guidelines for reimbursable matching grants to enhance the visual appeal, competitiveness, and economic growth of businesses in the Town; and

WHEREAS, the Town Council adopted the Program on May 28, 2024, through Resolution 2024-09, as amended on April 14, 2025, through Resolution 2025-07, to support new or expanded business enterprises, benefiting the Town, its residents, and local economic development; and

WHEREAS, the Town Council finds that the Program aligns with state law and Article III, Section 52-a of the Texas Constitution by fostering economic diversification, reducing unemployment, and enhancing business activity in the State of Texas and the Town; and

WHEREAS, the businesses identified in the attached **Exhibit A** (the “Grantees”) have submitted applications for Thrive Business Grants to support specific projects detailed in **Exhibit A**; and

WHEREAS, the EDC Board of Directors approved the applications and grants totaling \$5,775.04, with amounts allocated to each Grantee as shown in **Exhibit A**; and

WHEREAS, the Town desires to enter into performance agreements with the EDC and each Grantee in accordance with Texas Local Gov’t Code Ch. 380, using the model performance agreement, which is attached hereto as **Exhibit B**.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, THAT:

SECTION 1.

The recitals and findings above are true and correct and are incorporated into this Resolution as if fully set forth herein.

SECTION 2.

The Town Council hereby authorizes the Town Manager to negotiate and execute performance agreements with the EDC and each Grantee for grant payments not to exceed the amounts approved by the EDC and listed on the attached **Exhibit A**, and in a form substantially similar to the model performance agreement attached hereto as **Exhibit B**.

SECTION 3.

This Resolution shall be effective upon its passage.

PASSED AND APPROVED on this the ____th day of _____
_____2025.

Jeannette Tiffany, Mayor

ATTEST:

Tammy Dixon, Town Secretary

APPROVED AS TO FORM:

Dean Roggia, Town Attorney

EXHIBIT A**List of businesses (Grantees)/Grant Allocations**

<u>Trophy Club Business</u>	<u>Amount</u>
<u>Jolley Orthodontics</u>	<u>\$5,775.04</u>

EXHIBIT B

Model Performance Agreement

**THRIVE BUSINESS GRANT
PERFORMANCE AGREEMENT**

This Thrive Business Grant Performance Agreement (the “Agreement”) is entered into by and between the Town of Trophy Club, Texas, a Texas home-rule municipal corporation (the “Town”) the Trophy Club Economic Development Corporation, a nonprofit corporation organized under Title 12, Subtitle C1, Ch. 501 and Ch. 505 of the Texas Local Gov’t Code (“EDC”), and _____ (the “Grantee”). The Town, EDC, and Grantee may sometimes hereafter be referred to individually as a “party” or collectively as the “parties.”

WITNESSETH:

WHEREAS, the Grantee owns or controls real property and improvements located at _____, as described or generally shown on the attached **Exhibit A** (the “Property”); and

WHEREAS, the EDC and the Town have approved the “Thrive Business Grant - Guidelines and Application” (the “Program”), which is incorporated into this Agreement as if fully set forth herein, and which: (1) established certain guidelines and criteria for the use of certain business and economic development incentive programs for private development projects; and (2) authorized the establishment of programs for making loans and grants of Type B economic development sales tax funds to promote local economic development and to stimulate business and commercial activity in the Town of Trophy Club, pursuant to the Development Corporation Act, codified in Chapters 501 and 505 of the Texas Local Gov’t Code, (the “Act”); and

WHEREAS, the Grantee submitted an application to receive a grant pursuant to the Program (the “Grant”) for the development, construction, maintenance, or improvement of the Property in accordance with the Program and the plans approved by the Town; and

WHEREAS, in addition to the foregoing recitals, the Program constitutes an economic development “Program” pursuant to Texas Local Gov’t Code Ch. 380 that promotes jobs and the development of retail, restaurant, and service businesses in the Town of Trophy Club; and

WHEREAS, the Town is authorized by Article III, Section 52-a of the Texas Constitution and Texas Local Gov’t Code Ch. 380 to provide economic development grants and incentives to promote state and local economic development, and to stimulate business and commercial activity in the Town; and

WHEREAS, the Town and EDC have determined that the Grant (as defined below) to be made under this Agreement is necessary to promote or develop new or expanded business enterprises, and will further the objectives of the Town and EDC, will benefit the Town and the Town’s inhabitants, and will promote local economic development and stimulate business and commercial activity in the Town; and

WHEREAS, the EDC and Town have reviewed the application and are willing to provide Grant funds to Grantee, provided that the Grantee satisfies certain criteria relating to the

development, construction, maintenance, or improvement of the facility, capital investments, and jobs (collectively, the “Performance Obligations” as further defined in this Agreement) as required by Texas Local Gov’t Code Sec. 501.158, and this Agreement; and

WHEREAS, the Town, EDC, and Grantee desire to set forth their understanding and agreement as to the payment of the Grant, the obligations of the Grantee, and the repayment by the Grantee of the Grant under certain circumstances; and

WHEREAS, the parties have concluded and hereby find that this Agreement promotes economic development in the Town, and, as such, meets the requirements of the Act and Article III, Section 52-a of the Texas Constitution, by assisting in the development and diversification of the economy of the State of Texas and Town, by eliminating unemployment or underemployment in the State of Texas and Town, and enhancing business and commercial activity within the State of Texas and Town.

NOW, THEREFORE, in consideration of the recitals above, the mutual benefits, promises and undertakings of the parties to this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto covenant and agree as follows:

Section 1. Disbursement of the Grant.

Pursuant to the Program, a Grant in the amount of \$_____ will be paid to the Grantee upon completion of the Project as certified in writing after inspection by the Town. Within thirty (30) days of written certification by the Town, the Town will disburse the Grant proceeds to the Grantee as an inducement to the Grantee to satisfy the Performance Obligations in this Agreement.

Section 2. Term; Performance Obligations; and Definitions.

2.1 Term. The Term of this Agreement shall commence on the Effective Date and shall continue until the parties have fully satisfied all terms and conditions of this Agreement unless sooner terminated by the Town, or unless sooner terminated by mutual agreement of the parties. The Town may terminate this Agreement at any time if Grantee breaches or defaults on any terms or conditions of this Agreement, or if Grantee otherwise fails to perform its obligations under this Agreement.

2.2 Performance Obligations. Grantee agrees to make a Capital Investment of at least \$_____ by completing the Project in accordance with the plans approved by the Town and shown and described on **Exhibit B**. The Project must reach final 100% completion with no punch-list items remaining on or before _____. Additionally, the Grantee must create or retain at least ____ Jobs for Employee(s) at the Property for one (1) year after Grant payment by the Town.

2.3 Definitions. For the purposes of this Agreement, the following terms shall have the following definitions:

“Capital Investment” means a capital expenditure in taxable real property, taxable tangible personal property, or both at the Property (excluding the purchase of land or existing real property improvements). The capital investment must be in addition to the existing capital improvements at the Property on the Effective Date of this Agreement.

“Employee” means the full-time equivalent (FTE) employment of a person performing a duty for the Grantee at the facility. This term shall not include contract workers who are considered independent contractors for the Grantee.

“Job” means permanent employment of an Employee at the Property for a period of at least one (1) year after Grant payment by the Town. Each Job must require a minimum of either (1) 30 hours of an Employee’s time per week for the entire normal year of the Grantee’s operations, which “normal year” must consist of a least 52 weeks, or (2) 1,560 hours per year. Seasonal or temporary positions, positions created when a job function is shifted from an existing location in the Town limits of Trophy Club, and positions with contractors, suppliers, and similar multiplier or “spin-off” jobs shall not qualify as Jobs.

Section 3. Repayment Obligation.

Grantee further agrees to refund or repay to the Town the entire amount of the Grant if Grantee: (I) fails to remain in business at the location described in **Exhibit A** hereto for at least one (1) year after completion of construction; (II) fails to meet the Performance Obligations required by this Agreement; or (III) otherwise fails to comply with the terms and conditions of this Agreement or the Program, which is incorporated by reference into this Agreement as if fully set forth herein.

The Town may withhold Grant funds to enforce this Agreement and may enforce this Agreement through any available remedy under Texas law, including attaching a lien to the Property, or any other real or personal property owned by Grantee, to secure repayment or reimbursement owed to the Town.

Section 4. Grantee Reporting.

The Grantee shall provide, at the Grantee’s expense, detailed verification reasonably satisfactory to the Town of the Grantee’s progress on the Performance Obligations. Such progress reports will be provided at such times as the Town or EDC may require during the Term of this Agreement.

Section 5. Notices.

Any notices required or permitted under this Agreement shall be given in writing, and shall be deemed to be received upon receipt or refusal after mailing of the same in the United States Mail by certified mail, postage fully pre-paid or by overnight courier (refusal shall mean return or certified mail not accepted by the addressee):

If intended for the Town or EDC:

Town of Trophy Club
 1 Trophy Wood Dr.
 Trophy Club, Texas 76262
 Attn: Brandon Wright, Town Manager
 Phone: (682) 237-2901
 Email: bwright@trophyclub.org

If intended for the Grantee:

 Attn: _____
 Phone: _____
 Email: _____

With a copy to:

Taylor, Olson, Adkins, Sralla & Elam, L.L.P.
 6000 Western Place, Suite 200
 Fort Worth, Texas 76107
 Attn: Dean Roggia
 Phone: (817) 332-2580
 Email: droggia@toase.com

Section 6. Miscellaneous.

6.1. Grant Limitations. Under no circumstances shall the obligations of the Town or EDC hereunder be deemed to create any debt within the meaning of any constitutional or statutory provision and shall be subject to the availability and appropriation of funding in accordance with Texas law; provided, however, the Town and EDC agree during the term of this Agreement to appropriate funds to pay the grant for this Agreement. Further, Town shall not be obligated to pay any lienholder, commercial bank, lender, or similar third-party Person or financial institution for any loan or credit agreement made by the Grantee.

6.2. Governmental Functions and Immunities. The parties hereby acknowledge and agree that the Town and EDC are entering into this Agreement pursuant to their respective governmental functions and that nothing contained in this Agreement shall be construed as constituting a waiver of police power, legislative power, or governmental immunity from suit or liability, which are expressly reserved to the extent allowed by law. The parties agree that this is not an Agreement for goods or services to the Town or EDC. To the extent a Court of competent jurisdiction determines that the Town's governmental immunity from suit or liability is waived in any manner, or that this Agreement is subject to the provisions of Chapter 271 of the Texas Local Gov't Code, as amended, the Town's immunity from suit may be waived only as set forth in Subchapter I of Chapter 271, Texas Local Gov't Code. Further, the parties agree that this Agreement is made subject to all applicable provisions of the Texas Civil Practice and Remedies Code, including but not limited to all defenses, limitations, and exceptions to the limited waiver of immunity from liability provided in Chapter 101 and Chapter 75.

6.3. INDEMNIFICATION. TOWN SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE ACTS OR OMISSIONS OF THE GRANTEE OR ITS CONTRACTORS PURSUANT TO THIS AGREEMENT. GRANTEE HEREBY WAIVES ALL CLAIMS AGAINST TOWN FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE ARISING FROM THE ACTS OR OMISSIONS OF THE GRANTEE OR ITS CONTRACTORS PURSUANT TO THIS AGREEMENT. GRANTEE DOES HEREBY INDEMNIFY AND SAVE HARMLESS THE TOWN FROM AND AGAINST ANY AND

ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON, OR DAMAGE TO OR LOSS OF PROPERTY ARISING FROM GRANTEE'S BREACH OF ANY OF THE TERMS AND CONDITIONS OF THIS AGREEMENT, OR BY REASON OF ANY ACT OR OMISSION ON THE PART OF GRANTEE, ITS OFFICERS, DIRECTORS, SERVANTS, AGENTS, EMPLOYEES, REPRESENTATIVES, CONTRACTORS, SUB-CONTRACTOR(S), LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS IN THE PERFORMANCE OF THIS AGREEMENT.

6.4. Public Information. Notwithstanding any other provision to the contrary in this Agreement, all information, documents, and communications relating to this Agreement may be subject to the Texas Public Information Act and any opinion of the Texas Attorney General or a court of competent jurisdiction relating to the Texas Public Information Act. In addition to the foregoing sentence, the Town shall submit to the comptroller the information as required by Texas Local Gov't Code Sec. 380.004, and any other information the comptroller considers necessary to operate and update the database described by Section 403.0246, Government Code. Upon the Town's written request, the Grantee agrees to provide the Town, within thirty (30) days of the Grantee's receipt of such request, access to contract documents, invoices, receipts, records, and reports to verify Grantee's compliance with this Agreement.

6.5. Mutual Assistance. The parties shall do all things reasonably necessary or appropriate to carry out the terms and provisions of this Agreement and to aid and assist each other in carrying out such terms and provisions.

6.6. Representations and Warranties. Grantee represents and warrants to the Town and EDC that it has the requisite authority to enter into this Agreement.

6.7 Section or Other Headings. Section or other headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

6.8 Entire Agreement. This Agreement contains the entire agreement between the parties with respect to the transaction contemplated herein.

6.9 Amendment. This Agreement may only be amended, altered, or revoked by written instrument signed by the parties.

6.10 Interpretation. Regardless of the actual drafter of this Agreement, this Agreement shall, in the event of any dispute over its meaning or application, be interpreted fairly and reasonably, and neither more strongly for nor against any party.

6.11 Applicable Law/Venue. The substantive laws of the State of Texas (and not its conflicts of law principles) govern all matters arising out of, or relating to, this Agreement and all of the transactions it contemplates, including without limitation its validity, interpretation, construction, performance and enforcement. Mandatory and exclusive venue for any action arising out of, or relating to, this Agreement must be in a court of competent jurisdiction in Denton County, Texas.

6.12 Severability. In the event any provision of the Agreement is ruled illegal, invalid, or

Thrive Business Grant Performance Agreement

unenforceable by any court of proper jurisdiction, under present or future laws, then and in that event, it is the intention of the parties hereto that the remainder of this Agreement shall not be affected thereby, and it is also the intention of the parties to this Agreement that in lieu of each clause or provision that is found to be illegal, invalid, or unenforceable a provision be added to this Agreement which is legal, valid and enforceable and is as similar in terms as possible to the provision found to be illegal, invalid or unenforceable.

6.9. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be considered an original, but all of which shall constitute one instrument.

6.10. No Joint Venture. The provisions of this Agreement are not intended to create, nor will they be in any way interpreted or construed to create a joint venture, partnership, or any other similar relationship between the parties.

6.11. Attorney's Fees. If either party employs an attorney or attorneys to enforce any of the provisions hereof, or to recover damages for the breach of this Agreement, the non-prevailing party in any final judgment or award agrees to pay the other party all reasonable costs, charges and expenses, including reasonable attorneys' fees and costs of court, expended or incurred in connection therewith.

6.12. Undocumented Workers. Grantee covenants and certifies that it does not and will not knowingly employ an undocumented worker as that term is defined by Section 2264.001(4) of the Texas Government Code. In accordance with Section 2264.052 of the Texas Government Code, if Grantee is convicted of a violation under 8 U.S.C. Section 1324a (f), Grantee shall repay to the Town the full amount of all payments made under this Agreement, plus ten percent (10%) interest per annum from the date such payment was made until the date of full repayment. Repayment shall be paid within one hundred twenty (120) days after the date Grantee receives a notice of violation from the Town.

6.13. Gift to Public Servant. The Town may terminate the Agreement immediately if the Grantee has offered or agreed to confer any benefit upon a Town employee or official that the Town employee or official is prohibited by law from accepting.

6.14. Form 1295. Submitted herewith is a completed Form 1295 generated by the Texas Ethics Commission's (the "TEC") electronic filing application in accordance with the provisions of Section 2252.908 of the Texas Government Code and the rules promulgated by the TEC (the "Form 1295"). The parties understand and agree that, with the exception of information identifying the Town and the contract identification number, neither the Town nor its consultants are responsible for the information contained in the Form 1295; that the information contained in the Form 1295 has been provided solely by the Grantee; and, neither the Town nor its consultants have verified such information.

6.15. Regulations Regarding Building Products, Materials, or Methods. In consideration for the mutual covenants and conditions contained herein and pursuant to §3000.002(d) of the Texas Gov't Code, Grantee voluntarily consents to the application of all Town rules, charter provisions, ordinances, orders, building codes, and other regulations existing as of the Effective Date, including the Zoning District (the "Regulations") that govern the use or installation of a building product or material in the construction, renovation, maintenance, or other alteration of a residential or commercial building on the Property, regardless of whether a different building

product or material is approved for use by a national model code published within the last three code cycles that applies to the construction, renovation, maintenance, or other alteration of the building. In addition, Grantee voluntarily consents to the application of the Regulations that establish a standard for a building product, material, or aesthetic method in construction, renovation, maintenance, or other alteration of a residential or commercial building, regardless of whether the standard is more stringent than a standard for the product, material, or aesthetic method under a national model code published within the last three code cycles that applies to the construction, renovation, maintenance, or other alteration of the building.

EXECUTED and effective as of the date of the last authorized signature below (the “Effective Date”).

TOWN OF TROPHY CLUB, TEXAS

Brandon Wright, Town Manager, or designee

Date: _____

ATTEST:

Tammy Dixon, Town Secretary

TROPHY CLUB ECONOMIC DEVELOPMENT CORPORATION, a Texas non-profit corporation

By: _____

Name: _____

Title: _____

Date: _____

ATTEST:

Board Secretary

GRANTEE:

By: _____

Name: _____

Title: _____

Date: _____

ATTEST:

Exhibit A

The Property

Exhibit B

Approved Plans



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 11, 2025

FROM: Tamara Smith, MSL, Assistant to the Town Manager

AGENDA ITEM: Second Reading: Consider a resolution approving the Thrive Business Grant application and authorizing the Town Manager to negotiate and execute a performance agreement with the grantee as recommended by the Trophy Club Economic Development Corporation. (Tamara Smith, Assistant to the Town Manager)

BACKGROUND/SUMMARY: In July 2023, the Economic Development Corporation (EDC) initiated consideration of a grant program tailored to benefit businesses within the Trophy Club community. The EDC deliberated and expressed the desire to support projects encompassing exterior and interior enhancements, equipment, and signage upgrades. Moreover, the Board advocated for a nominal contribution from businesses in the form of matching funds to foster a sense of mutual accountability.

The resulting Thrive Business Grant program was approved by the EDC and Town Council in FY 2024 with the Town Council allocating \$300,000 to the program. The program was formally launched in July 2024, with applications received and reviewed in the fall. Each award will include a formal agreement including progress reporting, final inspections, and performance requirements.

The Thrive Business Grant program offers reimbursable matching grants (75%) of up to \$20,000 to support facade enhancements, sign improvements, interior renovations, equipment upgrades, and other critical investments. Under the terms of the grant, work must begin within six months from the date of the award. Grantees are required to submit regular progress reports, including financial statements, photos, and updates on project milestones. Failure to meet specified performance requirements as set forth in each agreement will require 100% repayment of the grant dollars received.

In this first grant cycle, the EDC received twelve (12) applications. The EDC convened on November 20, 2024, to consider approval of the Thrive Business Grant applications. Following this review, the EDC approved seven of the twelve applications, totaling \$104,380.67 in grants. After the first cycle was complete, the total reimbursed equaled \$76,521.20.

In the second grant cycle, the EDC received five (5) applications. The EDC convened on July 23, 2025, to consider approval of the Thrive Business Grant applications. Following this review, the EDC approved one of the five applications to Jolley Orthodontics, totaling \$5,775.04. The resolution prepared with this agenda item authorizes approval of Thrive Business Grants to one business approved by the EDC.

BOARD REVIEW/CITIZEN FEEDBACK: At their July 23, 2025, EDC Board Meeting, the Board of Directors approved Thrive Business Grants to one Trophy Club business in accordance with their grant applications.

Trophy Club Business	Amount
Jolley	\$5,775.04
Orthodontics	

FISCAL IMPACT: The Town Council allocated \$300,000 from the EDC 4B Fund to the Thrive Business Grant program. The FY 2025 Budget appropriated \$150,000 of the \$300,000 to the EDC for the program with the remaining amount originally anticipated to be spent in future budget years. The EDC reimbursed \$76,521.20 in FY 2025, leaving \$223,478.80 remaining for future grant cycles. The EDC approved one of five grants totaling \$5,775.04 to be reimbursed in FY 2026.

LEGAL REVIEW: Town Attorney, Dean Roggia, has reviewed the resolution as to form and legality.

ATTACHMENTS:

1. Resolution

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to approve a resolution approving the Thrive Business Grant application and authorizing the Town Manager to negotiate and execute a performance agreement with the grantee as recommended by the Trophy Club Economic Development Corporation.

**TOWN OF TROPHY CLUB, TEXAS
RESOLUTION NO. 2025-XX**

**A RESOLUTION OF THE TOWN OF TROPHY CLUB, TEXAS,
APPROVING THE THRIVE BUSINESS GRANT APPLICATIONS AND
AUTHORIZING THE TOWN MANAGER TO NEGOTIATE AND EXECUTE
PERFORMANCE AGREEMENTS WITH THE TROPHY CLUB
ECONOMIC DEVELOPMENT CORPORATION AND EACH GRANTEE;
AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Town of Trophy Club (the “Town”) is a home rule municipality acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the Trophy Club Economic Development Corporation (“EDC”) approved the Thrive Business Grant Program (the “Program”), establishing guidelines for reimbursable matching grants to enhance the visual appeal, competitiveness, and economic growth of businesses in the Town; and

WHEREAS, the Town Council adopted the Program on May 28, 2024, through Resolution 2024-09, as amended on April 14, 2025, through Resolution 2025-07, to support new or expanded business enterprises, benefiting the Town, its residents, and local economic development; and

WHEREAS, the Town Council finds that the Program aligns with state law and Article III, Section 52-a of the Texas Constitution by fostering economic diversification, reducing unemployment, and enhancing business activity in the State of Texas and the Town; and

WHEREAS, the businesses identified in the attached **Exhibit A** (the “Grantees”) have submitted applications for Thrive Business Grants to support specific projects detailed in **Exhibit A**; and

WHEREAS, the EDC Board of Directors approved the applications and grants totaling \$5,775.04, with amounts allocated to each Grantee as shown in **Exhibit A**; and

WHEREAS, the Town desires to enter into performance agreements with the EDC and each Grantee in accordance with Texas Local Gov’t Code Ch. 380, using the model performance agreement, which is attached hereto as **Exhibit B**.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF TROPHY CLUB, TEXAS, THAT:**

SECTION 1.

The recitals and findings above are true and correct and are incorporated into this Resolution as if fully set forth herein.

SECTION 2.

The Town Council hereby authorizes the Town Manager to negotiate and execute performance agreements with the EDC and each Grantee for grant payments not to exceed the amounts approved by the EDC and listed on the attached **Exhibit A**, and in a form substantially similar to the model performance agreement attached hereto as **Exhibit B**.

SECTION 3.

This Resolution shall be effective upon its passage.

PASSED AND APPROVED on this the ____th day of _____
_____ 2025.

Jeannette Tiffany, Mayor

ATTEST:

Tammy Dixon, Town Secretary

APPROVED AS TO FORM:

Dean Roggia, Town Attorney

EXHIBIT A**List of businesses (Grantees)/Grant Allocations**

<u>Trophy Club Business</u>	<u>Amount</u>
<u>Jolley Orthodontics</u>	<u>\$5,775.04</u>

EXHIBIT B

Model Performance Agreement

**THRIVE BUSINESS GRANT
PERFORMANCE AGREEMENT**

This Thrive Business Grant Performance Agreement (the “Agreement”) is entered into by and between the Town of Trophy Club, Texas, a Texas home-rule municipal corporation (the “Town”) the Trophy Club Economic Development Corporation, a nonprofit corporation organized under Title 12, Subtitle C1, Ch. 501 and Ch. 505 of the Texas Local Gov’t Code (“EDC”), and _____ (the “Grantee”). The Town, EDC, and Grantee may sometimes hereafter be referred to individually as a “party” or collectively as the “parties.”

WITNESSETH:

WHEREAS, the Grantee owns or controls real property and improvements located at _____, as described or generally shown on the attached **Exhibit A** (the “Property”); and

WHEREAS, the EDC and the Town have approved the “Thrive Business Grant - Guidelines and Application” (the “Program”), which is incorporated into this Agreement as if fully set forth herein, and which: (1) established certain guidelines and criteria for the use of certain business and economic development incentive programs for private development projects; and (2) authorized the establishment of programs for making loans and grants of Type B economic development sales tax funds to promote local economic development and to stimulate business and commercial activity in the Town of Trophy Club, pursuant to the Development Corporation Act, codified in Chapters 501 and 505 of the Texas Local Gov’t Code, (the “Act”); and

WHEREAS, the Grantee submitted an application to receive a grant pursuant to the Program (the “Grant”) for the development, construction, maintenance, or improvement of the Property in accordance with the Program and the plans approved by the Town; and

WHEREAS, in addition to the foregoing recitals, the Program constitutes an economic development “Program” pursuant to Texas Local Gov’t Code Ch. 380 that promotes jobs and the development of retail, restaurant, and service businesses in the Town of Trophy Club; and

WHEREAS, the Town is authorized by Article III, Section 52-a of the Texas Constitution and Texas Local Gov’t Code Ch. 380 to provide economic development grants and incentives to promote state and local economic development, and to stimulate business and commercial activity in the Town; and

WHEREAS, the Town and EDC have determined that the Grant (as defined below) to be made under this Agreement is necessary to promote or develop new or expanded business enterprises, and will further the objectives of the Town and EDC, will benefit the Town and the Town’s inhabitants, and will promote local economic development and stimulate business and commercial activity in the Town; and

WHEREAS, the EDC and Town have reviewed the application and are willing to provide Grant funds to Grantee, provided that the Grantee satisfies certain criteria relating to the

development, construction, maintenance, or improvement of the facility, capital investments, and jobs (collectively, the “Performance Obligations” as further defined in this Agreement) as required by Texas Local Gov’t Code Sec. 501.158, and this Agreement; and

WHEREAS, the Town, EDC, and Grantee desire to set forth their understanding and agreement as to the payment of the Grant, the obligations of the Grantee, and the repayment by the Grantee of the Grant under certain circumstances; and

WHEREAS, the parties have concluded and hereby find that this Agreement promotes economic development in the Town, and, as such, meets the requirements of the Act and Article III, Section 52-a of the Texas Constitution, by assisting in the development and diversification of the economy of the State of Texas and Town, by eliminating unemployment or underemployment in the State of Texas and Town, and enhancing business and commercial activity within the State of Texas and Town.

NOW, THEREFORE, in consideration of the recitals above, the mutual benefits, promises and undertakings of the parties to this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto covenant and agree as follows:

Section 1. Disbursement of the Grant.

Pursuant to the Program, a Grant in the amount of \$_____ will be paid to the Grantee upon completion of the Project as certified in writing after inspection by the Town. Within thirty (30) days of written certification by the Town, the Town will disburse the Grant proceeds to the Grantee as an inducement to the Grantee to satisfy the Performance Obligations in this Agreement.

Section 2. Term; Performance Obligations; and Definitions.

2.1 Term. The Term of this Agreement shall commence on the Effective Date and shall continue until the parties have fully satisfied all terms and conditions of this Agreement unless sooner terminated by the Town, or unless sooner terminated by mutual agreement of the parties. The Town may terminate this Agreement at any time if Grantee breaches or defaults on any terms or conditions of this Agreement, or if Grantee otherwise fails to perform its obligations under this Agreement.

2.2 Performance Obligations. Grantee agrees to make a Capital Investment of at least \$____ by completing the Project in accordance with the plans approved by the Town and shown and described on **Exhibit B**. The Project must reach final 100% completion with no punch-list items remaining on or before _____. Additionally, the Grantee must create or retain at least ____ Jobs for Employee(s) at the Property for one (1) year after Grant payment by the Town.

2.3 Definitions. For the purposes of this Agreement, the following terms shall have the following definitions:

“Capital Investment” means a capital expenditure in taxable real property, taxable tangible personal property, or both at the Property (excluding the purchase of land or existing real property improvements). The capital investment must be in addition to the existing capital improvements at the Property on the Effective Date of this Agreement.

“Employee” means the full-time equivalent (FTE) employment of a person performing a duty for the Grantee at the facility. This term shall not include contract workers who are considered independent contractors for the Grantee.

“Job” means permanent employment of an Employee at the Property for a period of at least one (1) year after Grant payment by the Town. Each Job must require a minimum of either (1) 30 hours of an Employee’s time per week for the entire normal year of the Grantee’s operations, which “normal year” must consist of a least 52 weeks, or (2) 1,560 hours per year. Seasonal or temporary positions, positions created when a job function is shifted from an existing location in the Town limits of Trophy Club, and positions with contractors, suppliers, and similar multiplier or “spin-off” jobs shall not qualify as Jobs.

Section 3. Repayment Obligation.

Grantee further agrees to refund or repay to the Town the entire amount of the Grant if Grantee: (I) fails to remain in business at the location described in **Exhibit A** hereto for at least one (1) year after completion of construction; (II) fails to meet the Performance Obligations required by this Agreement; or (III) otherwise fails to comply with the terms and conditions of this Agreement or the Program, which is incorporated by reference into this Agreement as if fully set forth herein.

The Town may withhold Grant funds to enforce this Agreement and may enforce this Agreement through any available remedy under Texas law, including attaching a lien to the Property, or any other real or personal property owned by Grantee, to secure repayment or reimbursement owed to the Town.

Section 4. Grantee Reporting.

The Grantee shall provide, at the Grantee’s expense, detailed verification reasonably satisfactory to the Town of the Grantee’s progress on the Performance Obligations. Such progress reports will be provided at such times as the Town or EDC may require during the Term of this Agreement.

Section 5. Notices.

Any notices required or permitted under this Agreement shall be given in writing, and shall be deemed to be received upon receipt or refusal after mailing of the same in the United States Mail by certified mail, postage fully pre-paid or by overnight courier (refusal shall mean return or certified mail not accepted by the addressee):

If intended for the Town or EDC:

Town of Trophy Club
 1 Trophy Wood Dr.
 Trophy Club, Texas 76262
 Attn: Brandon Wright, Town Manager
 Phone: (682) 237-2901
 Email: bwright@trophyclub.org

If intended for the Grantee:

 Attn: _____
 Phone: _____
 Email: _____

With a copy to:

Taylor, Olson, Adkins, Sralla & Elam, L.L.P.
 6000 Western Place, Suite 200
 Fort Worth, Texas 76107
 Attn: Dean Roggia
 Phone: (817) 332-2580
 Email: droggia@toase.com

Section 6. Miscellaneous.

6.1. Grant Limitations. Under no circumstances shall the obligations of the Town or EDC hereunder be deemed to create any debt within the meaning of any constitutional or statutory provision and shall be subject to the availability and appropriation of funding in accordance with Texas law; provided, however, the Town and EDC agree during the term of this Agreement to appropriate funds to pay the grant for this Agreement. Further, Town shall not be obligated to pay any lienholder, commercial bank, lender, or similar third-party Person or financial institution for any loan or credit agreement made by the Grantee.

6.2. Governmental Functions and Immunities. The parties hereby acknowledge and agree that the Town and EDC are entering into this Agreement pursuant to their respective governmental functions and that nothing contained in this Agreement shall be construed as constituting a waiver of police power, legislative power, or governmental immunity from suit or liability, which are expressly reserved to the extent allowed by law. The parties agree that this is not an Agreement for goods or services to the Town or EDC. To the extent a Court of competent jurisdiction determines that the Town's governmental immunity from suit or liability is waived in any manner, or that this Agreement is subject to the provisions of Chapter 271 of the Texas Local Gov't Code, as amended, the Town's immunity from suit may be waived only as set forth in Subchapter I of Chapter 271, Texas Local Gov't Code. Further, the parties agree that this Agreement is made subject to all applicable provisions of the Texas Civil Practice and Remedies Code, including but not limited to all defenses, limitations, and exceptions to the limited waiver of immunity from liability provided in Chapter 101 and Chapter 75.

6.3. INDEMNIFICATION. TOWN SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE ACTS OR OMISSIONS OF THE GRANTEE OR ITS CONTRACTORS PURSUANT TO THIS AGREEMENT. GRANTEE HEREBY WAIVES ALL CLAIMS AGAINST TOWN FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE ARISING FROM THE ACTS OR OMISSIONS OF THE GRANTEE OR ITS CONTRACTORS PURSUANT TO THIS AGREEMENT. GRANTEE DOES HEREBY INDEMNIFY AND SAVE HARMLESS THE TOWN FROM AND AGAINST ANY AND

ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON, OR DAMAGE TO OR LOSS OF PROPERTY ARISING FROM GRANTEE'S BREACH OF ANY OF THE TERMS AND CONDITIONS OF THIS AGREEMENT, OR BY REASON OF ANY ACT OR OMISSION ON THE PART OF GRANTEE, ITS OFFICERS, DIRECTORS, SERVANTS, AGENTS, EMPLOYEES, REPRESENTATIVES, CONTRACTORS, SUB-CONTRACTOR(S), LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS IN THE PERFORMANCE OF THIS AGREEMENT.

6.4. Public Information. Notwithstanding any other provision to the contrary in this Agreement, all information, documents, and communications relating to this Agreement may be subject to the Texas Public Information Act and any opinion of the Texas Attorney General or a court of competent jurisdiction relating to the Texas Public Information Act. In addition to the foregoing sentence, the Town shall submit to the comptroller the information as required by Texas Local Gov't Code Sec. 380.004, and any other information the comptroller considers necessary to operate and update the database described by Section 403.0246, Government Code. Upon the Town's written request, the Grantee agrees to provide the Town, within thirty (30) days of the Grantee's receipt of such request, access to contract documents, invoices, receipts, records, and reports to verify Grantee's compliance with this Agreement.

6.5. Mutual Assistance. The parties shall do all things reasonably necessary or appropriate to carry out the terms and provisions of this Agreement and to aid and assist each other in carrying out such terms and provisions.

6.6. Representations and Warranties. Grantee represents and warrants to the Town and EDC that it has the requisite authority to enter into this Agreement.

6.7 Section or Other Headings. Section or other headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

6.8 Entire Agreement. This Agreement contains the entire agreement between the parties with respect to the transaction contemplated herein.

6.9 Amendment. This Agreement may only be amended, altered, or revoked by written instrument signed by the parties.

6.10 Interpretation. Regardless of the actual drafter of this Agreement, this Agreement shall, in the event of any dispute over its meaning or application, be interpreted fairly and reasonably, and neither more strongly for nor against any party.

6.11 Applicable Law/Venue. The substantive laws of the State of Texas (and not its conflicts of law principles) govern all matters arising out of, or relating to, this Agreement and all of the transactions it contemplates, including without limitation its validity, interpretation, construction, performance and enforcement. Mandatory and exclusive venue for any action arising out of, or relating to, this Agreement must be in a court of competent jurisdiction in Denton County, Texas.

6.12 Severability. In the event any provision of the Agreement is ruled illegal, invalid, or

Thrive Business Grant Performance Agreement

unenforceable by any court of proper jurisdiction, under present or future laws, then and in that event, it is the intention of the parties hereto that the remainder of this Agreement shall not be affected thereby, and it is also the intention of the parties to this Agreement that in lieu of each clause or provision that is found to be illegal, invalid, or unenforceable a provision be added to this Agreement which is legal, valid and enforceable and is as similar in terms as possible to the provision found to be illegal, invalid or unenforceable.

6.9. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be considered an original, but all of which shall constitute one instrument.

6.10. No Joint Venture. The provisions of this Agreement are not intended to create, nor will they be in any way interpreted or construed to create a joint venture, partnership, or any other similar relationship between the parties.

6.11. Attorney's Fees. If either party employs an attorney or attorneys to enforce any of the provisions hereof, or to recover damages for the breach of this Agreement, the non-prevailing party in any final judgment or award agrees to pay the other party all reasonable costs, charges and expenses, including reasonable attorneys' fees and costs of court, expended or incurred in connection therewith.

6.12. Undocumented Workers. Grantee covenants and certifies that it does not and will not knowingly employ an undocumented worker as that term is defined by Section 2264.001(4) of the Texas Government Code. In accordance with Section 2264.052 of the Texas Government Code, if Grantee is convicted of a violation under 8 U.S.C. Section 1324a (f), Grantee shall repay to the Town the full amount of all payments made under this Agreement, plus ten percent (10%) interest per annum from the date such payment was made until the date of full repayment. Repayment shall be paid within one hundred twenty (120) days after the date Grantee receives a notice of violation from the Town.

6.13. Gift to Public Servant. The Town may terminate the Agreement immediately if the Grantee has offered or agreed to confer any benefit upon a Town employee or official that the Town employee or official is prohibited by law from accepting.

6.14. Form 1295. Submitted herewith is a completed Form 1295 generated by the Texas Ethics Commission's (the "TEC") electronic filing application in accordance with the provisions of Section 2252.908 of the Texas Government Code and the rules promulgated by the TEC (the "Form 1295"). The parties understand and agree that, with the exception of information identifying the Town and the contract identification number, neither the Town nor its consultants are responsible for the information contained in the Form 1295; that the information contained in the Form 1295 has been provided solely by the Grantee; and, neither the Town nor its consultants have verified such information.

6.15. Regulations Regarding Building Products, Materials, or Methods. In consideration for the mutual covenants and conditions contained herein and pursuant to §3000.002(d) of the Texas Gov't Code, Grantee voluntarily consents to the application of all Town rules, charter provisions, ordinances, orders, building codes, and other regulations existing as of the Effective Date, including the Zoning District (the "Regulations") that govern the use or installation of a building product or material in the construction, renovation, maintenance, or other alteration of a residential or commercial building on the Property, regardless of whether a different building

product or material is approved for use by a national model code published within the last three code cycles that applies to the construction, renovation, maintenance, or other alteration of the building. In addition, Grantee voluntarily consents to the application of the Regulations that establish a standard for a building product, material, or aesthetic method in construction, renovation, maintenance, or other alteration of a residential or commercial building, regardless of whether the standard is more stringent than a standard for the product, material, or aesthetic method under a national model code published within the last three code cycles that applies to the construction, renovation, maintenance, or other alteration of the building.

EXECUTED and effective as of the date of the last authorized signature below (the “Effective Date”).

TOWN OF TROPHY CLUB, TEXAS

Brandon Wright, Town Manager, or designee

Date: _____

ATTEST:

Tammy Dixon, Town Secretary

**TROPHY CLUB ECONOMIC DEVELOPMENT
CORPORATION**, a Texas non-profit corporation

By: _____

Name: _____

Title: _____

Date: _____

ATTEST:

Board Secretary

GRANTEE:

By: _____

Name: _____

Title: _____

Date: _____

ATTEST:

Exhibit A

The Property

Exhibit B

Approved Plans



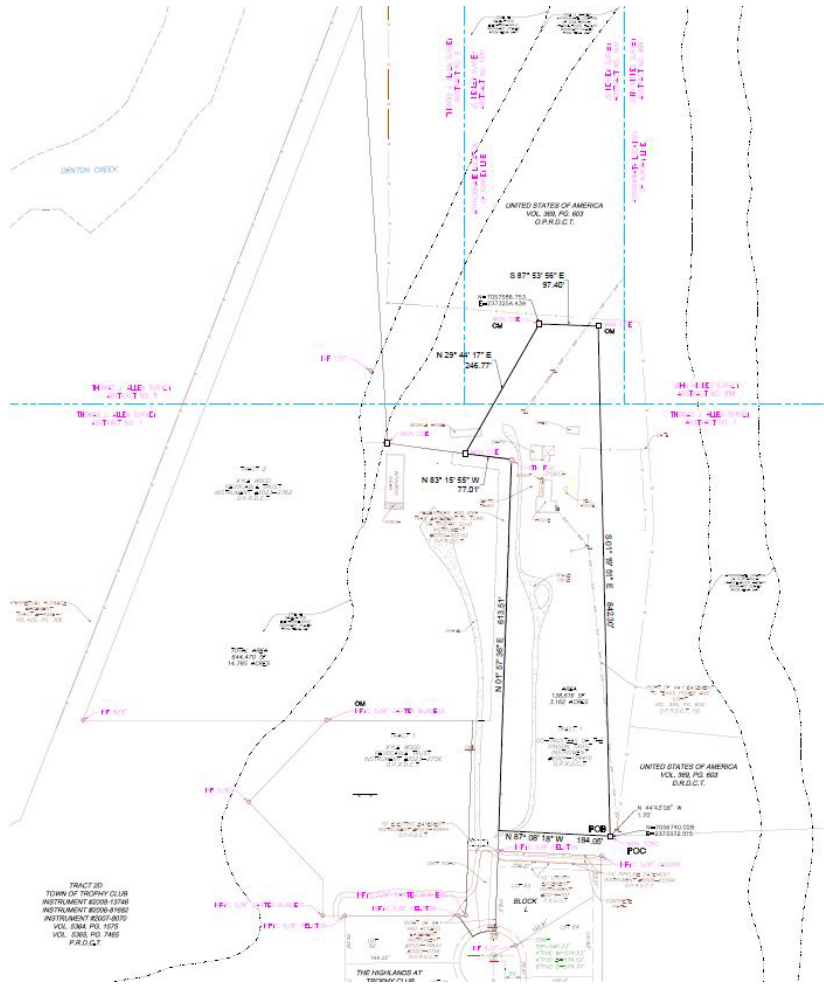
TOWN COUNCIL COMMUNICATION

MEETING DATE: August 11, 2025

FROM: Matt Cox, Director of Community Development

AGENDA ITEM: Consideration of a resolution granting a voluntary petition requesting annexation into the corporate limits of the Town of Trophy Club by Kyle Wood Revocable Trust, owner of approximately 3.182 acres of land, legally described as Tract 1, Thomas J. Allen Survey, Abstract No. 7 and the JS Kenley Survey, Abstract No. 1641, Denton County, Texas, generally located north of Milson's Point Drive and west of Trophy Park Drive; setting a public hearing for the annexation and authorizing the Town Secretary to cause notice of the hearing; and approving an amendment to the development agreement to add "The Kyle Wood Revocable Trust" as a party to the development agreement. (Matt Cox, Director of Community Development)

BACKGROUND/SUMMARY: On July 28, 2025, the Town Council approved a development agreement with the property's developer, which included annexation into Trophy Club's corporate limits. The resolution for the annexation petition is for land to be incorporated into a future single-family development north of Milson's Point Drive. The Town received a petition from the property owners requesting voluntary annexation, and the petition contains all elements required by Section 43.0671 of the Texas Local Government Code. Based on receipt of the valid petition, the Town Council must establish a public hearing about the annexation of this area. After the public hearing is conducted, the Town Council may consider adopting an ordinance annexing the area. The public hearing will be conducted on August 25, 2025 at 7:00 pm.



BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: Town Attorney, Dean Roggia, has reviewed the resolution as to form and legality.

ATTACHMENTS:

1. Resolution Annexation Milson's Point- DRAFT rev

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to approve the resolution granting a voluntary petition requesting annexation into the corporate limits of the Town of Trophy Club by Kyle Wood Revocable Trust, owner of approximately 3.182 acres of land, legally described as Tract 1, Thomas J. Allen Survey, Abstract No. 7 and the JS Kenley Survey, Abstract No. 1641, Denton County, Texas, generally located north of Milson's Point Drive and west of Trophy Park Drive; setting a public hearing for the annexation and authorizing the Town Secretary to cause notice

of the hearing; and approving an amendment to the development agreement to add "The Kyle Wood Revocable Trust" as a party to the development agreement.

RESOLUTION NO. 2025-XX

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, GRANTING A C-3 VOLUNTARY PETITION REQUESTING ANNEXATION INTO THE CORPORATE LIMITS OF THE TOWN OF TROPHY CLUB BY THE PROPERTY OWNER OF APPROXIMATELY 3.182 ACRES OF LAND, LEGALLY DESCRIBED AS TRACT 1, THOMAS J. ALLEN SURVEY, ABSTRACT NO. 7 AND THE JS KENLEY SURVEY, ABSTRACT NO. 1641, DENTON COUNTY, TEXAS, GENERALLY LOCATED NORTH OF MILSON'S POINT DRIVE AND WEST OF TROPHY PARK DRIVE; PROVIDING FOR THE INCORPORATION OF FINDINGS; SETTING A PUBLIC HEARING FOR THE ANNEXATION; AUTHORIZING AND DIRECTING THE TOWN SECRETARY TO HAVE NOTICES OF SUCH PUBLIC HEARING BE PROVIDED AS PRESCRIBED BY LAW; APPROVING AN AMENDMENT TO THE DEVELOPMENT AGREEMENT TO ADD "THE KYLE WOOD REVOCABLE TRUST" AS A PARTY TO THE DEVELOPMENT AGREEMENT; PROVIDING A SEVERABILITY CLAUSE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Trophy Club (the "Town") is a home rule municipality located in Denton County, Texas, created in accordance with the provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas and the Trophy Club Town Charter; and

WHEREAS, the Town received a petition requesting voluntary annexation from the property owner (the "Owner") of the Area (defined herein) containing all elements required by Section 43.0671 of the Texas Local Government Code (the "Petition"), attached hereto as Exhibit "A" and incorporated as if set forth fully herein; and

WHEREAS, a legal description and geographical depiction of the Area proposed to be annexed is included in the Petition, attached hereto as Exhibit "A" (the "Area"); and

WHEREAS, the Town Council of the Town (the "Town Council") directs publication, mailing and distribution of notice(s) for a public hearing, as required by Chapter 43 of the Texas Local Government Code, to consider the annexation of the Area; and

WHEREAS, the Town Council has investigated into, has determined and officially finds that no part of the Area is within the corporate boundaries or extraterritorial jurisdiction of any other municipality and is located within the extraterritorial jurisdiction of the Town; and

WHEREAS, pursuant to Section 43.0672 of the Texas Local Government Code, the Town has negotiated and entered into a written agreement with the Owner, and its affiliate, successor, or assignee, Foxwood, LLC, for the provision of municipal services for the Area; and

WHEREAS, the Town Council has found and determined that the Petition is appropriate and that it is in the best interest of the Town to grant the Petition.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, THAT:

Section 1. Findings Incorporated. The recitals and findings set forth above are true and correct and are incorporated into the body of this Resolution as if fully set forth herein.

Section 2. Petition Considered. The Town Council hereby grants the Petition requesting the annexation into the corporate limits of the Town by the Owner of the Property.

Section 3. Calling of Public Hearing and Providing Notices.

A. Calling of Public Hearing. The Town Council hereby calls a public hearing about annexation of the Area, at which members of the public shall be given an opportunity to be heard at the following location and on the following date and time:

**Trophy Club Town Council Chambers,
1 Trophy Wood Dr, Trophy Club, Texas 76262
August 25, 2025 at 7:00 p.m.**

The ordinance annexing the Area may be adopted immediately following the public hearing called above.

B. Notice of Public Hearing. The Town Secretary is hereby authorized and directed, in accordance with Chapter 43 of the Texas Local Government Code, to cause notice of the public hearing called by Section 3.A., on or after the twentieth (20th) day but before the tenth (10th) day before the date of such public hearing, to be (i) published once in a newspaper having general circulation in the Town and in the above-described territory, (ii) mailed to any school district or public entity providing services to the Area, and (iii) posted on the Town's website.

Section 4. Amendment to Development Agreement. Prior to the institution of annexation, Town staff is hereby authorized and directed execute the Amendment to the Development Agreement, which is attached hereto and incorporated herein as Exhibit "B", to add "The Kyle Wood Revocable Trust" as a party to the Development Agreement. The Town Manager, or his designee, is hereby authorized to execute said Amendment to Development Agreement.

Section 5. Severability. It is hereby declared to be the intention of the Town Council that the phrases, clauses, sentences, paragraphs, and sections of this Resolution are severable, and if any phrase, clause, sentence, paragraph or section of this Resolution shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Resolution, since the same would have been enacted by the Town Council without the incorporation of this Resolution of any such unconstitutional phrase, clause, sentence, paragraph, or section.

Section 6. Open Meetings. That it is hereby found and determined that the meeting at which this Resolution was passed was open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Texas Government Code.

Section 7. Effective Date. This Resolution shall become effective from and after its adoption.

AND IT IS SO RESOLVED.

PASSED AND APPROVED by the Town Council of the Town of Trophy Club, Texas,
on this 11th day of August, 2025.

Jeannette Tiffany, Mayor

ATTEST:

Tammy Dixon, Town Secretary

Exhibit "A"
PETITION INCLUDING LEGAL DESCRIPTION AND DEPICTION OF AREA

Property Owner Name(s): The Kyle Wood Revocable Trust

Property Address:

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF TROPHY CLUB

LANDOWNER CITY EXPANSION PETITION
TO THE MAYOR AND TOWN COUNCIL OF THE TOWN
OF TROPHY CLUB, TEXAS, A HOME RULE
MUNICIPALITY:

The Kyle Wood Revocable Trust (the "Owner(s)) the owner(s) of approximately 3.182 acres of land depicted and described in Exhibit A attached and incorporated herein (the "Property"), hereby petition the Town Council to annex the Property into the corporate limits of the Town of Trophy Club, Texas (the "Town") pursuant to Texas Local Government Code, Section 43.0671.

Owner(s) certifies that this petition is signed and acknowledged by all persons having an interest in the Property and further certifies that the Property is within the Town's extraterritorial jurisdiction, contiguous to the Town, and without residents or on which fewer than three qualified voters reside.

Owner(s) requests that the Town Council hear this petition and the arguments for and against annexation, grant the petition, and annex the Property into the Town of Trophy Club.

Owner:

Owner:

The Kyle Wood Revocable Trust

Name

Name

- Kyle Wood



Signature

Signature

6/23/25
Date _____ Date _____

STATE OF TEXAS §
COUNTY OF Denton §

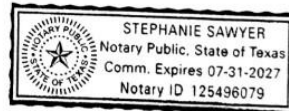
Before me, a notary public, on this day personally appeared Kyle Wood,
known to me to be the person whose name is subscribed to the foregoing document and, being by
me first duly sworn, declared that the statements therein contained are true and correct.

Stephanie Sawyer
Notary Public in and for the State of Texas

My Commission expires:

7/31/27

Stephanie Sawyer
Typed or printed Notary's name



STATE OF TEXAS §
COUNTY OF _____ §

Before me, a notary public, on this day personally appeared _____,
known to me to be the person whose name is subscribed to the foregoing document and, being by
me first duly sworn, declared that the statements therein contained are true and correct.

Notary Public in and for the State of Texas

My Commission expires:

Typed or printed Notary's name

OWNER'S CERTIFICATE

STATE OF TEXAS §

COUNTY OF DENTON §

BEING a 138,616 square foot or 3.182 acre tract of land, situated in the Thomas J. Allen Survey, Abstract Number 7, and the JS Kenley Survey, Abstract Number 1641, Trophy Club, County of Denton, Texas, being all of the property described as Tract 1, in a Warranty Deed to Co-Trustees of the Pinson Trust, recorded in Instrument #2024-124410, of the Official Public Records of Denton County, Texas (O.P.R.D.C.T.), and being more particularly described as follows:

COMMENCING at a concrete monument found near the Southeast corner of said Tract 1, and being a Westerly corner of a property described in a General Warranty Deed to the United States of America (USA), recorded in Volume 369, Page 603, of the Deed Records of Denton County, Texas (D.R.D.C.T.);

THENCE North 44 degrees 43 minutes 08 seconds West, a distance of 1.70 feet to the Southeast corner of said Pinson Tract, said point being POINT OF BEGINNING of the herein described tract;

THENCE North 87 degrees 08 minutes 18 seconds West, with the South line of said Pinson Tract, a distance of 184.05 feet to the Southwest corner of said Pinson Tract, same being in the East line of a called 9.464 acre tract of land, described in a Special Warranty Deed to Kyle Wood Revocable Trust, recorded in Instrument #2023-2762 (O.P.R.D.C.T.);

THENCE North 01 degrees 57 minutes 36 seconds East, with the common line between said Pinson Tract and said Wood Tract, a distance of 613.51 feet to an interior ell corner;

THENCE North 83 degrees 15 minutes 55 seconds West, with the common line between said Pinson Tract and said Wood Tract, a distance of 77.01 feet to a concrete monument stamped "COE" found at the most westerly Northwest corner of said Pinson tract, same being a Southerly corner of said USA tract;

THENCE with the common line between said Pinson Tract and said USA tract, the following courses and distances:

North 29 degrees 44 minutes 17 seconds East, a distance of 246.77 feet to a concrete monument stamped "COE" found (Controlling Monument), at the Northwest corner of said Pinson Tract;

South 87 degrees 53 minutes 56 seconds East, a distance of 97.40 feet to a concrete monument stamped "COE" found (Controlling Monument), at the Northeast corner of said Pinson Tract;

South 01 degrees 19 minutes 51 seconds East, a distance of 842.30 feet to the POINT OF BEGINNING, containing 138,616 square feet or 3.182 acres of land more or less.

Exhibit “B”

Amendment to Development Agreement

AMENDMENT TO DEVELOPMENT AGREEMENT

This **AMENDMENT TO DEVELOPMENT AGREEMENT** (the “Amendment”) is executed between Foxwood, LLC, a Texas limited liability company, and its affiliates or successors in interest (“Foxwood”) and The Kyle Wood Revocable Trust, and its affiliates or successors in interest (the “Trust”) (collectively Foxwood and the Trust are referred to as the “Owner” whether one or more), and the Town of Trophy Club, a Texas home rule municipality (“Town”) (Owner and Town being referred to individually as a “Party” and collectively as the “Parties”).

RECITALS

WHEREAS, the Town and Foxwood are parties to a Development Agreement approved by the Town Council of the Town of Trophy Club, Texas, on July 28th, 2025 (the “Agreement”); and

WHEREAS, the Town received a request for voluntary annexation from the Owner in accordance with Section 43.0671 of the Texas Local Government Code (the “Petition”); and

WHEREAS, the Trust is the fee simple owner of the Property identified in the Agreement, including the ETJ Property, as defined in the Agreement, and the Parties desire to add the Trust as a Party to the Agreement; and

WHEREAS, by executing this Amendment, the Trust agrees to be bound by all terms and conditions of the Agreement; and

WHEREAS, the parties desire to amend the Agreement as herein set forth in this Amendment; and

WHEREAS, the recitals in the Agreement are incorporated into this Amendment as if fully set forth herein, except as amended by this Amendment, and defined terms shall have the meaning assigned to such terms in the Agreement, unless otherwise defined herein.

AGREEMENT

NOW, THEREFORE, for and in consideration of the premises above and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. The Parties agree that for all intents and purposes of the Agreement, the Agreement is hereby amended so that “The Kyle Wood Revocable Trust” is hereby added as a Party to the Agreement, and references to “Owner” in the Agreement shall also include the “The Kyle Wood Revocable Trust”.
2. Except as amended herein, all other terms and conditions of the Agreement shall remain in full force and effect. This Amendment may be executed in any number

of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The execution of this Amendment may be accomplished by facsimile or electronic signatures and shall be deemed fully executed upon the exchange among the parties of signed facsimile or electronic copies of this Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers and to be effective as of the last date set forth below.

TOWN OF TROPHY CLUB, TEXAS

Brandon Wright, Town Manager

Date: _____

ATTEST:

Tammy Dixon, Town Secretary

THE KYLE WOOD REVOCABLE TRUST

By: _____

Name: Kyle B. Wood, Trustee

Title: _____

Date: _____

ACKNOWLEDGMENT

STATE OF TEXAS §
 §
COUNTY OF DENTON §

This instrument was acknowledged before me on the _____ day of _____, 2025, by Kyle B. Wood, Trustee of the Kyle Wood Revocable Trust, on behalf of said Trust.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the _____ day of _____, 2025.

My Commission Expires:

Notary Public in and for
The State of Texas

Typed or Printed Name of Notary

FOXWOOD, LLC,
a Texas limited liability company

By: _____

Name: Greg Fox

Title: Principal

Date: _____

CORPORATE ACKNOWLEDGMENT

STATE OF TEXAS §

§

COUNTY OF _____ §

BEFORE ME, the undersigned authority in and for _____ County, Texas, on this day personally appeared _____, known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that he is the _____ of _____, a Texas limited liability company, and that he is authorized by said limited liability company to execute the foregoing instrument as the act of such limited liability company for the purposes and consideration therein expressed, and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the _____ day of _____, 2025.

Notary Public in and for
The State of Texas

My Commission Expires:

Typed or Printed Name of Notary



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 11, 2025

FROM: Brandon Wright, Town Manager

AGENDA ITEM: Consider an ordinance amending Chapter 1, Article 1.05 Code of Ethics and Conduct of the Town's Code of Ordinances as recommended by the Ethics Review Commission. (Brandon Wright, Town Manager)

BACKGROUND/SUMMARY: Article 1.05.006(g) of the Troph Club Code of Ordinances states that the Ethics Review Commission shall meet at least once a year to review Article 1.05 Code of Ethics and Conduct and may make recommendations to the Town Council for amendments thereto. The Ethics Review Commission met on October 29, 2024; April 1, 2025; May 13, 2025; June 17, 2025; and July 29, 2025 to discuss potential recommended changes to Article 1.05. At the June 17, 2025 meeting of the Ethics Review Commission, they voted to recommend amendments to the Town Code of Ordinances Article 1.05 Code of Ethics and Conduct. The subject areas recommended for change include filing false complaints, the complaint process and transparency, timelines and deadlines, financial conflicts of interest, intentional violations and accountability, and a new pathway for complaints filed against Town employees.

At the July 14, 2025 Town Council Meeting, the Town Council referred the recommended changes back to the Ethics Review Commission for further discussion and consideration of Article 1.05.004(1)(E), which outlined a new process for reviewing grants, scholarships, and awards to a group of employees offered by non-profit organizations. The Ethics Review Commission reviewed this section at its July 29, 2025 meeting and recommends changes as incorporated below.

Below is a summary of amendments recommended by the Ethics Review Commission:

1. Article 1.05.004(1)

- a. Defined "insignificant in value" gifts as less than \$50 in value.
- b. Added an exception for awards, grants, scholarships, or similar gifts related to training, licensing, education, or performance from nonprofit organizations, limited to Town employees (excluding the Town Manager) and their families. This exception requires that the Town Manager review the award process to ensure compliance with the Ethics Ordinance, a blind-selection process, and public disclosure at a Town Council Meeting. Department Directors, including their family members, are limited to one award each under this section of the Ethics Ordinance.

2. Article 1.05.006

- a. Removed the Ethics Review Commission's jurisdiction regarding complaints filed against employees. The Town Manager is recommended to have sole jurisdiction over employee-related complaints, separating this responsibility from the Commission. Several sections of Article 1.05 are modified to align with this change.
- 3. Article 1.05.007
 - a. Strengthened the complaint screening process by requiring that a complainant must have "Personal Knowledge" of the complaint.
 - b. Authorized the Town Secretary to share all submitted complaints with the person complained against.
 - c. Expanded the definition of a complaint being timely filed. A complaint would be timely filed if it were filed within one year of the court filing of a criminal or civil charge with a three-year maximum from the date of the alleged violation.
- 4. Article 1.05.009
 - a. Removed references to a person having to "knowingly" or "intentionally" act to violate the Ethics Ordinance. It would no longer be a defense available to the alleged violator to state that they did not knowingly or intentionally violate the Ethics Ordinance.
- 5. Article 1.05.010
 - a. Introduced provisions to identify and ban vexatious complainants. Vexatious complainants would be those who have filed three or more frivolous complaints in seven years or filed a repetitive, groundless complaint against the same individual within three years.
- 6. Articles 1.05.010 & Section 1.05.011
 - a. Removed the Ethics Review Commission's involvement in making a determination or recommendation regarding the filing of a false complaint.
 - b. Removed misdemeanor penalties associated with filing false complaints or any other violation of the Ethics Ordinance.
- 7. Various Articles
 - a. Changed the number of days throughout the ordinance for required actions to be completed. Standardized the counting of days as business days and added days where the Ethics Review Commission felt it was appropriate.

Based on feedback from the Ethics Review Commission, staff prepared changes to Article 1.05 Code of Ethics and Conduct.

BOARD REVIEW/CITIZEN FEEDBACK: At their June 17, 2025 meeting, the Ethics Review Commission voted unanimously to recommend the presented amendments to the Town Code of Ordinances, Article 1.05 Code of Ethics and Conduct. At the July 14, 2025 Town Council Meeting, the Town Council referred the recommended changes back to the Ethics Review Commission for further discussion and consideration of Article 1.05.004(1)(E). At their July 29, 2025 meeting, the Ethics Review Commission voted unanimously to recommend revised Article 1.05.004(1)(E) to the Town Council.

FISCAL IMPACT: There is no financial impact associated with this agenda item.

LEGAL REVIEW: Town Attorney, Dean Roggia, has reviewed the ordinance as to form and legality.

ATTACHMENTS:

1. Presentation
2. Ordinance
3. Ordinance with Redline Changes

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to approve the ordinance amending Chapter 1, Article 1.05 Code of Ethics and Conduct of the Town's Code of Ordinances as recommended by the Ethics Review Commission.



Ethics Ordinance Amendments

Recommended by the Ethics Review Commission

August 11, 2025

Ethics Review Commission

Code of Ordinances Article 1.05 Code of Ethics and Conduct

§1.05.006(g) Meetings. The Commission shall meet at least once a year to review this article [Article 1.05] and may make recommendations to the Town Council for amendments hereto.

Ethics Review Commission Review Meetings:

- October 29, 2024
- April 1, 2025
- May 13, 2025
- June 17, 2025
- July 29, 2025

On July 29, 2025, the Ethics Review Commission unanimously recommended the following amendments to Article 1.05.

Article 1.05 Code of Ethics and Conduct Review

Gift & Benefit Provisions §1.05.004(1)

Expanded Exceptions for Educational Gifts:

- Defined “insignificant in value” as less than \$50.
- Added an exception for awards, grants, scholarships, or similar gifts related to training, licensing, education, or performance from nonprofit organizations, limited to town employees (excluding the Town Manager) and their families.
 - Requires:
 - The Town Manager to review the process to ensure conformance with the Ethics Ordinance
 - A blind-selection process
 - Public disclosure at a Town Council Meeting.
- New limitation for Department Directors and their family members to receive one such award, grant, scholarship, or similar gift each from the same nonprofit.

Article 1.05 Code of Ethics and Conduct Review

Ethics Review Commission Authority §1.05.006

Modified Scope of Jurisdiction:

- Removed Ethics Review Commission jurisdiction regarding complaints filed against Town employees.
 - Town Manager given sole jurisdiction over employee-related complaints, separating responsibilities from the Commission.
 - Several sections of Article 1.05 are modified to align with this change.

Article 1.05 Code of Ethics and Conduct Review

Complaint Process Revisions §1.05.007

Stronger Complaint Screening & Notification:

- Explicit standard of “personal knowledge” for filing a valid complaint.
 - Personal Knowledge is defined at “knowledge gained by the complainant only through direct firsthand observation or the complainant’s own direct sensory experience, and does not include a belief based on what someone else, other than the person who is the subject of the complaint, has said or done.”
- Town Secretary authorized to share all submitted complaints with person(s) complained against.

New Timely Filing Requirement:

- Added that a complaint is timely is filed within one year of the court filing of a criminal or civil charge with a three-year maximum from the date of the alleged violation.

Article 1.05 Code of Ethics and Conduct Review

Removing Culpability Section §1.05.009

Remove that a person must act “knowingly” or “intentionally” to violate the Ethics Ordinance

- Remove references to a person being able to state that they did not know or did not intentionally violate the Ethics Ordinance as a defense.

Article 1.05 Code of Ethics and Conduct Review

Changing False Complaint Section to Vexatious Complaints §1.05.010

Introduce Provisions to Identify and Ban Vexatious Complainants:

- Criteria include:
 - Filing 3+ frivolous complaints in 7 years, or
 - Filing a repetitive groundless complaint against same individual in 3 years
- Enacts a sanction for vexatious complainants of a three-year ban on future complaints and dismissal of existing ones.

Article 1.05 Code of Ethics and Conduct Review

Removal of Penalties for Filing False Complaints §1.05.010 & §1.05.011

False Complaint Determination:

- Removed the Ethics Review Commission's involvement in making determinations or recommendations regarding filed false complaints

Removal of Penalties:

- Removed misdemeanor penalties associated with filing false complaints or any other violation(s) of the Ethics Ordinance.

Article 1.05 Code of Ethics and Conduct Review

Number of Days References Changes / Various Sections

Standardized Business Days and Lengthened Some Timelines:

- Changed multiple number of days throughout the ordinance for required actions to be completed.
- Standardized all references to number of days to be based on “business days.”

Questions/Discussion

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF TROPHY CLUB, TEXAS, AMENDING CHAPTER 1 “GENERAL PROVISIONS,” ARTICLE 1.05 “CODE OF ETHICS AND CONDUCT,” OF THE CODE OF ORDINANCES, TOWN OF TROPHY CLUB, TEXAS, IN ITS ENTIRETY; PROVIDING THIS ORDINANCE IS CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Trophy Club, Texas (the “Town”) is a home rule municipality empowered to do all acts and make all regulations which may be necessary or expedient for the promotion of the public health, safety, and general welfare; and

WHEREAS, Section 11.14 of the Town Charter requires the Town Council to adopt a Code of Ethics and Conduct and establishes the Ethics Commission; and

WHEREAS, the Town Council previously adopted a Code of Ethics and Conduct, and the Ethics Commission reviewed the Code of Ethics and Conduct in one or more meetings, which were open to the general public as required by the Texas Open Meetings Act, and the Ethics Commission has recommended certain revisions to the Code of Ethics and Conduct; and

WHEREAS, the Town Council has considered the recommendations of the Ethics Commission and now desires to amend the Code of Ethics and Conduct, as provided herein, in exercise of its legislative authority and governmental functions, and in the best interest of the public health, safety, and general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, THAT:

SECTION 1.
INCORPORATION OF PREMISES

All of the premises and recitals above are true and correct and are hereby incorporated in the body of this Ordinance as if fully set forth herein.

SECTION 2.
AMENDMENT

Chapter 1 “General Provisions,” Article 1.05 “Code of Ethics and Conduct” of the Code of Ordinances, Town of Trophy Club, Texas (the “Code”) is hereby amended and replaced in its entirety to read as follows:

“ARTICLE 1.05 CODE OF ETHICS AND CONDUCT

§ 1.05.001 Policy; applicability.

- (a) Policy. It is hereby declared to be the policy of the town that the proper operation of democratic government requires that town officials, candidates, appointees, and employees be independent, impartial and responsible to the people of the town; that governmental decisions and policy be made in the proper channels of the governmental structure; that no town official, candidate, appointee, or employee have any interest, financial or otherwise, direct or indirect, or engage in any business, transaction or professional activity or incur any obligation of any nature which is in conflict with the proper discharge of his duties in the public interest; that public office and public employment are positions of public trust imposing the duty of a fiduciary upon all employees and officeholders, who are not to use their public position for personal gain; and that the public should have confidence in the integrity of its government.
- (b) Applicability. To implement this policy, the town council enacts this code of ethics and conduct for all town officials, candidates, appointees and employees, whether elected or appointed, paid or unpaid, to serve not only as a guide for official conduct of the town's public servants, but also as a basis for discipline for those who refuse to abide by its terms. The provisions of this article shall not apply to political contributions, loans, expenditures, reports or regulation of political campaigns, or the conduct of candidates in such campaigns, except as expressly provided herein.

§ 1.05.002 **Principles of conduct.**

- (a) Values. The town council further believes that town officials, candidates, appointees and employees require a public trust and should recognize the importance of high ethical standards within the organization they lead or support. Essential values and ethical behaviors that town officials, candidates, appointees and employees should exemplify include the following:
 - (1) Commitment beyond self.
 - (2) Obedience and commitment beyond the law.
 - (3) Commitment to the public good.
 - (4) Respect for the value and dignity of all individuals.
 - (5) Accountability to the public.
 - (6) Truthfulness.
 - (7) Fairness.
 - (8) Responsible application of resources.
- (b) Conduct. In keeping with the values set forth in subsection (a) of this section and to assist in the fulfillment of responsibilities to the individuals and communities served, each town official, candidate, appointee and employee should:

- (1) Conduct himself and operate with integrity and in a manner that merits the trust and support of the public.
 - (2) Uphold all applicable laws and regulations, going beyond the letter of the law to protect and/or enhance the town's ability to accomplish its mission.
 - (3) Treat others with respect, doing for and to others what the town official, candidate, appointee or employee would have done for and to himself in similar circumstances.
 - (4) Be a responsible steward of the taxpayer resources.
 - (5) Take no actions that could benefit the town official, candidate, appointee or employee personally at the unwarranted expense of the town, avoiding even the appearance of a conflict of interest, and exercise prudence and good judgment at all times.
 - (6) Carefully consider the public perception of personal and professional actions and the effect such actions could have, positively or negatively, on the town's reputation both in the community and elsewhere.
 - (7) Strive for personal and professional growth to improve effectiveness as an elected or appointed town official, candidate, appointee or employee.
- (c) Interpretation. This section is a statement of principles only. Nothing in this section may be used to create a cause of action against an elected or appointed town official, candidate, appointee or employee under this article.

§ 1.05.003 **Definitions.**

Appointee. A person appointed or confirmed by the mayor or town council; provided, however, for the purposes of this definition, the term "appointee" does not include municipal judges.

Business entity. A corporation, partnership, sole proprietorship, firm, enterprise, franchise, association, organization, self-employed individual, holding company, joint stock company, receivership, trust, or any other entity recognized by law.

Candidate. A person who declares for or files for any office of the town to be filled by election.

Clear and convincing evidence. Evidence that is legally and factually sufficient such that a fact-finder could reasonably form a firm belief or conviction that the allegation is true.

Compensation. Any economic benefit received in return for labor, services, property, or investment.

Economic benefit. Any money, real or personal property, purchase, sale, lease, contract, option, credit, loan, discount, service, or other tangible or intangible thing of value, whether similar or dissimilar to those enumerated.

Employee. A person employed by the town, including those individuals on a part-time basis, excluding independent contractors.

Family member. A person related to a town official, candidate, appointee, or employee in the first degree by consanguinity (blood) or affinity (marriage) as determined under the Texas Government Code.

Gift. A favor, hospitality, or economic benefit other than compensation but which does not include campaign contributions reported as required by state law, gifts received from a relative if given on account of kinship, or any value received by will, intestate succession, or as a distribution from an inter vivos or testamentary trust established by a spouse or ancestor.

Income. Economic benefit received.

Intentionally. A person acts intentionally, or with intent, with respect to the nature of his conduct or to a result of his conduct when it is his conscious objective or desire to engage in the conduct or cause the result.

Knowingly. A person acts knowingly, or with knowledge, with respect to the nature of his conduct or to circumstances surrounding his conduct when he is aware of the nature of his conduct or that the circumstances exist. A person acts knowingly, or with knowledge, with respect to a result of his conduct when he is aware that his conduct is reasonably certain to cause the result.

Personal Knowledge. Personal knowledge is knowledge gained by the complainant only through direct firsthand observation or the complainant's own direct sensory experience, and does not include a belief based on what someone else, other than the person who is the subject of the complaint, has said or done.

Substantial interest.

- (1) A person has a substantial interest in a business entity if:
 - (A) The interest is ownership of ten percent or more of the voting stock or shares of the business entity or ownership of either ten percent or more or \$5,000.00 or more of the fair market value of the business entity;
 - (B) Funds received by the person from the business entity exceed ten percent of the person's gross income for the previous year;
 - (C) The person holds a position of member of the board of directors or other governing board of the business entity;
 - (D) The person serves as an elected officer of the business entity;
 - (E) The person is an employee of the business entity;
 - (F) The person is a creditor, debtor or guarantor of the business entity in the

amount of \$5,000.00 or more; or

- (G) Property of the person has been pledged to the business entity or is subject to a lien in favor of the business entity in the amount of \$5,000.00 or more.

- (2) A person does not have a substantial interest in a business entity if:

- (A) The person holds a position as a member of the board of directors or other governing board of a business entity or governmental body;
- (B) The person has been designated by the town council to serve on such board;
- (C) The person receives no remuneration, either directly or indirectly, for his or her service on such board; and
- (D) The primary nature of the business entity is either charitable, nonprofit or governmental.

- (3) A person has a substantial interest in real property if the interest is an equitable or legal ownership interest with a fair market value of \$2,500.00 or more.

- (4) A person has a substantial interest under this article if the person's family member has a substantial interest under this article.

Town official. The mayor, members of the town council, the town manager, the town attorney, the town secretary, judges of the municipal court, and individuals acting in the capacity of the aforementioned persons.

§ 1.05.004 **Standards of conduct; prohibited acts.**

No town official, candidate, appointee or employee, or their family member shall:

- (1) Accept or solicit any gift, favor, service or thing of value from any person, group or business entity, including a promise of future employment, that might reasonably tend to influence him in the discharge of his official duties or that the town official, candidate, appointee or employee knows or should know is being offered with the intent to influence the official conduct of the town official, candidate, appointee or employee. This prohibition shall not apply to:
 - (A) An occasional non-pecuniary gift, insignificant in value that is less than fifty dollars (\$50.00);
 - (B) An award publicly presented in recognition of public service;
 - (C) Any gift which would have been offered or given to the town official, candidate, appointee or employee or a family member if he were not a town official, candidate, appointee, employee, or family member; or

- (D) Any travel and related expenses to attend ceremonial functions, provided that such acceptance and attendance have been approved by the town council prior to the occurrence of the ceremonial function.
 - (E) Effective January 1, 2026, awards, grants, scholarships, or similar gifts, not otherwise prohibited by law, related to training, licensing, education, or performance offered by non-profit organizations by a blind-selection process that is restricted to a group of town employees, excluding the town manager, and including employees' family members where all members of the employee group have equal opportunity to apply or be nominated for and receive the award, grant, scholarship, or similar gift. The town manager has authority to review the selection process offered under this exception for compliance with this Article. Any such award, grant, scholarship, or similar gift shall be shared publicly with the Town Council during a Town Council Meeting. Under this exception, town directors, as defined in the town's administrative policies, and town directors' family members are limited to one (1) such award, grant, scholarship, or similar gift related to training, licensing, education, or performance from a non-profit organization. For example, a scholarship offered and accepted by a director's child shall prohibit that child, but not other director's family members or the director, from receiving another award, grant, scholarship, or similar gift from that same non-profit organization. This limit of one (1) award is not applicable to employees, or employees' family members, who are not classified as directors under the Town's administrative policies.
- (2) Grant in the discharge of his official duties any improper favor, service or thing of value to any person, group or business entity.
 - (3) Disclose any confidential information gained by reason of the position of the town official, candidate, appointee or employee concerning property, operations, policies or affairs of the town, or use such confidential information to advance any personal interest, financial or otherwise, of such town official, candidate, appointee or employee, family members or third parties. This subsection shall not preclude disclosure of such confidential information in connection with any investigation or proceeding regarding whether there has been a violation of the standards of conduct set forth in this article.
 - (4) Use one's position or office of employment or town facilities, personnel, equipment or supplies to secure special privileges or exemptions for himself, family members or third parties or for the private gain of the town official, candidate, appointee, employee, or his family members or third parties.
 - (5) Engage in any exchange, purchase or sale of property, goods or services with the town, except:
 - (A) Rendering services to the town as a town official, candidate, appointee or

employee;

- (B) Paying taxes, fines, or utility service or filing fees;
 - (C) Executing and performing any developer's agreement or plat in compliance with laws and regulations applicable to any person; provided, however, that if any town ordinance, rule or regulation allows any discretion by the appropriate town official, appointee or employee in the interpretation or enforcement of such ordinance, rule or regulation, any such discretion shall be exercised in favor of the town in connection with any such developer's agreement or plat;
 - (D) Appointees who are not also town officials or employees of the town may engage in any exchange, purchase or sale of property, goods or services with the town, or enter into a contract with the town, provided that the board on which they are a member has no advisory function, involvement, or decision-making authority, either direct or indirect, present or prospective, with respect to the transaction in which such appointee engages or proposes to engage.
- (6) Hold himself out as representing the town in any capacity other than that for which he was appointed, elected or hired.
 - (7) Engage in or accept private employment or render a service when such employment or service is incompatible with the proper discharge of his official duties or would tend to impair his independent judgment in the performance of official duties.
 - (8) Make or permit the unauthorized use of town-owned vehicles, equipment, materials or property.
 - (9) Grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen.
 - (10) After termination of service or employment with the town, appear before any board or commission of the town in relation to any case, proceeding or application in which he personally participated or which was under his active consideration during the period of his service or employment.
 - (11) Transact any business in his official capacity with the town with a business entity in which he has a substantial interest.
 - (12) Perform or refuse to perform any act in order to deliberately thwart the execution of town ordinances, rules or regulations or the achievement of official town programs.

§ 1.05.005 **Disclosure of interest; abstention from voting.**

- (a) Vote not allowed. Except as expressly provided in subsection (b) of this section, if a town official, candidate, appointee or employee has a substantial interest in a business entity or real property involved in a matter pending before such town official, candidate, appointee or employee, or the body of which he is a member, such town official, candidate, appointee or employee shall disclose such interest as provided in subsection (c) of this section and shall not vote or discuss the substance of the matter at any time with any other member of the board of which he is a member or any other body which will vote on or otherwise participate in the consideration of the matter.
- (b) Vote allowed. If any of the following interests are involved in any matter pending before any town official, candidate, appointee or employee, or the body of which he is a member, such town official, candidate, appointee or employee shall disclose such interest as provided in subsection (c) of this section, but he shall be permitted to vote on and participate in the consideration of such matter:
- (1) A matter concerning a bank or other financial institution from which the town official, candidate, appointee or employee has a home mortgage, automobile loan, or other installment loan, if the loan is not currently in default, was originally for a term of more than two (2) years and cannot be accelerated except for failure to make payments according to the terms thereof;
 - (2) A matter concerning a bank or other financial institution in which the town official, candidate, appointee or employee holds a savings account, checking account or certificate of deposit and which is fully insured by the U.S. government or an agency thereof;
 - (3) A matter concerning a business entity with which the town official, candidate, appointee or employee has a retail or credit card account;
 - (4) A matter concerning the approval of substitution of collateral by a town depository bank;
 - (5) A matter concerning real property or a business entity in which the town official, candidate, appointee or employee has a substantial interest if the action on the matter would not have a special economic effect on the value of the property or business entity, distinguishable from the effect on the public.
- (c) Affidavit and reporting requirement. A town official, appointee or employee shall disclose the existence of a substantial interest in a business entity or real property involved in any matter pending before such town official, appointee or employee, or the body of which he is a member or serves as the staff liaison. To comply with subsection (a) of this section, a town official, appointee or employee shall, prior to any discussion or determination of the matter, file an affidavit of disclosure as required by section 171.004 of the Texas Local Government Code, as amended, with the town secretary. To comply with subsection (b) of this section, a town official, employee or appointee shall publicly disclose in the official minutes of the body the nature of his interest. To comply with subsection (b) of this section, an employee shall notify the

town manager or his designee in writing of the nature of any substantial interest that he or a family member has in a business entity or real property which would be affected by an exercise of discretionary authority by the employee and such matter shall be regulated in accordance with town policies and procedures.

§ 1.05.006 **Ethics review commission.**

- (a) Established. An ethics review commission (commission) is hereby established to be composed of five (5) members and two (2) alternate members, all of whom shall reside in the town and shall be appointed by majority vote of the town council.
- (b) Appointment to positions. Each commission member shall occupy a position on the commission, such positions being numbered 1 through 5.
- (c) Term of office. The commission members shall be appointed to two (2) year staggered terms. Position 1 shall serve an implementation term that shall expire on September 30th of 2016 and shall expire thereafter in even-numbered years. The term for position 2 shall also expire in even-numbered years. The term for each alternate member and position 3 shall expire in odd-numbered years. No member shall serve for more than two (2) consecutive full terms. Implementation terms shall not be counted as full terms.
- (d) Vacancies. All vacancies shall be filled for the unexpired term. A member shall hold office until his successor has been appointed by the town council and shall continue to hold office after his successor has been appointed by the town council for the limited purpose of the disposition of all complaints filed during that member's term. No new member may participate in a decision regarding a complaint filed prior to the expiration of the previous member's term, but new members shall accomplish the duties of office with respect to all complaints filed after the previous member's term.
- (e) Chairman and vice-chairman. The commission shall elect a chairman and a vice-chairman to serve one (1) year terms. The vice-chairman shall act as chairman in the absence of the chairman.
- (f) Quorum. Four (4) members of the commission shall constitute a quorum, and no action of the commission shall be of any force or effect unless it is adopted by the favorable vote of three (3) or more members.
- (g) Meetings. The commission shall meet at least once a year to review this article and may make recommendations to the town council for amendments hereto.
- (h) Issuance of advisory opinions. The commission shall render advisory opinions on potential conflicts of interest or violation of this article at the request of a town official, candidate or appointee subject to the terms of this article. Such advisory opinion shall be rendered within a reasonable time, but in no event later than thirty (30) business days after a request is received by the commission. A copy of advisory opinions issued shall be forwarded to the town council.

- (i) Advisory opinion as defense. It shall be a defense to an alleged violation of this article that the person accused previously requested an advisory opinion of the commission and acted on such opinion in good faith, unless material facts were omitted or misstated by the person requesting the opinion. Such advisory opinion shall also be binding on the commission in any subsequent charges concerning the person requesting the opinion.
- (j) Legal counsel. The town attorney or independent legal counsel shall be utilized to advise the commission and participate in hearings. The town council may designate and retain independent counsel, who shall be a duly licensed attorney in the state.
- (k) Authority. The commission shall have authority to review and make findings concerning alleged violations of this article by town officials, candidates, and appointees, if a written complaint meeting the requirements set forth herein is timely filed in accordance with section 1.05.007(c) of this article. The town manager shall have authority to review and make findings concerning alleged violations of this article by employees.

§ 1.05.007 **Disposition of alleged violations.**

- (a) Form and contents of complaint. In order to file a complaint under this article, a complainant shall submit a written sworn complaint to the town secretary, which shall be notarized and shall be in the form specified below. A sworn complaint shall be based upon personal knowledge, shall allege a violation of this article, shall specify the provision(s) of this article alleged to have been violated, and shall name the town official, candidate, appointee, or employee being charged. If a filed complaint fails to meet these standards, the town secretary shall return the complaint to the complainant and a copy of the complaint to the person complained against. The town secretary shall outline which provision(s) of this article have not been satisfied to accept a valid complaint.

THE STATE OF TEXAS:

COUNTY OF DENTON:

TO: THE ETHICS REVIEW COMMISSION (OR THE TOWN MANAGER IF A COMPLAINT AGAINST AN EMPLOYEE) OF THE TOWN OF TROPHY CLUB, TEXAS:

COMES NOW (complainant), and makes this complaint, UPON HIS/HER PERSONAL KNOWLEDGE AND UNDER OATH against (name of person complained against), and would show the Commission that: On or about the _____ day of _____, _____, (insert date of the action, or omission, complained of) _____, (name of person complained against) a/an (insert appropriate designation; Town Official, Candidate, Appointee, or Employee) of the Town of Trophy Club, Texas, violated the following provision(s) of Code of Ethics and Conduct Ordinance, Town of Trophy Club, Texas, to wit: (specify by section, subsection and paragraph number the provision(s) alleged violated) by committing the following act, or omission, to wit:

By the making and filing of this affidavit, I certify under oath that the statements contained herein are true and correct.

(Original signature and executed notary block must be included.)

- (b) Consideration of complaints. Upon the timely filing of a written sworn complaint meeting all requirements of this section, the commission shall consider possible violations of this article by town officials, candidates, and appointees. The town manager shall consider possible violations of this article by town employees and former town employees.
- (c) Timely filing required. As a condition precedent to commission consideration of a complaint, such complaint shall be timely filed. A complaint alleging a violation of this article shall be filed with the town secretary within one (1) year after the date of the alleged violation in order to be considered timely. If a complaint is based on information obtained through either a civil proceeding or criminal charge, the timely filing deadline shall be extended to within one (1) year after the date that the civil proceeding or criminal charge has been filed in court. It shall be the responsibility of the complainant to furnish evidence of such civil proceeding or criminal complaint at the time of filing a complaint under this article. However, in no case shall a complaint alleging a violation of this article be considered timely filed if it is filed more than three (3) years after the date the alleged violation was committed. Each of the following complaints shall be deemed untimely filed and shall be returned to the complainant:
 - (1) A complaint alleging a violation that occurred before the effective date of this article;
 - (2) A complaint alleging a violation that occurred more than one (1) year before the date that the complaint is filed;
 - (3) A complaint based on information obtained through either a civil proceeding or criminal charge that is filed more than one (1) year after the date that the civil proceeding or criminal charge was filed in court;
 - (4) A complaint filed more than three (3) years after the date the alleged violation was committed, if the complaint is based on information obtained through either a civil proceeding or criminal charge; and
 - (5) A complaint filed within the period beginning on the 60th day prior to the first date of early voting for a town election and ending on the later of the regular election date or runoff election date for such election.
- (d) False statements notification. If a complaint is timely filed and satisfies the requirements of section 1.05.007(a), the town secretary shall, in writing, advise the person filing a complaint that falsely accusing someone of a violation of this article may result in criminal prosecution, under penalty of perjury, of anyone who knowingly makes a false accusation. The town secretary shall also, in writing, send a

copy of the written complaint to the person charged in the complaint, and advise the person charged in the complaint that falsely responding to a complaint may result in criminal prosecution, under penalty of perjury, of anyone who knowingly makes a false response.

(e) Processing of complaint. Complaints shall be processed as follows:

- (1) Acknowledgement of receipt; distribution of copies. Not later than three (3) business days after the town secretary receives a sworn complaint, the town secretary shall acknowledge the receipt of the complaint to the complainant, and, if the complaint is timely filed and satisfies the requirements of section 1.05.007(a), the town secretary shall provide a copy of the complaint to the town attorney or independent counsel and the person complained against. If a complaint is not timely filed, it shall be returned to the complainant, and a copy of the complaint shall be sent to the person complained against.
- (2) Attorney preliminary review. Within ten (10) business days of receipt by the town attorney or independent counsel of a complaint determined by the town secretary to satisfy the requirements of section 1.05.007(a) and to have been timely filed, the town attorney or independent counsel shall review the complaint to determine whether the complaint is sufficient as to form, including, but not limited to, determining whether the complainant has Personal Knowledge, and whether the complaint alleges sufficient facts which if accepted as true would constitute a prima facie violation of this article. Further, the complaint shall be reviewed for compliance with subsections (a) through (c) of this section.
 - (A) Sufficient complaint. If the town attorney or independent counsel finds that the complaint is both sufficient as to form, that the complainant has Personal Knowledge, and accepting the facts alleged as true for the limited purpose of a threshold review, finds that the allegations would constitute a prima facie violation of this article, the complaint shall be forwarded to the commission and the person complained against if the complaint is against a town official, candidate, or appointee. The complaint shall be forwarded to the town manager if the complaint is against a town employee or former town employee. The town manager shall adhere to the town's administrative procedures and policies for reviewing complaints against town employees or former employees and any resulting disciplinary or criminal actions.
 - (B) Insufficient or ineligible complaint. If the town attorney or independent counsel finds that the complaint is insufficient as to form, or the complainant lacks Personal Knowledge, or, accepting the facts alleged as true for the limited purpose of a threshold review, finds that the allegations would not constitute a prima facie violation of this article, the town attorney or independent counsel shall notify the town council, the commission, the town manager, the

complainant, and the person complained against of this determination, and shall return the complaint to the complainant. Further, if the town attorney or independent counsel determines that the commission is prohibited from entertaining a complaint under the conditions set forth in subsection (l) of this section, the town attorney or independent counsel shall notify the town council, the commission, the town manager, the complainant and the person complained against of this determination, and shall immediately return the complaint to the complainant.

- (3) Notification of hearing date. Not later than fifteen (15) business days after the commission receives a complaint forwarded by the town attorney or independent counsel, the commission shall notify in writing both the person who made the complaint and the person complained against of a date for a preliminary hearing. If the commission does not hold a preliminary hearing within thirty (30) business days of its receipt of the complaint, it shall notify the person who made the complaint and the person complained against of the reasons for the delay and shall subsequently give the appropriate notifications to all parties.
- (f) Complaint filed by commissioner. A complaint filed by an individual member of the commission shall be deemed to have been filed in the commission member's capacity as a private citizen and, in such event, the member of the commission filing the complaint shall not thereafter participate in any commission meeting at which such complaint is considered except as the complainant.
- (g) Communications of commission members. After a complaint has been filed and during the pendency of a complaint before the commission, a member of the commission may not communicate directly or indirectly with any party or person about any issue of fact or law regarding the complaint, except at a meeting of the commission; provided that a member may consult with the attorney or the town manager or his designee for the commission as to process, procedure and legal issues. Ex parte communications by or to members of the commission are prohibited.
- (h) Disclosure of information prohibited. No town official, candidate, appointee, or employee shall reveal information relating to the filing or processing of a complaint, except as required for the performance of official duties or as required by law. All papers and communications relating to a complaint shall be treated as confidential unless required to be made public under the Public Information Act, court order, or other applicable law.
- (i) Preliminary hearing. A preliminary hearing shall be conducted in accordance with the following:
 - (1) As soon as reasonably possible, but in no event more than sixty (60) business days after receiving a complaint, the commission shall conduct a preliminary hearing. The issue at a preliminary hearing shall be the existence of reasonable

grounds to believe that a violation of this article has occurred. The person filing a complaint shall state the alleged violation and shall describe in narrative form the testimony and other evidence which would be presented to prove the alleged violation as stated in the written complaint. Statements at a preliminary hearing shall be under oath, but there shall be no cross-examination or requests for persons or evidence issued for the hearing. Members of the commission may question the complainant, the independent counsel for the commission, or the town official, candidate, or appointee named in the complaint. The town official, candidate or appointee named in the complaint may not be compelled to give evidence or testimony that violates his right against self-incrimination under the United States or the state constitution.

- (2) The town official, candidate or appointee named in the complaint shall have the opportunity to respond, but is not required to attend or make any statement. The town official, candidate or appointee may describe in narrative form the testimony and other evidence which would be presented to disprove the alleged violation.
 - (3) The complainant and the town official, candidate or appointee named in the complaint shall have the right of representation by counsel paid for at his own expense.
 - (4) At the conclusion of the preliminary hearing, the commission shall decide whether a final hearing should be held. If the commission determines that there are reasonable grounds to believe that a violation of this article has occurred, it shall schedule a final hearing. If the commission does not determine that there are reasonable grounds to believe that a violation of this article has occurred, the complaint shall be automatically dismissed. A decision to conduct a final hearing is not a finding that a violation has occurred. Notwithstanding the foregoing, the commission may proceed to determine the appropriate sanction if the charged town official, candidate or appointee does not object and admits the charged violation, and the commission determines that there are no fact issues to be resolved.
 - (5) At the preliminary hearing or at least fifteen (15) business days prior to the final hearing, the complainant, the town official, candidate or appointee named in the complaint may request that the commission summon certain persons and evidence for a final hearing, if one is scheduled.
- (j) Final hearing. A final hearing shall be conducted in accordance with the following:
- (1) The final hearing shall be held as expeditiously as possible following the preliminary hearing at which a determination was made by the commission that there are reasonable grounds to believe that a violation of this article occurred, but in no event shall it be scheduled more than thirty (30) business days after such determination. The commission may grant two (2) postponements of the final hearing, not to exceed fifteen (15) business days each, upon the request of

the town official, candidate or appointee named in the complaint.

- (2) The issue at a final hearing shall be whether a violation of this article has occurred. The commission shall make its determination based on a clear and convincing evidence standard of proof. Parties to the proceeding may present testimony and evidence at the final hearing. All witnesses shall make their statements under oath. If the commission determines that a violation has occurred, it shall state its findings in writing, shall identify the particular provision(s) of this article which have been violated, and within five (5) business days shall deliver a copy of its findings to the complainant, if any, the person named in the complaint and the town secretary.
- (3) If a complaint proceeds to a final hearing, the commission shall request in writing witnesses for which it has received a written request from the complainant or from the town official, candidate or appointee named in the complaint, provided that the requesting party shows good cause for the request and the request is timely submitted in accordance with subsection (i)(5) of this section. The request shall be made by certified mail, with return receipt requested, at least ten (10) business days before the date of the final hearing. Additionally, the commission may administer oaths and affirmations and receive testimony and evidence presented at the final hearing. It shall be a violation of this article for a person to fail or refuse to appear and testify before the commission in response to a written request served ten (10) business days or more prior to the scheduled time and date of final hearing. Notwithstanding the foregoing, no town official, candidate or appointee named in a complaint or witness may be compelled to give evidence or testimony that violates his/her right against self-incrimination under the United States or the state constitution.

(k) Sanctions. The following sanctions are available:

- (1) If the commission determines that a violation of this article has occurred, it shall proceed directly to determination of the appropriate sanction(s). A violation of this article shall not be subject to criminal penalties under the town Code of Ordinances, except for those instances specifically provided for in section 1.05.011 of this article. The commission may receive additional testimony or statements before determining sanctions, but is not required to do so. If the town official, candidate or appointee named in the complaint acted in reliance upon a written opinion of the town attorney, the commission shall consider that fact.
- (2) If the commission determines that a violation of this article has occurred, it shall take the following actions:
 - (A) If the person who committed the violation is the town manager, town attorney, town secretary, or a judge of the municipal court, the matter will be referred to the town council.
 - (B) If the person who committed the violation is a town council member, a

candidate, an appointee or a former town official the matter will be referred to the town council.

- (3) When referring a matter under subsection (k)(2) of this section, the commission may impose or recommend the following sanctions:
- (A) Letter of notification. A letter of notification may be recommended when the commission finds that a violation of this article was clearly unintentional or when the action or conduct found to have been a violation of this article was performed by the town official, candidate or appointee in reliance on a public written opinion of the town attorney. A letter of notification must advise the town official, candidate or appointee to whom the letter is directed of any steps to be taken to avoid future violations.
 - (B) Letter of admonition. A letter of admonition may be recommended when the commission finds that the violation of this article was minor and/or may have been unintentional, but where the circumstances call for a more substantial response than a letter of notification.
 - (C) Reprimand. A reprimand may be recommended when the commission finds that a violation of this article was committed intentionally or through disregard of this article. A letter of reprimand directed to an elected town official shall also be transmitted to the town secretary and published in the official newspaper of the town.
 - (D) Censure, recall or removal from office or appointment. A letter of censure, a recommendation of recall, or a recommendation to institute proceedings for removal from office or appointment shall be the appropriate sanction when the commission finds that a serious or repeated violation(s) of this article has been committed intentionally or through culpable disregard of this article by an elected town official or appointed member. A letter of censure, a recommendation of recall, or a recommendation to institute proceedings for removal from office directed to an elected town official or appointed member shall also be transmitted to the town secretary and published in the official newspaper of the town. The town council and citizens of the town may take actions in accordance with the town charter. Any proceedings for removal from office shall be in compliance with provisions of the town charter and state law.
 - (I) Dismissal of complaint. If the complaint is dismissed because the evidence failed to establish a violation of this article, the commission shall issue a letter of dismissal or finding, and shall not entertain any other similar complaint based on substantially the same evidence. A complaint shall also be dismissed if it was filed by a person determined to be a vexatious complainant as outlined in Section 1.05.010.

§ 1.05.008 **Request for review of allegations.**

Any town official, candidate or appointee against whom public allegations of ethics violations have been made in the media or elsewhere has the right to file a sworn statement with the town secretary affirming their innocence, and to request the commission to review the allegations and make known its findings.

§ 1.05.009 **Reserved.**

§ 1.05.010 **Vexatious Complainants.**

- (a) The commission may find that a complainant is vexatious if the commission finds there is no reasonable probability that the complaint has merit against the town official, candidate, or appointee and that:
 - (1) The complainant, in the seven-year period immediately preceding the date of filing a complaint with the commission, has filed at least three (3) complaints resulting in no violations being found by the commission and found to be frivolous or groundless under the conditions of this article; or
 - (2) Damage a person's reputation.
- (b) The commission may take action to determine a person who has filed a complaint as outlined herein is a vexatious complainant. A person who has been determined by the commission to be a vexatious complainant shall be prohibited from submitting a complaint under this article for a period of three (3) years as of the date of the commission's decision. Any pending complaint(s) filed by the vexatious complainant as of the date of the commission's decision shall be automatically dismissed by the commission.

§ 1.05.011 **Reserved.”**

SECTION 3.
CUMULATIVE

This Ordinance shall be cumulative of all other provisions of ordinances of the Town, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 4.
SEVERABILITY

It is hereby declared to be the intention of the Town Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by a valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, or phrases of this Ordinance; since the same would have been enacted by the Town Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause, or phrase.

SECTION 5.
EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its date of passage, and it is so ordained.

PASSED AND APPROVED by the Town of Trophy Club, Texas, this the 11th day of August, 2025.

Jeannette Tiffany, Mayor

ATTEST:

Tammy Dixon, Town Secretary

APPROVED AS TO FORM:

Dean Roggia, Town Attorney

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF TROPHY CLUB, TEXAS, AMENDING CHAPTER 1 “GENERAL PROVISIONS,” ARTICLE 1.05 “CODE OF ETHICS AND CONDUCT,” OF THE CODE OF ORDINANCES, TOWN OF TROPHY CLUB, TEXAS, IN ITS ENTIRETY; PROVIDING THIS ORDINANCE IS CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Trophy Club, Texas (the “Town”) is a home rule municipality empowered to do all acts and make all regulations which may be necessary or expedient for the promotion of the public health, safety, and general welfare; and

WHEREAS, Section 11.14 of the Town Charter requires the Town Council to adopt a Code of Ethics and Conduct and establishes the Ethics Commission; and

WHEREAS, the Town Council previously adopted a Code of Ethics and Conduct, and the Ethics Commission reviewed the Code of Ethics and Conduct in one or more meetings, which were open to the general public as required by the Texas Open Meetings Act, and the Ethics Commission has recommended certain revisions to the Code of Ethics and Conduct; and

WHEREAS, the Town Council has considered the recommendations of the Ethics Commission and now desires to amend the Code of Ethics and Conduct, as provided herein, in exercise of its legislative authority and governmental functions, and in the best interest of the public health, safety, and general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, THAT:

SECTION 1.
INCORPORATION OF PREMISES

All of the premises and recitals above are true and correct and are hereby incorporated in the body of this Ordinance as if fully set forth herein.

SECTION 2.
AMENDMENT

Chapter 1 “General Provisions,” Article 1.05 “Code of Ethics and Conduct” of the Code of Ordinances, Town of Trophy Club, Texas (the “Code”) is hereby amended and replaced in its entirety to read as follows:

“ARTICLE 1.05 CODE OF ETHICS AND CONDUCT

§ 1.05.001 Policy; applicability.

- (a) Policy. It is hereby declared to be the policy of the town that the proper operation of democratic government requires that town officials, candidates, appointees, and employees be independent, impartial and responsible to the people of the town; that governmental decisions and policy be made in the proper channels of the governmental structure; that no town official, candidate, appointee, or employee have any interest, financial or otherwise, direct or indirect, or engage in any business, transaction or professional activity or incur any obligation of any nature which is in conflict with the proper discharge of his duties in the public interest; that public office and public employment are positions of public trust imposing the duty of a fiduciary upon all employees and officeholders, who are not to use their public position for personal gain; and that the public should have confidence in the integrity of its government.
- (b) Applicability. To implement this policy, the town council enacts this code of ethics and conduct for all town officials, candidates, appointees and employees, whether elected or appointed, paid or unpaid, to serve not only as a guide for official conduct of the town's public servants, but also as a basis for discipline for those who refuse to abide by its terms. The provisions of this article shall not apply to political contributions, loans, expenditures, reports or regulation of political campaigns, or the conduct of candidates in such campaigns, except as expressly provided herein.

§ 1.05.002 **Principles of conduct.**

- (a) Values. The town council further believes that town officials, candidates, appointees and employees require a public trust and should recognize the importance of high ethical standards within the organization they lead or support. Essential values and ethical behaviors that town officials, candidates, appointees and employees should exemplify include the following:
 - (1) Commitment beyond self.
 - (2) Obedience and commitment beyond the law.
 - (3) Commitment to the public good.
 - (4) Respect for the value and dignity of all individuals.
 - (5) Accountability to the public.
 - (6) Truthfulness.
 - (7) Fairness.
 - (8) Responsible application of resources.
- (b) Conduct. In keeping with the values set forth in subsection (a) of this section and to assist in the fulfillment of responsibilities to the individuals and communities served, each town official, candidate, appointee and employee should:

- (1) Conduct himself and operate with integrity and in a manner that merits the trust and support of the public.
 - (2) Uphold all applicable laws and regulations, going beyond the letter of the law to protect and/or enhance the town's ability to accomplish its mission.
 - (3) Treat others with respect, doing for and to others what the town official, candidate, appointee or employee would have done for and to himself in similar circumstances.
 - (4) Be a responsible steward of the taxpayer resources.
 - (5) Take no actions that could benefit the town official, candidate, appointee or employee personally at the unwarranted expense of the town, avoiding even the appearance of a conflict of interest, and exercise prudence and good judgment at all times.
 - (6) Carefully consider the public perception of personal and professional actions and the effect such actions could have, positively or negatively, on the town's reputation both in the community and elsewhere.
 - (7) Strive for personal and professional growth to improve effectiveness as an elected or appointed town official, candidate, appointee or employee.
- (c) Interpretation. This section is a statement of principles only. Nothing in this section may be used to create a cause of action against an elected or appointed town official, candidate, appointee or employee under this article.

§ 1.05.003 **Definitions.**

Appointee. A person appointed or confirmed by the mayor or town council; provided, however, for the purposes of this definition, the term "appointee" does not include municipal judges.

Business entity. A corporation, partnership, sole proprietorship, firm, enterprise, franchise, association, organization, self-employed individual, holding company, joint stock company, receivership, trust, or any other entity recognized by law.

Candidate. A person who declares for or files for any office of the town to be filled by election.

Clear and convincing evidence. Evidence that is legally and factually sufficient such that a fact-finder could reasonably form a firm belief or conviction that the allegation is true.

Compensation. Any economic benefit received in return for labor, services, property, or investment.

Economic benefit. Any money, real or personal property, purchase, sale, lease, contract, option, credit, loan, discount, service, or other tangible or intangible thing of value, whether similar or dissimilar to those enumerated.

Employee. A person employed by the town, including those individuals on a part-time basis, excluding independent contractors.

Family member. A person related to a town official, candidate, appointee, or employee in the first degree by consanguinity (blood) or affinity (marriage) as determined under the Texas Government Code.

Gift. A favor, hospitality, or economic benefit other than compensation but which does not include campaign contributions reported as required by state law, gifts received from a relative if given on account of kinship, or any value received by will, intestate succession, or as a distribution from an inter vivos or testamentary trust established by a spouse or ancestor.

Income. Economic benefit received.

Intentionally. A person acts intentionally, or with intent, with respect to the nature of his conduct or to a result of his conduct when it is his conscious objective or desire to engage in the conduct or cause the result.

Knowingly. A person acts knowingly, or with knowledge, with respect to the nature of his conduct or to circumstances surrounding his conduct when he is aware of the nature of his conduct or that the circumstances exist. A person acts knowingly, or with knowledge, with respect to a result of his conduct when he is aware that his conduct is reasonably certain to cause the result.

Personal Knowledge. Personal knowledge is knowledge gained by the complainant only through direct firsthand observation or the complainant's own direct sensory experience, and does not include a belief based on what someone else, other than the person who is the subject of the complaint, has said or done.

Substantial interest.

- (1) A person has a substantial interest in a business entity if:
 - (A) The interest is ownership of ten percent or more of the voting stock or shares of the business entity or ownership of either ten percent or more or \$5,000.00 or more of the fair market value of the business entity;
 - (B) Funds received by the person from the business entity exceed ten percent of the person's gross income for the previous year;
 - (C) The person holds a position of member of the board of directors or other governing board of the business entity;
 - (D) The person serves as an elected officer of the business entity;
 - (E) The person is an employee of the business entity;
 - (F) The person is a creditor, debtor or guarantor of the business entity in the

amount of \$5,000.00 or more; or

- (G) Property of the person has been pledged to the business entity or is subject to a lien in favor of the business entity in the amount of \$5,000.00 or more.

(2) A person does not have a substantial interest in a business entity if:

- (A) The person holds a position as a member of the board of directors or other governing board of a business entity or governmental body;
- (B) The person has been designated by the town council to serve on such board;
- (C) The person receives no remuneration, either directly or indirectly, for his or her service on such board; and
- (D) The primary nature of the business entity is either charitable, nonprofit or governmental.

(3) A person has a substantial interest in real property if the interest is an equitable or legal ownership interest with a fair market value of \$2,500.00 or more.

(4) A person has a substantial interest under this article if the person's family member has a substantial interest under this article.

Town official. The mayor, members of the town council, the town manager, the town attorney, the town secretary, judges of the municipal court, and individuals acting in the capacity of the aforementioned persons.

§ 1.05.004 **Standards of conduct; prohibited acts.**

No town official, candidate, appointee or employee, or their family member shall ~~knowingly or intentionally~~:

- (1) Accept or solicit any gift, favor, service or thing of value from any person, group or business entity, including a promise of future employment, that might reasonably tend to influence him in the discharge of his official duties or that the town official, candidate, appointee or employee knows or should know is being offered with the intent to influence the official conduct of the town official, candidate, appointee or employee. This prohibition shall not apply to:
 - (A) An occasional non-pecuniary gift, insignificant in value that is less than fifty dollars (\$50.00);
 - (B) An award publicly presented in recognition of public service;
 - (C) Any gift which would have been offered or given to the town official, candidate, appointee or employee or a family member if he were not a

town official, candidate, appointee, employee, or family member; or

(D) Any travel and related expenses to attend ceremonial functions, provided that such acceptance and attendance have been approved by the town council prior to the occurrence of the ceremonial function.

(E) Effective January 1, 2026, awards, grants, scholarships, or similar gifts, not otherwise prohibited by law, related to training, licensing, education, or performance offered by non-profit organizations by a blind-selection process that is restricted to a group of town employees, excluding the town manager, and including employees' family members where all members of the employee group have equal opportunity to apply or be nominated for and receive the award, grant, scholarship, or similar gift. The town manager has authority to review the selection process offered under this exception for compliance with this Article. Any such award, grant, scholarship, or similar gift shall be shared publicly with the Town Council during a Town Council Meeting. Under this exception, town directors, as defined in the town's administrative policies, and town directors' family members are limited to one (1) such award, grant, scholarship, or similar gift related to training, licensing, education, or performance from a non-profit organization. For example, a scholarship offered and accepted by a director's child shall prohibit that child, but not other director's family members or the director, from receiving another award, grant, scholarship, or similar gift from that same non-profit organization. This limit of one (1) award is not applicable to employees, or employees' family members, who are not classified as directors under the Town's administrative policies.

- (2)** Grant in the discharge of his official duties any improper favor, service or thing of value to any person, group or business entity.
- (3)** Disclose any confidential information gained by reason of the position of the town official, candidate, appointee or employee concerning property, operations, policies or affairs of the town, or use such confidential information to advance any personal interest, financial or otherwise, of such town official, candidate, appointee or employee, family members or third parties. This subsection shall not preclude disclosure of such confidential information in connection with any investigation or proceeding regarding whether there has been a violation of the standards of conduct set forth in this article.
- (4)** Use one's position or office of employment or town facilities, personnel, equipment or supplies to secure special privileges or exemptions for himself, family members or third parties or for the private gain of the town official, candidate, appointee, employee, or his family members or third parties.
- (5)** Engage in any exchange, purchase or sale of property, goods or services with the town, except:

- (A) Rendering services to the town as a town official, candidate, appointee or employee;
 - (B) Paying taxes, fines, or utility service or filing fees;
 - (C) Executing and performing any developer's agreement or plat in compliance with laws and regulations applicable to any person; provided, however, that if any town ordinance, rule or regulation allows any discretion by the appropriate town official, appointee or employee in the interpretation or enforcement of such ordinance, rule or regulation, any such discretion shall be exercised in favor of the town in connection with any such developer's agreement or plat;
 - (D) Appointees who are not also town officials or employees of the town may engage in any exchange, purchase or sale of property, goods or services with the town, or enter into a contract with the town, provided that the board on which they are a member has no advisory function, involvement, or decision-making authority, either direct or indirect, present or prospective, with respect to the transaction in which such appointee engages or proposes to engage.
- (6) Hold himself out as representing the town in any capacity other than that for which he was appointed, elected or hired.
 - (7) Engage in or accept private employment or render a service when such employment or service is incompatible with the proper discharge of his official duties or would tend to impair his independent judgment in the performance of official duties.
 - (8) Make or permit the unauthorized use of town-owned vehicles, equipment, materials or property.
 - (9) Grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen.
 - (10) After termination of service or employment with the town, appear before any board or commission of the town in relation to any case, proceeding or application in which he personally participated or which was under his active consideration during the period of his service or employment.
 - (11) Transact any business in his official capacity with the town with a business entity in which he has a substantial interest.
 - (12) Perform or refuse to perform any act in order to deliberately thwart the execution of town ordinances, rules or regulations or the achievement of official town programs.

§ 1.05.005 **Disclosure of interest; abstention from voting.**

- (a) Vote not allowed. Except as expressly provided in subsection (b) of this section, if a town official, candidate, appointee or employee has a substantial interest in a business entity or real property involved in a matter pending before such town official, candidate, appointee or employee, or the body of which he is a member, such town official, candidate, appointee or employee shall disclose such interest as provided in subsection (c) of this section and shall not vote or discuss the substance of the matter at any time with any other member of the board of which he is a member or any other body which will vote on or otherwise participate in the consideration of the matter.
- (b) Vote allowed. If any of the following interests are involved in any matter pending before any town official, candidate, appointee or employee, or the body of which he is a member, such town official, candidate, appointee or employee shall disclose such interest as provided in subsection (c) of this section, but he shall be permitted to vote on and participate in the consideration of such matter:
- (1) A matter concerning a bank or other financial institution from which the town official, candidate, appointee or employee has a home mortgage, automobile loan, or other installment loan, if the loan is not currently in default, was originally for a term of more than two (2) years and cannot be accelerated except for failure to make payments according to the terms thereof;
 - (2) A matter concerning a bank or other financial institution in which the town official, candidate, appointee or employee holds a savings account, checking account or certificate of deposit and which is fully insured by the U.S. government or an agency thereof;
 - (3) A matter concerning a business entity with which the town official, candidate, appointee or employee has a retail or credit card account;
 - (4) A matter concerning the approval of substitution of collateral by a town depository bank;
 - (5) A matter concerning real property or a business entity in which the town official, candidate, appointee or employee has a substantial interest if the action on the matter would not have a special economic effect on the value of the property or business entity, distinguishable from the effect on the public.
- (c) Affidavit and reporting requirement. A town official, appointee or employee shall disclose the existence of a substantial interest in a business entity or real property involved in any matter pending before such town official, appointee or employee, or the body of which he is a member or serves as the staff liaison. To comply with subsection (a) of this section, a town official, appointee or employee shall, prior to any discussion or determination of the matter, file an affidavit of disclosure as required by section 171.004 of the Texas Local Government Code, as amended, with the town secretary. To comply with subsection (b) of this section, a town official, employee or appointee shall publicly disclose in the official minutes of the body the nature of his interest. To comply with subsection (b) of this section, an employee shall notify the

town manager or his designee in writing of the nature of any substantial interest that he or a family member has in a business entity or real property which would be affected by an exercise of discretionary authority by the employee and such matter shall be regulated in accordance with town policies and procedures.

§ 1.05.006 **Ethics review commission.**

- (a) Established. An ethics review commission (commission) is hereby established to be composed of five (5) members and two (2) alternate members, all of whom shall reside in the town and shall be appointed by majority vote of the town council.
- (b) Appointment to positions. Each commission member shall occupy a position on the commission, such positions being numbered 1 through 5.
- (c) Term of office. The commission members shall be appointed to two (2) year staggered terms. Position 1 shall serve an implementation term that shall expire on September 30th of 2016 and shall expire thereafter in even-numbered years. The term for position 2 shall also expire in even-numbered years. The term for each alternate member and position 3 shall expire in odd-numbered years. No member shall serve for more than two (2) consecutive full terms. Implementation terms shall not be counted as full terms.
- (d) Vacancies. All vacancies shall be filled for the unexpired term. A member shall hold office until his successor has been appointed by the town council and shall continue to hold office after his successor has been appointed by the town council for the limited purpose of the disposition of all complaints filed during that member's term. No new member may participate in a decision regarding a complaint filed prior to the expiration of the previous member's term, but new members shall accomplish the duties of office with respect to all complaints filed after the previous member's term.
- (e) Chairman and vice-chairman. The commission shall elect a chairman and a vice-chairman to serve one (1) year terms. The vice-chairman shall act as chairman in the absence of the chairman.
- (f) Quorum. Four (4) members of the commission shall constitute a quorum, and no action of the commission shall be of any force or effect unless it is adopted by the favorable vote of three (3) or more members.
- (g) Meetings. The commission shall meet at least once a year to review this article and may make recommendations to the town council for amendments hereto.
- (h) Issuance of advisory opinions. The commission shall render advisory opinions on potential conflicts of interest or violation of this article at the request of a town official, candidate or, appointee ~~or employee~~ subject to the terms of this article. Such advisory opinion shall be rendered within a reasonable time, but in no event later than thirty (30) business days after a request is received by the commission. A copy of ~~an advisory opinion issued to an employee shall be forwarded to the town manager. A copy of an~~ advisory opinions issued ~~to an appointee~~ shall be forwarded to the town

council.

- (i) Advisory opinion as defense. It shall be a defense to an alleged violation of this article that the person accused previously requested an advisory opinion of the commission and acted on such opinion in good faith, unless material facts were omitted or misstated by the person requesting the opinion. Such advisory opinion shall also be binding on the commission in any subsequent charges concerning the person requesting the opinion.
- (j) Legal counsel. The town attorney or independent legal counsel shall be utilized to advise the commission and participate in hearings. The town council ~~may~~shall annually designate and retain independent counsel, who shall be a duly licensed attorney in the state.
- (k) AuthorityJurisdiction. The commission shall have ~~jurisdiction~~authority to review and make findings concerning ~~an~~alleged violations of this article ~~by a person subject to its provisions~~by town officials, candidates, and appointees, if a written complaint meeting the requirements set forth herein is timely filed in accordance with section 1.05.007(c) of this article. The town manager shall have jurisdictionauthority to review and make findings concerning alleged violations of this article by employees.

§ 1.05.007 **Disposition of alleged violations.**

- (a) Form and contents of complaint. In order to file a complaint under this article, a complainant shall submit a written sworn complaint to the town secretary, which shall be notarized and shall be in the form specified below. A sworn complaint shall be based upon personal knowledge, shall allege a violation of this article, shall specify the provision(s) of this article alleged to have been violated, and shall name the town official, candidate, appointee, or employee being charged. If a filed complaint fails to meet these standards, the town secretary shall return the complaint to the complainant and a copy of the complaint to the person complained against. The town secretary shall outline which provision(s) of this article have not been satisfied to accept a valid complaint.

THE STATE OF TEXAS:

COUNTY OF DENTON:

TO: THE ETHICS REVIEW COMMISSION (OR THE TOWN MANAGER IF A COMPLAINT AGAINST AN EMPLOYEE) OF THE TOWN OF TROPHY CLUB, TEXAS:

COMES NOW (complainant), and makes this complaint, UPON HIS/HER PERSONAL KNOWLEDGE AND UNDER OATH against (name of person complained against), and would show the Commission that: On or about the _____ day of _____, _____, (insert date of the action, or omission, complained of) _____, (name of person complained against) a/an (insert appropriate designation; Town Official, Candidate, Appointee, or Employee) of the Town of Trophy Club, Texas, violated the following provision(s) of Code of Ethics and Conduct Ordinance, Town of Trophy Club, Texas, to wit: (specify by section, subsection and paragraph number the provision(s) alleged violated) by committing the following act, or omission, to wit:

By the making and filing of this affidavit, I certify under oath that the statements contained herein are true and correct.

(Original signature and executed notary block must be included.)

- (b) Consideration of complaints. Upon the timely filing of a written sworn complaint meeting all requirements of this section, the commission shall consider possible violations of this article by town officials, candidates, and appointees ~~and employees~~. The town manager shall consider possible violations of this article by town employees and former town employees.
- (c) Timely filing required. As a condition precedent to commission consideration of a complaint, such complaint shall be timely filed. A complaint alleging a violation of this article shall be filed with the town secretary within one (1) year after the date of the alleged violation in order to be considered timely. If a complaint is based on information obtained through either a civil proceeding or criminal charge, the timely filing deadline shall be extended to within one (1) year after the date that thea civil proceeding or criminal complaintcharge has been filed in court. It shall be the responsibility of the complainant to furnish evidence of such civil proceeding or criminal complaint at the time of filing a complaint under this article. However, in no case shall a complaint be timely filed if the complaint alleging a violation of this article be considered timely filed if it is filed more than three (3) years after the date of the alleged violation was committed. Each of the following complaints shall be deemed untimely filed and shall be returned to the complainant:
- (1) A complaint alleging a violation that occurred before the effective date of this article;
 - (2) A complaint alleging a violation that occurred more than one (1) year before the date that the complaint is filed;
 - (3) Aor complaint based on information obtained through either a civil proceeding or criminal charge that is filed more than one (1) year afterbefore the date that thea civil proceeding or criminal charge complaint has beenwas filed in court but in no case more than three (3) years before the alleged violation; and
 - ~~(2)~~(4) A complaint filed more than three (3) years after the date the alleged violation was committed, if the complaint is based on information obtained through either

a civil proceeding or criminal charge; and

~~(3)~~(5) A complaint filed within the period beginning on the 60th day prior to the first date of early voting for a town election and ending on the later of the regular election date or runoff election date for such election.

- (d) False statements notification. If a complaint is timely filed and satisfies the requirements of section 1.05.007(a), ~~t~~The town secretary shall, in writing, advise the person filing a complaint that falsely accusing someone of a violation of this article may result in criminal prosecution, under penalty of perjury, of anyone who knowingly makes a false accusation. The town secretary shall also, in writing, send a copy of the written complaint to the person charged in the complaint, and advise the person charged in the complaint that falsely responding to a complaint may result in criminal prosecution, under penalty of perjury, of anyone who knowingly makes a false response.
- (e) Processing of complaint. Complaints shall be processed as follows:
- (1) Acknowledgement of receipt; distribution of copies. Not later than three (3) business days after the town secretary receives a sworn complaint, the town secretary shall acknowledge the receipt of the complaint to the complainant, and, if the complaint is timely filed and satisfies the requirements of section 1.05.007(a), the town secretary shall provide a copy of the complaint to the town attorney or independent counsel and the person complained against. If a complaint is not timely filed, it shall be returned to the complainant, and a copy of the complaint shall be sent to the person complained against.
- (2) Attorney preliminary review. Within ~~seven-ten (710)~~ business days of receipt by the town attorney or independent counsel of a complaint determined by the town secretary to satisfy the requirements of section 1.05.007(a) and to have been timely filed, the town attorney or independent counsel shall review the complaint to determine whether the complaint is sufficient as to form, including, but not limited to, determining whether the complainant has Personal Knowledge, and whether the complaint alleges sufficient facts which if accepted as true would constitute a prima facie violation of this article. Further, the complaint shall be reviewed for compliance with subsections (a) through (c) of this section.
- (A) Sufficient complaint. If the town attorney or independent counsel finds that the complaint is both sufficient as to form, that the complainant has Personal Knowledge, and accepting the facts alleged as true for the limited purpose of a threshold review, finds that the allegations would constitute a prima facie violation of this article, the complaint shall be forwarded to the commission and the person complained against if the complaint is against a town official, candidate, or appointee. The complaint shall be forwarded to the town manager if the complaint is against a town employee or former town employee. The town manager

shall adhere to the town's administrative procedures and policies for reviewing complaints against town employees or former employees and any resulting disciplinary or criminal actions.-

- (B) Insufficient or ineligible complaint. If the town attorney or independent counsel finds that the complaint is ~~either~~ insufficient as to form, or the complainant lacks Personal Knowledge, or, accepting the facts alleged as true for the limited purpose of a threshold review, finds that the allegations would not constitute a prima facie violation of this article, the town attorney or independent counsel shall notify the town council, the commission, the town manager, the complainant, and the person complained against of this determination, and shall return the complaint to the complainant. Further, if the town attorney or independent counsel determines that the commission is prohibited from entertaining a complaint under the conditions set forth in subsection (l) of this section, the town attorney or independent counsel shall notify the town council, the commission, the town manager, the complainant and the person complained against of this determination, and shall immediately return the complaint to the complainant.
- (3) Notification of hearing date. Not later than ~~ten-fifteen~~ (4015) business days after the commission receives a complaint forwarded by the town attorney or independent counsel, the commission shall notify in writing both the person who made the complaint and the person complained against of a date for a preliminary hearing. If the commission does not hold a preliminary hearing within ~~twenty-thirty~~ (2030) business days of its receipt of the complaint, it shall notify the person who made the complaint and the person complained against of the reasons for the delay and shall subsequently give the appropriate notifications to all parties.
- (f) Complaint filed by commissioner. A complaint filed by an individual member of the commission shall be deemed to have been filed in the commission member's capacity as a private citizen and, in such event, the member of the commission filing the complaint shall not thereafter participate in any commission meeting at which such complaint is considered except as the complainant.
- (g) Communications of commission members. After a complaint has been filed and during the pendency of a complaint before the commission, a member of the commission may not communicate directly or indirectly with any party or person about any issue of fact or law regarding the complaint, except at a meeting of the commission; provided that a member may consult with the attorney or the town manager or his designee for the commission as to process, procedure and legal issues. Ex parte communications by or to members of the commission are prohibited.
- (h) Disclosure of information prohibited. No town official, candidate, appointee, or employee shall reveal information relating to the filing or processing of a complaint,

except as required for the performance of official duties or as required by law. All papers and communications relating to a complaint shall be treated as confidential unless required to be made public under the Public Information Act, court order, or other applicable law.

- (i) Preliminary hearing. A preliminary hearing shall be conducted in accordance with the following:
- (1) As soon as reasonably possible, but in no event more than sixty (60) business days after receiving a complaint, the commission shall conduct a preliminary hearing. The issue at a preliminary hearing shall be the existence of reasonable grounds to believe that a violation of this article has occurred. The person filing a complaint shall state the alleged violation and shall describe in narrative form the testimony and other evidence which would be presented to prove the alleged violation as stated in the written complaint. Statements at a preliminary hearing shall be under oath, but there shall be no cross- examination or requests for persons or evidence issued for the hearing. Members of the commission may question the complainant, the independent counsel for the commission, or the town official, candidate, or appointee ~~or employee~~ named in the complaint. The town official, candidate, or appointee ~~or employee~~ named in the complaint may not be compelled to give evidence or testimony that violates his right against self- incrimination under the United States or the state constitution.
 - (2) The town official, candidate, or appointee ~~or employee~~ named in the complaint shall have the opportunity to respond, but is not required to attend or make any statement. The town official, candidate, or appointee ~~or employee~~ may describe in narrative form the testimony and other evidence which would be presented to disprove the alleged violation.
 - (3) The complainant and the town official, candidate, or appointee ~~or employee~~ named in the complaint shall have the right of representation by counsel paid for at his own expense.
 - (4) At the conclusion of the preliminary hearing, the commission shall decide whether a final hearing should be held. If the commission determines that there are reasonable grounds to believe that a violation of this article has occurred, it shall schedule a final hearing. If the commission does not determine that there are reasonable grounds to believe that a violation of this article has occurred, the complaint shall be automatically dismissed. A decision to conduct a final hearing is not a finding that a violation has occurred. Notwithstanding the foregoing, the commission may proceed to determine the appropriate sanction if the charged town official, candidate or, appointee, ~~or employee~~ does not object and admits the charged violation, and the commission determines that there are no fact issues to be resolved.
 - (5) At the preliminary hearing or at least fifteen (15) business days prior to the final hearing, the complainant, the town official, candidate, or appointee ~~or employee~~

named in the complaint may request that the commission summon certain persons and evidence for a final hearing, if one is scheduled.

(j) Final hearing. A final hearing shall be conducted in accordance with the following:

- (1) The final hearing shall be held as expeditiously as possible following the preliminary hearing at which a determination was made by the commission that there are reasonable grounds to believe that a violation of this article occurred, but in no event shall it be ~~held-scheduled~~ more than thirty (30) ~~business~~ days after such determination. The commission may grant two (2) postponements of the final hearing, not to exceed fifteen (15) ~~business~~ days each, upon the request of the town official, candidate, ~~or~~ appointee ~~or employee~~ named in the complaint.
- (2) The issue at a final hearing shall be whether a violation of this article has occurred. The commission shall make its determination based on a clear and convincing evidence standard of proof. Parties to the proceeding may present testimony and evidence at the final hearing. All witnesses shall make their statements under oath. If the commission determines that a violation has occurred, it shall state its findings in writing, shall identify the particular provision(s) of this article which have been violated, and within five (5) business days shall deliver a copy of its findings to the complainant, if any, the person named in the complaint and the town secretary.
- (3) If a complaint proceeds to a final hearing, the commission shall ~~summon-request~~ in writing witnesses for which it has received a written request from the complainant or from the town official, candidate, ~~or~~ appointee ~~or employee~~ named in the complaint, provided that the requesting party shows good cause for the request and the request is timely submitted in accordance with subsection (i)(5) of this section. ~~The request shall be made by certified mail, with return receipt requested, at least ten (10) business days before the date of the final hearing. Such written summons shall be served by a constable at least ten (10) business days before the date of the final hearing.~~ Additionally, the commission may administer oaths and affirmations and receive testimony and evidence presented at the final hearing. It shall be a violation of this article for a person to fail ~~or refuse~~ to appear and testify before the commission in response to a written ~~requestsummons~~ served ten (10) ~~business~~ days or more prior to the scheduled time and date of final hearing. Notwithstanding the foregoing, no town official, candidate, ~~or~~ appointee ~~or employee~~ named in a complaint or witness may be compelled to give evidence or testimony that violates his/her right against self-incrimination under the United States or the state constitution.

(k) Sanctions. The following sanctions are available:

- (1) If the commission determines that a violation of this article has occurred, it shall proceed directly to determination of the appropriate sanction(s). A violation of this article shall not be subject to criminal penalties under the town Code of

Ordinances, except for those instances specifically provided for in section 1.05.011 of this article. The commission may receive additional testimony or statements before determining sanctions, but is not required to do so. If the town official, candidate, or appointee ~~or employee~~ named in the complaint acted in reliance upon a written opinion of the town attorney, the commission shall consider that fact.

- (2) If the commission determines that a violation of this article has occurred, it shall take the following actions:

~~(A) — If the person who committed the violation is a current employee under the jurisdiction of the town manager, the matter shall be referred to the town manager.~~

~~(B)~~(A) If the person who committed the violation is the town manager, town attorney, town secretary, or a judge of the municipal court, the matter will be referred to the town council.

~~(C)~~(B) If the person who committed the violation is a town council member, a candidate, an appointee, or a former town official, ~~or a former town employee, the the~~ matter will be referred to the town council.

- (3) When referring a matter under subsection (k)(2) of this section, the commission may impose or recommend the following sanctions:

(A) Letter of notification. A letter of notification may be recommended when the commission finds that a violation of this article was clearly unintentional or when the action or conduct found to have been a violation of this article was performed by the town official, candidate, or appointee, ~~or employee~~ in reliance on a public written opinion of the town attorney. A letter of notification must advise the town official, candidate, or appointee, ~~or employee~~ to whom the letter is directed of any steps to be taken to avoid future violations.

(B) Letter of admonition. A letter of admonition may be recommended when the commission finds that the violation of this article was minor and/or may have been unintentional, but where the circumstances call for a more substantial response than a letter of notification.

(C) Reprimand. A reprimand may be recommended when the commission finds that a violation of this article was committed intentionally or through disregard of this article. ~~A recommended reprimand directed to an employee shall be forwarded to the town manager. The town manager may also elect to discipline the employee in accordance with town personnel rules and procedures.~~ A letter of reprimand directed to an elected town official shall also be transmitted to the town secretary and published in the official newspaper of the town.

~~(D) Removal or suspension from employment. A recommendation of removal from employment or a recommendation of suspension from employment, as well as a recommendation for length of suspension, shall be the appropriate sanction when the commission finds that a serious or repeated violation(s) of this article has been committed intentionally or through culpable disregard of this article by town employees. The final discretion to carry out such recommendations to remove or suspend from employment and the length of suspension shall be with the town manager. The town manager may also elect to discipline the employee in accordance with town policies and procedures.~~

~~(E)~~(D) Censure, recall or removal from office or appointment. A letter of censure, a recommendation of recall, or a recommendation to institute proceedings for removal from office or appointment shall be the appropriate sanction when the commission finds that a serious or repeated violation(s) of this article has been committed intentionally or through culpable disregard of this article by an elected town official or appointed member. A letter of censure, a recommendation of recall, or a recommendation to institute proceedings for removal from office directed to an elected town official or appointed member shall also be transmitted to the town secretary and published in the official newspaper of the town. The town council and citizens of the town may take actions in accordance with the town charter. Any proceedings for removal from office shall be in compliance with provisions of the town charter and state law.

- (I) Dismissal of complaint. If the complaint is dismissed because the evidence failed to establish a violation of this article, the commission shall issue a letter of dismissal or finding, and shall not entertain any other similar complaint based on substantially the same evidence. A complaint shall also be dismissed if it was filed by a person determined to be a vexatious complainant as outlined in Section 1.05.010.

§ 1.05.008 **Request for review of allegations.**

Any town official, candidate, or appointee ~~or employee~~ against whom public allegations of ethics violations have been made in the media or elsewhere has the right to file a sworn statement with the town secretary affirming their innocence, and to request the commission to review the allegations and make known its findings.

§ 1.05.009 **Reserved.**~~Culpability.~~

~~To commit a violation under any provision of this article, a person must have acted or failed to act knowingly or intentionally.~~

§ 1.05.010 **~~False complaints~~Vexatious Complainants.**

- (a) The commission may find that a complainant is vexatious if the commission finds there is not reasonable probability that the complaint has merit against the town official, candidate, or appointee and that: In the event a complaint is received by the commission that is subsequently found to be baseless, and the commission deems that the complaint was filed with the intent to:
- (1) Harass the person named in the complaintThe complainant, in the seven-year period immediately preceding the date of filing a complaint with the commission, has filed at least three (3) complaints resulting in no violations being found by the commission and found to be frivolous or groundless under the conditions of this article; or
 - (2) Damage a person's reputation.
 - ~~(3) — (b) Benefit the person filing the complaint, or a third party, either personally, professionally or politically; or~~
 - ~~(4) — Damage a related third party;~~

The commission may take action to determine a person who has filed a complaint as outlined herein is a vexatious complainant. A person who has been determined by the commission to be a vexatious complainant shall be prohibited from submitting a complaint under this article for a period of three (3) years as of the date of the commission's decision. Any pending complaint(s) filed by the vexatious complainant as of the date of the commission's decision shall be automatically -dismissed by the commission. ~~the commission may recommend the town attorney cause a complaint to be filed against such person in the municipal court. The town council or town manager, as appropriate, may take disciplinary action(s) against the individual who filed the complaint, including but not limited to disciplinary action if such complainant is an employee, appointee, or town official as allowed by personnel policies, ordinance, state law or the town charter. The commission may also recommend other action(s) be taken.~~

§ 1.05.011 Reserved.” **Penalties.**

- ~~(a) — It shall be unlawful and shall be a class C misdemeanor for any person to knowingly or intentionally violate section 1.05.007(d), 1.05.007(j)(3), or 1.05.010 of this article, and any person found guilty of such violation shall be fined, upon conviction, not less than one dollar (\$1.00) nor more than two thousand dollars (\$2,000.00) for each offense. Such penalty shall be in addition to all the other remedies provided herein.~~
- ~~(b) — A person who knowingly files a false sworn statement under this article may be subject to criminal prosecution for perjury under the laws of the state.~~

SECTION 3.
CUMULATIVE

This Ordinance shall be cumulative of all other provisions of ordinances of the Town, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 4.
SEVERABILITY

It is hereby declared to be the intention of the Town Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by a valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, or phrases of this Ordinance; since the same would have been enacted by the Town Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause, or phrase.

SECTION 5.
EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its date of passage, and it is so ordained.

PASSED AND APPROVED by the Town of Trophy Club, Texas, this the 11th day of August, 2025.

Jeannette Tiffany, Mayor

ATTEST:

Tammy Dixon, Town Secretary

APPROVED AS TO FORM:

Dean Roggia, Town Attorney



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 11, 2025

FROM: April Duvall, Director of Finance

AGENDA ITEM: Consider accepting the submission of the notice of a no-new-revenue tax rate of \$0.393354 per \$100 taxable valuation and a voter-approval tax rate of \$0.412864 per \$100 taxable valuation for the fiscal year beginning October 1, 2025 and ending September 30, 2026, setting a public hearing on Monday, September 8, 2025 at 7:00 pm for an ad valorem tax rate not-to-exceed \$0.415469 per \$100 taxable valuation for the fiscal year beginning October 1, 2025 and ending September 30, 2026. (April Duvall, Director of Finance)

BACKGROUND/SUMMARY: State law mandates that municipalities submit to their governing boards and publish in a local newspaper a notice outlining their no-new-revenue and voter-approval tax rates, along with the notice-and-hearing limit for the upcoming fiscal year.

- **No-New-Revenue Tax Rate:** This rate allows the public to evaluate the relationship between taxes for the current and upcoming fiscal years. It generates the same amount of tax revenue if applied to the same properties in both years.
- **Voter-Approval Tax Rate:** This rate is the highest tax rate the Town can set without requiring an election.

Municipalities that levied property taxes in 2025 and plan to levy them in 2026 must calculate both the no-new-revenue and voter-approval tax rates.

- **Calculation of No-New-Revenue Tax Rate:** Generally, this rate equals the prior year's taxes divided by the current taxable value of properties that were also on the tax roll in the prior year.
- **Calculation of Voter-Approval Tax Rate:** This rate includes two components: an operating and maintenance rate (M&O) and a debt rate (I&S). It allows municipalities to raise 103.5% of the operating and maintenance money from the previous year, plus the necessary debt rate.

State law also mandates the publication of these tax rates and a public hearing if the proposed tax rate exceeds the no-new-revenue tax rate.

Below are the no-new revenue (NNR) and voter-approval tax rates (VAR) for Trophy Club in the

upcoming fiscal year (FY 2025-26).

NNR	\$0.393354/\$100 of taxable value
VAR	\$0.412864/\$100 of taxable value

The VAR is calculated as follows:

Voter-approval	\$0.309764/\$100 of taxable value
M&O rate	
Debt I&S rate	\$0.103100/\$100 of taxable value
Total VAR	\$0.412864/\$100 of taxable value

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: This budget will raise more revenue from property taxes than last year's budget by an amount of \$562,699, which is a 5.26 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$50,404.

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Presentation
2. FY 2026 Tax Rate Calculation

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to accept the submission of the notice of a no-new-revenue tax rate of \$0.393354 per \$100 taxable valuation and a voter-approval tax rate of \$0.412864 per \$100 taxable valuation for the fiscal year beginning October 1, 2025 and ending September 30, 2026, setting a public hearing on Monday, September 8, 2025 at 7:00 pm for an ad valorem tax rate not-to-exceed \$0.415469 per \$100 taxable valuation for the fiscal year beginning October 1, 2025 and ending September 30, 2026.



FY25-26 Proposed Tax Rate

August 11, 2025

Property Tax Rates - Explained



Property taxes in Texas are divided into two main components:

- Maintenance and Operations (M&O) and
- Interest and Sinking (I&S)

Each serves distinct purposes in the budgeting and financial management of local governments.

Maintenance and Operations Rate (M&O)



Maintenance and Operations (M&O) Rate

Purpose: The M&O rate funds the day-to-day operations of local government entities, including municipalities, counties, and school districts.

Uses:

- **Salaries and Wages:** Paying employees, including administrative staff, police, firefighters, and teachers.
- **Utilities:** Covering the costs of water, electricity, heating, and other essential services for government buildings and facilities.
- **Supplies and Materials:** Procuring office supplies, maintenance materials, and other necessary items for daily operations.
- **General Maintenance:** Routine upkeep of public buildings, parks, roads, and other infrastructure.
- **Services:** Funding contracted services such as waste management, legal counsel, and other professional services.

Interest & Sinking Rate (I&S)



Interest and Sinking (I&S) Rate

Purpose: The I&S rate, also known as the debt service rate, is used to repay debt incurred from issuing bonds and other long-term financial obligations.

Uses:

- **Debt Repayment:** Servicing the principal and interest payments on bonds issued for large capital projects.
- **Capital Improvements:** Funding significant infrastructure projects such as building schools, roads, bridges, and public facilities.
- **Equipment Purchases:** Acquiring major equipment and vehicles that require substantial upfront investment.

Flexibility: The I&S rate provides flexibility for financing substantial investments over time, rather than requiring immediate full funding through the M&O budget.

Property Tax Rate Differences



Key Differences and Interrelationship

Budget Scope: The M&O rate covers everyday operational costs, while the I&S rate is focused on long-term capital expenses and debt repayment.

Funding Mechanism: M&O funds come directly from property tax revenues, whereas I&S funds are raised through debt issuance and repaid over time.

Growth Limitation: M&O revenue growth is capped by law (3.5% without voter approval), whereas the I&S rate is more flexible, allowing local governments to finance large projects by issuing bonds.

Voter Involvement: Voter approval is more commonly required, although not always for I&S-related expenditures (e.g., bond issuance) than for M&O expenses.

Tax Rate Options

FY26 Certified Taxable Value:

\$2,780,170,236

Tax Rates

	No New Revenue Tax Rate	Voter Approval Tax Rate	DeMinimus Tax Rate
Maintenance & Operations Tax Rate	0.290254	0.309764	0.317607
Interest & Sinking (Debt Service) Tax Rate	0.103100	0.103100	0.103100
Total Tax Rate	0.393354	0.412864	0.420707
Revenue Generated from Tax Rate	\$10,935,910.83	\$11,478,322.04	\$11,696,370.79

Questions?





CURRENT STATE

Proposed Budget

This budget will raise more total property taxes than last year's budget by \$ 562,699, which is a 5.26 % increase from last year's budget, and of that amount, \$ 50,404 is the tax revenue raised from new property added to the roll this year.

Town of Trophy Club Tax Rates	FY 2025	FY 2026
Property Tax Rate	\$0.415469/\$100	\$0.412864/\$100
No-New-Revenue Tax Rate	\$0.395728/\$100	\$0.393354/\$100
No-New-Revenue Maintenance and Operations Tax Rate	\$0.300526/\$100	\$0.286879/\$100
Voter Approval Tax Rate	\$0.415469/\$100	\$0.412864/\$100
Debt Rate	\$0.099427/\$100	\$0.103100/\$100
Total Amount of Municipal Debt Obligations	\$ 25,719,539	\$ 30,110,095

Record Vote on Adopted Budget	Yes	No
Mayor Jeannette Tiffany		
Mayor Pro Tem Rhylan Rowe		
Council Member Stacey Bauer		
Council Member Jeff Beach		
Council Member Dennis Sheridan		
Council Member Garry Ash		
Council Member Steve Flynn		

Record Vote on Adopted Tax Rate	Yes	No
Mayor Jeannette Tiffany		
Mayor Pro Tem Rhylan Rowe		
Council Member Stacey Bauer		
Council Member Jeff Beach		
Council Member Dennis Sheridan		
Council Member Garry Ash		
Council Member Steve Flynn		

2025 Tax Rate Calculation Notice

Taxing Unit Name: Town of Trophy Club

Attached are the following documents:

No New Revenue and Voter Approval Tax Rate Worksheets

Notice of Tax Rates (required to be posted on taxing unit website)

Approving Rates: Section 8 on worksheet shows the following rates

No New Revenue Rate \$ 0.393354

Voter Approval Rate \$ 0.412864

Di Minimis Rate (if applicable) \$ 0.420707

Please review these documents carefully and notify our office of any changes that need to be made. If any changes are made, our office will send out new documents including the revisions. Once you are satisfied that the calculation is correct, please sign this document stating that you approve the calculation worksheet that is attached to this document.

Proposed M&O \$ 0.309764 (Maintenance & Operation Rate)

Proposed I&S \$ 0.103100 (Interest & Sinking or Debt Rate)
(proposed I&S rate must match line 48 on worksheet)

Proposed Total Rate \$ 0.412864

As a representative of Town of Trophy Club, I approve the Tax Rate Calculation and have provided the proposed tax rate for the taxing entity listed above.

April Duvall
Printed name

April Duvall
Signature

7/30/2025
Date

2025 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

Form 50-856

TOWN OF TROPHY CLUB

682-237-2914

Taxing Unit Name

Phone (area code and number)

1 Trophy Wood Drive Trophy Club, TX 76262

www.trophyclub.org

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	Prior year total taxable value. Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$ 3,061,956,365
2.	Prior year tax ceilings. Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 610,079,329
3.	Preliminary prior year adjusted taxable value. Subtract Line 2 from Line 1.	\$ 2,451,877,036
4.	Prior year total adopted tax rate.	\$ 0.415469 /\$100
5.	Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value. A. Original prior year ARB values: \$ 24,836,664 B. Prior year values resulting from final court decisions: - \$ 22,492,194 C. Prior year value loss. Subtract B from A. ³	\$ 2,344,470
6.	Prior year taxable value subject to an appeal under Chapter 42, as of July 25. A. Prior year ARB certified value: \$ 168,124,427 B. Prior year disputed value: - \$ 33,224,885 C. Prior year undisputed value. Subtract B from A. ⁴	\$ 134,899,542
7.	Prior year Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 137,244,012

¹ Tex. Tax Code §26.012(14)

² Tex. Tax Code §26.012(14)

³ Tex. Tax Code §26.012(13)

⁴ Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 2,589,121,048
9.	Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2024. Enter the prior year value of property in deannexed territory. ⁵	\$ 0
10.	Prior year taxable value lost because property first qualified for an exemption in the current year. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value. A. Absolute exemptions. Use prior year market value: \$ 0 B. Partial exemptions. Current year exemption amount or current year percentage exemption times prior year value: + \$ 4,292,982 C. Value loss. Add A and B.⁶	\$ 4,292,982
11.	Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in the current year. Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year. A. Prior year market value: \$ 0 B. Current year productivity or special appraised value: - \$ 0 C. Value loss. Subtract B from A.⁷	\$ 0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 4,292,982
13.	Prior year captured value of property in a TIF. Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 24,089,033
14.	Prior year total value. Subtract Line 12 and Line 13 from Line 8.	\$ 2,560,739,033
15.	Adjusted prior year total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 10,639,076
16.	Taxes refunded for years preceding the prior tax year. Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year. ⁹	\$ 49,542
17.	Adjusted prior year levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$ 10,688,618
18.	Total current year taxable value on the current year certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.¹¹ A. Certified values: \$ 3,452,498,417 B. Counties: Include railroad rolling stock values certified by the Comptroller's office: + \$ C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - \$ 0 D. Tax increment financing: Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.¹² - \$ 29,619,484 E. Total current year value. Add A and B, then subtract C and D.	\$ 3,422,878,933

⁵ Tex. Tax Code §26.012(15)⁶ Tex. Tax Code §26.012(15)⁷ Tex. Tax Code §26.012(15)⁸ Tex. Tax Code §26.03(c)⁹ Tex. Tax Code §26.012(13)¹⁰ Tex. Tax Code §26.012(13)¹¹ Tex. Tax Code §26.012, 26.04(c-2)¹² Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	Total value of properties under protest or not included on certified appraisal roll. ¹³ A. Current year taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴ \$ <u>3,442,046</u> B. Current year value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵ + \$ <u>0</u> C. Total value under protest or not certified. Add A and B. \$ <u>3,442,046</u>	
20.	Current year tax ceilings. Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$ <u>696,813,619</u>
21.	Current year total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷	\$ <u>2,729,507,360</u>
22.	Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year. Include both real and personal property. Enter the current year value of property in territory annexed. ¹⁸	\$ <u>0</u>
23.	Total current year taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for the current year. ¹⁹	\$ <u>12,208,347</u>
24.	Total adjustments to the current year taxable value. Add Lines 22 and 23.	\$ <u>12,208,347</u>
25.	Adjusted current year taxable value. Subtract Line 24 from Line 21.	\$ <u>2,717,299,013</u>
26.	Current year NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$ <u>0.393354</u> /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the current year county NNR tax rate. ²¹	\$ _____ /\$100

SECTION 2: Voter Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	Prior year M&O tax rate. Enter the prior year M&O tax rate.	\$ <u>0.316042</u> /\$100
29.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>2,589,121,048</u>

¹³ Tex. Tax Code §26.01(c) and (d)

¹⁴ Tex. Tax Code §26.01(c)

¹⁵ Tex. Tax Code §26.01(d)

¹⁶ Tex. Tax Code §26.012(6)(B)

¹⁷ Tex. Tax Code §26.012(6)

¹⁸ Tex. Tax Code §26.012(17)

¹⁹ Tex. Tax Code §26.012(17)

²⁰ Tex. Tax Code §26.04(c)

²¹ Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	Total prior year M&O levy. Multiply Line 28 by Line 29 and divide by \$100.	\$ 8,182,709
31.	Adjusted prior year levy for calculating NNR M&O rate. A. M&O taxes refunded for years preceding the prior tax year. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2024. This line applies only to tax years preceding the prior tax year..... + \$ 37,590 B. Prior year taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no current year captured appraised value in Line 18D, enter 0..... - \$ 87,711 C. Prior year transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. +/- \$ 0 D. Prior year M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function..... \$ -50,121 E. Add Line 30 to 31D.	\$ 8,132,588
32.	Adjusted current year taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,717,299,013
33.	Current year NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.299289 /\$100
34.	Rate adjustment for state criminal justice mandate. ²³ A. Current year state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0 B. Prior year state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. - \$ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0.000000 /\$100 D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100
35.	Rate adjustment for indigent health care expenditures. ²⁴ A. Current year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state assistance received for the same purpose..... \$ 0 B. Prior year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2023 and ending on June 30, 2024, less any state assistance received for the same purpose..... - \$ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0.000000 /\$100 D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100

²² (Reserved for expansion)²³ Tex. Tax Code §26.044²⁴ Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	Rate adjustment for county indigent defense compensation. ²⁵ A. Current year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state grants received by the county for the same purpose..... \$ 0 B. Prior year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2023 and ending on June 30, 2024, less any state grants received by the county for the same purpose..... \$ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0.000000 /\$100 D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100..... \$ 0.000000 /\$100 E. Enter the lesser of C and D. If not applicable, enter 0.	\$ 0.000000 /\$100
37.	Rate adjustment for county hospital expenditures. ²⁶ A. Current year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year..... \$ 0 B. Prior year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2023 and ending on June 30, 2024. \$ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0.000000 /\$100 D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100..... \$ 0.000000 /\$100 E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.	\$ 0.000000 /\$100
38.	Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information. A. Amount appropriated for public safety in the prior year. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year..... \$ 0 B. Expenditures for public safety in the prior year. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year \$ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100 \$ 0.000000 /\$100 D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100
39.	Adjusted current year NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$ 0.299289 /\$100
40.	Adjustment for prior year sales tax specifically to reduce property taxes. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in the prior year should complete this line. These entities will deduct the sales tax gain rate for the current year in Section 3. Other taxing units, enter zero. A. Enter the amount of additional sales tax collected and spent on M&O expenses in the prior year, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent \$ 0 B. Divide Line 40A by Line 32 and multiply by \$100 \$ 0.000000 /\$100 C. Add Line 40B to Line 39.	\$ 0.299289 /\$100
41.	Current year voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. - or - Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	\$ 0.309764 /\$100

²⁵ Tex. Tax Code §26.0442²⁶ Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	Disaster Line 41 (D41): Current year voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of: 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred; or 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. ²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	\$ 0.000000 /\$100
42.	Total current year debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes; (2) are secured by property taxes; (3) are scheduled for payment over a period longer than one year; and (4) are not classified in the taxing unit's budget as M&O expenses. A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. ²⁸ Enter debt amount \$ 3,083,782 B. Subtract unencumbered fund amount used to reduce total debt. - \$ 0 C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) - \$ 0 D. Subtract amount paid from other resources - \$ 0 E. Adjusted debt. Subtract B, C and D from A.	\$ 3,083,782
43.	Certified prior year excess debt collections. Enter the amount certified by the collector. ²⁹	\$ 269,658
44.	Adjusted current year debt. Subtract Line 43 from Line 42E.	\$ 2,814,124
45.	Current year anticipated collection rate. A. Enter the current year anticipated collection rate certified by the collector. ³⁰ 100.00 % B. Enter the prior year actual collection rate..... 99.22 % C. Enter the 2023 actual collection rate. 99.70 % D. Enter the 2022 actual collection rate. 100.07 % E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. ³¹	100.00 %
46.	Current year debt adjusted for collections. Divide Line 44 by Line 45E.	\$ 2,814,124
47.	Current year total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,729,507,360
48.	Current year debt rate. Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.103100 /\$100
49.	Current year voter-approval M&O rate plus current year debt rate. Add Lines 41 and 48.	\$ 0.412864 /\$100
D49.	Disaster Line 49 (D49): Current year voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$ 0.000000 /\$100

²⁷ Tex. Tax Code §26.042(a)²⁸ Tex. Tax Code §26.012(7)²⁹ Tex. Tax Code §26.012(10) and 26.04(b)³⁰ Tex. Tax Code §26.04(b)³¹ Tex. Tax Code §526.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the current year county voter-approval tax rate.	\$ 0.000000 /\$100

SECTION 3: NNR Tax Rate and Voter Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	Taxable Sales. For taxing units that adopted the sales tax in November of the prior tax year or May of the current tax year, enter the Comptroller's estimate of taxable sales for the previous four quarters. ³² Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November of the prior year, enter 0.	\$ 0
52.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ³³ Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ³⁴ - or - Taxing units that adopted the sales tax before November of the prior year. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 0
53.	Current year total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,729,507,360
54.	Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.000000 /\$100
55.	Current year NNR tax rate, unadjusted for sales tax. ³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.393354 /\$100
56.	Current year NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November the prior tax year or in May of the current tax year. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November of the prior tax year.	\$ 0.393354 /\$100
57.	Current year voter-approval tax rate, unadjusted for sales tax. ³⁶ Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.412864 /\$100
58.	Current year voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	\$ 0.412864 /\$100

SECTION 4: Voter Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	\$ 0
60.	Current year total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,729,507,360
61.	Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$ 0.000000 /\$100

³² Tex. Tax Code §26.041(d)

³³ Tex. Tax Code §26.041(i)

³⁴ Tex. Tax Code §26.041(d)

³⁵ Tex. Tax Code §26.04(c)

³⁶ Tex. Tax Code §26.04(c)

³⁷ Tex. Tax Code §26.045(d)

³⁸ Tex. Tax Code §26.045(i)

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
62.	Current year voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.412864 /\$100

SECTION 5: Voter Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the sum of the prior 3 years Foregone Revenue Amounts divided by the current taxable value. ³⁹ The Foregone Revenue Amount for each year is equal to that year's adopted tax rate subtracted from that year's voter-approval tax rate adjusted to remove the unused increment rate multiplied by that year's current total value. ⁴⁰

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year in which a taxing unit affected by a disaster declaration calculates the tax rate under Tax Code Section 26.042; ⁴¹
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a); ⁴² or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval. ⁴³

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit. ⁴⁴

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	Year 3 Foregone Revenue Amount. Subtract the 2024 unused increment rate and 2024 actual tax rate from the 2024 voter-approval tax rate. Multiply the result by the 2024 current total value A. Voter-approval tax rate (Line 68) B. Unused increment rate (Line 67) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2024 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.	 \$ 0.415469 /\$100 \$ 0.004998 /\$100 \$ 0.410471 /\$100 \$ 0.415469 /\$100 \$ -0.004998 /\$100 \$ 2,616,368,183 \$ 0
64.	Year 2 Foregone Revenue Amount. Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 66) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2023 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.	 \$ 0.415469 /\$100 \$ 0.011878 /\$100 \$ 0.403591 /\$100 \$ 0.415469 /\$100 \$ -0.011878 /\$100 \$ 2,501,446,099 \$ 0
65.	Year 1 Foregone Revenue Amount. Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 66) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2022 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.	 \$ 0.446677 /\$100 \$ 0.026763 /\$100 \$ 0.419914 /\$100 \$ 0.434799 /\$100 \$ -0.014885 /\$100 \$ 2,179,896,855 \$ 0
66.	Total Foregone Revenue Amount. Add Lines 63G, 64G and 65G	\$ 0 /\$100
67.	2025 Unused Increment Rate. Divide Line 66 by Line 21 of the <i>No-New-Revenue Rate Worksheet</i> . Multiply the result by 100	\$ 0.000000 /\$100
68.	Total 2025 voter-approval tax rate, including the unused increment rate. Add Line 67 to one of the following lines (as applicable): Line 49, Line 50 (counties), Line 58 (taxing units with additional sales tax) or Line 62 (taxing units with pollution)	\$ 0.412864 /\$100

³⁹ Tex. Tax Code §26.013(b)

⁴⁰ Tex. Tax Code §26.013(a)(1-a), (1-b), and (2)

⁴¹ Tex. Tax Code §§26.04(c)(2)(A) and 26.042(a)

⁴² Tex. Tax Code §26.0501(a) and (c)

⁴³ Tex. Local Gov't Code §120.007(d)

⁴⁴ Tex. Local Gov't Code §26.04(c)(2)(B)

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁵

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁶

Line	De Minimis Rate Worksheet	Amount/Rate
69.	Adjusted current year NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.299289 /\$100
70.	Current year total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,729,507,360
71.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 70 and multiply by \$100.	\$ 0.018318 /\$100
72.	Current year debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.103100 /\$100
73.	De minimis rate. Add Lines 69, 71 and 72.	\$ 0.420707 /\$100

SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁴⁷

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.⁴⁸

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
74.	2024 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.415469 /\$100
75.	Adjusted 2024 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. ⁴⁹ If a disaster occurred in 2024 and the taxing unit calculated its 2024 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2024 worksheet due to a disaster, complete the applicable sections or lines of <i>Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2024 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2024, complete form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2024 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the years following the disaster. ⁵⁰ Enter the final adjusted 2024 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2024 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0.000000 /\$100
76.	Increase in 2024 tax rate due to disaster. Subtract Line 75 from Line 74.	\$ 0.000000 /\$100
77.	Adjusted 2024 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,560,739,033
78.	Emergency revenue. Multiply Line 76 by Line 77 and divide by \$100.	\$ 0
79.	Adjusted 2024 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,717,299,013
80.	Emergency revenue rate. Divide Line 78 by Line 79 and multiply by \$100. ⁵⁰	\$ 0.000000 /\$100

⁴⁵ Tex. Tax Code §26.012(8-a)

⁴⁶ Tex. Tax Code §26.063(a)(1)

⁴⁷ Tex. Tax Code §26.042(b)

⁴⁸ Tex. Tax Code §26.042(f)

⁴⁹ Tex. Tax Code §26.042(c)

⁵⁰ Tex. Tax Code §26.042(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
81.	Current year voter-approval tax rate, adjusted for emergency revenue. Subtract Line 80 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 68 (taxing units with the unused increment rate).	\$ 0.412864 /\$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate. \$ 0.393354 /\$100

As applicable, enter the current year NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).

Indicate the line number used: 26

Voter-approval tax rate. \$ 0.412864 /\$100

As applicable, enter the current year voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax),
Line 62 (adjusted for pollution control), Line 68 (adjusted for unused increment), or Line 81 (adjusted for emergency revenue).Indicate the line number used: 49

De minimis rate. \$ 0.420707 /\$100

If applicable, enter the current year de minimis rate from Line 73.

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.⁵¹

print
hereApril Duvall

Printed Name of Taxing Unit Representative

sign
hereApril Duvall

Taxing Unit Representative

7/30/2025

Date

⁵¹ Tex. Tax Code §§26.04(c-2) and (d-2)

Notice About 2025 Tax Rates

Property tax rates in TOWN OF TROPHY CLUB.

This notice concerns the 2025 property tax rates for TOWN OF TROPHY CLUB. This notice provides information about two tax rates used in adopting the current tax year's tax rate. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. In most cases, the voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

This year's no-new-revenue tax rate	\$0.393354/\$100
This year's voter-approval tax rate	\$0.412864/\$100

To see the full calculations, please visit 1505 E. McKinney Street
Denton, TX 76209 for a copy of the Tax Rate Calculation Worksheet.

Unencumbered Fund Balance

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by corresponding debt obligation.

Type of Fund	Balance
GENERAL FUND	9,000,000
DEBT SERVICE FUND	350,122
TIRZ #1 FUND	134,802

Current Year Debt Service

The following amounts are for long-term debts that are secured by property taxes. These amounts will be paid from upcoming property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
CO SERIES 2013	120,000	9,925	0	129,925
CO SERIES 2014	130,000	44,688	0	174,688
GO SERIES 2016	255,000	75,875	0	330,875
CO SERIES 2016	210,000	66,806	0	276,806
CO SERIES 2017	180,000	73,375	0	253,375
GO REFUNDING SERIES 2020	250,000	15,080	0	265,080
CO SERIES 2021	145,000	73,150	0	218,150
CO SERIES 2023	200,000	232,300	0	432,300
CO SERIES 2025	250,000	752,583	0	1,002,583

Total required for 2025 debt service	\$3,083,782
- Amount (if any) paid from funds listed in unencumbered funds	\$0
- Amount (if any) paid from other resources	\$0
- Excess collections last year	\$269,658
= Total to be paid from taxes in 2025	\$2,814,124
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2025	\$0
= Total debt levy	\$2,814,124

This notice contains a summary of actual no-new-revenue and voter-approval calculations as certified by Michelle French, Denton County Tax Assessor/Collector on 07/28/2025 .

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 11, 2025

FROM:

AGENDA ITEM: Consider a resolution of the Town Council of the Town of Trophy Club restricting Council Member, Place 1, Stacey Bauer's access to any public funds, including, but not limited to, annual allocations for travel, training, memberships, and clothing as provided for in Section 7.2 of the Town Council Rules of Procedure. (Dennis Sheridan, Council Member)

BACKGROUND/SUMMARY:

BOARD REVIEW/CITIZEN FEEDBACK:

FISCAL IMPACT:

LEGAL REVIEW:

ATTACHMENTS:

1. Resolution

ACTIONS/OPTIONS:

**TOWN OF TROPHY CLUB, TEXAS
RESOLUTION NO. 2025-XX**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, RESTRICTING COUNCIL MEMBER, PLACE 1, STACEY BAUER'S ACCESS TO ANY PUBLIC FUNDS, INCLUDING, BUT NOT LIMITED TO, ANNUAL ALLOCATIONS FOR TRAVEL, TRAINING, MEMBERSHIPS, AND CLOTHING AS PROVIDED FOR IN SECTION 7.2 OF THE TOWN COUNCIL RULES OF PROCEDURE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Trophy Club, Texas (the "Town") is a home rule municipal corporation and political subdivision of the State of Texas authorized to adopt resolutions and perform legislative acts pursuant to the Town Charter and the laws of the State of Texas; and

WHEREAS, felony theft charges have been brought against Council Member, Place 1, Stacey Bauer, as publicly reported and confirmed in *The State of Texas vs. Stacey Renee Bauer* Case No. F25-1815-158, in the 158th Judicial District Court of Denton County; and

WHEREAS, the Town Council approved Resolution No. 2025-12 on July 28, 2025, finding that it has no confidence in Council Member, Place 1, Stacey Bauer and her ability to fulfill her official elected duties, which she has sworn to perform as a member of the Town Council ; and

WHEREAS, Town Charter Section 3.05 provides that the Mayor and Council Members shall serve without pay or compensation; provided, however, that they shall be entitled to reimbursement of any necessary expenses incurred in the performance of their official duties, when approved by the Council or their designee; and

WHEREAS, in the interest of the public health, safety, and welfare, the Town Council finds that it is necessary to restrict Council Member, Place 1, Stacey Bauer's access to Town funds, and the Town Council hereby determines that it will not approve reimbursement of any necessary expenses until such time as the Town Council may pass a resolution reinstating confidence in Council Member, Place 1, Stacey Bauer; and

WHEREAS, the Town Manager shall be prohibited from authorizing or approving the use of Town funds for the purposes of travel, training, memberships, clothing, and other uses of the allotment provided to Council Member, Place 1, Stacey Bauer as outlined in the Town Council Rules of Procedure, Section 7.2, "Town Council Travel, Training, Memberships, and Clothing Allocation Policy"; and

WHEREAS, the Town Council finds and determines that by conducting a public meeting in accordance with Texas Gov't Code Ch. 551 (the "Act") the Town Council has provided Council Member, Place 1, Stacey Bauer, with due notice and an opportunity to be heard.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, THAT:

SECTION 1. The facts and recitals set forth in the preamble of this Resolution are hereby found to be true and correct.

SECTION 2. In the exercise of the Town Council's governmental functions, legislative power and authority, and budgetary control, the Town Council hereby restricts Council Member, Place 1, Stacey Bauer's access to Town funds, including, but not limited to, any allotments provided to the Mayor and Council Members for travel, training, memberships, clothing, and all other uses, and the restriction shall continue until such time as the Town Council may pass a resolution reinstating confidence in Council Member, Place 1, Stacey Bauer.

SECTION 3. The Town Manager is prohibited from authorizing, approving, or reimbursing Town funds for the purposes of travel, training, memberships, clothing, and any other uses to Council Member, Place 1, Stacey Bauer, including, but not limited to, any allotments provided in relation to Town Council Rules of Procedure, Section 7.2, "Town Council Travel, Training, Memberships, and Clothing Allocation Policy".

SECTION 4. The meeting at which this Resolution was considered and adopted was conducted in accordance with the Act.

SECTION 5. This Resolution shall become effective from and after its date of passage.

PASSED AND APPROVED THIS THE 11TH DAY OF AUGUST, 2025.

Jeannette Tiffany, Mayor

ATTEST:

Tammy Dixon, Town Secretary

APPROVED AS TO FORM:

Dean Roggia, Town Attorney



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 11, 2025

FROM:

AGENDA ITEM: Consider an amendment to the employment agreement between the Town of Trophy Club and Town Manager Brandon Wright. (Dean Roggia, Town Attorney)

BACKGROUND/SUMMARY: During the 89th Legislative Session, the Texas State Legislature passed HB 762 and SB 2237, which impacts employment agreements that include severance pay provisions for city/town managers. Effective September 1, 2025, no employment agreement or contract, or the renewal or renegotiation of an employment agreement or contract, may provide severance pay that exceeds 20 weeks of compensation. HB 762 further requires that any severance agreement entered into after September 1, 2025 be posted in a prominent place on the Town's internet website.

The Town and Town Manager Brandon Wright entered into an employment agreement on or about October 9, 2023 concerning the services of town manager, which was amended in December 2024. Following best practices, the Town and Town Manager Wright agreed to severance payment terms and amounts in the event the Town Council terminated the town manager's employment without cause. Pre-established separation agreements strengthen the council-manager relationship by establishing terms to protect the Town and the town manager in their service in the best interest of residents and businesses.

With the implementation deadline for HB 762 approaching, Town Manager Wright requested that the Town Council consider amending the current employment agreement to create two different agreements. One agreement being the typical employment agreement for the position of town manager and a second agreement outlining the previously agreed-upon severance pay provisions in the event the town manager is terminated without cause.

The employment agreement has been amended to remove references to the severance payment, and all references for severance payments will be outlined in a separate severance agreement.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: Town Attorney, Dean Roggia, has reviewed the contract as to form and legality.

ATTACHMENTS:

None

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to approve the amendment to the employment agreement between the Town of Trophy Club and Town Manager Brandon Wright.



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 11, 2025

FROM:

AGENDA ITEM: Consider a severance agreement between the Town of Trophy Club and Town Manager Brandon Wright. (Dean Roggia, Town Attorney)

BACKGROUND/SUMMARY: During the 89th Legislative Session, the Texas State Legislature passed HB 762 and SB 2237, which impacts employment agreements that include severance pay provisions for city/town managers. Effective September 1, 2025, no employment agreement or contract, or the renewal or renegotiation of an employment agreement or contract, may provide severance pay that exceeds 20 weeks of compensation. HB 762 further requires that any severance agreement entered into after September 1, 2025 be posted in a prominent place on the Town's internet website.

The Town and Town Manager Brandon Wright entered into an employment agreement on or about October 9, 2023 concerning the services of town manager, which was amended in December 2024. Following best practices, the Town and Town Manager Wright agreed to severance payment terms and amounts in the event the Town Council terminated the town manager's employment without cause. Pre-established separation agreements strengthen the council-manager relationship by establishing terms to protect the Town and the town manager in their service in the best interest of residents and businesses.

With the implementation deadline for HB 762 approaching, Town Manager Wright requested that the Town Council consider amending the current employment agreement to create two different agreements. One agreement being the typical employment agreement for the position of town manager and a second agreement outlining the previously agreed-upon severance pay provisions in the event the town manager is terminated without cause.

The severance agreement has been created to contain all references related to the severance payment standing separate from the standard employment agreement.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: Town Attorney, Dean Roggia, has reviewed the contract as to form and legality.

ATTACHMENTS:

None

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to approve the severance agreement between the Town of Trophy Club and Town Manager Brandon Wright.