

**TOWN OF TROPHY CLUB  
PARKS AND RECREATION BOARD MINUTES  
TUESDAY, JUNE 17, 2025; 6:00 PM**

The Trophy Club Parks and Recreation Board met in a Regular Session on Tuesday, June 17, 2025. The meeting was held at Town Hall, 1 Trophy Wood Drive in the EOC/Training Room.

**BOARD MEMBERS PRESENT:**

Jennifer Kashner	Chairperson
Jeffrey Eason	Vice Chairperson
Dana Kizer	Board Member
Gary Packan	Board Member

**BOARD MEMBERS ABSENT:**

Patrick Schrein	Board Member
Bob Ferguson	Board Member
Steve Ford	Board Member

**STAFF PRESENT:**

Chase Ellis	Director of Parks and Recreation
Madison Seil	Recreation Superintendent
Daniel Wilson	Senior Administrative Assistant for Parks and Recreation

**CALL TO ORDER AND ANNOUNCE A QUORUM**

Chairperson Kashner called the meeting to order at 6:00 PM and noted a quorum.

**PUBLIC COMMENTS**

No Public Comments were made.

**ANNOUNCEMENTS & REPORTS**

**1. Department Updates.**

Superintendent Seil provided the board with the following updates:

**a. Fourth of July**

New 5K and Fun Run & Parade of Patriots route due to BNHS construction. 5K and Fun Run start at Samuel Beck Elem School. The route now lines up with Parade Route which makes things easier for staff to transition. Line up and staging at Independence East and Medlin Middle School. Registration for the 5K and Fun Run & Parade of Patriots is now open.

Parks & Recreation Month is being celebrated in Trophy Club for the first time. A calendar of events is posted online. The June 23<sup>rd</sup> Town Council meeting will feature a proclamation, and the board is encouraged to attend the meeting.

**2. Quarterly Update on Master Plan Project from Parkhill.**

Director Ellis introduced Xie Tracks from Parkhill to present an update on the Master Plan project. Tracks

presented a recap of the project efforts thus far, a summary of the site tour, highlights of community engagement, highlights from the Financial Workshop from 110%, and the next steps for the project.

**3. Update on Pool Construction Documents and Timeline.**

Director Ellis commented on Parkhill’s expedited turnaround for the construction documents.

Director Ellis introduced James Williams from Parkhill to present an update on the Community Pool Renovation Project. Williams presented a history of Parkhill’s work during the community engagement and preliminary plan phases. Construction is expected to begin September 2025 and is expected to be ready to open to the public in May 2026.

Williams discussed the budget, noting that the total project will be under budget with optional ad-alternate that can be added if funds become available.

Director Ellis commented that Home Run Construction has notified the Town that the foundation is set and is still expected to complete construction on the Pickleball Courts in September and open in October. Residents can look forward to seeing more activity at the site. Director Ellis will communicate the proposed schedule to the board to keep everyone up to date.

**REGULAR SESSION**

**4. Consider approval of the May 19, 2025, Parks & Recreation Board regular meeting minutes.**

Board member Kizer motioned to approve the May 19, 2025, Parks & Recreation Board regular meeting minutes. Board member Eason seconded the motion. Chairperson Kashner called for a vote. The motion passed unanimously.

**ADJOURN**

Adjourned at 6:42 PM.



Jennifer Kashner, Chairperson  
Parks and Recreation Board  
Town of Trophy Club, TX



Daniel Wilson, Senior Administrative Assistant  
Parks and Recreation Department  
Town of Trophy Club, TX