



TOWN OF TROPHY CLUB
PARKS & RECREATION BOARD

1 Trophy Wood Drive
Trophy Club, Texas 76262

AGENDA

July 21, 2025

6:00 PM

Council Chambers

CALL TO ORDER AND ANNOUNCE A QUORUM

PUBLIC COMMENT(S)

This is an opportunity for citizens to address the Board/Commission on any matter pursuant to Texas Government Code Sec. 551.007. The Board/Commission is not permitted to discuss or take action on any presentations made concerning matters that are not listed on the agenda. Presentations are limited to matters over which the Board/Commission has authority. Speakers have up to three (3) minutes or the time limit determined by the Presiding Officer. Each speaker must have submitted their request to speak by completing the Speaker's Form or may email dwilson@trophyclub.org

ANNOUNCEMENTS AND REPORTS

1. Department Updates (Chase Ellis, Director of Parks & Recreation)
 - a. Fourth of July Celebration

2. July Parks and Recreation Month

REGULAR ITEMS

3. Consider approval of the June 17, 2025, Parks & Recreation Board regular meeting minutes. (Daniel Wilson, Senior Administrative Assistant)

ADJOURN

*The Board/Commission may convene into executive session to discuss posted items as allowed by Texas Government Code Sections 551.071 through 551.076 and Section 551.087.
Notice is hereby given that a quorum of the Town of Trophy Club Town Council may be in attendance at this meeting. The Town Council will not deliberate or take any action.*

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Trophy Club, Texas, in a place convenient and readily accessible to the general public at all times on the following date and time: July 15, 2025, at 10:00 AM, and said Notice of Meeting was also posted concurrently on the Town's website in accordance with Texas Government Code Ch. 551 at least 72 hours prior to the scheduled time of said meeting.

Daniel Wilson, Senior Administrative Assistant

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 6822372900, 48 hours in advance, and reasonable accommodations will be made to assist you.



**PARKS & RECREATION BOARD/TREE BOARD
COMMUNICATION**

MEETING DATE: July 21, 2025

FROM: Chase Ellis, Director of Parks & Recreation

AGENDA ITEM: Department Updates (Chase Ellis, Director of Parks & Recreation)

a. Fourth of July Celebration

BACKGROUND/SUMMARY:

Trophy Club's Fourth of July 2025 celebration was a full day of patriotic festivities that brought the community together despite early challenges with rain. The day began with the annual Patriot 5K and Fun Run, where more than 400+ participants gathered at 6:30 a.m. for check-in. The race kicked off at 7:15 a.m. Following the race, the Parade of Patriots staged at 8:00 a.m. and began rolling through town at 10:00 a.m. after judging. Hundreds of residents lined the streets to cheer on decorated golf carts, bicycles, floats, and local groups.

In the evening, Independence Park East became the hub of celebration as nearly 4,000 attendees gathered for the highly anticipated fireworks event. The rain cleared just in time for families to enjoy live music from the Limelight band, more than 15 inflatable attractions, a fun-house maze, face painting, a kids' art studio, and a wide range of food vendors. Children's activities wrapped up at 9:20 p.m., and the skies remained clear for the professional fireworks display that launched at 9:40 p.m. from the Veterans Memorial. The 20-minute show lit up the sky and capped off the day with a powerful, crowd-pleasing finale.

Despite early rain delays and wet conditions, the Town's staff and volunteers adapted quickly, ensuring the event remained safe, organized, and enjoyable. With strong community turnout and positive feedback, Trophy Club's 2025 Fourth of July celebration proved once again to be one of the most cherished and well-attended events of the year.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

None

ACTIONS/OPTIONS:

N/A



PARKS & RECREATION BOARD/TREE BOARD COMMUNICATION

MEETING DATE: July 21, 2025

FROM: Chase Ellis, Director of Parks & Recreation

AGENDA ITEM: July Parks and Recreation Month

BACKGROUND/SUMMARY:

Parks and Recreation Month is a nationwide celebration held every July for the past 40 years, honoring the dedication of more than 160,000 full-time professionals and countless part-time staff and volunteers who support and maintain park systems across the country. This observance highlights the vital role parks and recreation play in creating accessible, inclusive, and sustainable spaces that enrich the lives of community members.

In 2025, the national theme is “Build Together, Play Together,” emphasizing the importance of collaboration in developing and enjoying recreational spaces. The Town of Trophy Club is fully embracing this theme by encouraging residents to share how parks bring them together using the hashtag **#BuildTogetherPlayTogether** and tagging **@trophyclubparksandrec** on social media.

Locally, the Trophy Club Town Council issued an official proclamation on June 23, 2025, designating July as Parks and Recreation Month in the community. This formal recognition highlights the Town’s ongoing commitment to supporting parks and recreation as a cornerstone of community well-being.

Throughout the month, Trophy Club’s Parks and Recreation Department is hosting several engaging events, including Family Day Out on July 12, Coffee in the Park on July 15, and a Dive-In Movie featuring *Moana 2* on July 25. These events are designed to bring people together, encourage outdoor activity, and celebrate the value of public spaces.

By recognizing Parks and Recreation Month, Trophy Club reinforces the importance of community health, environmental stewardship, and social connection, while also celebrating the professionals and volunteers who make it all possible. Residents are encouraged to join the celebration, attend local events, and share their stories to help inspire a stronger, more connected community.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

None

ACTIONS/OPTIONS:

N/A



**PARKS & RECREATION BOARD/TREE BOARD
COMMUNICATION**

MEETING DATE: July 21, 2025

FROM: Daniel Wilson, Admin Assistant

AGENDA ITEM: Consider approval of the June 17, 2025, Parks & Recreation Board regular meeting minutes. (Daniel Wilson, Senior Administrative Assistant)

BACKGROUND/SUMMARY: The Parks & Recreation Board held a regular meeting on Tuesday, June 17, 2025, at 6:00 PM in the EOC/Training Room at Town Hall.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. 25-06-17 Minutes

ACTIONS/OPTIONS:

Staff recommends that the Parks & Recreation Board move to approve the June 17, 2025, Parks & Recreation Board regular meeting minutes.

**TOWN OF TROPHY CLUB
PARKS AND RECREATION BOARD MINUTES
TUESDAY, JUNE 17, 2025; 6:00 PM**

The Trophy Club Parks and Recreation Board met in a Regular Session on Tuesday, June 17, 2025. The meeting was held at Town Hall, 1 Trophy Wood Drive in the EOC/Training Room.

BOARD MEMBERS PRESENT:

Jennifer Kashner	Chairperson
Jeffrey Eason	Vice Chairperson
Dana Kizer	Board Member
Gary Packan	Board Member

BOARD MEMBERS ABSENT:

Patrick Schrein	Board Member
Bob Ferguson	Board Member
Steve Ford	Board Member

STAFF PRESENT:

Chase Ellis	Director of Parks and Recreation
Madison Seil	Recreation Superintendent
Daniel Wilson	Senior Administrative Assistant for Parks and Recreation

CALL TO ORDER AND ANNOUNCE A QUORUM

Chairperson Kashner called the meeting to order at 6:00 PM and noted a quorum.

PUBLIC COMMENTS

No Public Comments were made.

ANNOUNCEMENTS & REPORTS

1. Department Updates.

Superintendent Seil provided the board with the following updates:

a. Fourth of July

New 5K and Fun Run & Parade of Patriot route due to BNHS construction. 5K and Fun Run start at Samuel Beck Elem School. The route now lines up with Parade Route which makes things easier for staff to transition. Line up and staging at Independence East and Medlin Middle School. Registration for the 5K and Fun Run & Parade of Patriots is now open.

Parks & Recreation Month is being celebrated in Trophy Club for the first time. A calendar of events is posted online. The June 23rd Town Council meeting will feature a proclamation, and the board is encouraged to attend the meeting.

2. Quarterly Update on Master Plan Project from Parkhill.

Director Ellis introduced Xie Tracks from Parkhill to present an update on the Master Plan project. Tracks
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presented a recap of the project efforts thus far, a summary of the site tour, highlights of community engagement, highlights from the Financial Workshop from 110%, and the next steps for the project.

3. Update on Pool Construction Documents and Timeline.

Director Ellis commented on Parkhill's expedited turnaround for the construction documents.

Director Ellis introduced James Williams from Parkhill to present an update on the Community Pool Renovation Project. Williams presented a history of Parkhill's work during the community engagement and preliminary plan phases. Construction is expected to begin September 2025 and is expected to be ready to open to the public in May 2026.

Williams discussed the budget, noting that the total project will be under budget with optional ad-alternate that can be added if funds become available.

Director Ellis commented that Home Run Construction has notified the Town that the foundation is set and is still expected to complete construction on the Pickleball Courts in September and open in October. Residents can look forward to seeing more activity at the site. Director Ellis will communicate the proposed schedule to the board to keep everyone up to date.

REGULAR SESSION

4. Consider approval of the May 19, 2025, Parks & Recreation Board regular meeting minutes.

Board member Kizer motioned to approve the May 19, 2025, Parks & Recreation Board regular meeting minutes. Board member Eason seconded the motion. Chairperson Kashner called for a vote. The motion passed unanimously.

ADJOURN

Adjourned at 6:42 PM.

Jennifer Kashner, Chairperson
Parks and Recreation Board
Town of Trophy Club, TX

Daniel Wilson, Senior Administrative Assistant
Parks and Recreation Department
Town of Trophy Club, TX