

TOWN OF TROPHY CLUB

1 Trophy Wood Drive
Trophy Club, Texas 76262



**CRIME CONTROL &
PREVENTION DISTRICT**

**AGENDA
MEETING**

July 9, 2025

6:00 PM

Council Chambers

CALL TO ORDER AND ANNOUNCE A QUORUM

PUBLIC COMMENT(S)

This is an opportunity for citizens to address the Board/Commission on any matter pursuant to Texas Government Code Sec. 551.007. The Board/Commission is not permitted to discuss or take action on any presentations made concerning matters that are not listed on the agenda. Presentations are limited to matters over which the Board/Commission has authority. Speakers have up to three (3) minutes or the time limit determined by the Presiding Officer. Each speaker must have submitted their request to speak by completing the Speaker’s Form or may email tdixon@trophyclub.org

REGULAR ITEMS

1. Consider approval of the Trophy Club Crime Control and Prevention District Board minutes for June 4, 2025.
2. Conduct a public hearing and consider approval of the FY 2026 proposed annual budget for the Trophy Club Crime Control and Prevention District.

FUTURE AGENDA ITEMS

ADJOURN

The Board/Commission may convene into executive session to discuss posted items as allowed by Texas Government Code Sections 551.071 through 551.076 and Section 551.087.

Notice is hereby given that a quorum of the Town of Trophy Club Town Council may be in attendance at this meeting. The Town Council will not deliberate or take any action.

CERTIFICATION

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Trophy Club, Texas, in a place convenient and readily accessible to the general public at all times on the following date and time: July 1, 2025, at 4:00 p.m., and said Notice of Meeting was also posted concurrently on the Town's website in accordance with Texas Government Code Ch. 551 at least 72 hours prior to the scheduled time of said meeting.

Julie Swartz
Administrative Assistant

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 6822372900, 48 hours in advance, and reasonable accommodations will be made to assist you.



**CRIME CONTROL & PREVENTION DISTRICT
COMMUNICATION**

MEETING DATE: July 9, 2025

FROM:

AGENDA ITEM: Consider approval of the Trophy Club Crime Control and Prevention District Board minutes for June 4, 2025.

BACKGROUND/SUMMARY:

BOARD REVIEW/CITIZEN FEEDBACK:

FISCAL IMPACT:

LEGAL REVIEW:

ATTACHMENTS:

1. June 4, 2025 Minutes

ACTIONS/OPTIONS:

**MINUTES FROM REGULAR SESSION
BOARD OF THE CRIME CONTROL AND PREVENTION DISTRICT MEETING
FOR THE TOWN OF TROPHY CLUB
LOCATION: 1 TROPHY WOOD DRIVE, TROPHY CLUB, TEXAS
Wednesday, June 4, 2025, at 6:00 P.M. Council
Chambers**

The Crime Control and Prevention District Board of the Town of Trophy Club, Texas, met in a Regular Session on Wednesday, June 4, 2025. The meeting was held within the boundaries of the Town and was open to the public.

**STATE OF TEXAS §
COUNTY OF TARRANT §**

CCPD BOARD MEMBERS PRESENT:

Marc Bartels, President
Christine Udvar-Hazy, Vice President
Christopher McAllister, Member
Royce Labor, Member
Marion Hawker, Member

CCPD BOARD MEMBERS ABSENT:

Leo Daniels, Member

STAFF AND GUEST(S) PRESENT:

Patrick Arata, Chief of Police
Julie Swartz, Administrative Assistant
April Duvall, Director of Finance

CALL TO ORDER AND ANNOUNCE A QUORUM

Board member Bartels called the meeting to order and announced quorum at 6:00 p.m.

PUBLIC COMMENTS

Citizens are allowed four (4) minutes to address the Board regarding an item over which the Board has policy or oversight authority as provided by Texas law, the ethics order, or other policy order.

No public comments.

REGULAR SESSION

1. Consider and take appropriate action regarding the Crime Control and Prevention District Board Minutes for April 23, 2025.

Minutes reviewed and motion passed unanimously.

2. Conduct public hearing and consider approval of FY 2026 proposed annual budget for Trophy Club Crime Control and Prevention District.

At 6:01 p.m. the public hearing opened. Chief discussed how Flock system has benefited the PD and Town greatly; is considering adding more cameras (after this funding) to benefit Town even more. Will additionally be purchasing K9 vehicle and admin vehicle. Training & education will continue to help elderly victims from online fraud. Traffic safety will continue and is a priority. EVO Drone was tested & seems to be best option, would invest in 2 so one could stay up while other has battery charging after flight time.

Motion to approve budget.

Royce Labor, Christine Hazy second the vote.

Budget passes 5-0

ADJOURN

Meeting adjourned at 6:30 p.m.

Marc Bartels
Town of Trophy Club

Julie Swartz
Town of Trophy Club

*The video of the meeting is posted on the Town's YouTube page



CRIME CONTROL & PREVENTION DISTRICT COMMUNICATION

MEETING DATE: July 9, 2025

FROM: Patrick Arata, Chief of Police

AGENDA ITEM: Conduct a public hearing and consider approval of the FY 2026 proposed annual budget for the Trophy Club Crime Control and Prevention District.

BACKGROUND/SUMMARY:

The proposed FY 2026 Crime Control and Prevention District (CCPD) budget is designed to support the Trophy Club Police Department's ongoing efforts to enhance community safety, upgrade critical equipment, and expand officer training and public education programs. Total projected expenditures amount to \$539,884, funded by an estimated \$430,181 in sales tax, grant and interest revenue. The CCPD fund balance at the end of FY 2024 was \$312,685.

Key highlights of the CCPD budget include the purchase of two fully equipped police vehicles, expansion of officer training programs, and continued support for safety outreach initiatives. Additionally, the department plans to introduce a drone program and upgrade duty weapons with RMR gun sight systems, both funded through the small equipment line item. The budget also covers the third year of the Flock Safety license plate reader system contract and provides resources for community education programs and school resource officer (SRO) support.

Furthermore, the Police Department is proposing the addition of a Police Cadet position to the CCPD budget. This position is aimed at helping the department maintain a full staffing level by placing a future officer in the police academy pipeline. The total cost for the position is \$110,411.03 for FY 2025-26, and it will be fully funded through the CCPD fund balance.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT:

The FY 2026 CCPD Budget projects \$539,884 in expenditures against revenues of \$430,181, resulting in an approximate use of \$109,703 in fund balance related to the public safety programs for the Town of Trophy Club.

LEGAL REVIEW: N/A

ATTACHMENTS:

1. CCPD Budget
2. CCPD Budget presentation

ACTIONS/OPTIONS:

Staff recommends that the Board conduct the public hearing and move to approve the FY 2026 proposed annual budget for the Trophy Club Crime Control and Prevention District.

FY2025-26 Proposed Budget

CCPD Fund	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 APPROVED	FY 2025 AMENDED	FY 2025 YEAR TO DATE	FY 2026 PROPOSED	FY 2027 PROJECTED
Beginning Fund Balance	\$ 274,127	\$ 280,480	\$ 257,573	\$ 312,685	\$ 312,685	\$ 312,685	\$ 308,814	\$ 199,111
Revenue								
Sales Tax	\$ 365,464	\$ 373,794	\$ 424,044	\$ 360,500	\$ 360,500	\$ 222,692	\$ 425,000	\$ 437,750
Grant Revenue	483	21,525	12,700	4,000	4,000	-	4,120	4,244
Interest Income	-	971	570	1,030	1,030	211	1,061	1,093
Assets Sold	-	10,000	-	-	-	-	-	-
Total Revenue	\$ 365,947	\$ 406,290	\$ 437,314	\$ 365,530	\$ 365,530	\$ 222,903	\$ 430,181	\$ 443,086
Expenditures								
Personnel								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,733	\$ 73,885
Overtime	-	13,700	16,556	20,400	20,400	-	25,000	25,750
Retirement	-	1,644	2,185	2,840	2,840	-	13,920	14,338
Medical Insurance	-	685	943	-	-	-	17,924	-
Dental Insurance	-	41	78	-	-	-	1,296	-
Vision Insurance	-	4	14	-	-	-	271	-
Life Insurance & Other	-	33	71	-	-	-	723	-
Social Security Taxes	-	-	1,074	1,265	1,265	-	5,997	6,177
Medicare Taxes	-	-	241	296	296	-	1,403	1,445
Unemployment Taxes	-	-	2	-	-	-	252	260
Workers' Compensation	-	585	164	1,087	1,087	209	3,364	3,465
Total Personnel	\$ -	\$ 16,692	\$ 21,328	\$ 25,888	\$ 25,888	\$ 209	\$ 141,884	\$ 125,320
Services & Supplies								
Professional Outside Services	\$ 47,913	\$ 40,468	\$ 41,402	\$ 45,000	\$ 45,000	\$ 27,573	\$ 35,000	\$ 36,050
Schools & Training	23,571	16,408	21,440	21,500	21,500	4,924	25,000	25,750
Equipment Maintenance	-	-	530	-	-	-	-	-
Qualifying Expenses	16,813	7,294	19,716	21,500	21,500	18,877	25,000	25,750
Meetings	-	272	1,266	800	800	-	825	850
Office Supplies	1,932	3,135	5,160	600	600	731	2,600	2,678
Postage	245	-	48	100	100	-	1,060	1,092
Publications/Books/Subscription	51	3,952	283	500	500	-	515	530
Uniforms	4,920	19,372	11,430	8,000	8,000	450	8,000	8,240
Protective Clothing	-	-	855	-	-	-	-	-
Small Equipment	48,198	73,111	45,898	75,000	75,000	25,007	120,000	123,600
Principle - Lease Payment	33,273	-	-	-	-	-	-	-
Interest - Lease Payment	157	-	-	-	-	-	-	-
Total Services & Supplies	\$ 177,073	\$ 164,013	\$ 148,029	\$ 173,000	\$ 173,000	\$ 77,562	\$ 218,000	\$ 224,540
Capital								
Capital Outlay	\$ 273,098	\$ 248,492	\$ 212,844	\$ 160,000	\$ 204,331	\$ 149,003	\$ 180,000	\$ 185,400
Total Capital	\$ 273,098	\$ 248,492	\$ 212,844	\$ 160,000	\$ 204,331	\$ 149,003	\$ 180,000	\$ 185,400
Total Expenditures	\$ 450,171	\$ 429,197	\$ 382,201	\$ 358,888	\$ 403,219	\$ 226,773	\$ 539,884	\$ 535,260
Other Sources (Uses)								
Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lease Proceeds	90,577	-	-	-	-	-	-	-
Total Other Sources (Uses)	\$ 90,577	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Increase (Decrease)	\$ 6,353	\$ (22,907)	\$ 55,113	\$ 6,642	\$ (37,689)	\$ (3,871)	\$ (109,703)	\$ (92,173)
Ending Fund Balance	\$ 280,480	\$ 257,573	\$ 312,685	\$ 319,327	\$ 274,996	\$ 308,814	\$ 199,111	\$ 106,938



*"A Standard
of Excellence"*

Trophy Club Police Department

*1 Trophy Wood Dr. Trophy Club, Texas 76262
682-237-2960 Fax: 682-237-2997 web: trophyclub.org*

TOWN OF TROPHY CLUB CRIME CONTROL AND PREVENTION DISTRICT (CCPD) FY 2025-2026 Budget Overview

Purpose and Background

The Trophy Club Police Department remains committed to public safety by investing in strong programs, effective training, and advanced technology. Our goal is to ensure officers are well-equipped to serve and protect the community.

For FY 2025-26, the CCPD will use a portion of its fund balance to support key initiatives, including:

- Continuing our K-9 Program as part of our ongoing drug prevention and enforcement efforts.
- Purchasing and installing RMR Gun Sight Systems on duty handguns (\$21,000).
- Launching a new Drone Program to support patrol, search and rescue, and situational awareness (\$30,000).
- Adding a Police Cadet Position (\$110,411.03)

Budget Summary

Estimated Sales Tax Revenue: \$430,181

Beginning Fund Balance: \$308,814

Total Proposed Expenditures: \$539,884

Ending Fund Balance: \$199,111

To fund these priorities, we will use both projected sales tax revenue and a portion of the existing fund balance.

FY 2025-26 CCPD Budget Highlights with Justifications

Capital Purchases – \$180,000

2 Police Vehicles: \$60,000 each

These new patrol units replace aging vehicles to ensure reliable response times and reduce long-term maintenance costs.

Vehicle Equipment & Installation: \$30,000

Outfitting vehicles with lights, sirens, communication tools, and safety gear needed for patrol operations.

Officer Support and Public Safety Operations

Overtime Pay – \$31,565

Covers additional staffing needs for School Resource Officers (SROs), community policing efforts, and special safety operations outside regular shifts.

Professional Services – \$35,000

Includes state-mandated racial profiling reports, legal consultation, and specialized external training to ensure compliance and quality.

Firearms & Equipment – \$25,000

Supports firearms qualifications, new weapon optics (RMR sights), ammunition, and other safety-related upgrades for duty weapons.

Protective Gear/Uniforms – \$8,000

Replaces worn-out gear and uniforms to maintain officer safety, professional appearance, and compliance with standards.

Office Supplies & Postage – \$5,000

Essential daily operational supplies for administrative functions and community outreach materials.

Police Cadet Position – \$110,411.03

The Police Department is adding funding for a **Police Cadet position**. This will be an over-hire to ensure the department remains fully staffed. The role is designed to proactively address staffing gaps and support the department’s long-term personnel readiness.

Training & Community Education – \$25,000

Provides mandatory Texas Commission on Law Enforcement (TCOLE) training for officers, mental health and de-escalation instruction, and leadership development. These courses are critical for officer readiness and community trust.

Community Outreach Programs

Educational Classes for Residents and Students

Programs focus on safety, fraud prevention, teen driving, drug awareness, and internet safety—engaging the community in crime prevention.

Small Equipment – \$120,000

Automated License Plate Recognition (ALPR)

Year 3 of the 5-year Flock Safety contract to enhance crime-solving capability.

TASER Support

Maintains warranties and replaces parts for 23 TASER units, ensuring all officers have reliable non-lethal force options.

SRO Crime Stoppers & Training

Funds school-related safety programs and provides SROs with specialized tools to connect with students and address juvenile issues.

Drone Program and RMR Gun Sight Systems

Supports advanced technology needs with drone deployment and upgraded firearm optics. This funding ensures both programs are operational and fully integrated into department operations.

Strategic Focus Areas

1. Investing in Equipment and Technology

New tools and updated systems that improve officer performance and public safety.

2. Enhancing Community Safety Programs

Programs proven to reduce crime and increase community engagement.

3. Training and Development

High-quality training for officers and public education initiatives.

Conclusion

The proposed FY 2025-26 CCPD budget reflects a balanced and responsible investment in public safety. It addresses both operational needs and long-term strategic priorities by funding:

Critical equipment upgrades to ensure our officers have the tools they need to perform their duties safely and effectively.

Community education and outreach programs that directly impact crime prevention and public engagement.

Ongoing training that promotes professionalism, accountability, and excellence in policing.

Personnel investments to sustain full staffing levels, including the addition of a Police Cadet to proactively maintain department readiness.

Our recent ranking as the 4th safest city in Texas is not just a milestone—it's proof that our proactive, data-driven approach is working. But maintaining this standard requires continued investment. The items outlined in this budget are not luxuries; they are

necessities for sustaining and enhancing the level of service our community expects and deserves.

With the CCPD board's support, we can build on our successes, address emerging challenges, and keep Trophy Club one of the safest and most desirable communities in the state.

We respectfully request approval of the FY 2025-26 CCPD budget.