

# TOWN OF TROPHY CLUB

1 Trophy Wood Drive  
Trophy Club, Texas 76262



## MEETING AGENDA

### ANIMAL SHELTER ADVISORY BOARD

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June 18, 2025

6:30 PM

Council Chambers

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#### CALL TO ORDER AND ANNOUNCE A QUORUM

#### PUBLIC COMMENT(S)

*This is an opportunity for citizens to address the Board/Commission on any matter pursuant to Texas Government Code Sec. 551.007. The Board/Commission is not permitted to discuss or take action on any presentations made concerning matters that are not listed on the agenda. Presentations are limited to matters over which the Board/Commission has authority. Speakers have up to three (3) minutes or the time limit determined by the Presiding Officer. Each speaker must have submitted their request to speak by completing the Speaker's Form or may email [tdixon@trophyclub.org](mailto:tdixon@trophyclub.org)*

#### REGULAR ITEMS

1. Consider approval of the December 11, 2024 Animal Shelter Advisory Board meeting minutes.
2. Receive an update on impounds and pet registrations year-to-date. (Brian Hall, Animal Control Officer)

#### ADJOURN

*The Board/Commission may convene into executive session to discuss posted items as allowed by Texas Government Code Sections 551.071 through 551.076 and Section 551.087.*

*Notice is hereby given that a quorum of the Town of Trophy Club Town Council may be in attendance at this meeting. The Town Council will not deliberate or take any action.*

CERTIFICATION: I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Trophy Club, Texas, in a place convenient and readily accessible to the general public at all times on the following date and time: June 13, 2025 at 2:00 p.m., and said Notice of Meeting was also posted concurrently on the Town's website in accordance with Texas Government Code Ch. 551 at least 72 hours prior to the scheduled time of said meeting.

/s/ Tammy Dixon

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Tammy Dixon, Town Secretary

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 6822372900, 48 hours in advance, and reasonable accommodations will be made to assist you.



**ANIMAL SHELTER ADVISORY BOARD  
COMMUNICATION**

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**MEETING DATE:** June 18, 2025

**FROM:** Brian Hall, Animal Control Officer

**AGENDA ITEM:** Consider approval of the December 11, 2024 Animal Shelter Advisory Board meeting minutes.

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**BACKGROUND/SUMMARY:** The Animal Shelter Advisory Board met on December 11, 2024.

**BOARD REVIEW/CITIZEN FEEDBACK:** N/A

**FISCAL IMPACT:** N/A

**LEGAL REVIEW:** N/A

**ATTACHMENTS:**

1. ASB\_Minutes\_Dec11\_2024

**ACTIONS/OPTIONS:**

Move to approve the December 11, 2024 Animal Shelter Advisory Board meeting minutes.

**MINUTES FROM REGULAR SESSION  
ANIMAL SHELTER BOARD  
FOR THE TOWN OF TROPHY CLUB LOCATION: 1  
TROPHY WOOD DRIVE, TROPHY CLUB, TEXAS  
Wednesday December 11, 2024 at 6:30 P.M.**

The Animal Shelter Board for the Town of Trophy Club, Texas, met in a Regular Session on December 11, 2024. The meeting was held within the boundaries of the Town and was open to the public.

**STATE OF TEXAS** §  
**COUNTY OF DENTON AND TARRANT** §

**BOARD MEMBERS PRESENT:**

Susan Edstrom: Chair  
Brian Hall: Shelter Manager  
Bobby Tilman: Municipal Officer  
Deanna Polner: Resident  
London Wilson: Resident  
Dr. Brooke Bemis: Reg. Vet

Guest: Chief Patrick Arata

**CALL TO ORDER AND ANNOUNCE A QUORUM**

Susan Edstrom called the meeting to order and announced a quorum at 6:30 pm.

**CITIZEN PRESENTATIONS**

*Citizens are allowed four (4) minutes to address the Board regarding an item over which the Board has policy or oversight authority as provided by Texas law, the ethics order, or other policy order. Each speaker must complete the Speaker's Form that includes the topic to be presented.*

**REGULAR ITEMS**

**1. Consider approval of the October 2, 2024 ASAB Minutes.**

A motion was made by Bobby to approve the minutes; A second was made by Brooke; motion passed unanimously.

**2. Discussion on shelter partnership agreements with local rescue entities.**

Discussed the topic and benefits of such agreements.

**3. Review and consider a recommendation to the Town Council for an ordinance amending Appendix A "Fee Schedule," Section A1.006(a) "Impound Fee."**

Brooke made a motion for the recommendation; London made a second; motion passed unanimously.

**4. Receive update on impounds and pet registrations year-to-date.**

Officer Hall gave his detailed report.

**ADJOURN**

**Meeting was adjourned at 6:42 pm by Susan Edstrom**

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Brian\_Hall  
Board Member

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Susan Edstrom  
Chair



**ANIMAL SHELTER ADVISORY BOARD  
COMMUNICATION**

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**MEETING DATE:** June 18, 2025

**FROM:** Brian Hall, Animal Control Officer

**AGENDA ITEM:** Receive an update on impounds and pet registrations year-to-date. (Brian Hall, Animal Control Officer)

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**BACKGROUND/SUMMARY:** Shelter Impounds and Pet Registrations Year-to-date:

Total Impounds	8
Total Reclaim by Owner	6
Total Adopted	1
Total Sent to Rescue	1
Total Pet Registrations	9

**BOARD REVIEW/CITIZEN FEEDBACK:** N/A

**FISCAL IMPACT:** There is no financial impact associated with this agenda item.

**LEGAL REVIEW:** N/A

**ATTACHMENTS:**

None

**ACTIONS/OPTIONS:**

This agenda item is being presented for discussion and input purposes only.