

**TOWN OF TROPHY CLUB
PARKS AND RECREATION BOARD MINUTES
MONDAY, FEBRUARY 17, 2025; 6:00 PM**

The Trophy Club Parks and Recreation Board met in a Regular Session on Monday, February 17, 2025. The meeting was held at Town Hall, 1 Trophy Wood Drive in the Council Chambers.

BOARD MEMBERS PRESENT:

Jennifer Kashner	Chairperson
Jeffrey Eason	Vice Chairperson
Patrick Schrein	Board Member
Bob Ferguson	Board Member
Gary Packan	Board Member
Steve Ford	Board Member
Dana Kizer	Board Member

STAFF PRESENT:

Chase Ellis	Director of Parks and Recreation
Madison Seil	Recreation Superintendent
Daniel Wilson	Senior Administrative Assistant for Parks and Recreation

CALL TO ORDER AND ANNOUNCE A QUORUM

Chairperson Kashner called the meeting to order at 6:00 PM and noted a quorum.

PUBLIC COMMENTS

No Public Comments were made.

REGULAR SESSION

1. Department Update.

Superintendent Seil provided the following updates to the board:

- a. Harmony Park will host a Movie Night featuring Inside Out 2 on March 7th beginning at 6:45 PM.
- b. Eggstravaganza will take place on April 12, though the event will now take place at Harmony Park.
- c. Seasonal positions are now open for applications. Staff has made trips to Byron Nelson and Northwest High Schools to recruit during student lunches.

Director Ellis provided the following updates to the board:

- a. Recreation Coordinator Cassidy Hill will end her time in Trophy Club as she moves to the Visitor and Convention Bureau in Grapevine. The Town is currently seeking her replacement.

2. Parks & Recreation Master Plan Update.

Director Ellis introduced Xie Tracs, Landscape Architect and Planner from Parkhill, who commented on the current status of the Parks & Recreation Master Plan. Director Ellis also presented the project branding

and project website, hosted online at www.tcparksandrecreationmasterplan.com.

Tracs provided the board with a preliminary timeline of events and outcomes, noting the project milestones and completion estimates. Tracs also mentioned Parkhill and CivicBrand's coordination to begin pop-up engagements at parks and community events, as well as stakeholder meetings, in the upcoming months. CivicBrand will provide additional promotional items and publish a statistically valid community survey to collect additional input from the community.

Discuss was held regarding the relationship between the focus groups or stakeholders and the Parks & Recreation Board subcommittees. Stakeholder groups were identified as Greater Northwest Soccer Association, Trophy Club Roanoke Youth Baseball Association, the Trophy Club Tritons Swim Team, Harvest Christian Academy, and other groups that regularly rent facilities.

Discuss was held regarding the best manner to engage individual citizens.

3. Consider approval of the December 16, 2024, Parks and Recreation Board meeting minutes.

Senior Administrative Assistant Wilson remarked that this item's attachment was incorrect and would be brought back before the board at the next meeting.

No action was taken.

4. Consider a recommendation of the proposed options for the Community Pool Renovation Design and Construction Management project from Parkhill.

Recreation Superintendent Seil summarized the community pool's renovation project thus far in regard to the conceptual designs presented. Three conceptual designs were presented to the board, two of which were previously presented to the board, and the third being a new design based off the board's previous comments.

Director Ellis commented that the prices presented are not inclusive of covering the splash pad pump room. These prices are listed as "ad alternate" and would permit Town Council to vote whether or not to include the item in the final design. Director Ellis also added that the presented cost are based off industry the best estimates provided by industry professionals.

Board member Packan inquired on the revenue possibilities relevant to each design. Recreation Superintendent Seil responded that all three designs presented an equal opportunity for additional revenue.

Discuss was held regarding cost savings, shade structures, and additional slides.

Chairperson Kashner motioned to recommend Concept C with adding an additional slide and keeping the existing shade structure north of the competition pool. Board member Schrein seconded the motion. Chairperson Kashner called for a vote. The motioned passed, 6-1, with Board member Ford vote against the motion.

Discuss was held regarding the fees for pool entry. Director Ellis commented that the Town is currently

undergoing a Financial Sustainability study, the results of which will provide Staff with a more accurate understanding of what fees need to be set for admission to the pool.

ADJOURN

Adjourned at 7:19 PM.



Jennifer Kashner, Chairperson
Parks and Recreation Board
Town of Trophy Club, TX



Daniel Wilson, Senior Administrative Assistant
Parks and Recreation Department
Town of Trophy Club, TX