

Town of Trophy Club Town Council Meeting Minutes
March 10, 2025, 7:00 p.m., Regular Meeting
1 Trophy Wood Drive, Trophy Club, Texas 76262

CALL MEETING TO ORDER

Mayor Tiffany called the regular meeting to order at 7:00 p.m.

COUNCIL MEMBERS PRESENT

Jeannette Tiffany, Mayor
Steve Flynn, Mayor Pro Tem
Stacey Bauer, Council Member Place 1
Jeff Beach, Council Member Place 2
Dennis Sheridan, Council Member Place 3
Rhylan Rowe, Council Member Place 4

COUNCIL MEMBERS ABSENT

Council Member Place 5 (Vacant)

STAFF MEMBERS PRESENT

Brandon Wright, Town Manager
Tammy Dixon, Town Secretary
Dean Roggia, Town Attorney
Jason Wise, Fire Chief
Patrick Arata, Chief of Police
April Duvall, Director of Finance
Jill Lind, Director of Communications and Marketing
Matt Cox, Director of Community Development
Tamara Smith, Assistant to the Town Manager

INVOCATION

Pastor Joel Quilé, Bara Church, delivered the invocation.

PLEDGES

Council Member Sheridan led the Pledge of Allegiance to the American and Texas Flags.

PUBLIC COMMENTS

Teryl Flynn and Kelly Castonguay announced that the Trophy Club Women's Club will be hosting a Casino Night fundraiser on Saturday, April 12th, from 6:00 to 10:00 PM at Saint Pete's Barn in Roanoke. This event replaces the Art and Garden Festival from last year and is open to the public. Tickets are \$75, and proceeds will benefit Metroport Meals on Wheels, Roanoke Food Pantry, Christ's Haven, and I Can Still Shine. More information can be found at mytcwc.org.

PRESENTATIONS

1. Conduct a Fire Department Swearing-In and Badge Pinning Ceremony

Chief Wise introduced Eric Sampson and Brad Teel, newly promoted Driver Engineers. Mayor Tiffany provided the Oaths of Office and the badge pinning ceremony followed.

2. Proclamation - Town of Trophy Club's 40th Anniversary

Mayor Pro Tem Flynn read aloud the 40th Anniversary proclamation. Mayor Tiffany invited the Council Members and all past Mayors and Council Members present to join her for a photograph. Former Mayors present were Jim Carter, Scott Smith, Nick Sanders, Connie White, and Alicia Fleury.

COMMUNITY SPOTLIGHT

3. Working for You... Trophy Club

- a) Update from Town Council Members

Mayor Tiffany announced that the Town was still accepting applications to serve on the Trophy Club Council for Arts and Culture.

Council Member Bauer highlighted a fundraising initiative by TCEVA, announcing that team members have created "We Back the Blue" shirts to support the police and fire departments. The shirts are available for purchase for \$15.

- b) Update from Town Manager

Town Manager Wright announced the following events and meetings:

- Breakfast with Tiffany, March 17, Starbucks inside Tom Thumb, 9:00 a.m.
- Trophy Club Women's Spring Community Garage Sale, April 5, 8:00 a.m. – 2:00 p.m.
- Easter EggStravaganza and Egg Hunt, April 12, at Harmony Park from 9:00 - 11:00 AM.
- Upcoming Meetings
 - March 17 –Parks and Recreation Board Meeting
 - March 24 – Special Town Council Work Session at 6:00 p.m.
 - April 14 – Regular Town Council Meeting

CONSENT AGENDA

4. Consider approval of the February 24, 2025, Town Council work session and regular meeting minutes. (Tammy Dixon, Town Secretary)

5. Consider a resolution appointing members to the Trophy Club Council for Arts and Culture. (Tammy Dixon, Town Secretary) The caption of the resolution reads as follows:

RESOLUTION NO. 2025-05

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, PROVIDING FOR THE APPOINTMENT OF MEMBERS TO SERVE ON THE TROPHY CLUB COUNCIL FOR ARTS AND CULTURE; DESIGNATING TERMS OF SERVICE; AND PROVIDING AN EFFECTIVE DATE.

6. Consider authorizing the Town Manager to negotiate and execute a professional service agreement with Teague Nall and Perkins, Inc. in a not-to-exceed amount of \$55,000 for topo and boundary surveys, subsurface utility engineering, civil engineering, bidding and construction administration, and construction inspection services for the Wilshire Stormwater/Drainage Project. (Matt Cox, Director of Community Development)
7. Consider authorizing the Town Manager to negotiate and execute a professional service agreement with Teague Nall and Perkins, Inc. in a not-to-exceed amount of \$445,000 for survey, utility engineering, civil engineering, bidding and construction administration, and construction inspection services for the FY 2025 Street Reconstruction Projects including Forest Hill Drive, Paint Rock Court and Palmetto Court. (Matt Cox, Director of Community Development)4. Consider a resolution repealing Resolution 2025-02; adopting updated Town Council Rules of Procedure; providing for amendments to Section 9, "Boards and Commissions," subsection 9.1. c., "Application Review/Appointments." (Tammy Dixon, Town Secretary) The caption of the resolution reads as follows:

Council Member Beach moved to approve Consent Items 4-7. Council Member Bauer seconded the motion.

VOTE ON MOTION

AYES: Bauer, Beach, Flynn, Sheridan, Tiffany, Rowe

NAYES: None

VOTE: 6-0

INDIVIDUAL ITEMS

8. Consider authorizing the Town Manager to negotiate and execute a professional services agreement with Parkhill in the amount of \$300,550 for Phase II of the Community Pool Project including design development, construction documents, public bidding services, and construction administration services. (Chase Ellis, Director of Parks & Recreation)

Town Manager Wright introduced the item and explained the contract includes construction design, administration, bidding services, and project management. The design has been updated to incorporate a second slide option while maintaining budget flexibility. The final project scope will remain somewhat fluid until the construction phase,

with alternative options in the bidding process to manage costs. The goal is to begin construction immediately after the pool closes for the season, ensuring maximum time for completion before reopening in Summer 2026. The bidding process is expected to take place in July–August 2025, with a tight timeline to finalize design, evaluate bids, and secure a contract before the planned September 2025 construction start.

Council Member Beach moved to authorize the Town Manager to negotiate and execute a professional services agreement with Parkhill in the amount of \$300,550 for Phase II of the Community Pool Project including design development, construction documents, public bidding services, and construction administration services. Council Mayor Pro Tem Flynn seconded the motion.

VOTE ON MOTION

AYES: Bauer, Beach, Flynn, Sheridan, Tiffany, Rowe

NAYES: None

VOTE: 6-0

9. Consider authorizing Town staff and the Town's Municipal Advisor, SAMCO Capital Markets, to pursue a bond refunding regarding Public Improvement District (PID) No. 1 for interest savings and other matters related thereto. (April Duvall, Director of Finance)

April Duvall, Director of Finance introduced Mark McLliney and Jack McLliney from Samco Capital Markets, who presented an analysis on a potential bond refunding for PID No. 1, as the bonds become callable in June 2025. The proposed refunding could generate over \$4 million in savings, reducing assessments for PID homeowners.

Mark McLliney explained that a bond refunding 10 years ago lowered assessments by \$16.5 million. The new opportunity would replace 3-5% interest bonds with 4% bonds, using trust funds to reduce borrowing. He presented two options: (1) a level debt structure, eliminating a 2% annual increase and saving \$4.13 million, or (2) a shortened term structure, reducing the repayment period by one year with total savings of nearly \$4.5 million.

The Town Council discussed the benefits of each, with some members favoring the shortened term for greater long-term savings.

Council Member Rowe moved to authorize Town staff and the Town's Municipal Advisor, SAMCO Capital Markets, to pursue a bond refunding regarding Public Improvement District (PID) No. 1 for interest savings and other matters related thereto under Scenario 2 accelerated debt service maintaining a level of savings. Council Member Sheridan seconded the motion.

VOTE ON MOTION

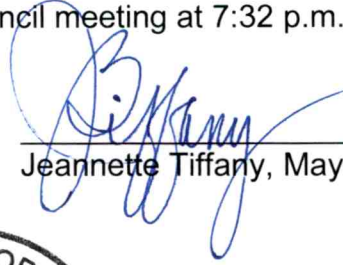
AYES: Bauer, Flynn, Sheridan, Tiffany, Rowe

NAYES: Beach

VOTE: 5-1

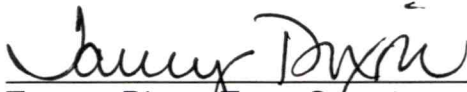
ADJOURNMENT

Mayor Tiffany adjourned the Town Council meeting at 7:32 p.m.



Jeannette Tiffany, Mayor

Attest:


Tammy Dixon, Town Secretary