

Town of Trophy Club Town Council Meeting Minutes
December 19, 2024, 10:00 a.m., Special Meeting Meeting
1 Trophy Wood Drive, Trophy Club, Texas 76262

CALL SPECIAL MEETING TO ORDER

Mayor Tiffany called the special meeting to order at 10:00 a.m.

COUNCIL MEMBERS PRESENT

Jeannette Tiffany, Mayor
Steve Flynn, Mayor Pro Tem (*participated by video conference*)
Stacey Bauer, Council Member Place 1
Jeff Beach, Council Member Place 2
Dennis Sheridan, Council Member Place 3
LuAnne Oldham, Council Member Place 5

COUNCIL MEMBERS ABSENT:

Rhylan Rowe, Council Member Place 4

STAFF MEMBERS PRESENT

Brandon Wright, Town Manager
Tammy Dixon, Town Secretary
Dean Roggia, Town Attorney
Matt Cox, Director of Community Development
Denise Deprato, Director of Human Resources

PUBLIC COMMENTS

Ms. Dixon stated Patricia Jayne (Pat) Keefer, 216 Fresh Meadow Dr., sent an email to the Mayor and Town Council regarding agenda item 1.

INDIVIDUAL ITEMS

1. Consider authorizing the Town Manager to negotiate and execute a construction contract with Wildstone Construction, LLC for the Inverness Drainage Project in the amount of \$1,914,104. (Matt Cox, Director of Community Development)

Matt Cox, provided an overview of the item, explaining that seven bids were received, with Wildstone Construction selected as the lowest qualified bidder. He noted that the project, funded primarily through ARPA funds, is scheduled to begin in January 2025 and emphasized that this approval would meet the December 31, 2024, deadline for fund allocation. Mr. Cox also praised the efforts of Teage, Nall and Perkins (TNP) in coordinating the project timeline.

Philip C. Varughese, PE, of TNP, provided additional details on the bidding and construction process. He explained that the selection was based on qualifications and outlined the plan for coordination efforts, including a citizens' meeting to address resident

concerns and explain construction inconveniences. A preconstruction meeting will be held with the contractor to review regulations, ordinances, and expectations, such as keeping streets clean and adhering to easement limits. Regular biweekly or monthly meetings will be conducted to ensure the project remains on schedule and any issues are promptly resolved.

Mr. Cox and Mr. Varughese answered questions from the Town Council.

Council Member Beach moved to authorize the Town Manager to negotiate and execute a construction contract with Wildstone Construction, LLC for the Inverness Drainage Project in the amount of \$1,914,104. Council Member Bauer seconded the motion.

VOTE ON MOTION

AYES: Bauer, Beach, Flynn, Tiffany, Sheridan, Oldham
NAYES: None
ABSENT: Rowe
VOTE: 6-0-1

EXECUTIVE SESSION/OPEN SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 10:12 a.m. and reconvened into Regular Session at 11:00 a.m. in accordance with the Texas Government Code regarding: Section 551.074 Personnel Matters to deliberate the evaluation and duties of a public officer or employee, to wit: 1) Town Manager.

Council Member Oldham moved to approve the first amended employment agreement with the Town Manager, Brandon Wright. Council Member Sheridan seconded the motion.

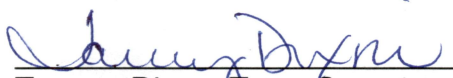
VOTE ON MOTION

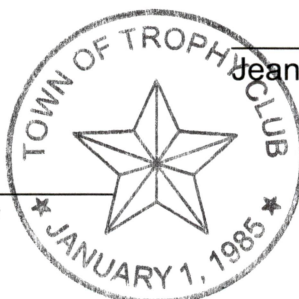
AYES: Bauer, Beach, Flynn, Tiffany, Sheridan, Oldham
NAYES: None
ABSENT: Rowe
VOTE: 6-0-1

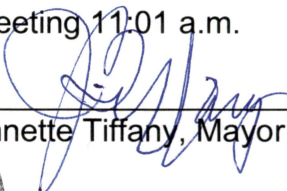
ADJOURNMENT

Mayor Tiffany adjourned the Town Council meeting 11:01 a.m.

Attest:


Tammy Dixon, Town Secretary




Jeannette Tiffany, Mayor