

Town of Trophy Club Town Council Meeting Minutes
December 9, 2024, 7:00 p.m., Regular Meeting
1 Trophy Wood Drive, Trophy Club, Texas 76262

CALL REGULAR MEETING TO ORDER

Mayor Tiffany called the regular meeting to order at 7:00 p.m.

COUNCIL MEMBERS PRESENT

Jeannette Tiffany, Mayor
Steve Flynn, Mayor Pro Tem
Stacey Bauer, Council Member Place 1
Jeff Beach, Council Member Place 2
Dennis Sheridan, Council Member Place 3
Rhylan Rowe, Council Member Place 4
LuAnne Oldham, Council Member Place 5

STAFF MEMBERS PRESENT

Brandon Wright, Town Manager
Tammy Dixon, Town Secretary
Dean Roggia, Town Attorney
Jason Wise, Fire Chief
Patrick Arata, Chief of Police
April Duvall, Director of Finance
Chase Ellis, Director of Parks and Recreation
Jill Lind, Director of Communications and Marketing
Matt Cox, Director of Community Development
Denise Deprato, Director of Human Resources
Tamara Smith, Assistant to the Town Manager

PLEDGES

Council Member Sheridan led the Pledge of Allegiance to the American and Texas Flags.

INVOCATION

Pastor Joel Quilé, Bara Church, delivered the invocation.

PUBLIC COMMENTS

Patricia Jayne (Pat) Keefer, 216 Fresh Meadow Dr., spoke in reference to standards for street finishes.

COMMUNITY SPOTLIGHT

1. Working for You . . . Trophy Club

a) Update from Town Council Members

Council Member Sheridan announced the Wreaths Across America event, scheduled for December 14, 2024, from 11:00 a.m. to Noon at Medlin Cemetery, where a ceremony will be held followed by volunteers placing wreaths on the graves of 71 local veterans.

Council Member Beach wished everyone a Merry Christmas and Happy Holidays.

Mayor Pro Tem Flynn praised the Trophy Club Live Nativity and Bethlehem Experience highlighting the exceptional production featuring live animals, outstanding singing, and impressive music.

Mayor Tiffany wished everyone a Merry Christmas, expressing gratitude to those watching the meeting and those in attendance and contributing to making Trophy Club a great place to call home.

b) Update from Town Manager

Town Manager Wright provided the following update:

- **Toys for Tots:** Sponsored by the U.S. Marine Corps Reserve providing toys to children in need, with the Police and Fire Departments serving as collection points for new, unwrapped toys until December 16. Donations can be dropped off in person or mailed to the Police Department.
- **Letters to Santa:** The Parks and Recreation Department is accepting letters to Santa through December 17. Letters can be dropped off at the North Pole mailbox at Town Hall or the Trophy Club Fire Station.
- **Holiday Lights Contest:** The annual Holiday Lights Contest continues to run through December 18, with nominations open for seven categories. Residents can nominate their own or a neighbor's decorated home.
- **Wreaths Across America:** The Town is hosting Wreaths Across America at Medlin Cemetery on December 14, 2024, from 11:00 AM to Noon honoring the sacrifices of local veterans by placing wreaths on the graves of 71 individuals interred at the cemetery. The event is coordinated with the support of the Fire, Police, Parks & Recreation Departments, and the Metroport Veterans Association.

- **Holiday Nights and Winter Show Lights:** The Town will host Holiday Nights and Winter Show Lights on December 14, 2024, from 6:30 PM to 8:30 PM at Trophy Club Town Center. The event features a tree lighting, choir performance, Santa meet-and-greet, hot chocolate, face painting, local vendors, and a holiday drone show at 8 PM, with a second viewing on December 21, 2024, from 8:00 PM to 8:30 PM. All activities are free and open to the community.
- **Upcoming Meetings:**
 - Animal Shelter Advisory Board: December 11 at 6:00 PM
 - Planning and Zoning Commission, December 12 at 6:00 PM
 - Parks and Recreation Board Meeting, December 16 at 6:00 PM
 - Town Council Special Meeting: December 19, at 10:00 AM
- **Reminders:**
 - Breakfast with Tiffany: December 16, Tom Thumb Starbucks at 9:00 AM
 - Holiday Hours: Town offices will be closed in observance of Christmas, starting at Noon on December 23 through December 25. Town offices will also be closed in observance of New Year's on January 1.

c) Quick Civic Tip (Dean Roggia, Town Attorney)

Town Attorney Roggia provided an overview of the Developer Agreement process as outlined in the Town's Code of Ordinances and State Law and explained amendments to these agreements must be approved by the Town Council.

CONSENT AGENDA

2. Consider approval of the November 12, 2024, Town Council work session and regular meeting minutes. (Tammy Dixon, Town Secretary)
3. Consider authorizing the Town Manager to negotiate and execute an on-demand concrete lifting services contract with Nortex Concrete Lift & Stabilization in a total annual amount not to exceed \$30,000 with a one-year renewal option. (Matt Cox, Director of Community Development)
4. Consider a resolution authorizing the Town Manager to execute opioid settlement documents. (Brandon Wright, Town Manager). The caption of the resolution reads as follows:

RESOLUTION NO. 2024-26

A RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE GLOBAL OPIOID SETTLEMENT DOCUMENTS RELATING TO THE KROGER SETTLEMENT AND AUTHORIZING THE TOWN MANAGER TO EXECUTE ANY AND ALL FUTURE OPIOID SETTLEMENT DOCUMENTS; AUTHORIZING THE TOWN MANAGER TO

TRANSMIT THOSE DOCUMENTS TO THE ATTORNEY GENERAL; AND PROVIDING FOR AN EFFECTIVE DATE.

Council Member Rowe moved to approve Consent Items 2-4. Council Member Beach seconded the motion.

VOTE ON MOTION

AYES: Bauer, Beach, Flynn, Sheridan, Tiffany, Rowe, Oldham

NAYES: None

VOTE: 7-0

INDIVIDUAL ITEMS

5. Consider an ordinance authorizing the Mayor to execute an amendment to the Beldonia Town Homes Development Contract for Public Improvements authorizing the Town to participate in the cost of removing and reconstructing the Town's median along Trophy Wood Drive to provide a center median opening and turn lane. (Matt Cox, Director of Community Development)

Mr. Cox provided an overview of the item explaining the amendment includes the removal of a median near the development to enhance access for both the townhomes and the Town's parking lot. The developer agreed to cover 50% of the median removal cost, with the Town's participation capped at \$30,000 (approximately 8.5% of the total cost), funded through the Street Maintenance Sales Tax Fund.

Mayor Pro Tem Flynn moved to approve Ordinance 2024-29 authorizing the Mayor to execute an amendment to the Beldonia Town Homes Development Contract for Public Improvements authorizing the Town to participate in the cost of removing and reconstructing the Town's median along Trophy Wood Drive to provide a center median opening and turn lane.. Council Member Sheridan seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE NO. 2024-29

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE BELDONIA TOWN HOMES DEVELOPMENT CONTRACT FOR PUBLIC IMPROVEMENTS; AUTHORIZING THE TOWN TO PARTICIPATE IN PUBLIC IMPROVEMENT COSTS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON MOTION

AYES: Bauer, Beach, Flynn, Tiffany, Sheridan, Rowe, Oldham

NAYES: None

VOTE: 7-0

6. **First Reading:** Consider a resolution approving the Thrive Business Grant applications and authorizing the Town Manager to negotiate and execute performance agreements with each grantee as recommended by the Trophy Club Economic Development Corporation. (Tamara Smith, Assistant to the Town Manager)

Town Secretary Dixon provided the first reading.

Ms. Smith presented a summary of the Thrive Business Grant program, which was established by the Economic Development Corporation (EDC) in July with a \$300,000 allocation to support local businesses through grants for interior, exterior, and equipment improvements. The program, offering up to \$20,000 per grant with a 75% match requirement, was marketed extensively and received 12 applications by the October 18 deadline. After review, the EDC approved seven grants for six businesses during their November meeting. The approved projects align with the EDC's goals and aim to benefit both the businesses and the Trophy Club community.

Mayor Pro Tem Flynn commended Ms. Smith for her efforts on the Thrive Business Grant program, recognizing it as a strong start and expressing hope that more businesses will participate in future cycles after seeing its success.

Mayor Tiffany recognized local business representatives in attendance, including Fish and Knife, Mathnasium, Trophy Club Vision Care, Jolley Orthodontics, Envision Complete Fitness, and Grace Development, expressing gratitude for their contributions to the community. Mayor Tiffany also highlighted the importance of supporting local businesses through initiatives like the Thrive Business Grant program.

Item was a reading only, no action taken.

7. **Second Reading:** Consider a resolution approving the Thrive Business Grant applications and authorizing the Town Manager to negotiate and execute performance agreements with each grantee as recommended by the Trophy Club Economic Development Corporation. (Tamara Smith, Assistant to the Town Manager)

Town Secretary Dixon provided the second reading.

Council Member Oldham moved to approve Resolution 2024-27 approving the Thrive Business Grant applications and authorizing the Town Manager to negotiate and execute performance agreements with each grantee as recommended by the Trophy Club Economic Development Corporation. Council Member Bauer seconded the motion.

Council Member Rowe expressed opposition to the Thrive Business Grant program, stating that EDC funds should prioritize expanding commercial property uses. While acknowledging the program's availability and approval, he disagreed with using funds for grants supporting business expenses or capitalized items. Though wishing the

participating businesses success, he indicated his intent to vote against the program based on the EDC's past objectives.

The caption of the resolution reads as follows:

RESOLUTION NO. 2024-27

A RESOLUTION OF THE TOWN OF TROPHY CLUB, TEXAS, APPROVING THE THRIVE BUSINESS GRANT APPLICATIONS AND AUTHORIZING THE TOWN MANAGER TO NEGOTIATE, AND AUTHORIZING THE ECONOMIC DEVELOPMENT CORPORATION PRESIDENT TO EXECUTE PERFORMANCE AGREEMENTS WITH EACH RECEPIENT; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON MOTION

AYES: Bauer, Beach, Flynn, Tiffany, Sheridan, Oldham

NAYES: Rowe

VOTE: 6-1

8. Consider a resolution of the Town of Trophy Club, Texas, casting votes for the Denton Central Appraisal District Board of Directors. (Tammy Dixon, Town Secretary)

Mayor Pro Tem Flynn moved to approve Resolution 2024-28 casting 10 votes each for Alex Buck and Rob Altman for the Denton Central Appraisal District Board of Directors. Council Member Rowe seconded the motion. The caption of the resolution reads as follows:

RESOLUTION NO. 2024-27

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, CASTING TWENTY (20) VOTES FOR A CANDIDATE FOR APPOINTMENT TO THE DENTON CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS AND PROVIDING AN EFFECTIVE DATE.

VOTE ON MOTION

AYES: Bauer, Beach, Flynn, Tiffany, Sheridan, Rowe, Oldham

NAYES: None

VOTE: 7-0

9. Consider a resolution of the Town of Trophy Club, Texas, casting votes for the Tarrant Appraisal District Board of Directors. (Tammy Dixon, Town Secretary)

Council Member Oldham moved to approve Resolution 2024-29 casting the Town's one vote for Fred Campos for the Tarrant Appraisal District Board of Directors. Council Member Beach seconded the motion. The caption of the resolution reads as follows:

RESOLUTION NO. 2024-28

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, CASTING ONE (1) VOTE FOR A CANDIDATE FOR APPOINTMENT TO THE TARRANT APPRAISAL DISTRICT BOARD OF DIRECTORS AND PROVIDING AN EFFECTIVE DATE.

VOTE ON MOTION

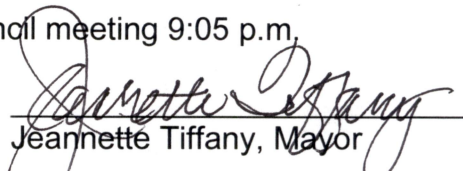
AYES: Bauer, Beach, Flynn, Tiffany, Sheridan, Rowe, Oldham
NAYES: None
VOTE: 7-0

EXECUTIVE SESSION/OPEN SESSION

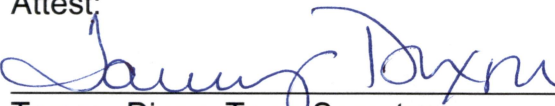
Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 7:35 p.m. and reconvened into Regular Session at 9:05 p.m. in accordance with the Texas Government Code regarding: Section 551.074 Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: 1) Town Manager.
No Action Taken.

ADJOURNMENT

Mayor Tiffany adjourned the Town Council meeting 9:05 p.m.


Jeannette Tiffany, Mayor

Attest:


Tammy Dixon, Town Secretary

