



TOWN OF TROPHY CLUB

1 Trophy Wood Drive
Trophy Club, Texas 76262

MEETING AGENDA

TOWN COUNCIL

January 13, 2025

7:00 PM

Council Chambers

CALL TO ORDER AND ANNOUNCE A QUORUM

INVOCATION led by Chaplain David Impwi

PLEDGES led by Council Member

Pledge of Allegiance to the American Flag

Pledge of Allegiance to the Texas Flag

PUBLIC COMMENT(S)

This is an opportunity for citizens to address the Council on any matter pursuant to Texas Government Code 551.007. The Council is not permitted to discuss or take action on any presentations made concerning matters that are not listed on the agenda. Presentations are limited to matters over which the Council has authority. Speakers have up to three (3) minutes or the time limit determined by the Presiding Officer. Each speaker must have submitted their request to speak by completing the Speaker's Form or may email mayorandcouncil@trophyclub.org

COMMUNITY SPOTLIGHT

1. SOS International
2. Working for You... Trophy Club
 - a) Update from Town Council Members
 - b) Update from Town Manager (Brandon Wright, Town Manager)
 - c) Quick Civic Tip (Dean Roggia, Town Attorney)

CONSENT AGENDA

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any council member by making such request prior to a motion and vote.

3. Consider approval of the December 9, 2024, Town Council regular meeting minutes. (Tammy Dixon, Town Secretary)
4. Consider approval of the December 19, 2024, Town Council special meeting minutes. (Tammy Dixon, Town Secretary)
5. Consider an ordinance authorizing and calling for a general election to be held on May 3, 2025, and if required, a runoff election on June 7, 2025, for the purpose of electing council members to Town Council Place 5 and Town Council Place 6 and establishing procedures for the election; and providing an effective date. (Tammy Dixon, Town Secretary)
6. Consider an ordinance repealing Ordinance 2010-21 and adopting an ordinance designating the Commercial Reporter as the official newspaper of the Town of Trophy Club. (Tammy Dixon, Town Secretary)
7. Consider authorizing the Town Manager to negotiate and execute an updated master services agreement and consolidated statement of work between the Town of Trophy Club, TX, and CivicPlus, LLC, aligning all software services to a single annual expiration date of September 30, in the amount of \$52,808.54, with renewal options up to 5% increase per year. (April Duvall, Director of Finance)
8. Consider authorizing the Town Manager to negotiate and execute an updated master services agreement and consolidated statement of work between the Town of Trophy Club, TX, and Tyler Technologies, Inc., aligning all software services to a single annual expiration date of September 30, in the amount of \$59,975. (April Duvall, Director of Finance)
9. Consider a resolution approving the termination of the Metlife 457 Deferred Compensation Plan (Plan Number 1014964-01). (Denise Deprato, Director of Human Resources)
10. Consider an ordinance of the Town of Trophy Club amending Appendix A "Fee Schedule," Article A1.000 "General Provisions," Section A1.006 "Animal Control," Subsection (a) "Impound Fee," of the Code of Ordinances. (Patrick Arata, Chief of Police)
11. Consider accepting the 2025 Parks Maintenance Plan that outlines tree care within the Town of Trophy Club. (Chase Ellis, Director of Parks & Recreation)

INDIVIDUAL ITEMS

12. **Case PD-AMD-24-004 PD 13 Amendment, Tract 1, Ship Shop**
Conduct a public hearing and consider an ordinance amending Planned Development District 13 (PD-13), Tract 1 to allow for Truck and Trailer Rental as an accessory use with outdoor storage and display of vehicles. The applicant is David Sanders, owner of The Ship Shop, and the subject property is legally described as The Village at Trophy Club, Lot 1, approximately 3.79 acres, Denton County, Texas and is generally located at the

northwest corner of Trophy Club Drive and SH 114. The property is addressed as 2003 E TX-114, Suite 340, Trophy Club, Texas. (Matt Cox, Director of Community Development)

- i. Conduct Public Hearing
- ii. Consider Ordinance Approval

13. Case RP-24-001 The Highlands At Trophy Club, Neighborhood 5, Phase 2B, Lot 23R, Block G (Gardner Replat)

Conduct a public hearing to consider a replat request made by Deric Gardner on Lot 23R, Block G of The Highlands at Trophy Club Neighborhood 5, Phase 2B, approximately 0.292 acres of land, for the addition of unplatted land. The property is addressed as 2643 Highlands Court and situated in the Rosalinda Allen Survey, Abstract No. 17, Town of Trophy Club, Denton County, Texas. (Gardner Replat). (Matt Cox, Director of Community Development)

- i. Conduct Public Hearing
- ii. Consider Replat Approval

14. Conduct a public hearing and consider an ordinance amending Article 1.08.001 of Chapter 1, Article 1.08 "Parks and Recreation" and adopting the 2025 Youth Programs Standard of Care. (Chase Ellis, Director of Parks & Recreation)

- i. Conduct Public Hearing
- ii. Consider Ordinance Approval

15. Conduct a public hearing and consider an ordinance granting a franchise agreement to Community Waste Disposal for solid waste and recycling collection; authorizing the Town Manager to negotiate and execute the franchise agreement; and directing staff to prepare an ordinance to make necessary updates to Article 13.02 Solid Waste of the Town Code of Ordinances. (Tamara Smith, Assistant to the Town Manager)

- i. Conduct Public Hearing
- ii. Consider Ordinance Approval

16. Consider authorizing the Town Manager to negotiate and execute a construction contract with Home Run Construction, LLC in an amount not to exceed \$1,121,407 for the construction of dedicated pickleball courts at Harmony Park. (Chase Ellis, Director of Parks & Recreation)

17. Consider a resolution adopting the Trophy Club Town Council Rules of Procedure. (Brandon Wright, Town Manager; Tammy Dixon, Town Secretary)

18. Consider an ordinance amending Chapter 1, "General Provisions", Article 1.03, "Town Council", by repealing Division 2, "Meetings and Rules of Procedure" in its entirety and by amending Article 1.04 "Boards, Commissions and Committees", Division 1 "Generally" by

adding a new section 1.04.011 "Background Checks of Boards and Commissions Applicants", of the Code of Ordinances. (Brandon Wright, Town Manager; Tammy Dixon, Town Secretary)

ADJOURN

The Town Council may convene into executive session to discuss posted items as allowed by Texas Government Code Sections 551.071 through 551.076 and Section 551.087.

CERTIFICATION

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Trophy Club, Texas, in a place convenient and readily accessible to the general public at all times on the following date and time: January 8, 2025, at 3:30 p.m., and said Notice of Meeting was also posted concurrently on the Town's website in accordance with Texas Government Code Ch. 551 at least 72 hours prior to the scheduled time of said meeting.

/s/ Tammy Dixon
Tammy Dixon, Town Secretary

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 6822372900, 48 hours in advance, and reasonable accommodations will be made to assist you.