

**TOWN OF TROPHY CLUB
PARKS AND RECREATION BOARD MINUTES
MONDAY, OCTOBER 21, 2024; 6:00 P.M.**

The Trophy Club Parks and Recreation Board met in a Regular Session on Monday, October 21, 2024. The meeting was held at Town Hall, 1 Trophy Wood Drive in the Council Chambers.

BOARD MEMBERS PRESENT:

Jennifer Kashner	Chairperson
Bob Ferguson	Board Member
Gary Packan	Board Member
Jeffrey Eason	Board Member
Steve Ford	Board Member
Dana Kizer	Board Member

BOARD MEMBERS ABSENT:

Patrick Schrein	Secretary
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STAFF PRESENT:

Brandon Wright	Town Manager
Chase Ellis	Director of Parks and Recreation
Madison Seil	Recreation Superintendent
Daniel Wilson	Senior Administrative Assistant for Parks and Recreation

CALL TO ORDER AND ANNOUNCE A QUORUM

Chairperson Kashner called the meeting to order at 6:00 p.m. and noted a quorum.

PUBLIC COMMENTS

No Public Comments were made.

REGULAR SESSION

1. Welcome and introduction of the new Parks & Recreation Board members.

Director Ellis welcomed Mr. Packan and Mr. Ford to the Parks and Recreation Board. Board Member Ford has lived in Trophy Club for 23 years, raised his kids in Town, and is heavily involved in sports and athletics. Board Member Packan has lived in Trophy Club for roughly six years and has an extensive career in municipal Parks & Recreation.

2. Board Training.

Town Manager Wright provided the board with purpose, overview, and authority of the Parks & Recreation Board. Town Manager Wright covered topics including the responsibility of each board member, the rules and best practices pertaining to serving on the board, and how the board may interact with Town staff, the Town Council, and the residents of the community.

Director Ellis touched on the specifics of the Parks & Recreation, commenting on the board's advisory role in shaping the Parks & Recreation programs, events, facilities, and projects, as well as the board's ability to engage with the citizen of the community to advocate for new potential programs and activities.

3. Department Update.

Director Ellis provided the following updates to the board:

- a. The End of the year Infographic: 2024 FY Wrap-Up was published by the Communications and Marketing department and recounts the statistics of the Parks & Recreation Department. Notable items included the attendance at the major community events, participants in youth athletics, and admissions to the community pool.
- b. Town Council recently approved the creation of a Parks & Recreation Master Plan with Parkhill. This plan will encompass a Recreation Program Plan (RPP), and ADA analysis of current parks and facilities, extensive public engagement and surveying, as well as financial stability plans.
- c. The Dedicated Pickleball Courts at Harmony Park project is waiting on a report from a geo-tech consultant. Once received, construction documents will go out to bid.

Superintendent Seil provided the board with the following updates:

- d. Parkhill has provided Staff and the board preliminary designs for the Community Pool Renovation project. Finalized concepts will be available at the next Parks Board meeting.
- e. Pet Fest occurred on October 5th at Freedom Dog Park. Approximately 30 vendors served attendees with various treats and crafts. Feedback on the event was collect at the event via a QR code.

4. Discuss and consider approval of the Parks & Recreation Meeting minutes dates September 16, 2024.

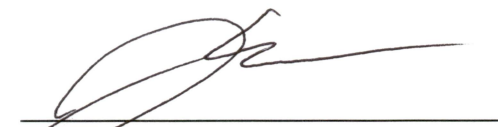
Board Member Ferguson motioned to approve the Parks & Recreation Board Meeting minutes dated September 16, 2024. Board Member Kizer seconded the motion. Chairperson Kashner called for a vote. The motion passed unanimously, 6-0.

5. Discuss and consider the appointment of a Parks & Recreation Board Vice Chairperson.

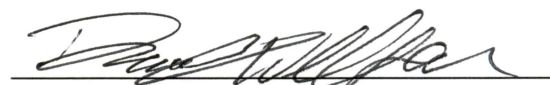
Board Member Ferguson motioned to appoint Board Member Eason as Vice Chairperson. Board Member Kizer seconded the motion. Chairperson Kashner called for a vote. The motion passed unanimously, 6-0.

ADJOURN

Board Member Packan motioned to adjourn. Vice Chairperson Eason seconded the motion. Chairperson Kashner called for a vote. The motion passed unanimously, 6-0. Adjourned at 7:21 PM.



Jennifer Kashner, Chairperson
Parks and Recreation Board
Town of Trophy Club, TX



Daniel Wilson, Senior Administrative Assistant
Parks and Recreation Department
Town of Trophy Club, TX