

**TOWN OF TROPHY CLUB
PARKS AND RECREATION BOARD MINUTES
MONDAY, SEPTEMBER 16, 2024; 6:00 P.M.**

The Trophy Club Parks and Recreation Board met in a Regular Session on Monday, September 16, 2024. The meeting was held at Town Hall, 1 Trophy Wood Drive in the Council Chambers.

BOARD MEMBERS PRESENT:

Dean Murray	Chairperson
Robert Ferguson	Vice Chairperson
Patrick Schrein	Secretary
Dana Kizer	Board Member
Jennifer Kashner	Board Member

BOARD MEMBERS ABSENT:

Stephanie Presley	Board Member
Chuck Hall	Board Member
Jeffrey Eason	Board Member

STAFF PRESENT:

Chase Ellis	Director of Parks and Recreation
Madison Seil	Recreation Superintendent
Daniel Wilson	Senior Administrative Assistant for Parks and Recreation

CALL TO ORDER AND ANNOUNCE A QUORUM

Chairperson Murray called the meeting to order at 6:03 p.m. and noted a quorum.

PUBLIC COMMENTS

No Public Comments were made.

REGULAR SESSION

1. Department Updates.

Recreation Superintendent Seil provided the board with the following updates:

- a. A review of the Taste of Trophy Club event that took place on September 7th, 2024, at Independence Park East. The event was attended by an estimated 1,500 individuals. Discussion was held to encourage additional Trophy Club-based businesses to participate in the event, in which Recreation Superintendent Seil and Director Ellis commented that while several efforts were made, many local businesses do not have the capacity to operate at the event. The Department will look to rename the event in the future.
- b. The Trophy Club Activity Center, formerly the Municipal Utility Building #1 Annex, is being adapted for several Fall programs, including youth and adult activities.
- c. Parkhill has provided the Town with the results of their Community Engagement for the Community Pool Project. Items to note included the resulting top 5 enhancements community members sought, including a body slide, group shade, lounge area/sun deck, public cabanas, and a play structure. Design concepts will be presented to the board in October. Additional discussion

was held in regard to the pool's annual reporting and the renovation project's budget. Director Ellis provided the board with additional updates, including:

- d. The Parks & Recreation Master Plan RFQ has closed, and qualifying firms have been scheduled for interviews with select staff and community members. A total of eight firms responded to the RFQ. Director Ellis listed McAdams, Parkhill, Kimberly Horn, and TNP as finalists for the award. Staff will negotiate pricing with the winning firms and present an agreement to the Town Council on October 14, 2024. The project is expected to be finished before the FY26 Budget approval.

2. Discuss and consider approval of the Parks & Recreation Board Meeting minutes dated August 19, 2024.

Vice Chairperson Ferguson motioned to approve the Parks & Recreation Meeting minutes dated August 19, 2024, as presented. Board member Kashner seconded the motion. No discussion was held. Chairperson Murray called for a vote. The motion passed unanimously (5-0).

3. Pickleball 50% Construction Document Review.

Director Ellis presented the preliminary construction documents McAdams has provided the Town with to the board. Director Ellis explained the McAdams firm has worked hand-in-hand with the Town to expedite the completion of the construction documents. The RFQ for general contractors to complete the project is expected to be published and the construction documents are to be presented to the Town Council on October 14, 2024. Director Ellis requested the board email any suggested changes to the document to him by Wednesday.

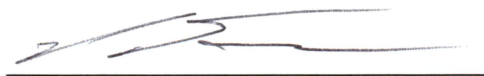
Discussion was held regarding the project's timeline. Director Ellis commented that it is hard to estimate from the current stage in development, but projects of similar caliber last roughly 9 months.

4. Future Agenda Items

No future agenda items were presented by the board.

ADJOURN

Vice Chairperson Ferguson motioned to adjourn. Board member Kashner seconded the motion. Chairperson Murray adjourned the meeting at 6:55 PM.



Patrick Schrein, Secretary
Parks and Recreation Board
Town of Trophy Club, TX



Daniel Wilson, Senior Administrative Assistant
Parks and Recreation Department
Town of Trophy Club, TX