



## TOWN OF TROPHY CLUB

1 Trophy Wood Drive  
Trophy Club, Texas 76262

### MEETING AGENDA

### TOWN COUNCIL

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October 14, 2024

6:00 PM

Council Chambers

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#### CALL WORK SESSION TO ORDER AND ANNOUNCE A QUORUM

#### WORK SESSION ITEM

1. Discussion on draft Boards and Commissions Manual, the proposed Town Council Rules and Procedures Manual, and the Appointed Officials Evaluation Policy. (Brandon Wright, Town Manager and Tammy Dixon, Town Secretary)

#### ADJOURN WORK SESSION

**CALL REGULAR MEETING TO ORDER (immediately following Work Session or 7:00 p.m., whichever is later)**

**INVOCATION** led by Pastor Joel Quilé, Bara Church

**PLEDGES** led by Council Member

*Pledge of Allegiance to the American Flag*

*Pledge of Allegiance to the Texas Flag*

#### PUBLIC COMMENT(S)

*This is an opportunity for citizens to address the Council on any matter pursuant to Texas Government Code 551.007. The Council is not permitted to discuss or take action on any presentations made concerning matters that are not listed on the agenda. Presentations are limited to matters over which the Council has authority. Speakers have up to three (3) minutes or the time limit determined by the Presiding Officer. Each speaker must have submitted their request to speak by completing the Speaker's Form or may email [mayorandcouncil@trophyclub.org](mailto:mayorandcouncil@trophyclub.org)*

#### PRESENTATIONS

2. Recognition of Eric G. Ransleben, retired Municipal Judge
3. Police Department badge pinning ceremony. (Patrick Arata, Chief of Police)

## COMMUNITY SPOTLIGHT

4. Northwest Independent School District Superintendent Update
5. Working for You... Trophy Club
  - a) Update from Town Council Members
  - b) Update from Town Manager (Brandon Wright, Town Manager)

## CONSENT AGENDA

*This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any council member by making such request prior to a motion and vote.*

6. Consider approval of the September 23, 2024, Town Council work session and regular meeting minutes. (Tammy Dixon, Town Secretary)
7. Consider authorizing the Town Manager to negotiate and execute a purchase agreement with Lake County Chevrolet for the purchase of one Chevrolet Silverado in the amount of \$48,521.20. (Patrick Arata, Chief of Police)
8. Consider authorizing the Town Manager to negotiate and execute a purchase agreement with Silsbee Ford for the purchase of two Ford Explorers for the Police Department in the amount of \$88,077.60. (Patrick Arata, Chief of Police)
9. Consider authorizing the Town Manager to negotiate and execute a purchase agreement with Motorola Solutions for the supply of police body and vehicle camera video storage, as well as online training services, in the amount of \$29,321.10. (Patrick Arata, Chief of Police)
10. Consider authorizing the Town Manager to negotiate and execute a purchase agreement with Dell Technologies for the purchase of 15 laptop computers for patrol and criminal investigation divisions in the amount of \$57,971.55. (Patrick Arata, Chief of Police)
11. Consider Amendment No. 3 to the Interlocal Agreement between the Town of Trophy Club and Northwest Independent School District for School Resource Officers for the 2024-2025 School Year; and authorize the Town Manager to execute same on behalf of the Town. (Patrick Arata, Chief of Police)
12. Consider authorizing the Town Manager to negotiate and execute a purchase agreement with Zimmerer Kubota & Equipment for a Parks Department tractor and equipment attachments in the amount of \$81,434.69. (Chase Ellis, Director of Parks & Recreation)
13. Consider authorizing the Town Manager to negotiate and execute a contract renewal (year 5 of 5) with Municipal Mosquito in an amount of not-to-exceed \$40,000 for mosquito

management services for the period April 17, 2024, through April 16, 2025. (Matt Cox, Director of Community Development)

14. Consider a resolution approving the Human Resources Policies and Procedures Manual, the Leave Administration Policy, and the Prohibited Technology Policy; and authorizing the Town Manager to make ministerial revisions as necessary. (Denise Deprato, Director of Human Resources)

#### **INDIVIDUAL ITEMS**

15. Consider authorizing the Town Manager to negotiate and execute a purchase agreement with the City of Roanoke for a Lenco BearCat SWAT vehicle in the amount of \$77,373.20. (Patrick Arata, Chief of Police)
16. Consider the adoption of the Town of Trophy Club 2025-2030 Strategic Plan. (Brandon Wright, Town Manager)
17. Consider a resolution petitioning the State of Texas to designate Trophy Club as the "Texas Town of Patriots." (Brandon Wright, Town Manager)
18. Consider a resolution consenting to the expansion of the Trophy Club Municipal Utility District No. 1 within the corporate boundaries of and to include all areas within the Town of Trophy Club. (Brandon Wright, Town Manager)

#### **EXECUTIVE SESSION**

*Pursuant to the following designated sections of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Town Council will recess into executive session to discuss the following:*

*Section 551.074 Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:*

*1) Town Manager*

#### **RECONVENE INTO REGULAR SESSION**

#### **ADJOURN**

*The Town Council may convene into executive session to discuss posted items as allowed by Texas Government Code Sections 551.071 through 551.076 and Section 551.087.*

#### **CERTIFICATION**

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Trophy Club, Texas, in a place convenient and readily accessible to the general public at all times on the following date and time: October 9, 2024, at 3:45 p.m and said Notice

of Meeting was also posted concurrently on the Town's website in accordance with Texas Government Code Ch. 551 at least 72 hours prior to the scheduled time of said meeting.

/s/ Tammy Dixon  
Tammy Dixon, Town Secretary

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 6822372900, 48 hours in advance, and reasonable accommodations will be made to assist you.