

Town of Trophy Club Economic Development Corporation Meeting Minutes
May 16, 2024, 6:30 p.m., Regular Meeting
1 Trophy Wood Drive, Trophy Club, Texas 76262

CALL TO ORDER

President Mann called the meeting to order at 6:30 p.m.

EDC BOARD MEMBERS PRESENT

John Mann, President
Teri Addington, Vice President
John Rybeck, Secretary
Joseph Longo
Andrew Borgan

EDC DIRECTORS ABSENT

James Calaway
Scott Hinshaw

STAFF PRESENT

Brandon Wright, Town Manager
Tammy Dixon, Town Secretary
Elizabeth Yelverton, Associate Attorney, Town Attorney's Office
April Duvall, Director of Finance
Matt Cox, Director of Community Development

PUBLIC COMMENTS

There were none.

REGULAR ITEMS

1. Consider approval of the April 18, 2024, Economic Development Corporation Regular Meeting Minutes.

Vice President Addington moved to approve the April 18, 2024, meeting minutes. Director Longo seconded the motion.

VOTE ON THE MOTION

AYES: Mann, Addington, Rybeck, Longo, Borgan

NAYES: None

ABSENT: Hinshaw, Calaway

VOTE: 5-0-2

2. Consider approval of a professional consulting services agreement between the Town of Trophy Club Economic Development Corporation and The John R. MacAdams Company, Inc. DBA McAdams for a Small Area Plan in a not-to-exceed amount of \$89,437; and authorization for the Town Manager to execute same on behalf of the Corporation.

Town Manager Wright provided the following update:

A request for proposals was issued on March 25, 2024, for a comprehensive small area plan targeting properties near State Highway 114 Frontage Road and Trophy Wood Drive with the following objectives:

- Enhance economic resilience
- Foster service-based employment
- Improve quality of life
- Promote sustainability
- Enhance pedestrian safety and walkability
- Facilitate future development
- Address parking needs

Mr. Wright explained that the submission period closed on April 18, 2024, and that three EDC Board members along with four staff members reviewed the proposals and conducted interviews. They recommended selecting McAdams due to their skillset, experience with similar projects, and understanding the plan's goals. He stated that if the Board approved the agreement, it would then go to the Town Council for final approval.

Mr. Wright introduced the McAdams team: Jameson Pinson, McAdams Project Manager; Randin Rivera, McAdams Planning Lead; and Jason Claunch of Catalyst. Each team member introduced themselves, gave a presentation highlighting their experience and successful small area plans they have been involved in, discussed their approach to the proposed project, and answered questions from the Board.

Vice President Addington moved to approve a professional consulting services agreement between the Town of Trophy Club Economic Development Corporation and The John R. MacAdams Company, Inc. DBA McAdams for a Small Area Plan in a not-to-exceed amount of \$89,437; and authorize the Town Manager to execute same on behalf of the Corporation. President Mann seconded the motion.

VOTE ON THE MOTION

AYES: Mann, Addington, Rybeck, Longo, Borgan

NAYES: None

ABSENT: Hinshaw, Calaway

VOTE: 5-0-2

ADOURN

President Mann adjourned the meeting at 7:16 p.m.



~~John Mann, President~~

Teri Addington, Vice President



John Rybeck, Secretary