



TOWN OF TROPHY CLUB

1 Trophy Wood Drive
Trophy Club, Texas 76262

MEETING AGENDA

TOWN COUNCIL

August 26, 2024

6:00 PM

Council Chambers

CALL WORK SESSION TO ORDER AND ANNOUNCE A QUORUM

WORK SESSION ITEM

1. Presentation and discussion on the Town's solid waste contract that expires in May 2025 and service options to consider for inclusion in future contracts. (Tamara Smith, Assistant to the Town Manager)

ADJOURN WORK SESSION

CALL REGULAR MEETING TO ORDER (immediately following Work Session or 7:00 p.m., whichever is later)

INVOCATION led by Chaplain David Impwi

PLEDGES led by Council Member

Pledge of Allegiance to the American Flag

Pledge of Allegiance to the Texas Flag

PUBLIC COMMENT(S)

This is an opportunity for citizens to address the Council on any matter pursuant to Texas Government Code 551.007. The Council is not permitted to discuss or take action on any presentations made concerning matters that are not listed on the agenda. Presentations are limited to matters over which the Council has authority. Speakers have up to three (3) minutes or the time limit determined by the Presiding Officer. Each speaker must have submitted their request to speak by completing the Speaker's Form or may email mayorandcouncil@trophyclub.org

COMMUNITY SPOTLIGHT

2. Northwest ISD - Destination Imagination Global Finals
3. Working for You... Trophy Club

- a) Update from Town Council Members
- b) Update from Town Manager (Brandon Wright, Town Manager)
- c) Quick Civic Tip (Dean Roggia, Town Attorney)

CONSENT AGENDA

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any council member by making such request prior to a motion and vote.

- 4. Consider approval of the August 12, 2024, Town Council Work Session and Regular Meeting Minutes. (Tammy Dixon, Town Secretary)
- 5. **TUP-24-001 PD-30 Retail Construction Trailer**
Consider a resolution approving a temporary use permit to allow a construction trailer on PD-30 Lot 1, Block A property, generally located approximately 260 feet east of Trophy Club Drive and approximately 253 feet north of SH 114, currently zoned Planned Development District 30, Trophy Club Town Center, Trophy Club, Denton County, Texas. (Matt Cox, Community Development Director).
- 6. Consider an ordinance of the Town of Trophy Club, Texas amending Section 1.08.032 "Board Established, Membership; Meetings" of Chapter 1 "General Provisions"; Article 1.08 "Parks and Recreation"; and Division 2 "Parks and Recreation Board" of the Town's Code of Ordinances, by decreasing the number of board members from nine (9) to seven (7), and dissolving regular board member places eight (8) and nine (9). (Tammy Dixon, Town Secretary)
- 7. Consider an ordinance of the Town of Trophy Club, Texas, amending Section 3.15.002 "Members" of Article 3.15 entitled "Building Standards Commission" of Chapter 3 "Building Regulations" of the Code of Ordinances, regarding the composition of the Building Standards Commission. (Tammy Dixon, Town Secretary)
- 8. Consider an ordinance approving a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division regarding the company's 2024 Rate Review Mechanism filing. (Brandon Wright, Town Manager)
- 9. Consider approval of the FY 2025 Compensation Pay Plan, effective October 6, 2024. (Denise Deprato, Director of Human Resources)
- 10. Consider authorizing the Town Manager to execute an audit services engagement letter and agreement amendment with Forvis Mazars, LLP for the FY2024 annual audit. (April Duvall, Director of Finance)
- 11. Consider approval of the annual rate increase for solid waste services from Allied Waste, dba Republic Services effective September 1, 2024. (April Duvall, Director of Finance)

12. Consider authorizing the Town Manager to negotiate and execute an interlocal agreement with the City of Watauga, Texas for vehicle maintenance services in an annual amount not to exceed \$40,000. (Brandon Wright, Town Manager)
13. Consider a first amendment to the interlocal cooperation agreement for administration of fire protection services with the Trophy Club Municipal Utility District No. 1 ("District") Section C. Payment to change the timing of District payments to the Town of Trophy Club from monthly to bi-annually; and authorize the Town Manager to execute same on behalf of the Town. (Brandon Wright, Town Manager)
14. Consider rescheduling the November 11, 2024 Town Council Meeting to Tuesday, November 12, 2024 to avoid a conflict with Veterans Day, which is a Town-recognized holiday. (Tammy Dixon, Town Secretary)

PUBLIC HEARINGS

15. **Case PD-AMD-24-003 PD-30 Amendment Multi-tenant Monument**
Conduct a public hearing and consider an ordinance amending Planned Development District 30 (PD-30) to allow a multi-tenant monument sign with a changeable electronic variable message sign (CEVMS) display located at 2200-2300 SH 114 on Lot 2, Block A, of the Trophy Club Town Center Addition, of the C. Medlin Survey, Abstract No. 823, Trophy Club, Denton County, Texas. (Matt Cox, Director of Community Development)
16. Conduct a public hearing for the FY 2025 Proposed Budget and FY 2025-2030 Capital Improvement Plan and schedule adoption of the FY 2025 Budget and FY 2025-2030 Capital Improvement Plan for the September 9, 2024 Town Council Meeting. (April Duvall, Director of Finance)

INDIVIDUAL ITEMS

17. Consider an ordinance of the Town of Trophy Club amending Chapter 2 "Animal Control," Article 2.02 "Impoundment," Section 2.02.001 "Generally," Subsection (c) "Disposition of Unclaimed Animals" to provide for forfeiture; and amending Appendix A "Fee Schedule," Article A1.000 "General Provisions," Section A1.006 "Animal Control," Subsection (a) "Impound Fee," of the Code of Ordinances. (Patrick Arata, Chief of Police)
18. Consider a resolution authorizing the defeasance of a portion of the Town's 2014 Certificates of Obligation for an additional amount not to exceed \$125,000 to enable the Town to lower future interest expenses and reduce its overall debt burden. (April Duvall, Director of Finance)

EXECUTIVE SESSION

Pursuant to the following designated sections of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Town Council will recess into executive session to discuss the following:



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 26, 2024

FROM: Tamara Smith, MSL, Assistant to the Town Manager

AGENDA ITEM: Presentation and discussion on the Town's solid waste contract that expires in May 2025 and service options to consider for inclusion in future contracts.
(Tamara Smith, Assistant to the Town Manager)

BACKGROUND/SUMMARY: On August 11, 2020, the Town entered into an agreement with Allied Waste Services of Fort Worth, LLC, also known as Republic Services of Fort Worth, to provide solid waste and recyclable materials collection. The agreement is set for a five-year term, beginning on June 1, 2020, and ending on May 31, 2025.

During the work shop, staff will provide a presentation regarding solid waste and recycling management. This session aims to provide an in-depth look at the process of defining the Town Council's expectations for the upcoming request for proposals (RFP), which the Town plans to issue in September 2024. The purpose of this work session is to review the current contract structure and service performance, and to explore opportunities identified by surrounding municipalities for potential additions or modifications to the proposal structure.

By clarifying Council expectations before the RFP is issued, staff intends to develop the more accurate and comprehensive proposal for solid waste and recycling management. This work shop will help ensure that the Town continues to offer efficient, cost-effective, and environmentally responsible waste management services to Trophy Club residents and businesses.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: The August 11, 2020 contract set the rates for trash collection at \$13.50 and recycling at \$4.77, totaling \$18.27. As of August 9, 2023, the rates last increased to \$14.60 for trash and \$5.16 for recycling. The franchise fees remain flat at 12%. Since the original contract, there have been three price increases at the contract cap of 4%, with the third one presented in August 2024 that is included for consideration on the August 26 Town Council Meeting agenda.

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Presentation
2. Current Solid Waste Contract

ACTIONS/OPTIONS:

This agenda item is being presented for discussion and feedback purposes only. No action will be taken by the Town Council during the work shop.



Solid Waste & Recycling Management

August 26, 2024, Work Session

Agenda

Purpose and Objectives

Contract Overview

Current Service Report

Opportunities

Proposal Structure

Feedback

Proposal Timeline



Purpose and Objectives



Purpose

The purpose of seeking a new solid waste and recycling contract is to ensure that the Town continues to provide its residents and businesses with efficient, cost-effective, and environmentally responsible waste management services, while also securing the best options available to enhance service quality and value.



Purpose

As we work to align Town Council objectives with operational tasks throughout the year, this contract clearly supports our strategic goal to **Promote Quality of Life**. It does so by enhancing public aesthetics and usability, leading to cleaner and more inviting public spaces. Proper waste disposal will also support community health and safety, contributing to the overall well-being of residents.

**PROMOTE
QUALITY OF LIFE**



Objectives

- Review current contract.
- Evaluate benchmark cities.
- Proposal structure.
- Provide feedback.



Contract Overview



Contract Overview

- Collection occurs at least twice per week.
- Bulky waste pickup is on regular collection days.
- Recycling collection is only on Fridays.
- The contractor provides each commercial and industrial customer with a container appropriate for their needs.
- The contractor provides each residential customer with a recycling container.
- 12% franchise fee.
- The town can request a pilot program for 65-gallon carts during the agreement term.
- Yard waste is to be bundled, no longer than 4 feet in length, and weigh less than 50 pounds.
- Increases are capped at 4%, regardless of changes in the Consumer Price Index.
- Approximately 13 people per month use the landfill, costing around \$5,500 annually.
- All disabled residents are entitled to receive special pickup assistance.

Contract Overview

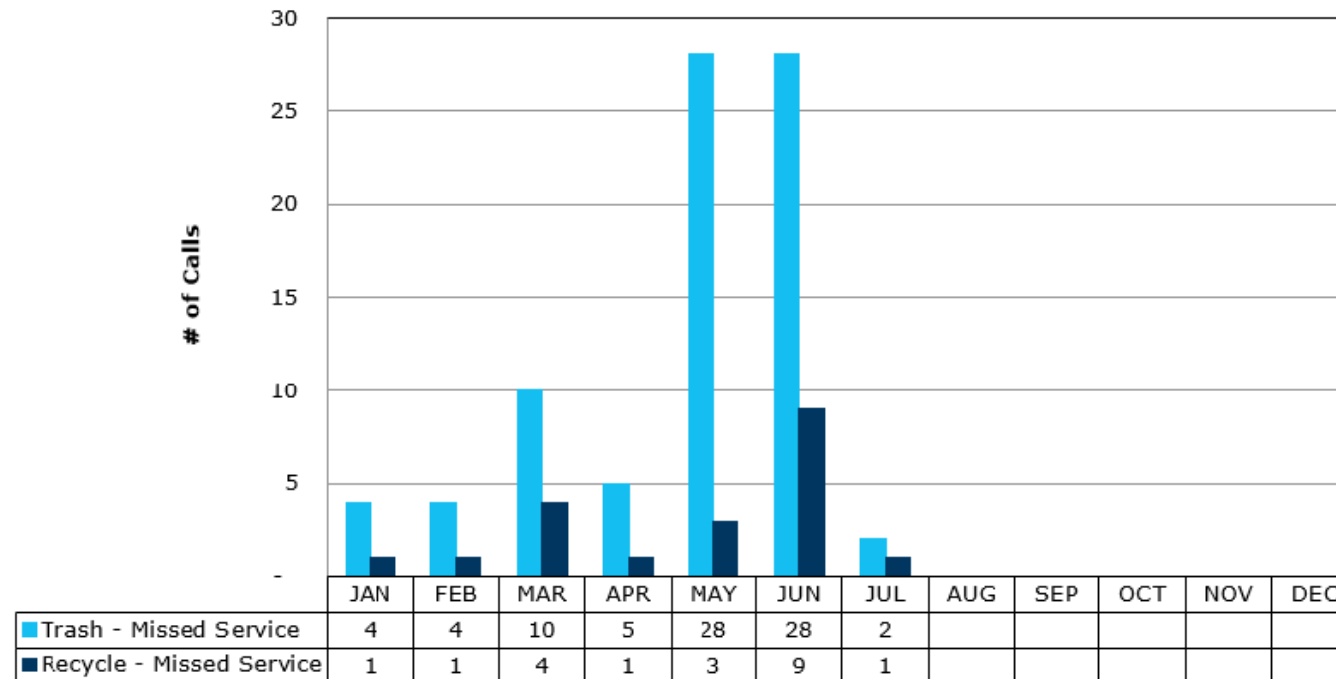
- Spring/Fall Clean-ups for:
 - Household hazardous waste.
 - Electronics recycling.
 - Document shredding.
 - Metal recycling.
 - Bulk disposal.
- Free solid waste pickup for town owned facilities:
 - Town Hall
 - Trophy Club Park
 - Independence Park East
 - Park Maintenance Shed
 - Trophy Club Pool
- Events
 - 30-yard container per year for 4th of July.
 - Twice a year: five 30-yard roll-off containers at no cost for accumulated residential customer trash, yard waste, and loose brush.
 - 50 containers or event boxes (80–100-gallon each), with a maximum of three times per year for special events.
 - Christmas Tree Recycling

Current Service Report



Missed Services

TOWN OF TROPHY CLUB - MISSED SERVICES



Report

- Missed Services
 - Trash Missed: 81 instances from (January-July)
 - Recycling Missed: 20 instances from (January-July)
- Submit Feedback
 - Resident Feedback: 3 submissions
- Emails/Calls
 - Voicemails from Residents: 9 (June 2023-June 2024)
 - Emails to Information Address: 9 (June 2023-June 2024)



Tonnage & Diversion

	2024 SOLID WASTE TONNAGE	2024 RECYCLE TONNAGE	DIVERSION %
JANUARY	419.89	67.45	13.84%
FEBRUARY	353.16	61.98	14.93%
MARCH	453.45	86.70	16.05%
APRIL	450.91	66.47	12.85%
MAY	432.66	85.10	16.44%
JUNE	400.72	73.37	15.48%
JULY	390.41	59.47	13.22%
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
DECEMBER			
YEARLY TOTAL	2901.20	500.54	14.69%

Opportunities



Benchmark Cities

- Flower Mound
- Northlake
- Westlake
- Southlake
- Keller
- Trophy Club
- Argyle
- Grapevine
- Watauga
- Roanoke
- Bedford
- Justin



Benchmark Cities



Flower Mound

- Weekly bulk/brush pickup (up to 4 cubic yards).
- Free landfill access once per month with proof of residency.
- Household hazardous waste and electronic waste collection from your home.
- Contractor contributes \$5,000 annually to Keep Flower Mound Beautiful.

Northlake

- Extra cart: monthly charge applies.
- Front Door pickup for household hazardous waste.
- Bulk pickup on regular service days.

Benchmark Cities



Westlake

- Bulk trash pickup 2nd and 4th Fridays of the month.
- Extra cart: monthly charge applies.

Keller

- Bulk pickup on second service day of each month.
- Offer monthly household hazardous waste and electronics waste available on a call-in basis.

Argyle

- Dedicated webpage for trash contractor information.

Benchmark Cities



Argyle, TX

Customer Care Center: 800-333-7301



Welcome to Republic Services of Argyle, TX

At Republic Services, we are committed to providing reliable and responsible recycling and waste disposal solutions day in and day out. We work to ensure safe and dependable solutions for your home, business, and community.

Customer service

[800-333-7301](tel:800-333-7301)

Hours

Monday – Friday: 7:00 am – 6:00 pm
Saturday: 7:00 am – 2:00 pm
Sunday: CLOSED

[FAQs](#)

Holiday schedule

We observe the following holidays:

New Year's Day
Thanksgiving Day
Christmas Day

If your pickup day falls on one of these holidays, it will be delayed by one day. For example, Thanksgiving falls on

Collection schedule and events

Trash and recycling collection is every Monday

Please visit the [Town of Argyle](#) website for information regarding:

- Spring Cleanup Day (usually in April)
- Household Hazardous Waste

Benchmark Cities



Grapevine

- Year-round drop-off for household hazardous waste at Environmental Collection Center.
- Grapevine Recycle Day.

Watauga

- Additional carts available for trash and recycling.
- Household hazardous waste and electronic waste collection from your home.
- No bundled brush.
- Bulk trash pickup on regular collection days.

Benchmark Cities

Roanoke

- Contractor contribution of \$3,500 to the 4th of July event.
- Contractor contribution of \$3,000 for education/promotional programs.

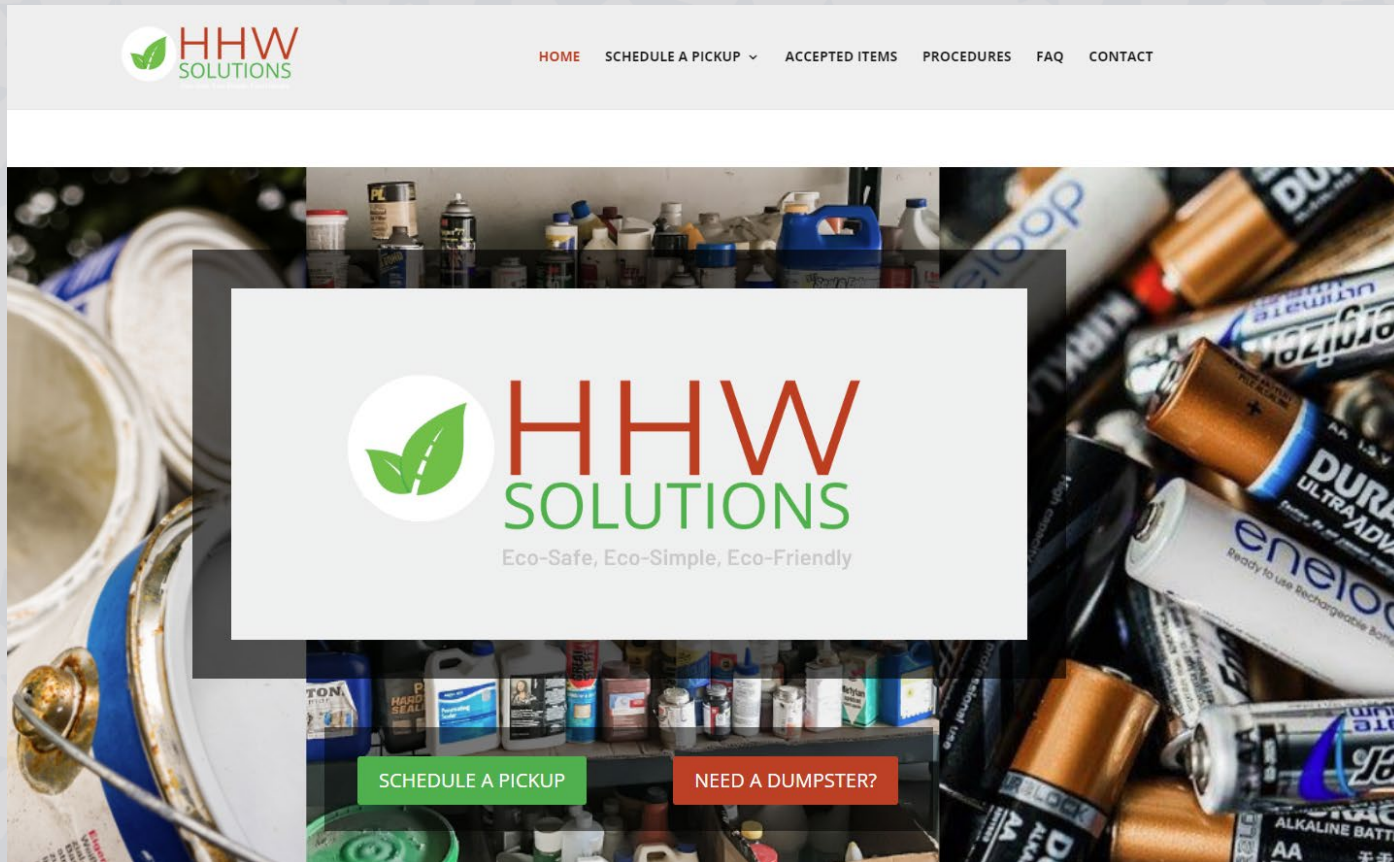
Bedford

- Partnership with local charity for curbside pickup of unwanted clothing and household items.
- Free household hazardous waste disposal at Fort Worth Environmental Collection Center.

Justin

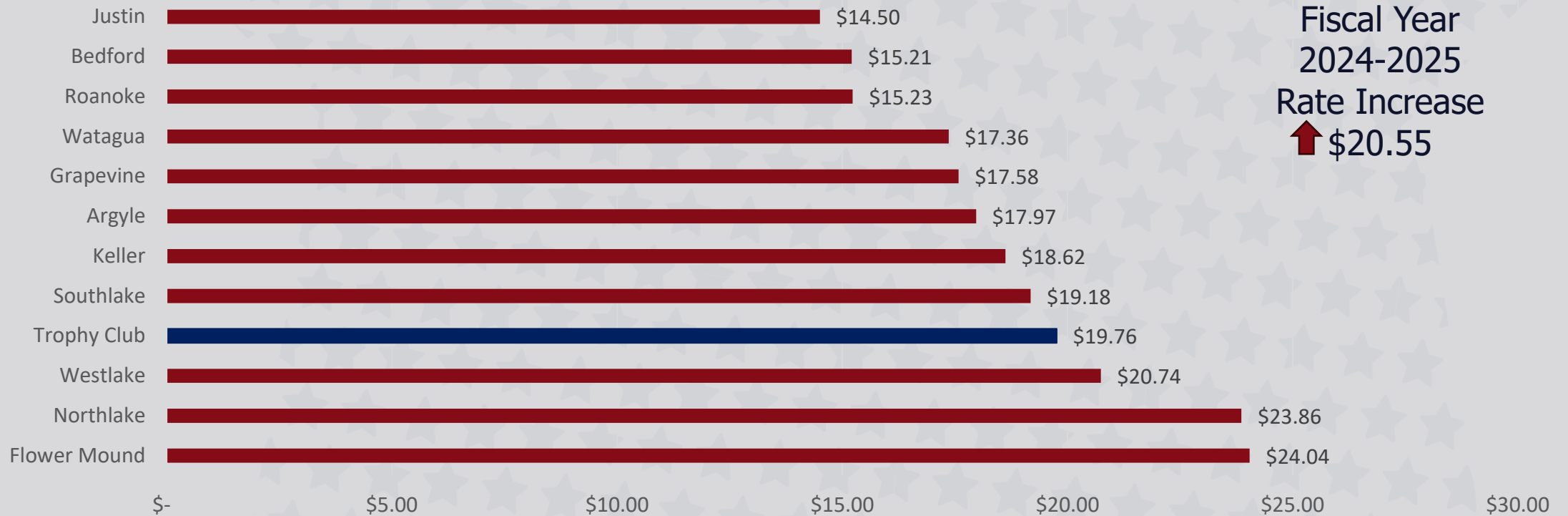
- Dedicated webpage for trash contractor information.
- Front Door household hazardous waste pickup.
- On-call bulk trash pickup.

Benchmark Cities

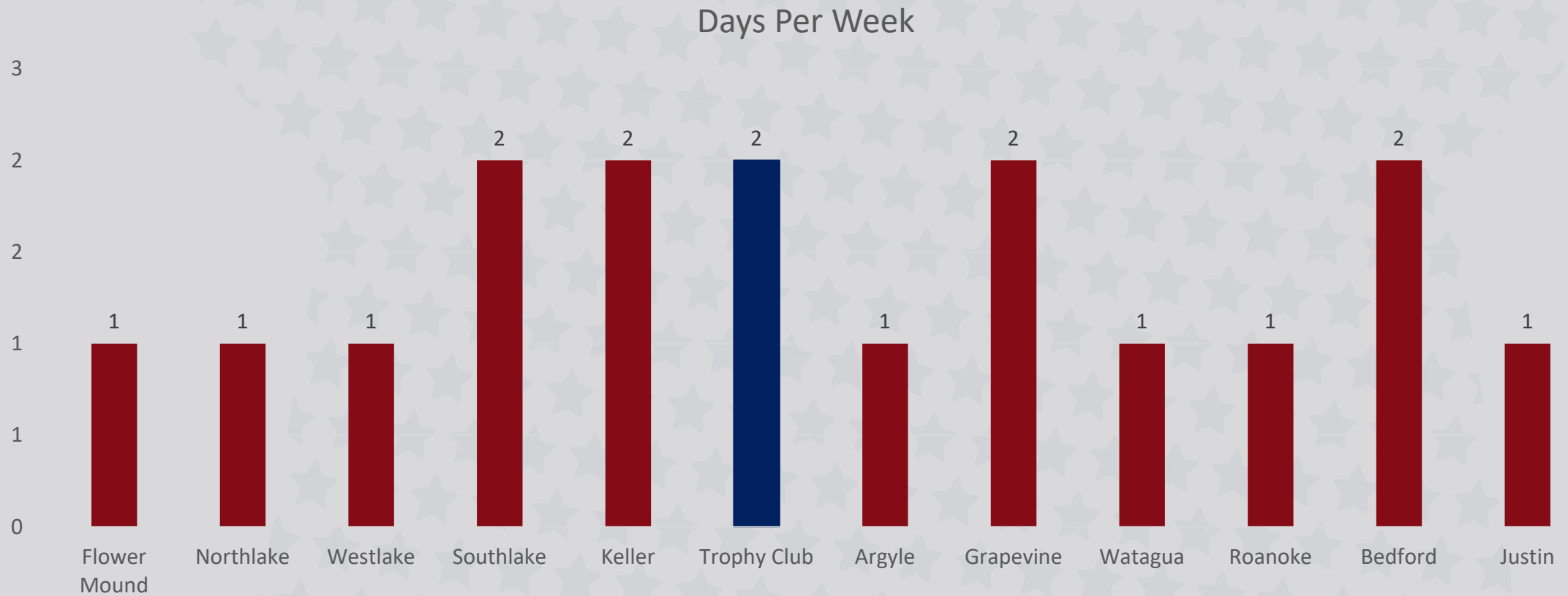


Rates

Solid Waste and Recycling Rates



Collection Days Per Week



Benchmark Cities

- Flower Mound
- Southlake
- Roanoke
- Justin



Annual Increases

Flower Mound

- 2.6% Fixed.

Southlake

- Any increase over 3% will need Council approval.

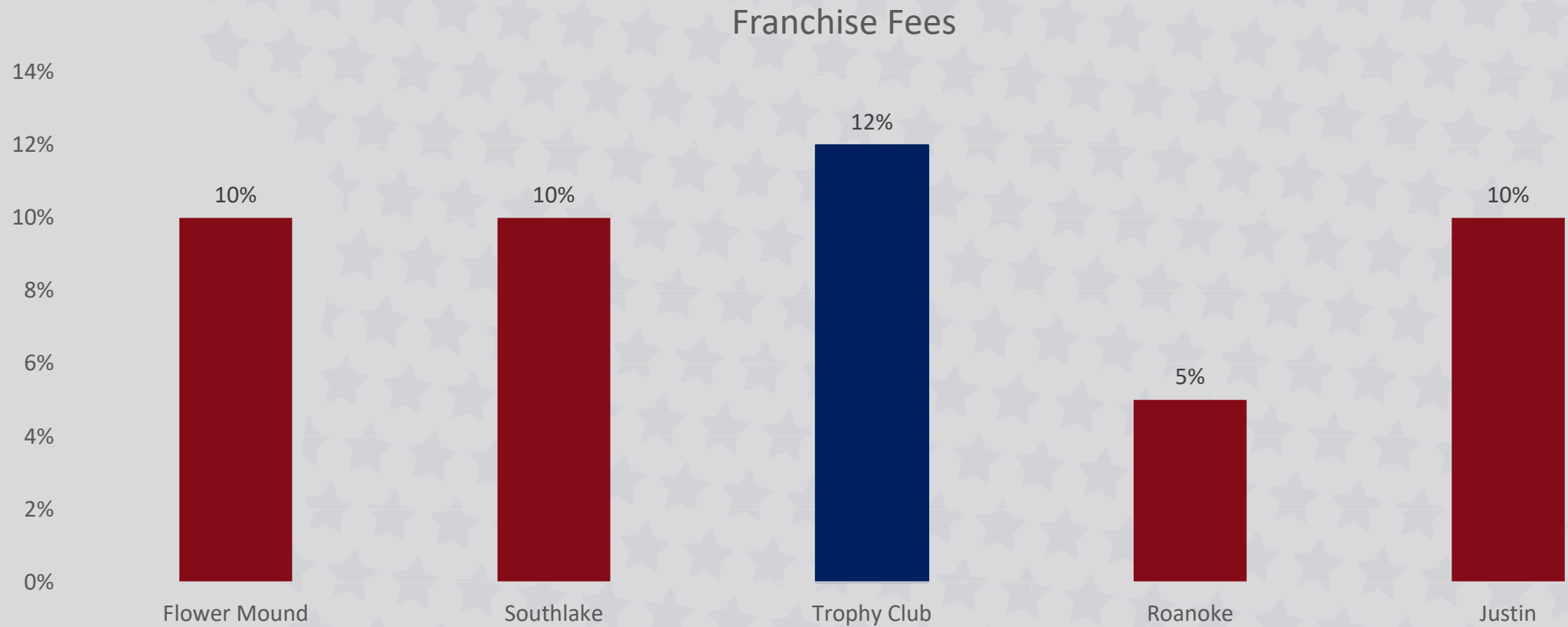
Roanoke

- 4% increase annually.

Justin

- 4% increase annually.

Franchise Fees



Opportunities

On-Demand Hazardous Waste Collection

- Scheduled pickups.

Free or Discounted Yard Waste Collection

- Additional yard waste pickup.
- Composting programs.

Enhanced Curbside Services

- Free extra containers.
- Extra containers available at cost.
- Emergency pickup service.
- Charity partnerships.



Opportunities

Contractor Contributions

- Contributions to events.
- Port-a-potty delivery
- Fund contributions for educational purposes.

Communication Channels

- Specialized weblink for information.
- Waste services FAQ.

Landfill Access

- Free access to landfills. (fixed amount on regular residential bill)



Opportunities

Pickup

- On-call bulk pickup.
- Front door household hazardous waste pickup.
- Weekly bulk pickup.

Environmental Collection Centers

- Free disposal of household hazardous waste.

Brush

- Not bundled.

Specialized Days

- Recycle Day.



Proposal Structure



Proposal Structure



Base Proposal
Solid Waste Twice a Week.
Customer Provides Container
Brush Collection Once a Week. (4ft, 50lbs Bundled)
Bulky Waste Collection Once a Week.- No Restrictions (Additional collection upon request with a user-fee billed by contractor)
Recyclable Material Once a Week. (18-gallon)
Solid Waste Removal at Town Owned Facilities.
Five (5) Thirty (30) yard roll off containers twice per year.
Curbside collection of Christmas Trees twice during a two-week period.

Proposal Alternatives

ALTERNATE PROPOSAL (A) (Residential):

A. Solid Waste Collection

Once a Week Collection
Customer Provided Containers

H. Brush Collection

Once a Week Collection
4-foot length, 50-pc

A. Bulky Waste Collection

Once a Week Collection
(With additional collection provided upon request from resident on a user-fee basis to be billed directly by the Contractor. Specify bulk restrictions.)

C. Recyclable Materials Collection and Processing

Once a Week Collection

D. Solid Waste Removal

Town Hall, Police Station, Fire Station, Service Center and other municipal facilities as needed. See Exhibit A.

I. Five (5) thirty (30) yard roll off containers two times per year for the Town of Trophy Club for special events as needed

E. Curbside collection of Christmas Trees twice during a two-week period and delivery to recycling center.

TOTAL

ALTERNATE PROPOSAL (B) (Residential):

B. Solid Waste Collection

Twice a Week Collection
Contractor Provided Containers

J. Brush Collection

Once a Week Collection
4-foot length, 50-pc

B. Bulky Waste Collection

Once a Week Collection
(With additional collection provided upon request from resident on a user-fee basis to be billed directly by the Contractor. Specify bulk restrictions.)

F. Recyclable Materials Collection and Processing

Once a Week Collection

G. Solid Waste Removal

Town Hall, Police Station, Fire Station, Service Center and other municipal facilities as needed. See Exhibit A.

K. Four Five (5) thirty (30) yard roll off containers two times per year for the Town of Trophy Club for special events as needed

H. Curbside collection of Christmas Trees twice during a two-week period and delivery to recycling center.

ALTERNATE PROPOSAL (C) (Residential):

C. Solid Waste Collection

Once a Week Collection
Contractor Provided Containers

L. Brush Collection

Once a Week Collection
4-foot length, 50-pc

C. Bulky Waste Collection

Once a Week Collection
(With additional collection provided upon request from resident on a user-fee basis to be billed directly by the Contractor. Specify bulk restrictions.)

I. Recyclable Materials Collection and Processing

Once a Week Collection

J. Solid Waste Removal

Town Hall, Police Station, Fire Station, Service Center and other municipal facilities as needed. See Exhibit A.

M. Five (5) thirty (30) yard roll off containers two times per year for the Town of Trophy Club for special events as needed

K. Curbside collection of Christmas Trees twice during a two-week period and delivery to recycling center.

ALTERNATE PROPOSAL (D) (Residential):

D. Solid Waste Collection

Twice a Week Collection
Customer Provided Containers

N. Brush Collection

Once a Week Collection
No bundling required. Specify brush restrictions

D. Bulky Waste Collection

Once a Week Collection – No Restriction
(With additional collection provided upon request from resident on a user-fee basis to be billed directly by the Contractor. Specify bulk restrictions.)

L. Recyclable Materials Collection and Processing

Once a Week Collection, 18-Gallon Bin Provided

M. Solid Waste Removal Service at:

Town Hall, Police Station, Fire Stations, Service Center and other municipal facilities as needed. See Exhibit A.

O. Five (5) thirty (30) yard roll off containers two times per year for the Town of Trophy Club for special events as needed

N. Curbside collection of Christmas Trees twice during a two-week period and delivery to recycling center.

TOTAL RESIDENTIAL RATE FOR ALTERNATE PROPOSAL D:

Proposal Alternatives

Alternative A	Alternative B	Alternative C	Alternative D
Solid Waste ONCE a Week	Solid Waste TWICE a Week	Solid Waste ONCE a Week	Solid Waste TWICE a Week
Customer Provides Containers	Contractor Provides Containers	Contractor Provides Containers	Customer Provides Containers
Brush Collection Once a Week (4ft, 50lbs Bundled)	Brush Collection Once a Week (4ft, 50lbs Bundled)	Brush Collection Once a Week (4ft, 50lbs Bundled)	Brush Collection Once a Week (No bundling required)
Bulky Waste Collection Once a Week- No Restrictions (Additional collection upon request with a user-fee billed by contractor)	Bulky Waste Collection Once a Week- No Restrictions (Additional collection upon request with a user-fee billed by contractor)	Bulky Waste Collection Once a Week- No Restrictions (Additional collection upon request with a user-fee billed by contractor)	Bulky Waste Collection Once a Week- No Restrictions (Additional collection upon request with a user-fee billed by contractor)
Recyclable Material Once a Week (18-gallon)	Recyclable Material Once a Week (96-gallon cart) provided	Recyclable Material Once a Week (96-gallon cart) provided	Recyclable Material Once a Week (18-gallon)
Solid Waste Removal at Town Owned Facilities	Solid Waste Removal at Town Owned Facilities	Solid Waste Removal at Town Owned Facilities	Solid Waste Removal at Town Owned Facilities
Five (5) Thirty (30) yard roll off containers twice per year.	Five (5) Thirty (30) yard roll off containers twice per year.	Five (5) Thirty (30) yard roll off containers twice per year.	Five (5) Thirty (30) yard roll off containers twice per year.
Curbside collection of Christmas Trees twice during a two-week period	Curbside collection of Christmas Trees twice during a two-week period	Curbside collection of Christmas Trees twice during a two-week period	Curbside collection of Christmas Trees twice during a two-week period

Options

Would you like to see the following in the alternatives?

- Free landfill access options.
- On-call household hazardous waste collection.
- Up to 50 containers or event boxes, 80–100-gallon size, max 3 times per year for special events.
- Delivery/removal of porta-potties for events?
- Any other options?



Objectives

- Review current contract
- Evaluate benchmark cities
- Proposal Structure
- Provide feedback



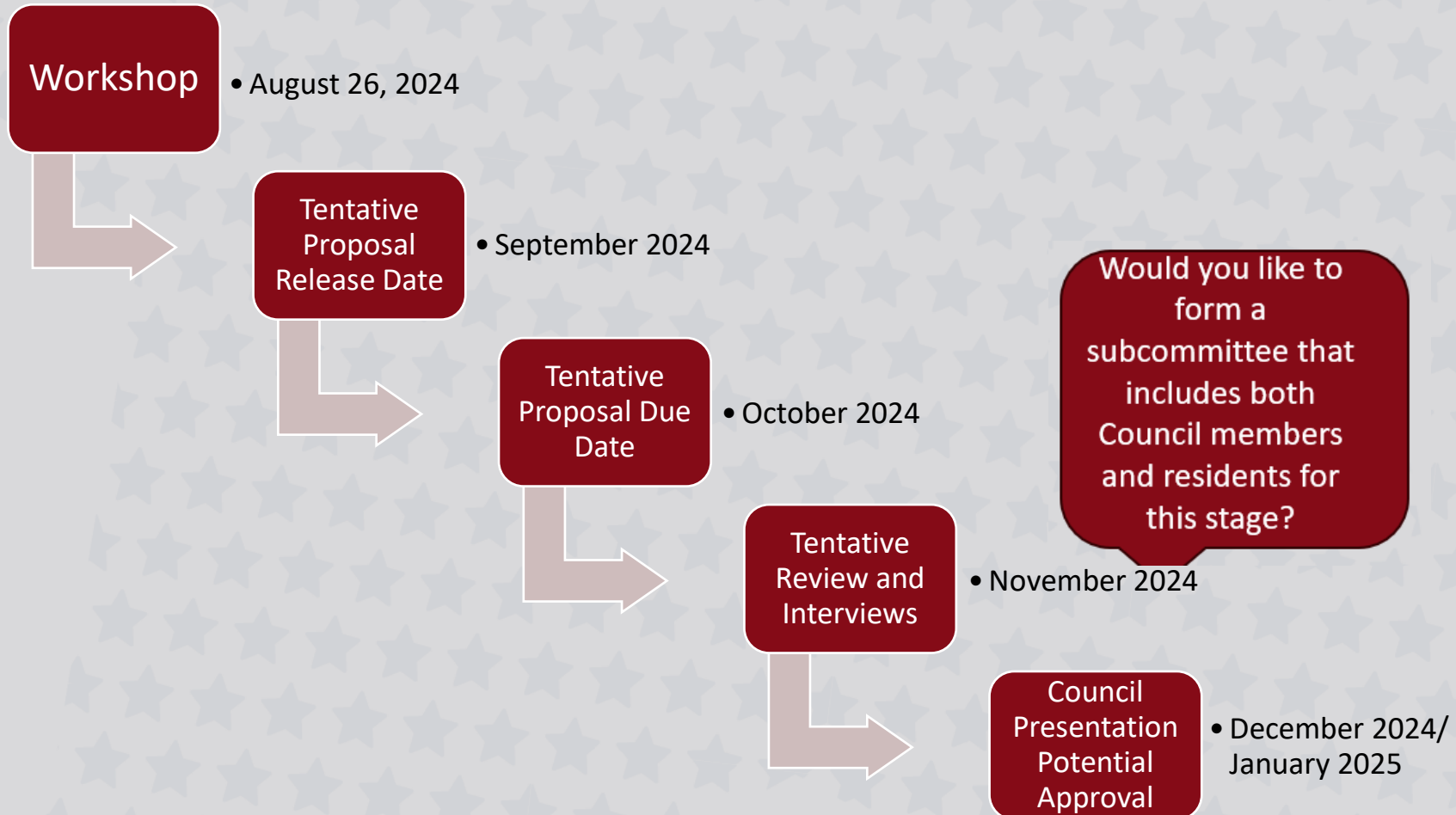
Feedback



Proposal Timeline



Proposal Timeline





[social media](#) | [email](#) | [website](#)

EXCLUSIVE CONTRACT FOR SOLID WASTE AND RECYCLABLE MATERIALS
COLLECTION, TRANSPORTATION AND DISPOSAL SERVICES FOR
THE TOWN OF TROPHY CLUB, TEXAS

THIS EXCLUSIVE CONTRACT FOR SOLID WASTE AND RECYCLABLE MATERIALS COLLECTION, TRANSPORTATION AND DISPOSAL SERVICES FOR THE TOWN OF TROPHY CLUB, TEXAS (the "Agreement") is entered into effective this 11th day of August 2020, between The Town of Trophy Club, Texas, a home rule municipal corporation Of Denton County and Tarrant County, Texas (the "Town"), and Allied Waste Services of Fort Worth, LLC dba Republic Services of Fort Worth ("Contractor").

RECITALS

WHEREAS, Contractor is in the business of providing Solid Waste and Recyclable Materials collection, transportation and disposal services; and

WHEREAS, the Town desires to engage Contractor, and Contractor desires to be engaged, as the exclusive provider of Solid Waste and Recyclable Materials collection, transportation and disposal services for all Customers requiring such service within the geographical limits of the Town.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained and other good and valuable consideration, received to the full satisfaction of each of them, the parties hereby agree as follows:

- A. Definitions: For purposes of this Agreement, the following terms have the meanings specified below:
1. Agreement: Has the meaning specified in the introductory paragraph of this document.
 2. Brush: Any limbs, branches, construction materials and other items, which cannot be placed into disposable containers but have been cut so as not exceed four feet in length.
 3. Bulky Items or Bulky Waste: Stoves, refrigerators that have had CFC's removed by a certified technician, water tanks, washing machines, furniture, and other large household items of a similar nature other than construction debris, dead animals, or hazardous waste
 4. Commercial Containers: All metal containers supplied by the contractor affording adequate capacity to service a customer so as to prevent spillage, unsightly and unsanitary conditions.
 5. Customer: Any residential, commercial, industrial, or governmental institution, enterprise or concern of any nature, form or combination, whether or not operated for a profit located within the geographical limits of the Town.

6. Construction Debris: Waste building materials resulting from construction, remodeling, repair and demolition operations on pavements, buildings and other structures, provided, however,
7. Construction Debris: Shall not include asbestos containing materials.
8. Container: Means (i) a metal or plastic container supplied by Contractor; or (ii) plastic bags, cardboard, metal or wooden boxes having no outside dimension of more than four feet, no larger than thirty-three gallons in capacity and capable of containing Solid Waste without leaking or emitting odors and that weigh, when loaded, less than 50 pounds.
9. Contractor: Has the meaning specified in the introductory paragraph of this Agreement.
10. Debris: All dirt, concrete, rocks, bricks or other waste building materials.
11. Hazardous Waste: Means (i) petroleum and petroleum products, radioactive materials, asbestos in any form that is or could become friable, urea formaldehyde foam insulation, transformers or other equipment that contain polychlorinated biphenyls, and radon gas; and (ii) any other chemicals, materials or substances defined as or included in the definition of "hazardous materials," "hazardous wastes," "hazardous substances," "toxic wastes," "toxic pollutants," "contaminates," "pollutants," "infectious wastes," "medical wastes," "radioactive wastes," "sewage sludges" or words of similar import under any applicable environmental law.
12. Recyclable Materials: Material that has been recovered or diverted from the nonhazardous waste stream for the purposes of reuse, recycling, or reclamation, a substantial portion of which is consistently used in the manufacture of products that may otherwise be produced using raw or virgin materials and which materials Contractor can sell for processing and use or reuse, including newsprint, magazines, plastic (PET and HDPE) bottles, glass containers, aluminum cans and metal (tin) cans.
13. Solid Waste: All waste generated by any Customer, including Construction Debris, Special Waste, Bulky Waste and Yard Waste, but excluding, however, Hazardous Waste.
14. Special Waste: Soils; media; debris or other material resulting from underground storage tank removal or from other contaminated site remediation or investigation; manufacturing or industrial process waste; sludges; asbestos waste; powders; ashes; pollution control waste; any waste designated as "special waste" or similarly under any applicable law or so designated by Contractor by general description; or any waste that requires other than nominal handling, storage, management, transfer or disposal.

15. Town: Has the meaning specified in the introductory paragraph of this Agreement.
 16. Yard Waste: Grass clippings, yard cleanings, leaves, tree limbs and branches that have been cut so as not exceed four feet in length, and other similar items.
- B. Term: The term of this Agreement shall be for a five-year period beginning June 1, 2020 and ending on May 31, 2025. The term may be extended for an additional five year period, on the same terms and conditions as set forth in this Agreement, by mutual consent of the parties, each expressed in writing and given at least 60 days before the end of the term.
- C. Scope of Work / Exclusive Right: The Town hereby grants to Contractor the exclusive right during the term of this Agreement to collect, transport and dispose of Solid Waste and Recyclable Materials from all Customers located within the geographical limits of the Town. The Town represents and warrants that it has the authority to grant such exclusive right as set forth in this Agreement. Contractor shall provide all services necessary to perform its duties as more specifically described herein. Such work shall be performed in accordance with the terms and conditions outlined in this Agreement.
- D. Service Operations and Performance
1. Frequency of Service; Routes: Contractor shall collect Solid Waste from each residential Customer at least twice per week. Contractor and each commercial or industrial Customer shall agree on the frequency of collections; provided however, that such collection shall be at least one (1) time per week. Contractor shall provide the Town with proposed collection schedules and routes, including any amendments thereto, for acceptance by Town. Such acceptance shall not be unreasonably withheld. Primary collection days for solid waste collection shall be Tuesday and Friday and primary collection day for collection of Recyclable Material shall be Friday unless otherwise agreed to in writing by the parties hereto.
 2. Holidays: Thanksgiving Day, Christmas Day, New Year's Day shall be holidays for the purposes of this Agreement. Contractor may decide to observe any or all of the above-mentioned holidays by suspension of collection services for the holiday, but such decision in no manner relieves the contractor of its obligation to provide refuse and recyclable materials collection at residential units at least one time per week.
 3. Hours of Service: Contractor shall provide services for residential customers between the hours of 7:00 a.m. and 7:00 p.m., Monday through Saturday. No collections will be made on Sunday unless approved in advance by the Town.
- E. Office and Field Employee Requirements: Contractor shall maintain an office that customers and the Town may contact by local telephone exchange. The office shall be equipped with sufficient personnel and equipment to respond to customer inquiries between 8 a.m. and 6 p.m., Monday through Friday and 8 a.m. through 12 p.m. on Saturday. All inquiries and complaints received by Contractor will be responded to within 24 hours. The contractor shall keep a complaint log in a format agreed upon by the parties that may be

reviewed by the Town at any time. Such log shall include name, address, phone number, type of complaint, time and date, resolution and response time and date of response.

All field employees of the contractor shall wear uniforms identifying them as employees of Contractor. Employees driving the Contractor's vehicles shall, at all times, possess and carry a valid Class B vehicle operator's license from the State of Texas or other such license as required by law. Contractor's employees, officers and agents shall, at no time, be allowed to identify themselves or in any way represent themselves as being employees or agents of the Town of Trophy Club. The Contractor shall prohibit the drinking of alcoholic beverages or the use of controlled substances by employees while on duty or in the course of performing duties under this Agreement. Contractor shall also prohibit its employees from looking through or opening Solid Waste Containers while on duty or in the course of performing duties under this Agreement, except that such conduct may be allowed when necessary. for Contractor's employees to perform their duties under this Agreement.

- F. **Damage / Property Loss:** Contractor shall make repairs wherever its vehicles or equipment cause ruts or other damage by leaving paved surfaces or other such circumstances. Contractor shall be held responsible for any breakage, damage, or loss of the Town's equipment or supplies resulting from negligence of the Contractor or his/her employees, agents, representatives or subcontractors while performing services under this Agreement. Contractor shall immediately report to the Town Manager any such damages or loss. If, at any time the Town has reason to believe such conditions resulted from acts or omissions on the part of Contractor or his/her employees, agents, representatives or subcontractors, Contractor agrees to submit all involved personnel to a polygraph examination performed by a designated authority.
- G. **Containers:** Contractor shall supply each commercial and industrial Customer with a Commercial Container appropriate to the needs of the establishment, as agreed upon by the Customer and Contractor. If a Container is damaged (including graffiti or other vandalism) without fault of Contractor, Contractor may charge the applicable Customer to repair or, if necessary, replace the Container. Contractor shall provide (or has previously provided) each residential Customer with a recycling Container, which shall be dedicated solely to the collection of Recyclable Materials. Contractor shall be entitled to charge the Customer for replacement of any recycling Container that is lost, stolen or destroyed after a residential Customer is initially provided a recycling Container.
- H. **Collection of Residential Waste:** Each Customer shall be responsible for placing Containers in a location that can be serviced in a safe and efficient manner. Residential Customers shall place Containers at the curb for collection. Contractor shall collect all items placed at the curb for collection, provided that such Solid Waste is either:
 - 1. Containerized in a plastic bag of 50 pounds or less in weight; or
 - 2. Placed in a container supplied by the resident; or
 - 3. If such materials are Yard Waste, cut and tied in bundles not to exceed four feet in length and 50 pounds in weight. Contractor shall collect fencing materials generated

by residential Customers resulting from repair and remodeling projects, provided that fence panels must be cut into four-foot by four-foot sections and loose pickets must be tied and bundle and cut to a length not to exceed six-feet in length. Contractor shall also collect construction materials that are either

- a. Placed in container not to exceed 50 pound in weight; or
 - b. Cut and tied in bundles not to exceed four feet in length and 50 pounds in weight. Contractor shall comply with all applicable federal and state regulations and laws applicable to the services to be provided pursuant to this Agreement.
- I. Collection of Bulky Waste: Contractor shall collect Bulky Waste from residential Customers at no additional cost to the Customer on regular service days.
 - J. Collection of Special Waste: Contractor shall have no obligation to collect any Special Waste unless such has been adequately and properly screened and profiled and Contractor determines that Contractor can dispose of such Special Waste in its disposal facility in accordance with applicable law and Contractor's operating policies and procedures.
 - K. Collection of Recyclable Materials: Contractor shall collect Recyclable Materials from residential Customers that are placed at the curb in the provided recycling Containers. Recycle containers shall be provided at no charge to resident. Contractor shall collect Recyclable Materials at least weekly from each residential Customer on one of the days scheduled for Solid Waste collection. Town has the option to request a pilot program for 65 gallon carts during the term of the agreement.
 - L. Monthly Recycling Reports: Contractor shall provide Town with monthly recycling reports within five (5) days from the end of the period being reported which will include summaries of tonnages of all materials recovered, by type of material, summaries of tonnages of all materials sold, by type of material, material market prices, resident participation rates in terms of weekly and monthly set-out counts with a description of the method used to determine these rates, and other information provided by mutual consent of both parties.
 - M. Collection from Town Facilities: Contractor shall collect Solid Waste from facilities owned by the Town. Contractor shall not charge for collection, transportation and disposal of waste at Town owned facilities; provided, however, such no charge collection shall not include collection, transportation and disposal of industrial waste, Special Waste or Construction Debris resulting from public works and other construction projects. One 30-yard container per year will be provided to the Town at no cost for 4th of July events. In addition, twice each year of the term of this Agreement, Contractor shall provide five 30-yard roll off containers at no cost to the Town for the purpose of allowing residential Customers to dispose of accumulated household trash, yard trash, and loose brush (in accordance with Town's ordinances) which is not normally removed by Contractor's regular collection services. The Town and Contractor shall agree upon the dates for such service. Any additional containers in excess of the eleven (11) 30-yard roll off containers per year will be charged at Contractor's regular rate. Contractor shall supply a maximum of fifty (50)

containers or event boxes which shall be of the eighty (80) to one hundred (100) gallon size. Such containers or boxes shall be supplied a maximum of three times per year for special events and shall be supplied at no charge to the Town.

- N. Collection Equipment: All of Contractor's vehicles shall be licensed in the State of Texas and shall operate in compliance with all applicable state, federal, and local regulations. All vehicles shall be kept in proper repair and sanitary condition. Each vehicle shall bear, as a minimum, the name and phone number of Contractor plainly visible on the vehicle, in letters and numbers not less than two inches in height. All vehicles shall be sufficiently secured so as to prevent any littering of Solid Waste and leakage of fluid. No vehicle shall be willfully overloaded. Contractor will be responsible for cleaning up any Solid Waste that spills or is scattered from Contractor's vehicles. Contractor shall, if necessary, hand clean all spillage from its collection activities. Spillage not resulting from collection or due to improper or inadequate Containers or overfilling of Containers shall either be picked up or promptly reported to the Town. All open type collection vehicles shall be covered during movement. All collection vehicles shall be washed and deodorized weekly. The Town reserves the right to inspect all such vehicles at any time. If the Town's inspector determines the vehicles or equipment to be offensive or unsafe, Contractor shall repair, clean or deodorize the vehicles or equipment at Contractor's sole expense.
- O. Discontinued Service: Contractor reserves the right to discontinue service to any Customer that fails to comply with any requirement of this Agreement, including failure to pay for services rendered, or providing other than Solid Waste to Contractor for collection. Contractor shall report to the Town the termination or denial of service to any Customer and provide information related to termination or denial. Any Customer that has been denied service or whose service has been discontinued for any reason other than nonpayment may appeal the decision to the Town. The Town shall determine whether the service should be reinstated and submit its decision to Contractor; provided, however, that in no event shall Contractor be obligated to reinstate service if it has not been paid for services rendered.
- P. Missed Collections: If a regularly scheduled collection is missed by Contractor through no fault of the Customer, a special collection will be required of Contractor within twenty-four (24) hours after Contractor is notified on the missed collection. Should a dispute arise between the Town, Contractor, and/or a Customer as to whether Contractor actually failed to make a collection (whether Contractor missed a pickup) the decision of the Town on such matter shall be final and Contractor agrees to abide by said decision. However, it is understood and agreed by and between the Town and Contractor that if any Customer fails to timely place brush or Containers out, maintains improper or inadequate Containers for the nature, volume or weight of Solid Waste to be removed from the Customer's premises, or places improper bundles or volumes of Solid Waste for collection, Contractor may refrain from collecting all or a portion of Solid Waste and shall notify the Town of the reason for such non-collection. Contractor may refuse to collect the contents of any Container that contains any material that is not Solid Waste. Contractor shall provide notice to the Customer of the reason for such non-collection (unless such non-collection is the result of the Customer's failure to timely place the Containers out for collection). Contractor's notice to the Customer shall be in writing, attached to the Container or the front door of the Customer's premises and shall indicate the nature of the violation and the correction required so that such Solid Waste may then be collected on the next regular collection date. If Contractor fails to collect the Solid Waste from a Customer's premises without cause, Contractor shall collect such Solid Waste within 24 hours after a notification by the Customer.

- Q. Telephone Number: Contractor shall maintain a local or toll-free telephone number where service may be applied for and complaints can be made. The telephone number shall be staffed between 8:00 a.m. and 6:00 p.m., Monday through Friday, and 8:00 a.m. through 12:00 p.m. on Saturday.
- R. Complaints: All complaints received by Contractor will be responded to within 24 hours. Contractor will maintain and make available to the Town a log of all complaints that will record the name, address, phone number, type of complaint, time and date, resolution and response time and date of response. The Town shall notify Contractor of any complaints it receives by the next regular work day after receipt of the complaint.
- S. Weather Days: If weather conditions make a scheduled collection unsafe, Contractor shall use its commercially reasonable efforts to collect any missed stops as soon as practicable.
- T. Holidays: Contractor shall observe the following holidays as non-collection days: New Years' Day; Thanksgiving Day; and Christmas Day. When a collection day is missed due to the Holiday schedule, Contractor will collect Solid Waste for such missed day on the following day.
- U. Title: Title to Solid Waste and Recyclable Materials shall pass to Contractor when placed in Contractor's collection vehicles. Title to waste that is not Solid Waste shall remain with the Customer and shall not be deemed to pass to Contractor.
- V. Permits: Contractor shall obtain all permits and licenses required in connection with the services to be performed by Contractor pursuant to this Agreement.

Rates: Contractor shall perform the services required hereunder at the rates set forth on Exhibit "A", a copy of which is attached hereto and incorporated herein. The rates set forth on Exhibit "A" for Solid Waste collection and disposal shall be fixed for the first one year of the term of the Agreement. Thereafter, the rates for Solid Waste collection and disposal shall be adjusted annually during the term of this Agreement. By the percentage increase, if any, in the Consumer Price Index for Water/Sewer/Trash, the increase shall not exceed four (4) percent. If the specified index ceases to be available, the parties shall use the most closely comparable index then available.

W. Billing

1. Residential Customers: The MUD shall bill all residential customers, and shall pay Contractor on a monthly basis in accordance with this section. The MUD shall make such payment to Contractor by the 15th of the month following the month service was rendered, the Town is responsible to oversee all payments to Contractor. Contractor shall be entitled to payment for all services for which payment has been billed by the MUD less the franchise fee due hereunder due Town in accordance with subsection "c" of this Section. The MUD shall pay to Contractor the net service charge less an twelve percent franchise fee. Along with this payment, the MUD shall provide monthly the count of all residential Customers billed
2. Other Customers: Contractor shall bill all Customers, other than residential Customers. Contractor shall pay the Town a fee equal to twelve percent of the revenues actually collected from Customers billed by Contractor. Such payment shall be due, on or before the last day of each month. Such fee will be based on the

gross amount collected for all services rendered during the preceding month, excluding any sales or other taxes collected. Town reserves the right to audit the billing and payment records of Contractor for all such other customers.

- X. Default by Contractor / Termination: The Town reserves the right to observe closely the refuse collection, disposal, recycling and salvage operations and if, in the opinion of the Town there has been a breach of contract, the Town shall notify the contractor in writing, specifying the manner in which there has been a breach of contract. It shall be an event of default under this Agreement if Contractor fails to observe and perform any material term, covenant or agreement contained in this Agreement to be performed by Contractor and such failure continues for a period of 30 days after notice to Contractor specifying the nature of such failure and requesting that it be remedied. If Contractor fails to cure a default under this Agreement within 30 days after its receipt of notice from the Town, unless during the cure period Contractor has taken remedial steps the effect of which would be to enable Contractor to cure such event of default within an additional 15 day period following the expiration of the 30-day cure period, the Town may, by written notice to Contractor, terminate this Agreement.
- Y. Insurance: Contractor shall maintain in full force and effect throughout the term of this Agreement and including any extension the following types of insurance in at least the limits specified below:
- Z. Bond Required: Contractor shall maintain in full force and effect throughout the term of this Agreement, including any and all extensions, a performance bond in the amount of \$90,000.00 to secure Contractor's faithful performance of all obligations imposed by this Agreement. Such bond shall be issued by a company acceptable to the Town. Recovery on the performance bond shall be the Town's sole and exclusive damages for any breach of Contractor's obligations under this Agreement (other than Contractor's indemnification obligations under Section 10, which shall not be so limited).
- AA. Indemnification

Contractor hereby agrees to indemnify, defend and hold harmless Town and all of its officials, officers, agents and employees, in both their public and private capacities, from and against any and all liability, claims, losses, damages, suits, demands or causes of action arising out of or in connection with the performance of this Agreement, including but not limited to all expenses of litigation and/or settlement, court costs and attorney fees which may arise by reason of injury to or death of any person or for loss of, damage to, or loss of use of any property, to the extent occasioned by the negligent error, act or omission of Contractor, including gross negligence or willful misconduct in the performance of its duties hereunder or for breach of this Agreement by Contractor, its officers, agents, employees, subcontractors, invitees or any other person for whom Contractor is legally liable, and Contractor shall at its own cost and expense defend and protect Town from any and all such claims and demands.

In any and all claims against any party indemnified hereunder by any employee of Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation herein provided shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for Contractor or any subcontractor under workman's compensation or other employee benefit acts.

BB. General Provisions

1. Governing Law; Dispute Resolution:

- a. The laws of the State of Texas shall govern the validity, construction, interpretation, and effect of this Agreement. Exclusive venue shall lie in Denton County, Texas.
- b. In the event that a dispute arises out of the terms of this Agreement or the performance of either party hereunder, prior to either party filing suit in a court of law, the parties agree to submit the dispute to either two (2) one-half day sessions or one (1) full day session of non-binding mediation. The parties shall share the costs of mediation equally.

CC. Assignment: No assignment of this Agreement or any right under this Agreement shall be made in whole or in part by Contractor without the prior written consent of the Town, which consent shall not be unreasonably withheld; provided, however, Contractor may assign this Agreement to any affiliate of Contractor or as a collateral assignment to any lender to Contractor or any of its affiliates.

DD. Binding Effect; No Third Party Beneficiaries: This Agreement shall be binding upon and inure solely to the benefit of the parties hereto and their permitted assigns. Nothing in this Agreement is intended to or shall confer upon any party that is not a party to this Agreement any legal or equitable right, benefit or remedy of any nature whatsoever.

EE. Amendment: This Agreement may not be amended except by a written instrument executed by each party to this Agreement.

FF. Merger Clause: This Agreement constitutes the final and complete agreement and understanding between the parties. All prior and contemporaneous agreements and understandings, whether oral or written, are to be without effect in the construction of any provision or term of this Agreement if they alter, vary or contradict this Agreement.

GG. Illegal and Invalid Provisions: Should any term, provision or other part of this Agreement be declared illegal it shall be excised and modified to conform to the appropriate laws and regulations. Should any terms, provision, or other part of this Agreement be held to be inoperative, invalid or unenforceable, such provision or portion thereof shall be reformed in accordance with applicable laws and regulations. In both cases of illegal and invalid provisions, the remainder of the Agreement shall not be affected but shall remain in full force and effect.

HH. Compliance with Applicable Law: Contractor shall comply with all applicable federal, state, and local laws and regulations, including all laws and ordinances amended or enacted subsequent to the execution of this Agreement and which are applicable to Contractor's performance or the services provided hereunder.

II. Waivers: A waiver by either party of any breach of any provision hereof shall not be

taken or held to be a waiver of any succeeding breach of such provision or as a waiver of any provision itself No payment or acceptance of compensation for any period subsequent to any breach shall be deemed a waiver of any right or acceptance of defective performance.

- JJ. Notices: All notices or other communications required under this Agreement shall be in writing and may be given by depositing the same in the United States mail, addressed to the party to be notified, postage prepaid and registered or certified with return receipt requested, by overnight courier, or by delivering the same in person to such party, addressed as follows:

Address for notices to the Town:

Town Manager
1 Trophy Wood Drive
Trophy Club, Texas 76262

Address for notices to Contractor:

6100 Elliot Reeder Road
Fort Worth 76117
Attention: General Manager

- KK. Construction: The headings in this Agreement are inserted for convenience only, and shall not constitute a part of this Agreement or be used to construe or interpret any of its provisions. The parties have participated jointly in the negotiation and drafting of this Agreement. If a question of interpretation arises, this Agreement shall be construed as if drafted jointly by the parties, and no presumption or burden of proof shall arise favoring or disfavoring any party by virtue of the authorship of any provision of this Agreement. The word "include" or "including" means include or including, without limitation.

- LL. Counterparts: This Agreement may be executed in two or more original or facsimile counterparts, each of which shall be deemed an original and all of which together shall constitute but one and the same instrument.

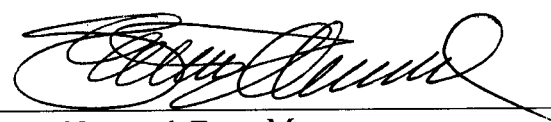
IN WITNESS WHEREOF, the undersigned have entered this Agreement as of the day and year first above written.


Allied Waste Services of Fort Worth, LLC

Date 8/31/2020


Mayor C. Nick Sanders
Trophy Club, Texas

Date August 21, 2020


Steve Norwood, Town Manager
Trophy Club, Texas

Date: 08/25/2020

Allied Waste Services dba Republic Services

Franchised City Rates

Town of Trophy Club

Attachment A

COMMERCIAL FRONT-LOAD RATES

PICKUPS PER WEEK

SIZE	1 X	2 X	3 X	4 X	5 X	6 X	EXTRA
2 YD	\$ 76.92	\$ 149.69	\$ 224.50	\$ 299.32	\$ 374.18	\$ 449.00	\$ 25.85
3 YD	\$ 89.33	\$ 174.50	\$ 261.73	\$ 348.96	\$ 436.19	\$ 523.46	\$ 30.06
4 YD	\$ 101.75	\$ 199.30	\$ 298.95	\$ 398.60	\$ 498.25	\$ 597.91	\$ 34.24
6 YD	\$ 126.55	\$ 248.92	\$ 373.38	\$ 497.85	\$ 622.28	\$ 746.78	\$ 42.57
8 YD	\$ 151.35	\$ 298.56	\$ 447.82	\$ 597.08	\$ 746.39	\$ 895.65	\$ 50.93

COMMERCIAL RECYCLING (OCC ONLY)

SIZE	1 X
6 YD	74.64 OCC per month
8 YD	88.84 OCC per month

COMMERCIAL ROLLOFF RATES

Size	Type	Delivery	Rental Per Day	Total Per Load	Deposit Per Cont
20 YD	OPEN	\$ 115.51	\$ 8.90	\$ 484.50	\$ 337.63
25 YD	OPEN	N/A	N/A	N/A	\$ 337.63
30 YD	OPEN	\$ 115.51	\$ 8.90	\$ 521.16	\$ 337.63
35 YD	OPEN	\$ 115.51	\$ 8.90	N/A	NEGO
40 YD	OPEN	\$ 115.51	\$ -	\$ 657.48	\$ 337.63
28 YD	COMP	NEGO	NEGO	NEGO	NEGO
30 YD	COMP	NEGO	NEGO	NEGO	NEGO
35 YD	COMP	NEGO	NEGO	NEGO	NEGO
40 YD	COMP	NEGO	NEGO	NEGO	NEGO
42 YD	COMP	NEGO	NEGO	NEGO	NEGO

Mud Containers	Per Ton	Monthly Rental	Total per Load
20 YD OPEN	\$ 15.41	\$ 70.07	\$ 274.23

FRANCHISE FEE 12%

Commercial Handload 1 X Per Week	\$ 20.16 Per Month (4 bag limit)
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Casters	\$ 34.67 Per Month
Locks	\$ 32.90 Per Month

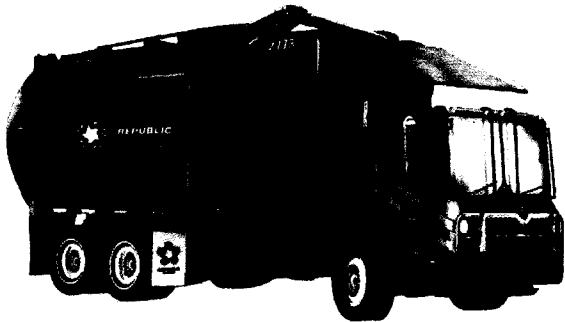
Extra Yardage \$ 35.00

Residential Curbside Trash	\$ 13.50 Per Month
Residential Recycling (18 Gal Bins)	\$ 4.77 Per Month
Residential & Recycle TOTAL	\$ 18.27 Per Month

EFFECTIVE DATE 8/1/2020

TOWN HALL PHONE # 682-237-2900

August 11, 2020



Proposed Rates and Service

Jeri Harwell
Municipal Sales Manager

Mike Hue
General Manager

Town Council Meeting

Page 62 of 205



Contract Comparison

Current

- \$12.37 – Trash
- \$ 3.77 – Recycle
 - Includes 12% Franchise Fee
- Free Service at all Town Facilities
- Free Service at all Town Events
 - Trash and Recycle
- Christmas Tree Recycling
- Franchise Fee Included in Rates – 12%
- No Increase to Trash Rates for Residential or Commercial
- Spring/Fall Clean-Ups – 2 hour
 - Household Hazardous Waste (HHW)
 - Electronics Recycling
 - Document Shredding
 - Metal Recycling
 - Bulk Disposal
- Service Provided - Curbside
 - Twice per week trash – bags or customer containers
 - Once per week recycle – 18 gallon bins (limit 2)

Proposed

- \$13.50 – Trash
- \$ 4.77 – Recycle
 - Includes 12% Franchise Fee
- Free Service at all Town Facilities
- Free Service at all Town Events
 - Trash and Recycle
- Christmas Tree Recycling
- Franchise Fee Included in Rates – 12%
- 4% Increase to Commercial/Industrial
- Increase to Trash Rates for Residential or Commercial – W/S/T CPI Index – no more than 4%
- Spring/Fall Clean-Ups – 4 hour
 - Household Hazardous Waste (HHW)
 - Electronics Recycling
 - Document Shredding
 - Metal Recycling
 - Bulk Disposal
- Service Provided - Curbside
 - Twice per week trash – bags or customer containers
 - Once per week recycle – 18 gallon bins (no limit)

Current
Rates – Includes
Franchise Fee of
12%

COMMERCIAL FRONT-LOAD RATES

PICKUPS PER WEEK

SIZE	1 X	2 X	3 X	4 X	5 X	6 X	EXTRA
2 YD	73.96	143.93	215.87	287.81	359.79	431.73	25.85
3 YD	85.89	167.79	251.66	335.54	419.41	503.33	30.06
4 YD	97.84	191.63	287.45	383.27	479.09	574.91	34.24
6 YD	121.68	239.35	359.02	478.70	598.35	718.06	42.57
8 YD	145.53	287.08	430.60	574.12	717.68	861.20	50.93

COMMERCIAL RECYCLING (OCC ONLY)

SIZE	1 X
6 YD	74.64 per month
8 YD	88.84 per month

COMMERCIAL ROLLOFF RATES

SIZE	TYPE	DELIVERY	RENTAL PER DAY	TOTAL PER LD	DEPOSIT PER CONT
20 YD	OPEN	115.51	8.90	444.25	337.63
25 YD	OPEN	115.51	8.90	494.00	337.63
30 YD	OPEN	115.51	8.90	501.12	337.63
35 YD	OPEN	NEGO	NEGO	586.40	NEGO
40 YD	OPEN	115.51	8.90	657.48	337.63
28 YD	COMP	NEGO	NEGO	NEGO	NEGO
30 YD	COMP	NEGO	NEGO	NEGO	NEGO
35 YD	COMP	NEGO	NEGO	NEGO	NEGO
40 YD	COMP	NEGO	NEGO	NEGO	NEGO
42 YD	COMP	NEGO	NEGO	NEGO	NEGO

MUD CONTAINERS		Per Ton	Monthly Rental	Total per Load
20 YD	OPEN	15.41	70.07	274.23

FRANCHISE FEE 12%

COMMERCIAL HANDLOAD 1 X PER WEEK @ \$ 20.16 PER MONTH (4 bag limit)

CASTERS \$ 34.67 /PER MONTH
LOCKS \$ 32.90 /LIFT

RESIDENTIAL CURBSIDE TRASH \$ 12.37 /MONTH

RESIDENTIAL RECYCLING (2 Bins) \$ 3.77 /MONTH

RESI & RECYCLE TOTAL: \$ 16.14 /MONTH

Proposed
Rates – Includes
Franchise Fee of 12%

COMMERCIAL FRONT-LOAD RATES

SIZE	PICKUPS PER WEEK						
	1 X	2 X	3 X	4 X	5 X	6 X	EXTRA
2 YD	\$ 76.92	\$ 149.69	\$ 224.50	\$ 299.32	\$ 374.18	\$ 449.00	\$ 25.85
3 YD	\$ 89.33	\$ 174.50	\$ 261.73	\$ 348.96	\$ 436.19	\$ 523.46	\$ 30.06
4 YD	\$ 101.75	\$ 199.30	\$ 298.95	\$ 398.60	\$ 498.25	\$ 597.91	\$ 34.24
6 YD	\$ 126.55	\$ 248.92	\$ 373.38	\$ 497.85	\$ 622.28	\$ 746.78	\$ 42.57
8 YD	\$ 151.35	\$ 298.56	\$ 447.82	\$ 597.08	\$ 746.39	\$ 895.65	\$ 50.93

COMMERCIAL RECYCLING (OCC ONLY)

SIZE	1 X
6 YD	74.64 OCC per month
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COMMERCIAL ROLLOFF RATES

Size	Type	Delivery	Rental Per Day	Total Per Load	Deposit Per Cont
20 YD	OPEN	\$ 115.51	\$ 8.90	\$ 484.50	\$ 337.63
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35 YD	OPEN	\$ 115.51	\$ 8.90	N/A	NEGO
40 YD	OPEN	\$ 115.51	\$ -	\$ 657.48	\$ 337.63
28 YD	COMP	NEGO	NEGO	NEGO	NEGO
30 YD	COMP	NEGO	NEGO	NEGO	NEGO
35 YD	COMP	NEGO	NEGO	NEGO	NEGO
40 YD	COMP	NEGO	NEGO	NEGO	NEGO
42 YD	COMP	NEGO	NEGO	NEGO	NEGO

Mud Containers		Per Ton	Monthly Rental	Total per Load
20 YD	OPEN	\$ 15.41	\$ 70.07	\$ 274.23

FRANCHISE FEE 12%

Commercial Handload 1 X Per Week	\$ 20.16 Per Month (4 bag limit)
----------------------------------	----------------------------------

Casters	\$ 34.67 Per Month
Locks	\$ 32.90 Per Month

Extra Yardage	\$ 35.00
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Residential Curbside Trash	\$ 13.50 Per Month
Residential Recycling (18 Gal Bins)	\$ 4.77 Per Month
Residential & Recycle TOTAL	\$ 18.27 Per Month



March 3, 2020

Mr. Mike McMahon
Trophy Club Municipal Utility District No. 1
100 Municipal Drive
Trophy Club, TX 76262

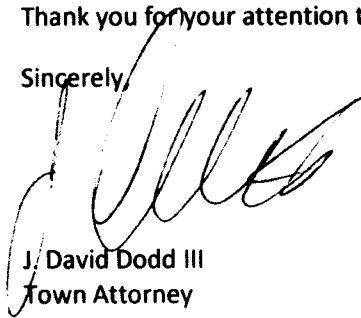
Re: Notification of Increase in Rates for Waste Services

Dear Mike,

We are writing to notify the Municipal Utility District about a rate increase. Pursuant to Section 5 of the Interlocal Agreement for Utility Billing Services executed on September 13, 2016, we are providing the sixty days' notice of the rate increase. The Town Council has approved the increase. The rate for residential users will increase by \$1.20 sixty days from the date of this letter. The residential rate will increase from \$14.94 to \$16.14.

Thank you for your attention to this matter. Please contact us with any questions.

Sincerely,



J. David Dodd III
Town Attorney

file w/ Allied
Waste / Republic



August 12, 2020

Mr. Alan Fourmentin
Trophy Club Municipal Utility District No. 1
100 Municipal Drive
Trophy Club, TX 76262

Re: Notification of Increase in Rates for Waste Services

Dear Alan,

We are writing to notify the Municipal Utility District about a rate increase. Pursuant to Section 5 of the Interlocal Agreement for Utility Billing Services executed on September 13, 2016, we are providing the sixty days' notice of the rate increase. The Town Council has approved the increase. The residential rate will increase to \$18.27.

Thank you for your attention to this matter. Please contact us with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. David Dodd III', is written over a horizontal line.

J. David Dodd III
Town Attorney



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 26, 2024

FROM: Tammy Dixon, Town Secretary

AGENDA ITEM: Consider approval of the August 12, 2024, Town Council Work Session and Regular Meeting Minutes. (Tammy Dixon, Town Secretary)

BACKGROUND/SUMMARY: The Town Council held a work session and regular meeting on August 12, 2024.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. 08.12.2024 draft minutes

ACTIONS/OPTIONS:

Move to approve the August 12, 2024, Town Council Work Session and Regular Meeting Minutes.

Town of Trophy Club Town Council Meeting Minutes
August 12, 2024, 5:00 p.m., Work Session and Regular Meeting
1 Trophy Wood Drive, Trophy Club, Texas 76262

CALL WORK SESSION TO ORDER

Mayor Tiffany called the work session to order at 5:00 p.m.

COUNCIL MEMBERS PRESENT

Jeannette Tiffany, Mayor
Steve Flynn, Mayor Pro Tem
Stacey Bauer, Council Member Place 1
Jeff Beach, Council Member Place 2
Dennis Sheridan, Council Member Place 3
Rhylan Rowe, Council Member Place 4 (arrived at 5:03 p.m.)
LuAnne Oldham, Council Member Place 5

STAFF MEMBERS PRESENT

Brandon Wright, Town Manager
Tammy Dixon, Town Secretary
Alicia Kreh, Town Attorney's Office
Jason Wise, Fire Chief
Patrick Arata, Chief of Police
April Duvall, Director of Finance
Matt Cox, Director of Community Development
Denise Deprato, Director of Human Resources
Chase Ellis, Director of Parks and Recreation
Jill Lind, Director of Communications and Marketing
Tamara Smith, Assistant to the Town Manager

WORK SESSION ITEM

1. Presentation and discussion of the FY 2025 Proposed Budget. (Brandon Wright, Town Manager)

Town Manager Wright gave a presentation on the FY 2025 Proposed Budget highlighting and noting the following, and also answered questions from the Town Council:

- Capital Improvement Plan
- Senate Bill 2 Overview
- Homestead Exemption
- Property Tax Rates (M&O and I&S)
- Proposed Debt Schedule
- Certified Taxable Values
- Tax Rate History
- Financial Reserves Policy and Anticipated Reserve Level

- Revenue History
- Public Safety Overtime
- Overtime History by Department
- Expense History
- Personnel Percent of Overall Budget by Department
- Personnel Costs by Department
- Revenue and Expense History for the following funds:
 - Trophy Club Park
 - Crime Control and Prevention District
 - Street Maintenance Fund
 - Storm Drainage
 - Court Technology/Security
 - Economic Development
 - Hotel Occupancy Tax
 - Recreation Program
 - Park Land Dedication
 - TIRZ
 - Debt Service
- Major Budget Changes:
 - Personnel: 3% COLA and up to 2% Merit based on performance. 50% of Rec Coordinator & Rec Superintendent funded from HOT, also Communications & Marketing employees. 1 seasonal Crossing Guard added to PD for traffic control. 1 part time parks staff member added.
 - Community Pool: Separated from Recreation as its own department to better track expenses. HOT: “Taste of TC” and “Christmas in the Park” funding moved from General Fund to HOT Fund.
 - Parks & Rec: Parks Master Plan allocated in Parks general fund budget \$ 250,000.
 - Fire/EMS – Replacement of 1 vehicle
 - Community Development – Replacement of 1 vehicle
 - Police Department – Replacement of 3 vehicles (2 funded by CCPD and 1 funded by PD Equipment Replacement Fund), SWAT vehicle 1/5 of the cost of the shared asset.

The session concluded with commendations for the improved efficiency of the budget process and the strategic approach to long-term financial planning.

ADJOURN

Mayor Tiffany adjourned the work session at 6:44 p.m.

CALL REGULAR MEETING TO ORDER

Mayor Tiffany called the regular meeting to order at 7:00 p.m.

INVOCATION

Pastor Joel Quilé, Bara Church, led the invocation.

PLEDGES

Council Member Rowe led the Pledge of Allegiance to the American and Texas Flags.

PUBLIC COMMENTS

There were none.

COMMUNITY SPOTLIGHT

2. Proclamation - Honoring Our Wounded Military, Inc.

Mayor Tiffany recognized John Bowman, Robert Ulses, Bruce Gill, and Mick Martin, representing Honoring Our Wounded Military, Inc. She read the proclamation aloud and presented it to them.

3. Receive Annual Update from Metroport Chamber (Sally Aldridge, President & CEO)

Mayor Tiffany introduced Sally Aldridge, President & CEO of Metroport Chamber and resident of Trophy Club.

Ms. Aldridge gave a presentation on the State of the Chamber for calendar year 2024.

4. Working for You . . . Trophy Club

- a) Update from Town Council Members

Council Member Sheridan emphasized the importance of public participation in meetings without requiring forms in advance. He expressed support for allowing anyone to speak on specific agenda items during meetings and thanked the staff for creating a script for board and commission training to encourage public input.

Mayor Pro Tem Flynn remarked that when board and commission members attend council meetings to provide input on their board recommendations to council on a topic, their presence is both highly impactful and helpful.

Mayor Tiffany thanked everyone for their input through various channels, including surveys, focus groups, and the 'Breakfast with Tiffany' event. She also expressed appreciation for the board applicants and noted the positive experience with the application process. She looks forward to welcoming new board members in September and October.

b) Update from Town Manager

Town Manager Wright provided the following updates:

- Bobcat traffic improvement project, noting that as of July 29th, nearly 600 residents have completed the survey, with a goal to reach 1,000 responses. The survey is open until the end of the day on Friday, August 16th and residents were encouraged to participate.
- Upcoming Boards and Commissions Meetings
 - August 19, 2024, 6:00 p.m., Parks and Recreation Board
 - August 22, 2024, 5:00 p.m., Economic Development Board
 - August 22, 2024, 6:00 p.m., Arts & Culture Ad Hoc Committee

All meetings to be held at Town Hall, and the public is encouraged to attend.

Town Manager Wright reminded everyone that the new school year for Northwest ISD begins on Wednesday, August 8th, and urged residents to be mindful of increased traffic and to share the road safely with students and other drivers. He wished everyone a safe and successful school year.

c) Quick Civic Tip

Mayor Tiffany introduced Alicia Kreh, with the Town Attorney's Office who was filling in for Town Attorney Roggia who is on vacation.

Ms. Kreh provided an overview of Senate Bill 2 regarding the procedures for Tax Rate and Budget Adoption.

CONSENT AGENDA

5. Consider approval of the July 22, 2024, Town Council Work Session and Regular Meeting Minutes. (Tammy Dixon, Town Secretary)
6. Consider authorizing the Town Manager to negotiate and execute employee health and welfare benefits agreements with Blue Cross Blue Shield including medical, dental, vision, life insurance, and disability insurance. (Denise Deprato, Director of Human Resources)
7. Consider setting a public hearing for the FY 2025 Proposed Budget on August 26, 2024, at 7:00 pm. (April Duvall, Finance Director)

8. Consider a resolution of the Town of Trophy Club, Texas accepting the 2024 appraisal rolls from Denton and Tarrant Counties. (April Duvall, Finance Director)
The caption of the resolution reads as follows:

RESOLUTION NO. 2024-12
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, ACCEPTING THE 2024 APPRAISAL ROLL; AND PROVIDING AN EFFECTIVE DATE.

Council Member Beach moved to approve Consent Items 5-8. Council Member Bauer seconded the motion.

VOTE ON MOTION

AYES: Bauer, Beach, Flynn, Tiffany, Sheridan, Rowe, Oldham
NAYES: None
ABSENT: None
VOTE: 7-0

PUBLIC HEARINGS

9. Conduct a public hearing and consider approval of the FY 2025 Crime Control & Prevention District Budget. (Patrick Arata, Chief of Police)

Mayor Tiffany opened the public hearing at 7:29 p.m.

Chief Arata gave a presentation on the FY 2025 Crime Control & Prevention District (CCPD) Budget noting or highlighting the following items answered questions from the Town Council:

- Proposed budget: \$365,000 funded by a 1/4 cent dedicated sales tax.
- Funds various programs, including:
 - Citizens on Patrol
 - Flock camera system
 - Identity theft training
 - Home vacation watch program
 - School resource officer program
 - New home security program
 - Budget adjusted to fund two police patrol vehicle replacements. A third vehicle will be funded by the Police Department Equipment Replacement Fund.

No one spoke in favor or opposition.

Mayor Tiffany closed the public hearing at 7:34 p.m.

Council Member Sheridan moved to approve the FY 2025 Crime Control & Prevention District Budget. Council Member Beach seconded the motion.

VOTE ON MOTION

AYES: Bauer, Beach, Flynn, Tiffany, Sheridan, Rowe, Oldham
NAYES: None
ABSENT: None
VOTE: 7-0

INDIVIDUAL ITEMS

10. Consider approval of the location of dedicated pickleball courts in the Town of Trophy Club and directing staff to initiate the construction design phase for the selected location. (Chase Ellis, Parks & Recreation Director)

Director Ellis provided an overview of the pickleball court project. He noted the project began by gathering and reviewing past designs and community input. In April, the design architect was retained to assist with public engagement and to oversee the project through to completion.

Megan Hatcher, Landscape Architect, from McAdams provided a presentation outlining the design process and community engagement efforts and reviewed the conceptual designs, which were developed based on feedback from public engagement events. She presented the three design options, the associated infrastructure needs and challenges, and the cost estimates for each option.

Dana Kaiser, Park Board Member and Chair of the Park Board subcommittee, explained the subcommittee's role and process, which included considering public feedback and previously approved plans which led the subcommittee to recommend Option #3 to the Park Board.

Jen Kashner, Park Board member, explained the board engaged in thorough discussions and ultimately recommended Option 1, which includes courts at Harmony Park and Independence Park West, as the preferred option to spread the benefits of the project across the community.

Scott Palmer, 40 Cypress Court, expressed his support for Option 3, highlighting that six dedicated pickleball courts would accommodate different skill levels and allow the sport to grow.

Jim Thomas, 7 Meadow Brooke Lane, shared his experience playing pickleball at other facilities, emphasizing the importance of organizing play by skill level. He suggested consideration in designating specific courts for beginners, intermediates, and advanced players on different days to ensure a better experience for all participants.

Both Mr. Palmer and Thomas answered questions from the Town Council.

Mayor Tiffany initiated the conversation by emphasizing the importance of determining the location before addressing budget concerns. Council members engaged in a detailed discussion about the advantages and disadvantages of court configurations,

highlighting the benefits of having more courts to accommodate the growing number of players.

Council Member Bauer inquired about the impact of having three versus four courts, and Mr. Palmer explained that more courts would reduce wait times and allow for more organized play.

Mayor Pro Tem Flynn raised questions about the subcommittee's process and stressed the importance of considering long-term growth, suggesting that Option 3, which consolidates all courts in one location, offers better flexibility for future expansion.

Mayor Tiffany expressed support for Option 3, based on the public's input, budget alignment, and the benefits of concentrated play areas.

Council Member Oldham emphasized the importance of considering the needs of all demographics, including younger players, and acknowledged concerns about going against the Park Board's recommendation. She noted that Option 3 was the only one under budget and that, regardless of the decision, everyone wins because this is more than what was envisioned. She added that the process and discussion has been equitable and a good debate.

Council Member Beach suggested modifying Option 1 to consolidate courts at Harmony Park and improve existing facilities, potentially increasing the number of courts while remaining cost-effective.

Council Member Sheridan expressed appreciation for the public input received, noting that during on-site engagement, the majority of participants favored Harmony Park for the pickleball courts. He stated that many existing facilities are already centralized on one side of town. He stated that although he doesn't like going against the Park Board's recommendation, he supports Option 3, which was within budget.

Council Member Rowe highlighted concerns about traffic issues at Independence West and pointed out that Option 1 location is the only substantial open space left in the area. He expressed the importance of preserving this space, as it is used by the community for various activities, including youth sports practices. He reiterated the need to consider the impact on the community and appreciated the public engagement and input received on the matter.

Council Member Rowe moved to direct staff to move forward with Option #3. Council Member Sheridan seconded the motion.

VOTE ON MOTION

AYES: Flynn, Tiffany, Sheridan, Rowe, Oldham

NAYES: Bauer, Beach

ABSENT: None

VOTE: 5-2

11. Consider an ordinance of the Town of Trophy Club amending Chapter 2 “Animal Control,” Article 2.02 “Impoundment,” Section 2.02.001 “Generally,” Subsection (c) “Disposition of Unclaimed Animals” to provide for forfeiture; and amending Appendix A “Fee Schedule,” Article A1.000 “General Provisions,” Section A1.006 “Animal Control,” Subsection (a) “Impound Fee,” of the Code of Ordinances. (Patrick Arata, Chief of Police)

Town Secretary Dixon stated staff recommended this item be tabled to a future date to allow further review by staff.

Council Member Rowe moved to table this item to the August 26, 2024, Town Council meeting. Council Member Bauer seconded the motion.

VOTE ON MOTION

AYES: Bauer, Beach, Flynn, Tiffany, Sheridan, Rowe, Oldham
NAYES: None
ABSENT: None
VOTE: 7-0

12. Consider adding Veterans Day to the list of Town-recognized holidays for a total of 12 Town holidays. (Denise Deprato, Director of Human Resources)

Director Deprato presented the request to increase the town's observed holidays from 11 to 12, adding Veterans Day. She noted this would align with the average holidays offered by other municipalities.

Councilmember Flynn moved to approve adding Veterans Day to the list of Town-recognized holidays. Council Member Bauer seconded the motion.

VOTE ON MOTION

AYES: Bauer, Beach, Flynn, Tiffany, Sheridan, Rowe, Oldham
NAYES: None
ABSENT: None
VOTE: 7-0

13. Discuss potential membership changes to the Parks & Recreation Board, Zoning Board of Adjustment Board, Building Standards Commission, and Tax Increment Reinvestment Zone Board. (Brandon Wright, Town Manager)

Town Manager Wright provided an overview of the Town Council's Appointments Committee's efforts to fill several vacancies on various boards and commissions. Staff explored ways to make the process more efficient, given the challenges of staffing multiple commissions with sufficient volunteers. The following recommendations were proposed for consideration:

- Parks & Recreation Board Membership Reduction: Reduce the number of members on the Board from nine to seven, aligning it with other boards in the Town and making it easier to achieve a quorum.
- Building Standards Commission and Zoning Board of Adjustment Membership Alignment: Align the membership of the Building Standards Commission with that of the Zoning Board of Adjustment. This would streamline operations, as both boards have overlapping membership and handle similar cases.
- Tax Increment Reinvestment Zone (TIRZ) Board and Town Council Membership Alignment: Recommend that the Town Council serve as the members of the TIRZ Board. While State law permits this, it conflicts with the Town Charter, which prohibits Council members from sitting on other boards and commissions.

The consensus of the Town Council was to move forward with the first two recommendations, while further consideration was needed for the third recommendation regarding the TIRZ Board.

Mr. Wright advised that staff would prepare ordinances for the first two recommendations to be considered at the next regular meeting.

14. Consider accepting the submission of the notice of a no-new-revenue tax rate of \$0.395728 per \$100 taxable valuation and a voter-approval tax rate of \$0.415469 per \$100 taxable valuation for the fiscal year beginning October 1, 2024 and ending September 30, 2025, setting a not-to-exceed ad valorem tax rate of \$0.415469 per \$100 taxable valuation (equal to the voter-approval tax rate) for the fiscal year beginning October 1, 2024 and ending September 30, 2025, and setting a tax rate public hearing for Monday, September 9, 2024 at 7:00 pm. (April Duvall, Finance Director)

Director Duvall presented the proposed not-to-exceed tax rate for fiscal year 2025 and discussed the scheduling of the public hearing for Monday, September 9th, at 7:00 PM, as reviewed during the budget workshop earlier in the evening.

Director Duvall presented the proposed not-to-exceed tax rates for fiscal year 2025 and explained there had been slight adjustments from the original council packet due to a recent revision by the tax assessor-collector in the calculation of the unused increment rate, which has impacted the voter-approval tax rate.

The proposed not-to-exceed tax rate is \$0.415469 per \$100 valuation, consisting of: M&O rate: \$0.316042 and I&S (debt) rate: \$0.099427

Council Member Rowe moved to accept the submission of the notice of a no-new-revenue tax rate of \$0.395728 per \$100 taxable valuation and a voter-approval tax rate of \$0.415469 per \$100 taxable valuation for the fiscal year beginning October 1, 2024 and ending September 30, 2025, set a not-to-exceed ad valorem tax rate of \$0.415469 per \$100 taxable valuation (equal to the voter-approval tax rate) for the fiscal year

beginning October 1, 2024 and ending September 30, 2025, and set a tax rate public hearing for Monday, September 9, 2024 at 7:00 pm. Council Member Bauer seconded the motion.

ROLL CALL VOTE ON MOTION

AYES: Bauer, Beach, Flynn, Tiffany, Sheridan, Rowe, Oldham
NAYES: None
ABSENT: None
VOTE: 7-0

15. Consider authorizing the Town Manager to negotiate and execute an amended interlocal agreement with the City of Roanoke, TX for the administration of municipal court services on behalf of the Town of Trophy Club. (Brandon Wright, Town Manager)

Town Manager Wright presented the proposed interlocal agreement with Roanoke, which operates the Town's Municipal Court and answered questions from the Town Council.

Council Member Beach moved to authorize the Town Manager to negotiate and execute an amended interlocal agreement with the City of Roanoke, TX for the administration of municipal court services on behalf of the Town of Trophy Club. Council Member Bauer seconded the motion.

VOTE ON MOTION

AYES: Bauer, Beach, Flynn, Tiffany, Sheridan, Rowe, Oldham
NAYES: None
ABSENT: None
VOTE: 7-0

EXECUTIVE SESSION/OPEN SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 9:04 p.m. and reconvened into Regular Session at 9:37 p.m. in accordance with the Texas Government Code regarding:

Section 551.074 Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit:

- 1) Town Secretary. **No Action Taken.**
- 2) Municipal Judge

Mayor Pro Tem Flynn moved to approve an Ordinance No. 2024-14 providing for the appointment of the Municipal Court Judge and Alternate Judges effective October 1, 2024, for the period of two (2) years, with such terms expiring on October 1, 2026: Presiding Judge, Greg Bertrand, Alternate Judge, Alison J. Grant, Alternate Judge, Gilland Chenault, and Alternate Judge, Warren Bradley

Council Member Beach seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE NO. 2024-14

AN ORDINANCE OF THE TOWN OF TROPHY CLUB, TEXAS PROVIDING FOR THE APPOINTMENT OF THE MUNICIPAL COURT JUDGE AND ALTERNATE JUDGES OF THE MUNICIPAL COURT OF RECORD IN THE TOWN OF TROPHY CLUB; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON MOTION

AYES: Bauer, Beach, Flynn, Tiffany, Sheridan, Rowe, Oldham

NAYES: None

ABSENT: None

VOTE: 7-0

ADJOURNMENT

Mayor Tiffany adjourned the Town Council meeting at 9:38 p.m.

Jeannette Tiffany, Mayor

Attest:

Tammy Dixon, Town Secretary



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 26, 2024

FROM: Matt Cox, Director of Community Development

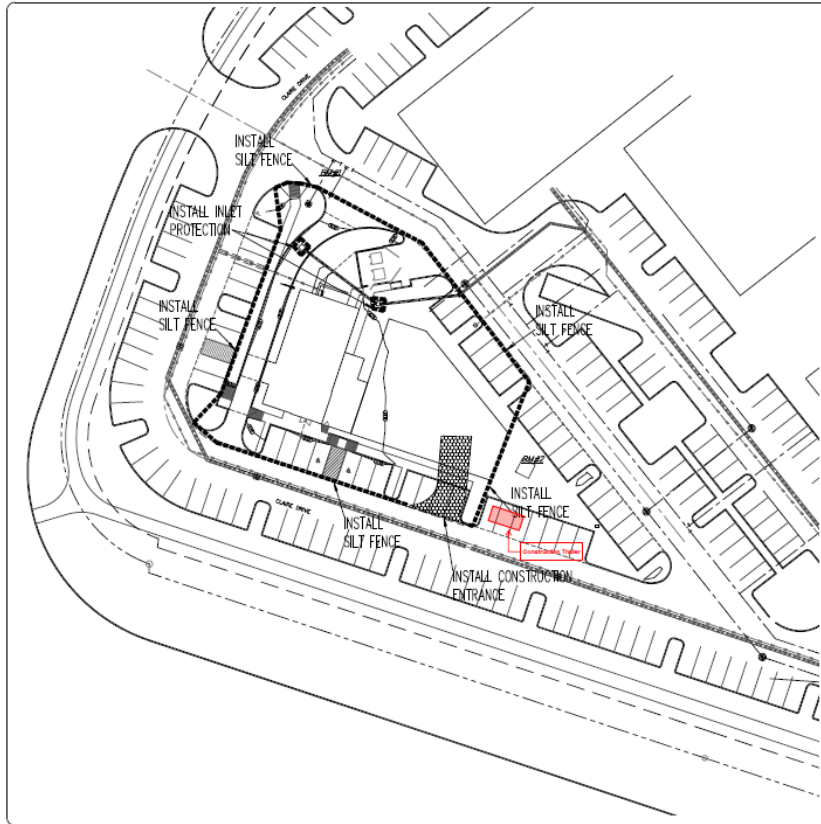
AGENDA ITEM: TUP-24-001 PD-30 Retail Construction Trailer

Consider a resolution approving a temporary use permit to allow a construction trailer on PD-30 Lot 1, Block A property, generally located approximately 260 feet east of Trophy Club Drive and approximately 253 feet north of SH 114, currently zoned Planned Development District 30, Trophy Club Town Center, Trophy Club, Denton County, Texas. (Matt Cox, Community Development Director).

BACKGROUND/SUMMARY: According to Sec. 14.02.251 of the Code of Ordinances, construction offices that are used temporarily by contractors during the construction of buildings must obtain a temporary use permit (TUP) through approval from the Town Council, after recommendation by the Planning & Zoning Commission. In addition, the allowed time period may tie into the schedule of construction, with annual renewal through this same process, if necessary.

The applicant is requesting approval of a TUP to allow one construction trailer, one roll-off dumpster, and temporary fencing located on the property of the PD-30 Lot 1 while construction is ongoing. The construction trailer will be in an open area that will later be landscaped, and the roll-off dumpster will be set in parking spaces after they are poured. A temporary six (6) foot tall fence will surround the entire lot for security. *Reference Figure 1.*

Figure 1



Construction of the Trophy Club Town Center Lot 1 and all infrastructure on this lot is expected to be complete by December 31, 2024, so the applicant requests that the TUP is active until December 31, 2024, if approved.

BOARD REVIEW/CITIZEN FEEDBACK: The Planning & Zoning Commission unanimously recommended approval of the TUP to allow a construction trailer on Lot 1 of PD-30 at their August 1, 2024 meeting.

FISCAL IMPACT: N/A

LEGAL REVIEW: Town Attorney Roggia has reviewed the resolution as to form and legality.

ATTACHMENTS:

1. Resolution

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to approve the resolution approving a temporary use permit to allow a construction trailer on PD-30 Lot 1, Block A property, generally located approximately 260 feet east of Trophy Club Drive and approximately 253 feet north of

SH 114, currently zoned Planned Development District 30, Trophy Club Town Center, Trophy Club, Denton County, Texas.

**TOWN OF TROPHY CLUB, TEXAS
RESOLUTION NO. 2024-XX**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB APPROVING A TEMPORARY USE PERMIT FOR MIDTOWN DEVELOPMENT INC., TO PLACE A CONSTRUCTION TRAILER ON THE PD-30 LOT 1, BLOCK A PROPERTY, GENERALLY LOCATED APPROXIMATELY 260 FEET EAST OF TROPHY CLUB DRIVE AND APPROXIMATELY 253 FEET NORTH OF SH 114, AND PROVIDING FOR CONDITIONS OF APPROVAL.

WHEREAS, Midtown Development Inc., has filed a temporary use permit application and formally requested the use of a construction trailer on the PD-30 Lot 1, Block A, generally located approximately 260 feet east of Trophy Club Drive and approximately 253 feet north of SH 114; and

WHEREAS, Section 14.02.251 – “Temporary Uses” in the Code of Ordinances, Town of Trophy Club, Texas, requires a temporary use permit for temporary construction office use to be approved by the Town Council through a Resolution; and

WHEREAS, the Town Council finds that the conditions of approval in this Resolution will ensure that the health, safety, and welfare of the general public is protected;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS; THAT:

Section 1. The facts and recitals set forth in the preamble of this Resolution are hereby found to be true and correct.

Section 2. The request by Midtown Development Inc., for a temporary use permit for a construction trailer on the PD-30 Lot 1, Block A property, generally located approximately 260 feet east of Trophy Club Drive and approximately 253 feet north of SH 114 is hereby approved, subject to the following conditions:

- (A) The location and configuration of the construction trailer, temporary fencing, and storage boxes shall be consistent with what is shown and described in Exhibit A; and
- (B) The temporary use permit shall expire on December 31, 2024, and the construction trailer, temporary fencing, and storage boxes shall be removed from the property on or before December 31, 2024.

Section 3. The temporary use permit authorized by this Resolution shall comply with all Town of Trophy Club codes and ordinances, except where specifically exempted herein.

Section 4. This Resolution shall take effect from and after its date of passage in accordance with law.

PASSED and APPROVED by the Town Council of the Town of Trophy Club, Texas on this 26th day of August 2024.

Jeannette Tiffany, Mayor

[SEAL]

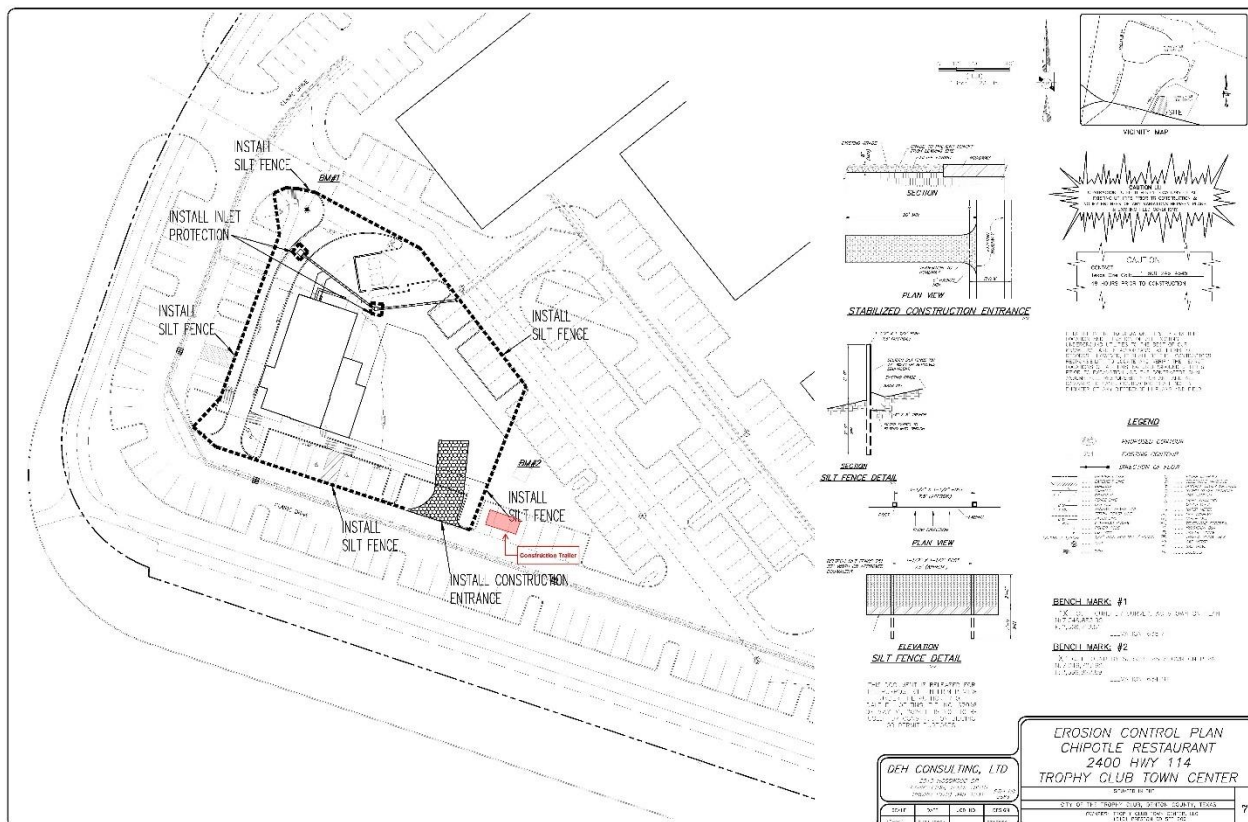
ATTEST:

Tammy Dixon, Town Secretary

APPROVED TO AS FORM:

Dean Roggia, Town Attorney

EXHIBIT A





TOWN COUNCIL COMMUNICATION

MEETING DATE: August 26, 2024

FROM: Tammy Dixon, Town Secretary

AGENDA ITEM: Consider an ordinance of the Town of Trophy Club, Texas amending Section 1.08.032 "Board Established, Membership; Meetings" of Chapter 1 "General Provisions"; Article 1.08 "Parks and Recreation"; and Division 2 "Parks and Recreation Board" of the Town's Code of Ordinances, by decreasing the number of board members from nine (9) to seven (7), and dissolving regular board member places eight (8) and nine (9). (Tammy Dixon, Town Secretary)

BACKGROUND/SUMMARY: Following the Town Council's direction at the August 12, 2024, meeting, the proposed ordinance will reduce the number of park board members from nine to seven, aligning its size with other town board structures. This change intends to enhance the board's efficiency and effectiveness by ensuring a more manageable group size. A smaller board can facilitate better communication and decision-making processes, with each member having more opportunities to contribute. Due to the current number of vacancies on the board, this adjustment will not affect the membership of any existing members and will also aim reduce scheduling conflicts, making it easier to achieve a quorum and hold productive meetings.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: Town Attorney, Dean Roggia, has reviewed the ordinance as to form and legality.

ATTACHMENTS:

1. Ordinance

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to approve the ordinance of the Town of Trophy Club, Texas amending Section 1.08.032 "Board Established, Membership; Meetings" of Chapter 1 "General Provisions"; Article 1.08 "Parks and Recreation"; and Division 2 "Parks and Recreation Board" of the Town's Code of Ordinances, by decreasing the number of board members from nine (9) to seven (7), and dissolving regular board member places eight (8) and nine (9).

**TOWN OF TROPHY CLUB, TEXAS
ORDINANCE NO. 2024-XX**

AN ORDINANCE OF THE TOWN OF TROPHY CLUB, TEXAS; AMENDING SECTION 1.08.032 “BOARD ESTABLISHED, MEMBERSHIP; MEETINGS” OF CHAPTER 1 “GENERAL PROVISIONS”; ARTICLE 1.08 “PARKS AND RECREATION”; AND DIVISION 2 “PARKS AND RECREATION BOARD” OF THE TOWN’S CODE OF ORDINANCES, BY DECREASING THE NUMBER OF BOARD MEMBERS FROM NINE (9) TO SEVEN (7), AND DISSOLVING REGULAR BOARD MEMBER PLACES EIGHT (8) AND NINE (9); PROVIDING THIS ORDINANCE IS CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Trophy Club, Texas (the “Town”) is a home rule municipality acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the Town has approximately one thousand acres of parkland available for the use and enjoyment of its residents; and

WHEREAS, the Parks and Recreation Board plays a vital role in making recommendations regarding recreational amenities and park and recreational opportunities within the Town; and

WHEREAS, because parkland and recreational amenities are intended for the benefit and enjoyment of the residents of the Town, it is important to allow those residents to play a key role in shaping the expansion and development of parkland and recreational opportunities; and

WHEREAS, the Parks and Recreation Board allows residents to play a more active role and to provide direct citizen input to the Town staff for the development of parks and recreational facilities for the Town; and

WHEREAS, on September 25, 2023, the Town Council adopted Ordinance No. 2023-18, increasing the number of Parks and Recreation Board members; and

WHEREAS, the Town Council has determined it appropriate to decrease the number of members serving on the Parks and Recreation Board in order to facilitate more efficient meetings,

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, THAT:

SECTION 1.
INCORPORATION OF PREMISES

All of the premises and recitals above are true and correct and are hereby incorporated in the body of this Ordinance as if fully set forth herein.

SECTION 2.
AMENDMENTS

Section 1.08.032 "Board established; membership; meetings" of Division 2 entitled "Parks and Recreation Board" of Article 1.08 entitled "Parks and Recreation" of Chapter 1 "General Conditions" of the Code of Ordinances, Town of Trophy Club, Texas (the "Code") is hereby amended by revising the introductory paragraph and by replacing subsection (3) in its entirety to read as follows:

§ 1.08.032 Board established; membership; meetings.

"The parks and recreation board shall consist of seven (7) regular members and is hereby established as follows:"

...

"3. Places and terms.

- (A) Members shall be designated as place numbers one through seven.
- (B) The term of office of members of the board shall be for two (2) years. Places one, three, five, and seven shall be appointed to two-year terms ending on September 30 in odd-numbered years. Places two, four, and six shall be appointed to two-year terms ending on September 30 in even-numbered years. Members of the board may be removed before their terms of office expire."

All other subsections not revised herein remain unaltered.

SECTION 3.
CUMULATIVE

This Ordinance shall be cumulative of all other provisions of ordinances of the Town, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 4.
SEVERABILITY

It is hereby declared to be the intention of the Town Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by a the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, or phrases of this Ordinance; since the same would have been enacted by the Town Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause, or phrase.

SECTION 5.
EFFECTIVE DATE

This Ordinance shall become effective on October 1, 2024, and publication as provided by law, and it is so ordained.

PASSED AND APPROVED by the Town of Trophy Club, Texas, this the 12th day of August, 2024.

Jeannette Tiffany, Mayor

ATTEST:

Tammy Dixon, Town Secretary

APPROVED AS TO FORM:

Dean Roggia, Town Attorney



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 26, 2024

FROM: Tammy Dixon, Town Secretary

AGENDA ITEM: Consider an ordinance of the Town of Trophy Club, Texas, amending Section 3.15.002 "Members" of Article 3.15 entitled "Building Standards Commission" of Chapter 3 "Building Regulations" of the Code of Ordinances, regarding the composition of the Building Standards Commission. (Tammy Dixon, Town Secretary)

BACKGROUND/SUMMARY: Following the Town Council's direction at the August 12, 2024, meeting, the proposed ordinance changes the composition of the Building Standards Commission to the same as the Zoning Board of Adjustment. Multiple members of the Zoning Board of Adjustment currently sit on the Building Standards Commission as these two bodies review requested changes from established zoning and/or building standards. With Trophy Club being largely built out, the number of cases considered by these two boards is very low and can be handled efficiently by the same individuals being appointed to both groups.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: Town Attorney, Dean Roggia, has reviewed the ordinance as to form and legality.

ATTACHMENTS:

1. Ordinance

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to approve the ordinance of the Town of Trophy Club, Texas, amending Section 3.15.002 "Members" of Article 3.15 entitled "Building Standards Commission" of Chapter 3 "Building Regulations" of the Code of Ordinances, regarding the composition of the Building Standards Commission.

**TOWN OF TROPHY CLUB, TEXAS
ORDINANCE NO. 2024-XX**

AN ORDINANCE OF THE TOWN OF TROPHY CLUB, TEXAS; AMENDING CHAPTER 3 “BUILDING REGULATIONS”; ARTICLE 3.15 “BUILDING STANDARDS COMMISSION”; SECTION 3.15.002 “MEMBERS” OF THE CODE OF ORDINANCES, TOWN OF TROPHY CLUB, TEXAS, TO MODIFY THE COMPOSITION OF THE BUILDING STANDARDS COMMISSION; PROVIDING THIS ORDINANCE IS CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Trophy Club, Texas (the “Town”) is a home rule municipality acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the Town Council is authorized by Chapter 54 of the Texas Local Gov’t Code to provide for the appointment of a Building Standards Commission to hear and determine cases concerning alleged violations of Ordinances regulating buildings and structures, to order appropriate remedial actions, and to impose civil penalties as allowed by law; and

WHEREAS, on June 23, 2015, the Town Council adopted Ordinance 2015-13 establishing a Building Standards Commission; and

WHEREAS, multiple members of the Zoning Board of Adjustment currently sit on the Building Standards Commission, as these two bodies review requested changes from established zoning and/or building standards; and

WHEREAS, with the Town of Trophy Club being largely built out, the number of cases considered by these two boards is very low and can be handled efficiently by the same individuals being appointed to both groups; and

WHEREAS, the Town Council has determined that it is appropriate to change the membership of the Building Standards Commission to be the same as those individuals appointed to the Zoning Board of Adjustment.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, THAT:

**SECTION 1.
INCORPORATION OF PREMISES**

All of the premises and recitals above are true and correct and are hereby incorporated in the body of this Ordinance as if fully set forth herein.

SECTION 2. **AMENDMENTS**

Section 3.15.002 “Members” of Chapter 3 “Building Regulations” of Article 3.15 entitled “Building Standards Commission” of the Code of Ordinances, Town of Trophy Club, Texas (the “Code”) is hereby amended by revising and replacing only Subsection (a) of Section 3.15.002 in its entirety to read as follows:

§ 3.15.002 Members.

“(a) Composition, appointment, qualifications. The commission shall be comprised of the same members appointed to the Town’s Zoning Board of Adjustment, and the commission shall consist of five (5) regular members and four (4) alternate members, all appointed by the Town Council. Alternate members shall have the same duties and responsibilities as regular members who shall serve in the absence of one (1) or more regular members when requested to do so by the town manager, or designee. All cases shall be heard by at least four (4) members. To the extent possible, members of the commission should be qualified in one (1) or more of the fields of fire prevention, building construction, sanitation, plumbing, electricity, mechanical systems, engineering, architecture or public health. Failure of a person to be qualified in any of such fields shall not prevent or disqualify that person from sitting on the commission.”

All other subsections of Section 3.15.002 not revised herein remain unaltered.

SECTION 3. **CUMULATIVE**

This Ordinance shall be cumulative of all other provisions of ordinances of the Town, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 4. **SEVERABILITY**

It is hereby declared to be the intention of the Town Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by a the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, or phrases of this Ordinance; since the same would have been enacted by the Town Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause, or phrase.

SECTION 5.
SAVINGS

All rights and remedies of the Town are expressly saved as to any and all violations of the ordinances of the Town that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance, but may be prosecuted until final disposition by the courts.

SECTION 6.
EFFECTIVE DATE

This Ordinance shall become effective on October 1, 2024, and publication as provided by law, and it is so ordained.

PASSED AND APPROVED by the Town of Trophy Club, Texas, this the 26th day of August, 2024.

Jeannette Tiffany, Mayor

ATTEST:

Tammy Dixon, Town Secretary

APPROVED AS TO FORM:

Dean Roggia, Town Attorney



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 26, 2024

FROM: Brandon Wright, Town Manager

AGENDA ITEM: Consider an ordinance approving a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division regarding the company's 2024 Rate Review Mechanism filing. (Brandon Wright, Town Manager)

BACKGROUND/SUMMARY: The Town, along with 181 other Mid-Texas cities served by Atmos Energy Corporation, Mid-Tex Division ("Atmos Mid-Tex" or "Company"), is a member of the Atmos Cities Steering Committee ("ACSC"). In 2007, ACSC and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism ("RRM"), as a substitute for future filings under the GRIP statute.

Since 2007, there have been several modifications to the original RRM Tariff. The most recent iteration of the RRM Tariff was reflected in an ordinance adopted by ACSC members in 2018. On or about April 1, 2024, the Company filed a rate request pursuant to the RRM Tariff adopted by ACSC members. The Company claimed that its cost-of-service in a test year ending December 31, 2023, entitled it to additional system-wide revenues of \$196.8 million.

Application of the standards set forth in ACSC's RRM Tariff reduces the Company's request to \$182.5 million, \$132.6 million of which would be applicable to ACSC members. After reviewing the filing and conducting discovery, ACSC's consultants concluded that the system-wide deficiency under the RRM regime should be \$149.6 million instead of the claimed \$182.5 million.

After several settlement meetings, the parties have agreed to settle the case for \$164.7 million. This is a reduction of \$32.1 million to the Company's initial request. This includes payment of ACSC's expenses. The effective date for new rates is October 1, 2024. ACSC members should take action approving the ordinance before September 30, 2024.

RATE TARIFFS

Atmos generated rate tariffs attached to the ordinance that will generate \$164.7 million in additional revenues. Atmos also prepared a Proof of Revenues supporting the settlement figures. ACSC consultants have agreed that Atmos' Proof of Revenues is accurate.

BILL IMPACT

The impact of the settlement on average residential rates is an increase of \$5.52 on a monthly basis, or 6.84%. The increase for average commercial usage will be \$13.39 or 3.44%. Atmos provided bill impact comparisons containing these figures.

SUMMARY OF ACSC’S OBJECTION TO THE UTILITIES CODE SECTION 104.301 GRIP PROCESS

ACSC strongly opposed the GRIP process because it constitutes piecemeal ratemaking by ignoring declining expenses and increasing revenues while rewarding the Company for increasing capital investment on an annual basis. The GRIP process does not allow any review of the reasonableness of capital investment and does not allow cities to participate in the Railroad Commission’s review of annual GRIP filings or allow recovery of cities’ rate case expenses. The Railroad Commission undertakes a mere administrative review of GRIP filings (instead of a full hearing) and rate increases go into effect without any material adjustments. In ACSC’s view, the GRIP process unfairly raises customers’ rates without any regulatory oversight. In contrast, the RRM process has allowed for a more comprehensive rate review and annual evaluation of expenses and revenues, as well as capital investment.

RRM SAVINGS OVER GRIP

While residents outside municipal limits must pay rates governed by GRIP, there are some cities served by Atmos Mid-Tex that chose to remain under GRIP rather than adopt RRM. Additionally, the City of Dallas adopted a variation of RRM which is referred to as DARR. When new rates become effective on October 1, 2024, ACSC residents will maintain an economic monthly advantage over GRIP and DARR rates.

Comparison to Other Mid-Tex Rates (Residential)

	Average Bill	Compared atto RRM Cities
RRM Cities	\$48.19	-
DARR:	\$54.30	\$6.11
ATM Cities:	\$49.59	\$1.40
Environs:	\$49.53	\$1.34

Note: ATM Cities and Environs rates are as-filed. Also note that DARR uses a test year ending in September rather than December.

CONCLUSION

The Legislature’s GRIP process allowed gas utilities to receive annual rate increases associated with capital investments. The RRM process has proven to result in a more efficient and less costly (both from a consumer rate impact perspective and from a ratemaking perspective) than the GRIP process. Given Atmos Mid-Tex’s claim that its historic cost of service should entitle it to recover \$196.8 million in additional system-wide revenues, the RRM settlement at \$164.7 million for ACSC members reflects substantial savings to ACSC cities. Settlement at \$164.7

million is fair and reasonable. The ACSC Executive Committee consisting of city employees of 18 ACSC members urges all ACSC members to pass the ordinance before September 30, 2024. New rates become effective October 1, 2024.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: This ordinance impacts the amount that Trophy Club residents pay for Atmos gas utility services. The amount is collected solely by Atmos and not the Town of Trophy Club. The impact of the settlement on average residential rates is an increase of \$5.52 on a monthly basis, or 6.84%. The increase for average commercial usage will be \$13.39 or 3.44%.

LEGAL REVIEW: The ACSC Executive Committee has prepared and reviewed the attached ordinance. Dean Roggia, Town Attorney, has also reviewed the ordinance and has approved as to form.

ATTACHMENTS:

1. Ordinance
2. Attachment 1 Tariffs
3. Attachment 2 RRM Pension Benchmark

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to approve the ordinance approving a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division regarding the company's 2024 Rate Review Mechanism filing.

ORDINANCE NO. 2024-XX

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE (“ACSC”) AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY’S 2024 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHMENT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; REQUIRING THE COMPANY TO REIMBURSE ACSC’S REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS ORDINANCE WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS ORDINANCE TO THE COMPANY AND THE ACSC’S LEGAL COUNSEL.

WHEREAS, the Town of Trophy Club, Texas (“Town”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”), and a regulatory authority with an interest in the rates, charges, and services of Atmos Mid-Tex; and

WHEREAS, the Town is a member of the Atmos Cities Steering Committee (“ACSC”), a coalition of similarly-situated cities served by Atmos Mid-Tex (“ACSC Cities”) that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, ACSC and the Company worked collaboratively to develop a Rate Review Mechanism (“RRM”) tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program (“GRIP”) process instituted by the Texas Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

WHEREAS, the current RRM tariff was adopted by the Town in a rate ordinance in 2018; and

WHEREAS, on about April 1, 2024, Atmos Mid-Tex filed its 2024 RRM rate request with ACSC Cities based on a test year ending December 31, 2023; and

WHEREAS, ACSC coordinated its review of the Atmos Mid-Tex 2024 RRM filing through its Executive Committee, assisted by ACSC’s attorneys and consultants, to resolve issues identified in the Company’s RRM filing; and

WHEREAS, the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$164.7 million on a system-wide basis with an Effective Date of October 1, 2024; and

WHEREAS, ACSC agrees that Atmos plant-in-service is reasonable; and

WHEREAS, with the exception of approved plant-in-service, ACSC is not foreclosed from future reasonableness evaluation of costs associated with incidents related to gas leaks; and

WHEREAS, the attached tariffs (Attachment 1) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

WHEREAS, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Attachment 2); and

WHEREAS, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications; and

WHEREAS, the RRM Tariff includes a securitization interest regulatory asset amount of \$19.5 million for expenses related to Winter Storm Uri;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS:

Section 1. That the recitals above and the findings set forth in this Ordinance are hereby in all things approved.

Section 2. That, without prejudice to future litigation of any issue identified by ACSC, the Town Council finds that the settled amount of an increase in revenues of \$164.7 million on a system-wide basis represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2024 RRM filing, is in the public interest, and is consistent with the Town's authority under Section 103.001 of the Texas Utilities Code.

Section 3. That despite finding Atmos Mid-Tex's plant-in-service to be reasonable, ACSC is not foreclosed in future cases from evaluating the reasonableness of costs associated with incidents involving leaks of natural gas.

Section 4. That the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Attachment 1, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$164.7 million on a system-wide basis, over the amount allowed under currently approved rates. Such tariffs are hereby adopted.

Section 5. That the ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Attachment 2, attached hereto and incorporated herein.

Section 6. That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of ACSC in processing the Company's 2024 RRM filing.

Section 7. That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Ordinance, it is hereby repealed.

Section 8. That the meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 9. That if any one or more sections or clauses of this Ordinance is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance, and the remaining provisions of the Ordinance shall be interpreted as if the offending section or clause never existed.

Section 10. That consistent with the Town Ordinance that established the RRM process, this Ordinance shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after October 1, 2024.

Section 11. That a copy of this Ordinance shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Thomas Brocato, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

DULY PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, BY A VOTE OF ____ TO ____, ON THIS THE 26TH DAY OF AUGUST 2024.

Jeannette Tiffany, Mayor

ATTEST:

Tammy Dixon, Town Secretary

APPROVED AS TO FORM:

Dean Roggia, Town Attorney

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	R – RESIDENTIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2024	

Application

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 22.95 per month
Rider CEE Surcharge	\$ 0.05 per month ¹
Total Customer Charge	\$ 23.00 per month
Commodity Charge – All <u>Ccf</u>	\$0.58974 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2024.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	C – COMMERCIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2024	

Application

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 81.75 per month
Rider CEE Surcharge	\$ 0.00 per month ¹
Total Customer Charge	\$ 81.75 per month
Commodity Charge – All Ccf	\$ 0.19033 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Presumption of Plant Protection Level

For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at mdtx-div-plantprotection@atmosenergy.com.

¹ Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2024.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2024	

Application

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 200 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 200 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 1,587.75 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.6553 per MMBtu
Next 3,500 MMBtu	\$ 0.4799 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.1029 per MMBtu

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2024	

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

Presumption of Plant Protection Level

For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at mdtx-div-plantprotection@atmosenergy.com.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2024	

Application

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 1,587.75 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.6553 per MMBtu
Next 3,500 MMBtu	\$ 0.4799 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.1029 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Imbalance Fees

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

Monthly Imbalance Fees

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2024	

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement

A transportation agreement is required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2024	

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

Where

i = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification

$WNAF_i$ = Weather Normalization Adjustment Factor for the i^{th} rate schedule or classification expressed in cents per Ccf

R_i = Commodity Charge rate of temperature sensitive sales for the i^{th} schedule or classification.

HSF_i = heat sensitive factor for the i^{th} schedule or classification divided by the average bill count in that class

NDD = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.

ADD = billing cycle actual heating degree days.

BL_i = base load sales for the i^{th} schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the j th customer in i th rate schedule is computed as:

$$WNA_i = WNAF_i \times q_{ij}$$

Where q_{ij} is the relevant sales quantity for the j th customer in i th rate schedule.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2024	

Base Use/Heat Use Factors

Weather Station	<u>Residential</u>		<u>Commercial</u>	
	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>
Abilene	9.52	0.1526	88.98	0.7485
Austin	8.87	0.1343	213.30	0.9142
Dallas	12.38	0.2024	185.59	1.0974
Waco	8.71	0.1219	130.62	0.7190
Wichita Falls	10.20	0.1394	117.78	0.6435

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at atmosenergy.com/mtx-wna, in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

ATMOS ENERGY CORP., MID-TEX DIVISION
MID-TEX RATE REVIEW MECHANISM
PENSIONS AND RETIREE MEDICAL BENEFITS FOR CITIES APPROVAL
TEST YEAR ENDING DECEMBER 31, 2023

Line No.	Description	Shared Services		Mid-Tex Direct			Adjustment Total
		Pension Account Plan	Post-Employment Benefit Plan	Pension Account Plan	Post-Employment Benefit Plan	Supplemental Executive Benefit Plan	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Proposed Benefits Benchmark -						
	Fiscal Year 2024 Willis Towers Watson Report as adjusted	\$ 1,402,365	\$ (1,146,665)	\$ 2,186,549	\$ (4,070,086)	\$ 278,107	
2	Allocation Factor	45.93%	45.93%	82.00%	82.00%	100.00%	
3	Proposed Benefits Benchmark Costs Allocated to Mid-Tex (Ln 1 x Ln 2)	\$ 644,172	\$ (526,717)	\$ 1,792,929	\$ (3,337,394)	\$ 278,107	
4	O&M and Capital Allocation Factor	100.00%	100.00%	100.00%	100.00%	100.00%	
5	Proposed Benefits Benchmark Costs to Approve (Ln 3 x Ln 4)	\$ 644,172	\$ (526,717)	\$ 1,792,929	\$ (3,337,394)	\$ 278,107	\$ (1,148,903)
6							
7	O&M Expense Factor (WP_F-2.3, Ln 2)	81.70%	81.70%	38.85%	38.85%	11.24%	
8							
9	Summary of Costs to Approve:						
10	Total Pension Account Plan	\$ 526,315		\$ 696,536			\$ 1,222,851
11	Total Post-Employment Benefit Plan		\$ (430,349)		\$ (1,296,547)		(1,726,896)
12	Total Supplemental Executive Benefit Plan					\$ 31,256	31,256
13	Total (Ln 10 + Ln 11 + Ln 12)	\$ 526,315	\$ (430,349)	\$ 696,536	\$ (1,296,547)	\$ 31,256	\$ (472,789)



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 26, 2024

FROM: Denise Deprato, Director of Human Resources

AGENDA ITEM: Consider approval of the FY 2025 Compensation Pay Plan, effective October 6, 2024. (Denise Deprato, Director of Human Resources)

BACKGROUND/SUMMARY: On September 25, 2023, the Town Council approved the Town Council Compensation Policy, which mandates an annual review and approval of the Compensation Pay Plan. In accordance with this policy, staff conducted a review of the Town's benchmark agencies, Federal and Dallas/Fort Worth Consumer Price Index (CPI), and the Dallas/Fort Worth Living Wage to develop a recommendation for a cost of living/market adjustment.

Town's Benchmark Agencies	2% - 5%
Federal CPI	3.36%
Dallas/Fort Worth CPI	5%
Dallas/Fort Worth Living Wage	\$18.24

Staff recommends applying a 3% cost of living/market adjustment across all pay ranges within the Compensation Pay Plan and providing all employees with this 3% adjustment. This adjustment will help ensure that the Town meets the Council's goal of maintaining pay ranges at the 50th percentile of the Town's benchmark agencies.

Additionally, staff identified other necessary modifications recommended for the FY 2025 Compensation Pay Plan:

- Add the lead crossing guard classification: The lead crossing guard will oversee all crossing guards, assisting with scheduling and training responsibilities.
- Reclassify the accountant classification: Change the accountant's Fair Labor Standards Act (FLSA) status from exempt to non-exempt.
- Adjust pay ranges to align with DFW Living Wage: Increase the minimum pay range for the parks maintenance worker by an additional 2.95% to align with the Dallas/Fort Worth Living Wage standards.
- Classification title changes: Standardize the classification titles to align with classification specifications, and the HR payroll system
- Abolish classifications that are no longer in use, including juvenile detective, athletics field technician, and assistant pool manager

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: The FY 2025 Proposed Budget includes an estimated \$197,000 for providing all Town employees with a 3% cost of living/market adjustment.

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Compensation Pay Plan Effective October 1, 2024

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to approve the FY 2025 Compensation Pay Plan, effective October 6, 2024.



Compensation Pay Plan Proposed 8/26/2024

Fire

Classification	FLSA	FT/PT		Minimum	Midpoint	Maximum
PT Firefighter EMT	NE	PT	Hourly	\$ 20.57	\$ 24.12	\$ 27.68
PT Firefighter Paramedic	NE	PT	Hourly	\$ 21.65	\$ 25.39	\$ 29.14
Firefighter - EMT	NE	FT	Annual	\$ 70,424.97	\$ 82,632.37	\$ 94,839.76
			Hourly	\$ 24.18	\$ 28.38	\$ 32.57
Firefighter-Paramedic	NE	FT	Annual	\$ 74,144.18	\$ 86,981.44	\$ 99,818.70
			Hourly	\$ 25.46	\$ 29.87	\$ 34.28
Driver/Engineer	NE	FT	Annual	\$ 93,909.96	\$ 110,151.50	\$ 126,393.03
			Hourly	\$ 32.25	\$ 37.83	\$ 43.40
Fire Captain	NE	FT	Annual	\$ 113,975.68	\$ 133,696.47	\$ 153,417.26
			Hourly	\$ 39.14	\$ 45.91	\$ 52.68

Police

Classification	FLSA	FT/PT		Minimum	Midpoint	Maximum
Police Cadet	NE	FT	Annual	\$ 68,278.29		
			Hourly	\$ 32.83		
Police Officer	NE	FT	Annual	\$ 75,840.96	\$ 88,963.16	\$ 102,085.36
			Hourly	\$ 36.46	\$ 42.77	\$ 49.08
Police Detective	NE	FT	Annual	\$ 75,840.96	\$ 88,963.16	\$ 102,085.36
			Hourly	\$ 36.46	\$ 42.77	\$ 49.08
Police Sergeant	NE	FT	Annual	\$ 105,298.96	\$ 123,498.65	\$ 141,698.34
			Hourly	\$ 50.62	\$ 59.37	\$ 68.12
Police Lieutenant	E	FT	Annual	\$ 120,317.18	\$ 141,119.89	\$ 161,922.59
			Hourly	\$ 57.84	\$ 67.85	\$ 77.85
Police Captain	E	FT	Annual	\$ 131,671.90	\$ 154,434.90	\$ 177,197.90
			Hourly	\$ 63.30	\$ 74.25	\$ 85.19



Non-Exempt

Classification	FLSA	FT/PT		Minimum	Midpoint	Maximum
Accountant	NE	FT	Annual	\$ 59,087.39	\$ 69,424.47	\$ 79,761.55
			Hourly	\$ 28.41	\$ 33.38	\$ 38.35
Accounting Specialist	NE	FT	Annual	\$ 46,597.20	\$ 54,749.03	\$ 62,900.86
			Hourly	\$ 22.40	\$ 26.32	\$ 30.24
Administrative Assistant	NE	FT/PT	Annual	\$ 40,791.30	\$ 47,850.50	\$ 54,909.71
			Hourly	\$ 19.61	\$ 23.01	\$ 26.40
Animal Control Officer	NE	FT	Annual	\$ 42,119.58	\$ 49,403.74	\$ 56,687.90
			Hourly	\$ 20.25	\$ 23.75	\$ 27.25
Athletics Crew Leader	NE	FT	Annual	\$ 47,668.40	\$ 55,905.93	\$ 64,143.46
			Hourly	\$ 22.92	\$ 26.88	\$ 30.84
Building & Code Specialist	NE	FT	Annual	\$ 49,596.56	\$ 58,176.87	\$ 66,757.18
			Hourly	\$ 23.84	\$ 27.97	\$ 32.09
Communications & Marketing Specialist	NE	FT	Annual	\$ 55,123.95	\$ 64,657.63	\$ 74,191.31
			Hourly	\$ 26.50	\$ 31.09	\$ 35.67
Community Development Coordinator	NE	FT	Annual	\$ 49,168.08	\$ 57,673.41	\$ 66,178.74
			Hourly	\$ 23.64	\$ 27.73	\$ 31.82
Evidence Custodian/Patrol Assistant	NE	FT	Annual	\$ 42,848.00	\$ 50,260.70	\$ 57,673.41
			Hourly	\$ 20.60	\$ 24.16	\$ 27.73
Human Resources Assistant	NE	FT	Annual	\$ 44,411.95	\$ 52,092.46	\$ 59,772.96
			Hourly	\$ 21.35	\$ 25.04	\$ 28.74
Parks Crew Leader	NE	FT	Annual	\$ 47,668.40	\$ 55,905.93	\$ 64,143.46
			Hourly	\$ 22.92	\$ 26.88	\$ 30.84
Parks Irrigator	NE	FT	Annual	\$ 40,812.72	\$ 47,871.93	\$ 54,931.14
			Hourly	\$ 19.62	\$ 23.02	\$ 26.41
Parks Maintenance Worker	NE	FT/PT	Annual	\$ 37,939.20	\$ 43,767.88	\$ 49,596.56
			Hourly	\$ 18.24	\$ 21.04	\$ 23.84
Police Support Technician	NE	FT	Annual	\$ 49,789.38	\$ 58,401.82	\$ 67,014.27
			Hourly	\$ 23.94	\$ 28.08	\$ 32.22
Records Analyst	NE	FT	Annual	\$ 46,382.96	\$ 54,406.25	\$ 62,429.54
			Hourly	\$ 22.30	\$ 26.16	\$ 30.01
Recreation Coordinator	NE	FT	Annual	\$ 49,682.26	\$ 58,273.28	\$ 66,864.30
			Hourly	\$ 23.89	\$ 28.02	\$ 32.15
Senior Administrative Assistant	NE	FT	Annual	\$ 45,226.06	\$ 53,045.82	\$ 60,865.58
			Hourly	\$ 21.74	\$ 25.50	\$ 29.26
Streets Crew Leader	NE	FT	Annual	\$ 47,668.40	\$ 55,905.93	\$ 64,143.46
			Hourly	\$ 22.92	\$ 26.88	\$ 30.84
Streets Maintenance Worker	NE	FT	Annual	\$ 38,520.35	\$ 45,193.93	\$ 51,867.50
			Hourly	\$ 18.52	\$ 21.73	\$ 24.94



Exempt

Classification	FLSA	FT/PT		Minimum	Midpoint	Maximum
Assistant to the Town Manager	E	FT	Annual	\$ 76,290.86	\$ 89,488.05	\$ 102,685.23
			Hourly	\$ 36.68	\$ 43.02	\$ 49.37
Chief Financial Analyst	E	FT	Annual	\$ 71,663.28	\$ 84,057.06	\$ 96,450.85
			Hourly	\$ 34.45	\$ 40.41	\$ 46.37
Deputy Chief/Fire Marshal	E	FT	Annual	\$ 131,993.26	\$ 154,820.54	\$ 177,647.81
			Hourly	\$ 63.46	\$ 74.43	\$ 85.41
Director of Communications & Marketing	E	FT	Annual	\$ 113,504.35	\$ 133,128.74	\$ 152,753.12
			Hourly	\$ 54.57	\$ 64.00	\$ 73.44
Director of Community Development	E	FT	Annual	\$ 120,317.18	\$ 141,130.60	\$ 161,944.02
			Hourly	\$ 57.84	\$ 67.85	\$ 77.86
Director of Finance	E	FT	Annual	\$ 126,337.33	\$ 148,179.10	\$ 170,020.86
			Hourly	\$ 60.74	\$ 71.24	\$ 81.74
Director of Human Resources	E	FT	Annual	\$ 124,280.62	\$ 145,768.90	\$ 167,257.17
			Hourly	\$ 59.75	\$ 70.08	\$ 80.41
Director of Parks and Recreation	E	FT	Annual	\$ 126,337.33	\$ 148,179.10	\$ 170,020.86
			Hourly	\$ 60.74	\$ 71.24	\$ 81.74
Fire Chief	E	FT	Annual	\$ 135,421.10	\$ 167,246.46	\$ 199,071.81
			Hourly	\$ 65.11	\$ 80.41	\$ 95.71
Parks Superintendent	E	FT	Annual	\$ 73,955.65	\$ 86,745.78	\$ 99,535.90
			Hourly	\$ 35.56	\$ 41.70	\$ 47.85
Police Chief	E	FT	Annual	\$ 135,421.10	\$ 167,246.46	\$ 199,071.81
			Hourly	\$ 65.11	\$ 80.41	\$ 95.71
Recreation Superintendent	E	FT	Annual	\$ 60,737.04	\$ 71,234.80	\$ 81,732.56
			Hourly	\$ 29.20	\$ 34.25	\$ 39.29
Streets Superintendent	E	FT	Annual	\$ 64,229.15	\$ 75,337.50	\$ 86,445.84
			Hourly	\$ 30.88	\$ 36.22	\$ 41.56

Part-Time/Seasonal

Classification	FLSA	PT/S		Minimum	Midpoint	Maximum
Assistant Swim Coach	E	S	Hourly	\$ 13.59	\$ 15.93	\$ 18.27
Crossing Guard	NE	PT	Hourly	\$ 16.07	\$ 18.48	\$ 20.89
Lead Crossing Guard	NE	PT	Hourly	\$ 18.48	\$ 21.67	\$ 24.86
Lifeguard	E	S	Hourly	\$ 12.85	\$ 15.08	\$ 17.30
Pool Manager	E	S	Hourly	\$ 14.75	\$ 17.30	\$ 19.85
Recreation Aide	E/NE	PT/S	Hourly	\$ 12.69	\$ 14.91	\$ 17.13
Recreation Leader	E/NE	PT/S	Hourly	\$ 14.73	\$ 17.28	\$ 19.83
Swim Coach	E	S	Hourly	\$ 15.76	\$ 18.48	\$ 21.21



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 26, 2024

FROM: April Duvall, Director of Finance

AGENDA ITEM: Consider authorizing the Town Manager to execute an audit services engagement letter and agreement amendment with Forvis Mazars, LLP for the FY2024 annual audit. (April Duvall, Director of Finance)

BACKGROUND/SUMMARY: The Texas Local Government Code mandates that municipalities and counties undergo an annual audit of their financial records and accounts by a certified public accountant (CPA). This audit must include both an opinion on the financial statements and a compliance report. Additionally, the annual financial statement must be filed with the municipal secretary or clerk within 180 days of the fiscal year's end to ensure compliance with statutory requirements.

In FY 20201, the Town of Trophy Club selected BKD to perform auditing services after soliciting proposals. Since the contract was signed, BKD has merged and is now known as Forvis Mazars, LLP. This engagement letter represents the continuation of services for FY 2024, marking the fourth year of the contract and the first of the two-year option periods.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: For FY 2024, the Town will incur an engagement fee of \$50,300 for audit services provided by Forvis Mazars, LLP. In addition, Forvis Mazars, LLP has estimated an additional cost of \$5,000 to \$10,000 for professional services, which include assistance in assessing the risks of material misstatement and ensuring compliance with SAS 148, the amendment to AU-C Section 935 related to compliance audits.

LEGAL REVIEW: Dean Roggia, Town Attorney, has reviewed the engagement letter as to form and legality.

ATTACHMENTS:

1. Audit Engagement Letter
2. Addendum to Engagement Letter

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to authorize the Town Manager to execute an audit services engagement letter and agreement amendment with Forvis Mazars, LLP for the FY2024 annual audit.

August 19, 2024

Honorable Jeannette Tiffany, Mayor
Members of Town Council
Brandon Wright, Town Manager
April Duvall, Director of Finance
Town of Trophy Club, Texas
1 Trophy Wood Drive
Trophy Club, Texas 76262

We appreciate your selection of **Forvis Mazars, LLP** as your service provider and are pleased to confirm the arrangements of our engagement in this contract. Within the requirements of our professional standards and any duties owed to the public, regulatory, or other authorities, our goal is to provide you an **Unmatched Client Experience**.

In addition to the terms set forth in this contract, including the detailed **Scope of Services**, our engagement is governed by the following, incorporated fully by this reference:

- HIPAA Business Associate Agreement

Summary Scope of Services

As described in the attached **Scope of Services**, our services will include the following:

- Town of Trophy Club, Texas
- Audit Services for the year ended September 30, 2024

You agree to assume full responsibility for the substantive outcomes of the contracted services and for any other services we may provide, including any findings that may result.

You also acknowledge these services are adequate for your purposes, and you will establish and monitor the performance of these services to ensure they meet management's objectives. All decisions involving management responsibilities related to these services will be made by you, and you accept full responsibility for such decisions.

We understand you have designated a management-level individual(s) to be responsible and accountable for overseeing the performance of nonattest services, and you have determined this individual is qualified to conduct such oversight.

As required by Chapter 2271, Texas Government Code, we represent that we do not boycott Israel and will not boycott Israel through the term of this engagement. For purposes of this representation, "boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

Engagement Fees

The fee for our services will be \$50,300, which includes an administrative fee of five (5) percent to cover certain technology and administrative costs associated with our services.

In addition, we have estimated the time, skill and resources required for assistance with the new standard discussed below to range between \$5,000 and \$10,000.

Our pricing for this engagement and our fee structure are based upon the expectation that our invoices will be paid promptly. Payment of our invoices is due upon receipt. We will issue progress billings during the course of our engagement:

Our timely completion of services and the fees thereon depends on the assistance you provide us in accumulating information and responding to our inquiries. Inaccuracies or delays in providing this information or the responses may result in additional billings, untimely filings, or inability to meet other deadlines. Our fees do not contemplate the following transactions or activities during the period of this engagement:

- Mergers or acquisitions
- Change in accounting principles
- Violation of covenants in debt arrangements
- Indications of fraudulent financial reporting or misappropriation of assets
- Quantitative impairment analysis of long-lived assets

If there are changes in circumstances where these or other conditions become known and significant additional time is necessary or additional services are requested, we reserve the right to revise our fees.

Assistance with New Standards

Assistance and additional time as a result of the adoption of the following new standards are not included within our standard engagement fees. These fees will be based on time expended and will vary based on the level of assistance and procedures required.

Assessing the Risks of Material Misstatement, and SAS 148, Amendment to AU-C Section 935, Compliance Audits

SAS 145 enhances the requirements and guidance related to obtaining an understanding of the entity's system of internal control and assessing control risk and the guidance that addresses the economic, technological, and regulatory aspects of the markets and environment in which entities and audit firms operate. SAS 148 incorporates changes in SAS 145 into the compliance audit standards required to be followed in a single audit.

The above audit standards are expected to increase our audit time particularly for single audits with regard to the requirement to identify risks associated with each direct and material compliance requirement for each major program and obtaining sufficient audit evidence to address those risks.

Assistance and additional time as a result of the adoption of this new standard is not included within our standard engagement fees. These fees will be based on time expended and will vary based on the level of assistance and procedures required.

Contract Agreement

Please sign and return this contract to indicate your acknowledgment of, and agreement with, the arrangements for our services including our respective responsibilities.

Forvis Mazars, LLP

Forvis Mazars, LLP

Acknowledged and agreed to as it relates to the entire contract, including the **Scope of Services, HIPAA Business Associate Agreement, and Terms and Conditions Addendum**, on behalf of **Town of Trophy Club, Texas**.

BY _____
Brandon Wright, Town Manager

DATE _____

BY _____
April Duvall, Director of Finance

DATE _____

Scope of Services – Audit Services

We will audit the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information and related disclosures, which collectively comprise the basic financial statements for the following entity:

Town of Trophy Club, Texas as of and for the year ended September 30, 2024

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

You have informed us that the audited financial statements are expected to be presented along with management's annual comprehensive financial report. Management is responsible for the other information (introductory and statistical sections) included in the annual comprehensive financial report. The other information comprises the annual comprehensive financial report but does not include the financial statements and our auditor's report thereon. Our opinion on the financial statements will not cover the other information, and we will not express an opinion or any form of assurance thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or whether the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

We will also express an opinion on whether combining and individual fund financial statements and budgetary schedules ("supplementary information") is fairly stated, in all material respects, in relation to the financial statements as a whole.

We will also provide you with the following nonattest services:

- Preparing lease schedules based on your assignment of lease asset lives, if requested
- Preparing a draft of the financial statements and related notes
- Proposing for your review and approval the adjusting entries to convert your modified accrual statements to accrual-basis accounting records. Management is responsible for the propriety of the accrual adjustments
- Proposing for your review and approval the year-end entries related to Governmental Accounting Standards Board Statements 68, 75, 87, 94, and 96. Management is responsible for the propriety of the entries
-

Lauren Stamey, Director, is responsible for supervising the engagement and authorizing the signing of the report or reports.

We will issue a written report upon completion of our audits, addressed to the following parties:

Entity Name

Town of Trophy Club, Texas

Party Name

The Honorable Mayor and Members of the Town Council

The following apply for the audit services described above:

**Our
Responsibilities**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). We will exercise professional judgment and maintain professional skepticism throughout the audit.

We will identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

We will obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We will also conclude, based on audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

**Limitations &
Fraud**

Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit that is planned and conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Our understanding of internal control is not for the purpose of expressing an opinion on the effectiveness of your internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit.

We are available to perform additional procedures with regard to fraud detection and prevention at your request, subject to completion of our normal engagement acceptance procedures. The actual terms and fees of such an engagement would be documented in a separate contract to be signed by you and Forvis Mazars.

Opinion

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter paragraph or other-matter paragraph(s) to our auditor's report, or if necessary, decline to express an opinion or withdraw from the engagement.

If we discover conditions that may prohibit us from issuing a standard report, we will notify you. In such circumstances, further arrangements may be necessary to continue our engagement.

**Your
Responsibilities**

Management and, if applicable, those charged with governance acknowledge and understand their responsibility for the accuracy and completeness of all information provided and for the following:

- **Audit Support** – to provide us with:
 - Unrestricted access to persons within the entity or within components of the entity (including management, those charged with governance, and component auditors) from whom we determine it necessary to obtain audit evidence
 - Information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including access to information relevant to disclosures
 - Information about events occurring or facts discovered subsequent to the date of the financial statements, of which management may become aware, that may affect the financial statements
 - Information about any known or suspected fraud affecting the entity involving management, employees with significant role in internal control, and others where fraud could have a material effect on the financials
 - Identification and provision of report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented
 - Additional information that we may request for the purpose of the audit
- **Internal Control and Compliance** – for the:
 - Design, implementation, and maintenance of internal control relevant to compliance with laws and regulations and the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error
 - Alignment of internal control to ensure that appropriate goals and objectives are met; that management and financial information is reliable and properly reported; and that compliance with and identification of the laws, regulations, contracts, grants, or agreements (including any federal award programs) applicable to the entity's activities is achieved
 - Remedy, through timely and appropriate steps, of fraud and noncompliance with provisions of laws, regulations, contracts, or other agreements reported by the auditor
 - Establishment and maintenance of processes to track the status and address findings and recommendations of auditors
- **Accounting and Reporting** – for the:
 - Maintenance of adequate records, selection and application of accounting principles, and the safeguard of assets

- Adjustment of the financial statements to correct material misstatements and confirmation to us in the representation letter that the effects of any uncorrected misstatements aggregated by us are immaterial, both individually and in the aggregate, to the financial statements taken as a whole
- Preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America
- Inclusion of the auditors' report in any document containing financial statements that indicates that such financial statements have been audited by us
- Distribution of audit reports to any necessary parties

The results of our tests of compliance and internal control over financial reporting performed in connection with our audit of the financial statements may not fully meet the reasonable needs of report users. Management is responsible for obtaining audits, examinations, agreed-upon procedures, or other engagements that satisfy relevant legal, regulatory, or contractual requirements or fully meet other reasonable user needs.

Required Supplementary Information

Accounting principles generally accepted in the United States of America provide for certain required supplementary information ("RSI") to accompany the basic financial statements. We understand the following RSI will accompany the basic financial statements:

1. Management's Discussion and Analysis ("MD&A")
2. Budgetary comparison
3. Pension and Other Postemployment Benefit information

Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Management is responsible for the fair presentation of the RSI. As part of our engagement, we will apply certain limited procedures to the RSI in GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements.

We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

With regard to any supplementary information that we are engaged to report on:

- Management is responsible for its preparation in accordance with applicable criteria
- Management will provide certain written representations regarding the supplementary information at the conclusion of our engagement

- Management will include our report on this supplementary information in any document that contains this supplementary information and indicates we have reported on the supplementary information
- Management will make the supplementary information readily available to intended users if it is not presented with the audited financial statements

Such information is:

- Presented for the purpose of additional analysis of the financial statements
- Not a required part of the financial statements
- The responsibility of management
- Subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the accounting and other records used to prepare the financial statements or the financial statements themselves, and other additional procedures in accordance with GAAS

**Written
Confirmations
Required**

As part of our audit process, we will request from management and, if applicable, those charged with governance written confirmation acknowledging certain responsibilities outlined in this contract and confirming:

- The availability of this information
- Certain representations made during the audit for all periods presented
- The effects of any uncorrected misstatements, if any, resulting from errors or fraud aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole

HIPAA Business Associate Agreement

This Business Associate Agreement ("BAA") is entered into by and between **Forvis Mazars, LLP** (hereinafter referred to as "Business Associate") and the Town of Trophy Club, Texas] (hereinafter referred to as "Covered Entity").

RECITALS

Business Associate provides services to Covered Entity under this contract (the "Contract"), and Covered Entity wishes to disclose certain information to Business Associate pursuant to the terms of such Contract, some of which may constitute Protected Health Information ("PHI").

The purpose of this BAA is to comply with all applicable federal and state laws governing the privacy of PHI. As used herein, the Privacy Rule and the Security Rule are each deemed to include the amendments thereto, collectively referred to as "HIPAA/HITECH Final Omnibus Rule," that are included in the:

- Modifications to the *Health Insurance Portability and Accountability Act of 1996* ("HIPAA") Privacy, Security, Enforcement, and Breach Notification Rules Under the *Health Information Technology for Economic and Clinical Health Act* (the "HITECH Act") and the Genetic Information Nondiscrimination Act
- Other Modifications to the HIPAA Rules
- Final Rule (the "Omnibus Rule"), 78 Fed. Reg. 5565

Notwithstanding the terms of this or any other agreement between Covered Entity and Business Associate, Business Associate shall comply with all of its statutory and regulatory obligations stated under the HIPAA/HITECH Final Omnibus Rule. The terms stated herein shall have the same definitions as provided in HIPAA.

In consideration of the mutual promises below and the exchange of information pursuant to this BAA, the parties agree as follows:

1. **Permitted Uses and Disclosures.** Except as described in the enumerated subparagraphs below, Business Associate shall not use or disclose PHI received from Covered Entity or created on behalf of Covered Entity. Exceptions:
 - 1.1. As reasonably necessary to provide the services in the Contract;
 - 1.2. As otherwise permitted or required by this BAA;
 - 1.3. As required by law; and
 - 1.4. For the proper management and administration of Business Associate's business and to disclose PHI in connection with such management and administration, and to carry out the legal responsibilities of the Business Associate, provided Business Associate obtains reasonable assurances from the recipient that the PHI shall be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the recipient, and Business Associate requires the recipient to notify it of any instances of which

it is aware in which the confidentiality of the PHI has been breached.

2. **Safeguards.** Business Associate shall not use or disclose PHI other than as permitted or required by the BAA or as required by law.
 - 2.1. Business Associate shall establish and maintain appropriate safeguards and shall comply with the Security Rule with respect to electronic PHI ("ePHI") to prevent the use or disclosure of such ePHI other than as provided for by the Contract including this BAA.
 - 2.2. To the extent the Business Associate is to carry out one or more of Covered Entity's obligation(s) under Subpart E of 45 CFR Part 164, comply with the requirements of Subpart E that apply to the Covered Entity in the performance of such obligation(s).
3. **Subcontracts.** In accordance with the requirements of the Privacy Rule and the Security Rule, Business Associate shall ensure any subcontractors that create, receive, maintain, or transmit PHI on behalf of Business Associate agree to the same restrictions, conditions, and requirements that apply to the Business Associate with respect to such information.
4. **Obligations of Covered Entity.** Covered Entity shall obtain any consent or authorization that may be required by HIPAA, or applicable state law, prior to furnishing Business Associate with PHI, including ePHI. Covered Entity shall notify Business Associate of:
 - 4.1. Any limitation(s) in the Covered Entity's notice of privacy practices under 45 CFR 164.520, to the extent that such limitation may affect Business Associate's use or disclosure of PHI;
 - 4.2. Any changes in, or revocation of, the permission by an individual to use or disclose his or her PHI, to the extent that such changes may affect Business Associate's use or disclosure of PHI; and
 - 4.3. Any restriction on the use or disclosure of PHI that Covered Entity has agreed to or is required to abide by under 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

Covered Entity shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under Subpart E of 45 CFR Part 164 if done by Covered Entity. Covered Entity shall provide to Business Associate only the minimum PHI necessary to perform the services set forth in a Contract.
5. **Reporting, Notification, and Mitigation.**
 - 5.1. Reporting. Business Associate shall notify Covered Entity of any use or disclosure of PHI not provided for by the BAA of which it becomes aware, including breaches of unsecured PHI as required at 45 CFR 164.410, and any security incident of which it becomes aware, provided that with respect to Unsuccessful Security Incidents (as

defined below), Business Associate shall report to Covered Entity any such Unsuccessful Security Incidents that are material to the protection of Covered Entity's PHI. For purposes of this Business Associate Agreement, the term "Unsuccessful Security Incident" shall mean any security incident that does not result in any unauthorized access, use, disclosure, modification, or destruction of ePHI or any interference with system operations in Business Associate's information system.

5.2. Notification. To assist Covered Entity in fulfilling its responsibility to notify individuals and others of a breach involving Unsecured PHI as required by HIPAA and applicable state law, the notification shall include, to the greatest extent reasonably possible:

- i. Each individual whose unsecured PHI was subject to the breach; and
- ii. Any other available information Covered Entity is required to include in its legally required notification to individual(s) or others.

5.3. Mitigation. Business Associate shall mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of PHI by Business Associate in violation of the requirements of this BAA.

6. Term and Termination.

6.1. Term. The Term of this BAA shall be effective as of the last date signed and shall terminate without any further action of the parties upon the expiration or termination of the Contract or on the date Covered Entity terminates for cause as authorized in paragraph 6.2 of this section, whichever is sooner.

6.2. Termination for Cause. Covered Entity may terminate this BAA if Business Associate has violated a material term of the BAA and Business Associate has not cured the breach or ended the violation within the time specified by Covered Entity.

6.3. Obligations of Business Associate Upon Termination. Upon termination of this BAA for any reason, Business Associate, with respect to PHI received from Covered Entity, or created, maintained, or received by Business Associate on behalf of Covered Entity, shall:

- i. Retain only that PHI which is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities;
- ii. Return to Covered Entity or destroy the remaining PHI that the Business Associate still maintains in any form;
- iii. Continue to use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to ePHI to prevent use or disclosure of the PHI, other than as provided for in this section, for as long as Business Associate retains the PHI;

iv. Not use or disclose the PHI retained by Business Associate other than for the purposes for which such PHI was retained and subject to the same conditions set forth in this BAA which applied prior to termination; and

v. Return to Covered Entity or destroy the PHI retained by Business Associate when it is no longer needed by Business Associate for its proper management and administration or to carry out its legal responsibilities.

6.4. Survival. The obligations of Business Associate under this section shall survive the termination of this BAA.

7. **Designated Record Set.** To the extent Business Associate maintains PHI in a Designated Record Set, Business Associate shall:

7.1. Make available PHI in a Designated Record Set to the Covered Entity as necessary to satisfy Covered Entity's obligations under 45 CFR 164.524; and

7.2. Incorporate any amendments or corrections to PHI at the request of Covered Entity in accordance with 45 CFR 164.526, or take other measures as necessary to satisfy Covered Entity's obligations under 45 CFR 164.526.

8. **Accounting of Disclosures.** Business Associate shall maintain and make available the information required to provide an accounting of disclosures to the Covered Entity as necessary to satisfy Covered Entity's obligations under 45 CFR 164.528.

9. **Access to Records.** Business Associate shall make its internal practices, books, and records available to the Secretary of Health and Human Services for purposes of determining compliance with the HIPAA Rules.

10. **Insurance.** Business Associate shall maintain insurance coverage in form and amount necessary to cover data loss and/or damage or the unauthorized disclosure and/or fraudulent use of data. Upon request, Business Associate shall provide Covered Entity with a certificate of insurance evidencing the coverage.

11. **Privilege.** No statutory or common law privilege, including privileges established or recognized by the attorney-client, accountant-client, or other legal privilege, shall be deemed to have been waived by virtue of this BAA.

12. **No Third-Party Beneficiaries.** Nothing herein, express or implied, is intended to or shall confer upon any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this BAA.

13. **Integration.** Any reference in this Agreement to a section of the HIPAA/HITECH Final Omnibus Rule, and applicable regulations, means the section as in effect as amended and for which compliance is required.

14. **General.** This BAA is governed by, and shall be construed in accordance with, the laws of the State of Texas. If any part of a provision of this BAA is found illegal or unenforceable, it shall

be enforced to the maximum extent permissible, and the legality and enforceability of the remainder of that provision and all other provisions of this BAA shall not be affected. This BAA may be modified, or any rights under it waived, only by a written document executed by the authorized representatives of both parties.

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Forvis Mazars, LLP Terms and Conditions Addendum

GENERAL

1. **Overview.** This addendum describes **Forvis Mazars, LLP's** standard terms and conditions ("Terms and Conditions") applicable to Our provision of services to the Client ("You"). The Terms and Conditions are a part of the contract between You and Forvis Mazars, LLP. For the purposes of the Terms and Conditions, any reference to "Firm," "We," "Us," or "Our" is a reference to Forvis Mazars, LLP ("Forvis Mazars"), and any reference to "You" or "Your" is a reference to the party or parties that have engaged Us to provide services and the party or parties ultimately responsible for payment of Our fees and costs.

BILLING, PAYMENT, & TERMINATION

2. **Billing and Payment Terms.** We will bill You for Our professional fees and costs as outlined in Our contract. Unless otherwise provided in Our contract, payment is due upon receipt of Our billing statement. Interest will be charged on any unpaid balance after 30 days at the rate of 10 percent per annum, or as allowed by law at the earliest date thereafter, and highest applicable rate if less than 10 percent. All fees, charges, and other amounts payable to Forvis Mazars hereunder do not include any sales, use, excise, value-added, or other applicable taxes, tariffs, or duties, payment of which shall be Your sole responsibility, and do not include any applicable taxes based on Forvis Mazars' net income or taxes arising from the employment or independent contractor relationship between Forvis Mazars and Forvis Mazars' personnel.

We reserve the right to suspend or terminate Our work for this engagement or any other engagement for nonpayment of fees. If Our work is suspended or terminated, You agree that We will not be responsible for Your failure to meet governmental and other deadlines, for any penalties or interest that may be assessed against You resulting from Your failure to meet such deadlines, and for any other damages (including but not limited to consequential, indirect, lost profits, or punitive damages) incurred as a result of the suspension or termination of Our services.

Our fees may increase if Our duties or responsibilities are increased by rulemaking of any regulatory body or any additional new accounting or auditing standards. Our engagement fees do not include any time for post-engagement consultation with Your personnel or third parties, consent letters and related procedures for the use of Our reports in offering documents, inquiries from regulators, or testimony or deposition regarding any subpoena. Charges for such services will be billed separately.

3. **Billing Records.** If these services are determined to be within the scope and authority of Section 1861(v)(1)(I) of the Social Security Act, We agree to make available to the Secretary of Health and Human Services, or to the U.S. Comptroller General, or any of their duly authorized representatives, such of Our books, documents, and records that are necessary to certify the nature and extent of Our services, until the expiration

of four (4) years after the furnishing of these services. This contract allows access to contracts of a similar nature between subcontractors and related organizations of the subcontractor, and to their books, documents, and records.

4. **Termination.** Either party may terminate these services in good faith at any time for any reason, including Your failure to comply with the terms of Our contract or as We determine professional standards require. Both parties must agree, in writing, to any future modifications or extensions. If services are terminated, You agree to pay Forvis Mazars for time expended to date. In addition, You will be billed costs and fees for services from other professionals, if any, as well as an administrative fee of five (5) percent to cover certain technology and administrative costs associated with Our services. Unless terminated sooner in accordance with its terms, this engagement shall terminate upon the completion of Forvis Mazars' services hereunder.

DISPUTES & DISCLAIMERS

5. **Mediation.** Any dispute arising out of or related to this engagement will, prior to resorting to litigation, be submitted for nonbinding mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The mediator will be selected by agreement of the parties. The mediation proceeding shall be confidential. Each party will bear its own costs in the mediation, but the fees and expenses of the mediator will be shared equally.
6. **Indemnification.** Unless disallowed by law or applicable professional standards, You agree to hold Forvis Mazars harmless from any and all claims which arise from knowing misrepresentations to Forvis Mazars, or the intentional withholding or concealment of information from Forvis Mazars by Your management or any partner, principal, shareholder, officer, director, member, employee, agent, or assign of Yours. You also agree to indemnify Forvis Mazars for any claims made against Forvis Mazars by third parties, which arise from any wrongful actions of Your management or any partner, principal, shareholder, officer, director, member, employee, agent, or assign of Yours. The provisions of this paragraph shall apply regardless of the nature of the claim.
7. **Statute of Limitations.** You agree that any claim or legal action arising out of or related to this contract and the services provided hereunder shall be commenced no more than one (1) year from the date of delivery of the work product to You or the termination of the services described herein (whichever is earlier), regardless of any statute of limitations prescribing a longer period of time for commencing such a claim under law. This time limitation shall apply regardless of whether Forvis Mazars performs other or subsequent services for You. A claim is understood to be a demand for money or services, demand for mediation, or the service of suit based on a breach of this contract or the acts or omissions of Forvis Mazars in performing the services provided herein. This provision shall not apply if enforcement is disallowed by applicable law or professional standards.

8. **Limitation of Liability.** You agree that Forvis Mazars' liability, if any, arising out of or related to this contract and the services provided hereunder, shall be limited to the amount of the fees paid by You for services rendered under this contract. This limitation shall not apply to the extent it is finally, judicially determined that the liability resulted from the intentional or willful misconduct of Forvis Mazars or if enforcement of this provision is disallowed by applicable law or professional standards.
9. **Waiver of Certain Damages.** In no event shall Forvis Mazars be liable to You or a third party for any indirect, special, consequential, punitive, or exemplary damages, including but not limited to lost profits, loss of revenue, interruption, loss of use, damage to goodwill or reputation, regardless of whether You were advised of the possibility of such damages, regardless of whether such damages were reasonably foreseeable, and regardless of whether such damages arise under a theory of contract, tort, strict liability, or otherwise.
10. **Choice of Law.** You acknowledge and agree that any dispute arising out of or related to this contract shall be governed by the laws of the State of Texas, without regard to its conflict of laws principles.
11. **WAIVER OF JURY TRIAL. THE PARTIES HEREBY AGREE NOT TO ELECT A TRIAL BY JURY OF ANY ISSUE TRIABLE OF RIGHT BY JURY, AND WAIVE ANY RIGHT TO TRIAL BY JURY FULLY TO THE EXTENT THAT ANY SUCH RIGHT SHALL NOW OR HEREFTER EXIST WITH REGARD TO THIS AGREEMENT, OR ANY CLAIM, COUNTERCLAIM, OR OTHER ACTION ARISING IN CONNECTION THEREWITH. THIS WAIVER OF RIGHT TO TRIAL BY JURY IS GIVEN KNOWINGLY AND VOLUNTARILY BY THE PARTIES, AND IS INTENDED TO ENCOMPASS INDIVIDUALLY EACH INSTANCE AND EACH ISSUE AS TO WHICH THE RIGHT TO A TRIAL BY JURY WOULD OTHERWISE ACCRUE.**
12. **Severability.** In the event that any term or provision of this agreement shall be held to be invalid, void, or unenforceable, then the remainder of this agreement shall not be affected, and each such term and provision of this agreement shall be valid and enforceable to the fullest extent permitted by law.
13. **Assignment.** You acknowledge and agree that the terms and conditions of this contract shall be binding upon and inure to the parties' successors and assigns, subject to applicable laws and regulations.
14. **Disclaimer of Legal or Investment Advice.** Our services do not constitute legal or investment advice. You should seek the advice of legal counsel in such matters. Regulatory authorities may interpret circumstances differently than We do. In addition, the applicable laws, regulations, and regulators' enforcement activities may change over time.
15. **Maintenance of Records.** You agree to assume full responsibility for maintaining Your original data and records and that Forvis Mazars has no responsibility to maintain this information. You agree You will not rely on Forvis Mazars to provide hosting, electronic security, or backup services, e.g., business continuity or disaster recovery services, to You unless separately engaged to do so. You understand that Your access to data, records, and information from Forvis Mazars' servers, i.e., Forvis Mazars portals used to exchange information, can be terminated at any time and You will not rely on using this to host Your data and records.
16. **Forvis Mazars Workpapers.** Our workpapers and documentation retained in any form of media for this engagement are the property of Forvis Mazars. We can be compelled to provide information under legal process. In addition, We may be requested by regulatory or enforcement bodies (including any State Board) to make certain workpapers available to them pursuant to authority granted by law or regulation. Unless We are prohibited from doing so by law or regulation, Forvis Mazars will inform You of any such legal process or request. You agree We have no legal responsibility to You in the event We determine We are obligated to provide such documents or information.
17. **Subpoenas or Other Legal Process.** In the event Forvis Mazars is required to respond to any such subpoena, court order, or any government regulatory inquiry or other legal process relating to You or Your management for the production of documents and/or testimony relative to information We obtained or prepared incident to this or any other engagement in a matter in which Forvis Mazars is not a party, You shall compensate Forvis Mazars for all time We expend in connection with such response at normal and customary hourly rates and to reimburse Us for all out-of-pocket expenses incurred in regard to such response.
18. **Use of Deliverables and Drafts.** You agree You will not modify any deliverables or drafts prepared by Us for internal use or for distribution to third parties. You also understand that We may on occasion send You documents marked as draft and understand that those are for Your review purpose only, should not be distributed in any way, and should be destroyed as soon as possible.
- Our report on any financial statements must be associated only with the financial statements that were the subject of Our engagement. You may make copies of Our report, but only if the entire financial statements (exactly as attached to Our report, including related footnotes) and any supplementary information, as appropriate, are reproduced and distributed with Our report. You agree not to reproduce or associate Our report with any other financial statements, or portions thereof, that are not the subject of Our engagement.
19. **Proprietary Information.** You acknowledge that proprietary information, documents, materials, management techniques, and other intellectual property are a material source of the services We perform and were developed prior to Our association with You. Any new forms, software, documents, or intellectual property We develop during this engagement for Your use shall belong to Us, and You shall have the limited right to use them solely within Your business. All reports, templates, manuals, forms, checklists, questionnaires, letters, agreements, and other documents which We make available to You are confidential and proprietary to Us. Neither You, nor any of Your agents, will copy, electronically store, reproduce, or make any such documents available to anyone other than Your

RECORDS, WORKPAPERS, DELIVERABLES, & PROPRIETARY INFORMATION

personnel. This provision will apply to all materials whether in digital, "hard copy" format, or other medium.

REGULATORY

20. **U.S. Securities and Exchange Commission ("SEC") and other Regulatory Bodies.** Where We are providing services either for (a) an entity that is registered with the SEC, (b) an affiliate of such registrant, or (c) an entity or affiliate that is subject to rules, regulations, or standards beyond those of the American Institute of Certified Public Accountants ("AICPA"), any term of this contract that would be prohibited by or impair Our independence under applicable law or regulation shall not apply to the extent necessary only to avoid such prohibition or impairment.

21. **Offering Document.** You may wish to include Our report(s) on financial statements in an exempt offering document. You agree that any report, including any auditor's report, or reference to Our firm, will not be included in any such offering document without notifying Us. Any agreement to perform work in connection with an exempt offering document, including providing agreement for the use of the auditor's report in the exempt offering document, will be a separate engagement.

Any exempt offering document issued by You with which We are not involved will clearly indicate that We are not involved by including a disclosure such as, "Forvis Mazars, LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Forvis Mazars, LLP also has not performed any procedures relating to this offering document."

22. **Forvis Mazars Not a Municipal Advisor.** Forvis Mazars is not acting as Your municipal advisor under Section 15B of the *Securities Exchange Act of 1934*, as amended. As such, Forvis Mazars is not recommending any action to You and does not owe You a fiduciary duty with respect to any information or communications regarding municipal financial products or the issuance of municipal securities. You should discuss such matters with internal or external advisors and experts You deem appropriate before acting on any such information or material provided by Forvis Mazars.

23. **Forvis Mazars Not a Fiduciary.** In providing Our attest services, We are required by law and our professional standards to maintain our independence from You. We take this mandate very seriously and thus guard against impermissible relationships which may impair the very independence which You and the users of Our report require. As such, You should not place upon Us special confidence that in the performance of Our attest services We will act solely in Your interest. Therefore, You acknowledge and agree We are not in a fiduciary relationship with You and We have no fiduciary responsibilities to You in the performance of Our services described herein.

TECHNOLOGY

24. **Electronic Sites.** You agree to notify Us if You desire to place Our report(s), including any reports on Your financial statements, along with other information, such as a report by

management or those charged with governance on operations, financial summaries or highlights, financial ratios, etc., on an electronic site. You recognize that We have no responsibility to review information contained in electronic sites.

25. **Electronic Signatures and Counterparts.** This contract and other documents to be delivered pursuant to this contract may be executed in one or more counterparts, each of which will be deemed to be an original copy and all of which, when taken together, will be deemed to constitute one and the same agreement or document, and will be effective when counterparts have been signed by each of the parties and delivered to the other parties. Each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this contract are intended to authenticate this writing and to have the same force and effect as manual signatures. Delivery of a copy of this contract or any other document contemplated hereby, bearing an original manual or electronic signature by facsimile transmission (including a facsimile delivered via the internet), by electronic mail in "portable document format" (".pdf") or similar format intended to preserve the original graphic and pictorial appearance of a document, or through the use of electronic signature software, will have the same effect as physical delivery of the paper document bearing an original signature.

26. **Electronic Data Communication and Storage.** In the interest of facilitating Our services to You, We may send data over the internet, temporarily store electronic data via computer software applications hosted remotely on the internet, or utilize cloud-based storage. Your confidential electronic data may be transmitted or stored using these methods. In using these data communication and storage methods, We employ measures designed to maintain data security. We use reasonable efforts to keep such communications and electronic data secure in accordance with Our obligations under applicable laws, regulations, and professional standards.

You recognize and accept that We have no control over the unauthorized interception or breach of any communications or electronic data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by Us. You consent to Our use of these electronic devices and applications during this engagement.

OTHER MATTERS

27. **Cooperation.** You agree to cooperate with Forvis Mazars in the performance of Forvis Mazars' services to You, including the provision to Forvis Mazars of reasonable facilities and timely access to Your data, information, and personnel. You shall be responsible for the performance of Your employees and agents.

28. **Third-Party Service Providers.** Forvis Mazars may from time to time utilize third-party service providers, including but not limited to domestic software processors or legal counsel, or disclose confidential information about You to third-party service providers in serving Your account. Forvis Mazars maintains, however, internal policies, procedures, and safeguards to protect the confidentiality and security of Your information. In addition, Forvis Mazars will secure

confidentiality agreements with all service providers to maintain the confidentiality of Your information. If We are unable to secure an appropriate confidentiality agreement, You will be asked to consent prior to Forvis Mazars sharing Your confidential information with the third-party service provider.

such epidemic or pandemic, lockdown orders, stay-at-home orders, and curfews.

29. **Independent Contractor.** When providing services to You, We will be functioning as an independent contractor; and in no event will We or any of Our employees be an officer of You, nor will Our relationship be that of joint venturers, partners, employer and employee, principal and agent, or any similar relationship giving rise to a fiduciary duty to You. Decisions regarding management of Your business remain the responsibility of Your personnel at all times. Neither You nor Forvis Mazars shall act or represent itself, directly or by implication, as an agent of the other or in any manner assume or create any obligation on behalf of, or in the name of, the other.
30. **Hiring of Forvis Mazars Personnel.** We ask that You respect the employment relationship that Our personnel have with Our firm and to refrain from any employment offers to Forvis Mazars personnel. However, if You find it necessary to make an offer of employment and if it is accepted, during the term of this engagement and for a period of 18 months after Forvis Mazars stops providing services, You agree that We will be paid a one-time employment fee equal to 100 percent of the employee's highest annual salary. This fee will be payable prior to Our personnel commencing employment with You. Provided, however, You shall not be in violation of the nonsolicitation covenant set forth herein with respect to any position You advertise in the form of a general solicitation not delivered to or focused upon any single individual.
31. **Use of Forvis Mazars Name.** Any time You intend to reference Forvis Mazars' firm name in any manner in any published materials, including on an electronic site, You agree to provide Us with draft materials for review and approval before publishing or posting such information.
32. **Network.** Forvis Mazars, LLP is a Delaware limited liability partnership and an independent member of Forvis Mazars Global Ltd., a leading global professional services network. Forvis Mazars Global Ltd. is a United Kingdom company limited by guarantee and does not provide any services to clients.
33. **Entire Agreement.** The contract, including this Terms and Conditions Addendum and any other attachments or addenda, encompasses the entire agreement between You and Forvis Mazars and supersedes all previous understandings and agreements between the parties, whether oral or written. Any modification to the terms of this contract must be made in writing and signed by both You and Forvis Mazars.
34. **Force Majeure.** We shall not be held responsible for any failure to fulfill Our obligations if such failure was caused by circumstances beyond Our control, including, without limitation, fire or other casualty, act of God, act of terrorism, strike or labor dispute, war or other violence, explosion, flood or other natural catastrophe, epidemic or pandemic, or any law, order, or requirement of any governmental agency or authority affecting either party, including without limitation orders incident to any

**Amendment to Agreement for Services Between
the Town of Trophy Club and Forvis Mazars, LLP**

This Amendment to Agreement for Services (the “Amendment”) is attached to and hereby made a part of the Agreement for Services (the “Agreement”) and the “FORVIS MAZARS, LLP Terms and Conditions Addendum” (the “Addendum”) dated August 19, 2024 (collectively referred to as the “Binding Terms”) between the Town of Trophy Club, a Texas home-rule municipal corporation located in Denton County, Texas (“Town” or “Customer”), and Forvis Mazars, LLP (“Forvis”).

1. Texas Public Information Act. Notwithstanding any other provision to the contrary in the Binding Terms, all information, documents, and communications relating to the Binding Terms may be subject to the Texas Public Information Act (“Act”) and any opinion of the Texas Attorney General or a court of competent jurisdiction relating to the Act.

2. Indemnity by Town. Customer is a Texas home-rule municipality operating in the exercise of its governmental functions. Accordingly, any and all provisions, terms, or conditions in the Binding Terms requiring Customer to defend or indemnify Forvis or any third-party from any and all costs, liabilities, penalties, sanctions, fines, or any other claims whatsoever, are void and of no effect to the extent they may obligate the Town to create an unconstitutional debt, and shall be construed as against public policy in accordance with the Texas Constitution and the laws of the State of Texas. Customer shall not be required to fund any obligations under the Binding Terms by the creation of a sinking fund.

3. Gift to Public Servant. Customer may terminate the Binding Terms immediately if Forvis has offered, or agreed to confer any benefit upon a Town employee or official that the Town employee or official is prohibited by law from accepting.

4. Venue. The obligations of the parties to the Binding Terms shall be performable in Denton County, Texas, and if legal action is necessary in connection with or to enforce rights under the Binding Terms, exclusive venue shall lie in Denton County, Texas.

5. Governmental Function(s) and Immunity.

A. Immunity retained. The Customer and Forvis hereby acknowledge and agree that Customer is entering into the Agreement in the performance of and pursuant to its governmental functions for the health, safety, and welfare of the citizens of the Town, the general public, and the State of Texas, and nothing contained in the Binding Terms shall be construed as constituting a waiver of the Customer’s governmental immunity from suit or liability, which is expressly reserved to the fullest extent allowed by law.

B. Limited Waiver of Immunity. Notwithstanding any other provision to the contrary in the Binding Terms, the Customer and Forvis hereby acknowledge and agree that to the extent the Binding Terms are subject to the provisions of Subchapter I of Chapter 271, Texas Local Gov’t Code, as amended, the Customer’s immunity from suit is waived only as set forth in Subchapter I of Chapter 271, Texas Local Gov’t Code.

C. Rights Retained. The Town expressly reserves its legislative and municipal police power in accordance with the laws of the state of Texas. Any provision, term, or condition in the Binding Terms requiring the Town to waive its rights under the Texas or Federal Constitution, or under any foreign law(s), or requiring waiver of jury trial, limitation on statute of limitations, or settlement of claims through binding mediation or arbitration are void and shall be given no effect.

6. Attorney's Fees. The parties expressly covenant and agree that in the event of any litigation arising between the parties relating to the Binding Terms, each party shall be solely responsible for payment of its attorneys and that in no event shall either party be responsible for the other party's attorneys' fees regardless of the outcome of the litigation.

7. Controlling Document. In the event any term, condition, or provision of this Amendment conflicts with any term, condition, or provision of the Binding Terms (including the "FORVIS, MAZARS, LLP Terms and Conditions Addendum") the terms, conditions, and provisions of this Amendment shall automatically supersede and control the terms, conditions, and provisions of the Binding Terms (including the "FORVIS MAZARS, LLP Terms and Conditions Addendum").

8. Additional Verifications. To the extent required by Texas law, Forvis verifies that: (1) it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, as defined in Texas Government Code § 2274.001, and that it will not during the term of the contract discriminate against a firearm entity or firearm trade association; (2) it does not "boycott Israel" as that term is defined in Texas Government Code Ch. 2271 and § 808.001 and it will not boycott Israel during the term of this Agreement; (3) it does not "boycott energy companies," as those terms are defined in Texas Government Code §§ 809.001 and 2274.001, and it will not boycott energy companies during the term of the Agreement; (4) it does not engage in scrutinized business operations with Sudan, Iran, or designated foreign terrorist organization as defined in Texas Government Code, Chapter 2270; and (5) it is not owned by or the majority of its stock or other ownership interest is held or controlled by (i) individuals who are citizens of China, Iran, North Korea, Russia, or a designated country as defined by Texas Government Code § 2275.0101; or (ii) a company or other entity, including a governmental entity, that is owned or controlled by citizens of or is directly controlled by the government of China, Iran, North Korea, Russia, or a designated country; nor is it headquartered in China, Iran, North Korea, Russia, or a designated country.

9. Ethics Disclosure. Forvis represents that it has completed a Texas Ethics Commission (the "TEC") form 1295 ("Form 1295") generated by the TEC's electronic filing application in accordance with the provisions of Texas Gov't Code Ch. 2252.908. The parties agree that, with the exception of the information identifying the Town and the contract identification number, the Town is not responsible for the information contained in the Form 1295. The information contained in the Form 1295 has been provided solely by Forvis and the Town has not verified such information.

10. Prompt Payment Act. Customer shall pay Forvis the amounts due in accordance with Texas Gov't Code Ch. 2251. Despite any other provision to the contrary in the Binding Terms, interest, collections, and penalties related to overdue payment shall be governed by Texas Gov't Code Ch. 2251.

11. Tax Exempt; Annual Appropriations. Customer is tax exempt and shall not be subject to or pay for any charges for taxes under the Binding Terms. All payments by the Town under the Binding Terms, including any provision in the Binding Terms relating to penalties, overages, interest, collections, or any other additional costs, shall be subject to and conditioned upon the annual appropriation of public funds budgeted for the specific purposes of the Binding Terms in accordance with the Town Charter and Texas law. The Town shall make a good faith effort to appropriate funds in accordance with Texas law; however, in the event funds are not appropriated, the Binding Terms shall automatically terminate without regard for any renewal or other notice requirements in the Binding Terms.

EXECUTED to be effective on the date of signature of the Agreement by Customer and Forvis.

FORVIS MAZARS, LLP
(“Forvis”):

By: _____

Date: _____

THE TOWN OF TROPHY CLUB, TEXAS
(“Town” or “Customer”):

By: _____
Brandon Wright, Town Manager

Date: _____

ATTEST:

Tammy Dixon, Town Secretary



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 26, 2024

FROM: April Duvall, Director of Finance

AGENDA ITEM: Consider approval of the annual rate increase for solid waste services from Allied Waste, dba Republic Services effective September 1, 2024. (April Duvall, Director of Finance)

BACKGROUND/SUMMARY: Staff received notice from Allied Waste, doing business as Republic Services, of a rate increase effective September 1, 2024. Under the Town's contract with Allied Waste, garbage service rates are permitted to increase annually based on the water/sewer/trash index (CUUR0000SEGH) provided by the Bureau of Labor Statistics. While the calculated index showed a 4.59% increase, the current contract limits rate increases to a maximum of 4%.

As a result of the 4% increase, the residential trash and recycling rate will increase by \$0.79 (seventy-nine cents) per month, bringing the new rate to \$20.55 per household per month. No changes to the level of service are scheduled with the continuation of curbside trash pickup twice a week, recycling once a week, and bulk trash pickup on each trash day.

Additional information regarding the Town's garbage service contract, including collection details, is available on the Town's [website](#).

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: Residential accounts will increase by 4%, or \$0.79 per month. The total impact on a Trophy Club residence is \$9.48 per year.

LEGAL REVIEW: N/A

ATTACHMENTS:

1. Republic Price Increase Notice

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to approve the annual rate increase for solid waste services from Allied Waste, dba Republic Services effective September 1, 2024.



Sustainability in Action

August 19, 2024

Mr. Brandon Wright
Town Manager
Town of Trophy Club
1 Trophy Wood Dr.
Trophy Club, Texas 76262

Re: Price Increase Effective 9/1/2024

Dear Brandon:

Thank you for the opportunity to partner with the Town of Trophy Club. Per our contract the rates will increase each year by the index Water/Sewer/Trash CUUR0000SEGH provided by the Bureau of Labor and Statistics, attached is the calculation which yielded 4.59% and the data from BLS.gov, the contract is capped at 4% below is the language from the agreement. I have attached the new rates effective 9/1/2024.

Rates: Contractor shall perform the services required hereunder at the rates set forth on Exhibit "A", a copy of which is attached hereto and incorporated herein. The rates set forth on Exhibit "A" for Solid Waste collection and disposal shall be fixed for the first one year of the term of the Agreement. Thereafter, the rates for Solid Waste collection and disposal shall be adjusted annually during the term of this Agreement. by the percentage increase, if any, in the Consumer Price Index for Water/Sewer/Trash, the increase shall not exceed four (4) percent.

It is time to begin discussing the contract that will expire 8/31/2025 and I will be calling for a meeting to discuss options available to the Town.

Please let me know if you have any questions.

Sincerely,

Jeri Harwell

Jeri Harwell

Cc: Matt Cox



Series ID: CUUR0000SEHG															
Not Seasonally Adjusted															
Series Title:	Water and sewer and trash collection services in U.S. city average, all urban consumers, not seasonally														
Area:	U.S. city average														
Item:	Water and sewer and trash collection services														
Base Period:	DECEMBER 1997=100														
Years:	2014 to 2024														
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2	
2014	201.169	202.149	202.657	203.084	203.124	203.396	205.022	206.171	206.363	207.633	208.562	209.414			
2015	210.243	211.397	211.738	212.153	212.542	212.863	213.873	215.844	216.173	216.380	217.004	217.386			
2016	218.370	219.036	219.649	220.506	221.360	221.396	221.358	222.554	223.111	223.420	224.399	224.745			
2017	226.411	227.277	227.553	228.133	228.396	228.599	229.008	229.772	230.142	230.614	231.522	231.842			
2018	232.977	233.858	234.215	235.141	235.878	236.493	237.186	238.439	238.512	238.936	241.774	242.204	234.760	239.509	
2019	241.606	242.011	242.611	243.490	243.774	244.322	244.943	245.549	245.903	246.741	247.364	247.567	242.969	246.345	
2020	248.846	249.751	250.359	250.673	250.921	251.435	252.401	253.974	254.266	254.781	255.650	256.456	250.331	254.588	
2021	257.722	258.763	259.204	259.581	259.542	260.400	261.706	262.810	263.747	264.278	264.580	265.365	259.202	263.748	
2022	268.128	269.521	269.621	270.419	270.844	271.925	273.097	274.984	276.759	276.892	277.824	278.464	270.676	276.337	
2023	281.461	283.663	284.166	285.052	286.322	287.457	289.005	290.975	291.279	291.683	292.694	292.915	284.687	291.425	
2024	297.079	298.751	299.183	300.178	299.987	300.652	302.106						299.305		



Sustainability in Action

Allied Waste Services dba Republic Services

Franchised City Rates

Town of Trophy Club

Attachment A

COMMERCIAL FRONT-LOAD RATES

PICKUPS PER WEEK

SIZE	1 X	2 X	3 X	4 X	5 X	6 X	EXTRA
2 YD	\$ 86.52	\$ 168.38	\$ 252.54	\$ 336.70	\$ 420.90	\$ 505.06	\$ 29.08
3 YD	\$ 100.48	\$ 196.29	\$ 294.41	\$ 392.53	\$ 490.65	\$ 588.82	\$ 33.81
4 YD	\$ 114.46	\$ 224.18	\$ 336.28	\$ 448.37	\$ 560.47	\$ 672.56	\$ 38.52
6 YD	\$ 142.35	\$ 280.01	\$ 420.00	\$ 560.01	\$ 699.98	\$ 840.03	\$ 47.89
8 YD	\$ 170.25	\$ 335.84	\$ 503.74	\$ 671.64	\$ 839.58	\$ 1,007.48	\$ 57.29

COMMERCIAL RECYCLING (OCC ONLY)

SIZE	1 X
6 YD	\$ 83.96 per month
8 YD	\$ 99.93 per month

COMMERCIAL ROLLOFF RATES

Size	Type	Delivery	Rental Per Day	Total Per Load	Deposit Per Cont
20 YD	OPEN	\$ 129.93	\$ 10.01	\$ 545.00	\$ 379.79
25 YD	OPEN	N/A	N/A	N/A	N/A
30 YD	OPEN	\$ 129.93	\$ 10.01	\$ 586.23	\$ 379.79
35 YD	OPEN	N/A	N/A	N/A	N/A
40 YD	OPEN	\$ 129.93	\$ -	\$ 739.58	\$ 379.79
28 YD	COMP	NEGO	NEGO	NEGO	NEGO
30 YD	COMP	NEGO	NEGO	NEGO	NEGO
35 YD	COMP	NEGO	NEGO	NEGO	NEGO
40 YD	COMP	NEGO	NEGO	NEGO	NEGO
42 YD	COMP	NEGO	NEGO	NEGO	NEGO

Mud Containers	Per Ton	Monthly Rental	Total per Load
20 YD	OPEN	\$ 17.33	\$ 78.82
			\$ 308.47

FRANCHISE FEE 12%

Commercial Handload 1 X Per Week \$ 22.68 Per Month (4 bag limit)

Casters	\$ 39.00 Per Month
Locks	\$ 37.01 Per Month

Extra Yardage \$ 39.37

Residential Curbside Trash	\$ 15.19 Per Month
Residential Recycling (18 Gal Bins)	\$ 5.37 Per Month
Residential & Recycle TOTAL	\$ 20.55 Per Month

EFFECTIVE DATE 9/1/2024 TOWN HALL PHONE # 682-237-2900



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 26, 2024

FROM: Brandon Wright, Town Manager

AGENDA ITEM: Consider authorizing the Town Manager to negotiate and execute an interlocal agreement with the City of Watauga, Texas for vehicle maintenance services in an annual amount not to exceed \$40,000. (Brandon Wright, Town Manager)

BACKGROUND/SUMMARY: The Town of Trophy Club utilizes an interlocal agreement with the City of Watauga for vehicle maintenance services. Watauga operates a full-service auto shop and is capable of handling repair and maintenance requests from other cities and towns. In this non-exclusive vehicle maintenance services agreement, the Town pays for vehicle services on a fee basis, similar to taking it to other repair shops. The historical advantage has been that Watauga's rates are lower resulting in less taxpayer funding for vehicle maintenance costs. Additionally, the proximity of the auto shop in Watauga has helped with the amount of time that vehicles travel to and from repair and maintenance visits.

In FY 2024, Watauga notified Trophy Club that it would be unable to take outside requests for service for a period of time due to staffing challenges. However, as of August 2024, Watauga is back to sufficient staffing levels and is accepting vehicles from other cities and towns. This interlocal agreement will cover the initial period from October 1, 2024 through September 30, 2025.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: Due to Watauga's staffing challenges in FY 2024, the Town only utilized the repair shop once. In previous years, the Town has spent between \$15,000 and \$30,000 annually on vehicle repair and maintenance through the interlocal agreement.

LEGAL REVIEW: Town Attorney Roggia has reviewed the interlocal agreement as to form and legality.

ATTACHMENTS:

1. Interlocal Agreement

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to authorize the Town Manager to negotiate and execute an interlocal agreement with the City of Watauga, Texas for vehicle maintenance services in an annual amount not to exceed \$40,000.

STATE OF TEXAS

INTERLOCAL AGREEMENT

TARRANT COUNTY

This Interlocal Agreement (the “**Agreement**”) is made and entered into by and, between The City of Watauga, Texas, a municipal corporation (hereinafter “**WATAUGA**”) and The Town of TROPHY CLUB, Texas, a home rule municipal corporation (hereinafter “**TROPHY CLUB**”).

WHEREAS, both WATAUGA and TROPHY CLUB have the authority to enter into this Agreement pursuant to Chapter 791, Texas Government Code (the “Interlocal Cooperation Act”); and

WHEREAS, the service agreement for Vehicle Maintenance (“Service Level Agreement”) contemplated under this Agreement is of mutual interest and benefit to TROPHY CLUB and WATAUGA and will further the objectives of both parties in the exercise of their governmental functions in a manner consistent with the objectives of political subdivisions of the State of Texas; Watauga will provide vehicle maintenance services to TROPHY CLUB, for a defined fee detailed below; and

WHEREAS, it is mutually beneficial to both parties to execute this Agreement whereby each entity can achieve common objectives relating to the services regarding vehicle maintenance and in the interest of saving taxpayer funding; and

WHEREAS, all payments collected by WATAUGA from vehicle maintenance services provided to TROPHY CLUB will be considered revenue to WATAUGA and that TROPHY CLUB shall pay all invoices presented, as statutorily prescribed by Texas Government Code Chapter 2251 (Prompt Payment Act); and

WHEREAS, in accordance with Section 791.011(d)(3) of the Interlocal Cooperation Act, each Party shall pay for the performance of governmental functions and services under this Agreement from current revenues available to that party; and

WHEREAS, TROPHY CLUB agrees to utilize the non-exclusive vehicle maintenance services provided by WATAUGA, in this agreement for the purposes of vehicle maintenance to TROPHY CLUB vehicles and equipment, and

NOW, THEREFORE, inconsideration of the mutual representations, terms and covenants hereafter set forth, the parties hereby agree as follows:

TERMS AND CONDITIONS

1. STATEMENT OF WORK.

WATAUGA agrees to use reasonable efforts to perform the vehicle maintenance services described in the Service Level Agreement listed below in Section 2.

2. SERVICE LEVEL AGREEMENT – Services provided by WATAUGA:

- a. Schedule vehicle maintenance and repairs when notified by TROPHY CLUB;
- b. Provide vehicle preventative maintenance and general repair services in a timely manner; and
- c. Process monthly repair invoices for payment.

3. WARRANTY – WATAUGA

WATAUGA's Fleet Services Department will warrant repair labor for a period of 60 days;

- a. Parts will be warranted for 90 days, and defective or failed parts will be replaced at no charge during warranty period;
- b. All vehicle batteries will have an eighteen (18) month free replacement period; and
- c. Other than the foregoing warranties, WATAUGA makes no other warranties, guaranties or representations regarding parts or labor.

4. RATE SCHEDULE

Services provided by WATAUGA at the following rates – Preventive Maintenance (PM) services flat rated based on vehicle class as follows:

- a. Light duty PM - \$139.22 + parts
- b. Heavy duty PM - \$2,497.87 + parts
- c. Other repairs invoiced at cost plus labor rate of \$139.22 per hour + parts
- d. Parts invoiced at cost plus 25%
- e. Transporting of equipment shall be billed out at the hourly rate of \$139.22 an hour.
- f. Dispatch Watauga Service truck to repair equipment in field will be charged a \$69.61 service call - \$174.02/hr + parts during normal working business days from 7:00 am till 4:00 pm or \$208.82/hr for afterhours + parts

- g. Dispatch third party vendors to truck in field (flat tires, etc.) – Third party costs + 25%
- h. Each new budget year after the first year, the rate schedule shall be increased per the Consumer Price Index for All Urban Consumers (CPI-U) for Series Title, Motor Vehicle repair in the U.S. city average, all urban consumers (Series ID CUSR0000SETD03) as reported in April of each year based on the percent change. In the event of a decrease, the rate schedule shall remain the same. The April 2024 CPI-U for this series was 268.324. The increase shall be automatically accepted unless each City/Town Manager agrees to other provisions prior to the final budget being accepted by the City/Town Council of both entities.

5. CONTRACT PAYMENTS

TROPHY CLUB shall reimburse WATAUGA per Section 4 on a monthly basis.

Payments shall be sent to the following address:

City of Watauga
Finance Department
7105 Whitley Road
Watauga, TX 76148
Attention: Accounts Payable

Phone: 817-514-5800
Email: accountspayable@wataugatx.org

6. THIRD PARTY

This Agreement shall not be interpreted to inure to the benefit of a third party not a party to this Agreement. This Agreement shall not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this Agreement, party's agent, or party's employee, except as otherwise expressly provided by law.

7. JOINT VENTURE & AGENCY

The relationship between the parties to this Agreement does not create a partnership or joint venture between the parties. This Agreement does not appoint any party as agent for the other party.

8. EFFECTIVE DATE

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed.

9. TERM

The initial term of this Agreement shall be for the fiscal 2024/2025 budget year, beginning on October 1, 2024 and expiring on September 30, 2025 (the "Initial Term"). Following the Initial Term, unless written notice is given by either party hereto to the other not less than ninety (90) days before the expiration of this Agreement, it shall be automatically renewed for another additional period of twelve (12) months from such expiration date and shall be automatically renewed thereafter indefinitely. In the event of termination by either party, neither party shall have any further obligations to the other party under this Agreement, except that TROPHY CLUB remains liable to WATAUGA for any outstanding invoices, if any.

9. TERMINATION

Notwithstanding anything to the contrary, either party may terminate this Agreement at any time by providing ninety (90) days written notice to the other party. Any failure by TROPHY CLUB to timely pay any amounts due under the provisions of this Agreement shall be a material breach of this Agreement and WATAUGA may, in addition to any other remedy, terminate this Agreement for such breach immediately.

10. RIGHTS AND OBLIGATIONS OF WATAUGA

- a. WATAUGA shall provide the Services at Watauga Fleet Maintenance Garage for in-house repairs.
- b. WATAUGA shall instruct any third-party certified vehicle and equipment maintenance providers to provide the same level of service to TROPHY CLUB vehicles and equipment as it does for WATAUGA.
- c. The certified vehicle and equipment maintenance provider will bill WATAUGA directly for services provided.
- d. WATAUGA will provide services from Certified Vehicle Technicians.
- e. Watauga will drive equipment to third party maintenance providers.
- f. Watauga will inspect third party repairs prior to returning unit to TROPHY CLUB.

11. RIGHTS AND OBLIGATIONS OF TROPHY CLUB

- a. TROPHY CLUB shall pay invoices received in accordance with the Texas Prompt Payment Act, and expressly waives immunity from suit in any action by Watauga to recover past due amounts. Trophy Club holds harmless, releases and waives Watauga from and against any and all claims, losses damages and liability arising under this Agreement and the services provided hereunder.
- b. TROPHY CLUB shall at all times be responsible for submitting the appropriate documents with a request for Services to WATAUGA.
- c. TROPHY CLUB shall be responsible for the delivery and pick-up of vehicles or equipment requiring services.
- d. TROPHY CLUB shall be responsible for insuring vehicles and equipment.

12. SOVEREIGN/GOVERNMENTAL IMMUNITY

Except as otherwise provided herein, neither party to this Agreement waives any claim of sovereign or governmental immunity because of its participation in this Agreement. Nothing in this Agreement shall be construed as creating any right or obligation to any third party.

13. AMENDMENT

This Agreement may be amended by the mutual written agreement of both parties hereto. The parties agree to enter an amended Agreement in order to comply with any legislative changes related to this Agreement, or due to a determination by a court of competent jurisdiction of other government authority that would cause any provision of this Agreement to be out of compliance with the current law.

14. SEVERABILITY

In the event anyone or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the other provisions, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

15. GOVERNING LAW

The validity of this Agreement and any of its terms and provisions as well as rights and duties of the parties shall be governed by the laws of the State of Texas; and venue for any such action concerning this Agreement shall be and remain in the State District Court of Tarrant County, Texas.

16. FORCE MAJEURE

In the event that any party shall be prevented from performing any of its obligations under this Agreement by any act of God, war, riot, civil commotion, strikes, fires, flood, disease, epidemic, pandemic, quarantine, act of government, state of emergency, or by the occurrence of any event beyond the control of such party, then such party shall be excused from the performance of the obligations under this Agreement but only during such period of Force Majeure.

17. ENTIRE AGREEMENT

This Agreement represents the entire agreement among the parties with respect to the subject matter covered by this Agreement. There is no other collateral, oral, or written agreement between the parties that in any manner relates to the subject matter of this Agreement.

THE TOWN OF TROPHY CLUB

Brandon Wright, Town Manager

Date: _____

Attest:

Tammy Dixon, Town Secretary

Date: _____

APPROVED AS TO FORM AND LEGALITY

Dean Roggia, Town Attorney

CITY OF WATAUGA

Sandra Gibson, Interim City Manager

Date: _____

Paul Hackleman, P.E.
Director of Public Works

Date: _____

Attest:

APPROVED AS TO FORM AND LEGALITY

City/Town Attorney



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 26, 2024

FROM: Brandon Wright, Town Manager

AGENDA ITEM: Consider a first amendment to the interlocal cooperation agreement for administration of fire protection services with the Trophy Club Municipal Utility District No. 1 ("District") Section C. Payment to change the timing of District payments to the Town of Trophy Club from monthly to bi-annually; and authorize the Town Manager to execute same on behalf of the Town.
(Brandon Wright, Town Manager)

BACKGROUND/SUMMARY: The Town of Trophy Club ("Town") and Trophy Club Municipal Utility District No. 1 ("District") entered into an interlocal cooperation agreement in August 2023 that outlines responsibilities for the Town and District related to the provision of fire protection services to the residents of Trophy Club. Under the agreement, the Town administers fire services throughout all areas of Trophy Club, and the District provides to the Town revenues received for this function.

During the FY 2025 Budget process, discussions between the Town and District resulted in a need for the District's operating reserves for fire services to be drawn below the 25% target established in the interlocal agreement. Due to limited cash on hand, Town and District staff recommend that the timing of payments be changed to line up with the bi-annual receipt of property tax disbursements from Denton and Tarrant Counties. If approved, the amendment would change the timing of bi-annual payments to be made in February and September.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: There is no financial impact associated with this agenda item. The Town will continue to receive the same amount of revenue from the District. Changing the timing of payments to bi-annual payment is not anticipated to cause any financial burden or hardship on the Town, which has sufficient excess reserves to address cash flow needs.

LEGAL REVIEW: Town Attorney Roggia has reviewed the amendment as to form and legality.

ATTACHMENTS:

1. First Amendment
2. 2023 Interlocal Agreement

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to approve the first amendment to the

interlocal cooperation agreement for administration of fire protection services with the Trophy Club Municipal Utility District No. 1 ("District") Section C. Payment to change the timing of District payments to the Town of Trophy Club from monthly to bi-annually; authorize the Town Manager to execute same on behalf of the Town.

FIRST AMENDMENT
TO INTERLOCAL COOPERATION AGREEMENT
FOR ADMINISTRATION OF FIRE PROTECTION SERVICES

THIS FIRST AMENDMENT TO INTERLOCAL COOPERATION AGREEMENT FOR ADMINISTRATION OF FIRE PROTECTION SERVICES (the “First Amendment”) is made and entered into as of the 1st day of October, 2024 (the First Amendment “**Effective Date**”), by and between **Trophy Club Municipal Utility District No. 1**, a district created pursuant to Section 59, Article XVI, Texas Constitution and the Texas Water Code, Chapter 54, hereinafter referred to as “**District**”, and the **Town of Trophy Club**, a Texas home rule municipal corporation, hereinafter referred to as “**Town**”.

RECITALS

WHEREAS, the Town and District entered into an Interlocal Cooperation Agreement for Administration of Fire Protection Services on October 1st, 2023 (the “**Agreement**”); and

WHEREAS, the Town and District desire to amend only the first paragraph of Subsection 3.1(C) of the Agreement to provide for bi-annual payments to the Town by the District, instead of monthly payments; and

WHEREAS, the recitals and all other terms and conditions in the Agreement are incorporated into this First Amendment as if fully set forth herein, and defined terms shall have the meaning as assigned to such terms in the Agreement, unless otherwise defined herein.

AGREEMENT

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Town and District agree as follows:

1. That only the first paragraph of Subsection 3.1(C) of the Agreement is hereby amended and replaced in its entirety as follows:
 - C. Payment:** Payments from District for the purpose of Fire Protection Services shall be paid to the Town on a bi-annual basis by the end of February and September. The bi-annual payments shall constitute the entirety of the Approved Budget for District’s payment to be paid, minus total PID assessments actually collected for Fire Protection Services, beginning on October 1st and concluding on September 30th of each fiscal year of the term of this Agreement. Payments will become past due fifteen (15) business days after the invoice is received by the District.

2. Except as amended herein, the all other terms and conditions of the Agreement shall remain in full force and effect. This First Amendment may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The execution of this First Amendment may be accomplished by facsimile or electronic signatures and shall be deemed fully executed upon the exchange among the Parties of signed facsimile or electronic copies of this First Amendment.

IN WITNESS WHEREOF, the Parties hereto have caused this First Amendment to be executed by their duly authorized officers and to be effective as of the day, month, and year first above written.

[Signatures on Following Page]

[Remainder of Page Intentionally Left Blank]

Signature Authority

The undersigned officer and/or agents of the parties hereto are the properly authorized officials and have the necessary authority to execute this First Amendment on behalf of the parties hereto and each party hereby certifies to the other that any necessary resolutions extending such authority have been duly passed and are now in full force and effect.

EXECUTED in duplicate originals. The Effective Date of this First Amendment to Interlocal Cooperation Agreement for Administration of Fire Protection Services shall be October 1st, 2024.

TOWN OF TROPHY CLUB, TEXAS

By:

Brandon Wright

Title: _____
Town Manager

Date: _____

ATTEST:

By: _____

Name: _____
Tammy Dixon

Title: _____
Town Secretary

TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1

By:

Name: _____
Kevin R. Carr

Title: _____
President

Date: _____

ATTEST:

By: _____

Name: _____

Title: _____
Secretary/Treasurer

ACKNOWLEDGEMENTS

STATE OF TEXAS §
 §
COUNTY OF DENTON §
COUNTY OF TARRANT §

This instrument was acknowledged before me on the _____ day of _____, 2024 by Brandon Wright, **Town Manager** of the **TOWN OF TROPHY CLUB, TEXAS**, a home rule municipal corporation, on behalf of such corporation

Notary Public in and for the State of
Texas

STATE OF TEXAS §
 §
COUNTY OF DENTON §
COUNTY OF TARRANT §

This instrument was acknowledged before me on the _____ day of _____, 2024 by Kevin R. Carr, **President** of the **TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1**, a conservation and reclamation district of the State of Texas, on behalf of said district.

Notary Public in and for the State of
Texas

INTERLOCAL COOPERATION AGREEMENT
FOR ADMINISTRATION OF FIRE PROTECTION SERVICES (2023)

THIS AGREEMENT is made and entered into as of the Effective Date, by and between **Trophy Club Municipal Utility District No. 1**, a district created pursuant to Section 59, Article XVI, Texas Constitution and the Texas Water Code, Chapter 54, hereinafter referred to as "**District**", and the **Town of Trophy Club**, a home rule municipal corporation, hereinafter referred to as "**Town**".

WITNESSETH:

WHEREAS, District is a duly organized political subdivision of the State of Texas engaged in the administration of fire protection and related services for the benefit of those persons residing, traveling within, or being physically located within the boundaries of District, which boundaries include, without limitation, portions of the incorporated and unincorporated limits of the Town of Trophy Club, Texas; and

WHEREAS, District and Town are parties to the existing Interlocal Cooperation Agreement for Administration of Fire Protection Services that expires on September 30th, 2023 (the "**Prior ILA**") which set forth certain terms and conditions of the parties relating to Fire Protection Services (as hereinafter defined) to residents of District and Town, including to residents of the Trophy Club Public Improvement District No. 1 (hereinafter also referred to as the "**PID**"); and

WHEREAS, the PID is not located within the boundaries of the District and is not a party to this Agreement; and

WHEREAS, Town, whose council also serves as the board of directors for the PID, anticipates receiving payment, if any, from the PID to pay part of the Fire Protection Services through the collection of special assessments levied under Texas Local Gov't Code Ch. 372 (the "**PID Act**"); and

WHEREAS, the provision of Fire Protection Services is a governmental function that serves and benefits the public health, safety, and welfare of Town, District, and the general public, promotes efficiency and effectiveness of local governments, and is of mutual concern to the contracting parties; and

WHEREAS, District is individually authorized to perform Fire Protection Services pursuant to Section 49.351 of the Texas Water Code, and Town is individually authorized to perform Fire Protection Services pursuant to its police powers and the parties desire to enter into this Agreement regarding the performance of Fire Protection Services; and

WHEREAS, the Interlocal Cooperation Act, Texas Government Code, Chapter 791, et seq., as amended (the "**Act**") provides authority for governmental entities of the State of Texas to enter into interlocal agreements with each other regarding governmental functions and services as set forth in the Act; and

WHEREAS, Town and District have determined it necessary and appropriate to enter into this Agreement for the administration of Fire Protection Services, which supersedes the Prior ILA for Fire Protection Services.

NOW, THEREFORE, District and Town, for and in consideration of the recitals set forth above and terms and conditions below, agree as follows:

**I.
Incorporation and Term**

1.1 Incorporation of Recitals: The foregoing recitals are agreed upon and incorporated herein as a part of this Agreement.

1.2 Term: This Agreement shall remain in full force and effect for a period of one (1) year from the Effective Date, and shall automatically renew each year thereafter for four (4) additional one (1) year renewal periods, unless written notice of nonrenewal is given no later than ninety (90) days prior to the expiration of the applicable one (1) year renewal period, or unless terminated in accordance with **Section X**.

**II.
Definitions**

2.1 As used herein, the words and phrases hereinafter set forth shall have the meanings as follows:

- A. "Effective Date"** shall mean October 1, 2023.
- B. "Eligible Persons"** shall mean those persons residing, traveling within, or being physically located within the corporate boundaries of the Town of Trophy Club, Texas and/or District, including without limitation both incorporated and unincorporated areas, and shall also include those persons residing, traveling within, or being physically located within the corporate boundaries of another political subdivision of the State of Texas with whom Town and/or District have an automatic or mutual aid agreement to provide fire protection services and those persons located within the fire district as designated by Denton County or Tarrant County and accepted by Town and/or District.
- C. "Emergency Medical Services"** shall mean any and all of the customary and usual activities of trained paramedics providing emergency health care services.
- D. "Fire Protection Services"** shall mean any and all of the customary and usual activities of a fire department, including fire suppression, fire prevention, training, safety education, maintenance, communications, photography, administration, fire-fighting activities, "fire-fighting services" as defined in Texas Water Code Ch. 49, and all other related fire functions.

- E. **"Maximum Annual Payment Amount"** means the maximum total payment that may be made by District to Town each year to pay District's proportionate share of funding for the cost of Fire Protection Services in accordance with this Agreement and the Act. The Maximum Annual Payment Amount shall be the amount of revenues available to District from the levy of a fire tax without triggering the Voter Approval Tax Rate. District shall not be contractually obligated to levy, or collect, a tax to pay the Maximum Annual Payment Amount to Town in any fiscal year beyond the then current fiscal year; however, District shall be contractually obligated to fund its proportionate share of the cost of Fire Protection Services in accordance with this Agreement and the Act, and in all cases, the maximum annual payment obligation of District to Town under this Agreement shall be limited to the final Approved Budget by the Board of Directors of District and the Town Council of Town, or any amendment to the Approved Budget by the Board of Directors of District and the Town Council of Town.
- F. **"Voter Approval Tax Rate"** shall have the meaning set forth in Section 49.23602(a)(4) of the Texas Water Code.

III. Budget and Funding

3.1 Budget and Funding Matters:

- A. **Budget Preparation:** The parties agree to the following schedule of events for purposes of preparation of an annual budget for funding Fire Protection Services:
- i. Town shall prepare a preliminary draft budget for Fire Protection Services and furnish that draft budget to District on or before June 1st of each year. The preliminary draft budget shall specify all projected revenues and expenses relating to Fire Protection Services for the next fiscal year and shall separately identify the expenses for which District is responsible for payment in accordance with the funding provisions of this Agreement.
 - ii. District shall provide initial comments and requested modifications to the preliminary draft budget to Town on or before June 30th of each year.
 - iii. After receipt of preliminary appraised value information from Denton and Tarrant Counties, but no later than June 30th of each year, District will provide to Town a preliminary estimate of the Maximum Annual Payment Amount.
 - iv. Within seven (7) days after receipt of certified appraised value information from Denton and Tarrant Counties, District will provide to Town the Maximum Annual Payment Amount. To the extent District is aware of any obligations or circumstances that would prevent District from funding the Maximum Annual Payment Amount, District shall furnish such information and the best estimate of available funding to be incorporated into the preliminary draft budget for Fire

Protection Services.

v. Representatives of Town and District shall cooperate in good faith to revise and finalize a preliminary draft budget for Fire Protection Services for subsequent consideration by the governing bodies of Town and District to adopt the final approved budget for Fire Protection Services (the "Approved Budget").

vi. The governing bodies of Town and District may, but shall not be obligated to, meet before August 1st of each year (or such other date approved by the parties) to discuss the preliminary draft budget.

vii. Each party shall adopt a fiscal year budget in accordance with their respective statutory obligations. Notwithstanding Sections 3.1.B.ii. and 3.1.B.iv., the Approved Budget may not allocate to District an annual payment obligation that exceeds the Maximum Annual Payment Amount as furnished by District to Town based on final certified appraised values in District, or that includes any costs for which Town is responsible for payment under this Agreement.

viii. In order to facilitate the emergency services assessment for the PID pursuant to the annual Service and Assessment Plan ("SAP"), District shall provide information to Town concerning outstanding District debt, lease, and reserves related to Fire Protection Services as reasonably requested by Town.

ix. The Parties agree that any amendments to the Approved Budget must be made using the same process described herein, and no amendment to the Approved Budget may be made unless each party's respective governing bodies agree and approve such amendment.

B. Funding Obligations: District and Town shall share the funding of costs associated with Fire Protection Services provided to Eligible Persons as defined herein, pursuant to the Approved Budget and in accordance with the terms of this Agreement; and, under no circumstance shall District's share of funding costs during any fiscal year exceed the Maximum Annual Payment Amount or the budgeted expenses approved by District, unless approved in writing by District. Such funding shall be accomplished in accordance with the following terms and conditions:

i. District shall continue to pay all debt service for debt previously incurred by District for Fire Protection Services for as long as the debt remains outstanding.

ii. District shall **fund 50% of all budgeted and amended budgeted costs of personnel** providing Fire Protection Services to Eligible Persons.

iii. Town shall **fund the remaining 50% of all budgeted and amended budgeted costs of personnel** providing Fire Protection Services to Eligible Persons. During the term of this Agreement, Town will not increase the number of current personnel providing Fire Protection Services to Eligible Persons, unless otherwise required by law, and District shall not be responsible for Town's

increase, if any, in the number of current personnel providing Fire Protection Services to Eligible Persons.

iv. District shall fund **100% of budgeted and amended budgeted costs of services and supplies** associated with Fire Protection Services.

v. In recognition that Fire Protection Services shall be provided to persons and properties located within Town and the PID, but not within District, the Town, acting through the PID, may levy and collect an annual assessment on and collect from the owners of real property and taxable improvements thereon located within the PID, but not within District, in accordance with the PID Act, as amended. Such assessment may be considered for adoption by Town Council, after recommendation by the PID, through the approval of the **SAP** for the PID. If the PID fails to levy an annual assessment, or fails to levy an annual assessment that would produce revenues equal to the revenues that would be generated based on the fire tax rate of District, the Parties agree that District is not obligated to provide Fire Protection Services within the PID and the Parties shall prepare a new annual budget for funding of Fire Protection Services in accordance with the provisions in Section 3.1.A. If the annual assessment collected by the PID is less than amount included in the Approved Budget, Town agrees to work in good faith with the PID to collect unpaid annual assessments.

vi. Town shall pay for all Town imposed expenditures associated with Fire Protection Services that are not part of the Approved Budget unless District pre-approves the expenditure in writing. By way of example, if Town approves salary increases or purchases equipment for Fire Protection Services (without District approval) outside of the Approved Budget, Town shall be solely responsible for funding such costs.

vii. District agrees in good faith to communicate to Town the intent to use District's operating reserve funds not part of the Approved Budget that would reduce the District's operating reserve fund balance below twenty-five percent (25%).

viii. District agrees to communicate the intent to create new debt related to Fire Protection Services allowing Town the option to fund the expenditure prior to the debt being issued.

ix. By the 10th of each month the Town shall provide to District a report on the Approved Budget that compares budgeted costs to actual costs and explains the reasons for any differences between budgeted and actual costs.

C. Payment: Payments from District for the purpose of Fire Protection Services shall be paid to the Town on a monthly basis. The monthly payments shall constitute the entirety of the Approved Budget for District's payment divided by twelve (12) months, minus total PID assessments actually collected for Fire Protection Services, beginning on October 1st and concluding on September 30th of each

fiscal year of the term of this Agreement. Payments will become past due fifteen (15) business days after the invoice is received by the District.

It is the intent of District that the sole source of revenues for payment of District's funding obligations under this Agreement be District's fire tax; however, in the event the fire tax received by District is insufficient to pay District's funding obligations under this Agreement, District may use other available funding sources. Under no circumstances shall District be obligated to pay an amount to Town during a fiscal year that exceeds the Maximum Annual Payment Amount, or the amount of the Approved Budget for Fire Protection Services approved by Board of Directors of District, except as otherwise provided in this Agreement.

3.2 Audit, Revenues and Expenses:

- A. Annual Audit and Revenues:** Town shall conduct an annual audit at its sole cost by an independent auditor that identifies the actual fiscal year expenses and revenues for Fire Protection Services. The annual audit shall be furnished to District on or prior to May 1st of the subsequent year. By May 1st of each year, Town shall also identify and furnish to District a listing of all revenues, if any, related to Fire Protection Services (whether or not budgeted) for the prior year.
- B. Expense Detail:** Town shall furnish to District evidence of all expenses and costs relating to Fire Protection Services funded by District (in whole or in part) within fifteen (15) days after receipt of a request from District.
- C. Reconciliation Payment:** Overpayment. Any overpayment by District for a fiscal year period as informed by the annual audit conducted pursuant to Section 3.2 (A) and other documentation shall be reimbursed by Town within thirty (30) days after receipt of a written invoice for payment from District.

Underpayment. Any underpayment by District for a fiscal year period as informed by the annual audit conducted pursuant to Section 3.2 (A) and other documentation shall be paid to Town within thirty (30) days after receipt of a written invoice for payment from Town.

IV.

Operational Obligations and Rights of the Parties

4.1 District and Town Obligations and Rights: District and Town shall perform all of their respective duties and obligations as herein stated and shall devote sufficient time and attention to the execution of such duties in full compliance with the terms and conditions of this Agreement.

4.2 Town Obligations and Rights:

- A.** Upon the Effective Date of this Agreement, Town shall be responsible for providing

Fire Protection Services to Eligible Persons, including but not limited to assuming full responsibility for the operational control and management of Fire Protection Services. Town's responsibilities hereunder shall include, without limitation, the control, and management of all personnel as more specifically set forth in **Section VI** and all policy and personnel matters related to and arising out of providing Fire Protection Services and the obligations specifically assumed hereunder.

- B.** Town, acting through its Town Manager or designees, shall oversee the daily operations of Fire Protection Services.
- C.** The officers and employees of Town shall perform all duties and responsibilities necessary to render Fire Protection Services to all Eligible Persons.
- D.** It shall be the responsibility and duty of Town, its officers, and employees, within the sole discretion of such officers and employees, to determine priorities in the dispatching and use of such equipment and personnel to perform Fire Protection Services under this Agreement.
- E.** Town shall have the authority to enter into automatic and mutual aid agreements on behalf of District and Town to provide Fire Protection Services as deemed appropriate by Town.
- F.** Town shall perform all of its duties and obligations as herein stated and shall devote sufficient time and attention to the execution of such duties provided on behalf of District in full compliance with the terms and conditions of this Agreement and shall provide immediate and direct supervision of employees, agents, contractors, sub-contractors and/or laborers, if any, in the furtherance of the purposes, terms and conditions of this Agreement for the mutual benefit of Town and District.
- G.** District may hire Fire Auditors of their choice to review physical Fire Department assets and operator practices on an annual basis for benefit of District and Town. All auditors' fees for such audits (excluding fiscal year financing audits) will be paid by the District.
- H.** The Town shall provide the District timely notice of any accident, damage, dangerous or defective condition relating to District assets under this Agreement.

V. Assets

5.1 Ownership: Prior to the commencement of this Agreement, all assets owned or directly purchased by District utilized for Fire Protection Services shall remain the property of District. This Agreement does not affect right, title, or interest to such property. All assets owned or directly purchased by Town utilized for Fire Protection Services shall

remain the property of Town. This Agreement does not affect right, title, or interest to such property.

5.2 Ownership Upon Termination: Upon termination of this Agreement, each party shall retain ownership of assets purchased with its respective funds unless both Town and District elect to negotiate terms to transfer ownership to the other party.

VI.

Employee Supervision and Organization

6.1 Control and Oversight: Town shall have control and oversight over Fire Protection Services and control and oversight over Emergency Medical Services. Town shall have exclusive authority to establish Standard Operating Procedures for Fire Protection Services and Emergency Medical Services (hereinafter collectively referred to as "SOPs").

6.2 Benefits and Human Resources Services: In accordance with Town personnel policies, Town shall provide benefits and human resources services to all eligible employees providing Fire Protection Services. District shall provide funding as set forth in this Agreement. The parties understand and agree that on and after the Effective Date of this Agreement, all employees providing Fire Protection Services shall be Town employees and shall be solely subject to Town personnel policies and SOPs.

VII.

Consideration

The parties agree that sufficient consideration for this Agreement exists and is found in the payments made pursuant to **Section III** of this Agreement and in the cross promises set forth above and other good and valuable consideration. District's agreement to fund Fire Protection Services as provided in **Section III** above in exchange for Town's agreement to oversee and manage Fire Protection Services for Eligible Persons as provided in **Section IV** above, shall serve as sufficient consideration under this Agreement. In accordance with the Act, each party hereto paying for the performance of governmental functions or services shall make such payments from current revenues legally available to the paying party. Each party further agrees that it is fairly compensated for the services or functions performed under the terms of this Agreement.

VIII.

Negligence of Parties/Insurance

8.1 Town Negligence/Insurance: Without waiving any governmental immunity of Town, Town shall be responsible for its sole negligence and Town agrees to and accepts full responsibility for the acts, negligence, and/or omissions of all Town's officers, employees, and agents acting under its direction. Town shall provide liability insurance to cover the acts and omissions of Town, its officers, employees, and agents performing obligations under this Agreement, including but not limited to all personnel providing Fire Protection Services. Town shall maintain general liability insurance to cover Town owned

or leased assets.

8.2 District Negligence/Insurance: Without waiving any governmental immunity of District, District shall be responsible for its sole negligence and District agrees to and accepts full responsibility for the acts, negligence, and/or omissions of all District's officers, employees, and agents acting under its direction. District shall maintain general liability insurance to cover District owned or leased assets. District shall provide liability insurance to cover the acts and omissions of District, its officers, employees, and agents performing obligations under this Agreement.

8.3 Texas Government Code Section 791.006: The assignment of liability under this Agreement is made pursuant to Section 791.006 of the Texas Government Code, as amended, and the assignment of liability under this Agreement is intended to be different than liability otherwise assigned under Section 791.006(a) of the Texas Government Code.

IX. Immunity

The fact that Town and District accept certain responsibilities relating to the rendering of Fire Protection Services under this Agreement as part of their responsibility for providing protection for the public health makes it imperative that the performance of these vital services be recognized as a governmental function and that the doctrine of governmental immunity shall be, and it is hereby, invoked to the extent possible under the law. Neither Town nor District waives any immunity or defense that would otherwise be available to it against claims arising from the exercise of governmental powers and functions.

X. Default and Termination

In the event that either party hereto breaches any term or condition of this Agreement, this Agreement may be terminated by the aggrieved party if such default is not cured within a period of one hundred eighty (180) days after receipt of written notice of default by the party allegedly in breach of its obligations hereunder. At the option of the aggrieved party, if such default is not cured within the one hundred eighty (180) day period, this Agreement shall immediately terminate without further notice, unless an extension is mutually agreed and approved by both Town and District.

XI. Entire Agreement

This Agreement represents the entire and integrated agreement between Town and District and supersedes all prior negotiations, representations, and/or agreements, either written or oral, including the Prior ILA. This Agreement may be amended only by written instrument signed by both parties.

**XII.
Venue**

The laws of the State of Texas shall govern this Agreement and each of its terms and provisions, including but not limited to the rights and duties of the parties hereto, without regard for conflict of laws principles, and exclusive venue shall be in state district court in Denton County, Texas.

**XIII.
Severability**

In the event that any portion of this Agreement shall be found to be contrary to law, it is the intent of the parties hereto that the remaining portions shall remain valid and in full force and effect to the extent possible.

**XIV.
Non-Waiver**

All rights, remedies, and privileges permitted or available to either party under this Agreement or at law or equity shall be cumulative and not alternative, and election of any such right, remedy, or privilege shall not constitute a waiver or exclusive election of rights, remedies or privileges with respect to any other permitted or available right, remedy or privilege. Additionally, one instance of forbearance by either party in the enforcement of any such right, remedy or privilege against the other party, shall not constitute a waiver of such right, remedy or privilege by the forbearing party. A default by either party under this Agreement shall not result in a forfeiture of any rights, remedies, or privileges under this Agreement by such defaulting party.

**XV.
Annual District Financial Audit**

Town shall provide any documents requested by auditors of District no later than November 30th of each year.

**XVI.
Annual Appropriations**

Under no circumstances shall the obligations of the parties hereunder be deemed or construed to create any debt within the meaning of any constitutional or statutory provision, or to unlawfully approve the expenditure of funding beyond the applicable fiscal year; provided, however, without abrogating any police or legislative powers of the respective parties, the parties agree during the term of this Agreement to make a good faith effort to appropriate funds necessary to pay for governmental functions and services under this Agreement as authorized by Texas law.

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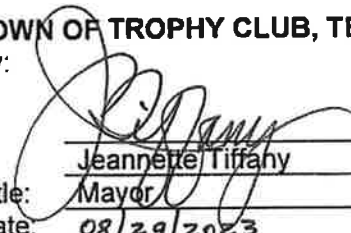
Signature Authority

The undersigned officer and/or agents of the parties hereto are the properly authorized officials and have the necessary authority to execute this Agreement on behalf of the parties hereto and each party hereby certifies to the other that any necessary resolutions extending such authority have been duly passed and are now in full force and effect.

EXECUTED in duplicate originals. The effective date of this Agreement shall be October 1, 2023.

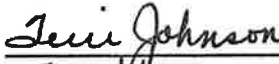
TOWN OF TROPHY CLUB, TEXAS

By:



Jeannette Tiffany
Title: Mayor
Date: 08/29/2023

ATTEST:

By: 

Name: Terri Johnson
Title: Town Secretary / RMO (Interim)

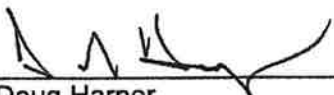
**TROPHY CLUB MUNICIPAL UTILITY
DISTRICT NO. 1**

By:



Name: Kevin R. Carr
Title: President
Date: 8/23/23

ATTEST:

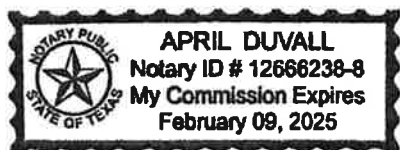
By: 

Name: Doug Harper
Title: Secretary/Treasurer

ACKNOWLEDGEMENTS

STATE OF TEXAS §
 §
COUNTY OF DENTON §
COUNTY OF TARRANT §

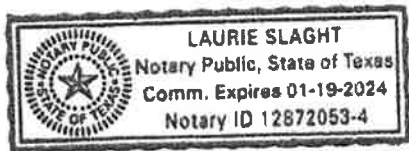
This instrument was acknowledged before me on the 30th day of August, 2023 by Jeannette Tiffany, Mayor of the TOWN OF TROPHY CLUB, TEXAS, a home rule municipal corporation, on behalf of such corporation



April Duvall
Notary Public in and for the State of Texas

STATE OF TEXAS §
 §
COUNTY OF DENTON §
COUNTY OF TARRANT §

This instrument was acknowledged before me on the 23rd day of August, 2023 by Kevin R. Carr, President of TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1, a conservation and reclamation district of the State of Texas, on behalf of said district.



Laurie Slaght
Notary Public in and for the State of Texas



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 26, 2024

FROM: Tammy Dixon, Town Secretary

AGENDA ITEM: Consider rescheduling the November 11, 2024 Town Council Meeting to Tuesday, November 12, 2024 to avoid a conflict with Veterans Day, which is a Town-recognized holiday. (Tammy Dixon, Town Secretary)

BACKGROUND/SUMMARY: The approved Town Council meeting schedule for 2024 currently lists Monday, November 11, 2024 as the date for the regular November meeting. However, on August 12, 2024, the Town Council approved the addition of Veterans Day as an official holiday. Given this new designation, staff requests that the regular November Town Council meeting be rescheduled to Tuesday, November 12, 2024 to accommodate the observance of Veterans Day.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

None

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to reschedule the November 11, 2024 Town Council Meeting to Tuesday, November 12, 2024 to avoid a conflict with Veterans Day, which is a Town-recognized holiday.



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 26, 2024

FROM: Matt Cox, Director of Community Development

AGENDA ITEM: **Case PD-AMD-24-003 PD-30 Amendment Multi-tenant Monument**
Conduct a public hearing and consider an ordinance amending Planned Development District 30 (PD-30) to allow a multi-tenant monument sign with a changeable electronic variable message sign (CEVMS) display located at 2200-2300 SH 114 on Lot 2, Block A, of the Trophy Club Town Center Addition, of the C. Medlin Survey, Abstract No. 823, Trophy Club, Denton County, Texas.
(Matt Cox, Director of Community Development)

BACKGROUND/SUMMARY: TC Town Center 2, LP is requesting an amendment to Planned Development 30 (PD-30) to allow a proposed multi-tenant monument sign with a changeable electronic variable message sign (CEVMS) display on Lot 2, Block A of the Trophy Club Town Center Addition. *Reference Figures 1 & 2 for location.*

Figure 1

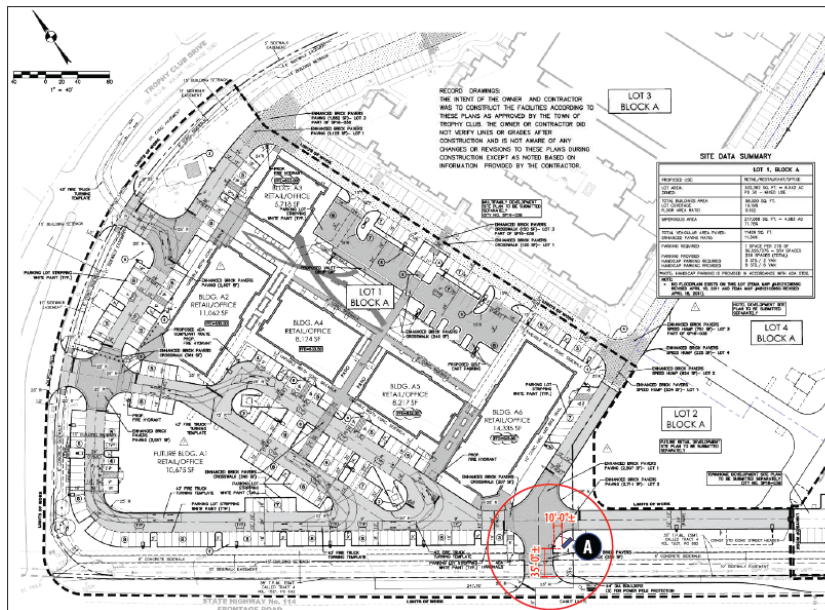
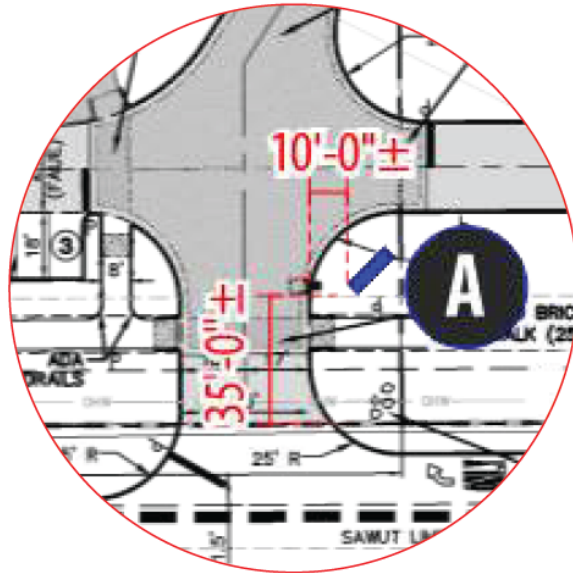


Figure 2



ENLARGED FOR CLARITY

PD-30 Signage Provisions:

The existing Planned Development District 30 (PD-30) does not allow for monument signs and freestanding development identification signs to advertise tenants. The PD does not specifically address CEVMS signs but does reference compliance with the Town's sign regulations.

PD-30 provides for development identification signs to be permitted through a specific use permit (SUP), and the number, location, size and lighting are determined through the SUP. No standards are listed in the PD regulations for development identification signs. The proposed multi-tenant monument sign with CEVMS does not fit in the freestanding development identification sign category in PD-30 due to the tenant advertising.

The Town Council, upon recommendation of the Town Planning & Zoning Commission, may approve the construction of a new sign as a CEVMS per Town of Trophy Club Code of Ordinance, Chapter 3, Building Regulations, Article 3.09 Signs. Division 1, generally, allows for CEVMS, or signs with message boards. Billboard signs are prohibited unless specifically authorized by the Town Council upon recommendation of the Planning & Zoning Commission.

As proposed, the structure is angled to face southeast to SH 114 and specified to be 32 feet tall and 17 feet wide, featuring 20 illuminated tenant panels with white LED modules. The CEVMS is 128 square feet and the tenant panel cabinet totals approximately 219 square feet. The structure will be made from fabricated aluminum with a faux soldier brick line, painted to

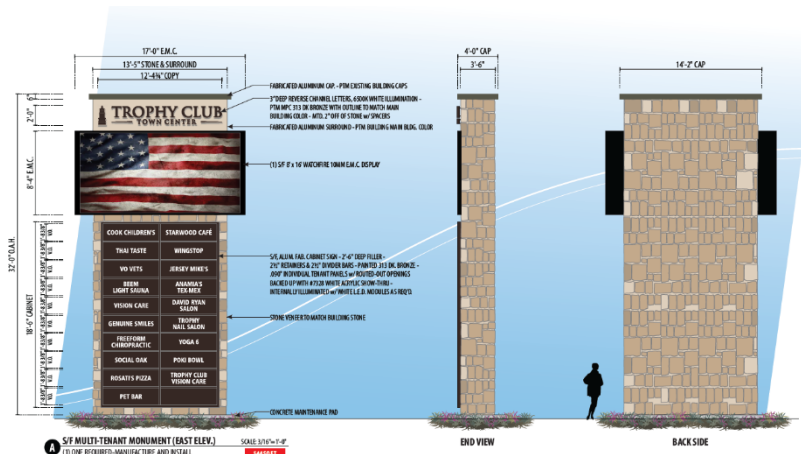
match the existing building's brickwork. The stone veneer will also match the existing building's stone. The back side of the sign is proposed as stone veneer without any signage. The development signage (Trophy Club Town Center) includes reverse channel letters illuminated at 6500K white with a dark bronze outline to complement the main building's color. *Reference Figures 3 and 4*

Figure

3



Figure 4



Summary:

The new multi-tenant monument sign with CEVMS is a strategic addition to the TC Town Center. It has the potential to enhance tenant visibility, attract more customers, and maintain the center's aesthetic appeal. The project reflects a commitment to both functional and design excellence, benefiting tenants and visitors alike.

The public hearing notice was published and mailed according to the Texas Local Government Code and the Town's zoning regulations.

BOARD REVIEW/CITIZEN FEEDBACK: At the time of the agenda packet preparation, no inquiry regarding the sign details had been received. No letters in support of or opposition to the item have been received.

A previous version of the requested sign was presented to the Planning & Zoning Commission with a recommendation to the Town Council to approve a monument sign. Upon review by the Town Council at their June 24, 2024 meeting, a motion was made to remand the item back to the Planning & Zoning Commission for potential revisions and discussion regarding expressed concerns. Some of the concerns expressed by some members of the Town Council included the presence of the LED sign, the location of the Trophy Club Town Center name on the sign, and the overall height. Based on that feedback, the applicant made a few revisions to the monument sign including moving the Trophy Club Town Center name to the top of the sign and lowering the height by approximately three feet. The revised sign was reviewed by the Planning & Zoning Commission at their August 1, 2024 meeting. With a 5-1 vote, the Planning & Zoning Commission recommended to approve as presented and that the sign be no lower than thirty-two (32) feet in height in order to not diminish what the intended positive impacts are to businesses and PD 30.

FISCAL IMPACT: N/A

LEGAL REVIEW: Town Attorney Roggia prepared the ordinance and reviewed it as to form and legality.

ATTACHMENTS:

1. Ordinance
2. Trophy Club Town Center Monument Sign Details
3. Trophy Club Town Center Monument Sign Back Option

ACTIONS/OPTIONS:

Staff recommends that the Town Council conduct the public hearing; and recommends that the Planning & Zoning Commission language, which is included in the ordinance, be amended to establish a maximum height for the PD-30 sign in addition to the minimum height. If desired, the Town Council may move to amend Section 2.02(c)(ii) to state that "This sign shall be no less than 32 feet but no more than 35 feet in height..."

The motion would then be to approve the ordinance as amended, amending Planned Development District 30 (PD-30) to allow a multi-tenant monument sign with a changeable electronic variable message sign (CEVMS) display located at 2200-2300 SH 114 on Lot 2, Block A, of the Trophy Club Town Center Addition, of the C. Medlin Survey, Abstract No. 823, Trophy Club, Denton County, Texas.

**TOWN OF TROPHY CLUB, TEXAS
ORDINANCE NO. 2024-XX P&Z**

AN ORDINANCE OF THE TOWN OF TROPHY CLUB, TEXAS, AMENDING ORDINANCE NO. 2024-05 P&Z, WHICH AMENDED ORDINANCE NOS. 2016-11 P&Z, 2014-06 P&Z, AND 2012-04 P&Z, KNOWN AS PD PLANNED DEVELOPMENT NO. 30 ("PD-30"), AND ALSO KNOWN AS TROPHY CLUB TOWN CENTER, WHICH IS DESCRIBED ON EXHIBIT "A" HERETO, BY PROVIDING AN AMENDMENT TO EXHIBIT "B" OF ORDINANCE NO. 2024-05 ENTITLED "PLANNED DEVELOPMENT DISTRICT DEVELOPMENT STANDARDS" BY AN AMENDMENT TO SECTION II "DEVELOPMENT STANDARDS", SUBSECTION H "SIGNAGE, CLOCK TOWER AND MISCELLANEOUS", AND SUBPARAGRAPH 1.c. "FREESTANDING DEVELOPMENT IDENTIFICATION SIGNS", TO ALLOW A MULTI-TENANT MONUMENT SIGN WITH CEVMS DISPLAY, AS MORE SPECIFICALLY SET FORTH IN EXHIBITS "B" AND "B-1", ATTACHED HERETO AND INCORPORATED HEREIN, AMENDING ORDINANCE NO. 2000-06 THE COMPREHENSIVE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING SEVERABILITY; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Trophy Club (hereinafter referred to as the "Town") is a Home Rule Municipality acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Texas Local Government Code; and

WHEREAS, the Town previously approved Ordinance No. 2024-05 P&Z amending **Exhibit "B"** on April 22, 2024, as the Developer requested various amendments; and

WHEREAS, the Town previously approved Ordinance No. 2016-11 P&Z amending **Exhibit "B"** on March 29, 2016, as the Developer requested various amendments; and

WHEREAS, the Town previously approved Ordinance No. 2014-06 P&Z amending **Exhibit "B"** on March 3, 2014, as the Developer requested various amendments; and

WHEREAS, **Exhibit "B"**, which is entitled "Planned Development District Development Standards" to Ordinance No. 2012-04 P&Z, as amended, sets forth definitions, development standards, procedures and exhibits, each of which collectively and individually regulate the use and development of land within PD-30; and

WHEREAS, the requested amendments to **Exhibit “B”** are specifically set forth in the amended **Exhibit “B”**, a copy of which is attached hereto and incorporated herein; and

WHEREAS, after public notice was given in compliance with State law and a public hearing was conducted, and after considering the information submitted at the public hearing and all other relevant information and materials, the Town’s Planning and Zoning Commission has recommended to the Town Council the adoption of the amendments to **Exhibit “B”** as set forth in this Ordinance; and

WHEREAS, after complying with all legal notices, requirements, and conditions, a public hearing was held before Town Council at which the Town Council considered the proposed amendments and considered, among other things, the impact of the proposed amendments on density, the character of the land, and its suitability for particular uses, with a view of encouraging the most appropriate use of land in the Town, and the Council does hereby find that the adoption of the amendments to **Exhibit “B”** as set forth in this Ordinance hereby accomplish such objectives; and

WHEREAS, the Town Council has determined that the proposed standards provide appropriate regulatory requirements to control future residential and non-residential developments in accordance with the Town’s Comprehensive Land Use Plan; and

WHEREAS, after due deliberations and consideration of the recommendation of the Planning and Zoning Commission and the information and other materials received at a public hearing, the Town Council has concluded that the adoption of this Ordinance is in the best interests of the Town and of the public health, safety, and welfare; and

WHEREAS, the Town Council has determined that there is a necessity for the amendments to Ordinance No. 2024-05 P&Z, and the Town Council has also determined that this Ordinance should be adopted, that the proposed changes amending **Exhibit “B”** are consistent with the Comprehensive Land Use Plan, and that the terms of this Ordinance shall replace those terms contained in **Exhibit “B”** to Ordinance No. 2024-05 P&Z as specifically set forth herein and that all terms of Ordinance Nos. 2016-11 P&Z, 2014-06 P&Z, and 2012-06 P&Z that are not expressly amended by this Ordinance shall continue in full force and effect.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS:

SECTION 1. INCORPORATION OF PREMISES

The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

SECTION 2. AMENDMENTS

2.01 After due deliberations and consideration of the recommendation for approval made by the Town's Planning and Zoning Commission and the information and other materials received at a public hearing, the Town Council has concluded that the adoption of this Ordinance is consistent with the Comprehensive Land Use Plan and general zoning of the Town and is in the best interests of the Town of Trophy Club, Texas, and of the general public health, safety, and welfare. Therefore, Ordinance No. 2024-05, the same being PD-30 is hereby amended in accordance with this Ordinance, and as more particularly set forth in **Exhibit "B"**, a copy of which is attached hereto and incorporated herein.

2.02 Section II "Development Standards", Subsection H "Signage Clock Tower and Miscellaneous", Subparagraph 1.c "Freestanding Development Identification Signs" of **Exhibit "B"** which is entitled "Planned Development District Development Standards" is specifically amended and replaced in its entirety to read as follows:

"c. Freestanding Development Identification Signs.

- i. Number of signs, location, size and lighting shall be determined by SUP.
- ii. Notwithstanding numeral "i" (above), the following Monument Sign shall be allowed: A multi-tenant monument sign with CEVMS display, depicted in Exhibit "B-1", shall be allowed for 2200 SH 114, Lot 2, Block A of Trophy Club Town Center Addition. This sign shall be no less than 32 feet in height and shall not exceed 17 feet in width. The CEVMS panel shall not exceed 128 square feet and the tenant panel cabinet shall not exceed 220 square feet. The structure shall be made of fabricated aluminum with a faux soldier brick line, painted to match the existing building's brickwork and the stone veneer will match the building stone. The rear portion of the sign shall be constructed of stone veneer. The portion of the sign indicating the Trophy Club Town Center will include reverse channel letters illuminated at 6500 white with a dark bronze outline. No portion of the sign shall exceed one-half ($\frac{1}{2}$) lumen measured at the nearest residentially zoned property line. The CEVMS display time shall be governed by TxDOT regulations, as they exist or may be amended."

2.03 Amendment to Comprehensive Zoning Ordinance. Ordinance No. 2000-06 P&Z of the Town of Trophy Club, Texas, the same being the Town's Comprehensive Zoning Ordinance, is hereby amended to reflect the development standards set forth in **Exhibit "B"** and all other articles, chapters, sections, paragraphs, sentences, phrases and words are not amended but are hereby ratified and affirmed:

The development standards for this PD Planned Development are attached hereto as **Exhibit “B”**, “Planned Development District Development Standards”, and are incorporated herein as if copied in their entirety. Such standards and regulations include, but are not limited to, General Conditions, Development Standards, Procedures, and Exhibits. Such Planned Development District Development Standards as amended hereby shall be adhered to in carrying out the development of the Land in accordance with this Ordinance, and shall individually and collectively constitute conditions precedent to the granting of any building permit or Certificate of Occupancy for all structures and Land within PD Planned Development No. 30.

SECTION 3. APPLICABLE REGULATIONS

In all respects, the land shall be subject to the applicable regulations contained in the Comprehensive Zoning Ordinance and all other applicable and pertinent ordinances and regulations of the Town.

SECTION 4. ZONING MAP AMENDMENT

The Planning and Zoning Coordinator is hereby directed to mark and indicate on the official Zoning District Map of the Town the zoning change herein made.

SECTION 5. CUMULATIVE REPEALER

This Ordinance shall be cumulative of all other provisions of ordinances of the Town, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 6. SAVINGS

All rights and remedies of the Town are expressly saved as to any and all violations of the provisions of any other Ordinance affecting regulations governing and regulating the zoning, platting, and subdivision of land which have secured at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 7. SEVERABILITY

The sections, paragraphs, sentences, phrases, clauses and words of this Ordinance are severable, and if any section, paragraph, sentence, phrase, clause or word

in this Ordinance or application thereof to any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance, and the Town Council hereby declares that it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

SECTION 8. PENALTY

It shall be unlawful for any person to violate any provision of this Ordinance, and any person violating or failing to comply with any provision hereof shall be fined, upon conviction, in an amount not less than One Dollar (\$1.00) nor more than Two Thousand Dollars (\$2,000.00), and a separate offense shall be deemed committed each day during or on which a violation occurs or continues.

SECTION 9. PUBLICATION

The Town Secretary of the Town of Trophy Club is hereby directed to publish the caption and penalty clause of this Ordinance as required by Section 3.16 of the Town's Charter.

SECTION 10. EFFECTIVE DATE

This Ordinance shall become effective from and after its date of adoption and publication as provided by law, and it is so ordained.

PASSED AND APPROVED by the Town Council of the Town of Trophy Club, Texas on this 26th day of August, 2024

Jeanette Tiffany, Mayor

[SEAL]

ATTEST:

Tammy Dixon, Town Secretary

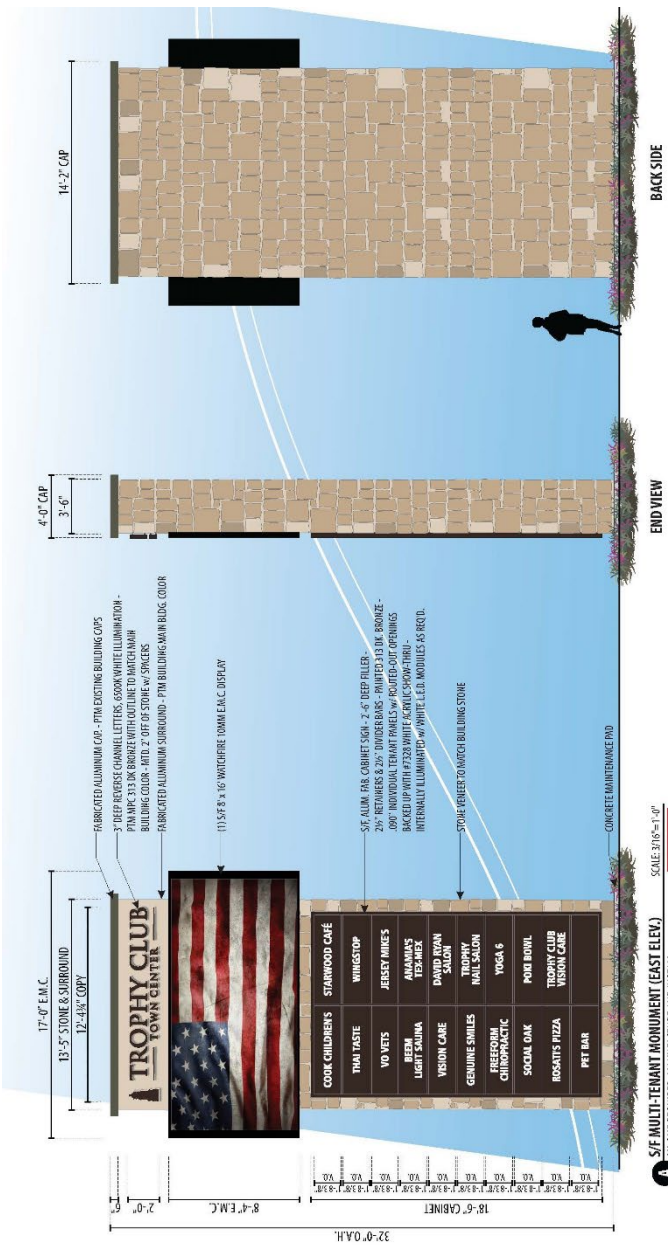
APPROVED TO AS FORM:

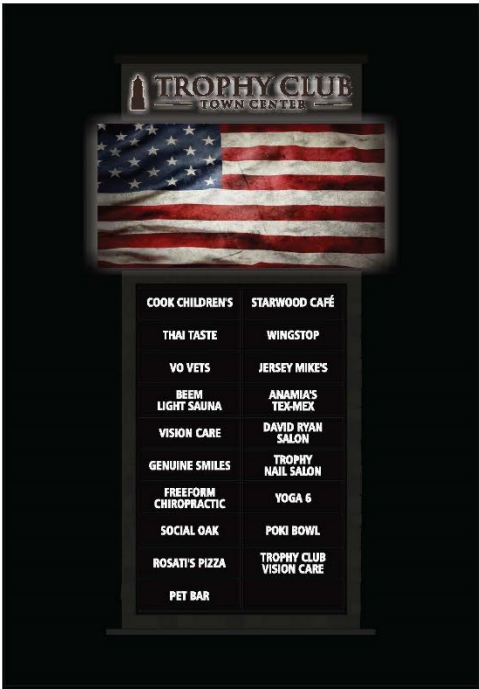
Dean Roggia, Town Attorney

EXHIBIT "A"

The subject property is legally described as Lot 2, Block A, Trophy Club Town Center Addition, Denton County, Town of Trophy Club, Texas. The property is addressed as 2200 SH 114, Trophy Club, Texas 76262.

EXHIBIT "B-1"





NIGHT VIEW

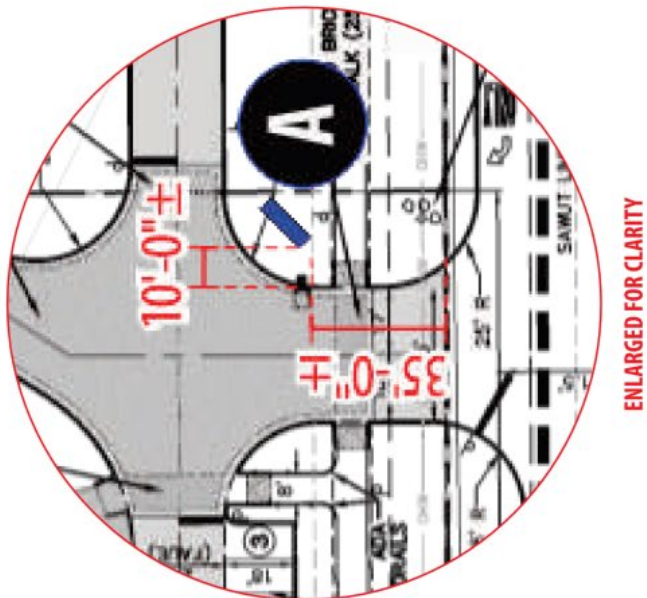
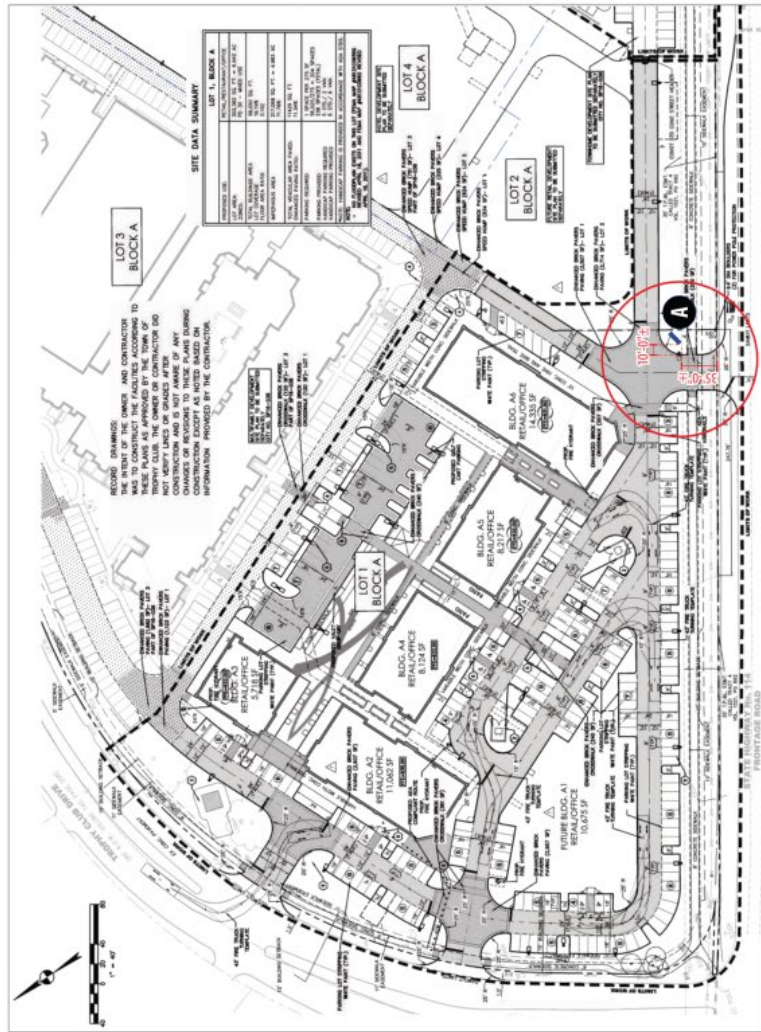


EXHIBIT "B"

This exhibit, in its entirety, is on file with Ordinance 2024-05 and will be updated to reflect any changes upon approval of the proposed ordinance.

**PLANNED DEVELOPMENT DISTRICT DEVELOPMENT STANDARDS
THE BECK PROPERTY
STATE HIGHWAY 114 AND TROPHY CLUB DRIVE
26.354 ACRES**

**C. MEDLIN SURVEY ABSTRACT NO. 283
TROPHY CLUB, TEXAS**



LEGACY SIGNS
OF TEXAS



TROPHY CLUB

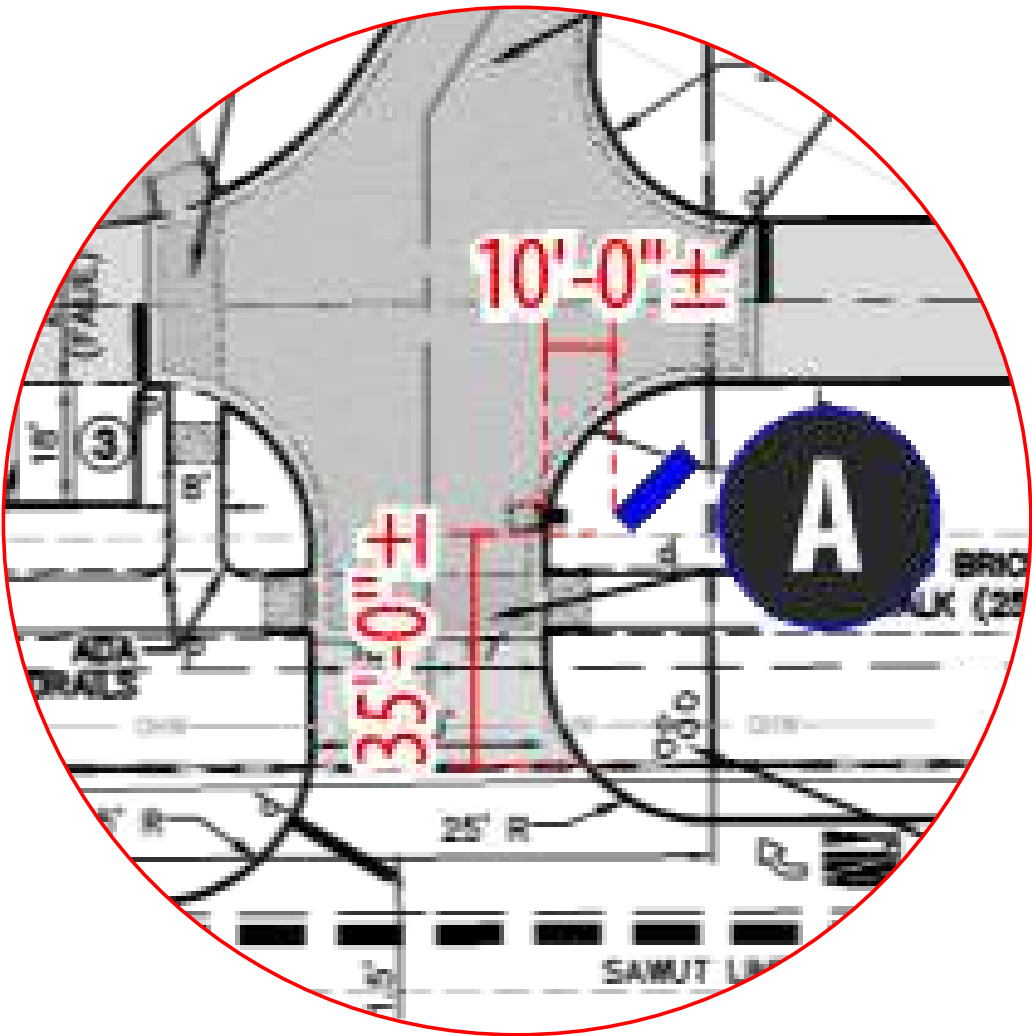
TOWN CENTER

CLIENT SIGNATURE: _____

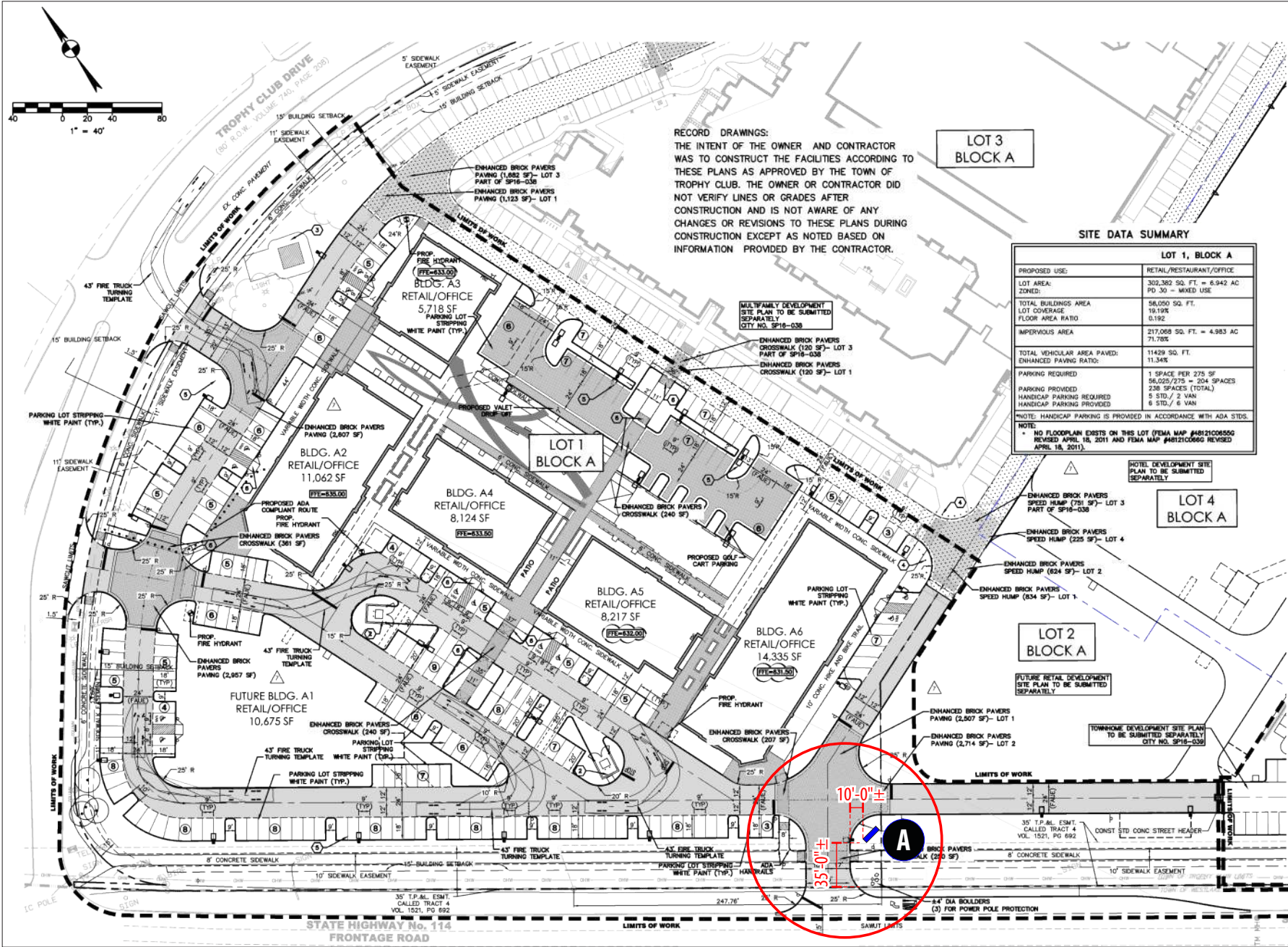
DATE: _____

O 817.431.5700 F 817.431.5799

7923 E. McKinney St., Denton, TX 76208
UL E226292 TDLR - 18933



ENLARGED FOR CLARITY



SITE PLAN - AERIAL VIEW



LEGACY SIGNS
OF TEXAS

7923 E. McKinney St., Denton, TX 76208

O 817.431.5700 F 817.431.5799

UL E226292 BBB TDLR 18933

JOB DESCRIPTION	MULTI-TENANT MONUMENT	DATE	07.08.24	BY	CJR	REV	R10
COMPANY OR JOB NAME	TROPHY CLUB TOWN CENTER/BECK VENTURES						
CUSTOMER CONTACT							
ADDRESS	2240 TX-114, TROPHY CLUB, TX 76262						
PHONE							
EMAIL							
FILE NAME	240415						
SALESMAN	BILL SWIFT						

CUSTOMER APPROVAL: Note: The colors depicted on this rendering may not match actual colors used on the finished display. Note: The proportion of signs shown on building and landscape area photos is an approximate representation.
PLEASE READ CAREFULLY: Before you OK this proof, please read your copy carefully and completely. Check for spelling errors and copy omissions. Any changes or alterations from the original instructions will be charged according to time and material.
FINAL PROOF APPROVAL: By signing this form I am approving the above described job and I hereby acknowledge that I have read and accept the proofing policy and Terms and Conditions of Legacy Signs of Texas. Please sign and return so that we may process your order.

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electric Code and/or other applicable local municipal codes. This includes proper grounding and bonding of the sign.



NIGHT VIEW

A **PROPOSED NEW ELEVATION (SIGN FACES EAST AT A 45° ANGLE)**
(1) REQUIRED - MANUFACTURE & INSTALL

544 SQ. FT.



LEGACY SIGNS
OF TEXAS

7923 E. McKinney St., Denton, TX 76208
O 817.431.5700 F 817.431.5799
UL E226292 BBB TDLR 18933

JOB DESCRIPTION	MULTI-TENANT MONUMENT	DATE	07.08.24	BY	CJR	REV	R10
COMPANY OR JOB NAME	TROPHY CLUB TOWN CENTER/BECK VENTURES						
CUSTOMER CONTACT							
ADDRESS	2240 TX-114, TROPHY CLUB, TX 76262						
PHONE							
EMAIL							
FILE NAME	240415						
SALESMAN	BILL SWIFT						

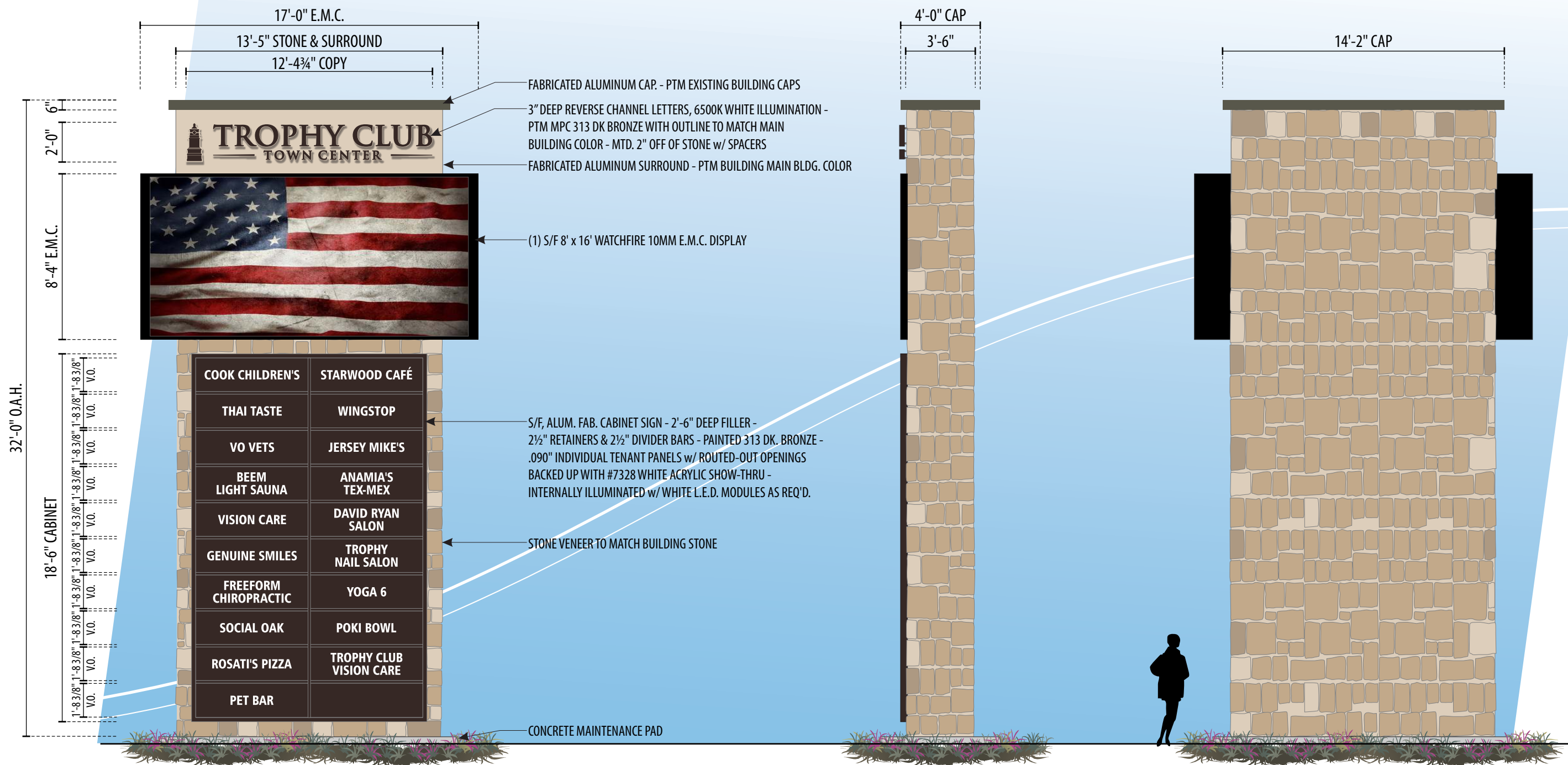
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PAGE
3

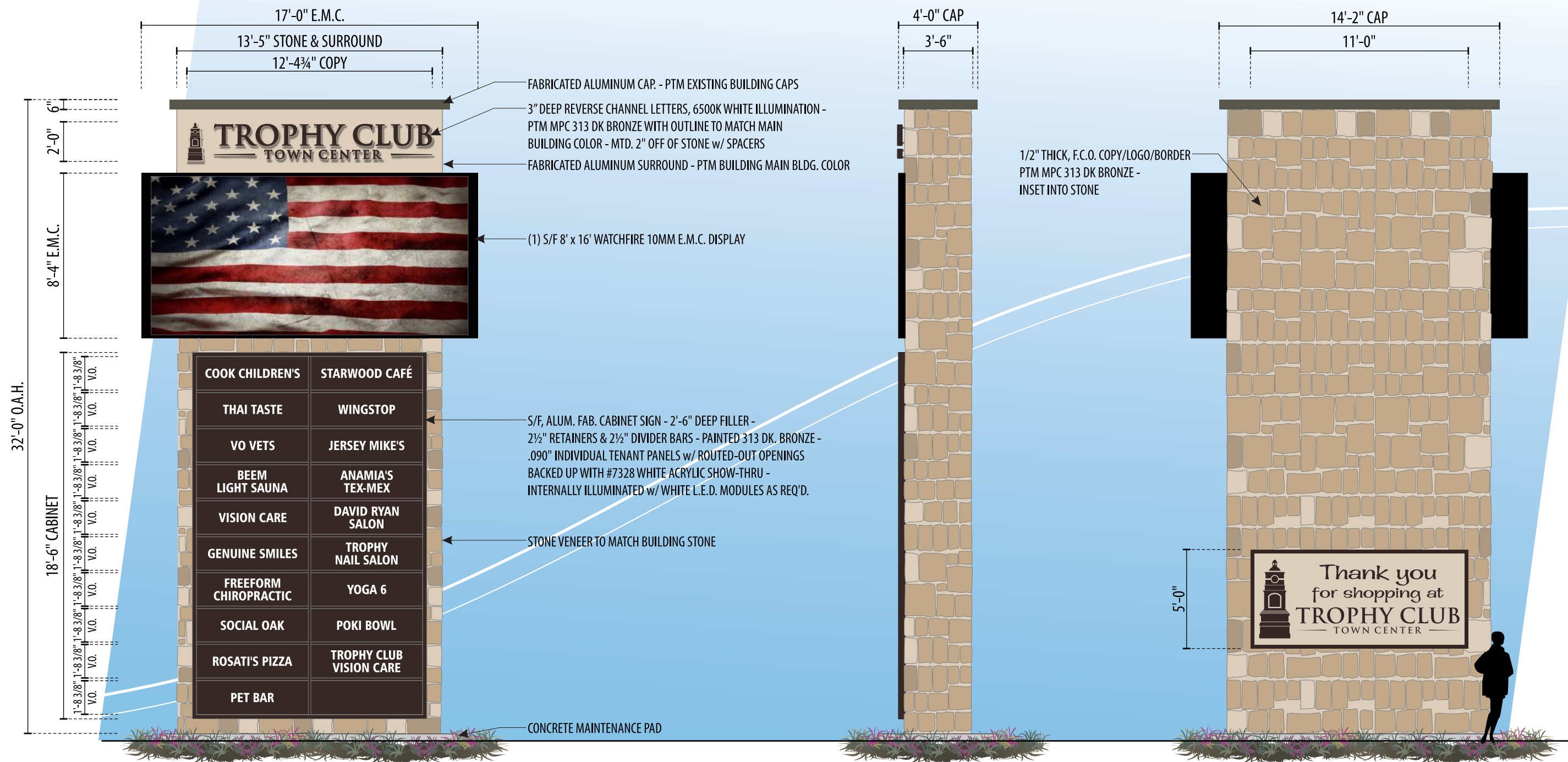


A S/F MULTI-TENANT MONUMENT (EAST ELEV.) SCALE: 3/16"=1'-0"
(1) ONE REQUIRED-MANUFACTURE AND INSTALL **544 SQ FT**

END VIEW

BACK SIDE

JOB DESCRIPTION	MULTI-TENANT MONUMENT	DATE	07.08.24	BY	CJR	REV	R10
COMPANY OR JOB NAME	TROPHY CLUB TOWN CENTER/BECK VENTURES						
CUSTOMER CONTACT							
ADDRESS	2240 TX-114, TROPHY CLUB, TX 76262						
PHONE							
EMAIL							
FILE NAME	240415						
SALESMAN	BILL SWIFT						



A S/F MULTI-TENANT MONUMENT (EAST ELEV.) SCALE: 3/16"=1'-0"
 (1) ONE REQUIRED-MANUFACTURE AND INSTALL **544 SQ FT**

END VIEW

BACK SIDE



**LEGACY SIGNS
OF TEXAS**

7923 E. McKinney St., Denton, TX 76208

O 817.431.5700 F 817.431.5799

UL E226292 BBB TDLR 18933

JOB DESCRIPTION	MULTI-TENANT MONUMENT	DATE	07.08.24	BY	CJR	REV	R10
COMPANY OR JOB NAME	TROPHY CLUB TOWN CENTER/BECK VENTURES		08.19.24		CJR		R11
CUSTOMER CONTACT			08.19.24		MB		R12
ADDRESS	2240 TX-114, TROPHY CLUB, TX 76262						
PHONE							
EMAIL							
FILE NAME	240415						
SALESMAN	BILL SWIFT						

CUSTOMER APPROVAL: Note: The colors depicted on this rendering may not match actual colors used on the finished display. Note: The proportion of signs shown on building and landscape area photos is an approximate representation.
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TOWN COUNCIL COMMUNICATION

MEETING DATE: August 26, 2024

FROM: April Duvall, Director of Finance

AGENDA ITEM: Conduct a public hearing for the FY 2025 Proposed Budget and FY 2025-2030 Capital Improvement Plan and schedule adoption of the FY 2025 Budget and FY 2025-2030 Capital Improvement Plan for the September 9, 2024 Town Council Meeting. (April Duvall, Director of Finance)

BACKGROUND/SUMMARY: The Town is required by Section 102.006 of the Texas Local Government Code and Section 9.05 of the Town Charter to hold a public hearing on the proposed budget. During the public hearing on the proposed budget, all interested persons shall be given an opportunity to be heard for or against any item, or the amount of any item, therein contained. The Fiscal Year 2024-2025 Proposed Budget was filed with the Town Secretary and distributed to the Town Council on July 31, 2024. The proposed budget is on file for review at Town Hall, and the Town's internet website. Town Council received a presentation of the proposed budget during the Town Council Work Session on August 12, 2024.

The FY 2025 Proposed Budget for the Town of Trophy Club reflects the Town's commitment to fiscal responsibility, community priorities, and strategic planning for the future. The budget is designed to support the continued growth and prosperity of Trophy Club while aligning with the goals and priorities set by the Town Council. Below are some of the key accomplishments and highlights for the FY 2025 Proposed Budget:

- **Reorganization of the Capital Improvement Plan (CIP):** The six-year CIP includes \$26.7 million in replacement and maintenance dollars to address critical infrastructure projects, ensuring that Trophy Club remains well maintained and prepared for future growth.
- **Implementation of the Trophy Club Pay Plan Policy:** The FY 2025 Proposed Budget fully implements the pay plan policy as approved by the Town Council in FY 2024. This plan ensures competitive compensation for Town employees, helping to attract and retain top talent to provide exceptional services to the community.
- **Alignment with Council Goals:** This budget aligns with the Town Council's goals and priorities in the FY 2025 Business Plan. It reflects focus and dedication to addressing the priorities set by the Town Council, ensuring that staff meets community expectations.
- **Enhanced Community Events:** Funding for Christmas in the Park has been increased to allow for this event to be expanded. This enhancement will provide more activities and entertainment to make the event even more enjoyable for everyone.

- **Inclusion of the Parks Master Plan:** The budget includes funding for the Parks Master Plan, which is a critical component of the FY 2025 Business Plan as well as a long-term strategy to ensure that ongoing investment in Trophy Club parks is made to meet the needs of current and future residents.
- **Pickleball Courts:** As planning continues to ensure that the design and placement of pickleball courts in Trophy Club will benefit the overall community, funding is set aside in the FY 2025 CIP to provide funding for a quality amenity for residents.
- **Significant Investment in Street Improvements:** The six-year CIP dedicates \$15 million to street maintenance and replacement. This substantial investment will improve road conditions, reduce maintenance costs in the long-run, and enhance the overall safety and accessibility of Trophy Club streets.
- **Thrive Business Grant for Revitalization:** The FY 2025 Proposed Budget includes funding for the Thrive Business Grant program aimed at revitalizing local businesses. This grant, which provides up to \$20,000 in business support, provides essential funding to help businesses grow, innovate, and contribute to the economic vitality of Trophy Club.

The FY 2025 Proposed Budget embodies the Town's commitment to a conservative fiscal philosophy to manage municipal operations. The proposed tax rate of \$0.415469 is equal to the voter-approval rate. This rate maintains the quality of services residents depend on while fostering a stable economic environment. This approach underscores the Town's dedication to responsible stewardship of public funds, balancing the need for essential services with the goal of minimizing the financial burden taxpayers.

BOARD REVIEW/CITIZEN FEEDBACK: Consistent with the Town Charter, the council subcommittee for the purpose of providing fiduciary oversight of the budget participated in committee meetings on July 24, July 26, and August 6. During those meetings, revenues and expenditures were reviewed in detail along with the six-year capital improvement plan. Staff received their input and provided responses to questions throughout the process. The subcommittee is prepared to offer their feedback to the full Town Council during the public hearing.

FISCAL IMPACT: The Fiscal Year 2025 Budget outlines the financial plan for the upcoming year. Budgeted revenue for FY 2025 is \$28,514,279, including \$16,316,611 in General Fund revenue. Budgeted expenditures total \$38,528,931, with \$16,395,500 allocated to General Fund expenditures. The General Fund is the town's primary source for daily operations.

This budget will raise more revenue from property taxes than last year's budget by an amount of \$628,512, which is a 6.12 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$134,787. The total property tax rate for FY 2025 is \$0.415469 per \$100 of taxable valuation, which is the same tax rate as was adopted in FY 2024. The tax rate of \$0.415469 include a Maintenance & Operations (M&O)

tax rate of \$0.316042 and an Interest & Sinking (I&S) debt service rate of \$0.099427. The overall rate of \$0.415469 is equal to the voter approval tax rate.

LEGAL REVIEW: N/A

ATTACHMENTS:

1. FY 2025 Proposed Budget & Capital Improvement Plan (Version 8/20/2024)
2. Newspaper Notice - Proposed Budget

ACTIONS/OPTIONS:

Staff recommends that the Town Council conduct the public hearing for the FY 2025 Proposed Budget and FY 2025-2030 Capital Improvement Plan and move to schedule adoption of the FY 2025 Budget and FY 2025-2030 Capital Improvement Plan for the September 9, 2024 Town Council Meeting.



FISCAL YEAR
2025



TOWN OF TROPHY CLUB **PROPOSED ANNUAL BUDGET**

MANAGER'S MESSAGE

budget overview from town manager brandon wright

Honorable Mayor, Members of Town Council, and Citizens of Trophy Club,

I am pleased to present the Fiscal Year (FY) 2025 budget for the Town of Trophy Club. This budget reflects our commitment to fiscal responsibility, community priorities, and strategic planning for the future. This budget is designed to support the continued growth and prosperity of Trophy Club while aligning with the goals and priorities set by the Town Council.

Key Accomplishments and Highlights

Reorganization of the Capital Improvement Plan (CIP): This budget includes a comprehensive reorganization of the Capital Improvement Plan, ensuring long-term replacement and maintenance needs are met. The six-year plan includes \$22.5 million in replacement and maintenance dollars to address critical infrastructure projects, ensuring our Town remains well-maintained and prepared for future growth.

Implementation of the Trophy Club Pay Plan Policy: The budget fully implements the Trophy Club Pay Plan policy as approved by the Town Council in FY 2024. This ensures competitive compensation for our employees, helping us attract and retain top talent to provide exceptional services to our community.

Alignment with Council Goals: This budget aligns with the Town Council's goals and prioritizes the FY 2025 Business Plan. It reflects focus and dedication to addressing the priorities set by the Town Council, ensuring that staff meets community expectations.

Enhanced Community Events: To improve gathering and celebration events for our residents and visitors, funding for Christmas in the Park has been increased to allow for this event to be expanded. This enhancement will provide more activities and entertainment to make the event even more enjoyable for everyone.

MANAGER'S MESSAGE

budget overview from town manager brandon wright

Inclusion of the Parks Master Plan: This budget includes funding for the Parks Master Plan, which is a critical component of the FY 2025 Business Plan as well as a long-term strategy to ensure that ongoing investment in Trophy Club parks is made to meet the needs of our current and future residents.

Pickleball Courts: As planning continues to ensure that the design and placement of pickleball courts in Trophy Club will benefit the overall community, funding is set aside in the FY 2025 Capital Improvement Plan to provide funding for a quality amenity for our residents. This addition will provide a popular and growing recreational activity for our residents, promoting health, wellness, and community engagement.

Significant Investment in Street Improvements: The six-year Capital Improvement Plan dedicates \$14.6 million to street maintenance/replacement. This substantial investment will improve road conditions, reduce maintenance costs in the long run, and enhance the overall safety and accessibility of our streets.

Thrive Grant for Business Revitalization: In FY 2024, Trophy Club announced the Thrive Grant Program aimed at revitalizing local businesses. This grant provides essential funding to help businesses grow, innovate, and contribute to the economic vitality of Trophy Club. Funding is secured for this important program in the FY 2025 Budget as applications are accepted from Trophy Club businesses.

MANAGER'S MESSAGE

budget overview from town manager brandon wright

Tax Rate

The FY 2025 Budget embodies our commitment to a conservative fiscal philosophy in managing municipal operations. By proposing a tax rate of \$0.415469, which is the voter approval rate, we ensure that financial planning is both prudent and responsive to the community's expectations. This rate maintains the quality of services residents depend on while fostering a stable economic environment. This approach underscores the Town's dedication to responsible stewardship of public funds, balancing the need for essential services with the goal of minimizing the financial burden on taxpayers.

In conclusion, the FY 2025 Budget is a reflection of Trophy Club's ongoing commitment to prudent financial management, community engagement, and strategic planning. It is designed to meet the current needs of residents while preparing for the future. Working together with the Town Council and our residents, staff remains focused on achieving goals to make Trophy Club a great place to call home.



Respectfully submitted,

A handwritten signature in black ink that reads "Brandon Wright".

Brandon Wright
Town Manager
Trophy Club Texas

BUDGET CALENDAR

important dates as executed in the planning of the FY 2025 budget

2024

FY25 - BUDGET CALENDAR

IMPORTANT DATES

JANUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL 26

Preliminary Tax Roll's

APRIL 29

Budget Kick-Off with Department Heads

MAY 16

CCPD Budget Workshop

MAY 24

Submissions back from Departments

MAY 28-30

Review Fire budget

JUNE 3

1st Draft Fire budget to MUD (Per ILA by the 1st of June)

JUNE 5

CCPD Budget Hearing and Approval

JUNE 10-26

Department Budget Review Meetings

June 30

MUD response to Fire budget 1st review due to Town (Per ILA)

District to provide max Annual Payment to Town (Per ILA)

JULY 24 - 26

Meetings with Finance Sub-Committee

JULY 17

MUD Board Fire budget approval

JULY 25

County submission of Appraisal Rolls, Certify anticipated collection rate

MUD will provide final Annual Payment to Town within 7 days of receipt of the certified appraisal

AUGUST 9

File Proposed Budget with Municipal Clerk

AUGUST 12

Budget Workshop

Adoption of CCPD budget

Set proposed (not to exceed) tax rate, set public hearing date

Present FY25 Proposed Budget to Council, set public hearing date

AUGUST 26

Public hearing of the Budget Ordinance

Vote on Budget Ordinance

SEPTEMBER 9

Public hearing of the Tax Rate Ordinance

Vote on Tax Rate Ordinance

Resolution to approve the Tax Roll

Ratify Tax Increase

Accept and Approve Update of the Infrastructure Service and Assessment Plan for the PID

Set public hearing for PID ESD tax rate

Resolution to accept Annual Service and Assessment Plan update for PID

SEPTEMBER 23

Public Hearing for PID SAP ESD

Adopt PID SAP ESD

PID Rate Change

CURRENT STATE

proposed budget

This budget will raise more total property taxes than last year's budget by \$628,512 or 6.1%, and of that amount, \$134,787 is the tax revenue raised from new property added to the roll this year.

Town of Trophy Club Tax Rates	FY 2024	FY 2025
Property Tax Rate	\$0.415469/\$100	\$0.415469/\$100
No-New-Revenue Tax Rate	\$0.408580/\$100	\$0.395728/\$100
No-New-Revenue Maintenance and Operations Tax Rate	\$0.309290/\$100	\$0.300526/\$100
Voter Approval Tax Rate	\$0.415469/\$100	\$0.415469/\$100
Debt Rate	\$0.099799/\$100	\$0.099427/\$100
Total Amount of Municipal Debt Obligations	\$ 25,719,539	\$ 30,110,095

Record Vote on Adopted Budget	Yes	No
Mayor Jeannette Tiffany		
Mayor Pro Tem Steve Flynn		
Council Member Stacey Bauer		
Council Member Jeff Beach		
Council Member Dennis Sheridan		
Council Member Rhylan Rowe		
Council Member LuAnne Oldham		

Record Vote on Adopted Tax Rate	Yes	No
Mayor Jeannette Tiffany		
Mayor Pro Tem Steve Flynn		
Council Member Stacey Bauer		
Council Member Jeff Beach		
Council Member Dennis Sheridan		
Council Member Rhylan Rowe		
Council Member LuAnne Oldham		

All Funds Summary - Fiscal Year 2025

FY25 Tax Rate		GOVERNMENTAL FUNDS														PROPRIETARY FUNDS		COMPONENT UNITS	
General Fund		Debt Service Fund	Capital Projects Fund	Capital Equipment Replacement Fund	Hotel Occupancy Fund	Street Maintenance Sales Tax Fund	Court Technology Fund	Court Security Fund	CCPD Fund	Recreation Program Fund	Parkland Dedication Fund	TIRZ #1	Grants Fund	Trophy Club Park Fund	Stormwater Drainage Utility Fund	EDC 4B Fund	Total		
Beginning Fund Balance - FY23 ACFR less FY24 Exp		\$ 6,954,899	\$ 1,779,396	\$ 10,771,422	\$ 2,359,096	\$ 3,046,977	\$ 496,177	\$ 7,520	\$ 74,994	\$ 217,888	\$ 29,491	\$ (111,065)	\$ 9,886	\$ 630,736	\$ 3,294,643	\$ 3,018,237	\$ 13,471,805		
Revenue																			
Property Tax	9,268,316	2,951,335										61,272					12,280,923		
Licenses and Permits	193,000																193,000		
Franchise Fees	951,200															650,000	951,200		
Sales/Occupancy Tax	1,625,000				750,000	357,000			360,500			83,779					3,826,279		
Fines and Fees	355,608						100	14,100		6,000				204,000	438,600		1,018,408		
Intergovernmental (MUD)	1,356,797																1,356,797		
Grants	-		2,000,000						4,000								2,004,000		
Charges for Service	1,986,190																1,986,190		
Investment Income	400,000		10,000		50,000	1,530			1,030		1,750			1,224	40,000		505,534		
Miscellaneous Income	180,500	2,575			10,000											25,000	218,075		
Contributions			3,250,000	923,873													4,173,873		
Total Revenue		\$ 16,316,611	\$ 2,953,910	\$ 5,260,000	\$ 923,873	\$ 810,000	\$ 358,530	\$ 100	\$ 14,100	\$ 365,530	\$ 6,000	\$ 1,750	\$ -	\$ 205,224	\$ 478,600	\$ 675,000	\$ 28,514,279		
Expenditures																			
General Government	-																716,221		
Manager's Office	634,477											62,657				653,565	634,477		
Town Secretary's Office	292,093																292,093		
Mayor & Council	34,750																34,750		
Legal	225,330																225,330		
Police	4,198,291		-	377,373													4,934,551		
Emergency Medical Services	1,832,364		-	120,250					358,888								1,952,614		
Fire	1,800,450		74,500	120,250													1,995,200		
Streets	321,553		11,565,000	171,000		379,225								128,930	487,453		12,924,232		
Parks	2,045,722		3,720,000	85,000													5,979,652		
Recreation	532,254									6,000							538,254		
Pool	419,241																419,241		
Community Events	94,686				808,301												902,987		
Community Development	497,533																497,533		
Finance	688,922																688,922		
Municipal Court	114,500						-										114,500		
Human Resources	470,086																470,086		
Communications	183,154																183,154		
Information Services	686,125			50,000													736,125		
Facility Maintenance	1,323,968																1,323,968		
Debt Service	-	2,944,640														400	2,945,040		
Capital - Projects	-		-		20,000						-						20,000		
Total Expenditures		\$ 16,395,500	\$ 2,944,640	\$ 15,359,500	\$ 923,873	\$ 828,301	\$ 379,225	\$ -	\$ -	\$ 358,888	\$ 6,000	\$ -	\$ -	\$ 128,930	\$ 487,453	\$ 653,965	\$ 38,528,931		
Current Revenues to Expenditures		\$ (78,889)	\$ 9,270	\$ (10,099,500)	\$ -	\$ (18,301)	\$ (20,695)	\$ 100	\$ 14,100	\$ 6,642	\$ -	\$ 1,750	\$ -	\$ 76,294	\$ (8,853)	\$ 21,036	\$ (10,014,652)		
Other Sources (Uses):																			
Debt Issuance																	-		
Transfers In	80,752	202,463															283,215		
Excess Current Revenue	(78,889)			-															
Transfers Out	-				-				-					-		202,463	(202,463)		
Total Other Sources (Uses)		\$ 1,863	\$ 202,463	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (202,463)	\$ 1,864		
Net Increase (Decrease)		\$ 1,863	\$ 211,733	\$ (10,099,500)	\$ -	\$ (18,301)	\$ (20,695)	\$ 100	\$ 14,100	\$ 6,642	\$ -	\$ 1,750	\$ -	\$ 76,294	\$ (8,853)	\$ 223,498	\$ (9,528,974)		
Ending Fund balance		\$ 6,956,762	\$ 1,991,129	\$ 671,922	\$ 2,359,096	\$ 3,028,676	\$ 475,481	\$ 7,620	\$ 89,094	\$ 224,530	\$ 29,491	\$ (28,671)	\$ 9,886	\$ 707,030	\$ 3,285,790	\$ 3,241,735	\$ 23,597,778		

REVENUE DETAIL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
PROPERTY TAXES								
Property Taxes	\$ 7,374,797	\$ 7,714,064	\$ 8,569,050	\$ 8,933,445	\$ 8,933,445	\$ 8,982,660	\$ 9,246,116	\$ 9,523,499
Property Taxes/Prior Year	12,583	(8,322)	22,362	10,000	10,000	8,591	10,200	10,506
Property Taxes/P & I	9,095	20,293	39,374	10,000	10,000	18,649	12,000	12,360
TOTAL PROPERTY TAXES	\$ 7,396,475	\$ 7,726,035	\$ 8,630,786	\$ 8,953,445	\$ 8,953,445	\$ 9,009,901	\$ 9,268,316	\$ 9,546,365
SALES TAXES								
Sales Tax - General	\$ 1,314,983	\$ 1,471,763	\$ 1,509,342	\$ 1,500,000	\$ 1,500,000	\$ 1,342,012	\$ 1,530,000	\$ 1,575,900
Mixed Beverage Tax	69,011	92,036	104,404	95,000	95,000	73,040	95,000	97,850
TOTAL SALES TAXES	\$ 1,383,994	\$ 1,563,799	\$ 1,613,746	\$ 1,595,000	\$ 1,595,000	\$ 1,415,051	\$ 1,625,000	\$ 1,673,750
FRANCHISE FEES								
Electric	\$ 481,898	\$ 500,777	\$ 568,985	\$ 515,000	\$ 515,000	\$ 590,973	\$ 550,000	\$ 566,500
Gas	138,490	165,883	200,478	160,000	160,000	167,205	163,200	168,096
Telecommunications	24,469	21,113	16,975	37,500	37,500	25,362	30,000	30,900
Cable	64,612	66,056	61,173	55,000	55,000	34,228	55,000	56,650
Refuse	159,744	154,204	168,611	150,000	150,000	135,080	153,000	157,590
TOTAL FRANCHISE FEES	\$ 869,212	\$ 908,033	\$ 1,016,222	\$ 917,500	\$ 917,500	\$ 952,847	\$ 951,200	\$ 979,736
LICENSES AND PERMITS								
Commercial Building Permits	\$ 64,156	\$ 80,659	\$ 76,075	\$ 50,000	\$ 50,000	\$ 35,264	\$ 5,000	\$ 5,150
Residential Building Permits	-	15,280	29,138	100,000	100,000	69,078	60,000	61,800
Swimming Pool Permits	-	26,443	47,005	30,000	30,000	17,503	25,000	25,750
MEP Permits	6,045	26,144	17,030	10,000	10,000	12,600	15,000	15,450
Fire Permits/Sprinkler	4,226	6,596	6,418	5,000	5,000	12,171	3,000	3,090
CD for Health Inspection Fees	-	3,290	12,790	10,000	10,000	10,675	5,000	5,150
Construction Inspections		-	-	-	-	49,285	30,000	30,900
Miscellaneous Permits	210,073	121,810	64,571	50,000	50,000	78,481	50,000	51,500
TOTAL LICENSES AND PERMITS	\$ 284,500	\$ 280,222	\$ 253,025	\$ 255,000	\$ 255,000	\$ 285,058	\$ 193,000	\$ 198,790
INTERGOVERNMENTAL								
Intergov Trans In MUD	820,027	\$ 898,700	\$ 955,788	\$ 1,195,440	\$ 1,195,440	\$ 996,200	\$ 1,356,797	\$ 1,397,501
TOTAL INTERGOVERNMENTAL	\$ 820,027	\$ 898,700	\$ 955,788	\$ 1,195,440	\$ 1,195,440	\$ 996,200	\$ 1,356,797	\$ 1,397,501
GRANT REVENUE								
Grant Revenue	\$ 6,403	\$ 173,116	\$ 70,504	\$ -	\$ -	\$ 146,662	\$ -	\$ -
TOTAL GRANT REVENUE	\$ 6,403	\$ 173,116	\$ 70,504	\$ -	\$ -	\$ 146,662	\$ -	\$ -
FINES AND FEES								
Cty Veh Reg Fees/Child Safety	\$ 10,262	\$ 12,665	\$ 12,699	\$ 10,000	\$ 10,000	\$ 13,012	\$ 12,000	\$ 12,360
Restitution	790	1,635	1,519	-	-	5,464	1,000	1,030
Records Management Revenue	1,960	1,492	1,716	1,010	1,010	1,378	1,000	1,030
Municipal Court Fines/Fees	85,719	344,679	173,076	75,000	75,000	144,673	100,000	103,000
Municipal Court Child Safety F	2,912	5,684	10,329	580	580	9,444	10,000	10,300
Zoning Fees	5,630	5,065	4,105	1,500	1,500	4,715	4,500	4,635
Platting Fees	3,170	1,570	4,070	500	500	460	600	618
Developer Fees	870	850	500	750	750	-	1,000	1,030
P & Z Administrative Fees	1,535	1,775	1,705	500	500	1,900	1,500	1,545
Recreation Programs				-	-	820	-	-
Day Camp Programs	80,228	106,825	97,145	80,000	80,000	114,271	90,000	92,700
Community Events Revenue	240	4,565	4,100	3,000	3,000	7,750	-	-
Gingerbread House Decoratin	-	-	1,770	1,500	1,500	2,420	1,500	1,545
Run 4 Kindness	-	-	993	993	993	-	-	-
Pool Entry Fees	54,798	50,941	43,173	60,000	60,000	35,168	50,000	51,500
Daily Passes	-	-	8,721	6,347	6,347	5,659	6,463	6,657
Pool Rentals	13,567	8,755	3,685	10,000	10,000	3,350	10,000	10,300
Facility Rentals	-	-	2,738	1,875	1,875	3,962	1,800	1,854
Swim Team Program Fees	25,194	18,757	18,425	25,000	25,000	14,756	25,000	25,750
Aquatic Programs	13,785	13,407	12,433	11,000	11,000	11,671	11,000	11,330
Pool Concessions	10,410	9,469	1,380	11,221	11,221	14,373	11,445	11,789

REVENUE DETAIL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Denton/Tarrant Cty Pledge - F	17,072	16,420	17,089	17,000	17,000	16,619	16,500	16,995
Animal Control	-	100	50	100	100	150	100	103
Misc Police Revenue	74	30	5,000	100	100	-	100	103
Convenience Fees	4	18	-	500	500	-	100	103
TOTAL FINES AND FEES	\$ 328,220	\$ 604,702	\$ 426,421	\$ 318,476	\$ 318,476	\$ 412,014	\$ 355,608	\$ 366,277
CHARGES FOR SERVICES								
EMS Runs	\$ 143,381	\$ 215,785	\$ 191,825	\$ 153,015	\$ 153,015	\$ 141,841	\$ 175,000	\$ 180,250
NISD Contribution	123,868	127,035	137,470	164,000	164,000	161,706	178,500	183,855
PID Reimbursement	2,195	-	13,865	60,000	60,000	6,916	60,000	61,800
PID Fire Assessment	507,446	529,357	519,246	532,139	532,139	507,446	572,690	589,871
Refuse Charges for Service		1,059,841	1,091,667	-	-	-	1,000,000	1,030,000
TOTAL CHARGES FOR SERVICES	\$ 776,890	\$ 1,932,018	\$ 1,954,073	\$ 909,154	\$ 909,154	\$ 817,909	\$ 1,986,190	\$ 2,045,776
INVESTMENT INCOME								
Interest Income	\$ 29,353	\$ 86,193	\$ 639,154	\$ 160,000	\$ 160,000	\$ 638,859	\$ 400,000	\$ 412,000
TOTAL INVESTMENT INCOME	\$ 29,353	\$ 86,193	\$ 639,154	\$ 160,000	\$ 160,000	\$ 638,859	\$ 400,000	\$ 412,000
MISCELLANEOUS								
Recreation Rentals	\$ 82,663	\$ 63,240	\$ 72,925	\$ 65,000	\$ 65,000	\$ 94,824	\$ 58,000	\$ 59,740
Recreation Concession	14,260	709	-	20,000	20,000	-	-	-
Cell Tower Revenue	90,856	-	107,834	65,000	65,000	111,898	100,000	103,000
Small Cell Tower Lease	-	-	-	-	-	1,500	1,500	1,545
Cell Tower Revenue - GASB 87	-	83,834	-	-	-	-	-	-
Lease Interest Revenue - GASB	-	24,288	20,188	-	-	-	-	-
Donations	95	200	1,500	-	-	-	-	-
Assets Sold	-	60,142	44,208	-	-	-	10,000	10,300
Vending Revenue	1,119	1,080	1,195	1,000	1,000	788	1,000	1,030
Miscellaneous Revenue	(63,390)	3,892	14,122	10,000	10,000	32,968	10,000	10,300
TOTAL MISCELLANEOUS	\$ 125,603	\$ 237,385	\$ 261,972	\$ 161,000	\$ 161,000	\$ 241,978	\$ 180,500	\$ 185,915
TOTAL REVENUES	\$ 12,020,677	\$ 14,410,203	\$ 15,821,691	\$ 14,465,015	\$ 14,465,015	\$ 14,916,479	\$ 16,316,611	\$ 16,806,110

Town Manager's Office	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ 654,831	\$ 165,550	\$ 394,450	\$ 258,216	\$ 258,216	\$ 215,215	\$ 311,536	\$ 320,882
Salaries - Merits	-	-	-	-	-	-	-	-
Salaries - Overtime	-	140	-	-	-	-	-	-
Longevity	1,195	1,745	983	-	-	-	-	-
Certification Pay	4,692	1,962	1,981	2,160	2,160	11,148	2,340	2,410
Cell Phone Stipend	2,257	2,375	2,000	1,860	1,860	1,635	2,040	2,101
Retirement	98,329	68,799	55,710	46,694	46,694	42,069	71,774	73,927
Medical Insurance	41,879	33,195	32,401	20,713	20,713	21,512	25,051	25,803
Dental Insurance	2,979	1,813	1,899	1,390	1,390	1,628	2,076	2,138
Vision Insurance	300	271	273	280	280	500	429	442
Life Insurance & Other	3,157	1,315	1,164	1,765	1,765	1,043	1,328	1,368
Social Security Taxes	28,490	19,842	14,700	16,009	16,009	14,935	21,248	21,885
Medicare Taxes	7,648	5,715	4,162	3,744	3,744	3,429	4,969	5,118
Unemployment Taxes	1,753	35	54	454	454	23	491	506
Workers Compensation	849	1,199	1,032	1,059	1,059	194	1,405	1,447
Pre-Employment Physicals/Testing	-	-	-	-	-	-	-	-
Auto/Housing Allowance	11,831	8,401	4,750	8,400	8,400	7,613	26,790	27,594
Employee Relations	-	-	-	-	-	-	-	-
Total Personnel	\$ 860,194	\$ 312,360	\$ 515,557	\$ 362,744	\$ 362,744	\$ 320,943	\$ 471,477	\$ 485,621
Services/Supplies								
Professional Outside Services	6,989	47,090	110,569	15,000	15,000	28,417	40,000	41,200
Software & Support	-	-	-	-	-	(31)	-	-
Records Management	1,843	1,883	2,931	-	-	-	-	-
Elections	15,929	24,013	19,439	-	-	-	-	-
Lobbying	2,659	-	-	-	-	-	-	-
Advertising	308	832	-	1,000	1,000	-	200	206
Legal Notices	-	-	535	-	-	538	1,500	1,545
Printing	125	-	64	200	200	120	200	206
Schools & Training	2,820	2,462	5,680	5,000	5,000	1,775	5,000	5,150
Service Charges & Fees	-	-	-	-	-	-	-	-
Communications/Pagers/Mobiles	3,500	-	417	500	500	265	100	103
Equipment Maintenance	441	-	-	-	-	-	-	-
Dues & Membership	18,777	17,416	21,244	20,000	20,000	24,412	25,000	25,750
Travel & Per Diem	2,426	1,827	8,476	10,000	10,000	4,162	18,000	18,540
Meetings	3,618	593	2,202	5,000	5,000	1,539	-	-
Meals	-	-	-	-	-	-	5,000	5,150
Office Supplies	2,019	1,880	2,768	2,000	2,000	1,464	1,000	1,030
Postage	1,074	1,055	1,144	500	500	1,212	500	515
Publications/Books/Subscriptions	-	7,102	124	430	430	514	-	-
Mayor/Council Expense	22,984	34,405	18,990	-	-	-	-	-
Small Equipment	58	-	-	-	-	-	-	-
Furniture/Equipment <\$5,000	-	690	2,831	1,500	1,500	-	500	515
Contingency Expense	24,950	164,171	39,963	125,000	125,000	20,596	65,000	66,950
Miscellaneous Expense	2,717	2,507	5,726	1,000	1,000	12,185	1,000	1,030
Total Services/Supplies	\$ 113,237	\$ 307,925	\$ 243,101	\$ 187,130	\$ 187,130	\$ 97,169	\$ 163,000	\$ 167,890
Total Expenditures	\$ 973,431	\$ 620,285	\$ 758,658	\$ 549,874	\$ 549,874	\$ 418,112	\$ 634,477	\$ 653,511

Town Manager's Office	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
	PERSONNEL SCHEDULE							
	POSITION TITLE	FY 2023	FY 2024	FY 2025				
	TOWN MANAGER	1.00	1.00	0.95	5% Funded by Hotel Occupancy Fund			
	TOWN SECRETARY	1.00	1.00	0.00				
	RECORDS ANALYST	1.00	1.00	0.00				
	ASST TO TOWN MANAGER	1.00	1.00	1.00				
	TOTAL FTEs	4.00	4.00	1.95				

Town Secretary's Office	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ -	\$ -	\$ -	\$ 147,904	\$ 147,904	\$ 97,578	\$ 167,293	\$ 172,312
Overtime	-	-	-	-	-	-	-	-
Longevity	-	-	-	-	-	-	-	-
Certification Pay	-	-	-	2,400	2,400	1,600	2,400	2,472
Cell Phone Stipend	-	-	-	900	900	600	900	927
Retirement	-	-	-	19,538	19,538	13,076	27,747	28,579
Medical Insurance	-	-	-	31,495	31,495	15,214	23,802	24,516
Dental Insurance	-	-	-	2,469	2,469	1,221	1,975	2,034
Vision Insurance	-	-	-	516	516	275	433	446
Life Insurance & Other	-	-	-	993	993	651	975	1,004
Social Security Taxes	-	-	-	9,170	9,170	5,976	10,577	10,894
Medicare Taxes	-	-	-	2,145	2,145	1,398	2,474	2,548
Unemployment Taxes	-	-	-	504	504	18	504	519
Workers Compensation	-	-	-	606	606	111	699	720
Pre-Employment Physicals/Testing	-	-	-	-	-	-	-	-
Auto Allowance	-	-	-	-	-	-	2,400	2,400
Employee Relations	-	-	-	-	-	-	-	-
Total Personnel	\$ -	\$ -	\$ -	\$ 218,640	\$ 218,640	\$ 137,719	\$ 242,178	\$ 249,372
Services/Supplies								
Professional Outside Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,755	\$ 20,000	20,600
Records Management	-	-	-	3,750	3,750	2,258	4,825	\$ 4,970
Elections	-	-	-	21,500	21,500	7,657	7,810	8,044
Lobbying	-	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-	-
Legal Notices	-	-	-	-	-	4,542	5,000	5,150
Printing	-	-	-	100	100	120	150	155
Schools & Training	-	-	-	3,250	3,250	1,210	4,000	4,120
Service Charges & Fees	-	-	-	-	-	8	8	8
Communications/Pagers/Mobiles	-	-	-	100	100	228	480	494
Equipment Maintenance	-	-	-	-	-	-	-	-
Dues & Membership	-	-	-	385	385	760	800	824
Travel & Per Diem	-	-	-	1,000	1,000	1,349	1,500	1,545
Meetings	-	-	-	200	200	180	500	515
Meals	-	-	-	-	-	-	100	103
Office Supplies	-	-	-	1,300	1,300	1,567	1,599	1,647
Postage	-	-	-	50	50	42	43	44
Publications/Books/Subscriptions	-	-	-	-	-	210	3,100	3,193
Mayor/Council Expense	-	-	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	-	-	-
Furniture/Equipment <\$5,000	-	-	-	-	-	-	-	-
Contingency Expense	-	-	-	-	-	-	-	-
Miscellaneous Expense	-	-	-	12,000	-	-	-	-
Total Services/Supplies	\$ -	\$ -	\$ -	\$ 43,635	\$ 31,635	\$ 21,886	\$ 49,915	\$ 51,412
Total Expenditures	\$ -	\$ -	\$ -	\$ 262,275	\$ 250,275	\$ 159,604	\$ 292,093	\$ 300,784

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
TOWN SECRETARY	0.00	1.00	1.00
RECORDS ANALYST	0.00	1.00	1.00
TOTAL FTEs	0.00	2.00	2.00

Mayor & Council	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Longevity	-	-	-	-	-	-	-	-
Stipend	-	-	-	-	-	-	-	-
Retirement	-	-	-	-	-	-	-	-
Medical Insurance	-	-	-	-	-	-	-	-
Dental Insurance	-	-	-	-	-	-	-	-
Vision Insurance	-	-	-	-	-	-	-	-
Life Insurance & Other	-	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-	-
Medicare Taxes	-	-	-	-	-	-	-	-
Unemployment Taxes	-	-	-	-	-	-	-	-
Workers' Compensation	-	-	-	-	-	-	-	-
Total Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies								
Professional Outside Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Legal Notices	-	-	-	-	-	-	-	-
Printing	-	-	-	-	-	282	-	-
Schools & Training	-	-	-	-	12,250	455	21,000	21,630
Communications/Pagers/Mobiles	-	-	-	-	-	-	-	-
Dues & Membership	-	-	-	-	-	1,518	-	-
Travel & Per Diem	-	-	-	-	-	545	-	-
Meetings	-	-	-	-	2,000	1,282	12,000	12,360
Meals	-	-	-	-	-	-	-	-
Office Supplies	-	-	-	-	1,750	1,001	1,750	1,803
Postage	-	-	-	-	-	-	-	-
Publications/Books/Subscriptions	-	-	-	-	-	-	-	-
Miscellaneous Expense	-	-	-	-	-	-	-	-
Total Services/Supplies	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ 5,083	\$ 34,750	\$ 35,793
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ 5,083	\$ 34,750	\$ 35,793

FY25 Proposed Budget

Legal	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Longevity	-	-	-	-	-	-	-	-
Stipend	-	-	-	-	-	-	-	-
Retirement	-	-	-	-	-	-	-	-
Medical Insurance	-	-	-	-	-	-	-	-
Dental Insurance	-	-	-	-	-	-	-	-
Vision Insurance	-	-	-	-	-	-	-	-
Life Insurance & Other	-	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-	-
Medicare Taxes	-	-	-	-	-	-	-	-
Unemployment Taxes	-	-	-	-	-	-	-	-
Workers' Compensation	-	-	-	-	-	-	-	-
Total Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies								
Professional Outside Services	\$ 188,874	\$ 188,874	\$ 159,806	\$ 225,000	\$ 225,000	\$ 101,862	\$ 225,000	\$ 231,750
Legal Notices	-	-	-	-	-	-	-	-
Schools & Training	-	-	-	-	-	-	-	-
Communications/Pagers/Mobiles	-	-	-	-	-	-	-	-
Dues & Membership	-	-	-	-	-	-	-	-
Travel & Per Diem	-	-	-	-	-	-	-	-
Office Supplies	-	-	-	100	100	-	-	-
Postage	-	-	1	30	30	-	30	31
Publications/Books/Subscriptions	267	267	-	300	300	102	300	309
Miscellaneous Expense	-	-	-	-	-	-	-	-
Total Services/Supplies	\$ 189,141	\$ 189,141	\$ 159,807	\$ 225,430	\$ 225,430	\$ 101,964	\$ 225,330	\$ 232,090
Total Expenditures	\$ 189,141	\$ 189,141	\$ 159,807	\$ 225,430	\$ 225,430	\$ 101,964	\$ 225,330	\$ 232,090

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
TOWN ATTORNEY	0.00	0.00	0.00
TOTAL FTEs	0.00	0.00	0.00

Police	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ 1,769,400	\$ 1,882,532	\$ 2,125,776	\$ 2,367,547	\$ 2,367,547	\$ 1,933,927	\$ 2,518,397	\$ 2,593,949
Seasonal	72,758	71,426	84,347	129,000	129,000	72,938	152,744	157,326
Merits	-	-	-	-	-	-	-	-
Overtime	137,033	214,283	238,146	150,040	150,040	195,293	200,000	206,000
Longevity	6,373	8,053	9,148	9,813	9,813	9,040	11,155	11,490
Annual Stipend	6,000	1,500	-	-	-	-	-	-
Certification	22,996	21,947	24,250	29,100	29,100	17,851	23,400	24,102
Cell Phone Stipend	-	5,219	5,169	4,500	4,500	3,938	4,500	4,635
Retirement	263,059	273,812	301,302	332,573	332,573	284,102	387,899	399,536
Medical Insurance	153,968	124,152	141,769	196,051	196,051	144,096	183,905	189,422
Dental Insurance	11,105	7,383	8,770	16,984	16,984	13,279	17,277	17,795
Vision Insurance	1,342	997	1,352	3,693	3,693	3,051	3,760	3,873
Life Insurance & Other	11,024	8,562	9,238	10,359	10,359	11,382	15,424	15,887
Social Security Taxes	120,678	131,129	99,506	164,088	164,088	135,620	180,459	185,873
Medicare Taxes	28,404	30,903	23,545	38,376	38,376	32,386	42,298	43,567
Unemployment Taxes	11,385	754	302	7,056	7,056	737	8,806	9,070
Workers' Compensation	30,308	34,345	58,404	128,045	128,045	23,556	140,857	145,083
Pre-Employment Physicals/Testing	750	2,083	300	1,500	1,500	600	1,500	1,545
Total Personnel	\$ 2,646,583	\$ 2,819,080	\$ 3,131,324	\$ 3,588,725	\$ 3,588,725	\$ 2,881,794	\$ 3,892,381	\$ 4,009,153
Services & Supplies								
Professional Outside Services	\$ 4,313	\$ 1,000	\$ 1,378	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	-	286	115	1,500	1,500	139	1,575	1,622
Legal Notices	-	7	-	-	-	469	-	-
Printing	195	565	-	-	-	965	-	-
Abatements	-	-	217	-	-	-	-	-
Schools & Training	888	790	2,497	-	-	3,300	-	-
Communications/Pagers/Mobiles	18,953	18,198	16,170	17,621	17,621	9,998	18,502	19,057
Building Maintenance	-	889	-	-	-	-	-	-
Vehicle Maintenance	27,427	42,110	51,942	50,000	50,000	125,841	60,000	61,800
Equipment Maintenance	-	-	-	-	-	726	-	-
Dispatch - Denton County	47,489	42,439	40,484	40,484	40,484	-	46,365	47,756
Dues & Membership	2,481	3,588	3,103	4,100	4,100	1,403	4,305	4,434
Travel & Per Diem	7,248	8,977	6,413	10,500	10,500	20,785	15,500	15,965
Meetings	422	783	162	-	-	198	-	-
Office Supplies	3,426	174	1,428	-	-	748	2,400	2,472
Postage	1,151	130	482	-	-	59	400	412
Publications/Books/Subscription	417	-	-	-	-	-	2,000	2,060
Fuel	44,032	67,745	68,492	95,000	95,000	48,465	90,000	92,700
Uniforms	22,375	23,237	15,967	26,000	26,000	18,823	27,300	28,119
Protective Clothing	-	85	-	-	-	-	-	-
Investigative Materials	3,123	8,921	6,276	6,000	6,000	1,850	6,300	6,489
Animal Control	3,241	1,790	4,283	4,750	4,750	1,054	4,988	5,137
Small Equipment	5,242	5,620	3,746	2,500	2,500	3,700	2,625	2,704
Furniture/Equipment <\$5,000	-	-	1,085	2,500	2,500	519	2,625	2,704
Hardware	-	-	2,580	-	-	-	-	-
Maintenance Supplies	-	37	330	-	-	-	-	-
Miscellaneous Expense	1,706	2,350	1,776	2,000	2,000	2,889	2,100	2,163
Vehicle Expense	-	-	-	-	-	588	-	-
Capital Outlay	2,585	6,215	-	-	-	-	-	-
Programs & Special Projects	3,005	10,096	13,819	18,500	18,500	6,653	18,925	19,493
Total Services/Supplies	\$ 199,719	\$ 246,032	\$ 242,744	\$ 281,455	\$ 281,455	\$ 249,171	\$ 305,910	\$ 315,087
Total Expenditures	\$ 2,846,302	\$ 3,065,112	\$ 3,374,068	\$ 3,870,180	\$ 3,870,180	\$ 3,130,965	\$ 4,198,291	\$ 4,324,240

Police	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
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PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
POLICE CHIEF	1.0	1.0	1.0
POLICE CAPTAIN	2.0	2.0	2.0
LIEUTENANT	1.0	1.0	1.0
CID SERGEANT	0.0	0.0	0.0
POLICE SERGEANT	3.0	4.0	4.0
ANIMAL CONTROL OFFICER	1.0	1.0	1.0
DETECTIVE/JUVENILE INVESTIGATOR	2.0	2.0	2.0
SRO	2.0	2.0	2.0
POLICE OFFICER	11.0	11.0	11.0
POLICE CADET	0.0	0.0	0.0
POLICE INVESTIGATIVE ASST.	1.0	1.0	1.0
EVIDENCE CUSTODIAN/PATROL ASST	1.0	1.0	1.0
SENIOR ADMINISTRATIVE ASSISTANT	1.0	1.0	1.0
CROSSING GUARDS	3.37	3.37	3.95
TOTAL FTEs	29.37	30.37	30.95

Emergency Medical Services	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ 695,169	\$ 727,016	\$ 853,558	\$ 950,494	\$ 950,494	\$ 788,814	\$ 1,001,354	\$ 1,031,394
Part-Time	49,275	37,954	23,177	50,000	50,000	29,096	50,000	51,500
Merits	-	-	-	-	-	-	-	-
Overtime	116,040	128,568	147,329	40,303	86,088	112,914	125,008	128,759
Longevity	\$ 7,343	\$ 7,574	\$ 6,916	\$ 7,441	\$ 7,441	\$ 8,002	\$ 8,515	\$ 8,770
Annual Stipend	1,875	-	-	-	-	-	-	-
Certification	\$ 10,177	\$ 8,278	\$ 10,185	\$ 11,250	\$ 11,250	\$ 9,030	\$ 11,250	\$ 11,588
Cell Phone Stipend	-	1,082	1,374	1,350	1,350	1,181	1,350	1,391
Retirement	111,244	113,615	132,628	130,884	130,884	123,047	150,657	155,177
Medical Insurance	74,926	64,889	76,638	79,022	79,022	73,008	87,481	90,106
Dental Insurance	\$ 5,436	\$ 3,968	\$ 4,812	\$ 4,472	\$ 4,472	\$ 6,805	\$ 8,400	\$ 8,652
Vision Insurance	507	506	691	594	594	1,511	1,760	1,813
Life Insurance & Others	4,511	3,213	3,918	3,921	3,921	4,813	4,116	4,240
Social Security Taxes	51,644	53,569	37,964	61,194	61,194	57,444	69,312	71,392
Medicare Taxes	12,082	12,560	8,881	14,311	14,311	13,465	16,210	16,696
Unemployment Taxes	4,847	209	118	2,520	2,520	177	2,520	2,596
Workers' Compensation	\$ 17,868	\$ 20,249	\$ 25,980	\$ 58,584	\$ 58,584	\$ 10,752	\$ 67,300	\$ 69,319
Pre-Employment Physicals/Testing	3,938	5,939	5,315	-	-	-	-	-
Total Personnel	\$ 1,166,882	\$ 1,189,189	\$ 1,339,484	\$ 1,416,340	\$ 1,462,125	\$ 1,240,059	\$ 1,605,235	\$ 1,653,392
Services/Supplies								
Professional Outside Services	\$ 3,314	\$ 187,170	\$ 100	\$ 1,750	\$ 1,750	\$ 39	\$ 1,750	\$ 1,803
Physicals & Testing	-	-	-	7,000	7,000	5,175	7,000	7,210
Software & Support	-	-	-	11,085	11,085	11,783	12,100	12,463
Collection Fees	11,841	2,532	-	-	-	-	-	-
Hazmat Disposal	51	154	51	240	240	-	250	258
Radios	1,339	2,138	212	1,500	1,500	-	1,500	1,545
Schools & Training	1,249	2,135	1,645	9,205	9,205	995	9,000	9,270
Electricity	5,530	5,853	5,928	8,400	8,400	6,489	8,820	9,085
Water	3,734	3,318	4,312	4,000	4,000	2,759	4,000	4,120
Communications/Pagers/Mobiles	5,033	6,032	6,278	4,510	4,510	2,585	4,510	4,645
Building Maintenance	2,373	4,093	9,776	3,000	3,000	229	1,500	1,545
Vehicle Maintenance	8,091	10,659	3,831	12,335	12,335	14,085	12,335	12,705
Equipment Maintenance	6,019	12,943	9,250	12,919	12,919	-	12,919	13,307
Kitchen-Janitorial Supplies	-	-	-	-	-	-	1,500	1,545
Emergency Management	1,000	11,392	-	4,582	4,582	9,448	14,582	15,019
Dispatch - Denton County	3,946	4,020	5,061	5,622	5,622	-	5,224	5,381
Dues & Membership	1,135	1,780	1,234	3,406	3,406	1,711	3,400	3,502
Flags & Repairs	-	-	-	11,000	11,000	-	19,000	11,000
Travel & Per Diem	2,819	4,224	7,624	5,326	5,326	3,108	7,500	7,725
Meetings	434	735	486	750	750	822	750	773
Safety Programs	-	-	-	1,500	1,500	-	1,000	1,030
Office Supplies	411	312	353	600	600	1,065	600	618
Postage	3	49	55	100	100	61	100	103
Publications/Books/Subscriptions	297	-	-	300	300	-	300	309
Fuel	3,620	6,287	4,471	13,265	13,265	2,850	11,265	11,603
Uniforms	7,623	9,082	9,479	9,645	9,645	4,707	9,133	9,407
Medical Control	19,755	20,535	20,348	21,598	21,598	20,658	21,600	22,248

Emergency Medical Services	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Pharmacy	4,429	4,815	2,291	7,030	7,030	1,579	7,400	7,622
Oxygen	1,381	1,114	1,148	2,060	2,060	1,054	2,163	2,228
Safety Equipment/Protective Clothing	-	-	14,731	20,000	20,000	7,090	20,000	20,600
Disposable Supplies	10,160	10,943	12,716	12,518	12,518	8,154	12,762	13,145
Small Equipment	5,474	8,263	12,671	10,800	10,800	254	10,233	10,540
Maintenance Supplies	-	64	1,446	1,500	1,500	1,182	1,500	1,545
Miscellaneous Expense	55,814	1,654	1,956	2,000	2,000	475	1,433	1,476
Total Services/Supplies	\$ 166,875	\$ 322,297	\$ 137,453	\$ 209,546	\$ 209,546	\$ 108,359	\$ 227,129	\$ 225,373
Capital								
Equipment	\$ 1,262	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenses	(631)	39,706	-	-	-	-	-	-
Total Capital	\$ 631	\$ 39,706	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,334,388	\$ 1,551,193	\$ 1,476,937	\$ 1,625,886	\$ 1,671,671	\$ 1,348,418	\$ 1,832,364	\$ 1,878,765

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
FIRE CHIEF	0.50	0.50	0.50
FIRE MARSHAL/DEPUTY CHIEF	0.50	0.50	0.50
FIRE CAPTAIN	1.50	1.50	1.50
FIREFIGHTER-PARAMEDIC	4.50	4.50	4.50
FIREFIGHTER-EMT	0.50	0.50	0.50
DRIVER/ENGINEER	1.50	1.50	1.50
SENIOR ADMINISTRATIVE ASSISTANT	0.50	0.50	0.50
PT-FIREFIGHTER PARAMEDIC/EMT	1.08	1.08	0.55
TOTAL FTEs	10.58	10.58	10.05

Fire	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ 697,489	\$ 693,010	\$ 853,876	\$ 950,494	\$ 950,494	\$ 788,830	\$ 1,001,354	\$ 1,031,394
Part-Time	49,275	37,954	23,176	50,000	50,000	29,095	50,000	51,500
Merits	-	-	-	-	-	-	-	-
Overtime	115,592	128,564	126,709	40,303	86,088	112,961	125,008	128,759
Longevity	7,343	7,574	6,916	7,441	7,441	7,503	8,515	8,770
Annual Stipend	1,875	-	-	-	-	-	-	-
Certification	10,176	8,277	10,183	11,250	11,250	9,018	11,250	11,588
Cell Phone Stipend	-	1,082	1,374	1,350	1,350	1,181	1,350	1,391
Salaries - Payout/Separations	-	-	-	-	-	-	4,258	4,386
Retirement	113,794	109,271	130,174	130,884	130,884	123,038	150,657	155,177
Medical Insurance	76,715	64,881	75,815	82,322	82,322	73,045	87,481	90,106
Dental Insurance	5,559	3,959	4,762	8,808	8,808	6,798	8,400	8,652
Vision Insurance	513	498	676	1,980	1,980	1,503	1,760	1,813
Life Insurance & Others	4,633	3,195	3,869	3,921	3,921	4,797	4,116	4,240
Social Security Taxes	52,773	51,451	37,956	61,194	61,194	57,781	69,312	71,392
Medicare Taxes	12,338	12,057	8,874	14,311	14,311	13,507	16,210	16,696
Unemployment Taxes	4,993	207	116	2,520	2,520	175	2,520	2,596
Workers' Compensation	17,868	20,249	25,980	58,584	58,584	10,747	67,300	69,319
Pre-Employment Physicals/Testing	4,078	4,342	5,875	-	-	-	1,000	1,030
Tuition Reimbursement	5,074	4,043	2,828	7,000	7,000	3,668	5,000	5,150
Total Personnel	\$ 1,180,088	\$ 1,150,615	\$ 1,319,158	\$ 1,432,362	\$ 1,478,147	\$ 1,243,646	\$ 1,615,492	\$ 1,663,958
Services/Supplies								
Professional Outside Services	\$ 1,567	\$ 40,504	\$ 196	\$ 1,750	\$ 1,750	\$ -	\$ 1,750	\$ 1,803
Physicals/Testing	-	-	-	7,000	7,000	5,210	7,000	7,210
Recruitment	-	-	-	-	-	-	5,000	5,000
Software & Support	12,354	14,564	15,323	11,085	11,085	11,283	10,197	10,503
Tax Administration	1,521	1,542	1,579	1,600	1,600	1,520	1,600	1,648
Advertising	-	-	-	200	200	-	200	206
Printing	280	266	249	1,100	1,100	1,311	1,100	1,133
Schools & Training	9,478	11,449	7,889	19,900	19,900	7,704	19,900	20,497
Electricity	5,530	5,853	5,928	8,400	8,400	6,489	8,820	9,085
Water	3,734	3,318	4,312	4,000	4,000	2,759	4,000	4,120
Communications/Pagers/Mobiles	14,692	18,816	18,447	16,691	16,691	12,022	16,691	17,192
Building Maintenance	25,176	55,628	43,592	37,200	37,200	19,219	30,000	30,900
Vehicle Maintenance	17,136	24,128	19,588	49,029	49,029	27,343	51,500	53,045
Equipment Maintenance	10,241	11,155	14,537	18,715	18,715	8,465	19,500	20,085
Kitchen/Janitorial Supplies	-	-	-	-	-	-	7,200	7,416
Emergency Management	1,000	-	-	1,000	1,000	1,000	1,000	1,030
Dispatch - Denton County	3,946	4,021	5,061	5,622	5,622	-	5,224	5,381
Copier Rental/Lease	-	-	-	-	-	1,385	3,693	3,804
Dues & Membership	20,417	19,154	18,791	27,242	27,242	26,636	30,000	30,900
Flags & Repairs	215	-	-	-	-	-	-	-
Travel & Per Diem	8,236	17,410	17,461	14,510	14,510	10,728	14,510	14,945
Office Supplies	327	267	449	500	500	321	500	515
Printer Supplies	1,007	1,371	1,429	2,600	2,600	120	1,000	1,030
Postage	73	65	31	100	100	182	100	103
Publications/Books/Subscriptions	297	-	-	350	350	105	350	361
Fuel	8,997	12,141	11,978	12,225	12,225	6,556	12,225	12,592
Uniforms	7,850	9,129	9,491	9,645	9,645	4,440	9,133	9,407

Fire	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Safety Equipment/Protective Clothing	8,970	16,026	36,947	40,000	40,000	37,912	40,000	41,200
Disposable Supplies	-	46	35	-	-	-	-	-
Small Equipment	161	4,705	6,981	4,950	4,950	2,072	4,000	4,120
Hardware	1,106	2,504	1,283	4,458	4,458	54	4,000	4,120
Maintenance Supplies	375	1,648	1,274	1,500	1,500	1,075	1,500	1,545
Miscellaneous Expense	3,562	3,954	2,580	4,000	4,000	292	3,303	3,402
Vehicles	-	-	-	-	-	-	-	-
Programs & Special Projects	9,649	16,402	7,354	16,931	16,931	8,290	16,000	16,480
Total Services/Supplies	\$ 177,897	\$ 296,068	\$ 252,782	\$ 322,303	\$ 322,303	\$ 204,492	\$ 330,996	\$ 340,776
Capital								
Capital Replacement	\$ -	\$ -	\$ -	\$ 6,500	\$ -	\$ 6,332	\$ -	\$ -
Capital Expenses	-	-	-	-	-	-	-	-
Total Capital	\$ -	\$ -	\$ -	\$ 6,500	\$ -	\$ 6,332	\$ -	\$ -
Total Expenditures	\$ 1,357,985	\$ 1,446,682	\$ 1,571,940	\$ 1,761,165	\$ 1,800,450	\$ 1,454,470	\$ 1,946,488	\$ 2,004,733

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
FIRE CHIEF	0.50	0.50	0.50
FIRE MARSHAL/DEPUTY CHIEF	0.50	0.50	0.50
FIRE CAPTAIN	1.50	1.50	1.50
FIREFIGHTER-PARAMEDIC	4.50	4.50	4.50
FIREFIGHTER-EMT	0.50	0.50	0.50
DRIVER/ENGINEER	1.50	1.50	1.50
SENIOR ADMINISTRATIVE ASSISTANT	0.50	0.50	0.50
PT-FIREFIGHTER PARAMEDIC/EMT	1.08	1.08	0.55
TOTAL FTEs	10.58	10.58	10.05

Streets	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ 35,641	\$ 45,648	\$ 84,937	\$ 79,076	\$ 79,076	\$ 66,387	\$ 83,139	\$ 85,634
Merits	-	-	-	-	-	-	-	-
Overtime	2,338	2,712	276	2,000	2,000	525	2,000	2,060
Longevity	159	293	804	815	815	815	941	969
Annual Stipend	450	-	-	-	-	-	-	-
Certification	-	-	-	-	-	-	-	-
Cell Phone Stipend	-	514	498	360	360	323	360	371
Retirement	5,225	5,836	10,897	10,446	10,446	8,987	12,032	12,393
Medical Insurance	24	177	8,814	9,174	9,174	14,581	17,412	17,935
Dental Insurance	480	383	1,035	1,728	1,728	1,492	1,814	1,869
Vision Insurance	42	50	146	361	361	312	369	380
Life Insurance & Other	207	232	486	447	447	455	543	560
Social Security Taxes	2,344	2,748	3,571	5,027	5,027	3,919	5,318	5,478
Medicare Taxes	548	642	835	1,176	1,176	950	1,244	1,281
Unemployment Taxes	241	57	14	353	353	13	353	363
Workers' Compensation	1,347	1,526	4,966	6,178	6,178	1,134	6,587	6,784
Pre-Employment Physicals/Testing	-	-	-	-	-	-	-	-
Total Personnel	\$ 49,046	\$ 60,818	\$ 117,280	\$ 117,141	\$ 117,141	\$ 99,891	\$ 132,112	\$ 136,076
Services/Supplies								
Professional Outside Services	\$ 73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Schools & Training	575	-	-	3,000	3,000	1,080	3,000	3,090
Electricity	141,656	142,768	130,452	176,000	176,000	121,294	150,000	154,500
Water	1,569	1,624	2,773	1,400	1,400	1,428	2,000	2,060
Communications/Pagers/Mobiles	1,879	1,158	1,158	1,750	1,750	841	1,838	1,893
Property Maintenance	56	23,600	-	-	-	-	-	-
Building Maintenance	293	5,402	33	400	400	-	5,000	5,150
Vehicle Maintenance	55	459	823	601	601	323	1,000	1,030
Equipment Maintenance	580	813	2,088	500	500	581	2,625	2,704
Street Maintenance	44	1,606	461	1,500	1,500	5	-	-
Dues & Membership	111	186	310	1,000	1,000	111	1,000	1,030
Travel & Per Diem	-	645	-	300	300	-	300	309
Meetings	-	-	143	150	150	-	350	361
Office Supplies	25	-	-	250	250	822	263	271
Postage	65	24	89	100	100	-	105	108
Uniforms	1,076	2,005	1,200	1,200	1,200	1,284	1,750	1,803
Small Tools	10	-	166	200	200	-	210	216
Total Services/Supplies	\$ 148,067	\$ 180,291	\$ 139,695	\$ 188,351	\$ 188,351	\$ 127,769	\$ 189,441	\$ 174,524
Total Expenditures	\$ 197,113	\$ 241,109	\$ 256,976	\$ 305,492	\$ 305,492	\$ 227,660	\$ 321,553	\$ 310,600

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
STREETS MAINTENANCE WORKER	1.00	1.00	1.00
STREETS SUPERINTENDENT	0.60	0.40	0.40
TOTAL FTEs	1.60	1.40	1.40

40% Funded by Street Maintenance - 10% Funded by Drainage

Parks	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ 584,621	\$ 584,295	\$ 506,968	\$ 617,479	\$ 617,479	\$ 475,664	\$ 644,259	\$ 663,587
Part-Time	19,758	17,456	36,931	18,824	18,824	28,887	43,646	44,955
Merits	-	-	-	-	-	-	-	-
Overtime	11,460	20,950	15,426	15,000	15,000	12,692	15,000	15,450
Longevity	6,541	7,654	7,384	7,230	7,230	7,230	8,165	8,410
Annual Stipend	8,250	-	-	-	-	-	-	-
Certification	2,762	900	-	-	-	490	945	973
Cell Phone Stipend	-	482	905	1,800	1,800	998	1,305	1,344
Retirement	84,041	78,782	66,806	80,664	80,664	66,010	100,133	103,137
Medical Insurance	87,620	72,155	71,080	103,030	103,030	94,353	116,251	119,739
Dental Insurance	6,054	4,409	4,618	9,085	9,085	8,765	11,012	11,343
Vision Insurance	698	674	637	1,574	1,574	1,901	2,319	2,389
Life Insurance & Other	4,266	3,268	2,797	3,309	3,309	3,087	3,624	3,733
Social Security Taxes	38,429	37,720	21,650	39,158	39,158	32,133	43,798	45,112
Medicare Taxes	8,988	8,822	5,064	9,158	9,158	7,415	10,243	10,550
Unemployment Taxes	5,164	225	106	3,125	3,125	148	3,389	3,491
Workers' Compensation	19,100	14,037	17,736	22,197	22,197	4,074	24,891	25,638
Pre-Employment Physicals/Testing	81	378	-	150	150	-	150	155
Auto Allowance	-	-	-	-	-	980	2,160	2,225
Total Personnel	\$ 887,833	\$ 852,207	\$ 758,108	\$ 931,783	\$ 931,783	\$ 744,826	\$ 1,031,291	\$ 1,062,229
Services/Supplies								
Professional Outside Services	\$ 1,312	\$ -	\$ -	\$ 14,400	\$ 14,400	\$ 3,900	\$ 264,400	\$ 14,400
Advertising	50	528	432	500	500	-	500	515
Schools & Training	2,867	2,990	1,442	3,980	3,980	271	4,179	4,304
Electricity	41,562	46,711	48,896	52,000	52,000	45,220	54,600	56,238
Water	118,299	166,986	234,782	200,000	200,000	76,496	240,000	247,200
Communications/Pagers/Mobiles	5,955	5,414	5,225	8,634	8,634	3,247	8,634	8,893
Property Maintenance	153,503	183,923	194,346	218,515	218,515	152,685	222,758	229,440
Building Maintenance	2,375	100	2,742	5,000	5,000	458	5,000	5,150
Vehicle Maintenance	9,753	11,615	10,394	11,915	11,915	47,287	11,915	12,272
Equipment Maintenance	18,970	7,815	11,325	15,000	15,000	13,693	15,000	15,450
Kitchen Supplies	-	-	-	-	-	593	1,200	1,236
Independent Labor	38,500	49,272	84,159	110,000	110,000	48,141	115,500	118,965
Storage Rental	1,335	-	-	-	-	-	-	-
Portable Toilets	5,445	3,440	3,985	4,160	4,160	3,100	4,368	4,499
Dues & Membership	361	443	916	1,475	1,475	82	1,549	1,595
Travel & Per Diem	998	3,692	88	2,586	2,586	56	2,715	2,797
Meetings	526	906	730	750	750	495	750	773
Tree City	4,601	7,657	8,450	10,000	10,000	4,000	10,000	10,300
Office Supplies	1,510	456	430	500	500	1,192	525	541
Postage	68	51	5	25	25	-	26	27
Publications/Books/Subscriptions	156	582	34	700	700	399	735	757
Fuel	16,858	23,530	17,411	19,776	19,776	13,943	20,765	21,388
Uniforms	7,191	6,376	7,978	8,640	8,640	5,189	8,757	9,020
Small Tools	10,343	7,327	12,786	13,000	13,000	2,381	13,650	14,060
Safety Equipment	3,579	3,533	3,792	4,220	4,220	3,381	3,231	3,328
Small Equipment	-	-	900	3,500	3,500	-	3,675	3,785
Furniture/Equipment <\$5,000	-	215	10,207	3,500	3,500	-	-	-
Miscellaneous Expense	156	217	-	-	-	-	-	-
Total Services/Supplies	\$ 446,273	\$ 533,779	\$ 661,455	\$ 712,776	\$ 712,776	\$ 426,209	\$ 1,014,432	\$ 786,933
Total Expenditures	\$ 1,334,106	\$ 1,385,986	\$ 1,419,563	\$ 1,644,559	\$ 1,644,559	\$ 1,171,034	\$ 2,045,722	\$ 1,849,162

Parks	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
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PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
PARKS & RECREATION DIRECTOR	0.4	0.4	0.45
PARKS SUPERINTENDENT	1.0	1.0	1.0
PARKS CREW LEADER	2.0	2.0	2.0
ATHLETICS CREW LEADER	1.0	1.0	1.0
SENIOR ADMINISTRATIVE ASSISTANT	1.0	0.0	0.0
PARKS MAINTENANCE WORKER	7.0	7.0	7.00
PARKS IRRIGATOR	1.0	1.0	1.0
TOTAL FTEs	13.4	12.4	12.45

45% Funded by Recreation, 10% Funded by Community Pool

Recreation	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ 139,086	\$ 207,352	\$ 267,285	\$ 283,078	\$ 283,078	\$ 178,028	\$ 228,946	\$ 235,815
Part Time	-	470	21,405	-	-	12,172	-	-
Seasonal	166,783	170,619	197,895	261,359	261,359	178,285	67,708	69,739
Merits	-	-	-	-	-	-	-	-
Overtime	-	973	9,666	9,750	9,750	5,452	6,500	6,695
Longevity	814	739	784	-	-	-	213	219
Annual Stipend	1,613	-	-	-	-	-	-	-
Certification	1,691	1,906	1,751	1,740	1,740	2,019	2,385	2,457
Cell Phone Stipend	-	1,372	2,450	3,510	3,510	2,168	1,935	1,993
Retirement	19,353	27,173	34,480	37,395	37,395	24,806	34,601	35,639
Medical Insurance	15,558	22,260	25,212	24,785	24,785	18,506	24,524	25,260
Dental Insurance	1,073	1,364	1,420	2,251	2,251	1,107	1,830	1,884
Vision Insurance	103	181	222	511	511	266	392	404
Life Insurance & Other	984	1,038	1,304	1,595	1,595	1,149	1,031	1,062
Social Security Taxes	18,768	22,920	11,355	33,755	33,755	23,711	19,211	19,787
Medicare Taxes	4,389	5,360	2,656	7,894	7,894	5,574	4,493	4,628
Unemployment Taxes	7,443	628	232	3,856	3,856	2,439	1,694	1,745
Workers' Compensation	6,272	8,050	5,957	19,600	19,600	3,597	10,930	11,258
Pre-Employment Physicals/Testing	3,265	3,856	-	-	-	-	-	-
Auto Allowance	-	-	-	-	-	980	2,160	2,225
Total Personnel	\$ 387,195	\$ 476,259	\$ 584,072	\$ 691,079	\$ 691,079	\$ 460,259	\$ 408,552	\$ 420,808
Services/Supplies								
Professional Outside Services	\$ 3,880	\$ 5,362	\$ 2,361	\$ 2,750	\$ 2,750	\$ 693	\$ 2,888	\$ 2,974
Software & Support	1,658	3,958	5,540	6,000	6,000	6,686	1,575	1,622
Health Inspections	300	-	-	500	500	100	-	-
Advertising	894	1,142	1,464	1,200	1,200	485	340	350
Legal Notices	-	-	-	-	-	308	-	-
Printing	829	384	562	600	600	2,509	1,260	1,298
Schools & Training	2,991	3,729	6,093	6,000	6,000	4,386	4,421	4,553
Service Charges & Fees	8,547	3,000	2,649	3,000	3,000	2,250	3,000	3,000
Electricity	21,488	29,359	37,598	30,000	30,000	23,279	7,500	7,725
Water	17,239	25,952	31,138	30,000	30,000	9,700	7,500	7,725
Communications/Pagers/Mobiles	3,416	7,804	2,204	2,000	2,000	2,449	6,350	6,541
Property Maintenance	25,748	19,016	17,586	27,000	27,000	26,936	18,350	18,901
Equipment Rental/Lease	7,306	16,683	8,680	17,000	17,000	8,997	17,850	18,386
Storage Rental	4,215	5,618	13,797	12,000	12,000	663	-	-
Dues & Membership	5,176	5,084	5,631	7,500	7,500	6,972	5,875	6,051
Travel & Per Diem	2,846	3,590	1,857	1,650	1,650	1,791	1,733	1,784
Meetings	857	903	1,385	500	500	171	525	541
Field Trips	15,500	17,772	16,915	20,000	20,000	10,471	21,000	21,630
Office Supplies	1,174	3,381	2,233	1,500	1,500	2,043	1,075	1,107
Postage	106	102	631	1,000	1,000	251	1,050	1,082
Publications/Books/Subscriptions	84	164	322	200	200	71	210	216
Fuel	611	639	446	1,719	1,719	68	1,805	1,859
Uniforms	8,623	5,635	6,907	9,750	9,750	14,908	6,737	6,939
Chemicals & Pool Supplies	21,569	20,727	23,015	27,000	27,000	9,991	-	-
Concessions	11,419	8,808	576	9,500	9,500	7,930	-	-
Program Supplies	2,333	4,232	14,999	5,000	5,000	11,073	5,000	5,150
Community Events	-	3,266	810	-	-	-	-	-
Safety Equipment	1,653	1,920	3,713	4,000	4,000	4,911	-	-
Small Equipment	539	36	151	-	-	182	-	-

Recreation	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Furniture/Equipment <\$5,000	3,137	1,228	24,603	5,200	5,200	7,212	4,460	4,594
Hardware	3,207	484	18	2,000	2,000	2,939	1,100	1,133
Maintenance Supplies	856	834	471	2,000	2,000	1,792	2,100	2,163
Miscellaneous Expenses	-	2,529	1,592	300	300	231	-	-
Capital Expenses	-	-	-	-	-	26,315	-	-
Total Services/Supplies	\$ 178,201	\$ 203,340	\$ 235,947	\$ 236,869	\$ 236,869	\$ 198,762	\$ 123,702	\$ 127,324
Total Expenditures	\$ 565,396	\$ 679,600	\$ 820,019	\$ 927,948	\$ 927,948	\$ 659,021	\$ 532,254	\$ 548,132

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
PARKS & RECREATION DIRECTOR	0.4	0.4	0.45
RECREATION SUPERINTENDENT	0.0	1.0	0.70
RECREATION COORDINATOR	3.0	1.0	1.0
SENIOR ADMINISTRATIVE ASSISTANT	1.0	1.0	1.0
RECREATION AIDE	0.0	0.0	1.92
RECREATION LEADER	0.0	0.0	0.51
TOTAL FTEs	4.4	3.4	5.58

*45% Funded by Parks, 10% Funded by Community Pool
30% Funded by Community Pool
50% Funded by HOT Fund*

Community Pool	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,771	\$ 37,874
Part Time	-	-	-	-	-	-	-	-
Seasonal	-	-	-	-	-	-	206,932	213,140
Overtime	-	-	-	-	-	-	-	-
Longevity	-	-	-	-	-	-	-	-
Certification	-	-	-	-	-	-	570	587
Cell Phone Stipend	-	-	-	-	-	-	360	371
Retirement	-	-	-	-	-	-	5,715	5,886
Medical Insurance	-	-	-	-	-	-	6,155	6,340
Dental Insurance	-	-	-	-	-	-	518	534
Vision Insurance	-	-	-	-	-	-	105	108
Life Insurance & Other	-	-	-	-	-	-	138	143
Social Security Taxes	-	-	-	-	-	-	15,197	15,653
Medicare Taxes	-	-	-	-	-	-	3,554	3,661
Unemployment Taxes	-	-	-	-	-	-	1,361	1,402
Workers' Compensation	-	-	-	-	-	-	8,824	9,089
Pre-Employment Physicals/Testing	-	-	-	-	-	-	-	-
Auto Allowance	-	-	-	-	-	-	480	494
Total Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 286,681	\$ 295,281
Services/Supplies								
Professional Outside Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Software & Support	-	-	-	-	-	-	3,000	3,090
Health Inspections	-	-	-	-	-	-	500	515
Advertising	-	-	-	-	-	-	860	886
Printing	-	-	-	-	-	-	1,200	1,236
Schools & Training	-	-	-	-	-	-	2,000	2,060
Electricity	-	-	-	-	-	-	30,000	30,900
Water	-	-	-	-	-	-	30,000	30,900
Communications/Pagers/Mobiles	-	-	-	-	-	-	1,000	1,030
Property Maintenance	-	-	-	-	-	-	10,000	10,300
Dues & Membership	-	-	-	-	-	-	2,000	2,060
Travel & Per Diem	-	-	-	-	-	-	1,000	1,030
Meetings	-	-	-	-	-	-	500	515
Office Supplies	-	-	-	-	-	-	1,000	1,030
Uniforms	-	-	-	-	-	-	3,500	3,605
Chemicals	-	-	-	-	-	-	27,000	27,810
Concessions	-	-	-	-	-	-	9,500	9,785
Program Supplies	-	-	-	-	-	-	1,500	1,545
Safety Equipment	-	-	-	-	-	-	4,000	4,120
Small Equipment	-	-	-	-	-	-	-	-
Furniture/Equipment <\$5,000	-	-	-	-	-	-	1,000	1,030

Community Pool	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Hardware	-	-	-	-	-	-	1,000	1,030
Maintenance Supplies	-	-	-	-	-	-	2,000	2,060
Miscellaneous Expenses	-	-	-	-	-	-	-	-
Total Services/Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 132,560	\$ 136,537
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 419,241	\$ 431,818

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
PARKS & RECREATION DIRECTOR	0.0	0.0	0.10
RECREATION SUPERINTENDENT	0.0	0.0	0.3
RECREATION AIDE	0.0	0.0	0.85
POOL MANAGER	0.0	0.0	0.75
ASST. SWIM COACH	0.0	0.0	0.27
SWIM COACH	0.0	0.0	0.15
LIFEGUARDS	0.0	0.0	5.18
TOTAL FTEs	0	0	7.6

45% Funded by Parks, 45% Funded by Recreation
70% Funded by Recreation

Community Events	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Services/Supplies								
Advertising	\$ 417	\$ 736	\$ 428	\$ 1,300	\$ 1,300	\$ 816	\$ 1,326	\$ 1,366
Legal Notices	-	-	-	-	-	-	-	-
Printing	-	-	-	-	-	-	-	-
Schools & Training	-	-	-	-	-	-	-	-
Event Rentals	10,049	33,213	38,322	40,000	40,000	12,759	40,800	42,024
Dues & Membership	-	-	-	-	-	-	-	-
Travel & Per Diem	-	-	-	-	-	-	-	-
Uniforms	-	-	-	-	-	-	-	-
Program Supplies	8,529	16,578	24,515	15,000	15,000	12,284	17,560	18,087
40th Anniversary Event	-	-	-	-	-	-	35,000	-
Miscellaneous Expense	-	13,832	-	-	-	-	-	-
Prompt Payment Interest	-	-	-	-	-	-	-	-
Total Services/Supplies	\$ 18,995	\$ 64,359	\$ 63,265	\$ 56,300	\$ 56,300	\$ 25,859	\$ 94,686	\$ 61,477
Total Expenditures	\$ 18,995	\$ 64,359	\$ 63,265	\$ 56,300	\$ 56,300	\$ 25,859	\$ 94,686	\$ 61,477

Community Development	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ 280,257	\$ 254,178	\$ 279,993	\$ 231,890	\$ 231,890	\$ 184,673	\$ 233,012	\$ 240,002
Merits	-	-	-	-	-	-	-	-
Overtime	2,547	-	781	5,000	5,000	311	5,000	5,150
Longevity	1,928	963	1,275	1,746	1,746	1,639	1,897	1,954
Stipend	1,875	-	-	-	-	-	-	-
Certification	1,450	1,412	2,806	3,000	3,000	2,341	2,760	2,843
Cell Phone Stipend	-	1,715	1,811	1,350	1,350	1,125	1,350	1,391
Retirement	38,878	32,839	35,971	31,260	31,260	24,978	35,131	36,185
Medical Insurance	21,503	18,010	14,531	9,880	9,880	16,321	18,858	19,424
Dental Insurance	1,372	1,607	1,737	1,554	1,554	2,295	2,826	2,911
Vision Insurance	178	266	310	383	383	519	621	639
Life Insurance & Other	1,498	1,349	1,417	1,185	1,185	1,204	1,413	1,455
Social Security Taxes	17,607	15,390	11,382	14,672	14,672	11,758	14,757	15,199
Medicare Taxes	4,118	3,600	2,662	3,431	3,431	2,750	3,451	3,555
Unemployment Taxes	1,557	158	36	882	882	30	832	857
Workers' Compensation	3,028	3,886	2,753	1,742	1,742	320	955	984
Pre-Employment Physicals/Testing	45	45	-	-	-	-	-	-
Total Personnel	\$ 377,841	\$ 335,417	\$ 357,464	\$ 307,975	\$ 307,975	\$ 250,265	\$ 322,863	\$ 332,549
Services/Supplies								
Professional Outside Services	\$ -	\$ -	\$ 40,990	\$ 32,000	\$ 32,000	\$ 34,483	\$ 30,000	\$ 30,900
Engineering	79,211	59,747	33,834	42,000	42,000	42,549	65,000	66,950
Plan Review Services	10,173	-	3,229	4,000	4,000	650	4,200	4,326
Health Inspections	7,255	11,664	14,000	18,000	18,000	15,185	20,000	20,600
Inspection Services	36,890	19,210	15,404	24,000	24,000	7,990	20,000	20,600
Advertising	1,296	2,219	523	1,500	1,500	-	-	-
Legal Notices	147	946	3,097	-	-	1,285	1,500	1,545
Printing	35	102	85	600	600	-	630	649
Abatements	765	935	130	2,000	2,000	1,015	2,100	2,163
Schools & Training	1,575	1,456	1,063	4,000	4,000	907	9,065	9,337
Communications/Pagers/Mobiles	2,793	1,368	1,629	2,000	2,000	690	2,000	2,060
Vehicle Maintenance	1,774	4,824	690	3,000	3,000	3,923	4,000	4,120
Dues & Membership	1,664	170	456	1,500	1,500	576	1,600	1,648
Travel & Per Diem	84	1,701	2,343	2,000	2,000	1,144	2,100	2,163
Meetings	23	142	151	500	500	178	500	515
Plat Filing Fees	-	-	-	850	850	375	400	412
Inspection Fees	-	145	-	145	145	-	-	-
Office Supplies	1,046	1,107	986	1,000	1,000	2,104	1,050	1,082
Postage	445	451	117	500	500	47	525	541
Publications/Books/Subscriptions	1,031	1,525	-	3,000	3,000	-	3,000	3,090
Fuel	1,215	2,850	3,599	4,000	4,000	3,949	4,500	4,635
Uniforms	914	1,558	1,203	2,000	2,000	366	2,000	2,060
Miscellaneous Expense	-	182	2,400	500	500	189	500	515
Vehicles	-	10	-	2,000	2,000	50	-	-
Total Services/Supplies	\$ 148,336	\$ 112,311	\$ 125,928	\$ 151,095	\$ 151,095	\$ 117,655	\$ 174,670	\$ 179,910
Total Expenditures	\$ 526,177	\$ 447,728	\$ 483,392	\$ 459,070	\$ 459,070	\$ 367,920	\$ 497,533	\$ 512,459

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
COMMUNITY DEVELOPMENT DIR.	1.00	0.50	0.50
BUILDING & CODE SPECIALIST	1.00	1.00	1.00
COMMUNITY DEVELOPMENT COORD.	1.00	1.00	1.00
SENIOR ADMINISTRATIVE ASST.	1.00	0.80	0.80
TOTAL FTEs	4.00	3.30	3.30

25% Funded by Street Maintenance - 25% Funded by Drainage

10% Funded by Street Maintenance - 10% Funded by Drainage

Finance	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ 303,474	\$ 337,264	\$ 248,392	\$ 316,265	\$ 316,265	\$ 248,401	\$ 336,033	\$ 346,114
Merits	-	-	-	-	-	-	-	-
Overtime	-	-	-	-	-	-	1,000	1,000
Longevity	970	1,295	1,270	1,705	1,705	1,705	1,945	2,003
Stipend	1,500	-	-	-	-	-	-	-
Certification	2,704	2,715	2,040	3,000	3,000	1,094	1,500	1,545
Cell Phone Stipend	-	2,647	2,003	1,800	1,800	1,575	1,800	1,854
Retirement	41,697	43,943	31,590	41,779	41,779	33,070	51,506	53,051
Medical Insurance	24,872	18,183	18,523	25,054	25,054	23,605	30,243	31,150
Dental Insurance	1,681	1,252	1,143	2,097	2,097	1,877	2,541	2,617
Vision Insurance	202	161	159	518	518	461	609	627
Life Insurance & Other	2,550	1,393	1,078	1,348	1,348	1,632	1,579	1,626
Social Security Taxes	18,700	20,710	9,483	19,608	19,608	15,553	21,159	21,794
Medicare Taxes	4,373	4,844	2,218	4,586	4,586	3,637	4,949	5,097
Unemployment Taxes	1,402	34	30	1,008	1,008	36	1,008	1,038
Workers' Compensation	464	619	960	1,297	1,297	238	1,399	1,441
Pre-Employment Physicals/Testing	-	-	-	-	-	-	-	-
Total Personnel	\$ 404,589	\$ 435,059	\$ 318,889	\$ 420,065	\$ 420,065	\$ 332,886	\$ 457,272	\$ 470,960
Services/Supplies								
Professional Outside Services	\$ 16,662	\$ 18,810	\$ 36,162	\$ 10,000	\$ 10,000	\$ 30,331	\$ 40,350	\$ 41,561
Auditing	20,870	44,000	50,690	55,000	55,000	46,805	60,000	61,800
Appraisal	56,014	59,189	66,106	72,000	72,000	77,806	93,000	95,790
Tax Administration	5,071	5,089	5,266	7,000	7,000	5,140	6,000	6,180
Advertising	6,707	-	-	-	-	-	-	-
Legal Notices	-	2,194	4,933	4,500	4,500	103	5,000	5,150
Printing	-	59	254	400	400	60	100	103
Schools & Training	2,924	1,340	1,239	4,000	4,000	4,730	5,000	5,150
Service Charges & Fees	7,770	10,296	14,255	10,000	10,000	10,520	12,000	12,360
Communications/Pagers/Mobiles	2,097	456	456	500	500	342	500	515
Dues & Membership	1,676	1,583	1,131	2,000	2,000	1,082	2,000	2,060
Travel & Per Diem	600	1,535	992	3,000	3,000	2,728	4,500	4,635
Meetings	-	58	133	200	200	-	-	-
Meals	-	-	-	-	-	-	100	103
Office Supplies	2,474	3,109	3,415	2,000	2,000	1,422	2,500	2,575
Postage	502	421	573	500	500	293	500	515
Publications/Books/Subscriptions	-	-	83	-	-	45	-	-
Miscellaneous Expense	46	105	150	100	100	-	100	103
Total Services/Supplies	\$ 123,413	\$ 148,243	\$ 185,837	\$ 171,200	\$ 171,200	\$ 181,407	\$ 231,650	\$ 238,600
Total Expenditures	\$ 528,002	\$ 583,302	\$ 504,727	\$ 591,265	\$ 591,265	\$ 514,292	\$ 688,922	\$ 709,559

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
FINANCE DIRECTOR	1.00	1.00	1.00
CHIEF FINANCIAL ANALYST	1.00	1.00	1.00
ACCOUNTING SPECIALIST	1.00	1.00	1.00
ACCOUNTANT	1.00	1.00	1.00
TOTAL FTEs	4.00	4.00	4.00

Municipal Court	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ 28,118	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Longevity	125	-	-	-	-	-	-	-
Stipend	750	-	-	-	-	-	-	-
Certifications	473	-	-	-	-	-	-	-
Retirement	3,971	-	-	-	-	-	-	-
Medical Insurance	3,106	-	-	-	-	-	-	-
Dental Insurance	193	-	-	-	-	-	-	-
Vision Insurance	24	-	-	-	-	-	-	-
Life Insurance & Other	321	-	-	-	-	-	-	-
Social Security Taxes	1,794	-	-	-	-	-	-	-
Medicare Taxes	419	-	-	-	-	-	-	-
Unemployment Taxes	280	-	-	-	-	-	-	-
Workers' Compensation	76	-	-	-	-	-	-	-
Pre-Employment Physicals & Testing	-	-	-	-	-	-	-	-
Total Personnel	\$ 39,650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies								
Professional Outside Services	\$ 106	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Municipal Court - Remittance to Roano	-	236,926	86,538	102,000	102,000	-	110,000	113,300
Judge's Compensation	6,950	3,000	3,525	5,000	5,000	2,850	4,000	4,120
Printing	438	3,540	-	1,500	1,500	-	500	515
Schools & Training	50	-	-	-	-	-	-	-
Communications/Pagers/Mobiles	-	30	-	-	-	-	-	-
Dues & Membership	221	-	-	260	260	-	-	-
Office Supplies	137	51	-	330	330	-	-	-
Postage	378	2	-	100	100	-	-	-
Publications/Books/Subscriptions	-	-	-	50	50	-	-	-
Miscellaneous Expenses	-	10,000	-	-	-	-	-	-
Total Services/Supplies	\$ 8,280	\$ 253,548	\$ 90,063	\$ 109,240	\$ 109,240	\$ 2,850	\$ 114,500	\$ 117,935
Total Expenditures	\$ 47,930	\$ 253,548	\$ 90,063	\$ 109,240	\$ 109,240	\$ 2,850	\$ 114,500	\$ 117,935

Human Resources	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ 134,016	\$ 101,263	\$ 115,435	\$ 182,979	\$ 182,979	\$ 137,694	\$ 199,316	\$ 205,295
Salaries - Part Time	-	-	-	75,000	75,000	2,120	20,000	20,600
Merits	-	-	-	-	-	-	-	-
Salaries - Overtime	-	-	-	-	-	72	2,000	2,060
Longevity	205	-	-	-	-	-	135	139
Salaries - Stipend	750	-	-	-	-	-	-	-
Certifications	800	2,200	1,276	1,200	1,200	1,346	1,800	1,854
Cell Phone Stipend	-	825	863	900	900	(38)	900	927
Salaries - Payouts/Separations	-	-	-	-	-	-	17,840	18,375
Retirement	19,390	14,177	23,785	32,560	32,560	23,101	32,139	33,104
Medical Insurance	19,380	7,418	10,075	23,910	23,910	9,238	6,390	6,581
Dental Insurance	1,129	419	464	1,881	1,881	1,204	1,975	2,034
Vision Insurance	109	40	56	425	425	279	433	446
Life Insurance & Other	1,063	421	350	480	480	843	1,161	1,196
Social Security Taxes	8,366	6,184	4,558	11,345	11,345	8,738	12,533	12,909
Medicare Taxes	1,957	1,446	1,066	2,653	2,653	2,044	2,931	3,019
Unemployment Taxes	901	9	18	504	504	46	504	519
Workers' Compensation	221	275	239	750	750	7,610	829	854
Total Personnel	\$ 188,287	\$ 134,677	\$ 158,184	\$ 334,587	\$ 334,587	\$ 194,297	\$ 300,886	\$ 309,913
Services/Supplies								
Gym Reimbursement	\$ -	\$ -	\$ -	\$ 7,000	\$ 7,000	\$ 7,017	\$ 9,000	\$ 9,270
Recruitment	-	-	-	5,000	5,000	278	11,200	11,536
Pre-Employment Physicals/Testing	214	3,624	9,607	10,000	10,000	7,405	10,000	10,300
Employee Relations	35,823	21,147	46,289	30,000	30,000	24,819	28,000	28,840
Employee Recognition	-	-	-	5,000	5,000	6,845	17,000	17,510
Tuition Reimbursement	5,066	5,112	2,167	15,000	15,000	3,668	15,000	15,450
Employee Assistance Program	2,105	2,013	2,546	2,500	2,500	2,713	3,000	3,090
Flexible Benefits Administration	-	2,018	2,488	2,400	2,400	2,325	2,760	2,843
Professional Outside Services	38,104	44,269	32,123	32,181	32,181	26,204	28,000	28,840
Physicals/Testing	4,044	953	-	500	500	70	500	515
Software & Support	-	-	318	-	-	270	-	-
Advertising	371	300	1,736	2,040	2,040	2,041	2,390	2,462
Legal Notices	-	-	-	800	800	-	700	721
Printing	51	-	952	200	200	624	200	206
Schools & Training	810	315	199	1,500	1,500	954	2,000	2,060
Organizational Employee Training	7,725	-	5,650	30,600	30,600	5,673	30,500	31,415
Communications/Pagers/Mobiles	2,106	-	-	-	-	-	-	-
Dues & Membership	125	862	91	750	750	461	750	773
Travel & Per Diem	869	34	1,355	3,754	3,754	1,426	5,000	5,150
Meetings	26	-	1,323	765	765	-	500	515
Office Supplies	1,604	732	2,434	2,000	2,000	2,026	2,000	2,060
Postage	16	2	147	204	204	7	200	206
Furniture/Equipment<\$5,000	-	-	497	500	500	1,187	500	515
Miscellaneous Expenses	175	-	-	-	-	-	-	-
Total Services/Supplies	\$ 99,235	\$ 81,379	\$ 109,920	\$ 152,694	\$ 152,694	\$ 96,014	\$ 169,200	\$ 174,276
Total Expenditures	\$ 287,521	\$ 216,057	\$ 268,104	\$ 487,281	\$ 487,281	\$ 290,311	\$ 470,086	\$ 484,189

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
HUMAN RESOURCES DIRECTOR	1.00	1.00	1.00
HUMAN RESOURCES ASSISTANT	0.00	1.00	1.00
TEMPORARY ASSISTANCE	0.00	0.50	0.50
TOTAL FTEs	1.00	2.00	2.00

Communications & Marketing	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ 79,434	\$ 100,042	\$ 105,083	\$ 111,116	\$ 111,116	\$ 72,536	\$ 93,201	\$ 95,997
Salaries Part-time	-	13,614	6,233	-	-	-	-	-
Merits	-	-	-	-	-	-	-	-
Longevity	165	225	285	217	217	217	304	313
Salaries - Stipend	750	-	-	-	-	-	-	-
Certifications	1,500	1,429	1,594	630	630	899	1,650	1,700
Cell Phone Stipend	-	857	1,179	378	378	856	900	927
Retirement	10,960	13,090	13,488	14,678	14,678	9,729	17,371	17,892
Medical Insurance	-	-	3,100	13,200	13,200	2,610	3,195	3,291
Dental Insurance	733	617	594	1,018	1,018	576	818	842
Vision Insurance	64	79	92	149	149	129	176	182
Life Insurance & Other	398	429	356	425	425	457	596	614
Social Security Taxes	4,879	6,994	5,247	6,889	6,889	4,607	5,955	6,134
Medicare Taxes	1,141	1,636	1,227	1,611	1,611	1,077	1,393	1,435
Unemployment Taxes	351	18	15	358	358	13	252	260
Workers' Compensation	135	173	310	456	456	84	394	406
Total Personnel	\$ 100,509	\$ 139,203	\$ 138,804	\$ 151,125	\$ 151,125	\$ 93,791	\$ 126,204	\$ 129,990
Services/Supplies								
Professional Outside Services	\$ 38,289	\$ 52,673	\$ 59,202	\$ 48,000	\$ 48,000	\$ 15,659	\$ 30,000	\$ 30,900
Software & Support	-	-	-	-	-	615	-	-
Advertising	6,593	5,871	6,315	10,000	10,000	-	10,000	10,300
Printing	-	-	-	300	300	310	300	309
Schools & Training	-	1,528	2,107	2,450	2,450	6,103	7,000	7,210
Communications/Pagers/Mobiles	900	456	1,296	-	-	580	750	773
Dues & Membership	920	1,145	395	500	500	660	500	515
Travel & Per Diem	912	1,051	1,633	2,500	2,500	3,065	4,000	4,120
Meetings	99	285	93	100	100	183	200	206
Office Supplies	1,066	1,103	1,381	500	500	1,972	2,000	2,060
Postage	-	1	25	100	100	-	-	-
Publications/Books/Subscriptions	-	-	-	-	-	79	-	-
Uniforms	-	-	-	-	-	-	100	100
Furniture/Equipment <\$5000	-	2,619	-	-	-	-	-	-
Hardware	3,968	2,752	1,704	2,000	2,000	529	2,000	2,060
Miscellaneous Expense	-	-	-	-	-	775	100	103
Total Services/Supplies	\$ 52,748	\$ 69,484	\$ 74,151	\$ 66,450	\$ 66,450	\$ 30,530	\$ 56,950	\$ 58,656
Total Expenditures	\$ 153,257	\$ 208,687	\$ 212,955	\$ 217,575	\$ 217,575	\$ 124,321	\$ 183,154	\$ 188,646

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
COMMUNICATIONS & MARKETING DIRECTOR	0.42	0.42	0.50
COMM. & MARKETING SPECIALIST	1.00	1.00	0.50
TOTAL FTEs	1.42	1.42	1.00

50% Funded by Hotel Occupancy Fund
50% Funded by Hotel Occupancy Fund

Information Services	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Longevity	-	-	-	-	-	-	-	-
Annual Stipend	-	-	-	-	-	-	-	-
Certification	-	-	-	-	-	-	-	-
Retirement	-	-	-	-	-	-	-	-
Medical Insurance	-	-	-	-	-	-	-	-
Dental Insurance	-	-	-	-	-	-	-	-
Vision Insurance	-	-	-	-	-	-	-	-
Life Insurance & Other	-	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-	-
Medicare Taxes	-	-	-	-	-	-	-	-
Unemployment Taxes	-	-	-	-	-	-	-	-
Workers' Compensation	-	-	-	-	-	-	-	-
Total Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies								
Professional Services	\$ 202,157	\$ 163,867	\$ 192,696	\$ 200,000	\$ 200,000	\$ 174,211	\$ 200,000	\$ 206,000
Software & Support	292,580	210,200	336,430	577,750	577,750	280,448	400,000	412,000
Security	985	-	-	-	-	-	-	-
Legal Notices	-	-	470	-	-	-	-	-
Communications/Pagers/Mobiles	48,109	55,493	50,410	51,000	51,000	32,917	52,500	54,075
Building Maintenance	1,435	1,310	-	-	-	-	-	-
Independent Labor	-	-	-	-	-	-	-	-
Copier Rental/Leases	11,136	671	11,357	12,072	12,072	10,448	13,125	13,519
Dues & Membership	150	150	450	-	-	50	500	515
Office Supplies	227	-	-	300	300	-	-	-
Printer Supplies	66	-	-	125	125	-	-	-
Postage	56	-	-	50	50	-	-	-
Hardware	38,531	50,156	60,139	100,000	100,000	15,774	20,000	20,600
Principle - Lease Pmt	-	10,926	-	-	-	-	-	-
Interest - Lease Payment	-	150	-	-	-	-	-	-
Total Services/Supplies	\$ 595,432	\$ 492,924	\$ 651,952	\$ 941,297	\$ 941,297	\$ 513,848	\$ 686,125	\$ 706,709
Total Expenditures	\$ 595,432	\$ 492,924	\$ 651,952	\$ 941,297	\$ 941,297	\$ 513,848	\$ 686,125	\$ 706,709
Other Sources (Uses)								
Transfer to IS Capital Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facilities Maintenance	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Personnel								
Salaries	\$ 41,966	\$ 45,017	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -
Merits	-	-	-	-	-	-	-	-
Overtime	414	1,792	96	-	-	-	-	-
Longevity	185	245	-	-	-	-	-	-
Salaries - Stipend	750	-	-	-	-	-	-	-
Cell Phone Stipend	-	-	-	-	-	-	-	-
Retirement	6,087	6,697	140	-	-	-	-	-
Medical Insurance	8,957	8,021	193	-	-	-	-	-
Dental Insurance	802	626	15	-	-	-	-	-
Vision Insurance	70	81	2	-	-	-	-	-
Life Insurance & Other	226	299	7	-	-	-	-	-
Social Security Taxes	2,602	3,061	64	-	-	-	-	-
Medicare Taxes	609	716	15	-	-	-	-	-
Unemployment Taxes	351	9	-	-	-	-	-	-
Workers' Compensation	1,667	2,139	210	-	-	-	-	-
Total Personnel	\$ 64,685	\$ 68,701	\$ 1,743	\$ -	\$ -	\$ -	\$ -	\$ -
Services/Supplies								
Professional Outside Services	\$ 92	\$ 1,058,029	\$ 1,102,016	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,030,000
Schools & Training	-	-	-	250	250	-	300	309
Electricity	52,542	70,004	44,463	62,000	62,000	59,893	55,000	56,650
Water	7,495	11,091	14,867	17,000	17,000	7,580	17,850	18,386
Communications/Pagers/Mobiles	-	43	-	674	674	-	708	729
Insurance	101,714	102,230	107,422	105,000	105,000	126,684	110,250	113,558
Building Maintenance	33,819	46,263	52,422	60,000	60,000	50,209	60,000	61,800
Equipment Maintenance	-	-	-	-	-	151	-	-
Cleaning Services	52,095	54,764	58,305	42,600	42,600	44,004	60,000	61,800
Kitchen/Janitorial Supplies	4,155	3,699	4,618	5,400	5,400	4,462	5,700	5,871
Flags and Repairs	-	2,936	8,956	-	-	6,163	-	-
Travel & Per Diem	-	-	60	200	200	-	250	258
Office Supplies	1,603	338	3,455	3,500	3,500	1,320	4,000	4,120
Fuel	-	2,639	111	3,000	3,000	-	3,000	3,090
Uniforms	22	408	175	500	500	-	-	-
Vending Machine Supplies	485	663	1,075	900	900	675	1,200	1,236
Furniture/Equipment<\$5,000	9,139	245	735	2,500	2,500	3,612	3,000	3,090
Maintenance Supplies	112	245	1,632	5,000	5,000	32	2,500	2,575
Miscellaneous Expense	201	145	83	200	200	54,590	210	216
Total Services/Supplies	\$ 263,474	\$1,353,742	\$1,400,395	\$ 308,724	\$ 308,724	\$ 359,374	\$1,323,968	\$1,363,687
Total Expenditures	\$ 328,159	\$ 1,422,443	\$1,402,138	\$ 308,724	\$ 308,724	\$ 359,374	\$1,323,968	\$1,363,687

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
TOTAL FTEs	0.00	0.00	0.00

OTHER FUNDS

CCPD Fund	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Beginning Fund Balance	\$ 222,811	\$ 274,127	\$ 280,480	\$ 196,044	\$ 196,044	\$ 257,573	\$ 217,888	\$ 224,530
Revenue								
Sales Tax	\$ 328,432	\$ 365,464	\$ 373,794	\$ 350,000	\$ 350,000	\$ 317,109	\$ 360,500	\$ 371,315
Grant Revenue	1,448	483	21,525	-	-	12,700	4,000	4,120
Interest Income	-	-	971	1,000	1,000	387	1,030	1,061
Assets Sold	-	-	10,000	-	-	-	-	-
Total Revenue	\$ 329,880	\$ 365,947	\$ 406,290	\$ 351,000	\$ 351,000	\$ 330,196	\$ 365,530	\$ 376,496
Expenditures								
Personnel								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	2,527	-	13,700	20,000	20,000	14,662	20,400	21,012
Retirement	-	-	1,644	2,657	2,657	1,935	2,840	2,925
Medical Insurance	-	-	685	-	-	895	-	-
Dental Insurance	-	-	41	-	-	71	-	-
Vision Insurance	-	-	4	-	-	12	-	-
Life Insurance & Other	-	-	33	-	-	61	-	-
Social Security Taxes	-	-	-	1,242	1,242	957	1,265	1,303
Medicare Taxes	-	-	-	291	291	214	296	305
Unemployment Taxes	-	-	-	-	-	2	-	-
Workers' Compensation	394	-	585	446	446	82	1,087	1,120
Total Personnel	\$ 2,921	\$ -	\$ 16,692	\$ 24,636	\$ 24,636	\$ 18,892	\$ 25,888	\$ 26,664
Services & Supplies								
Professional Outside Services	\$ 26,766	\$ 47,913	\$ 40,468	\$ 55,000	\$ 55,000	\$ 40,305	\$ 45,000	\$ 46,350
Schools & Training	17,086	23,571	16,408	18,500	18,500	18,955	21,500	22,145
Equipment Maintenance	-	-	-	-	-	830	-	-
Qualifying Expenses	10,290	16,813	7,294	18,500	18,500	19,716	21,500	22,145
Meetings	-	-	272	800	800	1,250	800	824
Office Supplies	-	1,932	3,135	3,000	3,000	4,961	600	618
Postage	-	245	-	500	500	48	100	103
Publications/Books/Subscription	-	51	3,952	2,500	2,500	283	500	515
Uniforms	905	4,920	19,372	6,000	6,000	10,501	8,000	8,240
Protective Clothing	-	-	-	-	-	855	-	-
Small Equipment	72,241	48,198	73,111	75,000	75,000	39,737	75,000	77,250
Principle - Lease Payment	-	33,273	-	-	-	-	-	-
Interest - Lease Payment	-	157	-	-	-	-	-	-
Total Services & Supplies	\$ 127,288	\$ 177,073	\$ 164,013	\$ 179,800	\$ 179,800	\$ 137,442	\$ 173,000	\$ 178,190
Capital								
Capital Outlay	\$ 148,356	\$ 273,098	\$ 248,492	\$ 245,000	\$ 245,000	\$ 213,548	\$ 160,000	\$ 164,800
Total Capital	\$ 148,356	\$ 273,098	\$ 248,492	\$ 245,000	\$ 245,000	\$ 213,548	\$ 160,000	\$ 164,800
Total Expenditures	\$ 278,565	\$ 450,171	\$ 429,197	\$ 449,436	\$ 449,436	\$ 369,882	\$ 358,888	\$ 369,654
Other Sources (Uses)								
Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lease Proceeds	-	90,577	-	-	-	-	-	-
Total Other Sources (Uses)	\$ -	\$ 90,577	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Increase (Decrease)	\$ 51,315	\$ 6,353	\$ (22,907)	\$ (98,436)	\$ (98,436)	\$ (39,685)	\$ 6,642	\$ 6,842
Ending Fund Balance	\$ 274,126	\$ 280,480	\$ 257,573	\$ 97,608	\$ 97,608	\$ 217,888	\$ 224,530	\$ 231,372

Trophy Club Park	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Beginning Working Capital	\$ 95,700	\$ 140,159	\$ 370,306	\$ 355,332	\$ 355,332	\$ 585,196	\$ 630,736	\$ 707,030
Revenue								
Grant Revenue	\$ 4,170	\$ 125,268	\$ 31,750	\$ -	\$ -	\$ -	\$ -	\$ -
Park Revenue	185,981	289,336	268,703	200,000	200,000	152,800	204,000	210,120
Interest Income	-	-	1,484	1,200	1,200	615	1,224	1,261
Miscellaneous Revenue	-	-	-	-	-	-	-	-
Total Revenue	\$ 190,151	\$ 414,604	\$ 301,937	\$ 201,200	\$ 201,200	\$ 153,415	\$ 205,224	\$ 211,381
Expenses								
Personnel								
Salaries	\$ 21,846	\$ 27,781	\$ 8,290	\$ 30,001	\$ 30,001	\$ 22,683	\$ -	\$ -
Part Time	16,774	18,822	13,267	25,000	25,000	1,647	28,479	29,333
Merits	-	-	-	-	-	-	-	-
Longevity	65	-	-	-	-	-	-	-
Stipend	263	-	-	-	-	-	-	-
Certification Pay	\$ -	\$ -	-	60	60	385	-	-
Cell Phone Stipend	\$ -	\$ 300	41	90	90	210	-	-
Retirement	2,996	3,587	786	3,963	3,963	3,112	-	-
Medical Insurance	2,776	3,914	786	3,968	3,968	4,060	-	-
Dental Insurance	224	215	42	370	370	288	-	-
Vision Insurance	19	28	5	77	77	60	-	-
Life Insurance & Other	\$ 149	\$ 140	27	132	132	151	-	-
Social Security Taxes	2,349	2,907	1,014	3,410	3,410	1,486	1,766	1,819
Medicare Taxes	\$ 549	\$ 680	237	798	798	347	413	425
Unemployment taxes	601	137	14	328	328	43	252	260
Workers' Compensation	\$ 878	\$ 1,130	1,393	1,705	1,705	313	712	733
Auto Allowance	-	-	-	-	-	490	-	-
Total Personnel	\$ 49,489	\$ 59,641	\$ 25,902	\$ 69,902	\$ 69,902	\$ 35,276	\$ 31,622	\$ 32,570
Services & Supplies								
Professional Outside Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Software & Support	3,860	4,880	3,860	4,000	4,000	3,860	4,080	4,202
Advertising	100	(47)	-	1,900	1,900	-	1,938	1,996
Printing	1,397	53	1,541	612	612	-	624	643
Service Charges & Fees	11,339	9,689	9,870	10,000	10,000	8,782	10,200	10,506
Electricity	1,061	3,006	1,521	2,280	2,280	920	2,325	2,395
Water	2,745	3,598	7,620	6,000	6,000	1,137	6,120	6,304
Communications/Pagers/Mobiles	5,634	4,817	622	650	650	342	663	683
Insurance	1,200	1,224	1,248	1,273	1,273	1,273	1,298	1,337
Property Maintenance	11,194	40,769	15,115	15,000	15,000	1,874	15,300	15,759
Equipment Maintenance	6,118	1,413	2,553	3,825	3,825	2,864	3,902	4,019
Independent Labor	14,141	13,704	11,000	40,000	40,000	2,200	40,800	42,024
Portable toilets	5,580	5,910	5,280	5,760	5,760	4,320	5,875	6,051
Dues & Membership	-	-	-	-	-	-	-	-
Office Supplies	1,535	1,323	1,001	1,300	1,300	673	1,326	1,366
Postage	10	32	-	100	100	77	102	105
Fuel	1,054	51	113	1,051	1,051	38	1,072	1,104
Uniforms	-	586	142	450	450	-	459	473
Community Events	3,095	-	-	5,000	5,000	-	-	-
Small Tools	-	59	506	500	500	46	510	525
Maintenance Supplies	-	303	599	400	400	155	408	420
Miscellaneous Expense	-	2,581	120	300	300	-	306	315
Depreciation Expense - Machinery	-	-	5,200	-	-	-	-	-
Depreciation Expense	6,140	8,867	4,586	-	-	-	-	-
Total Services & Supplies	\$ 76,203	\$ 102,816	\$ 72,496	\$ 100,401	\$ 100,401	\$ 28,560	\$ 97,308	\$ 100,228

Trophy Club Park	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Capital								
Capital Expenses	\$ -	\$ 7,000	\$ (26,351)	\$ 100,000	\$ 100,000	\$ 29,039	\$ -	\$ -
Total Capital	\$ -	\$ 7,000	\$ (26,351)	\$ 100,000	\$ 100,000	\$ 29,039	\$ -	\$ -
Total Expenses	\$ 125,692	\$ 169,457	\$ 72,048	\$ 270,303	\$ 270,303	\$ 92,875	\$ 128,930	\$ 132,798
Other Sources (Uses)								
Park Administration Transfer	\$ 20,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -
Police and EMS Service Transfer	-	-	-	-	-	-	-	-
Total Other Sources (Uses)	\$ 20,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -
Net Increase (Decrease)	\$ 44,459	\$ 230,147	\$ 214,890	\$ (84,103)	\$ (84,103)	\$ 45,540	\$ 76,294	\$ 78,583
Ending Working Capital	\$ 140,159	\$ 370,306	\$ 585,196	\$ 271,229	\$ 271,229	\$ 630,736	\$ 707,030	\$ 785,613

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2024	FY 2024	FY 2025
RECREATION AIDE	1.00	1.00	1.05
PARKS MAINTENANCE WORKER	0.00	0.00	0.00
TOTAL FTEs	1.00	1.00	1.05

Street Maintenance Fund	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Beginning Fund Balance	\$ 184,556	\$ 302,900	\$ 436,698	\$ 259,253	\$ 259,253	\$ 426,985	\$ 496,177	\$ 475,481
Revenue								
Sales Tax	\$ 322,978	\$ 361,485	\$ 370,715	\$ 350,000	\$ 350,000	\$ 353,736	\$ 357,000	\$ 367,710
Interest Income	-	-	2,038	1,500	1,500	677	1,530	1,576
Total Revenue	\$ 322,978	\$ 361,485	\$ 372,753	\$ 351,500	\$ 351,500	\$ 354,412	\$ 358,530	\$ 369,286
Expenditures								
Personnel								
Salaries	\$ 63,461	\$ 73,413	\$ 80,449	\$ 115,609	\$ 115,609	\$ 98,194	\$ 126,817	\$ 130,621
Merits	-	-	-	-	-	-	-	-
Salaries - Overtime	-	791	2,702	-	-	1,400	2,500	2,575
Longevity	1,344	1,523	1,649	1,815	1,815	1,828	1,975	2,034
Annual Stipend	1,050	-	-	-	-	-	-	-
Certification Pay	-	-	-	-	-	100	120	124
Cell Phone Stipend	-	343	332	585	585	503	585	603
Retirement	8,895	10,090	10,573	15,272	15,272	13,460	19,026	19,597
Medical Insurance	5,514	4,514	5,034	6,011	6,011	8,702	10,707	11,028
Dental Insurance	648	531	591	976	976	1,404	1,755	1,807
Vision Insurance	70	87	104	211	211	303	367	378
Life Insurance & Other	365	420	426	561	561	647	688	709
Social Security Taxes	4,044	4,766	3,568	7,168	7,168	6,233	8,029	8,270
Medicare Taxes	946	1,115	834	1,676	1,676	1,490	1,878	1,934
Unemployment Taxes	331	(39)	13	416	416	16	441	454
Workers' Compensation	2,564	3,301	4,553	6,760	6,760	1,241	7,156	7,371
Total Personnel	\$ 89,232	\$ 100,855	\$ 110,827	\$ 157,060	\$ 157,060	\$ 135,519	\$ 182,043	\$ 187,504
Services & Supplies								
Water	\$ -	\$ -	\$ -	\$ 2,081	\$ 2,081	\$ -	\$ 2,123	\$ 2,186
Communications/Pagers/Mobiles	180	-	-	-	-	-	-	-
Vehicle Maintenance	5,950	2,615	3,151	7,210	7,210	795	7,500	7,725
Equipment Maintenance	1,916	1,420	1,322	3,000	3,000	2,767	3,060	3,152
Street Maintenance	52,861	77,207	88,526	125,000	125,000	97,485	127,500	131,325
Signs & Markings	47,835	17,073	20,603	40,000	40,000	20,976	47,000	48,410
Fuel	5,055	5,653	6,347	6,763	6,763	5,589	7,000	7,210
Small Tools	1,014	2,322	302	2,081	2,081	2,090	3,000	3,090
Miscellaneous Expense	591	542	359	-	-	-	-	-
Total Service & Supplies	\$ 115,402	\$ 106,832	\$ 120,610	\$ 186,135	\$ 186,135	\$ 129,702	\$ 197,183	\$ 203,098
Capital								
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Replacement	-	-	51,529	-	-	-	-	-
Capital Outlay	-	-	79,500	2,123	2,123	-	-	-
Total Capital	\$ -	\$ -	\$ 131,029	\$ 2,123	\$ 2,123	\$ -	\$ -	\$ -
Total Expenditures	\$ 204,634	\$ 207,687	\$ 362,466	\$ 345,318	\$ 345,318	\$ 265,221	\$ 379,225	\$ 390,602
Other Sources (Uses)								
Transfer to General Fund	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -
Transfer To Debt Service	-	-	-	-	-	-	-	-
Transfer Out	-	-	-	-	-	-	-	-
Transfer To Storm Drainage	-	-	-	-	-	-	-	-
Total Sources Other (Uses)	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -
Net Increase (Decreases)	\$ 118,344	\$ 133,798	\$ (9,713)	\$ (13,818)	\$ (13,818)	\$ 69,191	\$ (20,695)	\$ (21,316)
Ending Fund Balance	\$ 302,900	\$ 436,698	\$ 426,985	\$ 245,435	\$ 245,435	\$ 496,177	\$ 475,481	\$ 454,165

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
STREETS CREW LEADER	1.00	1.00	1.00
COMMUNITY DEVELOPMENT DIR.	0.00	0.25	0.25
STREETS SUPERINTENDENT	0.40	0.40	0.40
SENIOR ADMINISTRATIVE ASSISTANT	0.00	0.10	0.10
TOTAL FTEs	1.40	1.75	1.75

50% Funded by General Fund - 25% Funded by Drainage
40% Funded by General Fund - 20% Funded by Drainage
80% Funded by General Fund - 10% Funded by Drainage

Storm Drainage Utility	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Beginning Working Capital	\$ 1,731,975	\$ 2,178,395	\$ 2,635,282	\$ 872,424	\$ 872,424	\$ 3,074,607	\$ 3,294,643	\$ 3,285,790
Revenue								
Storm Drainage Fee	\$ 435,798	\$ 435,559	\$ 437,219	\$ 430,000	\$ 430,000	\$ 361,348	\$ 438,600	\$ 451,758
Hazardous Waste Stipend	-	-	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-	-	-	-
Interest Income	325	8,264	62,757	5,000	5,000	60,459	40,000	41,200
Total Revenue	\$ 436,123	\$ 443,823	\$ 499,977	\$ 435,000	\$ 435,000	\$ 421,806	\$ 478,600	\$ 492,958
Expenses								
Personnel								
Salaries	\$ -	\$ -	\$ -	\$ 50,213	\$ 50,213	\$ 38,703	\$ 52,793	\$ 54,377
Overtime	-	-	-	-	-	-	-	-
Longevity	-	-	-	187	187	187	226	232
Certification Pay	-	-	-	-	-	100	120	120
Cell Phone Stipend	-	-	-	405	405	338	405	417
Retirement	-	-	-	6,633	6,633	5,133	8,453	8,707
Medical Insurance	-	-	-	2,037	2,037	3,351	4,317	4,447
Dental Insurance	-	-	-	267	267	490	651	671
Vision Insurance	-	-	-	45	45	105	135	140
Life Insurance & Other	-	-	-	225	225	246	302	311
Social Security Taxes	-	-	-	3,113	3,113	2,353	3,320	3,419
Medicare Taxes	-	-	-	728	728	550	776	800
Unemployment Taxes	-	-	-	139	139	5	139	143
Workers' Compensation	-	-	-	1,416	1,416	260	1,369	1,410
Total Personnel	\$ -	\$ -	\$ -	\$ 65,408	\$ 65,408	\$ 51,819	\$ 73,006	\$ 75,193
Services & Supplies								
Professional Outside Services	\$ 19,175	\$ 19,175	\$ 27,722	\$ 30,000	\$ 30,000	\$ 35,904	\$ 30,600	\$ 31,518
Engineering/Construction	14,597	9,018	14,088	30,000	30,000	100	230,600	237,518
Legal Notices	-	-	-	-	-	181	185	191
Trash Removal/Recycling	5,900	2,950	1,700	5,202	5,202	5,545	5,306	5,465
Street Sweeping	6,121	7,100	6,660	15,606	15,606	8,350	20,000	20,600
Independent Labor	17,395	47,005	72,156	125,000	125,000	79,850	127,500	131,325
Dues & Membership	105	-	-	250	250	-	255	263
Postage	-	-	-	-	-	21	-	-
Depreciation Expense	51,084	51,083	51,083	-	-	-	-	-
Total Services & Supplies	\$ 114,377	\$ 136,331	\$ 173,409	\$ 206,058	\$ 206,058	\$ 129,951	\$ 414,446	\$ 426,880
Capital								
Capital Replacement	\$ -	\$ -	\$ 41,261	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expense	-	-	-	-	-	-	-	-
Capital Projects	-	-	-	150,000	150,000	-	-	-
Transfer to Drainage Capital Projects	-	-	-	-	-	-	-	-
Total Capital	\$ -	\$ -	\$ 41,261	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -
Debt Service								
Principal	\$ (160,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	11,789	-	(4,018)	-	-	-	-	-
Total Debt Service	\$ (148,211)	\$ -	\$ (4,018)	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ (33,834)	\$ 136,331	\$ 210,652	\$ 421,466	\$ 421,466	\$ 181,770	\$ 487,453	\$ 502,073
Other Sources (Uses)								
Cumulative effect on change in account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer In	16,463	177,194	170,000	-	-	-	-	-
Transfer to General Fund	(40,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	-	-
Transfer To Debt Service	-	(7,799)	-	-	-	-	-	-
Total Other Sources	\$ (23,537)	\$ 149,395	\$ 150,000	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ -	\$ -
Net Increase (Decrease)	\$ 446,420	\$ 456,887	\$ 439,325	\$ (6,466)	\$ (6,466)	\$ 220,036	\$ (8,853)	\$ (9,115)
Ending Working Capital	\$ 2,178,395	\$ 2,635,282	\$ 3,074,607	\$ 865,958	\$ 865,958	\$ 3,294,643	\$ 3,285,790	\$ 3,276,675

Storm Drainage Utility	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2024 YEAR	FY 2025	FY 2026
	ACTUAL	ACTUAL	ACTUAL	APPROVED	AMENDED	TO DATE	PROPOSED	PROJECTED

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
COMMUNITY DEVELOPMENT DIR.	0.00	0.25	0.25
STREETS SUPERINTENDENT	0.00	0.20	0.20
SENIOR ADMINISTRATIVE ASSISTANT	0.00	0.10	0.10
TOTAL FTEs	0.00	0.55	0.55

50% Funded by General Fund - 25% Funded by Street
40% Funded by General Fund - 40% Funded by Street
80% Funded by General Fund - 10% Funded by Street

Court Technology Fund	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Beginning Fund Balance	\$ 13,232	\$ 10,268	\$ 7,554	\$ 8,514	\$ 8,514	\$ 7,465	\$ 7,520	\$ 7,620
Revenue								
Municipal Court Technology Fee	\$ 224	\$ 226	\$ 161	\$ 1,000	\$ 1,000	\$ 55	\$ 100	\$ 103
Miscellaneous Revenue	-	-	-	-	-	-	-	-
Total Revenue	\$ 224	\$ 226	\$ 161	\$ 1,000	\$ 1,000	\$ 55	\$ 100	\$ 103
Expenditures								
Software & Support	\$ 3,188	\$ 2,940	\$ 250	\$ 2,105	\$ 2,105	\$ -	\$ -	\$ -
Hardware	-	-	-	650	650	-	-	-
Total Expenditures	\$ 3,188	\$ 2,940	\$ 250	\$ 2,755	\$ 2,755	\$ -	\$ -	\$ -
Capital								
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 3,188	\$ 2,940	\$ 250	\$ 2,755	\$ 2,755	\$ -	\$ -	\$ -
Other Sources (Uses)								
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Increase (Decrease)	\$ (2,964)	\$ (2,714)	\$ (89)	\$ (1,755)	\$ (1,755)	\$ 55	\$ 100	\$ 103
Ending Fund Balance	\$ 10,268	\$ 7,554	\$ 7,465	\$ 6,759	\$ 6,759	\$ 7,520	\$ 7,620	\$ 7,723

Court Security Fund	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED	FY 2027 PROJECTED
Beginning Fund Balance	\$ 19,606	\$ 26,555	\$ 37,083	\$ 50,015	\$ 50,015	\$ 53,728	\$ 74,994	\$ 89,094	\$ 103,617
Revenue									
Municipal Court Security Fee	\$ 5,580	\$ 8,980	\$ 12,852	\$ 3,000	\$ 3,000	\$ 13,852	\$ 9,000	\$ 9,270	\$ 9,548
Truancy Prevention & Diversion Fees	3,037	4,949	7,147	2,000	2,000	7,759	5,000	5,150	5,305
Municipal Jury Fees	61	100	146	-	-	156	100	103	106
Total Revenue	\$ 8,678	\$ 14,029	\$ 20,144	\$ 5,000	\$ 5,000	\$ 21,767	\$ 14,100	\$ 14,523	\$ 14,959
Expenditures									
Schools and Training	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -
Travel and Per Diem	200	-	-	500	500	-	-	-	-
Small Equipment	30	-	-	-	-	-	-	-	-
Total Expenditures	\$ 230	\$ 2,000	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,000	\$ -	\$ -	\$ -
Other Sources (Uses)									
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	1,500	-	-	-
Total Other Sources (Uses)	\$ (1,500)	\$ (1,500)	\$ (1,500)	\$ (1,500)	\$ (1,500)	\$ 1,500	\$ -	\$ -	\$ -
Net Increase (Decrease)	\$ 6,948	\$ 10,529	\$ 16,644	\$ 1,000	\$ 1,000	\$ 21,267	\$ 14,100	\$ 14,523	\$ 14,959
Ending Fund Balance	\$ 26,554	\$ 37,083	\$ 53,728	\$ 51,015	\$ 51,015	\$ 74,994	\$ 89,094	\$ 103,617	\$ 118,576

EDC	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Starting Net Position	\$ 885,002	\$ 1,285,396	\$ 1,901,850	\$ 1,719,735	\$ 1,719,735	\$ 2,466,867	\$ 3,018,237	\$ 3,039,272
Revenue								
Sales Tax - General	\$ 669,026	\$ 748,791	\$ 767,911	\$ 700,000	\$ 700,000	\$ 707,471	\$ 650,000	\$ 669,500
Interest Income	22	4,831	43,606	500	500	56,319	25,000	25,750
Miscellaneous Revenue	-	-	-	52,625	52,625	-	-	-
Total Revenue	\$ 669,048	\$ 753,622	\$ 811,517	\$ 753,125	\$ 753,125	\$ 763,791	\$ 675,000	\$ 695,250
Expenses								
Personnel								
Salaries	\$ -	\$ -	\$ -	\$ 33,707	\$ 33,707	\$ 20,058	\$ -	\$ -
Overtime	-	-	-	-	-	-	-	-
Longevity	-	-	-	-	-	-	-	-
Certification Pay	-	-	-	180	180	1,783	-	-
Cell Phone Stipend	-	-	-	180	180	105	-	-
Retirement	-	-	-	4,453	4,453	3,053	-	-
Medical Insurance	-	-	-	2,164	2,164	1,167	-	-
Dental Insurance	-	-	-	185	185	103	-	-
Vision Insurance	-	-	-	39	39	22	-	-
Life Insurance & Other	-	-	-	248	248	65	-	-
Social Security Taxes	-	-	-	2,090	2,090	1,318	-	-
Medicare Taxes	-	-	-	489	489	327	-	-
Unemployment Taxes	-	-	-	38	38	-	-	-
Workers' Compensation	-	-	-	138	138	25	-	-
Auto/Housing Allowance	-	-	-	-	-	2	-	-
Total Personnel	\$ -	\$ -	\$ -	\$ 43,911	\$ 43,911	\$ 28,028	\$ -	\$ -
Professional Outside Services	\$ 4,500	\$ -	\$ 5,000	\$ 50,000	\$ 50,000	\$ 1,000	\$ 80,000	\$ 82,400
Legal Services	-	-	-	-	-	-	20,000	20,600
Auditing	4,000	5,000	5,000	5,000	5,000	4,269	5,100	5,253
Advertising	10,904	12,895	5,658	25,000	25,000	4,322	8,000	8,240
Legal Notices	-	-	-	-	-	-	1,000	1,030
Printing	-	-	-	500	500	-	250	258
Schools & Training	-	-	-	3,000	3,000	-	3,000	3,090
Dues & Membership	-	-	-	2,500	2,500	-	-	-
Travel & Per Diem	-	-	-	2,000	2,000	912	3,000	3,090
Office Supplies	-	-	-	500	500	-	-	-
Miscellaneous Expense	-	2,500	2,500	4,000	4,000	-	-	-
Incentive Programs	100,000	-	-	300,000	300,000	-	100,000	103,000
Thrive Business Grant	-	-	-	-	-	-	150,000	154,500
Depreciation Expense - EDC	24,531	24,693	24,691	-	-	-	-	-
Bond Interest	452	91,280	1,333	-	-	-	-	-
Paying Agent Fees	600	800	800	408	408	400	400	412
Transfer to General Fund	30,000	-	-	40,000	40,000	-	80,752	83,175
Transfer to General Fund/DSR	-	-	-	-	-	-	-	-
Transfer to Debt Service	93,668	-	201,518	201,518	201,518	201,518	202,463	208,536
Total Expenses	\$ 268,655	\$ 137,168	\$ 246,500	\$ 634,426	\$ 634,426	\$ 212,421	\$ 653,965	\$ 673,583
Net Increase (Decrease)	\$ 400,393	\$ 616,454	\$ 565,016	\$ 118,699	\$ 118,699	\$ 551,370	\$ 21,036	\$ 21,667
Ending Net Position	\$ 1,285,396	\$ 1,901,850	\$ 2,466,867	\$ 1,838,435	\$ 1,838,435	\$ 3,018,237	\$ 3,039,272	\$ 3,060,940

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
TOWN MANAGER	1.00	0.15	0.00
TOTAL FTEs	1.00	0.15	0.00

Hotel Occupancy Tax Fund	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Beginning Fund Balance	\$ 1,530,643	\$ 1,726,744	\$ 2,275,552	\$ 2,638,723	\$ 2,638,723	\$ 2,677,913	\$ 3,046,977	\$ 3,028,676
Revenue								
Hotel Occupancy Tax	\$ 392,659	\$ 781,831	\$ 822,484	\$ 600,000	\$ 600,000	\$ 760,307	\$ 750,000	\$ 772,500
July 4th Revenue	19,934	21,442	14,272	7,500	7,500	19,635	10,000	10,300
Interest Income	919	12,140	99,941	5,000	5,000	97,575	50,000	51,500
Miscellaneous Revenue	-	-	-	-	-	2,081	-	-
Total Revenue	\$ 413,512	\$ 815,413	\$ 936,697	\$ 612,500	\$ 612,500	\$ 877,517	\$ 810,000	\$ 834,300
Expenditures								
Personnel								
Salaries	\$ 20,046	\$ 12,264	\$ 89,135	\$ 77,681	\$ 77,681	\$ 82,810	\$ 163,580	\$ 168,487
Overtime	-	-	-	-	-	-	-	-
Longevity	-	-	-	300	300	300	376	388
Salaries - Certification	-	-	563	930	930	1,353	2,310	2,379
Salaries - Cell Phone Stipend	-	-	326	582	582	492	1,860	1,916
Retirement	2,501	1,032	9,986	9,765	9,765	8,513	24,550	25,287
Medical insurance	1,641	795	2,549	721	721	426	10,367	10,678
Dental Insurance	125	48	433	778	778	650	1,222	1,258
Vision Insurance	14	7	63	163	163	136	279	287
Life Insurance & Other	102	38	308	339	339	363	1,005	1,035
Social Security Taxes	1,208	744	1,280	4,583	4,583	4,070	10,713	11,034
Medicare Taxes	283	174	299	1,072	1,072	952	2,505	2,581
Unemployment Taxes	55	5	9	159	159	12	517	532
Workers Compensation	-	-	-	303	303	56	2,723	2,804
Auto/Housing Allowance	-	-	-	-	-	-	1,410	1,452
Total Personnel	\$ 25,975	\$ 15,107	\$ 104,951	\$ 97,376	\$ 97,376	\$ 100,132	\$ 223,417	\$ 230,119
Services & Supplies								
Professional Outside Services	\$ -	\$ 5,484	\$ 121,500	\$ 20,000	\$ 20,000	\$ 24,050	\$ 190,000	\$ 195,700
Auditing	3,000	4,000	4,000	4,000	4,000	3,286	3,384	3,486
Software & Support	4,961	18,284	21,434	31,434	31,434	22,506	47,000	48,410
Advertising	4,031	19,292	18,780	61,500	61,500	42,669	61,500	63,345
Communications/Pagers/Mobiles	1,368	1,368	1,368	-	-	1,026	-	-
Event Rentals	1,500	1,968	-	-	-	-	-	-
Dues & Membership	-	-	-	4,000	4,000	-	4,000	4,120
July 4 Celebration	81,992	95,602	115,677	160,000	160,000	124,784	160,000	164,800
Taste of Trophy Club	-	-	-	-	-	-	39,000	40,170
Christmas in the Park	-	-	-	-	-	-	80,000	82,400
Bad Debt Expense	-	10,500	-	-	-	-	-	-
Total Services & Supplies	\$ 96,852	\$ 156,498	\$ 282,760	\$ 280,934	\$ 280,934	\$ 218,320	\$ 584,884	\$ 602,431
Capital Outlay								
Capital Outlay	\$ -	\$ -	\$ 7,200	\$ 100,000	\$ 100,000	\$ 95,000	\$ 20,000	\$ 20,600
Total Capital	\$ -	\$ -	\$ 7,200	\$ 100,000	\$ 100,000	\$ 95,000	\$ 20,000	\$ 20,600
Total Expenditures	\$ 122,827	\$ 171,605	\$ 394,911	\$ 478,310	\$ 478,310	\$ 413,453	\$ 828,301	\$ 853,150
Other Sources (Uses)								
Transfer To General Fund	\$ (94,582)	\$ (95,000)	\$ (95,000)	\$ (95,000)	\$ (95,000)	\$ (95,000)	\$ -	\$ -
Total Other Sources (Uses)	\$ (94,582)	\$ (95,000)	\$ (95,000)	\$ (95,000)	\$ (95,000)	\$ (95,000)	\$ -	\$ -
Net Increase (Decrease)	\$ 196,103	\$ 548,808	\$ 446,786	\$ 39,190	\$ 39,190	\$ 369,064	\$ (18,301)	\$ (18,850)
Ending Fund Balance	\$ 1,726,746	\$ 2,275,552	\$ 2,722,338	\$ 2,677,913	\$ 2,677,913	\$ 3,046,977	\$ 3,028,676	\$ 3,009,826

PERSONNEL SCHEDULE			
POSITION TITLE	FY 2023	FY 2024	FY 2025
TOWN MANAGER	0.00	0.00	0.05
COMM & MARKETING DIRECTOR	0.58	0.58	0.50
COMM & MARKETING SPECIALIST	0.00	0.00	0.50
RECREATION COORDINATOR	0.00	0.00	1.00
CROSSING GUARDS	0.00	0.00	0.04
TOTAL FTEs	0.58	0.58	1.05

80% Funded by General Fund
50% Funded by General Fund
50% Funded by General Fund
50% of 2 positions Funded by General Fund

Recreation Program Fund	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Beginning Fund Balance	\$ 5,062	\$ 7,710	\$ 21,550	\$ 21,550	\$ 21,550	\$ 21,175	\$ 29,491	\$ 29,491
Revenue								
Recreation Programs	\$ 6,763	\$ 17,940	\$ 4,825	\$ 6,000	\$ 6,000	\$ 8,316	\$ 6,000	\$ 6,180
Total Revenue	\$ 6,763	\$ 17,940	\$ 4,825	\$ 6,000	\$ 6,000	\$ 8,316	\$ 6,000	\$ 6,180
Expenditures								
Recreation Programs	\$ 4,115	\$ 4,100	\$ 5,200	\$ 6,000	\$ 6,000	\$ -	\$ 6,000	\$ 6,180
Total Expenditures	\$ 4,115	\$ 4,100	\$ 5,200	\$ 6,000	\$ 6,000	\$ -	\$ 6,000	\$ 6,180
Net Increase (Decrease)	\$ 2,648	\$ 13,840	\$ (375)	\$ -	\$ -	\$ 8,316	\$ -	\$ -
Ending Fund Balance	\$ 7,710	\$ 21,550	\$ 21,175	\$ 21,550	\$ 21,550	\$ 29,491	\$ 29,491	\$ 29,491

Parkland Dedication Fund	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Beginning Fund Balance	\$ 385,727	\$ 536,001	\$ 350,554	\$ 177,650	\$ 177,650	\$ 407,935	\$ 546,457	\$ 548,207
Revenue								
Park Revenues	\$ 150,000	\$ 26,410	\$ 85,268	\$ -	\$ -	\$ 123,034	\$ -	\$ -
Interest Income	274	2,890	18,259	1,750	1,750	15,488	1,750	1,803
Miscellaneous Revenue	-	-	-	-	-	-	-	-
Total Revenue	\$ 150,274	\$ 29,300	\$ 103,527	\$ 1,750	\$ 1,750	\$ 138,522	\$ 1,750	\$ 1,803
Expenditures								
Program/Event Supplies	\$ 4,204	\$ 4,204	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	210,543	210,543	46,146	97,000	97,000	-	-	-
Total Expenditures	\$ 214,747	\$ 214,747	\$ 46,146	\$ 97,000	\$ 97,000	\$ -	\$ -	\$ -
Net Increase (Decrease)	\$ (64,473)	\$ (185,447)	\$ 57,381	\$ (95,250)	\$ (95,250)	\$ 138,522	\$ 1,750	\$ 1,803
Ending Fund Balance	\$ 321,254	\$ 350,554	\$ 407,935	\$ 82,400	\$ 82,400	\$ 546,457	\$ 548,207	\$ 550,009

TIRZ#1 Fund	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Beginning Fund Balance	\$ (354,812)	\$ (327,716)	\$ (266,168)	\$ (98,737)	\$ (98,737)	\$ (192,360)	\$ (111,065)	\$ (28,671)
Revenue								
Property Tax	\$ 124,872	\$ -	\$ 6,648	\$ 79,744	\$ 79,744	\$ 49,646	\$ 61,272	\$ 63,110
Sales Tax	-	-	-	81,339	81,339	72,931	83,779	86,293
Miscellaneous Revenue	-	13,190	13,189	-	-	-	-	-
Total Revenue	\$ 124,872	\$ 13,190	\$ 19,837	\$ 161,083	\$ 161,083	\$ 122,577	\$ 145,051	\$ 149,402
Expenses								
Professional Outside Services	\$ -	\$ 1,000	\$ 1,000	\$ 3,000	\$ 3,000	\$ 1,000	\$ 4,000	\$ 4,000
Incentive Programs	127,929	41,935	40,283	56,379	56,379	40,282	58,657	59,830
Total Expenditures	\$ 127,929	\$ 42,935	\$ 41,283	\$ 59,379	\$ 59,379	\$ 41,282	\$ 62,657	\$ 63,830
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Sources (Uses)								
Transfer In	30,153	91,293	95,254	-	-	-	-	-
Net Increase (Decrease)	\$ 27,096	\$ 61,548	\$ 73,808	\$ 101,704	\$ 101,704	\$ 81,295	\$ 82,394	\$ 85,572
Ending Fund Balance	\$ (327,716)	\$ (266,168)	\$ (192,360)	\$ 2,967	\$ 2,967	\$ (111,065)	\$ (28,671)	\$ 56,901

Debt Service Fund	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Beginning Fund Balance	\$ 706,640	\$ 423,426	\$ 107,971	\$ 165,869	\$ 165,869	\$ 206,255	\$ 1,779,396	\$ 1,991,129
Revenue								
Property Taxes	\$ 2,411,195	\$ 2,532,976	\$ 2,552,784	\$ 2,619,482	\$ 2,619,482	\$ 2,846,250	\$ 2,944,640	\$ 3,032,979
Property Taxes/Delinquent	4,078	(2,738)	6,172	2,000	2,000	1,980	2,060	2,122
Property Taxes/Penalty & Interest	4,699	6,641	11,463	4,500	4,500	(5,786)	4,635	4,774
Intergovernmental Transfer EDC	-	-	-	-	-	-	-	-
Interest Income	740	8,756	77,233	2,500	2,500	52,827	2,575	2,652
Miscellaneous Revenue	14,292	227	(5)	-	-	-	-	-
Total Revenue	\$ 2,435,004	\$ 2,545,862	\$ 2,647,648	\$ 2,628,482	\$ 2,628,482	\$ 2,895,270	\$ 2,953,910	\$ 3,042,527
Expenditures								
Principal Payments	\$ 2,068,000	\$ 2,138,000	\$ 2,014,413	\$ 2,140,000	\$ 2,140,000	\$ 890,000	\$ 2,285,000	\$ 2,353,550
Interest Payments	473,755	540,897	564,269	745,220	745,220	430,205	656,140	675,824
Paying Agent Fees	-	5,226	2,200	7,500	7,500	1,925	3,500	3,605
Bond/CO Issuance cost	-	-	-	-	-	-	-	-
Total Expenditures	\$ 2,541,755	\$ 2,684,123	\$ 2,580,882	\$ 2,892,720	\$ 2,892,720	\$ 1,322,130	\$ 2,944,640	\$ 3,032,979
Other Sources (Uses)								
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Proceeds- Premium	-	-	-	-	-	-	-	-
Refund Cost	-	-	-	-	-	-	-	-
Transfer In- General Fund	-	-	-	-	-	-	-	-
Transfer In-EDC 4B	-	-	201,518	201,518	201,518	-	202,463	208,537
Transfer In- Street Main. Sales Tax	-	-	-	-	-	-	-	-
Transfer In- Storm Drainage	-	-	-	-	-	-	-	-
Transfer In - Capital Projects	-	-	-	-	-	-	-	-
Transfer In - CCPD	-	-	-	-	-	-	-	-
Transfer In - sub-total	-	-	201,518	201,518	201,518	-	202,463	208,537
Transfer Out	176,463	177,194	170,000	-	-	-	-	-
Total Other Sources (Uses)	\$ 176,463	\$ 177,194	\$ 371,518	\$ 201,518	\$ 201,518	\$ -	\$ 202,463	\$ 208,537
Net Increase (Decrease)	\$ (283,214)	\$ (315,455)	\$ 98,284	\$ (62,720)	\$ (62,720)	\$ 1,573,141	\$ 211,733	\$ 218,085
Ending Fund Balance	\$ 423,426	\$ 107,971	\$ 206,255	\$ 103,149	\$ 103,149	\$ 1,779,396	\$ 1,991,129	\$ 2,209,215

Capital Projects Fund	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Beginning Fund Balance	\$ 1,984,646	\$ 6,199,646	\$ 4,952,458	\$ 10,606,606	\$ 10,606,606	\$ 10,606,606	\$ 10,771,422	\$ 10,781,422
Revenue								
Contributions/Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,919,500	\$ 165,000
Interest Income	7,015	62,538	274,355	20,000	20,000	448,124	10,000	10,300
Bond Proceeds	4,305,000	-	6,925,000	-	-	-	9,440,000	3,840,000
Bond Premium	297,691	-	257,608	-	-	-	-	-
Miscellaneous Revenue	-	-	84,424	20,400	20,400	-	-	-
Total Revenue	\$ 4,609,706	\$ 62,538	\$ 7,541,387	\$ 40,400	\$ 40,400	\$ 448,124	\$ 15,369,500	\$ 4,015,300
Expenditures								
Professional Outside Services	\$ 13,343	\$ 3,521	\$ 6,925	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenses	759,527	929,535	382,622	6,525,000	6,525,000	43,215	15,359,500	5,382,000
Engineering	-	125,794	23,636	200,000	200,000	-	-	-
Engineering/Construction	-	-	16,000	-	-	20,124	-	-
Capital Expenses	-	-	-	-	-	-	-	-
Capital Expenses	23,450	227,060	1,282,373	-	-	219,969	-	-
Bond Issuance Costs	98,386	-	175,683	-	-	-	-	-
Total Expenditures	\$ 894,706	\$ 1,285,910	\$ 1,887,239	\$ 6,725,000	\$ 6,725,000	\$ 283,308	\$ 15,359,500	\$ 5,382,000
Other Sources (Uses)								
Transfer In	500,000	-	-	-	-	-	-	-
Transfer Out	-	(23,816)	-	-	-	-	-	-
Total Other Sources (Uses)	\$ 500,000	\$ (23,816)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Increase (Decrease)	\$ 4,215,000	\$ (1,247,188)	\$ 5,654,147	\$ (6,684,600)	\$ (6,684,600)	\$ 164,817	\$ 10,000	\$ (1,366,700)
Ending Fund Balance	\$ 6,199,646	\$ 4,952,458	\$ 10,606,606	\$ 3,922,006	\$ 3,922,006	\$ 10,771,422	\$ 10,781,422	\$ 9,414,722

FY25 Proposed Budget

Capital Equipment/Fleet Replacement Fund	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 APPROVED	FY 2024 AMENDED	FY 2024 YEAR TO DATE	FY 2025 PROPOSED	FY 2026 PROJECTED
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,359,096	\$ 2,359,096
Revenue								
Department Capital Projects Fund							\$ 684,873	\$ 268,000
MUD Funding							79,000	16,000
Street Maintenance Sales Tax Fund							-	-
Storm Drainage Utility Fund							-	-
Parkland Dedication Fund							-	-
Hotel Occupancy Fund							-	-
Crime Control Prevention District Fund							160,000	160,000
Economic Development Corporation Fund							-	-
Tax Increment Reinvestment Zone Fund							-	-
Grant Funding							-	-
Future Bonds							-	-
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 923,873	\$ 444,000
Expenditures								
General Governemnt Capital Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Police Capital Replacement	-	-	-	-	-	-	60,000	-
Police Fleet Replacement	-	-	-	-	-	-	317,373	240,000
Fire/EMS Capital Replacement	-	-	-	-	-	-	165,500	106,000
Fire/EMS Fleet Replacement	-	-	-	-	-	-	75,000	-
Community Development Capital Replacement	-	-	-	-	-	-	93,000	-
Community Development Fleet Replacement	-	-	-	-	-	-	78,000	-
Parks/Recreation Capital Replacement	-	-	-	-	-	-	85,000	48,000
Parks/Recreation Fleet Replacement	-	-	-	-	-	-	-	-
IS Capital Replacement	-	-	-	-	-	-	50,000	50,000
Facilities Capital Replacement	-	-	-	-	-	-	-	-
Facilities Fleet Replacement	-	-	-	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 923,873	\$ 444,000
Other Sources (Uses)								
Debt Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Tax Notes	-	-	-	-	-	-	-	-
Transfer In	-	-	-	-	-	-	-	444,000
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 444,000
Net Increase (Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 444,000
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,359,096	\$ 2,803,096

FY 2025 CAPITAL IMPROVEMENT PROGRAM





Town of Trophy Club Capital Improvement Program (CIP) OVERVIEW

A Capital Improvement Program (CIP) is a crucial public infrastructure and planning tool for municipalities, reflecting the Town's core policies and financial capabilities in managing the community's physical development. The Town of Trophy Club's five-year infrastructure and equipment funding plan is reviewed annually to accommodate shifting priorities. This plan provides a structured approach for identifying capital requirements and assessing the impact of capital projects on operating budgets.

Typically, the CIP includes costly, non-recurring improvements with a multi-year useful life, resulting in fixed assets. These encompass the construction and acquisition of new buildings, additions or renovations to existing buildings, street construction, drainage improvements, land purchases, and water and wastewater utility infrastructure.

Every year, the Town of Trophy Club updates its Capital Improvement Program for a five-year period. The program is shaped by input from citizens, Boards & Commissions, the school district, and Homeowner's Associations. Proposed projects are evaluated based on several factors, including compliance with the Comprehensive Plan and the Town's growth and safety needs. These projects are then presented to the Town Council for consideration and final approval.

CIP Goals

- 🔍 Develop objectives that encompass all capital projects over a five-year period.
- 🔍 Identify funding sources while maintaining fiscal constraints.
- 🔍 Align projects with the Comprehensive Plan.
- 🔍 Base project selection on citizen input.
- 🔍 Ensure project objectives are realistic, relevant, and easy to understand.
- 🔍 Provide realistic assessments of the scope and cost of projects.

Summary

The Capital Improvement Plan (CIP) summary outlines the proposed investments and expenditures across various departments for the upcoming fiscal period. This plan includes detailed department totals, ensuring transparency and strategic allocation of resources to enhance infrastructure, facilities, and services. The CIP aims to address current and future community needs by prioritizing projects that promote sustainable growth, efficiency, and public benefit. Each department's budget is carefully evaluated to align with overall organizational goals, demonstrating a commitment to responsible financial management and long-term planning.

Capital Improvement Plan Summary of Expenditures

Capital Projects	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30
General Government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Police	-	275,000				
Fire/Emergency Services	74,500	82,000	50,000			
Community Development/Streets	11,565,000	5,025,000	2,282,000		3,300,000	2,942,000
Parks/Recreation	3,720,000		20,000		20,000	
Facilities					420,000	235,000
Total Capital Projects	\$ 15,359,500	\$ 5,382,000	\$ 2,352,000	\$ -	\$ 3,740,000	\$ 3,177,000

Capital Equipment Replacement	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2028-29
General Government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Police	60,000	-	-	-	-	-
Fire/Emergency Services	165,500	105,683	89,683	89,683	89,683	89,683
Community Development/Streets	93,000	-	-	-	-	-
Parks/Recreation	85,000	-	-	-	-	-
Information Services	50,000	-	-	-	-	-
Facilities	-	-	-	-	-	-
Total Capital Equipment Replacement	\$ 453,500	\$ 105,683	\$ 89,683	\$ 89,683	\$ 89,683	\$ 89,683

Fleet Replacement	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2028-29
General Government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Police	317,373	80,000	90,000	90,000	270,000	-
Fire/Emergency Services	75,000	-	-	-	-	-
Community Development/Streets	78,000	-	-	-	-	-
Parks/Recreation	-	-	-	-	-	-
Facilities	-	-	-	-	-	-
Crime Control & Prevention District	160,000	160,000	180,000	180,000	180,000	-
Total Fleet Replacement	\$ 630,373	\$ 240,000	\$ 270,000	\$ 270,000	\$ 450,000	\$ -

The Town of Trophy Club's Capital Improvement Projects (CIP) for this budget year will encompass several key developments. These include the construction of new pickleball courts and the implementation of Phase II of the community pool renovation, which will also feature splash pad resurfacing. Additionally, street infrastructure enhancements will involve concrete and asphalt repairs, along with storm drainage improvements on Inverness Drive and Wilshire Drive. Sidewalk construction projects are planned for Durango Drive/Parkview Drive and Turnberry/Highlands Drive.

Capital Improvement Projects	FY 2025 PROPOSED	FY 2026 PROPOSED	FY 2027 PROPOSED	FY 2028 PROPOSED	FY 2029 PROPOSED	FY 2030 PROPOSED
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue						
Department Capital Projects Fund	\$ 45,000	\$ 275,000	\$ 20,000	\$ -	\$ 440,000	\$ 235,000
MUD Funding	74,500	82,000	50,000			
Street Maintenance Sales Tax Fund		115,000				
Storm Drainage Utility Fund	1,500,000					
Parkland Dedication Fund						
Hotel Occupancy Fund						
Crime Control Prevention District Fund						
Economic Development Corporation Fund						
Tax Increment Reinvestment Zone Fund						
ARPA Funding	2,300,000					
Grant Funding	2,000,000					
2021 CO Bonds						
2023 CO Bonds	6,200,000					
2025 CO Bonds	3,240,000	4,910,000				
2027 CO Bonds			2,282,000		\$ 3,300,000	
2029 CO Bonds						\$ 2,942,000
Future Bonds						
Total Revenue	\$ 15,359,500	\$ 5,382,000	\$ 2,352,000	\$ -	\$ 3,740,000	\$ 3,177,000
Projects:						
2025 Streets Projects	\$ 2,990,000	\$ -	\$ -	\$ -	\$ -	\$ -
Forest Hill Drive Street Replacement - \$1.7M	1,770,000					
Paint Rock Ct. Street Replacement - \$410,000	410,000					
Palmetto Ct Street Replacement - \$810,000	810,000					
2025 Sidewalk Projects	250,000					
Parkview Drive - \$ 80,000	80,000					
Durango Drive - \$45,000	45,000					
Various Sidewalk Repairs - \$125,000	125,000					
Inverness Drive Storm Drainage Improvements	2,300,000					
TC Pool Renovation	2,400,000					
Pickleball Courts	1,300,000					
Splashpad Resurface	20,000		20,000		20,000	
Bobcat Traffic Improvements	4,500,000					
Fire Station Dumpster Enclosure	25,000					
Fire Station Plumbing Repair	9,500					
Fire Station HVAC Replacement - Qty 2	40,000					
Wilshire Storm Drainage Improvements	1,500,000					
Freedom Dog Park Fencing	25,000					
2026 Streets Projects		4,010,000				
Oakmont Dr. Street Replacement - \$ 4M		4,010,000				
2026 Sidewalk Projects		200,000				
Skyline Drive - \$ 98,000		98,000				
Creekside Dr. - \$ 102,000		102,000				
Fire Station Lighting Project		27,000				
Fire Station Paint Interior/Apparatus Bay		35,000				
Fire Station Carpet Replacement		20,000				
Street Light Improvements - Bobcat & Parkview		200,000				
Streets & Parks Shop Remodel		500,000				
Police Covered Parking - Town Fleet		275,000				
Crosswalk Flashers - Upgrade to RTC		115,000				

Capital Improvement Projects	FY 2025 PROPOSED	FY 2026 PROPOSED	FY 2027 PROPOSED	FY 2028 PROPOSED	FY 2029 PROPOSED	FY 2030 PROPOSED
2027 Streets Projects			2,080,000			
Creekmere Dr. Street Replacement - \$1.5M			1,510,000			
Creekmere Ct. Street Replacement - \$570,000			570,000			
2027 Sidewalk Projects			202,000			
Park Lane - \$ 64,000			64,000			
Durango Dr. - \$ 138,000			138,000			
Fire Station Apparatus Flooring		-	50,000			
2029 Streets Projects					3,150,000	
Alamosa Drive Street Replacement - \$2.6M					2,640,000	
Greenbriar Ct. Street Replacement - \$510,000					510,000	
2029 Sidewalk Projects					150,000	
Rolling Rock - \$ 150,000					150,000	
Town Hall HVAC Replacement - Qty 3						235,000
Town Hall & PD Flooring/Carpet					175,000	
Town Hall Paint Interior/Exterior					120,000	
Town Hall/PD Water Heater Replacements					125,000	
2030 Streets Projects						2,760,000
Roaring Creek Ct. Street Replacement\$420,000						420,000
Oak Village Ct. & Lane - \$790,000						790,000
Timberline Dr. - \$1.5M						1,550,000
2030 Sidewalk Projects						182,000
Silver Rock Drive - \$ 60,000						60,000
Sonora Drive - \$ 138,000						122,000
Total Expenditures	\$ 15,359,500	\$ 5,382,000	\$ 2,352,000	\$ -	\$ 3,740,000	\$ 3,177,000
Total Excess	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



TOWN OF TROPHY CLUB FY 2024-2029 CAPITAL IMPROVEMENT PROJECTS

FY2025 Street Improvement Projects

PROJECT #

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Forest Hill Dr, \$1,770,000
Concrete Street Replacement on Forest Hill Drive from Fresh Meadow to Indian Creek Drive, approximately 40,000 sq ft.
2. Paint Rock Ct, \$410,000
Concrete Street Replacement of Paint Rock Ct, from Llano Dr to the end of Paint Rock Ct, approximately 7,500 sqft.
3. Palmetto Ct, \$810,000
Concrete Street Replacement of Palmetto Ct, from

JUSTIFICATION

Based on the 2022 Trophy Club Streets/Pavement Study and using the Pavement Condition Index (PCI), Structural Strength Index (SSI), and Overall Condition Index (OCI) ratings.

1. Forest Hill Dr- PCI 40, SSI 87.97, OCI 40
2. Paint Rock- PCI 27, SSI 100, OCI 37
3. Palmetto - PCI 37, SSI 95.74, OCI 47

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
BOND SERIES 2025					
\$2,990,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$2,990,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$2,990,000.00
PROJECT TOTAL	\$2,990,000.00

PROJECT LOCATION:

PROJECT LOCATIO All three (3) above locations

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



2025 Sidewalk Improvement Projects

PROJECT #

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Parkview Dr. \$80,000
Concrete sidewalk replacement on East side of Parkview Dr. from Durango to 424 Parkview Dr. Approximately 7200 sq ft.
2. Durango Dr. \$45,000
Concrete sidewalk replacement on south side of Durango from Lakeshore Dr. to 207 Durango. Approximately 4000 sq ft.
3. Various locations: \$125,000

JUSTIFICATION

Correcting deficiencies and tripping hazards, and restabilizing sunken areas holding water.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
BOND SERIES 2025					
\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$250,000.00
PROJECT TOTAL	\$250,000.00

PROJECT LOCATION:

PROJECT LOCATION DURANGO/PARKVIEW

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Inverness Stormwater/Drainage Project

PROJECT #

PROGRAM: STORM DRAINAGE FUND
PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

Inverness Drive Stormwater and Drainage Improvement Project

JUSTIFICATION

Engineering reports and studies show existing stormwater infrastructure to be undersized and inadequate during heavy rainfall affecting 5 residential properties between Indian Creek Dr and the golf course. Multiple floodings have occurred inside of homes on Inverness Dr resulting in private property damage.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
ARPA FUNDING					
\$2,300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$2,300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$2,300,000.00
PROJECT TOTAL	\$2,300,000.00

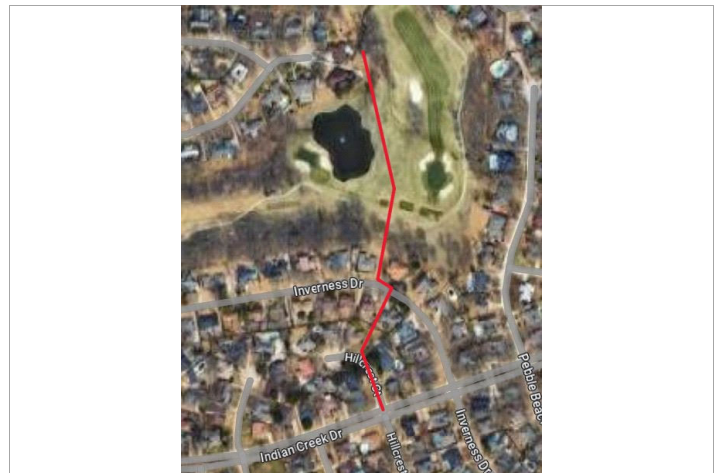
PROJECT LOCATION:

PROJECT LOCATION Inverness

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



TC Pool Renovation

PROJECT #

PROGRAM: PARKS PROJECT

PROJECT MANAGER: CHASE ELLIS

DESCRIPTION

This project focuses on updating and adding new amenities to the TC Community Pool. Recent enhancements included upgrading pump room equipment and renovating the office and restroom areas. Future improvements will incorporate new amenities based on community feedback.

JUSTIFICATION

The current pool facility, now 20 years old, needs updates to maintain its status as a high-quality community resource. Over the years, wear and tear have impacted the infrastructure, necessitating improvements to ensure safety, functionality, and an enjoyable experience for all residents.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
BOND SERIES 2023					
\$2,400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$2,400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$1,600,000.00
CAPITAL REMAINING:	\$2,400,000.00
PROJECT TOTAL	\$4,000,000.00

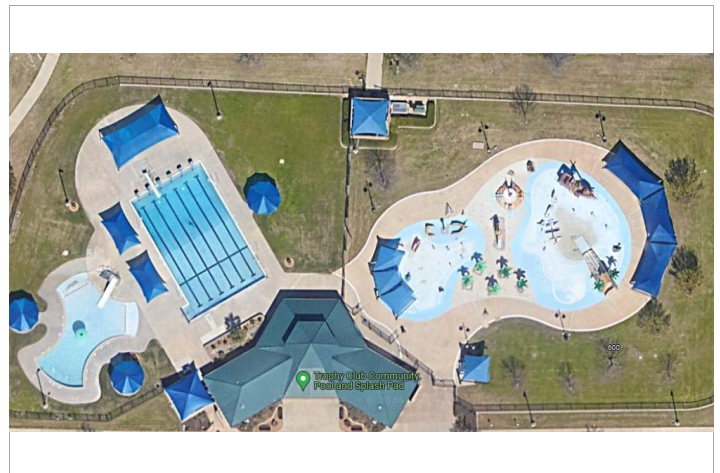
PROJECT LOCATION:

PROJECT LOCATION TC POOL

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Pickleball Courts

PROJECT #

PROGRAM: PARKS PROJECT

PROJECT MANAGER: CHASE ELLIS

DESCRIPTION

The community needs dedicated Pickleball courts to serve its residents. This project will add 6 Pickleball courts to Harmony Park.

JUSTIFICATION

This project is being reviewed by the Parks & Recreation Board to ensure that the resulting project provides quality Picklball courts for Trophy Club residents.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
BOND SERIES 2023					
\$1,300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$1,300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00

CAPITAL REMAINING: \$1,300,000.00

PROJECT TOTAL \$1,300,000.00

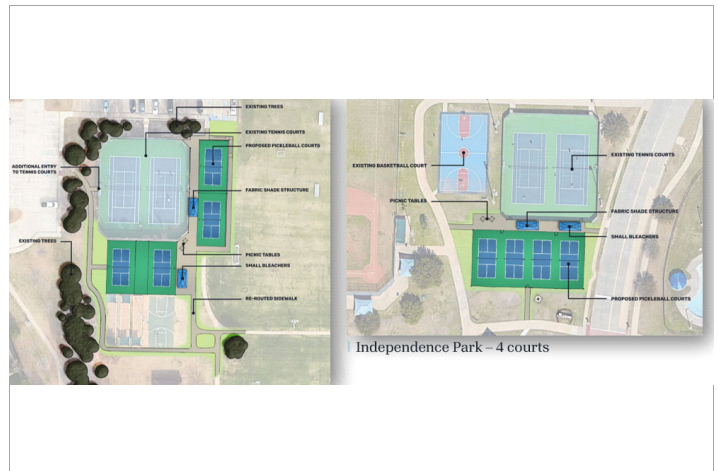
PROJECT LOCATION:

PROJECT LOCATIO N/A

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Splash Pad Resurfacing

PROJECT #

PROGRAM: PARKS PROJECT

PROJECT MANAGER: CHASE ELLIS

DESCRIPTION

This project updates the splashpad surface by removing the old material, addressing any underlying issues, and installing a new, slip-resistant surface. The upgrade will enhance safety, appearance, and durability, improving the overall user experience.

JUSTIFICATION

The splashpad requires resurfacing to improve safety, prevent slips, and address wear and tear. A new surface will enhance user experience, ensure better water flow, and extend the splashpad's lifespan, reducing future maintenance costs.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
CAPITAL PROJECTS FUND					
\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$60,000.00
PROJECT TOTAL	\$60,000.00

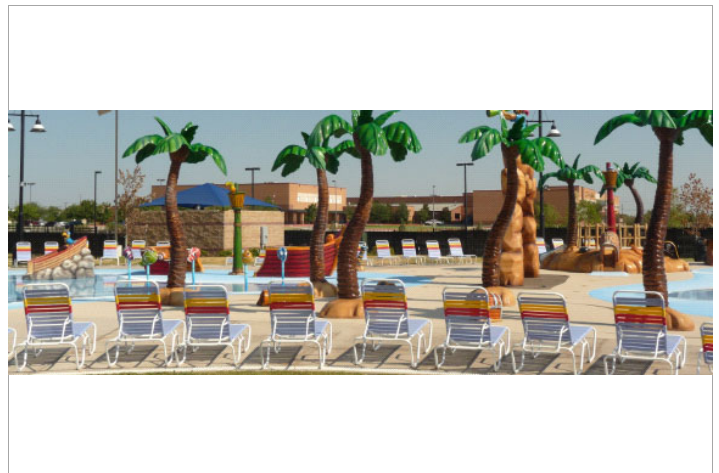
PROJECT LOCATION:

PROJECT LOCATION TC POOL

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Bobcat Traffic Improvements

PROJECT #

0

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

This project involves enhancing traffic conditions on Bobcat Boulevard, potentially including the installation of crosswalks, 1-3 roundabouts, and/or a traffic light. These improvements aim to increase safety, improve traffic flow, and enhance overall road functionality.

JUSTIFICATION

The proposed traffic improvements on Bobcat Boulevard, including crosswalks, 1-3 roundabouts, and/or a traffic light, are crucial for enhancing road safety and traffic flow. These upgrades will reduce congestion, improve pedestrian safety, and increase visibility, addressing current traffic challenges and supporting a safer, more efficient road network.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
BOND SERIES 2023					
\$2,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
GRANT FUND					
\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$4,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$0.00
PROJECT TOTAL	\$0.00

PROJECT LOCATION:

PROJECT LOCATIO

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET:	\$0.00
IMPACT:	



Fire Department Dumpster / Enclosure

PROJECT #

0

PROGRAM: FIRE PROJECT

PROJECT MANAGER: JASON WISE

DESCRIPTION

Addition of a fire department dumpster and enclosure on the West side of the station.

JUSTIFICATION

Employees are disposing of trash in the same method as the residential community. Trash cans take up space in the fire bay and are subject to weather and animals when put on the curb for pick up. The station is considered a commercial property and the investment in a commercial dumpster and enclosure would prove beneficial.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
MUD FUNDING					
\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$25,000.00
PROJECT TOTAL	\$25,000.00

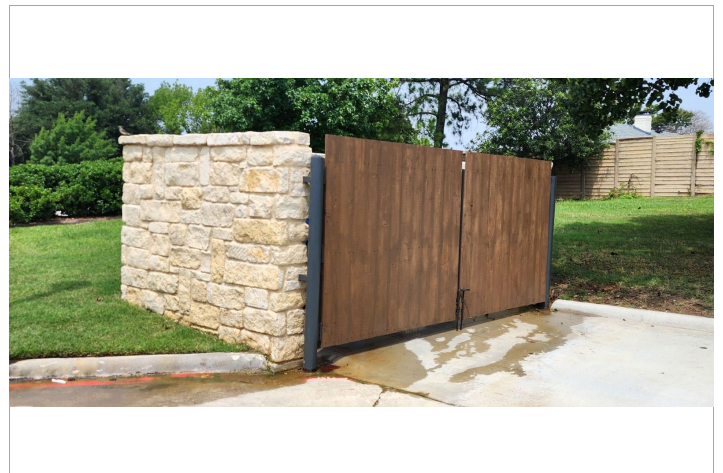
PROJECT LOCATION:

PROJECT LOCATIO FIRE STATION

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Fire Station Plumbing Repair

PROJECT #

0

PROGRAM: FIRE PROJECT

PROJECT MANAGER: JASON WISE

DESCRIPTION

Backfall repair in 3 inch sewer pipe. Pipe backs up every 3-4 months and leaks in the kitchen.

JUSTIFICATION

Continuous back up and jetting is necessary. Plumbing company recommends exposure and repair of 15-20 LF of 3 inch PVC pipe to repair backfall.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
MUD FUNDING					
\$9,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$9,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$9,500.00
PROJECT TOTAL	\$9,500.00

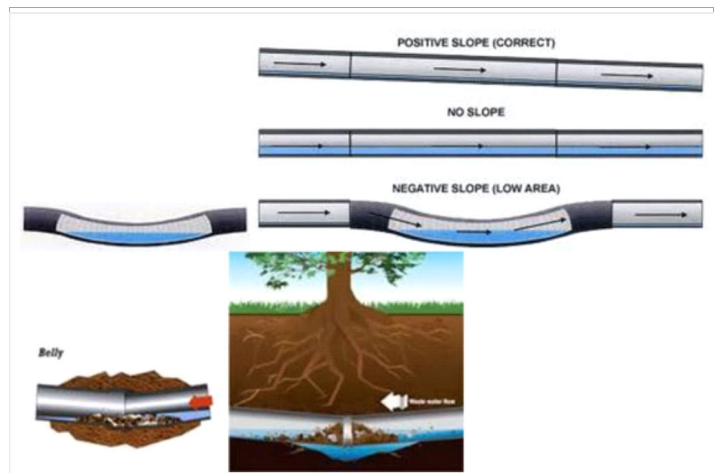
PROJECT LOCATION:

PROJECT LOCATIO FIRE STATION KITCHEN

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Fire Station HVAC Units

PROJECT #

0

PROGRAM: FIRE PROJECT

PROJECT MANAGER: JASON WISE

DESCRIPTION

Replacement of 2 HVAC units at Fire Station.

JUSTIFICATION

The Fire Station HVAC units end of life is twelve years. The Fire Station was built in 2012. Two unit systems and thermostats are required to be replaced in FY25.

FUNDING TIMELINE

202520262027202820292030

MUD FUNDING

\$40,000.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

TOTAL:

\$40,000.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00

CAPITAL REMAINING: \$40,000.00

PROJECT TOTAL \$40,000.00

PROJECT LOCATION:

PROJECT LOCATIO

FIRE STATION

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Wilshire Stormwater/Drainage Project

PROJECT #

0

PROGRAM: STORM DRAINAGE FUND
PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

Wilshire Stormwater and Drainage Improvement
Project- \$1,500,000.00

JUSTIFICATION

Engineering reports and studies show current existing stormwater infrastructure to be undersized and inadequate during heavy rainfall affecting 4 residential properties between Wilshire Dr and Trophy Club Dr. Multiple floodings have occurred inside of homes on Wilshire Dr resulting in private property damage.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
STORM DRAINAGE UTILITY					
\$1,500,000.00	\$0.00	\$0.00		\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$1,500,000.00	\$0.00	\$0.00		\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$1,500,000.00
PROJECT TOTAL	\$0.00

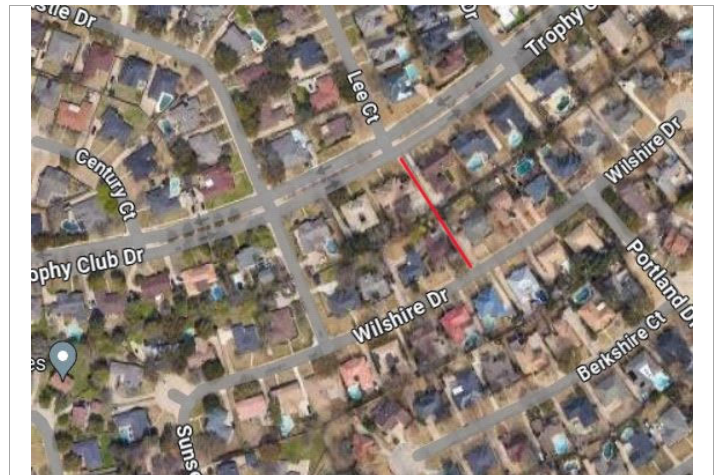
PROJECT LOCATION:

PROJECT LOCATION Wilshire

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



TOWN OF TROPHY CLUB FY 2024-2029 CAPITAL IMPROVEMENT PROJECTS

Freedom Dog Park Fencing

PROJECT #

0

PROGRAM: FACILITY MAINTENANCE
PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

Installation of approximately 575' of chainlink fencing, from the northwest corner to the northeast corner of Freedom Dog Park. Fencing will be installed approximately 10 feet from the existing residential property lines at the north end of the park. Fencing will have gates installed to allow maintenance crews access for mowing, debris, etc.

JUSTIFICATION

Staff was made aware that the dogs have direct access to the fences and rear property lines of 2815 Balmoral, 2904, 2905, and 2906 Taronga Cove. The installation of new fencing will separate the park from private property.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$25,000.00
 CAPITAL REMAINING: \$0.00
 PROJECT TOTAL \$25,000.00

PROJECT LOCATION:

PROJECT LOCATION:

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00
 IMPACT:



FY2026 Street Improvement Projects

PROJECT #

0

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Oakmont Dr., \$4,010,000
Concrete Street Replacement on Oakmont Drive,
from Trophy Club Dr to Palmetto Ct., approximately
78,400 sq ft.

JUSTIFICATION

Based on the 2022 Trophy Club
Streets/Pavement Study and using the Pavement
Condition Index (PCI), Structural Strength Index
(SSI), and Overall Condition Index (OCI) ratings.

1.Oakmont Dr.- PCI 31, SSI 86.85, OCI 31

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
BOND SERIES 2027					
\$0.00	\$4,010,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$4,010,000.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$4,010,000.00
PROJECT TOTAL	\$4,010,000.00

PROJECT LOCATION:

PROJECT LOCATIO Oakmont Drive

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



2026 Sidewalk Projects

PROJECT #

0

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Skyline Dr. \$98,000

New concrete sidewalk installation that will connect 2 existing sections of sidewalk on the east side of Skyline Dr starting at Panorama Cir to 32 Skyline Dr. Approximately 4,000 sq ft.

2. Creekside Dr. \$102,000

New concrete sidewalk installation that will wrap around on Creekside Dr from the east side of Parkview at Durango, move south toward Creekside

JUSTIFICATION

Resident safety for walking and exercising. Also allows for children to stay out of the street when walking to bus stop locations for school

FUNDING TIMELINE

202520262027202820292030

BOND SERIES 2025

\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL:

\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00

CAPITAL REMAINING: \$0.00

PROJECT TOTAL \$0.00

PROJECT LOCATION:

PROJECT LOCATIO

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Fire Station Lighting Project

PROJECT #

0

PROGRAM: FIRE PROJECT

PROJECT MANAGER: JASON WISE

DESCRIPTION

Replace 84 4-pin fluorescent and miscolored lamps with new LED day light-colored lamps, Bodine 10C Emergency Pack, 2x4' LED Flat Panel Light Fixture, and Fan Switches.

JUSTIFICATION

Reduce energy usage and cost of bulb replacement. LED installation will improve lighting hardware, visual environment, and safety.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
MUD					
\$0.00	\$27,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$27,000.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$27,000.00
PROJECT TOTAL	\$27,000.00

PROJECT LOCATION:

PROJECT LOCATION FIRE STATION

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Fire Department Paint Project

PROJECT #

0

PROGRAM: FIRE PROJECT

PROJECT MANAGER: JASON WISE

DESCRIPTION

Update paint colors and repair sheet rock on the interior and apparatus bay.

JUSTIFICATION

The fire station was built in 2011. Paint is faded and sheet rock is damaged from roof leaks.

FUNDING TIMELINE

202520262027202820292030

MUD FUNDING

\$0.00

\$35,000.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

TOTAL:

\$0.00

\$35,000.00

\$0.00

\$0.00

\$0.00

\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00

CAPITAL REMAINING: \$35,000.00

PROJECT TOTAL \$35,000.00

PROJECT LOCATION:

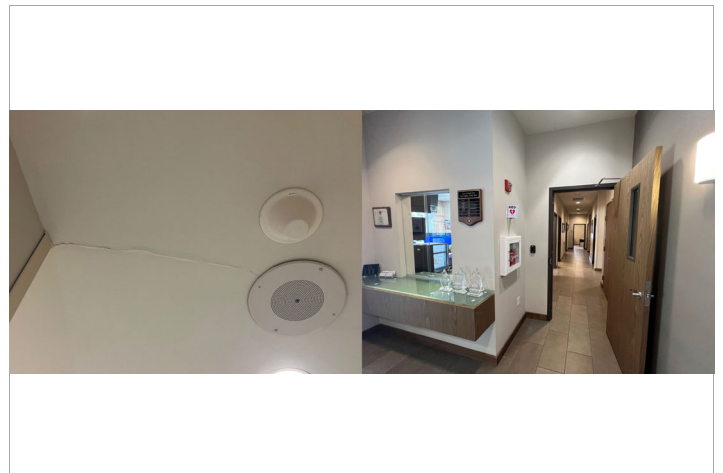
PROJECT LOCATIO

FIRE STATION

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Fire Station Carpet Replacement

PROJECT #

0

PROGRAM: FIRE PROJECT

PROJECT MANAGER: JASON WISE

DESCRIPTION

Carpet removal and installation for all offices, training room, bedrooms, and storage areas.

JUSTIFICATION

Original carpet from 2011. Stains, tears, and discoloration are present.

FUNDING TIMELINE

202520262027202820292030

MUD FUNDING

\$0.00

\$20,000.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

TOTAL:

\$0.00

\$20,000.00

\$0.00

\$0.00

\$0.00

\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00

CAPITAL REMAINING: \$20,000.00

PROJECT TOTAL \$20,000.00

PROJECT LOCATION:

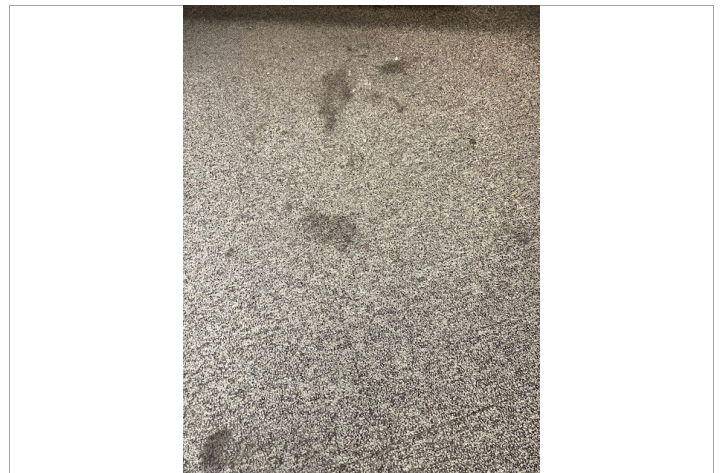
PROJECT LOCATIO

FIRE STATION

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Street Lights at Bobcat and Parkview

PROJECT #

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

Upgrade street lighting on Bobcat Blvd. and Parkview Dr. to meet Town's minimum standards on distances between light poles. Proposal will include an additional 29 decorative light poles on Bobcat and Parkview. Waiting on final proposal from Oncor.

JUSTIFICATION

The existing lighting on Bobcat and approximately 1,500 ft on Parkview do not meet the Town's minimum standards on distances between light poles. The inadequate lighting presents safety concerns at night for pedestrians and drivers.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
BOND SERIES 2025					
\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$200,000.00
CAPITAL REMAINING:	\$0.00
PROJECT TOTAL	\$200,000.00

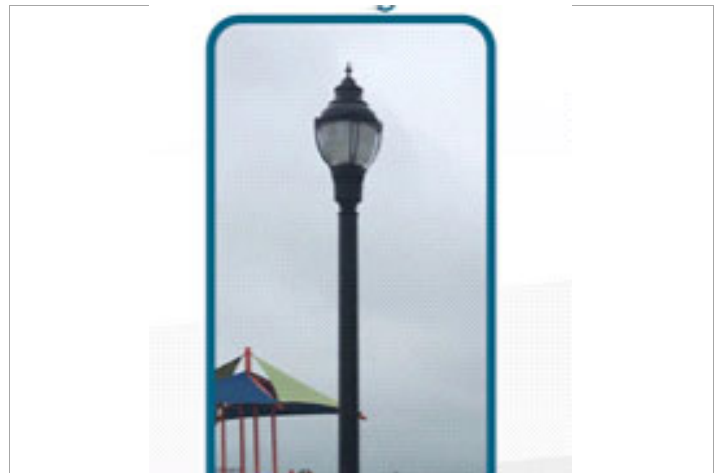
PROJECT LOCATION:

PROJECT LOCATION Bobcat and Parkview

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Streets and Parks Shop Remodel

PROJECT #

PROGRAM: FACILITY MAINTENANCE
PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

This project involves remodeling the Streets and Parks shop to include a new second-floor storage area, adding over 900 square feet of space. The expansion will enhance storage capacity, improve organization, and better support the operational needs of the departments.

JUSTIFICATION

The addition of a second-floor storage area is essential for expanding storage capacity and improving organization. This remodel will allow for better management of equipment and supplies, streamline operations, and support the growing needs of the Streets and Parks department, ultimately enhancing overall efficiency.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
BOND SERIES 2025					
\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

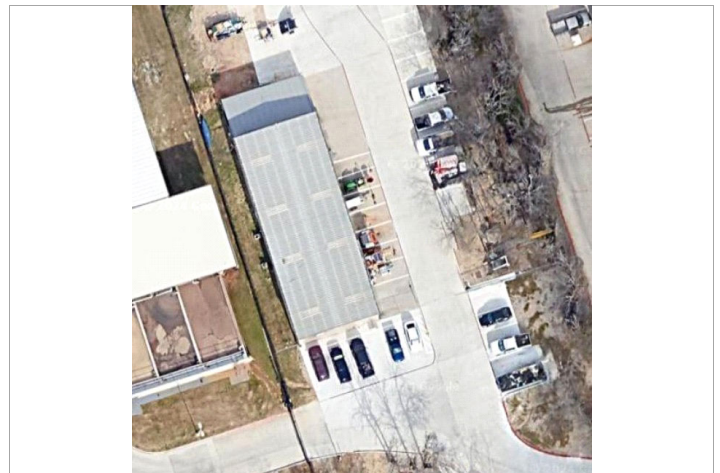
PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$500,000.00
PROJECT TOTAL	\$500,000.00

PROJECT LOCATION:

PROJECT LOCATION Street and Parks Shop

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET:	\$0.00
IMPACT:	



Town Hall: Police Parking Lot

PROJECT #

PROGRAM: POLICE PROJECT

PROJECT MANAGER: PATRICK ARATA

DESCRIPTION

Covered parking for patrol units and the police lock-up area will be provided, including 16 parking spaces and a sheltered area adjacent to the holding cell door. This will protect town-owned assets from hail and sun damage.

JUSTIFICATION

Covered parking is essential to protect patrol units and equipment from hail and sun damage. This will extend the lifespan of town-owned vehicles, reduce maintenance costs, and ensure that patrol units are always ready for immediate use. This investment safeguards valuable assets and supports effective law enforcement operations.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
CAPITAL PROJECTS FUND					
\$0.00	\$275,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$275,000.00	\$0.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$275,000.00
PROJECT TOTAL	\$275,000.00

PROJECT LOCATION:

PROJECT LOCATION TOWN HALL

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Upgrade Crosswalk Flashers to RTC

PROJECT #

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

Upgrading the crosswalk software and hardware is essential for improving communication and synchronization across the Town's crosswalks.

JUSTIFICATION

Upgrading the crosswalk software and hardware will enhance communication and synchronization between crosswalks, improving pedestrian safety and traffic flow throughout the Town. This update will ensure more reliable operation, reduce delays, and better manage crosswalk activity, benefiting both pedestrians and drivers.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
STREET MAINTENANCE FUND					
\$0.00	\$115,000.00	\$0.00	\$0.00		\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$115,000.00	\$0.00	\$0.00		\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$115,000.00
PROJECT TOTAL	\$115,000.00

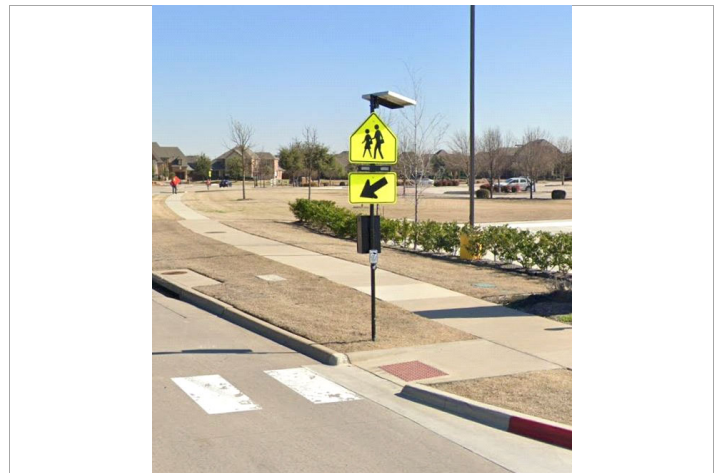
PROJECT LOCATION:

PROJECT LOCATION TOWN CROSSWALKS

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



FY2027 Street Improvement Projects

PROJECT #

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Creekmere Dr, \$1,510,000
Concrete Street Replacement of Creekmere Dr,
from Indian Creek Dr to Indian Creek Dr,
approximately 40,000 sq ft.

2. Creekmere Ct, \$570,000
Concrete Street Replacement of Creekmere Ct
approximately 12,500 sq ft.

JUSTIFICATION

Based on the 2022 Trophy Club
Streets/Pavement Study and using the Pavement
Condition Index (PCI), Structural Strength Index
(SSI), and Overall Condition Index (OCI) ratings.

1. Creekmere Dr- PCI 33, SSI 93.61, OCI 43

2. Creekmere Ct- PCI 56, SSI 100, OCI 66

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
BOND SERIES 2027					
\$0.00	\$0.00	\$2,080,000.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$0.00	\$2,080,000.00	\$0.00	\$0.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00

CAPITAL REMAINING: \$2,080,000.00

PROJECT TOTAL \$2,080,000.00

PROJECT LOCATION:

PROJECT LOCATIO Two (2) locations above

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



2027 Sidewalk Project

PROJECT #

0

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Park Ln. \$64,000

New concrete sidewalk installation that will connect 2 existing sections of sidewalk from the west side of Park Ln moving north from Durango Dr, then turning east to Parkview Dr. Approximately 4,800 sq ft.

2. Durango Dr. \$138,000

New concrete sidewalk installation that will start at the far west end of Durango on both sides of the

JUSTIFICATION

Resident safety for walking and exercising. Also allows for children to stay out of the street when walking to bus stop locations for school

FUNDING TIMELINE

202520262027202820292030

BOND SERIES 2027

\$0.00

\$0.00

\$200,000.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

TOTAL:

\$0.00

\$0.00

\$200,000.00

\$0.00

\$0.00

\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00

CAPITAL REMAINING: \$0.00

PROJECT TOTAL \$0.00

PROJECT LOCATION:

PROJECT LOCATIO

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



Fire Station Apparatus Floor

PROJECT #

0

PROGRAM: FIRE PROJECT

PROJECT MANAGER: JASON WISE

DESCRIPTION

Installation of Polycrete and Primer for the apparatus bay and connected rooms.

JUSTIFICATION

Cracked flooring, discoloration and chipped striping.

FUNDING TIMELINE

202520262027202820292030

MUD FUNDING

\$0.00

\$0.00

\$50,000.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

TOTAL:

\$0.00

\$0.00

\$50,000.00

\$0.00

\$0.00

\$0.00

PROJECT COST: _____

PREVIOUS APPROVED ALLOCATION: \$0.00

CAPITAL REMAINING: \$50,000.00

PROJECT TOTAL \$50,000.00

PROJECT LOCATION: _____

PROJECT LOCATION FIRE STATION BAY

IMPACT ON OPERATING BUDGET: _____

IMPACT ON BUDGET: \$0.00

IMPACT:



FY2029 Street Improvement Projects

PROJECT #

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Alamosa Dr, \$2,640,000
Concrete Street Replacement of Alamosa Dr
approximately 57,000 sq ft.
2. Greenbriar Ct, \$510,000
Concrete Street Replacement of Greenbriar
approximately 12,000 sq ft.

JUSTIFICATION

Based on the 2022 Trophy Club
Streets/Pavement Study and using the Pavement
Condition Index (PCI), Structural Strength Index
(SSI), and Overall Condition Index (OCI) ratings.

1. Alamosa Dr- PCI 55, SSI 82.83, OCI 55

2. Greenbriar Ct- PCI 43, SSI 100, OCI 53

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
BOND SERIES 2027					
\$0.00	\$0.00	\$0.00	\$0.00	\$3,150,000.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$0.00	\$0.00	\$0.00	\$3,150,000.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00
CAPITAL REMAINING: \$3,150,000.00
PROJECT TOTAL \$3,150,000.00

PROJECT LOCATION:

PROJECT LOCATION Alamosa and Greenbriar

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



2029 Sidewalk Projects

PROJECT #

0

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Rolling Rock to Village Trl. \$150,000
New concrete sidewalk installation that will begin on the west side of Rolling Rock Dr at Durango Dr moving north. The sidewalk will follow all the way around onto Village Trl and connect back into Durango Dr. Approximately 11,200 sq ft.

JUSTIFICATION

Resident safety for walking and exercising. Also allows for children safer routes to walk to school and stay out of the roadway.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
BOND SERIES 2027					
\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$0.00
PROJECT TOTAL	\$0.00

PROJECT LOCATION:

PROJECT LOCATIO

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET:	\$0.00
IMPACT:	



Town Hall Roof Top Units (HVAC)

PROJECT #

PROGRAM: FACILITY MAINTENANCE
PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

This project will replace 3 roof top HVAC units at Town Hall.

JUSTIFICATION

General Fund-Fund Balance-Typical life expectancy +15 years, with routine annual maintenance

The three rooftop HVAC units are aging and costly to maintain. Replacing them will improve energy efficiency, lower repair costs, and ensure reliable climate control.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
CAPITAL PROJECTS FUND					
\$0.00		\$0.00	\$0.00	\$0.00	\$235,000.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00		\$0.00	\$0.00	\$0.00	\$235,000.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$235,000.00
PROJECT TOTAL	\$235,000.00

PROJECT LOCATION:

PROJECT LOCATIO TOWN HALL

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET:	\$0.00
IMPACT:	



Town Hall & PD Flooring/Carpet

PROJECT #

PROGRAM: FACILITY MAINTENANCE
PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

This project involves installing new flooring at both Town Hall and the Police Department. The upgrade will enhance durability, improve aesthetics, and ensure a safer and more functional environment for staff and visitors.

JUSTIFICATION

The existing flooring at Town Hall and the Police Department is worn and damaged, impacting both safety and appearance. New flooring will provide a more durable, attractive, and easy-to-maintain surface, improving overall functionality and reducing long-term maintenance costs. Typical life expectancy of flooring is 8-12 years.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
CAPITAL PROJECTS FUND					
\$0.00	\$0.00	\$0.00	\$0.00	\$175,000.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$0.00	\$0.00	\$0.00	\$175,000.00	\$0.00

PROJECT COST:

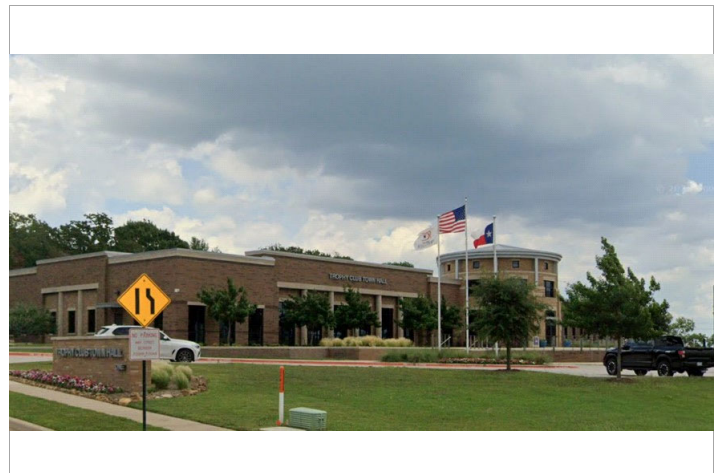
PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$175,000.00
PROJECT TOTAL	\$175,000.00

PROJECT LOCATION:

PROJECT LOCATION TOWN HALL

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET:	\$0.00
IMPACT:	



Town Hall Paint Interior/Exterior

PROJECT #

PROGRAM: FACILITY MAINTENANCE
PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

This project involves repainting both the interior and exterior of Town Hall. The update will refresh the appearance, protect surfaces, and enhance the overall aesthetic and longevity of the building

JUSTIFICATION

Repainting is necessary to protect and maintain the buildings' surfaces, prevent deterioration, and improve visual appeal. The update will enhance the overall aesthetics, extend the lifespan of the facilities, and create a more welcoming environment for residents and staff.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
CAPITAL PROJECTS FUND					
\$0.00	\$0.00	\$0.00	\$0.00	\$120,000.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$0.00	\$0.00	\$0.00	\$120,000.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00
CAPITAL REMAINING: \$120,000.00
PROJECT TOTAL \$120,000.00

PROJECT LOCATION:

PROJECT LOCATIO TOWN HALL

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:

Town Hall/PD add new Water Heaters

PROJECT #

PROGRAM: FACILITY MAINTENANCE
PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

This project involves replacing the existing electric water heaters at Town Hall with new tankless gas water heaters. The upgrade will improve energy efficiency, provide on-demand hot water, and reduce overall energy costs, enhancing the facility's operational effectiveness and sustainability.

JUSTIFICATION

Switching to tankless gas water heaters will increase energy efficiency and lower operating costs by providing on-demand hot water without the need for a large storage tank. This upgrade will reduce energy consumption, minimize space usage, and improve overall performance compared to the existing electric water heaters.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
CAPITAL PROJECTS FUND					
\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00	\$0.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$125,000.00
PROJECT TOTAL	\$125,000.00

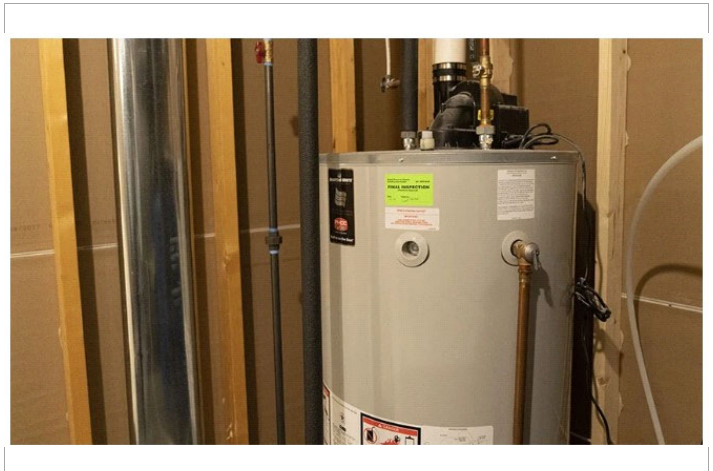
PROJECT LOCATION:

PROJECT LOCATIO TOWN HALL

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



FY2030 Street Improvement Project

PROJECT #

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Roaring Creek Ct, \$420,000
Concrete Street Replacement of Roaring Cree Ct, from Creek Courts Dr to end of Roaring Creet Ct, approximately 6,500 sq ft.
2. Oak Village Ct & Ln, \$790,000
Concrete Street Replacement of Oak Village Ct & Ln, approximately 18,000 sq ft.
3. Timberline Dr, \$1,550,000
Concrete Street Replacement of Timberline Dr. from Indian Creek and 1 Timberline Dr to 39

JUSTIFICATION

Based on the 2022 Trophy Club Streets/Pavement Study and using the Pavement Condition Index (PCI), Structural Strength Index (SSI), and Overall Condition Index (OCI) ratings.

1. Roaring Creek Ct- PCI 34, SSI 82.83, OCI 34
2. Oak Village Ct & Ln- PCI 55, SSI 91.49, OCI 65
3. Timberline- PCI 36, SSI 100, OCI 46

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
BOND SERIES 2030					
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,760,000.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,760,000.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION:	\$0.00
CAPITAL REMAINING:	\$2,760,000.00
PROJECT TOTAL	\$2,760,000.00

PROJECT LOCATION:

PROJECT LOCATIO All three (3) locations above

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



2030 Sidewalk Projects

PROJECT #

0

PROGRAM: STREETS PROJECT

PROJECT MANAGER: MATT COX

DESCRIPTION

1. Silver Rock Dr. \$60,000
New concrete sidewalk installation on the north side of Silver Rock Dr starting at Village Trl moving east to Durango Dr. Approximately 4400 sq ft.

2. Sonora Dr. \$122,000
New concrete sidewalk installation on the east side of Sonora Dr starting at Monterey Dr moving south to connect to the existing sidewalk on Village Trl. Approximately 9200 sq ft.

JUSTIFICATION

Resident safety for walking and exercising. Also allows for children safer routes to walk to school and stay out of the roadway.

FUNDING TIMELINE

<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
BOND SERIES 2029					
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:					
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00

PROJECT COST:

PREVIOUS APPROVED ALLOCATION: \$0.00

CAPITAL REMAINING: \$0.00

PROJECT TOTAL \$0.00

PROJECT LOCATION:

PROJECT LOCATIO

IMPACT ON OPERATING BUDGET:

IMPACT ON BUDGET: \$0.00

IMPACT:



CAPITAL EQUIPMENT REPLACEMENT



Capital Equipment Replacement	FY 2025 PROPOSED	FY 2026 PROPOSED	FY 2027 PROPOSED	FY 2028 PROPOSED	FY 2029 PROPOSED	FY 2030 PROPOSED
Beginning Fund Balance	\$ 2,359,096	\$ 2,359,096	\$ 2,359,096	\$ 2,359,096	\$ 2,359,096	\$ 2,359,096
Revenue						
Department Capital Projects Fund	\$ 412,000	\$ 188,000	\$ 154,000	\$ 140,000	\$ 140,000	\$ 90,000
MUD Funding	41,500	16,000				
Street Maintenance Sales Tax Fund		-				
Storm Drainage Utility Fund						
Parkland Dedication Fund	-					
Hotel Occupancy Fund						
Crime Control Prevention District Fund						
Economic Development Corporation Fund						
Tax Increment Reinvestment Zone Fund						
Grant Funding	-					
Future Bonds						
Total Revenue	\$ 453,500	\$ 204,000	\$ 154,000	\$ 140,000	\$ 140,000	\$ 90,000
Equipment Replacement:						
2025 Police Equipment Replacement	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
Rugged Laptops	60,000	-	-	-	-	-
2025 Fire/EMS Equipment Replacement	165,500	-	-	-	-	-
EMS+ Asset Replacement Program	90,000	-	-	-	-	-
Mobile Radios - In Vehicle	68,000	-	-	-	-	-
Bullard LDX Thermal Imager	7,500	-	-	-	-	-
2025 Parks & Rec Equipment Replacement	85,000	48,000	14,000	-	-	-
Kubota Utility Tractor	85,000	-	-	-	-	-
Sand Pro Infield Spreader	-	28,000	-	-	-	-
Toro Z Master 5000	-	20,000	-	-	-	-
Lesco HPS Ride On Spreader - Qty 2	-	-	14,000	-	-	-
2025 Community Development Equipment Replacement	93,000	-	-	-	-	-
Graco LineLazer	15,000	-	-	-	-	-
Graco LineDriver	9,000	-	-	-	-	-
Hotsy Pressure Washer	30,000	-	-	-	-	-
Husqvarna Street Saw	39,000	-	-	-	-	-
2025 IS Equipment Replacement	50,000	-	-	-	-	-
Capital Replacements	50,000	-	-	-	-	-
2026 Fire/EMS Equipment Replacement	-	106,000	-	-	-	-
EMS+ Asset Replacement Program	-	90,000	-	-	-	-
Unimac Hardmount Washer Extractor	-	16,000	-	-	-	-
2026 IS Equipment Replacement	-	50,000	-	-	-	-
Capital Replacements	-	50,000	-	-	-	-
2027 Fire/EMS Equipment Replacement	-	-	90,000	-	-	-
EMS+ Asset Replacement Program	-	-	90,000	-	-	-
2027 IS Equipment Replacement	-	-	50,000	-	-	-
Capital Replacements	-	-	50,000	-	-	-
2028 Fire/EMS Equipment Replacement	-	-	-	90,000	-	-
EMS+ Asset Replacement Program	-	-	-	90,000	-	-
2028 IS Equipment Replacement	-	-	-	50,000	-	-
Capital Replacements	-	-	-	50,000	-	-
2029 Fire/EMS Equipment Replacement	-	-	-	-	90,000	-
EMS+ Asset Replacement Program	-	-	-	-	90,000	-
2029 IS Equipment Replacement	-	-	-	-	50,000	-
Capital Replacements	-	-	-	-	50,000	-
2030 Fire/EMS Equipment Replacement	-	-	-	-	-	90,000
EMS+ Asset Replacement Program	-	-	-	-	-	90,000
Total Equipment Replacement	\$ 453,500	\$ 204,000	\$ 154,000	\$ 140,000	\$ 140,000	\$ 90,000
Ending Fund Balance	\$ 2,359,096	\$ 2,359,096	\$ 2,359,096	\$ 2,359,096	\$ 2,359,096	\$ 2,359,096

FLEET # 0 ☐ New Request ☒ Approved By Finance

CAPITAL EQUIPMENT ITEM Replacement Police Laptop Compu

DEPARTMENT POLICE DIVISION

CATEGORY VEHICLE

VEHICLE INFORMATION

MANUFACTURER: Dell

MODEL: Dell Latitude 7330 Rugged Laptop

PURCHASE INFORMATION

ACQUIRED DATE 10/1/2024

PURCHASE PRICE \$60,000.00

END OF LIFE DATE 9/30/2029

BUDGET INFORMATION

YEARS OF LIFE 5

YEARLY INFLATIONARY FACTOR \$1,800.00 Investment Decision

YEARLY TRANSFER \$13,800.00

FUNDING TIMELINE

<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
POLICE EQUIPMENT REPLACEMENT FUND					
\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$70,000.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$0.00 \$60,000.00 \$0.00 \$0.00 \$0.00 \$70,000.00

DESCRIPTION

Replacement 15 Patrol Laptop Computers.

IT Budget plan.

JUSTIFICATION

The Current laptop computers are outdated and are at the end of there useful life.

IT Budget funding



FLEET # 0 ☐ New Request ☒ Approved By Finance

CAPITAL EQUIPMENT ITEM EMS+ Program (6-year Contract)

DEPARTMENT FIRE DIVISION EMERGENCY MEDICAL SERVICES

CATEGORY OTHER

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE 10/1/2024

PURCHASE PRICE \$538,096.02

END OF LIFE DATE 10/1/2030

BUDGET INFORMATION

YEARS OF LIFE 6

YEARLY INFLATIONARY FACTOR \$16,142.88 Investment Decision

YEARLY TRANSFER \$105,825.55

FUNDING TIMELINE

<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
FIRE EQUIPMENT REPLACEMENT FUND					
\$0.00	\$89,682.67	\$89,682.67	\$89,682.67	\$89,682.67	\$89,682.67
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$0.00	\$89,682.67	\$89,682.67	\$89,682.67	\$89,682.67	\$89,682.67
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DESCRIPTION

TCFD is requesting to participate in the EMS+ Program offered by Stryker. This is a financed structured program that is tailored to streamlining our Stryker equipment and service plans into one consistent payment.

JUSTIFICATION

The EMS+ Program offers predictable financial planning, simplifying budgeting and procurement by consolidating costs into a single invoice. It also allows for future technology upgrades, ensuring adaptability without major contractual issues.

FLEET # 0
CAPITAL EQUIPMENT ITEM Fire Department Mobile Radios
DEPARTMENT FIRE **DIVISION** EMERGENCY MEDICAL SERVICES
CATEGORY RADIOS

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE 10/1/2024

PURCHASE PRICE \$68,000.00

END OF LIFE DATE 10/1/2029

BUDGET INFORMATION

YEARS OF LIFE 5

YEARLY INFLATIONARY FACTOR \$2,040.00 Investment Decision

YEARLY TRANSFER \$15,640.00

FUNDING TIMELINE

<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
FIRE EQUIPMENT REPLACEMENT FUND					
\$0.00	\$68,000.00	\$0.00	\$0.00	\$0.00	\$0.00

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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TOTAL

\$0.00	\$68,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

TCFD requests 10 APX 8500 mobile radios for emergency vehicles. Motorola Solutions is the preferred provider to ensure compatibility with the existing system, and their hardware/software is crucial for managing emergency incidents.

JUSTIFICATION

The department aims to replace ten APX 7500 mobile radios due to Motorola discontinuing the series, which limits future repair services. Timely updates are needed to avoid service issues.



FLEET # 0

CAPITAL EQUIPMENT ITEM Bullard LDX Thermal Imager

DEPARTMENT FIRE

DIVISION EMERGENCY MEDICAL SERVICES

CATEGORY OTHER

VEHICLE INFORMATION

MANUFACTURER: Bullard

MODEL: LDX

PURCHASE INFORMATION

ACQUIRED DATE 10/1/2024

PURCHASE PRICE \$7,500.00

END OF LIFE DATE 10/1/2029

BUDGET INFORMATION

YEARS OF LIFE 5

YEARLY INFLATIONARY FACTOR \$225.00

YEARLY TRANSFER \$1,725.00

FUNDING TIMELINE

<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
FIRE EQUIPMENT REPLACEMENT FUND					
\$0.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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TOTAL

\$0.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

TCFD is requesting a replacement for the 2015 Bullard LDX Thermal Imaging Camera (TIC). This device is used in rescue and fire attack scenarios with limited visibility.

JUSTIFICATION

Thermal imaging cameras can detect heat signatures that indicate hidden fires, overheating electrical components, or other potential hazards that are not visible to the naked eye. Early detection allows firefighters to intervene before these hazards escalate, preventing further damage or injury. The current device has been in service for 9 years and due for a



FLEET # 0 ☐ New Request ☒ Approved By Finance

CAPITAL EQUIPMENT ITEM Kubota MX6000HSTC Utility Tracto

DEPARTMENT PARKS AND RECREATION DIVISION PARKS

CATEGORY OTHER

VEHICLE INFORMATION

MANUFACTURER: Kubota

MODEL: MX6000HSTC

PURCHASE INFORMATION

ACQUIRED DATE 10/1/2025

PURCHASE PRICE \$85,000.00

END OF LIFE DATE 10/1/3034

BUDGET INFORMATION

YEARS OF LIFE 10

YEARLY INFLATIONARY FACTOR \$2,550.00 Investment Decision

YEARLY TRANSFER \$11,050.00

FUNDING TIMELINE

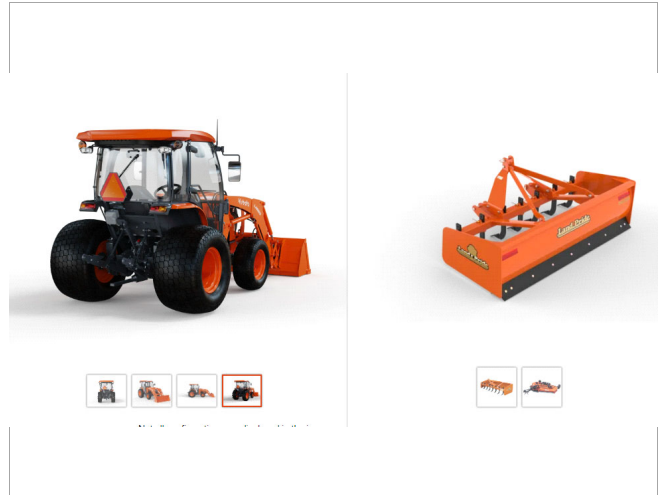
<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
PARKS AND RECREATION EQUIPMENT REPLACEMENT FUND					
\$0.00	\$85,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$0.00	\$85,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTIONJUSTIFICATION

This Tractor is for the replacement of the current 2008 John Deer Utility Tractor that is 6 years past its 10 year useful life. We would purchase new 10/1 and then start the yearly transfer breakdown for the next 10 years.



FLEET # 0 ☐ New Request ☒ Approved By Finance

CAPITAL EQUIPMENT ITEM Graco LineLazer

DEPARTMENT COMMUNITY DEVELOPMENT DIVISION

CATEGORY OUTDOOR POWER EQUIPMENT

VEHICLE INFORMATION

MANUFACTURER: Graco

MODEL: 17U805

PURCHASE INFORMATION

ACQUIRED DATE 10/1/2024

PURCHASE PRICE \$15,000.00

END OF LIFE DATE 10/1/2029

BUDGET INFORMATION

YEARS OF LIFE 3

YEARLY INFLATIONARY FACTOR \$450.00 Investment Decision

YEARLY TRANSFER \$5,450.00

FUNDING TIMELINE

<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
COMMUNITY DEVELOPMENT EQUIPMENT REPLACEMENT FUND					
\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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TOTAL

\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTIONJUSTIFICATION

Replacing current LineLazer 3400 with new heavy duty paint striper that has the ability to put down double stripes. Current striper is having issues with pressure build-up and is outside of warranty.



FLEET # 0 ☒ New Request ☐ Approved By Finance

CAPITAL EQUIPMENT ITEM Graco LineDriver

DEPARTMENT COMMUNITY DEVELOPMENT DIVISION

CATEGORY OUTDOOR POWER EQUIPMENT

VEHICLE INFORMATION

MANUFACTURER: Graco

MODEL: LineDriver

PURCHASE INFORMATION

ACQUIRED DATE 10/1/2024

PURCHASE PRICE \$9,000.00

END OF LIFE DATE 10/1/2027

BUDGET INFORMATION

YEARS OF LIFE 3

YEARLY INFLATIONARY FACTOR \$270.00 Investment Decision

YEARLY TRANSFER \$3,270.00

FUNDING TIMELINE

<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
COMMUNITY DEVELOPMENT EQUIPMENT REPLACEMENT FUND					
\$0.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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TOTAL

\$0.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTIONJUSTIFICATION

New piece of equipment used to provide straighter, accurate and more stable lines. This also helps with taking fatigue off of staff when striping long sections and on hills. Annual striping allows for brighter lines for drivers to see and for vehicles that have the line detection be able to better see the lines with their sensors



FLEET # 0 ☐ New Request ☒ Approved By Finance

CAPITAL EQUIPMENT ITEM Hotsy Pressure Washer

DEPARTMENT COMMUNITY DEVELOPMENT DIVISION

CATEGORY OTHER

VEHICLE INFORMATION

MANUFACTURER: Hotsy

MODEL: HSS-503069E

PURCHASE INFORMATION

ACQUIRED DATE 10/1/2024

PURCHASE PRICE \$30,000.00

END OF LIFE DATE 10/1/2031

BUDGET INFORMATION

YEARS OF LIFE 7

YEARLY INFLATIONARY FACTOR \$900.00

YEARLY TRANSFER \$5,185.71

FUNDING TIMELINE

<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
COMMUNITY DEVELOPMENT EQUIPMENT REPLACEMENT FUND					
\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00

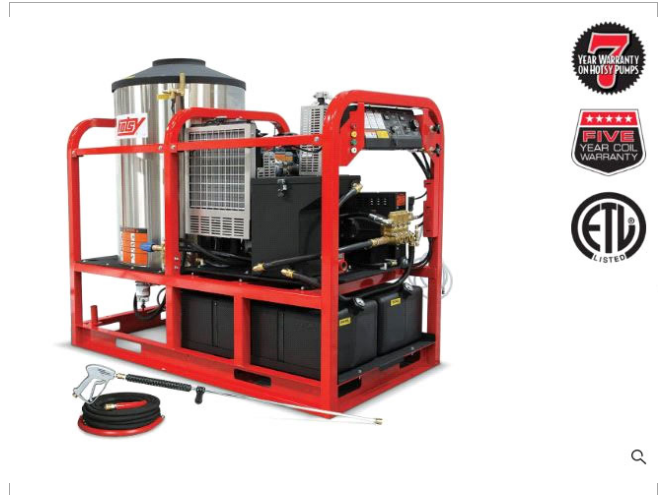
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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TOTAL

\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTIONJUSTIFICATION

Replacing the current pressure washer, which is 11 years old and 4 years past warranty, as it is starting to have issues.



FLEET # 0 ☐ New Request ☒ Approved By Finance

CAPITAL EQUIPMENT ITEM Husqvarna Street Saw

DEPARTMENT COMMUNITY DEVELOPMENT DIVISION

CATEGORY OTHER

VEHICLE INFORMATION

MANUFACTURER: Husqvarna

MODEL: FS5000D Concrete Saw

PURCHASE INFORMATION

ACQUIRED DATE 10/1/2024

PURCHASE PRICE \$39,000.00

END OF LIFE DATE 10/1/2026

BUDGET INFORMATION

YEARS OF LIFE 8

YEARLY INFLATIONARY FACTOR \$1,170.00 Investment Decision

YEARLY TRANSFER \$6,045.00

FUNDING TIMELINE

<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
COMMUNITY DEVELOPMENT EQUIPMENT REPLACEMENT FUND					
\$0.00	\$39,000.00	\$0.00	\$0.00	\$0.00	\$0.00

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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TOTAL

\$0.00	\$39,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

Husqvarna FS5000D Concrete Saw

JUSTIFICATION

Believed to be purchased around 2008 timeframe. New saw has capabilities to assist in straight cuts, give more power to the blade to prevent stopping, and a tier 4 engine for EPA compliance





New Request



Approved By Finance

FLEET # 0

CAPITAL EQUIPMENT ITEM UniMac Hardmount Washer Extrac

DEPARTMENT FIRE

DIVISION EMERGENCY MEDICAL SERVICES

CATEGORY OTHER

VEHICLE INFORMATION

MANUFACTURER:

MODEL:

PURCHASE INFORMATION

ACQUIRED DATE 10/1/2025

PURCHASE PRICE \$16,000.00

END OF LIFE DATE

BUDGET INFORMATION

YEARS OF LIFE 15

YEARLY INFLATIONARY FACTOR \$480.00

Investment Decision

YEARLY TRANSFER \$1,546.67

FUNDING TIMELINE202420252026202720282029

FIRE EQUIPMENT REPLACEMENT FUND

\$0.00

\$0.00

\$16,000.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

TOTAL

\$0.00

\$0.00

\$16,000.00

\$0.00

\$0.00

\$0.00

DESCRIPTION

TCFD is requesting the replacement of a 2011 PPE Extractor. This machinery is used to clean bunker gear after exposure to carcinogens, toxins, and pathogens. The current extractor is the original machine with some modifications and maintenance over the years.

JUSTIFICATION

Replacing the 2011 PPE extractor ensures compliance with safety standards, enhances efficiency, improves firefighter health, and offers long-term cost savings. This investment addresses obsolescence and reliability, supporting the department's high safety and readiness standards.



FLEET # 0 ☐ New Request ☐ Approved By Finance

CAPITAL EQUIPMENT ITEM Sand Pro Infield Spreader

DEPARTMENT PARKS AND RECREATION DIVISION PARKS

CATEGORY OTHER

VEHICLE INFORMATION

MANUFACTURER: Toro

MODEL: Sand Pro Infield Spreader 5040

PURCHASE INFORMATION

ACQUIRED DATE 10/1/2025

PURCHASE PRICE \$28,000.00

END OF LIFE DATE 10/1/2031

BUDGET INFORMATION

YEARS OF LIFE 7

YEARLY INFLATIONARY FACTOR \$840.00 Investment Decision

YEARLY TRANSFER \$4,840.00

FUNDING TIMELINE

<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
PARKS AND RECREATION EQUIPMENT REPLACEMENT FUND					
\$0.00	\$0.00	\$28,000.00	\$0.00	\$0.00	\$0.00

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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TOTAL

\$0.00	\$0.00	\$28,000.00	\$0.00	\$0.00	\$0.00
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DESCRIPTIONJUSTIFICATION

This is to replace our current 2017 model that we use for all of our ballfields.



FLEET # 0 ☐ New Request ☐ Approved By Finance

CAPITAL EQUIPMENT ITEM Zero Turn Mower

DEPARTMENT PARKS AND RECREATION DIVISION PARKS

CATEGORY LAWNMOWER

VEHICLE INFORMATION

MANUFACTURER: Toro

MODEL: Z Master 5000

PURCHASE INFORMATION

ACQUIRED DATE 10/1/2025

PURCHASE PRICE \$20,000.00

END OF LIFE DATE 10/1/2030

BUDGET INFORMATION

YEARS OF LIFE 6

YEARLY INFLATIONARY FACTOR \$600.00

YEARLY TRANSFER \$3,933.33

FUNDING TIMELINE

<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
PARKS AND RECREATION EQUIPMENT REPLACEMENT FUND					
\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00
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DESCRIPTIONJUSTIFICATION

This Toro Zero Turn Mower is to replace our current 2018 model. This mower is used for field and median mowing.



FLEET # 0
CAPITAL EQUIPMENT ITEM LESCO Spreaders (2)
DEPARTMENT PARKS AND RECREATION **DIVISION** PARKS
CATEGORY OTHER

VEHICLE INFORMATION

MANUFACTURER: LESCO
MODEL: HPS Ride on Spreader 125 lb

PURCHASE INFORMATION

ACQUIRED DATE 10/1/2026
PURCHASE PRICE \$14,000.00
END OF LIFE DATE 10/1/2034

BUDGET INFORMATION

YEARS OF LIFE 10

YEARLY INFLATIONARY FACTOR \$420.00 Investment Decision

YEARLY TRANSFER \$1,820.00

FUNDING TIMELINE

<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
PARKS AND RECREATION EQUIPMENT REPLACEMENT FUND					
\$0.00	\$0.00	\$0.00	\$14,000.00	\$0.00	\$0.00

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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TOTAL

\$0.00	\$0.00	\$0.00	\$14,000.00	\$0.00	\$0.00
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DESCRIPTIONJUSTIFICATION

The 2 spreaders would replace our current 2013 spreaders that have reached the end of their years. We used these for spreading of fertilizer multiple times a year on all turf areas.



FLEET REPLACEMENT



Fleet Replacement	FY 2025 PROPOSED	FY 2026 PROPOSED	FY 2027 PROPOSED	FY 2028 PROPOSED	FY 2029 PROPOSED	FY 2030 PROPOSED
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue						
Department Capital Projects Fund	\$ 272,873	\$ 80,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ -
MUD Funding	37,500	-				
Street Maintenance Sales Tax Fund	-	-				
Storm Drainage Utility Fund						
Parkland Dedication Fund	-					
Hotel Occupancy Fund						
Crime Control Prevention District Fund	160,000	160,000	180,000	180,000	180,000	
Economic Development Corporation Fund						
Tax Increment Reinvestment Zone Fund						
Grant Funding	-					
Future Bonds						
Total Revenue	\$ 470,373	\$ 240,000	\$ 270,000	\$ 270,000	\$ 270,000	\$ -
Projects:						
2025 Police Fleet Replacement	\$ 317,373	\$ -	\$ -	\$ -	\$ -	\$ -
Ford Explorer - Qty 3	240,000					
Lenco BearCat Armored Vehicle	77,373					
2025 Fire/EMS Fleet Replacement	75,000	-	-	-	-	-
2024 Chevrolet Silverado 1500	75,000					
2025 Community Development Fleet Replacement	78,000	-	-	-	-	-
Chevrolet 3500	78,000	-				
2026 Police Fleet Replacement	-	240,000	-	-	-	-
Ford Explorer - Qty 3		240,000				
2027 Police Fleet Replacement	-	-	270,000	-	-	-
Ford Explorer - Qty 3			270,000			
2028 Police Fleet Replacement	-	-	-	270,000	-	-
Ford Explorer - Qty 3				270,000		
2029 Police Fleet Replacement	-	-	-	-	270,000	-
Ford Explorer - Qty 3					270,000	
Total Expenditures	\$ 470,373	\$ 240,000	\$ 270,000	\$ 270,000	\$ 270,000	\$ -
Total Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



New Request



Approved By Finance

FLEET # 0

CAPITAL EQUIPMENT ITEM Police Vehicle - Qty 3

DEPARTMENT POLICE

DIVISION

CATEGORY VEHICLE

VEHICLE INFORMATION

MANUFACTURER: Ford

MODEL: 2024/25 Explorer

PURCHASE INFORMATION

ACQUIRED DATE 10/1/2024

PURCHASE PRICE \$80,000.00

END OF LIFE DATE 9/30/2028

BUDGET INFORMATION

YEARS OF LIFE 4

YEARLY INFLATIONARY FACTOR \$2,400.00

YEARLY TRANSFER \$22,400.00

Investment Decision

FUNDING TIMELINE

<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
POLICE EQUIPMENT REPLACEMENT FUND					
\$0.00	\$80,000.00	\$80,000.00	\$90,000.00	\$90,000.00	\$90,000.00
CCPD FUNDING					
\$0.00	\$160,000.00	\$160,000.00	\$180,000.00	\$180,000.00	\$180,000.00

TOTAL

\$0.00	\$240,000.00	\$240,000.00	\$270,000.00	\$270,000.00	#####
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DESCRIPTION

Police Patrol vehicle with full police equipment. To replace an older unit. The cost includes adding police lights, siren, radio, camera system and the prisoner transport compartment. The Police Department will replace 3 vehicles per year. CCPD will fund two of the vehicles and GF will fund one.

JUSTIFICATION

Police vehicles will be replaced on a new one in service an older police unit sold or traded.

FLEET # 0 ☐ New Request ☐ Approved By Finance

CAPITAL EQUIPMENT ITEM Regional SWAT vehicle

DEPARTMENT POLICE DIVISION

CATEGORY VEHICLE

VEHICLE INFORMATION

MANUFACTURER: Lenco Armored Vehicles

MODEL: 2025 BearCat

PURCHASE INFORMATION

ACQUIRED DATE 10/1/2024

PURCHASE PRICE \$77,373.00

END OF LIFE DATE 9/30/2034

BUDGET INFORMATION

YEARS OF LIFE 10

YEARLY INFLATIONARY FACTOR \$2,321.19

YEARLY TRANSFER \$10,058.49

FUNDING TIMELINE

<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
POLICE EQUIPMENT REPLACEMENT FUND					
\$0.00	\$77,373.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL

\$0.00 \$77,373.00 \$0.00 \$0.00 \$0.00 \$0.00

DESCRIPTION

Replace the old armored Regional SWAT truck with a new smaller vehicle.

JUSTIFICATION

Trophy Club will provide 1/5 of the total cost. This is a new armored vehicle for the regional SWAT team. The team includes the following neighboring agencies: Trophy Club, Southlake, Roanoke, Keller & Colleyville.



CAPITAL EQUIPMENT/FLEET REPLACEMENT

FLEET #

0

☐ New Request
 ☒ Approved By Finance

CAPITAL EQUIPMENT ITEM

2024 Chevrolet Silverado

DEPARTMENT

FIRE

DIVISION

EMERGENCY MEDICAL SERVICES

CATEGORY

VEHICLE

VEHICLE INFORMATION

MANUFACTURER:

Chevrolet

MODEL:

Silverado 1500 Trail Boss

PURCHASE INFORMATION

ACQUIRED DATE

10/1/2024

PURCHASE PRICE

\$75,000.00

END OF LIFE DATE

7/1/2030

BUDGET INFORMATION

YEARS OF LIFE

6

YEARLY INFLATIONARY FACTOR

\$2,250.00

Investment Decision

YEARLY TRANSFER

\$14,750.00

FUNDING TIMELINE

<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
FIRE EQUIPMENT REPLACEMENT FUND					
\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL					
\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00

DESCRIPTION

TCFD is requesting to replace the 2017 Ford Explorer emergency vehicle. Once the 2024 Chevrolet is purchased, it will need reflective striping, emergency lighting, a radio, and other hardware installed.

JUSTIFICATION

The 2017 Ford Explorer exceeds town replacement guidelines and is nearing 80,000 miles. Replacing it with a 2024 Chevrolet Silverado 1500 Trail Boss is justified due to its superior capabilities. A trade-in option for the Explorer will help reduce costs.



2024 CHEVROLET SILVERADO 1500

CREW CAB SHORT BOX 4-WHEEL DRIVE LT TRAIL BOSS

Sale Price \$57,800

MSRP \$64,750

Specifications

Contact Us

Stock Number

242010

Exterior

Red Hot

Interior

Jet Black Cloth Seat Trim

Engine

5.3L EcoTec3 V8 Engine

Transmission

Automatic

Cylinders

8

Drive Wheels

4WD

FLEET # 474 ☐ New Request ☐ Approved By Finance

CAPITAL EQUIPMENT ITEM 2024 Chevy 3500

DEPARTMENT COMMUNITY DEVELOPMENT DIVISION

CATEGORY VEHICLE

VEHICLE INFORMATION

MANUFACTURER: Chevrolet

MODEL: 3500

PURCHASE INFORMATION

ACQUIRED DATE 10/1/2024

PURCHASE PRICE \$78,000.00

END OF LIFE DATE 10/1/2031

BUDGET INFORMATION

YEARS OF LIFE 7

YEARLY INFLATIONARY FACTOR \$2,340.00

YEARLY TRANSFER \$13,482.86

FUNDING TIMELINE

<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
COMMUNITY DEVELOPMENT EQUIPMENT REPLACEMENT FUND					
\$0.00	\$78,000.00	\$0.00	\$0.00	\$0.00	\$0.00

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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TOTAL

\$0.00	\$78,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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DESCRIPTION

2024 Chevrolet 3500

JUSTIFICATION

Replacing our only 1-ton vehicle, which often goes in for repairs due to age and mileage. This limits our capabilities and forces us to use a smaller truck. Extra funds are included for outfitting the new truck with a rack and lights.



2024 Tax Rate Calculation Notice

Taxing Unit Name: Town of Trophy Club Attached are
the following documents:

No New Revenue and Voter Approval Tax Rate Worksheets
Notice of Tax Rates (required to be posted on taxing unit website)

Approving Rates: Section 8 on worksheet shows the following rates

No New Revenue Rate
Voter Approval Rate
Di Minimis Rate (if applicable)

Please review these documents carefully and notify our office of any changes that need to be made. If any changes are made, our office will send out new documents including the revisions. Once you are satisfied that the calculation is correct, please sign this document stating that you approve the calculation worksheet that is attached to this document.

Proposed M&O 0.316042 (Maintenance & Operation Rate)

Proposed I&S 0.099427 (Interest & Sinking or Debt Rate)
(proposed I&S rate must match line 48 on worksheet)

Proposed Total Rate 0.415469

As a representative of Town of Trophy Club, I approve the Tax Rate Calculation and have provided the proposed tax rate for the taxing entity listed above.

April Duvall
Printed name

April Duvall
Signature

8/12/2024
Date

2024 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

FY25 Proposed Budget

Form 50-856

TOWN OF TROPHY CLUB

Taxing Unit Name

Phone (area code and number)

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	Prior year total taxable value. Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$ 3,000,243,027
2.	Prior year tax ceilings. Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 544,198,083
3.	Preliminary prior year adjusted taxable value. Subtract Line 2 from Line 1.	\$ 2,456,044,944
4.	Prior year total adopted tax rate.	\$ 0.415469 /\$100
5.	Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value. A. Original prior year ARB values: \$ 57,274,410 B. Prior year values resulting from final court decisions: - \$ 48,468,441 C. Prior year value loss. Subtract B from A.³	\$ 8,805,969
6.	Prior year taxable value subject to an appeal under Chapter 42, as of July 25. A. Prior year ARB certified value: \$ 11,973,900 B. Prior year disputed value: - \$ 2,394,780 C. Prior year undisputed value. Subtract B from A.⁴	\$ 9,579,120
7.	Prior year Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 18,385,089

¹ Tex. Tax Code §26.012(14)

² Tex. Tax Code §26.012(14)

³ Tex. Tax Code §26.012(13)

⁴ Tex. Tax Code §26.012(13)

FY25 Proposed Budget

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 2,474,430,033
9.	Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2023. Enter the prior year value of property in deannexed territory. ⁵	\$ 0
10.	Prior year taxable value lost because property first qualified for an exemption in the current year. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value. A. Absolute exemptions. Use prior year market value: \$ 87,290 B. Partial exemptions. Current year exemption amount or current year percentage exemption times prior year value: + \$ 3,850,874 C. Value loss. Add A and B.⁶	\$ 3,938,164
11.	Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in the current year. Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year. A. Prior year market value: \$ 0 B. Current year productivity or special appraised value: - \$ 0 C. Value loss. Subtract B from A.⁷	\$ 0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 3,938,164
13.	Prior year captured value of property in a TIF. Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 18,848,904
14.	Prior year total value. Subtract Line 12 and Line 13 from Line 8.	\$ 2,451,642,965
15.	Adjusted prior year total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 10,185,816
16.	Taxes refunded for years preceding the prior tax year. Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year. ⁹	\$ 39,509
17.	Adjusted prior year levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$ 10,225,325
18.	Total current year taxable value on the current year certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. ¹¹ A. Certified values: \$ 3,234,388,391 B. Counties: Include railroad rolling stock values certified by the Comptroller's office: + \$ C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - \$ 0 D. Tax increment financing: Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.¹² - \$ 24,089,033 E. Total current year value. Add A and B, then subtract C and D.	\$ 3,210,299,358

⁵ Tex. Tax Code §26.012(15)⁶ Tex. Tax Code §26.012(15)⁷ Tex. Tax Code §26.012(15)⁸ Tex. Tax Code §26.03(c)⁹ Tex. Tax Code §26.012(13)¹⁰ Tex. Tax Code §26.012(13)¹¹ Tex. Tax Code §26.012, 26.04(c-2)¹² Tex. Tax Code §26.03(c)

FY25 Proposed Budget

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	Total value of properties under protest or not included on certified appraisal roll. ¹³	
A.	Current year taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴ \$ 5,049,255	
B.	Current year value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵ + \$ 41,985	
C.	Total value under protest or not certified. Add A and B.	\$ 5,091,240
20.	Current year tax ceilings. Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$ 599,022,415
21.	Current year total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷	\$ 2,616,368,183
22.	Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year. Include both real and personal property. Enter the current year value of property in territory annexed. ¹⁸	\$ 0
23.	Total current year taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for the current year. ¹⁹	\$ 32,441,992
24.	Total adjustments to the current year taxable value. Add Lines 22 and 23.	\$ 32,441,992
25.	Adjusted current year taxable value. Subtract Line 24 from Line 21.	\$ 2,583,926,191
26.	Current year NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$ 0.395728 /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the current year county NNR tax rate. ²¹	\$ _____ /\$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	Prior year M&O tax rate. Enter the prior year M&O tax rate.	\$ 0.315670 /\$100
29.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,474,430,033

¹³ Tex. Tax Code §26.01(c) and (d)

¹⁴ Tex. Tax Code §26.01(c)

¹⁵ Tex. Tax Code §26.01(d)

¹⁶ Tex. Tax Code §26.012(6)(B)

¹⁷ Tex. Tax Code §26.012(6)

¹⁸ Tex. Tax Code §26.012(17)

¹⁹ Tex. Tax Code §26.012(17)

²⁰ Tex. Tax Code §26.04(c)

²¹ Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	Total prior year M&O levy. Multiply Line 28 by Line 29 and divide by \$100.	\$ 7,811,033
31.	Adjusted prior year levy for calculating NNR M&O rate. A. M&O taxes refunded for years preceding the prior tax year. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2023. This line applies only to tax years preceding the prior tax year..... + \$ 30,399 B. Prior year taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no current year captured appraised value in Line 18D, enter 0..... – \$ 76,042 C. Prior year transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. +/- \$ 0 D. Prior year M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function..... \$ -45,643 E. Add Line 30 to 31D.	\$ 7,765,390
32.	Adjusted current year taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,583,926,191
33.	Current year NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.300526 /\$100
34.	Rate adjustment for state criminal justice mandate. ²³ A. Current year state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0 B. Prior year state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies..... – \$ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0.000000 /\$100 D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100
35.	Rate adjustment for indigent health care expenditures. ²⁴ A. Current year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state assistance received for the same purpose..... \$ 0 B. Prior year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose..... – \$ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0.000000 /\$100 D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100

²² [Reserved for expansion]

²³ Tex. Tax Code §26.044

²⁴ Tex. Tax Code §26.0441

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Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	Rate adjustment for county indigent defense compensation. ²⁵ A. Current year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state grants received by the county for the same purpose. \$ 0 B. Prior year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose. \$ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ 0.000000 /\$100 D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100. \$ 0.000000 /\$100 E. Enter the lesser of C and D. If not applicable, enter 0.	\$ 0.000000 /\$100
37.	Rate adjustment for county hospital expenditures. ²⁶ A. Current year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year. \$ 0 B. Prior year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. \$ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ 0.000000 /\$100 D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100. \$ 0.000000 /\$100 E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.	\$ 0.000000 /\$100
38.	Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information. A. Amount appropriated for public safety in the prior year. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year. \$ 0 B. Expenditures for public safety in the prior year. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year. \$ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100 \$ 0.000000 /\$100 D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100
39.	Adjusted current year NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$ 0.300526 /\$100
40.	Adjustment for prior year sales tax specifically to reduce property taxes. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in the prior year should complete this line. These entities will deduct the sales tax gain rate for the current year in Section 3. Other taxing units, enter zero. A. Enter the amount of additional sales tax collected and spent on M&O expenses in the prior year, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent. \$ 0 B. Divide Line 40A by Line 32 and multiply by \$100 \$ 0.000000 /\$100 C. Add Line 40B to Line 39.	\$ 0.300526 /\$100
41.	Current year voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. - or - Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	\$ 0.311044 /\$100

²⁵ Tex. Tax Code §26.0442²⁶ Tex. Tax Code §26.0443

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Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	Disaster Line 41 (D41): Current year voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of: 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred; or 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. ²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	\$ 0.000000 /\$100
42.	Total current year debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes; (2) are secured by property taxes; (3) are scheduled for payment over a period longer than one year; and (4) are not classified in the taxing unit's budget as M&O expenses. A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. ²⁸ Enter debt amount \$ 2,965,790 B. Subtract unencumbered fund amount used to reduce total debt. - \$ 0 C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) - \$ 0 D. Subtract amount paid from other resources - \$ 0 E. Adjusted debt. Subtract B, C and D from A. \$ 2,965,790	\$ 2,965,790
43.	Certified prior year excess debt collections. Enter the amount certified by the collector. ²⁹	\$ 364,408
44.	Adjusted current year debt. Subtract Line 43 from Line 42E.	\$ 2,601,382
45.	Current year anticipated collection rate. A. Enter the current year anticipated collection rate certified by the collector. ³⁰ 100.00 % B. Enter the prior year actual collection rate..... 99.70 % C. Enter the 2022 actual collection rate. 100.07 % D. Enter the 2021 actual collection rate. 99.50 % E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. ³¹ 100.00 %	100.00 %
46.	Current year debt adjusted for collections. Divide Line 44 by Line 45E.	\$ 2,601,382
47.	Current year total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,616,368,183
48.	Current year debt rate. Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.099427 /\$100
49.	Current year voter-approval M&O rate plus current year debt rate. Add Lines 41 and 48.	\$ 0.410471 /\$100
D49.	Disaster Line 49 (D49): Current year voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$ 0.000000 /\$100

²⁷ Tex. Tax Code §26.042(a)²⁸ Tex. Tax Code §26.012(7)²⁹ Tex. Tax Code §26.012(10) and 26.04(b)³⁰ Tex. Tax Code §26.04(b)³¹ Tex. Tax Code §§26.04(h), (h-1) and (h-2)

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Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the current year county voter-approval tax rate.	\$ 0.000000 /\$100

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	Taxable Sales. For taxing units that adopted the sales tax in November of the prior tax year or May of the current tax year, enter the Comptroller's estimate of taxable sales for the previous four quarters. ³² Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November of the prior year, enter 0.	\$ 0
52.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ³³ Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ³⁴ - or - Taxing units that adopted the sales tax before November of the prior year. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 0
53.	Current year total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,616,368,183
54.	Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.000000 /\$100
55.	Current year NNR tax rate, unadjusted for sales tax. ³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.395728 /\$100
56.	Current year NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November the prior tax year or in May of the current tax year. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November of the prior tax year.	\$ 0.395728 /\$100
57.	Current year voter-approval tax rate, unadjusted for sales tax. ³⁶ Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.410471 /\$100
58.	Current year voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	\$ 0.410471 /\$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	\$ 0
60.	Current year total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,616,368,183
61.	Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$ 0.000000 /\$100

³² Tex. Tax Code §26.041(d)

³³ Tex. Tax Code §26.041(i)

³⁴ Tex. Tax Code §26.041(d)

³⁵ Tex. Tax Code §26.04(c)

³⁶ Tex. Tax Code §26.04(c)

³⁷ Tex. Tax Code §26.045(d)

³⁸ Tex. Tax Code §26.045(i)

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Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
62.	Current year voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.410471 /\$100

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the sum of the prior 3 years Foregone Revenue Amounts divided by the current taxable value. ³⁹ The Foregone Revenue Amount for each year is equal to that year's adopted tax rate subtracted from that year's voter-approval tax rate adjusted to remove the unused increment rate multiplied by that year's current total value. ⁴⁰

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year in which a taxing unit affected by a disaster declaration calculates the tax rate under Tax Code Section 26.042; ⁴¹
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a); ⁴² or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval. ⁴³

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit. ⁴⁴

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	Year 3 Foregone Revenue Amount. Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 66) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2023 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	 \$ 0.415469 /\$100 \$ 0.011878 /\$100 \$ 0.403591 /\$100 \$ 0.415469 /\$100 \$ -0.011878 /\$100 \$ 2,501,446,099 \$ 0
64.	Year 2 Foregone Revenue Amount. Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 66) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2022 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	 \$ 0.446677 /\$100 \$ 0.026763 /\$100 \$ 0.419914 /\$100 \$ 0.434799 /\$100 \$ -0.014885 /\$100 \$ 2,179,896,855 \$ 0
65.	Year 1 Foregone Revenue Amount. Subtract the 2021 unused increment rate and 2021 actual tax rate from the 2021 voter-approval tax rate. Multiply the result by the 2021 current total value A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 66) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2021 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	 \$ 0.471763 /\$100 \$ 0.020157 /\$100 \$ 0.451606 /\$100 \$ 0.445000 /\$100 \$ 0.006606 /\$100 \$ 1,979,625,926 \$ 130,774
66.	Total Foregone Revenue Amount. Add Lines 63G, 64G and 65G	\$ 130,774 /\$100
67.	2024 Unused Increment Rate. Divide Line 66 by Line 21 of the <i>No-New-Revenue Rate Worksheet</i> . Multiply the result by 100	\$ 0.004998 /\$100
68.	Total 2024 voter-approval tax rate, including the unused increment rate. Add Line 67 to one of the following lines (as applicable): Line 49, Line 50 (counties), Line 58 (taxing units with additional sales tax) or Line 62 (taxing units with pollution)	\$ 0.415469 /\$100

³⁹ Tex. Tax Code §26.013(b)

⁴⁰ Tex. Tax Code §26.013(a)(1-a), (1-b), and (2)

⁴¹ Tex. Tax Code §§26.04(c)(2)(A) and 26.042(a)

⁴² Tex. Tax Code §§26.0501(a) and (c)

⁴³ Tex. Local Gov't Code §120.007(d)

⁴⁴ Tex. Local Gov't Code §120.007(d)

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SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁴

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁵

Line	De Minimis Rate Worksheet	Amount/Rate
69.	Adjusted current year NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.300526 /\$100
70.	Current year total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,616,368,183
71.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 70 and multiply by \$100.	\$ 0.019110 /\$100
72.	Current year debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.099427 /\$100
73.	De minimis rate. Add Lines 69, 71 and 72.	\$ 0.419063 /\$100

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁴⁶

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.⁴⁹

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
74.	2023 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.415469 /\$100
75.	Adjusted 2023 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2023 and the taxing unit calculated its 2023 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2023 worksheet due to a disaster, complete the applicable sections or lines of <i>Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2023 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2023, complete form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2023 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the years following the disaster. ⁵⁰ Enter the final adjusted 2023 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2023 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0.000000 /\$100
76.	Increase in 2023 tax rate due to disaster. Subtract Line 75 from Line 74.	\$ 0.000000 /\$100
77.	Adjusted 2023 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,451,642,965
78.	Emergency revenue. Multiply Line 76 by Line 77 and divide by \$100.	\$ 0
79.	Adjusted 2023 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,583,926,191
80.	Emergency revenue rate. Divide Line 78 by Line 79 and multiply by \$100. ⁵¹	\$ 0.000000 /\$100

⁴⁵ Tex. Tax Code §26.04(c)(2)(B)

⁴⁶ Tex. Tax Code §26.012(8-a)

⁴⁷ Tex. Tax Code §26.063(a)(1)

⁴⁸ Tex. Tax Code §26.042(b)

⁴⁹ Tex. Tax Code §26.042(f)

⁵⁰ Tex. Tax Code §26.042(c)

⁵¹ Tex. Tax Code §26.042(b)

FY25 Proposed Budget

Line	Emergency Revenue Rate Worksheet	Amount/Rate
81.	Current year voter-approval tax rate, adjusted for emergency revenue. Subtract Line 80 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 68 (taxing units with the unused increment rate).	\$ 0.415469 /\$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate. \$ 0.395728 /\$100

As applicable, enter the current year NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).

Indicate the line number used: 26

Voter-approval tax rate. \$ 0.415469 /\$100

As applicable, enter the current year voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax),
Line 62 (adjusted for pollution control), Line 68 (adjusted for unused increment), or Line 81 (adjusted for emergency revenue).

Indicate the line number used: 68

De minimis rate. \$ 0.419063 /\$100

If applicable, enter the current year de minimis rate from Line 73.

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.⁵²

print here ➔ April Duvall

Printed Name of Taxing Unit Representative

sign here ➔ April Duvall

Taxing Unit Representative

8/12/2024

Date

⁵² Tex. Tax Code §§26.04(c-2) and (d-2)

Notice About 2024 Tax Rates

Property tax rates in TOWN OF TROPHY CLUB.

This notice concerns the 2024 property tax rates for TOWN OF TROPHY CLUB. This notice provides information about two tax rates used in adopting the current tax year's tax rate. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. In most cases, the voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

This year's no-new-revenue tax rate	\$0.395728/\$100
This year's voter-approval tax rate	\$0.415469/\$100

To see the full calculations, please visit 1505 E. McKinney Street
Denton, TX 76209 for a copy of the Tax Rate Calculation Worksheet.

Unencumbered Fund Balance

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by corresponding debt obligation.

Type of Fund	Balance
GENERAL FUND	4,483,640
DEBT SERVICE FUND	103,149
TIRZ #1 FUND	2,967

Current Year Debt Service

The following amounts are for long-term debts that are secured by property taxes. These amounts will be paid from upcoming property tax revenues *(or additional sales tax revenues, if applicable)*.

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
CO SERIES 2013	100,000	13,225	0	113,225
CO SERIES 2014	149,649	48,438	0	198,087
GO REFUNDING SERIES 2015	245,000	5,341	0	250,341
GO SERIES 2016	245,000	83,225	0	328,225
CO SERIES 2016	205,000	72,957	0	277,957
CO SERIES 2017	175,000	78,625	0	253,625
GO REFUNDING SERIES 2020	250,000	17,980	0	267,980
CO SERIES 2021	100,000	78,050	0	178,050
CO SERIES 2023	840,000	258,300	0	1,098,300

Total required for 2024 debt service	\$2,965,790
- Amount (if any) paid from funds listed in unencumbered funds	\$0
- Amount (if any) paid from other resources	\$0
- Excess collections last year	\$364,408
= Total to be paid from taxes in 2024	\$2,601,382
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2024	\$0
= Total debt levy	\$2,601,382

This notice contains a summary of actual no-new-revenue and voter-approval calculations as certified by Michelle French, Denton County Tax Assessor/Collector on 08/12/2024 .

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.



The Beaufort Gazette
The Belleville News-Democrat
Bellingham Herald
Centre Daily Times
Sun Herald
Idaho Statesman
Bradenton Herald
The Charlotte Observer
The State
Ledger-Enquirer

Durham | The Herald-Sun
Fort Worth Star-Telegram
The Fresno Bee
The Island Packet
The Kansas City Star
Lexington Herald-Leader
The Telegraph - Macon
Merced Sun-Star
Miami Herald
El Nuevo Herald

The Modesto Bee
The Sun News - Myrtle Beach
Raleigh News & Observer
Rock Hill | The Herald
The Sacramento Bee
San Luis Obispo Tribune
Tacoma | The News Tribune
Tri-City Herald
The Wichita Eagle
The Olympian

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
19954	583084	Print Legal Ad-IPL01889990 - IPL0188999	Proposed Budget Hearing	\$164.75	1	28 L

Attention: TAMMY DIXON

TOWN OF TROPHY CLUB
1 TROPHY WOOD DRIVE
ROANOKE, TX 76262

finance@trophyclub.org

**TOWN OF TROPHY CLUB
NOTICE OF PUBLIC HEARING
Monday, August 26, 2024**

The Town Council for the Town of Trophy Club, Texas will hold a Public Hearing on the Fiscal Year 2024-25 Proposed Budget, on Monday, August 26, 2024, at 7:00 p.m. in the Town Council Chambers at Town Hall, located at 1 Trophy Wood Drive, Trophy Club, Texas. The meeting will be held for the purpose of receiving community input on the Budget.

THIS BUDGET WILL RAISE MORE PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$628,512 OR 6.14% AND OF THAT AMOUNT \$134,787 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

All interested citizens are encouraged to attend and express their views. A copy of the budget document is available at Town Hall, Monday thru Friday, from 8:00 a.m. to 5:00 p.m.

IPL0188999
Aug 14 2024

THE STATE OF TEXAS COUNTY OF TARRANT

Before me, a Notary Public in and for said County and State, this day personally appeared Mary Castro, Bid and Legal Coordinator for the Star-Telegram, published by the Star-Telegram, Inc. at Fort Worth, in Tarrant County, Texas; and who, after being duly sworn, did depose and say that the attached clipping of an advertisement was published in the above named paper on the listed dates:

1 insertion(s) published on:

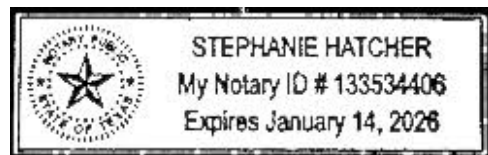
08/14/24

Mary Castro

Sworn to and subscribed before me this 14th day of August in the year of 2024

Stephanie Hatcher

Notary Public in and for the state of Texas, residing in Dallas County



Extra charge for lost or duplicate affidavits.
Legal document please do not destroy!



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 26, 2024

FROM: Patrick Arata, Chief of Police

AGENDA ITEM: Consider an ordinance of the Town of Trophy Club amending Chapter 2 "Animal Control," Article 2.02 "Impoundment," Section 2.02.001 "Generally," Subsection (c) "Disposition of Unclaimed Animals" to provide for forfeiture; and amending Appendix A "Fee Schedule," Article A1.000 "General Provisions," Section A1.006 "Animal Control," Subsection (a) "Impound Fee," of the Code of Ordinances. (Patrick Arata, Chief of Police)

BACKGROUND/SUMMARY: For many years, the Trophy Club's impound fee for pet owners to reclaim their pets has been set at \$10. The Animal Shelter Advisory Board reviewed the need to increase this fee, particularly for repeat offenders, to enhance the animal control officer's ability to enforce regulations and engage with pet owners more effectively. After reviewing models from both Keller and Flower Mound, the Animal Shelter Advisory Board unanimously voted to recommend adoption of the Flower Mound model. Under this model, fees to redeem an impounded animal begin at \$25 for the first offense and increase by \$10 for subsequent offenses within a 12-month period with a maximum fee amount of \$65 per occurrence. An additional \$8 per day boarding fee will be added to redeem the animal as well as a \$10 per day fee if the animal has not been vaccinated for rabies.

The current ordinance, established many years ago, also mandates that after a three-day holding period, unclaimed strays are either adopted or euthanized. In alignment with the shelter's goal of becoming a "no-kill" entity, the Animal Shelter Advisory Board proposed adding verbiage to the ordinance to allow for the transfer of strays to rescue entities after the holding period. The amendment also specifies criteria for euthanasia based on the animal's behavior, health, and other factors. The Animal Shelter Advisory Board unanimously approved the recommendation of these changes in March 2023.

Staff recommends that the ordinance language recommended by the Animal Shelter Advisory Board be revised in order to improve management and operation of the detained animals. The staff recommendation includes that a veterinarian be consulted when an animal is injured or ill; provides operational details for determining that an animal is vicious, aggressive, or dangerous; and provides for situations where an animal is unable to be successfully adopted or transferred to a non-profit 501(c)(3) organization.

BOARD REVIEW/CITIZEN FEEDBACK: The Animal Shelter Advisory Board unanimously recommended that the fees be increased as presented as well as the ordinance be amended to include language allowing for the transfer of an unclaimed animal to a rescue entity.

FISCAL IMPACT: The animal shelter has taken in 19 dogs over the past year, with five of these being repeat animals. The current fee is \$10.00 per incident. The proposed fee adjustment aims to align the animal shelter's fees with current standards and introduce a deterrent for repeat animals. This change will not only ensure consistency with prevailing rates but also help reduce the recurrence of incidents, ultimately benefiting both the shelter and the community.

LEGAL REVIEW: Town Attorney, Dean Roggia, has reviewed the ordinance as to form and legality.

ATTACHMENTS:

1. Ordinance as Recommended by Staff
2. Ordinance as Recommended by Animal Shelter Advisory Board

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to approve the staff revised ordinance of the Town of Trophy Club amending Chapter 2 "Animal Control," Article 2.02 "Impoundment," Section 2.02.001 "Generally," Subsection (c) "Disposition of Unclaimed Animals" to provide for forfeiture; and amending Appendix A "Fee Schedule," Article A1.000 "General Provisions," Section A1.006 "Animal Control," Subsection (a) "Impound Fee," of the Code of Ordinances.

**TOWN OF TROPHY CLUB, TEXAS
ORDINANCE NO. 2024-xx**

AN ORDINANCE OF THE TOWN OF TROPHY CLUB, TEXAS, REVISING CHAPTER 2 “ANIMAL CONTROL” OF THE CODE OF ORDINANCES, TOWN OF TROPHY CLUB, TEXAS, BY AMENDING CHAPTER 2 “ANIMAL CONTROL,” ARTICLE 2.02 “IMPOUNDMENT,” SECTION 2.02.001 “GENERALLY,” SUBSECTION (C) “DISPOSITION OF UNCLAIMED ANIMALS” TO PROVIDE FOR FORFEITURE; AND BY AMENDING APPENDIX A “FEE SCHEDULE,” ARTICLE A1.000 “GENERAL PROVISIONS,” SECTION A1.006 “ANIMAL CONTROL,” SUBSECTION (A) “IMPOUND FEE,” OF THE CODE OF ORDINANCES, TOWN OF TROPHY CLUB, TEXAS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Trophy Club, Texas (the “Town”) is a home rule municipality acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the Town Council of the Town of Trophy Club (“the Town Council”), under Chapter 826 of the Texas Health and Safety Code, has the legal authority and power to adopt and amend ordinances that regulate animals and impoundment fees within the Town’s incorporated limits; and

WHEREAS, the Town Council has previously adopted regulations governing the impoundment of animals and impoundment fees in the Town; and

WHEREAS, the Town of Trophy Club Animal Shelter Advisory Board (the “Board”) has recommended certain revisions to the Chapter 2 “Animal Control” regarding the disposition of unclaimed animals and to Appendix A, Fee Schedule, regarding Impound Fees of the Code of Ordinances, Town of Trophy Club, Texas; and

WHEREAS, the Board’s recommendations were presented in an open and properly noticed meeting of the Town Council on June 10th, 2024; and

WHEREAS, the Town Council finds and determines that the Board’s recommended revisions to Chapter 2 and to Appendix A are reasonable and necessary for the protection of the public’s health, safety, and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, THAT:

**SECTION 1.
INCORPORATION OF PREMISES**

The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

SECTION 2.

The Code of Ordinances, Town of Trophy Club, Texas, Chapter 2 “Animal Control,” Article 2.02 “Impoundment,” Section 2.02.001 “Generally,” subsection (c) is hereby amended to read as follows:

“(c) Disposition of unclaimed animals. At the end of such three (3) day holding period, if the animal has not been claimed and the fees associated with the impoundment have not been paid to the Town, the animal is deemed the property of the Town and the animal may be: (1) made available for adoption by the Town; (2) transferred at no cost to a non-profit 501(c)(3) corporation whose primary objectives or purposes are related to animal rescue; (3) in cases of injury or health, upon assessment and recommendation of a veterinarian, the Town may euthanize the animal; (4) in cases of repeated vicious, aggressive, or dangerous behavior, upon observation, assessment, and recommendation of the local rabies control authority, the Town may euthanize the animal; or (5) in cases where the Town has in good faith pursued adoption and transfer of the animal to a non-profit 501(c)(3), as prescribed herein, without the animal being successfully adopted or transferred, the Town may euthanize the animal.”

SECTION 3.

The Code of Ordinances, Town of Trophy Club, Texas, Appendix A, “Fee Schedule,” Article A1.000 “General Provisions,” Section A1.006 “Animal Control,” Subsection (a) is hereby amended to read as follows:

“(a) The owner of an impounded domestic animal not under quarantine will pay the following fees in order to redeem such animal; provided, however, the fees shall be waived for the first impoundment of an animal fostered by a residential foster owner upon presentation of documentation that the animal has been placed in the foster care of the foster owner by a humane society:

(1)	First impoundment within one year	\$25.00
	Second impoundment within one year	\$35.00
	Third impoundment within one year	\$45.00
	Fourth impoundment within one year	\$55.00
	Each additional impoundment within one year of first impoundment	\$65.00

- (2) The term “year” as used in this subsection shall refer to any consecutive twelve (12) month period.
- (3) A boarding charge of \$8.00 per day will be added to the above amount before redemption of the animal.
- (4) Any person claiming any animal that has not been vaccinated for rabies as required by the Texas Administrative Code, title 25, part 1, chapter 169 shall pay the appropriate impoundment fee, plus \$10.00 per day for boarding. Upon release of the animal, the owner has ten (10) days to provide the animal control officer written proof signed by a licensed veterinarian that the animal has been vaccinated for rabies. If the animal control officer has not received written proof of the vaccination for rabies, the owner is in violation of Chapter 2 “Animal Control” and subject to the penalties prescribed in Section 2.01.002.”

SECTION 4. CUMULATIVE

This Ordinance shall be cumulative of all other provisions of ordinances of the Town, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event, the conflicting provisions of such ordinances are hereby repealed.

SECTION 5. SEVERABILITY

It is hereby declared to be the intention of the Town Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the Town Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 6. PENALTY

It shall be unlawful for any person to violate any provision of this Ordinance, and any person violating or failing to comply with any provision hereof shall be fined, upon conviction, in an amount not less than One Dollar (\$1.00) nor more than Two Thousand Dollars (\$2,000.00), and a separate offense shall be deemed committed each day during or on which a violation occurs or continues.

**SECTION 7.
SAVINGS**

All rights and remedies of the Town are expressly saved as to any and all violations of the ordinances of the Town that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance, but may be prosecuted until final disposition by the courts.

**SECTION 8.
PUBLICATION**

The Town Secretary of the Town of Trophy Club is hereby directed to publish the caption and penalty clause of this Ordinance as required by Section 3.16 of the Town's Charter.

**SECTION 9.
EFFECTIVE DATE**

This Ordinance shall become effective from and after its date of adoption and publication as provided by law, and it is so ordained.

PASSED AND APPROVED ON THIS _____ DAY OF _____, 2024.

Jeannette Tiffany, Mayor

ATTEST:

Tammy Dixon, Town Secretary

APPROVED AS TO FORM:

Dean Roggia, Town Attorney

**TOWN OF TROPHY CLUB, TEXAS
ORDINANCE NO. 2024-xx**

AN ORDINANCE OF THE TOWN OF TROPHY CLUB, TEXAS, REVISING CHAPTER 2 “ANIMAL CONTROL” OF THE CODE OF ORDINANCES, TOWN OF TROPHY CLUB, TEXAS, BY AMENDING CHAPTER 2 “ANIMAL CONTROL,” ARTICLE 2.02 “IMPOUNDMENT,” SECTION 2.02.001 “GENERALLY,” SUBSECTION (C) “DISPOSITION OF UNCLAIMED ANIMALS” TO PROVIDE FOR FORFEITURE; AND BY AMENDING APPENDIX A “FEE SCHEDULE,” ARTICLE A1.000 “GENERAL PROVISIONS,” SECTION A1.006 “ANIMAL CONTROL,” SUBSECTION (A) “IMPOUND FEE,” OF THE CODE OF ORDINANCES, TOWN OF TROPHY CLUB, TEXAS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Trophy Club, Texas (the “Town”) is a home rule municipality acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the Town Council of the Town of Trophy Club (“the Town Council”), under Chapter 826 of the Texas Health and Safety Code, has the legal authority and power to adopt and amend ordinances that regulate animals and impoundment fees within the Town’s incorporated limits; and

WHEREAS, the Town Council has previously adopted regulations governing the impoundment of animals and impoundment fees in the Town; and

WHEREAS, the Town of Trophy Club Animal Shelter Advisory Board (the “Board”) has recommended certain revisions to the Chapter 2 “Animal Control” regarding the disposition of unclaimed animals and to Appendix A, Fee Schedule, regarding Impound Fees of the Code of Ordinances, Town of Trophy Club, Texas; and

WHEREAS, the Board’s recommendations were presented in an open and properly noticed meeting of the Town Council on June 10th, 2024; and

WHEREAS, the Town Council finds and determines that the Board’s recommended revisions to Chapter 2 and to Appendix A are reasonable and necessary for the protection of the public’s health, safety, and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, THAT:

**SECTION 1.
INCORPORATION OF PREMISES**

The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

SECTION 2.

The Code of Ordinances, Town of Trophy Club, Texas, Chapter 2 “Animal Control,” Article 2.02 “Impoundment,” Section 2.02.001 “Generally,” subsection (c) is hereby amended to read as follows:

“(c) Disposition of unclaimed animals. At the end of such period, if the animal has not been claimed and the fees associated with the impoundment have not been paid to the Town, the animal is deemed the property of the Town and may be made available for adoption or placed with a 501(c)(3) animal rescue. Only in the cases of extreme illness, injury, or aggression, the Town may euthanize the animal as determined by the local rabies control authority.”

SECTION 3.

The Code of Ordinances, Town of Trophy Club, Texas, Appendix A, “Fee Schedule,” Article A1.000 “General Provisions,” Section A1.006 “Animal Control,” Subsection (a) is hereby amended to read as follows:

“(a) The owner of an impounded domestic animal not under quarantine will pay the following fees in order to redeem such animal; provided, however, the fees shall be waived for the first impoundment of an animal fostered by a residential foster owner upon presentation of documentation that the animal has been placed in the foster care of the foster owner by a humane society:

(1)	First impoundment within one year	\$25.00
	Second impoundment within one year	\$35.00
	Third impoundment within one year	\$45.00
	Fourth impoundment within one year	\$55.00
	Each additional impoundment within one year of first impoundment	\$65.00

(2) The term “year” as used in this subsection shall refer to any consecutive twelve (12) month period.

(3) A boarding charge of \$8.00 per day will be added to the above amount before redemption of the animal.

- (4) Any person claiming any animal that has not been vaccinated for rabies as required by the Texas Administrative Code, title 25, part 1, chapter 169 shall pay the appropriate impoundment fee, plus \$10.00 per day for boarding. Upon release of the animal, the owner has ten (10) days to provide the animal control officer written proof signed by a licensed veterinarian that the animal has been vaccinated for rabies. If the animal control officer has not received written proof of the vaccination for rabies, the owner is in violation of Chapter 2 “Animal Control” and subject to the penalties prescribed in Section 2.01.002.”

SECTION 4. CUMULATIVE

This Ordinance shall be cumulative of all other provisions of ordinances of the Town, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event, the conflicting provisions of such ordinances are hereby repealed.

SECTION 5. SEVERABILITY

It is hereby declared to be the intention of the Town Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the Town Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 6. PENALTY

It shall be unlawful for any person to violate any provision of this Ordinance, and any person violating or failing to comply with any provision hereof shall be fined, upon conviction, in an amount not less than One Dollar (\$1.00) nor more than Two Thousand Dollars (\$2,000.00), and a separate offense shall be deemed committed each day during or on which a violation occurs or continues.

SECTION 7. SAVINGS

All rights and remedies of the Town are expressly saved as to any and all violations of the ordinances of the Town that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance, but may be prosecuted until final disposition by the courts.

**SECTION 8.
PUBLICATION**

The Town Secretary of the Town of Trophy Club is hereby directed to publish the caption and penalty clause of this Ordinance as required by Section 3.16 of the Town's Charter.

**SECTION 9.
EFFECTIVE DATE**

This Ordinance shall become effective from and after its date of adoption and publication as provided by law, and it is so ordained.

PASSED AND APPROVED ON THIS _____ DAY OF _____, 2024.

Jeannette Tiffany, Mayor

ATTEST:

Tammy Dixon, Town Secretary

APPROVED AS TO FORM:

Dean Roggia, Town Attorney



TOWN COUNCIL COMMUNICATION

MEETING DATE: August 26, 2024

FROM: April Duvall, Director of Finance

AGENDA ITEM: Consider a resolution authorizing the defeasance of a portion of the Town's 2014 Certificates of Obligation for an additional amount not to exceed \$125,000 to enable the Town to lower future interest expenses and reduce its overall debt burden. (April Duvall, Director of Finance)

BACKGROUND/SUMMARY: The Town of Trophy Club is committed to maintaining a strong financial position and managing its debt obligations responsibly. As part of this commitment, the Town is considering the early defeasance of a portion of the 2014 Certificates of Obligation. Defeasance is a strategic financial move that involves setting aside funds to pay off a portion of the outstanding debt, effectively removing the Town's obligation to make future payments on that portion.

This resolution proposes the authorization of defeasance for an additional amount not to exceed \$125,000. By taking this action, the Town can reduce future interest expenses, resulting in long-term savings for taxpayers. This action also maintains the Town's tax-rate goal for its debt service rate to achieve a long-term I&S tax rate of \$0.105 per \$100 of taxable valuation. If approved, the Town's I&S tax rate in FY 2025 will be \$0.099427, which is slightly under the target rate of \$0.105. Additionally, reducing the Town's overall debt burden will enhance its financial flexibility, improve credit ratings, and demonstrate proactive fiscal management.

The early defeasance of debt aligns with the Town's broader goals of sound financial stewardship, ensuring that resources are managed efficiently and in the best interests of the community. This approach reflects the Town's ongoing efforts to reduce liabilities, optimize budgetary outcomes, and position itself for future financial health.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: By defeasing this portion of the debt, the Town will eliminate the associated interest payments that would have been due in the coming years. This reduction in interest expenses will generate long-term savings for the Town's budget.

LEGAL REVIEW: Dean Roggia, Town Attorney, has reviewed the resolution as to form and legality. The resolution has been further reviewed to comply with all legal requirements, including bond rules and proper authorization.

ATTACHMENTS:

1. Draft Resolution

ACTIONS/OPTIONS:

Staff recommends that the Town Council move to approve the resolution authorizing the defeasance of a portion of the Town's 2014 Certificates of Obligation for an additional amount not to exceed \$125,000 to enable the Town to lower future interest expenses and reduce its overall debt burden.

**A RESOLUTION OF THE TOWN OF TROPHY CLUB, TEXAS,
AUTHORIZING THE REDEMPTION AND DEFEASANCE OF CERTAIN
OUTSTANDING BONDS; AUTHORIZING THE DEPOSIT OF FUNDS
WITH THE PAYING AGENT/REGISTRAR; AND RESOLVING OTHER
MATTERS RELATED THERETO; AND PROVIDING AN EFFECTIVE
DATE.**

WHEREAS, the Town of Trophy Club, Texas (the “Town”), is a home rule municipality acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the Town has previously issued and there are presently outstanding certain unlimited tax bonds listed on Schedule I, attached hereto as Exhibit A and incorporated herein by reference for all purposes (collectively, the “Bonds”); and

WHEREAS, the Town desires to call for the redemption and defeasance of a portion of the Bonds from the list of redeemed bond candidates set forth in Schedule I, in a total aggregate principal amount not to exceed one hundred and twenty-five thousand dollars (\$125,000) (the “Redemption Amount”); and

WHEREAS, the Director of Finance is hereby authorized to determine the principal amount and maturities of the Bonds to be defeased and redeemed or paid at their maturity (as designated, the “Redeemed Bonds”) on the Redemption Date (as defined below) up to the Redemption Amount; and

WHEREAS, the Town will have sufficient funds in the Interest & Sinking Funds established for the Redeemed Bonds to fully redeem and defease the Redeemed Bonds on their Redemption Date; and

WHEREAS, the Town, in accordance with this Resolution, will deposit funds in an amount sufficient to fully pay all principal and interest due and owing on the Redeemed Bonds on the date upon which the Redeemed Bonds may be redeemed pursuant to the terms of the order(s) authorizing the issuance of the Redeemed Bonds, or alternately, on their maturity date (either, the “Redemption Date”), as such date is designated by the Town’s Director of Finance (the “Authorized Officer”); and

WHEREAS, the Town Council finds and determines that it is in the best interest of the Town to call for redemption and defeasance of the Redeemed Bonds and that the Redeemed Bonds shall be redeemed on the Redemption Date, or alternately, defeased to their maturity, as determined by the Authorized Officer; and

WHEREAS, the meeting at which this Resolution is considered is open to the public as required by law, and the public notice of the time, place and purpose of said meeting was given as required by Chapter 551, Texas Government Code, as amended.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF TROPHY CLUB, TEXAS, THAT:**

SECTION 1.
INCORPORATION OF PREMISES

All the above premises are true and correct of the Town Council, and they are hereby approved, ratified, and incorporated into the body of this Resolution as if copied in their entirety.

SECTION 2.
FINDINGS

The findings and determinations set forth in the preambles hereto are hereby incorporated by reference for all purposes.

SECTION 3.
DEPOSIT OF FUNDS

- (a) The Authorized Officer shall determine the Redemption Date in accordance with the orders issuing the Bonds, the principal amounts, series and maturities of the Redeemed Bonds from the list of redeemed bond candidates attached hereto as Schedule I, in an aggregate principal amount not to exceed the Redemption Amount, and shall deliver a schedule of Redeemed Bonds to the Paying Agent for the Redeemed Bonds, in the form attached hereto as Exhibit A, on a date that will allow the Paying Agent to give the required thirty (30)-day notice of the redemption of the Bonds before the Redemption Date. The Authorized Officer may also designate Redeemed Bonds to be defeased to their maturity date.
- (b) The transfer and deposit of available Town revenues and Interest and Sinking Funds in an amount sufficient to pay, on the Redemption Date or maturity date, the principal of and interest accrued on such Redeemed Bonds to the Redemption Date with the Paying Agent for the Redeemed Bonds or the Escrow Agent (as defined below) is hereby authorized, directed and approved.

SECTION 4.
**REDEMPTION OF REDEEMED BONDS; APPROVAL OF ESCROW AGREEMENT;
DEPOSIT AGREEMENT**

- (a) The Redeemed Bonds shall be paid on the Redemption Date, at a redemption price equal to the principal amount thereof plus interest accrued thereon to the Redemption Date.
- (b) The Town Secretary and any other officer of the Town is hereby authorized and directed to cause a copy of this Resolution to be delivered to the Paying Agent for the Redeemed Bonds, and the Authorized Officer shall deliver the schedule of Redeemed Bonds in the form attached as Exhibit A to the Paying Agent for the Redeemed Bonds, the delivery of such documents shall constitute notice of redemption and notice of defeasance to such Paying Agent.
- (c) The Authorized Officer is hereby authorized to enter into and execute on behalf of the Town an escrow agreement (the "Escrow Agreement"), if required, with the Paying

Agent(s) for the Redeemed Bonds (in such capacity, the “Escrow Agent”), in the form and substance as shall be approved by the Authorized Officer with such changes as necessary and as approved by the Authorized Officer, which Escrow Agreement will provide for the payment of the Redeemed Bonds pursuant to the Escrow Agreement.

- (d) The Authorized Officer is authorized to make necessary arrangements for and to execute such documents and agreements in connection with the purchase of the Escrow Securities (as defined in the Escrow Agreement) required by and referenced in the Escrow Agreement, if any, as may be necessary for the Escrow Fund (as defined in the Escrow Agreement), and the application for and acquisition of the Escrow Securities if any, is hereby approved, authorized and ratified.
- (e) The Authorized Officer is also hereby authorized to enter into a deposit agreement (the “Deposit Agreement”) if required, with the Paying Agent for the Redeemed Bonds whereby the Town deposits cash with Paying Agent for the Redeemed Bonds to affect their redemption and/or defeasance, in the form and substance as shall be approved by the Authorized Officer with such changes as necessary and as approved by the Authorized Officer, which Deposit Agreement will provide for the payment of the Redeemed Bonds pursuant to the Deposit Agreement.
- (f) The Authorized Officer is also hereby authorized to arrange for payment of the Redeemed Bonds with a deposit of funds directly with the Paying Agent for the Redeemed Bonds on their Redemption Date in order to affect their redemption and/or defeasance.

SECTION 5.

NOTICE OF REDEMPTION

- (a) The Paying Agent for the Redeemed Bonds is hereby authorized and directed to give notice of such redemption and/or defeasance to the owners thereof pursuant to the order authorizing the issuance of the Redeemed Bonds.
- (b) The Paying Agent for the Redeemed Bonds is hereby directed to mail the appropriate notice of redemption and/or defeasance as required by the order authorizing the issuance of the Bonds and to file the appropriate notice of redemption and defeasance of the Redeemed Bonds on the Electronic Municipal Market Access (“EMMA”) web filing system promulgated by the Municipal Securities Rulemaking Board within ten (10) days of the deposit of funds pursuant to Sections 3 and 4 above.

SECTION 6.

EXECUTION AND DELIVERY OF DOCUMENTS; ACTIONS TO BE TAKEN

The Mayor and Town Secretary are each hereby authorized and directed to consent to, accept, execute, attest and affix the Town’s seal to such other agreements, assignments, certificates, contracts, documents, instruments, releases, financing statements, letters of instruction, authorizations for the expenditure of funds of the Town as may be required, written requests, and other papers, whether or not mentioned herein, as may be necessary or convenient to

carry out or assist in carrying out the purposes of this Resolution and to take any and all actions required to be taken to effect the purposes of this Resolution in accordance with this Resolution and the laws of the State of Texas.

SECTION 7.
EFFECTIVE DATE

This Resolution becomes effective immediately upon its passage.

PASSED AND ADOPTED THIS 26th day of August, 2024.

Jeannette Tiffany, Mayor
Town of Trophy Club, Texas

ATTEST:

Tammy Dixon, Town Secretary
Town of Trophy Club, Texas

APPROVED AS TO FORM:

Dean Roggia, Town Attorney
Town of Trophy Club, Texas

SCHEDULE I
DESCRIPTION OF REDEEMED BOND CANDIDATES

Combination Tax and Revenue Certificates of Obligation, Series 2014

EXHIBIT A
FORM OF SCHEDULE OF REDEEMED BONDS

Combination Tax and Revenue Certificates of Obligation, Series 2014

<u>Maturity</u>	<u>Outstanding Principal</u>	<u>Principal Being Redeemed</u>	<u>Interest Rate</u>	<u>Date of Redemption/Maturity</u>	<u>Redemption Price</u>
8/15/20__				September 1, 2024	Par
8/15/20__				September 1, 2024	Par
8/15/20__				September 1, 2024	Par
8/15/20__				September 1, 2024	Par

Dated: _____, 20__

April Duvall

Director of Finance