



TOWN OF TROPHY CLUB

1 Trophy Wood Drive
Trophy Club, Texas 76262

MEETING AGENDA

PARKS & RECREATION BOARD

August 19, 2024

6:00 PM

Council Chambers

CALL TO ORDER AND ANNOUNCE A QUORUM

PUBLIC COMMENT(S)

This is an opportunity for citizens to address the Board/Commission on any matter pursuant to Texas Government Code Sec. 551.007. The Board/Commission is not permitted to discuss or take action on any presentations made concerning matters that are not listed on the agenda. Presentations are limited to matters over which the Board/Commission has authority. Speakers have up to four (4) minutes or the time limit determined by the Presiding Officer. Each speaker must have submitted their request to speak by completing the Speaker's Form or may email dwilson@trophyclub.org

ANNOUNCEMENTS AND REPORTS

1. Department Updates (C. Ellis)
2. Park Improvement Subcommittee Report (D. Kizer)

REGULAR ITEMS

3. Discuss and consider approval of the Parks & Recreation Board Meeting minutes dated July 15, 2024 and the Special Parks & Recreation Board Meeting minutes dated July 29, 2024. (D. Wilson)
4. Discuss and consider appointment of additional member to the Parks Improvement Subcommittee

FUTURE AGENDA ITEMS

ADJOURN

The Board/Commission may convene into executive session to discuss posted items as allowed by Texas Government Code Sections 551.071 through 551.076 and Section 551.087.

Notice is hereby given that a quorum of the Town of Trophy Club Town Council may be in attendance at this meeting. The Town Council will not deliberate or take any action.

CERTIFICATION

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Trophy Club, Texas, in a place convenient and readily accessible to the general public at all times on the following date and time: August 16, 2024, at 1:45 PM, and said Notice of Meeting was also posted concurrently on the Town's website in accordance with Texas Government Code Ch. 551 at least 72 hours prior to the scheduled time of said meeting.

Daniel Wilson
Senior Administrative Assistant

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 6822372900, 48 hours in advance, and reasonable accommodations will be made to assist you.

**TOWN OF TROPHY CLUB
PARKS AND RECREATION BOARD MINUTES
MONDAY, JULY 15, 2024; 6:00 P.M.**

The Trophy Club Parks and Recreation Board met in a Regular Session on Monday, July 15, 2024. The meeting was held at Town Hall, 1 Trophy Wood Drive in the Council Chambers.

BOARD MEMBERS PRESENT:

Dean Murray	Chairperson
Robert Ferguson	Vice Chairperson
Patrick Schrein	Secretary
Stephanie Presley	Board Member
Jennifer Kashner	Board Member
Dana Kizer	Board Member
Jeffrey Eason	Board Member

BOARD MEMBERS ABSENT:

Chuck Hall	Board Member
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STAFF PRESENT:

Chase Ellis	Director of Parks and Recreation
Madison Seil	Recreation Superintendent
Daniel Wilson	Senior Administrative Assistant for Parks and Recreation

CALL TO ORDER AND ANNOUNCE A QUORUM

Chairperson Murray called the meeting to order at 6:00 p.m. and noted a quorum.

PUBLIC COMMENTS

No public comments were made.

ANNOUNCEMENTS & REPORTS

1. Department Updates.

Director Ellis provided the board with the following updates:

- a) A new monument sign was erected at Harmony Park constructed of aluminum with a 15-year warranty with considerable cost savings. New landscaping has been scheduled with the Parks department.
- b) Though water levels in Grapevine Lake have decreased, they are still roughly 10ft above average. The MX/ATV tracks and trails remain closed. The roads and disc golf course have been cleared of debris and are ready for use.
- c) Trophy Club Park will host a Community Clean-Up Date on September 11, 2024. Director Ellis will meet with volunteer groups to collect debris brought into the park by flooding. Staff will have "Trash Collection Sets" ready for community members to assist with the clean-up efforts.

Recreation Superintendent Seil provided the board with the following updates:

- a) Trophy Club hosted a TAAF Swimming Circuit Meet on June 29. Swim Team Coach Karen Lewis

helped facilitate a very successful swim meet.

- b) Trophy Club Track, a new summer program, just competed in their TAAF regionals meet.
- c) Trophy Club's Fourth of July Celebration was a success. For the first time, the 5K & Fun Run sold out of registrations. Trophy Club staff are proud to offer the experience to the community.

2. Parks Improvement Subcommittee Update.

Board member Kizer provided the board with the following updates from the Parks Improvement Subcommittee:

- a) The Sub-Committee agreed to engage with McAdams for the proposed Pickleball Courts.
- b) The Subcommittee will meet on July 17, 2024, with McAdams to evaluate the three solutions the firm has for pickleball courts in Trophy Club. The Subcommittee will present their recommendation to the Board at the next Parks & Recreation Board Meeting.
- c) Two feedback sessions were held by McAdams in June to collect community thoughts on the pickleball courts.
- d) Community Engagement for the Trophy Club Pool project will be held on July 29th, July 30th, and August 3rd.

REGULAR SESSION

3. Consider approval of the Parks and Recreation Board Meeting minutes dated May 20, 2024.

Secretary Schrein motioned to approve the Parks and Recreation Board Meeting minutes dated May 20, 2024. Board member Kashner seconded the motion. Chairperson Murray called for a vote. The motion passed unanimously (7-0).

4. Discuss the subcommittees and whether they need to continue as a function of the Park Board.

Director Ellis provided a summary of the subcommittees and their appointments.

Chairperson Murray provided a background of the previous subcommittees and commented on the length of Parks and Recreation Board Meetings when all discussions were held with the entire board as compared to the subcommittees.

Board member Eason commented that the entire Parks and Recreation Board should be provided the same information at all times, such as access to RFQ documents.

Director Ellis suggested that subcommittee members be changed annually to incorporate all of the board members over time.

No action was taken.

5. Special Park Board Meeting 7/29: Pickleball timeline and Parks Board recommendation for Council on 8/12.

Director Ellis presented the timeline of events for the McAdams Pickleball project proposed for a Special Parks Board Meeting dated July 29th at 6:00 PM. McAdams had compiled several options to explore for the construction of pickleball courts in Trophy Club. The Parks Improvement Subcommittee will review

these options and present their recommendation to the Parks and Recreation Board on July 29th for approval to recommend to the Town Council.

Board member Presley motioned to hold a Special Parks and Recreation Board Meeting on July 29th, 2024. Secretary Schrein seconded the motion. Chairperson Murray called for a vote. The motion passed unanimously (7-0).

FUTURE AGENDA ITEMS

No items were presented for future discussion.

ADJOURN

Board member Presley motioned to adjourn. Secretary Schrein seconded the motion. Chairperson Murray adjourned the meeting at 6:49 PM.

Patrick Schrein, Secretary
Parks and Recreation Board
Town of Trophy Club, TX

Daniel Wilson, Senior Administrative Assistant
Parks and Recreation Department
Town of Trophy Club, TX

**TOWN OF TROPHY CLUB
SPECIAL PARKS AND RECREATION BOARD MINUTES
MONDAY, JULY 29, 2024; 6:00 P.M.**

The Trophy Club Parks and Recreation Board met in a Special Session on Monday, July 29, 2024. The meeting was held at Town Hall, 1 Trophy Wood Drive in the Council Chambers.

BOARD MEMBERS PRESENT:

Dean Murray	Chairperson
Robert Ferguson	Vice Chairperson
Patrick Schrein	Secretary
Stephanie Presley	Board Member
Jennifer Kashner	Board Member
Jeffrey Eason	Board Member

BOARD MEMBERS ABSENT:

Dana Kizer	Board Member
Chuck Hall	Board Member

STAFF PRESENT:

Chase Ellis	Director of Parks and Recreation
Madison Seil	Recreation Superintendent
Daniel Wilson	Senior Administrative Assistant for Parks and Recreation

CALL TO ORDER AND ANNOUNCE A QUORUM

Chairperson Murray called the meeting to order at 6:00 p.m. and noted a quorum.

PUBLIC COMMENTS

Tom Bath commented in opposition of the proposed design options for the Pickleball Courts.

REGULAR SESSION

1. Consider a recommendation from the Parks & Recreation Board to the Town Council of the preferred option for dedicated pickleball courts in the Town of Trophy Club.

Director Ellis provided a brief history of efforts in bringing dedicated pickleball courts to the Town of Trophy Club. Director Ellis introduced the project manager from McAdams who provided the board with details regarding the three design options the firm had created.

Vice Chairperson Ferguson provided the recommendation of the Parks Improvement Subcommittee as Option 1. Discussion was held amongst the board on the best option to recommend to the Town Council.

Board member Kashner motioned to recommend Option 1. Board member Presley seconded the motion. Chairperson Murray called for a vote. The motion passed with a majority vote (4-2).

Dean Murray	For
Robert Ferguson	For

Patrick Schrein	Opposed
Stephanie Presley	For
Jennifer Kashner	For
Jeffery Eason	Opposed

ADJOURN

Board member Eason motioned to adjourn. Board member Kashner seconded the motion. Chairperson Murray adjourned the meeting at 6:47 PM.

Patrick Schrein, Secretary
Parks and Recreation Board
Town of Trophy Club, TX

Daniel Wilson, Senior Administrative Assistant
Parks and Recreation Department
Town of Trophy Club, TX