



TOWN OF TROPHY CLUB

1 Trophy Wood Drive
Trophy Club, Texas 76262

MEETING AGENDA

PARKS & RECREATION BOARD

July 15, 2024

6:00 PM

Council Chambers

CALL TO ORDER AND ANNOUNCE A QUORUM

PUBLIC COMMENT(S)

This is an opportunity for citizens to address the Board/Commission on any matter pursuant to Texas Government Code Sec. 551.007. The Board/Commission is not permitted to discuss or take action on any presentations made concerning matters that are not listed on the agenda. Presentations are limited to matters over which the Board/Commission has authority. Speakers have up to four (4) minutes or the time limit determined by the Presiding Officer. Each speaker must have submitted their request to speak by completing the Speaker's Form or may email dwilson@trophyclub.org

ANNOUNCEMENTS AND REPORTS

1. Department Update (C. Ellis)
2. Parks Improvement Subcommittee Update (D. Kizer)

REGULAR ITEMS

3. Discuss and consider approval of the Parks & Recreation Board Meeting minutes dated May 20, 2024. (D. Wilson)
4. Discuss the subcommittees and whether they need to continue as a function of the Park Board. (C. Ellis)
5. Special Park Board Meeting 7/29: Pickleball timeline and Parks Board recommendation for Council on 8/12. (C. Ellis)

FUTURE AGENDA ITEMS

ADJOURN

The Board/Commission may convene into executive session to discuss posted items as allowed by Texas Government Code Sections 551.071 through 551.076 and Section 551.087.

Notice is hereby given that a quorum of the Town of Trophy Club Town Council may be in attendance at this meeting. The Town Council will not deliberate or take any action.

CERTIFICATION

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Trophy Club, Texas, in a place convenient and readily accessible to the general public at all times on the following date and time: July 12, 2024, at 12:00 PM, and said Notice of Meeting was also posted concurrently on the Town's website in accordance with Texas Government Code Ch. 551 at least 72 hours prior to the scheduled time of said meeting.

Daniel Wilson
Senior Administrative Assistant

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 6822372900, 48 hours in advance, and reasonable accommodations will be made to assist you.

**TOWN OF TROPHY CLUB
PARKS AND RECREATION BOARD MINUTES
MONDAY, MAY 20, 2024; 6:00 P.M.**

The Trophy Club Parks and Recreation Board met in a Regular Session on Monday, May 20, 2024. The meeting was held at Town Hall, 1 Trophy Wood Drive in the Council Chambers.

BOARD MEMBERS PRESENT:

Dean Murray	Chairperson
Robert Ferguson	Vice Chairperson
Patrick Schrein	Secretary
Stephanie Presley	Board Member
Jennifer Kashner	Board Member
Dana Kizer	Board Member
Jeffrey Eason	Board Member

BOARD MEMBERS ABSENT:

Chuck Hall	Board Member
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STAFF PRESENT:

Chase Ellis	Director of Parks and Recreation
Madison Seil	Recreation Superintendent
Daniel Wilson	Senior Administrative Assistant for Parks and Recreation

CALL TO ORDER AND ANNOUNCE A QUORUM

Chairperson Murray called the meeting to order at 6:00 p.m. and noted a quorum.

PUBLIC COMMENTS

No public comments were made.

ANNOUNCEMENTS & REPORTS

1. Department Updates.

Director Ellis provided the board with the following updates:

- a) Calendar review of upcoming parks & Recreation events, including the opening of the Community Pool, start of Summer Adventure Camp, Field Trips, and Swim Lessons, as well as an upcoming Movie in the Park.
- b) The Summer Adventure Camp will visit the Community Pool on Mondays, Wednesdays, and Fridays, and will travel to field trips throughout DFW on Tuesdays and Thursdays. The camp has partnered with Trophy Club business Art by Z to provide classes to the campers on Mondays and Wednesdays.
- c) The Community Pool has been cleaned and prepared for opening weekend. Issues with the pool lights and landscaping have been resolved with the help of Ed's Electric and the Parks Maintenance staff.
- d) Seasonal staffing is headed in a strong direction, noting all positions are on track to be adequately filled as the summer season approaches.

- e) Trophy Club Park flooding has kept the park closed for several weeks. The disc golf and hiking trails may open are currently open, and staff is hopeful the ATV/MX tracks will open next week.
- f) The Harmony Park monument sign is under construction at the moment and should be installed soon.
- g) The Pickleball contract has been finalized as of last week and Town Staff have developed a timeline with the selected firm to provide continual updates with the Park Board and Town Council.

2. Parks Improvement Subcommittee Update.

Dana K. discussed the subcommittee's work over the last few months. The subcommittee in April was involved in the RFI process for selecting an architect for the Pickleball project and again in May for the pool project and selected Parkhill and Water Technologies INC. Subcommittee will meet sometime in June before the next Parks meeting to discuss the pickleball and pool projects.

REGULAR SESSION

3. Consider approval of the Parks and Recreation Board Meeting minutes dated April 15, 2024.

Board Member Kashner made a motion to approve the meeting minutes. Vice Chairperson Ferguson seconded the motion. Chairperson Murray called for a vote. The motion passed unanimously (7-0).

4. Discuss and consider a board recommendation of Parkhill and Water Technology Inc. as the architect to engage, design, and provide construction management for Trophy Club Community Pool.

Director Ellis commented on the progress of the ongoing Pool Renovations project. The RFQ process has been completed with the award of the project to Parkhill and Water Technologies Inc. The project is currently budgeted for \$2.4 million. Parkhill will engage with the community to develop a comprehensive design plan to meet the needs of the pool's users.

Board Member Kizer motioned to recommend to Town Council the engagement of Parkhill and Water Technologies Inc for engagement, design, and construction management for the Trophy Club Pool. Vice Chairperson Ferguson seconded the motion. Chairperson Murray called for a vote. The motion passed unanimously (7-0).

FUTURE AGENDA ITEMS

Items noted for the next Parks and Recreation Board meeting included:

- a) Exploring the possibility of the Parks and Recreation Board meeting on a bi-monthly basis.

ADJOURN

Vice Chairperson Ferguson adjourned the meeting at 6:42 PM.

Patrick Schrein, Secretary
Parks and Recreation Board
Town of Trophy Club, TX

Daniel Wilson, Senior Administrative Assistant
Parks and Recreation Department
Town of Trophy Club, TX