



TOWN OF TROPHY CLUB

1 Trophy Wood Drive
Trophy Club, Texas 76262

MEETING AGENDA

PARKS & RECREATION BOARD

May 20, 2024

6:00 PM

Council Chambers

CALL TO ORDER AND ANNOUNCE A QUORUM

PUBLIC COMMENT(S)

This is an opportunity for citizens to address the Board/Commission on any matter pursuant to Texas Government Code Sec. 551.007. The Board/Commission is not permitted to discuss or take action on any presentations made concerning matters that are not listed on the agenda. Presentations are limited to matters over which the Board/Commission has authority. Speakers have up to four (4) minutes or the time limit determined by the Presiding Officer. Each speaker must have submitted their request to speak by completing the Speaker's Form or may email dwilson@trophyclub.org

ANNOUNCEMENTS AND REPORTS

1. Department Update. (C. Ellis)
2. Parks Improvement Subcommittee Update. (D. Kizer)

REGULAR ITEMS

1. Consider approval of the Parks and Recreation Board Meeting minutes dated April 15, 2024. (D. Wilson)
2. Discuss and consider a board recommendation of Parkhill and Water Technology Inc. as the architect to engage, design, and provide construction management for Trophy Club Community Pool. (C. Ellis)

FUTURE AGENDA ITEMS

ADJOURN

The Board/Commission may convene into executive session to discuss posted items as allowed by Texas Government Code Sections 551.071 through 551.076 and Section 551.087.

Notice is hereby given that a quorum of the Town of Trophy Club Town Council may be in attendance at this meeting. The Town Council will not deliberate or take any action.

CERTIFICATION

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Trophy Club, Texas, in a place convenient and readily accessible to the general public at all times on the following date and time: 05/17/2024, at 4:45 PM, and said Notice of Meeting was also posted concurrently on the Town's website in accordance with Texas Government Code Ch. 551 at least 72 hours prior to the scheduled time of said meeting.

Daniel Wilson
Senior Administrative Assistant

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 6822372900, 48 hours in advance, and reasonable accommodations will be made to assist you.

**TOWN OF TROPHY CLUB
PARKS AND RECREATION BOARD MINUTES
MONDAY, APRIL 15, 2024; 6:00 P.M.**

The Trophy Club Parks and Recreation Board met in a Regular Session on Monday, April 15, 2024. The meeting was held at Town Hall, 1 Trophy Wood Drive in the Council Chambers.

BOARD MEMBERS PRESENT:

Robert Ferguson	Vice Chairperson
Patrick Schrein	Secretary
Chuck Hall	Board Member
Jennifer Kashner	Board Member
Stephanie Presley	Board Member
Jeffrey Eason	Board Member

BOARD MEMBERS ABSENT:

Dean Murray	Board Member
Dana Kizer	Board Member

STAFF PRESENT:

Chase Ellis	Director of Parks and Recreation
Madison Seil	Recreation Superintendent
Daniel Wilson	Senior Administrative Assistant for Parks and Recreation

CALL TO ORDER AND ANNOUNCE A QUORUM

Vice Chairperson Ferguson called the meeting to order at 6:00 p.m. and noted a quorum.

PUBLIC COMMENTS

No public comments were made.

Director Ellis introduced the new Recreation Superintendent Madison Seil.

ANNOUNCEMENTS & REPORTS

1. Department Updates.

Director Ellis provided the board with the following updates:

- a) EGGstravaganza had a great turn out of participants. Staff is investigating different options to organize the event in the future.
- b) Seasonal staffing is under way with 35 lifeguards at the moment, many of which are in the onboarding process. The camp counselor, pool cashier, and parks gate attendant positions have been consolidated into a single position called Recreation Aide.
- c) The MUD #1 Board approved a short term and long-term agreement for the Annex building near their offices as a host for the Summer Adventure Camp. Painting and cleaning are underway by staff. Outdoor amenities are also being developed.
- d) The new TC Track team will compete with TAAF alongside the Swim Team. The Track team is lead by a former track coach and Byron Nelson High School teacher Miranda Wilson.

2. Parks Improvement Subcommittee Update.

Vice Chairperson Ferguson commented on the subcommittees work on evaluating the proposals submitted for the

development of pickleball facilities in the Town of Trophy Club. The subcommittee will meet in the near future to interview the firms and provide the Town Council with a recommendation.

REGULAR SESSION

3. Consider approval of the Parks and Recreation Board Meeting minutes dated March 18, 2024.

Secretary Schrein made a motion to approve the meeting minutes provided that Dean Roggia and Tammy Dixon be removed from "Staff Present". Board Member Eason seconded the motion. Vice Chairperson Ferguson called for a vote. The motion passed unanimously (6-0).

4. Consider recommendation of approval of the Youth Program Standard of Care Ordinance to the Town Council.

Director Ellis presented the updated Youth Program Standard of Care Ordinance. The only notable changes were to the location of the camp from Beck Elementary to the MUD #1 Annex Building and the Camp Counselor position to the Recreation Aide position.

Board Member Kashner motioned to accept the youth Program Standard of Care and to move forward to council. Board Member Presley seconded the motion. Vice Chairperson Ferguson called for a vote. The motion passed unanimously (6-0).

FUTURE AGENDA ITEMS

Items noted for the next Parks and Recreation Board meeting included:

- a) Update on the Harmony Park monument signage.

ADJOURN

Vice Chairperson Ferguson adjourned the meeting at 6: 34 PM.

Patrick Schrein, Secretary
Parks and Recreation Board
Town of Trophy Club, TX

Daniel Wilson, Senior Administrative Assistant
Parks and Recreation Department
Town of Trophy Club, TX