

Town of Trophy Club Town Council Meeting Minutes
April 8, 2024, 6:00 p.m., Work Session and Regular Meeting
1 Trophy Wood Drive, Trophy Club, Texas 76262

CALL WORK SESSION TO ORDER

Mayor Tiffany called the work session to order at 6:00 p.m.

COUNCILMEMBERS PRESENT

Jeannette Tiffany, Mayor
Dennis Sheridan, Mayor Pro Tem
Stacey Bauer, Councilmember Place 1
Steve Flynn, Councilmember Place 6
LuAnne Oldham, Councilmember Place 5
Jeff Beach, Councilmember Place 2
Karl Monger, Councilmember Place 4 (*arrived at 6:14 p.m.*)

STAFF MEMBERS PRESENT

Brandon Wright, Town Manager
Tammy Dixon, Town Secretary
Dean Roggia, Town Attorney
Jason Wise, Fire Chief
April Duvall, Director of Finance
Matt Cox, Director of Community Development
Denise Deprato, Director of Human Resources
Chase Ellis, Director of Parks and Recreation
Tamara Smith, Assistant to the Town Manager
Patrick Arata, Chief of Police

WORK SESSION ITEM

1. Discussion of recommended updates to the Town of Trophy Club Financial Reserves Policy. (April Duvall, Finance Director)

April Duvall, Finance Director, gave a presentation on recommended updates to the Town of Trophy Club's Financial Policy.

Ms. Duvall and Town Manager Wright answered questions from the Town Council.

A summary of Town Council comments were as follows:

- Revise the language to ensure that the policy provides flexibility in how the Town Council determines priorities and meets targets.
- Revise certain phrases like "strive to maintain", "target shall be", "reserves may be", and "shall".
- Provide details for major areas where General Fund unassigned fund balance increased in the audited FY 2023 financial reports.

- In the FY 2025 budget process, provide a schedule of anticipated 5-year schedule of revenues and expenditures to show future funding needs.

ADJOURN

Mayor Tiffany adjourned the work session at 6:44 p.m.

CALL REGULAR MEETING TO ORDER

Mayor Tiffany called the regular meeting to order at 7:00 p.m.

INVOCATION

Chase Ellis, Director of Parks and Recreation, led the invocation.

PLEDGES

Councilmember Monger led the Pledge of Allegiances to the American and Texas Flags.

PUBLIC COMMENTS

There were none.

COMMUNITY SPOTLIGHT

1. Proclamation for Patriots Day

Mayor Pro Tem Sheridan read aloud the proclamation. Mayor Tiffany, Mayor Pro Tem Sheridan, and Councilmember Monger presented the proclamation to Scott Smith, member of the Sons of the American Revolution, Denton Chapter.

2. Working for You . . . Trophy Club

a) Update from Town Council Members

Councilmember Flynn expressed his enjoyment of the Total Solar Eclipse at Harmony Park.

Councilmember Monger reminded the audience that the Metroport Veterans Association was hosting their monthly breakfast at MeatUAnywhere BBQ on Saturday, April 13, 2024, at 9:00 a.m.

Mayor Tiffany stated she was excited for Trophy Club's future as the Town moves forward with strategic planning, parks planning, Arts and Culture and more. She urged citizens to get involved by participating in upcoming surveys and focus groups and expressed the importance of community input for successful future planning of the town.

Mayor Tiffany also reminded citizens to sign up for Trophy Club Alerts to receive important notices and information from the Town.

b) Update from Town Manager

Town Manager Wright provided the following updates:

- Trophy Club received the Tree City USA designation, for the 20th consecutive year from the Arbor Day Foundation; and he expressed his appreciation to the Parks and Recreation Department.
- Upcoming Boards and Commission Meetings/Events
 - April 10, 6:00 p.m., Crime Control & Prevention District Board
 - April 15, 6:00 p.m., Arts and Culture Ad Hoc Committee
 - April 15, 6:00 p.m., Parks and Recreation Board
 - April 18, 6:00 p.m., Economic Development Corporation Board
 - April 19, 8:15 p.m., Movie in the Park featuring *Wonka* at Harmony Park.
 - April 11, 6:00 p.m., Candidate forum (*not sponsored nor hosted by the Town*), Bara Church.

c) Quick Civic Tip

Town Attorney, Dean Roggia, provided an overview of Interlocal Agreements and explained Chapter 791 of the Government Code, provides that the purpose of these agreements is to increase the efficiency and effectiveness of local governments by authorizing them to contract, to the greatest possible extent, with one another and with agencies of the state.

CONSENT AGENDA

3. Consider approval of the March 25, 2024, Town Council regular Meeting Minutes. (Tammy Dixon, Town Secretary)

Councilmember Flynn moved to approve Consent Item 3. Councilmember Beach seconded the motion.

VOTE ON THE MOTION

AYES: Bauer, Flynn, Sheridan, Tiffany, Beach, Monger, Oldham
NAYES: None
VOTE: 7-0

INDIVIDUAL ITEMS

Mayor Tiffany moved to item 8.

8. Consider an ordinance authorizing the sale and conveyance of approximately 0.05 acres of real property owned by the Town of Trophy Club in the amount of \$3,444 located in the Rosalinda Allen Survey, Abstract Number 17 (along the northwest line of 2643 Highlands Court, Town of Trophy Club, Denton County, Texas), and authorizing the Town Manager to execute all documents to complete the transaction. (Matt Cox, Community Development Director)

Matt Cox, Director of Community Development, gave a presentation highlighting the following:

- A request was received from Deric S. Gardner, to purchase 0.05 acres of land which is located directly behind his property (2643 Highlands Court)
- The Town is authorized to sell the land without publication or bidding pursuant to Government Code Section 272.001 (b)
- The subject property was appraised in the amount of \$3,444.
- The subject property is adjacent to the Trophy Club Municipal Utility District No. 1 lift station.
- The subject property is not part of a public square or park and is no longer useable or required by the Town for present or future public or municipal purposes.

Mayor Pro Tem Sheridan moved to approve Ordinance 2024-04 authorizing the sale and conveyance of approximately 0.05 acres of real property owned by the Town of Trophy Club in the amount of \$3,444 located in the Rosalinda Allen Survey, Abstract Number 17 (along the northwest line of 2643 Highlands Court, Town of Trophy Club, Denton County, Texas), and authorizing the Town Manager to execute all documents to complete the transaction.. Councilmember Monger seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE 2024-04

AN ORDINANCE AUTHORIZING THE SALE AND CONVEYANCE OF APPROXIMATELY 0.05 ACRES OF REAL PROPERTY OWNED BY THE TOWN OF TROPHY CLUB, TEXAS, IN THE AMOUNT OF \$3,444.00; AND LOCATED IN THE ROSALINDA ALLEN SURVEY, ABSTRACT NUMBER 17, TOWN OF TROPHY CLUB, DENTON COUNTY, TEXAS; AUTHORIZING THE TOWN MANAGER TO EXECUTE ALL DOCUMENTS NECESSARY TO COMPLETE THE TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON THE MOTION

AYES: Bauer, Flynn, Sheridan, Tiffany, Beach, Monger, Oldham
NAYES: None
VOTE: 7-0

At the request of Mayor Tiffany, pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 7:25 p.m. and reconvened into Regular Session at 7:55 p.m. in accordance with the Texas Government Code 551.071, Consultation with Town Attorney regarding agenda items 5, 6, and 7. **No Action Taken.**

5. Consider an Interlocal Cooperation Agreement with Denton County for Fire Protection Services and authorize the Town Manager to negotiate and execute the agreement on behalf of the Town. (Jason Wise, Fire Chief)

Councilmember Flynn moved to approve an Interlocal Cooperation Agreement with Denton County for Fire Protection Services and authorize the Town Manager to negotiate and execute the agreement on behalf of the Town. Mayor Pro Tem Sheridan seconded the motion.

VOTE ON THE MOTION

AYES: Bauer, Flynn, Sheridan, Tiffany, Beach, Monger, Oldham
NAYES: None
VOTE: 7-0

6. Consider an Interlocal Cooperation Agreement between the Town of Trophy Club and Denton County for Ambulance Services and authorize the Town Manager to negotiate and execute the agreement on behalf of the Town. (Jason Wise, Fire Chief)

Councilmember Flynn moved to approve an Interlocal Cooperation Agreement with Denton County for Ambulance Services and authorize the Town Manager to negotiate and execute the agreement on behalf of the Town. Councilmember Bauer seconded the motion.

VOTE ON THE MOTION

AYES: Bauer, Flynn, Sheridan, Tiffany, Beach, Monger, Oldham
NAYES: None
VOTE: 7-0

7. Consider a Fire/Arson Task Force Interlocal Agreement through the Denton County Fire Marshal's Office and authorize the Town Manager to negotiate and execute the agreement on behalf of the Town. (Jason Wise, Fire Chief)

Councilmember Flynn moved to approve a Fire/Arson Task Force Interlocal Agreement through the Denton County Fire Marshal's Office and authorize the Town Manager to negotiate and execute the agreement on behalf of the Town. Councilmember Beach seconded the motion.

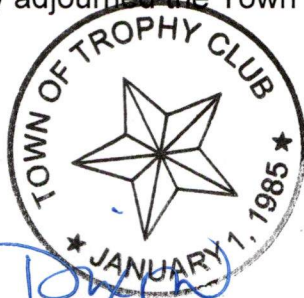
VOTE ON THE MOTION

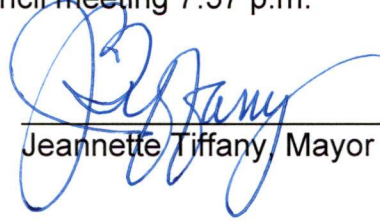
AYES: Bauer, Flynn, Sheridan, Tiffany, Beach, Monger, Oldham
NAYES: None
VOTE: 7-0

Mayor Tiffany adjourned the Town Council meeting 7:57 p.m.

Attest:


Tammy Dixon, Town Secretary




Jeannette Tiffany, Mayor