

Town of Trophy Club Town Council Meeting Minutes
March 25, 2024, 7:00 p.m., Regular Meeting
1 Trophy Wood Drive, Trophy Club, Texas 76262

CALL REGULAR MEETING TO ORDER

Mayor Tiffany called the regular meeting to order at 7:00 p.m.

COUNCILMEMBERS PRESENT

Jeannette Tiffany, Mayor
Dennis Sheridan, Mayor Pro Tem
Stacey Bauer, Councilmember Place 1
Steve Flynn, Councilmember Place 6
LuAnne Oldham, Councilmember Place 5
Jeff Beach, Councilmember Place 2
Karl Monger, Councilmember Place 4

STAFF MEMBERS PRESENT

Brandon Wright, Town Manager
Tammy Dixon, Town Secretary
Dean Roggia, Town Attorney
Jason Wise, Fire Chief
April Duvall, Director of Finance
Matt Cox, Director of Community Development
Denise Deprato, Director of Human Resources
Jill Lind, Director of Communications and Marketing
Chase Ellis, Director of Parks and Recreation
Tamara Smith, Assistant to the Town Manager
Steve Woodard, Captain/Acting Chief

INVOCATION

Pastor Jeff Brooks, Lake Cities Church of Christ, led the invocation.

GOD BLESS AMERICA AND PLEDGES

Brian Hall, Animal Control Officer, sang God Bless America and led the Pledge of Allegiances to the American and Texas Flags.

PUBLIC COMMENTS

There were none.

COMMUNITY SPOTLIGHT

1. Presentation from Animal Shelter Advisory Board

Susan Edstrom, Animal Shelter Advisory Board Chairperson, gave a presentation on the Animal Shelter Advisory Board explaining its responsibilities and requirements,

and provided an overview of her non-profit organization, Four Paws One Heart that helps rescue and rehome animals. Ms. Edstrom expressed the need for volunteers.

Brian Hall, Animal Control Officer provided a 2023 recap stating there were 19 Impounds, 14 animals reclaimed, one adopted, four transferred to rescue and 50 pet registrations.

2. Working for You . . . Trophy Club

a) Update from Town Council Members

Mayor Tiffany recognized Council Member Stacey Bauer, who was recently honored with the Texas Municipal League Institute Certificate of Recognition for her dedication to continuing education in service of Trophy Club.

Mayor Pro Tem Sheridan requested an update from the Ad Hoc Connectivity Committee at a future meeting.

Council Member Bauer spoke about the need for volunteers at the upcoming Trophy Club Women's Club Art & Garden Festival in May.

Council Member Flynn spoke about the Trophy Club Roanoke Youth Baseball Association opening day and commented on Mayor Tiffany's great opening pitch.

b) Update from Town Manager

Town Manager Wright provided the following updates:

- The Town was providing residents with free solar eclipse glasses for the April 8th solar eclipse.
- The Trophy Club Police Department was coordinating with the FBI and NISD regarding recent bomb threats made at one of the schools and it was an ongoing investigation.
- The Town's EGGStravaganza event would be held on Saturday, March 30th, 9:00 AM at Independence Park East.
- Upcoming Boards and Commission Meetings
 - April 2, 6:00 p.m. Arts and Culture Ad Hoc Committee
 - April 4, 7:00 p.m. Planning & Zoning Commission
- Town offices would be closed on Friday, March 29th in observation of Good Friday.

c) Quick Civic Tip

Town Secretary, Tammy Dixon, gave a presentation on election jurisdictions, polling locations, and the voting practices in Tarrant and Denton Counties on election day regarding Voting Centers and Voting Precincts.

CONSENT AGENDA

This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any council member by making such request prior to a motion and vote.

3. Consider approval of the February 26, 2024, Town Council regular Meeting Minutes. (Tammy Dixon, Town Secretary)
4. Consider approval of a resolution amending the Trophy Club Economic Development Corporation's Articles of Incorporation. (Tammy Dixon, Town Secretary) The caption of the resolution reads as follows:

RESOLUTION NO. 2024-03

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, APPROVING PROPOSED AMENDMENTS TO THE TROPHY CLUB ECONOMIC DEVELOPMENT CORPORATION'S ARTICLES OF INCORPORATION; AND PROVIDING AN EFFECTIVE DATE.

5. Consider approval of a resolution amending the Trophy Club Economic Development Corporation's Bylaws. (Tammy Dixon, Town Secretary) The caption of the resolution reads as follows:

RESOLUTION NO. 2024-04

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, APPROVING PROPOSED AMENDMENTS TO THE TROPHY CLUB ECONOMIC DEVELOPMENT CORPORATION'S BYLAWS; AND PROVIDING AN EFFECTIVE DATE.

6. Consider an Interlocal Cooperation Contract between the Department of Public Safety of the State of Texas and the Municipal Court of the Town of Trophy Club, Texas; and authorize the Town Manager to negotiate and execute the contract on behalf of the Town. (April Duvall, Director of Finance)

Councilmember Beach moved to approve Consent Items 3-6. Councilmember Bauer seconded the motion.

VOTE ON THE MOTION

AYES: Bauer, Flynn, Sheridan, Tiffany, Beach, Monger, Oldham
NAYES: None
VOTE: 7-0

7. Consider accepting the Annual Comprehensive Financial Report for the Town of Trophy Club Fiscal Year 2023. (April Duvall, Director of Finance)

April Duvall, Director of Finance provided a summary of the Town's financial position and introduced Lauren Berry Stamey, CPA, of the auditing firm Forvis, LLP.

Ms. Stamey provided background information regarding the audit and answered questions from the Town Council.

Councilmember Monger moved to accept the Annual Comprehensive Financial Report for the Town of Trophy Club Fiscal Year 2023. Mayor Pro Tem Sheridan seconded the motion.

VOTE ON THE MOTION

AYES: Bauer, Flynn, Sheridan, Tiffany, Beach, Monger, Oldham

NAYES: None

VOTE: 7-0

8. Consider approval of a resolution adopting the Town of Trophy Club Investment Policy for Fiscal Year 2023-2024. (April Duvall, Director of Finance) (April Duvall, Director of Finance) The caption of the resolution reads as follows:

April Duvall, Director of Finance explained in accordance with the Public Funds Investment Act, the Town Council was required to adopt a resolution affirming that it has reviewed the Town's investment policy and investment strategies not less than annually and approving any recommended changes.

Ms. Duvall stated the only adjustment to the policy was increasing the frequency of Investment Committee meetings from annual to quarterly.

RESOLUTION NO. 2024-05

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, ADOPTING AN INVESTMENT POLICY FOR FISCAL YEAR 2023-2024 FOR FUNDS FOR THE TOWN OF TROPHY CLUB, AND PROVIDING AN EFFECTIVE DATE.

Mayor Pro Tem Sheridan moved to approve Resolution 2024-05 adopting the Town of Trophy Club Investment Policy for Fiscal Year 2023-2024. Councilmember Flynn seconded the motion.

VOTE ON THE MOTION

AYES: Bauer, Flynn, Sheridan, Tiffany, Beach, Monger, Oldham

NAYES: None

VOTE: 7-0

9. Consider a meritorious exception application request for special purpose banners/signs for the 2024 Trophy Club Women's Club Mother's Day Art and Garden Festival, to include a request to waive the meritorious exception fee, to be located at the Trophy Club Town Center, PD-30. (Matt Cox, Community Development Director)

Matt Cox, Community Development Director stated the 4th Annual Trophy Club Women's Club Mother's Day Art and Garden Festival was scheduled for May 10, 2024, and the applicant was requesting banners/signs at multiple locations near the festival and throughout town; and was also requesting that the \$300 meritorious exception fee be waived.

Councilmember Flynn moved approve a meritorious exception application request for special purpose banners/signs for the 2024 Trophy Club Women's Club Mother's Day Art and Garden Festival, to include approval of the request to waive the meritorious exception fee, to be located at the Trophy Club Town Center, PD-30. Councilmember Monger seconded the motion.

VOTE ON THE MOTION

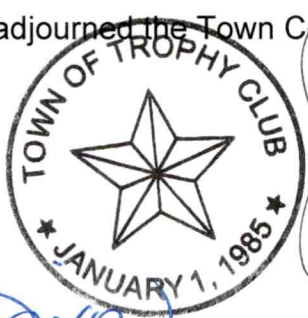
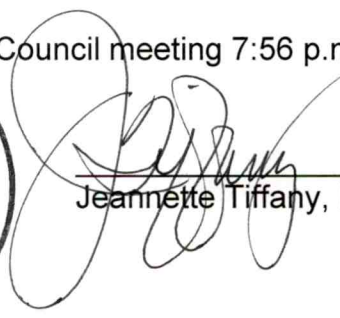
AYES: Bauer, Flynn, Sheridan, Tiffany, Beach, Monger, Oldham
NAYES: None
VOTE: 7-0

Mayor Tiffany adjourned the Town Council meeting 7:56 p.m.

Attest:



Tammy Dixon, Town Secretary

Jeannette Tiffany, Mayor