



## TOWN OF TROPHY CLUB

1 Trophy Wood Drive  
Trophy Club, Texas 76262

### MEETING AGENDA

### CRIME CONTROL & PREVENTION DISTRICT

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April 10, 2024

6:00 PM

Council Chambers

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#### CALL TO ORDER AND ANNOUNCE A QUORUM

#### PUBLIC COMMENT(S)

*This is an opportunity for citizens to address the Board/Commission on any matter pursuant to Texas Government Code Sec. 551.007. The Board/Commission is not permitted to discuss or take action on any presentations made concerning matters that are not listed on the agenda. Presentations are limited to matters over which the Board/Commission has authority. Speakers have up to four (4) minutes or the time limit determined by the Presiding Officer. Each speaker must have submitted their request to speak by completing the Speaker's Form or may email [tsmith@trophyclub.org](mailto:tsmith@trophyclub.org)*

#### REGULAR ITEMS

1. Consider approval of the December 5, 2023, CCPD meeting minutes.
2. Discussion regarding the Department's Mental Health Program and potential future improvements.
3. Update regarding Police programs.

#### FUTURE AGENDA ITEMS

#### ADJOURN

*The Board/Commission may convene into executive session to discuss posted items as allowed by Texas Government Code Sections 551.071 through 551.076 and Section 551.087.*

*Notice is hereby given that a quorum of the Town of Trophy Club Town Council may be in attendance at this meeting. The Town Council will not deliberate or take any action.*

## CERTIFICATION

I do hereby certify that the Notice of Meeting was posted on the bulletin board at the Town Hall for the Town of Trophy Club, Texas, in a place convenient and readily accessible to the general public at all times on the following date and time: April 4, 2024, at 11:00 a.m., and said Notice of Meeting was also posted concurrently on the Town's website in accordance with Texas Government Code Ch. 551 at least 72 hours prior to the scheduled time of said meeting.

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Julie Swartz  
Administrative Assistant

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 6822372900, 48 hours in advance, and reasonable accommodations will be made to assist you.

**MINUTES FROM REGULAR SESSION  
BOARD OF THE CRIME CONTROL AND PREVENTION DISTRICT MEETING  
FOR THE TOWN OF TROPHY CLUB  
LOCATION: 1 TROPHY WOOD DRIVE, TROPHY CLUB, TEXAS  
Tuesday, December 05, 2023 at 6:00 P.M.  
Council Chambers**

The Crime Control and Prevention District Board of the Town of Trophy Club, Texas, met in a Regular Session on Tuesday, December 05, 2023. The meeting was held within the boundaries of the Town and was open to the public.

**STATE OF TEXAS           §  
COUNTY OF TARRANT   §**

**CCPD BOARD MEMBERS PRESENT:**

Leo Daniels, Chairman  
Marc Bartels, Board Member  
Christopher McAllister, Board Member  
Christine Udvar-Hazy, Board Member  
Royce Labor, Board Member

**CCPD BOARD MEMBERS ABSENT:**

Heath Williams, Vice Chairman  
Fred Lohmann, Board Member

**STAFF AND GUEST(S) PRESENT:**

Jeannette Tiffany, Mayor  
Patrick Arata, Chief of Police  
Bobby Tillman, Police Captain CID  
Julie Swartz, Administrative Assistant

**CALL TO ORDER AND ANNOUNCE A QUORUM**

Chairman Leo Daniels called the meeting to order and announced a quorum at 6:00 p.m.

**PUBLIC COMMENTS**

*Citizens are allowed four (4) minutes to address the Board regarding an item over which the Board has policy or oversight authority as provided by Texas law, the ethics order, or other policy order.*

Chairman Daniels asked if anyone wished to address the Board.

Mayor Tiffany spoke first relaying her thanks and appreciation to the CCPD Board and all other Boards. She also wanted to impress upon the Board the importance of connecting to the citizens in the community and town.

**REGULAR SESSION**

1. Consider and take action to appoint the CCPD Chair and Vice Chairperson.

Board members Marc Bartels and Christine Udvar-Hazy made nominations for Leo Daniels to continue as Chairman and Heath Williams to continue as Vice Chairman of CCPD. All agreed. Members also welcomed the newest Board Member, Royce Labor.

Motion approved by a vote of 5-0.

2. Consider and take appropriate action regarding the Crime Control and Prevention District Board Minutes for July 17, 2023.

Chairman Daniels called for review of July 17, 2023 minutes. The minutes were reviewed, a motion was made by Christopher McAllister to accept, Marc Bartels seconds.

July 17, 2023 minutes approved by 5-0.

3. Consider and discussion of future programs, items and make recommendations.

Marc Bartels requested further discussion of golf cart usage and underage kids driving golf carts, which Chief Arata explained is always a concern for the Department. Chief Arata also noted the Fire/Police Academy will continue; he pointed out that where the security/Flock cameras are located, less crime including auto thefts occur. Chief requests that CCPD members begin thinking of ideas regarding community police events and be in contact with him.

4. Receive Police Department update.

Captain Bobby Tillman gave an update on the department including personnel information. Explained the latest on catalytic converter theft ring and burglary of motor vehicles.

**ADJOURN**

Board Chairman Leo Daniels made a motion to adjourn at 6:33 p.m. Motion seconded by Board Member Marc Bartels.

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**Leo Daniels**  
**Town of Trophy Club**

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**Julie Swartz**  
**Town of Trophy Club**

\*The video of the meeting is posted on the Town’s YouTube page

Crime Control Prevention District

Budget Calendar 2023-2024 Budget

DATE	REQUIRMENT	STATE LAW
	Publish Public Hearing Notice in the Newspaper	Publish notice not later than the 10 <sup>th</sup> day before the hearing <b>LGC 363.204 (b)</b>
June _____ (not later than 6/23)	Last Day CCPD can hold public hearing for Budget	Not later than the 100 <sup>th</sup> day (June 23) before the date the fical year begins <b>LGC 363.204 (a)</b>
June _____ (not later than 7/13)	Last Day CCPD can adopt budget	Not later than the 80 <sup>th</sup> day (July 13) before the date the fiscal year begins <b>LGC 363.204 (d)</b>
	Submit Budget to Governing Body	Not later than the 10 <sup>th</sup> day after the budget is adopted, budget shall be submitted to the governing body <b>LGC 363.204 (e)</b>
July	Publish Town Council Public Hearing Notice in the Newspaper	Publish notice not later than the 10 <sup>th</sup> day before the hearing <b>LGC 363.205 (b)</b>
	Last Day Governing Body can hold public hearing for CCPD budget	Not later than the 45 <sup>th</sup> day (Aug 17) before the date the fiscal year begins <b>LGC 363.205 (a)</b>
August 12th	Last Day Governing Body shall approve/reject CCPD budget	Not later than the 30 <sup>th</sup> (Sept. 1) day before the date the fiscal year begins. <b>LGC 363.205 (d)</b>

Sec. 363.204. ADOPTION OF BUDGET BY BOARD. (a) Not later than the 100th day before the date each fiscal year begins, the board shall hold a public hearing on the proposed annual budget.

(b) The board shall publish notice of the hearing in a newspaper with general circulation in the district not later than the 10th day before the date of the hearing.

(c) Any resident of the district is entitled to be present and participate at the hearing.

(d) Not later than the 80th day before the date each fiscal year begins, the board shall adopt a budget. The board may make any changes in the proposed budget that in its judgment the interests of the taxpayers demand.

(e) Not later than the 10th day after the date the budget is adopted, the board shall submit the budget to the governing body of the political subdivision that created the district.

(f) The board by rule may adopt procedures for adopting a budget different from the procedures outlined in this

subchapter, but the board must hold public hearings relating to the budget.

Added by Acts 1997, 75th Leg., ch. 165, Sec. 23.03(a), eff. Sept. 1, 1997.

Sec. 363.205. APPROVAL OF BUDGET BY GOVERNING BODY OF CREATING POLITICAL SUBDIVISION. (a) Not later than the 45th day before the date each fiscal year begins, the governing body of the political subdivision that created the district shall hold a public hearing on the budget adopted by the board and submitted to the governing body.

(b) The governing body must publish notice of the hearing in a newspaper with general circulation in the district not later than the 10th day before the date of the hearing.

(c) Any resident of the district is entitled to be present and to participate at the hearing.

(d) Not later than the 30th day before the date the fiscal year begins, the governing body shall approve or reject the budget submitted by the board. The governing body may not amend the budget.

(e) If the governing body rejects the budget submitted by the board, the governing body and the board shall meet and together amend and approve the budget before the beginning of the fiscal year.

(f) The budget may be amended after the beginning of the fiscal year on approval by the board and the governing body.

Added by Acts 1997, 75th Leg., ch. 165, Sec. 23.03(a), eff. Sept. 1, 1997.