

**TOWN OF TROPHY CLUB
PARKS AND RECREATION BOARD
MINUTES
MONDAY, JANUARY 22, 2024; 7:00 P.M.**

The Trophy Club Parks and Recreation Board met in a Regular Session on Monday, January 22, 2024. The meeting was held at Town Hall, 1 Trophy Wood Drive in the Council Chambers.

BOARD MEMBERS PRESENT:

Dean Murray	Chairperson
Robert Ferguson	Vice Chairperson
Patrick Schrein	Secretary
Stephanie Presley	Board Member
David Duree	Board Member
Jennifer Kashner	Board Member
Dana Kiser	Board Member
Jeffrey Eason	Board Member

BOARD MEMBERS ABSENT:

Charles Hall	Board Member
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STAFF PRESENT:

Brandon Wright	Town Manager
Chase Ellis	Director of Parks and Recreation
Daniel Wilson	Senior Administrative Assistant for Parks and Recreation

CALL TO ORDER AND ANNOUNCE A QUORUM

Chairperson Murray called the meeting to order at 7:00 p.m. and noted a quorum.

PUBLIC COMMENTS

Tom Bath, Trophy Club resident, spoke in favor of the ongoing pickleball project and recalled relevant information presented to the Parks Board and Town staff.

Trophy Club Mayor Tiffany spoke and assured the board that the Town Council and Town staff were in harmony with supporting the projects and ideas presented through the Parks & Recreation Board.

ANNOUNCEMENTS & REPORTS

1. Receive an update regarding ongoing Parks and Recreation projects.

Director Ellis began his report by ensuring all board members have access to their town-provided emails, followed shortly by a reminder of appropriate etiquette and rules when communicating over email in regard to upholding the Texas Open Meetings Act.

Director Ellis introduced himself, noting his education and experience in the field of Parks & Recreation. He is a Certified Parks & Recreation Professional (NRPA) and Certified Pool & Spa Operator (PHTA), as well as a commissioner of the Commission of Accreditation of Park & Recreation Agencies (NRPA). Under his leadership, Director Ellis has overseen the development of nature park reserves, pump tracks, recreation centers, and much more. Director Ellis also noted his leadership in a network of similar professionals throughout the country.

Director Ellis commented on the future development of a parks master plan, the evaluation of existing and new

pickleball facility opportunities, and the progress regarding the replacement of the Trophy Club Park entry machine.

2. Receive an update from the Parks Improvements subcommittee and the Trophy Club Park subcommittee.

Secretary Schrein noted no significant update from the Parks Improvement Subcommittee that was not already addressed by Tom Bath during the Public Comments. Secretary Schrein thanked the several volunteers who attended the Trophy Club Park Subcommittee meeting, recalling discussions around the USACE Agreement, current operational challenges, and future amenities at the park.

REGULAR SESSION

3. Discuss and consider approval of the November 20, 2023, Parks & Recreation Board Meeting minutes.

Board member Presley motioned to approve the Parks & Recreation Board Meeting Minutes dated November 20, 2023. The motion was seconded by Board member Durre. Chairperson Murray called for a vote. The motion passed unanimously (8-0).

4. Discuss maintenance policies and schedules for Town-operated parks and facilities.

Director Ellis introduced the board to the Parks Maintenance Plan staff are currently creating. Director Ellis commented the use of such plan is intended to help guide staff and community members in the ongoing maintenance of the parks and facilities throughout the Town, as well as provide a resource for future developments within the parks and facilities, including justification for additional personnel and equipment.

No action was taken.

5. Discuss the fees and revenues associated with the Community Pool.

Director Ellis presented a summary of the revenues collected from the Community Pool over the previous five years. Director Ellis also presented the current entry rates, suggesting that a raise in the rates should be considered at the conclusion of the current pool renovation project.

No action was taken.

FUTURE AGENDA ITEMS

Items noted for the next Parks and Recreation Board meeting included:

- a) Provide clarification and structure to existing Parks & Recreation Board Subcommittees.
- b) Discuss annual expenditures and attendance records associated with the Community Pool.

ADJOURN

Chairperson Murray adjourned the meeting at 8:05 PM.



Patrick Schrein, Secretary
Parks and Recreation Board
Town of Trophy Club, TX



Daniel Wilson, Senior Administrative Assistant
Parks and Recreation Department
Town of Trophy Club, TX