

Town of Trophy Club Town Council Meeting Minutes
January 8, 2024, 7:00 p.m., Regular Meeting
1 Trophy Wood Drive, Trophy Club, Texas 76262

CALL REGULAR MEETING TO ORDER

Mayor Tiffany called the meeting to order at 7:00 p.m.

COUNCILMEMBERS PRESENT

Jeannette Tiffany, Mayor
Dennis Sheridan, Mayor Pro Tem
Stacey Bauer, Councilmember Place 1
Steve Flynn, Councilmember Place 6
LuAnne Oldham, Councilmember Place 5
Jeff Beach, Councilmember Place 2
Karl Monger, Councilmember Place 4

COUNCILMEMBERS ABSENT

None

STAFF MEMBERS PRESENT

Brandon Wright, Town Manager
Tammy Dixon, Town Secretary
Dean Roggia, Town Attorney
Jason Wise, Fire Chief
Patrick Arata, Police Chief
Matt Cox, Community Development Director
April Duvall, Finance Director
Denise Deprato, Human Resources Director
Jill Lind, Communications and Marketing Director
Chase Ellis, Parks and Recreation Director
Tamara Smith, Assistant to the Town Manager

INVOCATION

Pastor Barry Clingan, Church at Trophy Club Lakes, led the invocation.

PLEDGES

Councilmember Bauer led the Pledge of Allegiances to the American and Texas Flags.

PUBLIC COMMENTS

Ms. Dixon stated no one signed up to speak and the Town Council received two written public comments from:

Patricia Jayne Keefer, 216 Fresh Meadow Drive, regarding Special Events.

COMMUNITY SPOTLIGHT

Mayor Tiffany moved to item 2.

2. Young Men's Service League – Jill Sida

Ms. Sida gave a presentation on the Young Men's Service League highlighting the history of the organization and its purpose.

1. Working for You . . . Trophy Club

a) Update from Town Council Members

Councilmember Bauer announced that Sergeant Barry Sullivan, in January 2022, provided agency assistance in a hostage situation in Colleyville where his skillset in negotiations and tactical procedures laid the groundwork for a successful operation that ended with the FBI Hostage Rescue Team responding. She stated Sergeant Sullivan was invited to attend and train alongside federal agents at the FBI National Crisis Negotiation Course. She stated the Town was proud of his accomplishments.

Councilmember Flynn thanked everyone for the participation in the holiday lights event and noted his hopes the Town continues to "Light Up Trophy Club" not only during the holidays but year-round.

Mayor Pro Tem Sheridan commended the police department for their assistance with a resident regarding a porch pirate incident; he commented on the need for a notification process when agendas are posted to the Town's website; and stated for the record he was not in favor variances of the Zoning Board of Adjustment that circumvent current ordinances.

Councilmember Monger announced the Rotary Club would begin organizing the First Responders Event scheduled for October 26, 2024; and reminded the audience of the 2nd Saturday Veteran's breakfast.

Councilmember Oldham thanked everyone that organized and participated in the Wreaths Across America event noting there are 72 veterans buried at Medlin Cemetery.

Mayor Tiffany stated the Town's General Election for councilmember places 3 and 4 would be held on May 4, 2024, noting that the filing period would begin on January 17th and end on February 16, 2024. Mayor Tiffany also stated she was diligently working on utilizing the space in the Trophy Club Neighbors magazine to highlight different events, groups and activities available in Trophy Club.

b) Update from Town Manager

Town Manager Wright provided an update on Bobcat Traffic concerns noting that a dedicated page had been established on the Town's website outlining the Town's comprehensive review of evaluating concerns, objectives and solutions related to Bobcat Boulevard; he announced upcoming Boards and Commissions meetings, and highlighted the January 17th Meet and Greet Open House.

Human Resources Director, Denise Deprato, provided an overview of the Meet and Greet Open House.

Mr. Wright announced the Town Council would be participating in a two-day retreat on January 19th and 20th which would include governance training, discussions on a strategic plan, the comprehensive plan and the parks master plan. He explained the retreat would also include discussions for budget preparations for the next fiscal year.

Mr. Wright introduced Chase Ellis, the new Parks and Recreation Director who brings a wealth of experience and passion for enhancing the community's recreational spaces and activities.

c) Quick Civic Tip from Town Attorney

Town Attorney Roggia gave a presentation on the Public Information Act and Open Meetings Act relating to electronic devices due to the Town Council receiving Town issued laptops. He noted that public information applies to and includes electronic communication created, transmitted, received, or maintained on any device if the communication is in connection with the transaction of official business. He reviewed the definitions of what constitutes a Closed Meeting and the definition of "Deliberation."

CONSENT AGENDA

3. Consider approval of the December 11, 2023, Town Council Work Session and Regular Meeting Minutes.
4. Consider approval of an ordinance authorizing and calling for a general election to be held on May 4, 2024, and if required, a runoff election on June 15, 2024, for the purpose of electing council members to Town Council Place 3 and Town Council Place 4 and establishing procedures for the election; and providing an effective date. The caption of the ordinance reads as follows:

ORDINANCE NO. 2024-01

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, AUTHORIZING AND CALLING FOR A GENERAL ELECTION TO BE HELD ON MAY 4, 2024 AND, IF REQUIRED, A RUNOFF ELECTION ON JUNE 15, 2024, FOR THE PURPOSE OF ELECTING COUNCIL MEMBERS TO TOWN COUNCIL PLACE 3 AND TOWN COUNCIL PLACE 4; PRESCRIBING THE TIME AND

DESIGNATING THE LOCATIONS AND MANNER OF CONDUCTING THE ELECTION TO BE IN ACCORDANCE WITH THE JOINT ELECTION AGREEMENTS FOR ELECTION SERVICES WITH DENTON AND TARRANT COUNTIES; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENTS; AND PROVIDING AN EFFECTIVE DATE.

5. Case FP-24-001 Triple Crown Estates

Consider approval of a Final Plat for Lots 1-6 and 7X, Block A, Triple Crown Estates, consisting of 2.992 acres of land out of the Mary Medlin Survey, Abstract No. 832, located south of Trophy Park Drive, east of Nottingham Court, west of Churchill Downs Lane, Trophy Club, Texas (Matt Cox, Director of Community Development)

6. 4th Quarter Investment Report. (April Duvall, Director of Finance)

Councilmember Beach moved to approve consent agenda items 3 - 6. Councilmember Flynn seconded the motion.

VOTE ON THE MOTION

AYES: Bauer, Flynn, Sheridan, Tiffany, Beach, Monger, Oldham

NAYES: None

VOTE: 7-0

INDIVIDUAL ITEMS

7. Discuss and consider approval of an ordinance amending Chapter 1 "General Provisions," Article 1.09, "Special Events."

Town Manager Wright reviewed the proposed changes to the Special Events regulations and answered questions from the Town Council.

Mayor Pro Tem Sheridan moved to approve Ordinance 2024-02 amending Chapter 1 "General Provisions," Article 1.09, "Special Events." Councilmember Monger seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE 2024-02

AN ORDINANCE OF THE TOWN OF TROPHY CLUB, TEXAS; AMENDING ARTICLE 1.09 "SPECIAL EVENTS" OF THE CODE OF ORDINANCES, TOWN OF TROPHY CLUB, TEXAS, TO: (1) REDEFINE "SPECIAL EVENT OR EVENT"; (2) PROVIDE GENERAL AUTHORITY TO THE TOWN MANAGER; (3) AMEND THE EXEMPTIONS FROM PERMIT; (4) PROVIDE ADDITIONAL GROUNDS FOR DENIAL RELATED TO NUISANCE AND OTHER COMPLAINTS; (5) AMEND THE PROCESS FOR APPEAL; (6) INCREASE THE NUMBER OF EVENTS PER CALENDAR YEAR FOR PROPERTIES ZONED FOR COMMERCIAL

BUSINESS PURPOSES; (7) ESTABLISH THE DUTIES AND AUTHORITY OF THE SPECIAL EVENTS COORDINATOR; AND (8) PROVIDE FOR OTHER GENERAL CHANGES, INCLUDING THE RENUMBERING OF PROVISIONS; PROVIDING THIS ORDINANCE IS CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF FIVE HUNDRED DOLLARS (\$500.00) FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON THE MOTION

AYES: Bauer, Flynn, Sheridan, Tiffany, Beach, Monger, Oldham
NAYES: None
VOTE: 7-0

Mayor Tiffany filed a Conflict-of-Interest form with the Town Secretary's Office pertaining to item 8 and left the Council Chambers at 7:49 p.m. Mayor Pro Tem Sheridan presided over this item.

8. Discuss and consider approval of a public drainage easement agreement with the Homeowners Association of Hogan's Glen, Inc.

Town Attorney Roggia provided a summary of this item and advised the Town Council that the homeowners association has signed the agreement.

Councilmember Flynn moved to approve the public drainage easement agreement. Councilmember Oldham seconded the motion.

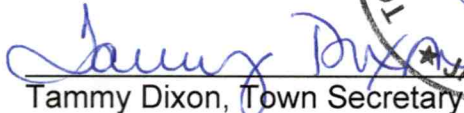
VOTE ON THE MOTION

AYES: Bauer, Flynn, Sheridan, Beach, Monger, Oldham
NAYES: None
ABSENT: Tiffany
VOTE: 6-0-1

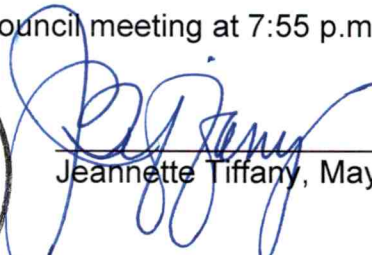
Mayor Tiffany returned at 7:54 p.m.

Mayor Tiffany adjourned the Town Council meeting at 7:55 p.m.

Attest:


 Tammy Dixon, Town Secretary




 Jeannette Tiffany, Mayor