

Town of Trophy Club
Town Council Work Session and Regular Meeting
Meeting Minutes, August 10, 2026, 6:00 p.m.
1 Trophy Wood Drive, Trophy Club, Texas 76262

CALL WORK SESSION TO ORDER AND ANNOUNCE A QUORUM

Mayor Tiffany called the work session to order at 6:00 p.m.

COUNCIL MEMBERS PRESENT

Jeannette Tiffany, Mayor
Rhylan Rowe, Mayor Pro Tem
Sean Nelson, Council Member Place 1
T. Clark Simmons, Council Member Place 2
Dennis Sheridan, Council Member Place 3
Garry Ash, Council Member Place 5
Steve Flynn, Council Member Place 6

STAFF MEMBERS PRESENT

Brandon Wright, Town Manager
Tammy Dixon, Town Secretary
Dean Roggia, Town Attorney
Tamara Smith, Assistant Town Manager
April Duvall, Director of Finance
Chase Ellis, Director of Parks and Recreation
Matt Cox, Director of Community Development
Patrick Arata, Chief of Police
Jason Wise, Fire Chief

WORK SESSION ITEM

1. Presentation and discussion of updates on the gateway, water tower, and wayfinding signage design project. (Tamara Smith, Assistant Town Manager)

Assistant Town Manager Tamara Smith introduced the Wayfinding Master Plan and provided an overview of the project's goals. Town Manager Brandon Wright clarified that the purpose of the work session was to review the overall vision and direction of the Master Plan, with implementation, funding, and project phasing to be considered separately.

Chris Callahan with Olsson, Inc. presented the proposed Master Plan, including gateway monuments, directional and wayfinding signage, civic and park markers, water tower concepts, school-related elements, existing signage improvements, maintenance standards, and preliminary cost estimates.

The Council discussed the proposed designs, costs, funding, scope, and prioritization of improvements. Following the discussion, staff was directed to remove costs from the Master Plan; include the Opinions of Probable Costs, Water Tower

Designs, and ISD Monument as side reports; include provisions for reviewing travel speed and appropriate signage sizing during the construction design phase; and outline the use of Hotel Occupancy Tax (HOT) funds for eligible signage.

Staff will incorporate the Council's feedback into the Master Plan for consideration in September.

ADJOURN WORK SESSION

Mayor Tiffany adjourned the work session at 6:51 p.m.

CALL REGULAR MEETING TO ORDER (immediately following Work Session or 7:00 p.m., whichever is later)

Mayor Tiffany called the regular meeting to order at 7:00 p.m.

INVOCATION

Pastor Joel Quilé, Bara Church, led the invocation.

PLEDGES

Council Member Ash led the Pledge of Allegiance to the American and Texas Flags.

PUBLIC COMMENTS

There were none.

COMMUNITY SPOTLIGHT

1. Lillian and Patrick O'Donnell

Resident Lillian O'Donnell and her husband, Patrick, shared her need for a kidney transplant and encouraged the community to help spread awareness about living kidney donation and donor opportunities. They provided information and resources for those interested in learning more or helping connect Lillian with a potential donor and urged the community to become familiar with the symptoms of kidney disease.

2. Working for You... Trophy Club

a) Update from Town Council Members

Council Member Nelson expressed appreciation to the Trophy Club Police and Fire Departments following recent ride-alongs and tours and shared that he attended the Texas Municipal League orientation for newly elected officials, noting the experience provided valuable insight into municipal operations and upcoming legislative issues.

Mayor Tiffany thanked the community, parents, and students for their patience and cooperation with traffic during the ongoing Bobcat Boulevard construction. She encouraged everyone to continue working together to help traffic flow safely and efficiently.

b) Update from Town Manager (Brandon Wright, Town Manager)

Town Manager Wright recognized Parks Director Chase Ellis, who was selected as one of 26 professionals nationwide to join the American Academy for Park and Recreation Administration (AAPRA) Class of 2026 Fellows. The fellowship is one of the profession's highest honors and recognizes distinguished leaders for their service, leadership, and contributions to parks, recreation, and conservation.

Town Manager Wright provided an update on upcoming community events, projects and meetings:

- Upcoming Board Meetings:
 - August 12, Economic Development Corporation, 6:00 p.m.
 - August 13, Planning and Zoning Commission, 6:00 p.m.
 - August 17, Parks and Recreation Board, 6:00 p.m.
 - August 27, Trophy Club Council for Arts & Culture, 6:00 p.m.
- Breakfast with Tiffany, August 17th, Tom Thumb Starbucks, 9:00 a.m.

c) Quick Civic Tip

Town Attorney Dean Roggia explained the property tax rate process, noting that Council's consideration of the tax rate calculations was an initial step required by state law and did not constitute adoption of the tax rate. He noted that the final tax rate would be considered at a future public hearing.

CONSENT AGENDA

4. Consider approval of the minutes of the July 17, 2026 Town Council Retreat and the July 27, 2026 Town Council Work Session and Regular Meeting. (Tammy Dixon, Town Secretary)
5. Consider setting a public hearing for the FY 2026-27 Proposed Budget on August 24, 2026 at 7:00 pm. (April Duvall, Director of Finance)
6. Consider a resolution of the Town of Trophy Club, Texas accepting the 2026 appraisal rolls from Denton and Tarrant Counties. (April Duvall, Director of Finance). The caption of the resolution reads as follows:

RESOLUTION NO. 2026-15

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, ACCEPTING THE 2026 APPRAISAL ROLL; AND PROVIDING AN EFFECTIVE DATE.

8. Consider ratifying the renewal of an existing one-year agreement with LaTour Tree Service, Inc. for FY 2026, and authorizing the Town Manager to renew the agreement for two (2) additional one-year terms during FY 2027 and FY 2028 for as needed creek inspections, maintenance, and sediment and debris removal in an annual amount not to exceed \$70,000 each fiscal year, subject to annual appropriations during FY 2027 and FY 2028, and authorizing the Town Manager to execute related documents. (Matt Cox, Director of Community Development)

Council Member Ash moved to approve the Consent Agenda. Council Member Flynn seconded the motion.

VOTE ON MOTION

AYES: Nelson, Simmons, Rowe, Tiffany, Sheridan, Ash, Flynn

NAYES: None

VOTE: 7-0

INDIVIDUAL ITEMS

6. Consider accepting the submission of the notice of a no-new-revenue tax rate of \$0.413391 per \$100 taxable valuation and a voter-approval tax rate of \$0.423905 per \$100 taxable valuation for the fiscal year beginning October 1, 2026 and ending September 30, 2027, setting a public hearing on Monday, September 14, 2026 at 7:00 pm for an ad valorem tax rate not-to-exceed \$0.423905 per \$100 taxable valuation for the fiscal year beginning October 1, 2026 and ending September 30, 2027. (April Duvall, Director of Finance)

Director of Finance April Duvall presented the required property tax rate calculations and recommended a proposed not-to-exceed tax rate of \$0.423905, the voter-approval rate, to preserve Council's flexibility while maintaining the current direction of a flat tax rate. She noted that the final tax rate would be considered at the September 14, 2026, public hearing.

Council Member Rowe moved to accept the submission of the notice of a no-new-revenue tax rate of \$0.413391 per \$100 taxable valuation and a voter-approval tax rate of \$0.423905 per \$100 taxable valuation for the fiscal year beginning October 1, 2026 and ending September 30, 2027, and set a public hearing on Monday, September 14, 2026 at 7:00 pm for an ad valorem tax rate not-to-exceed \$0.423905 per \$100 taxable valuation for the fiscal year beginning October 1, 2026 and ending September 30, 2027. Council Member Nelson seconded the motion.

VOTE ON MOTION

AYES: Nelson, Simmons, Rowe, Tiffany, Sheridan, Ash, Flynn

NAYES: None

VOTE: 7-0

ADJOURNMENT

Mayor Tiffany adjourned the regular meeting at 7:23 p.m.



Jeannette Tiffany, Mayor

Attest:



Tammy Dixon, Town Secretary

