



TOWN OF TROPHY CLUB PARKS & RECREATION BOARD

MEETING AGENDA

August 17, 2026

6:00 PM

Council Chambers
1 Trophy Wood Drive
Trophy Club, Texas 76262

CALL TO ORDER AND ANNOUNCE A QUORUM

PUBLIC COMMENT(S)

This is an opportunity for citizens to address the Board/Commission on any matter pursuant to Texas Government Code Sec. 551.007. The Board/Commission is not permitted to discuss or take action on any presentations made concerning matters that are not listed on the agenda. Presentations are limited to matters over which the Board/Commission has authority. Speakers have up to three (3) minutes or the time limit determined by the Presiding Officer. Each speaker must have submitted their request to speak by completing the Speaker's Form or may email dwilson@trophyclub.org

ANNOUNCEMENTS AND REPORTS

1. Department Updates (Chase Ellis, Director of Parks & Recreation)
 - a. Recreation Facility
 - a) Community Pool Construction Update
 - b) Tree Inventory Progress Report

REGULAR ITEMS

2. Consider approval of the July 20, 2026 Parks & Recreation Board regular meeting minutes. (Daniel Wilson, Senior Administrative Assistant)

ADJOURN

The Board/Commission may convene into executive session to discuss posted items as allowed by Texas Government Code Sections 551.071 through 551.076 and Section 551.087.

Notice is hereby given that a quorum of the Town of Trophy Club Town Council may be in attendance at this meeting. The Town Council will not deliberate or take any action.

CERTIFICATION

I do hereby certify that the Notice of Meeting was posted on the official bulletin board at the Town Hall for the Town of Trophy Club, Texas, in a place convenient and readily accessible to the general public at all times on the following date and time: August 11, 2026, at 4:30 PM, and said Notice of Meeting was also posted concurrently on the Town's website in accordance with Texas Government Code Ch. 551 of the Texas Government Code.

/s/ Daniel Wilson
Daniel Wilson, Senior Administrative Assistant

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 6822372900, 48 hours in advance, and reasonable accommodations will be made to assist you.



PARKS & RECREATION BOARD COMMUNICATION

MEETING DATE: August 17, 2026

FROM: Chase Ellis, Director of Parks & Recreation

AGENDA ITEM: Department Updates (Chase Ellis, Director of Parks & Recreation)

a. Recreation Facility

BACKGROUND/SUMMARY: On June 8, 2026, the Town Council approved a Purchase and Sale Agreement for the former Premier Academy facility located at 945 Trophy Club Drive. The Town is currently under contract to purchase the property and is conducting due diligence to evaluate its suitability for future Parks & Recreation uses. The due diligence and contingency period extends through July 29, 2026. If all contingencies are satisfied, the Town will have 30 days thereafter to complete the purchase. The property provides an opportunity to expand indoor recreation and programming space without the time and expense associated with constructing a new facility. If acquired, it would support Parks & Recreation programs, community events, and other recreational activities.

The former Premier Academy facility includes:

- An indoor gymnasium
- Two classrooms and an activity space
- Restrooms and support facilities
- Existing furnishings and equipment included with the purchase
- A central location within Trophy Club
- Approximately 8,650 square feet of usable indoor space

Repurposing an existing building would allow the Town to expand indoor recreation opportunities significantly sooner than constructing a new facility or conducting extensive renovations to an office-style building.

Potential uses for the facility include:

- Youth programs and activities
- Summer camps
- Fitness and wellness classes
- Senior and active adult programs
- Educational and enrichment classes
- Arts and STEM programs
- Indoor sports and recreation activities

- Community meetings and events
- Facility rentals for residents and organizations

The building would provide additional flexibility for Parks & Recreation programming as the community needs change over time.

Expanding indoor recreation opportunities and providing flexible spaces that accommodate a variety of programs are key objectives identified in the Town's Parks & Recreation Master Plan. Acquisition of the property would directly support those objectives by increasing the Town's capacity for recreation programming and community events.

Public hearings were conducted at the July 13, 2026 Town Council Meeting and the July 27, 2026 Town Council Meeting to allow public opportunity for feedback on the acquisition of the recreation facility.

BOARD REVIEW/CITIZEN FEEDBACK: On June 15, 2026, the Town Council and Parks Board held a joint meeting to discuss the proposed acquisition. The discussion focused on potential uses of the building and its ability to support future Parks & Recreation programming. Overall, feedback from both bodies was favorable. Members expressed that the acquisition could significantly enhance indoor recreation opportunities while providing flexible space to meet current and future community programming needs. Two public hearings were conducted by the Town Council in July with three citizens speaking in favor of the purchase.

FISCAL IMPACT: At the July 13, 2026 Town Council Meeting, the Town Council approved a \$2.1 million budget amendment to the FY 2026 Budget to fund the purchase of the Recreation Facility along with renovations prior to opening to the public. Below is a breakdown of how that funding is intended to be utilized:

Capital Expenses	
Purchase Price:	\$1,800,000
Estimated Closing Costs:	\$25,000
Property Improvements	+/- \$275,000
• A/V Technology, Internet, & Phones • Security & Alarm System • Flooring & Ceiling Replacement • Gymnasium Partition & Equipment • Contingency	
Total:	\$2,100,000

Annual Operating Costs	
• 1 Full Time & 4-5 Part Time Staff • Utilities & Maintenance Fee • Supplies & Equipment	\$147,000
Annual Operating Revenue	\$37,500

LEGAL REVIEW: Town Attorney, Dean Roggia, has reviewed the purchase contract as to form and legality.

ATTACHMENTS:

None

ACTIONS/OPTIONS:

This agenda item is being presented for discussion and feedback purposes only. No action will be taken by the Parks & Recreation Board during the meeting.



PARKS & RECREATION BOARD COMMUNICATION

MEETING DATE: August 17, 2026

FROM: Chase Ellis, Director of Parks & Recreation

AGENDA ITEM: Community Pool Construction Update

BACKGROUND/SUMMARY: The Community Pool improvement project is nearing completion! This week, the final two shade structures are being installed: a large shade structure between the kiddie pool and lap pool, and a sail shade over the kiddie pool play structure, to provide even more relief from the sun for our youngest guests. We are excited to see this project come to a close and to provide these new amenities for our residents and visitors. We appreciate everyone's patience and understanding as construction continued into the summer pool season. Reminder: Updated Pool Hours. As the school year begins and many of our seasonal staff return to class, the Community Pool will transition to weekend-only operations beginning Monday, August 10. The pool will remain open on weekends through Labor Day.



BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: During the August 25, 2025, Town Council meeting, the Town Council awarded a not-to-exceed \$2,000,000 construction contract to The Fain Group, LLC for the Community Pool Renovation. The project includes improvements to the leisure/kiddie pool, interactive play features, expanded pool deck and gathering areas, shade structures, landscaping, site improvements, and supporting infrastructure. For more information, click the following link: [Parks and Recreation Projects](#).

LEGAL REVIEW: N/A

ATTACHMENTS:

None

ACTIONS/OPTIONS:

This agenda item is being presented for discussion and feedback purposes only. No action will be taken by the Parks & Recreation Board during the meeting.



PARKS & RECREATION BOARD COMMUNICATION

MEETING DATE: August 17, 2026

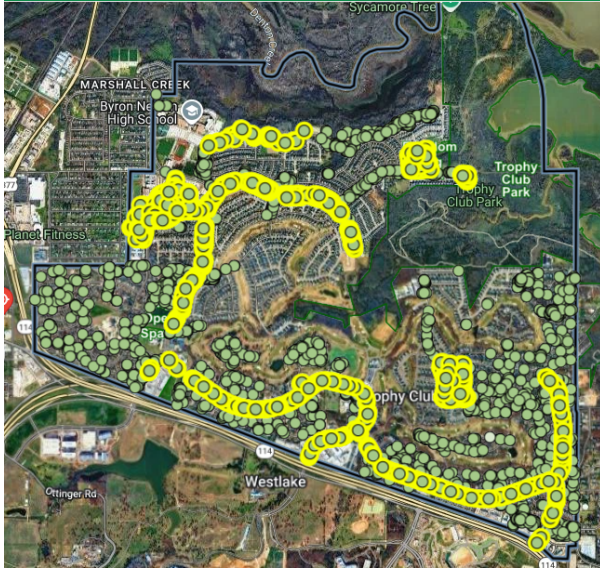
FROM: Chase Ellis, Director of Parks & Recreation

AGENDA ITEM: Tree Inventory Progress Report

BACKGROUND/SUMMARY: The Town of Trophy Club's FY 2026–2031 Capital Improvement Program (CIP) includes the Trees & Tree Maintenance Project, which establishes a long-term, data-driven approach to managing the Town's urban forest. As outlined in the adopted budget, this project is intended to divide the community into manageable quadrants and utilize professional arborist services to inventory, inspect, trim, remove, and replace trees throughout the Town's rights-of-way, parks, and other Town-managed properties. The CIP specifically recognizes that advancements in technology—such as vehicle-mounted LiDAR, machine learning, and urban tree inventory tools—allow municipalities to make more informed, objective, and cost-effective decisions regarding tree maintenance and long-term canopy health.

To advance these adopted CIP goals, the Town is conducting a comprehensive smart tree inventory and develop an associated tree management plan. Under the proposed agreement, the consultant will inventory approximately 5,000 public trees within the public rights-of-way and maintained-park areas using ground-based LiDAR technology, artificial intelligence, and machine learning, followed by a 100% in-field review by ISA Certified Arborists. This approach will provide the Town with accurate and defensible data on tree location, species, size, structure, condition, defects, and maintenance needs, all of which will be delivered through an asset management platform.

The resulting inventory and management plan will support proactive maintenance planning, risk mitigation, and long-term budget forecasting, including a recommended multi-year maintenance strategy and a five-year budget example. This work directly supports the Town's goal of improving overall tree condition by establishing a modern, technology-driven foundation for managing the urban canopy, improving operational efficiency, enhancing public safety, and protecting the Town's long-term investment in its tree assets. As of today, the scanning has been completed, and the plan is being drafted while the verification is happening. The Arborist inspected 2,282 of the 4,952 trees. Below is a screenshot of the inventory so far. Scanned trees are represented as green dots.



BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: Funding for this agenda item is included in the FY 2026–2031 Capital Improvement Program under the Trees & Tree Maintenance Project. The contract amount with Davey Resource Group will not exceed \$100,000 for FY 2026. Of this amount, \$68,096.90 will be allocated for the smart tree inventory and \$7,500 for development of the tree management plan, which together include advanced LiDAR-based data collection, in-field arborist inspections, integration into the asset management system, and development of a multi-year management strategy.

The remaining \$24,404 may be allocated to in-field tree maintenance activities, including pruning, removals, and tree planting, as operational needs are identified. There is no additional impact to the operating budget; all costs are funded through the adopted Parks Capital Projects allocation and support proactive, data-driven management of the Town’s urban forest.

	2026
Smart Tree Inventory*	\$68,096.90
TK Subscription**	\$0.00
Management Plan	\$7,500.00
Annual Total	\$75,596.90

LEGAL REVIEW: N/A

ATTACHMENTS:

None

ACTIONS/OPTIONS:

This agenda item is being presented for discussion and feedback purposes only. No action will be taken by the Parks & Recreation Board during the meeting.



PARKS & RECREATION BOARD COMMUNICATION

MEETING DATE: August 17, 2026

FROM: Daniel Wilson, Admin Assistant

AGENDA ITEM: Consider approval of the July 20, 2026 Parks & Recreation Board regular meeting minutes. (Daniel Wilson, Senior Administrative Assistant)

BACKGROUND/SUMMARY: The Parks & Recreation Board convened for a regular meeting on July 20, 2026 at 6:00 PM in the Council Chambers at Town Hall.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. 2026-07-20 Minutes

ACTIONS/OPTIONS:

Staff recommends that the Parks & Recreation Board move to approve the July 20, 2026 Parks & Recreation Board regular meeting minutes.

Town of Trophy Club
Parks and Recreation Board Meeting
Meeting Minutes – July 20, 2026, 6:00 p.m.
Council Chambers, 1 Trophy Wood Drive, Trophy Club, Texas 76262

CALL TO ORDER

Chairperson Kashner called the meeting to order at 6:00 p.m. and announced a quorum.

BOARD MEMBERS PRESENT

Jennifer Kashner, Chair
Bob Ferguson
Andrew Beck
Carol Tombari
Gary Packan

BOARD MEMBERS ABSENT

Patrick Schrein

STAFF MEMBERS PRESENT

Madison Seil, Recreation Superintendent
Daniel Wilson, Sr, Administrative Assistant

PUBLIC COMMENTS

There were none.

ANNOUNCEMENTS AND REPORTS

1. Department Updates (Madison Seil, Recreation Superintendent)

Madison Seil, Recreation Superintendent, provided updates on the following:

- a. The Mayor and Council passed a proclamation establishing July as Parks & Recreation Month. The Town is hosting several free events throughout the month to celebrate, such as the Family Day Out at Harmony Park and Dive-In Movie Night at the Community Pool. Full calendar and details are available online.
- b. The Town's annual Fourth of July events concluded as a success. The Patriot 5K & Fun Run was moved to the Community Pool parking lot to allow for more effective parking management and boasted 563 registrants. The Parade of Patriots followed shortly after with 43 entries. New to the Firework Celebration event was the Ninja Obstacle Course.

- c. The Triton's Swim Team swam in the regional TAAF swim meet, with 65 athletes advancing to the state competition in College Station.
2. Recap of Recreation Facility Public Hearing and Town Council discussion at the July 13th Council meeting. (Madison Seil, Recreation Superintendent)

Ms. Seil provided an update on the discussions held at the last Town Council meeting regarding the Recreation Facility. Only two people spoke during the public hearing, both of which were in favor of the acquisition. Ms. Seil touched on the benefits and goals of the facility, as well as the financial strategy and high-level timeline.

The Board held discussion regarding the existing Activity Center, leased from the Municipal Utility District, and the independent Active Adult group.

REGULAR ITEMS

1. Consider approval of the June 15, 2026, Parks & Recreation board regular meeting minutes. (Daniel Wilson, Senior Administrative Assistant)

Board Member Beck moved to approve the June 15, 2026, Parks & Recreation board regular meeting minutes. Board Member Tombari seconded the motion.

VOTE ON MOTION

AYES: Kashner, Ferguson, Beck, Tombari, Packan

NAYES: None

VOTE: 5-0

ADJOURNMENT

Chairperson Kashner adjourned the meeting at 6:29 p.m.

Approved by the Parks and Recreation Board on August 17, 2026.

Jennifer Kashner, Chair

Attest:

Daniel Wilson, Sr. Administrative Assistant