

Town of Trophy Club
Town Council Regular Meeting
Meeting Minutes, July 13, 2026, 7:00 p.m.
1 Trophy Wood Drive, Trophy Club, Texas 76262

CALL TO ORDER AND ANNOUNCE A QUORUM

Mayor Tiffany called the regular meeting to order at 7:00 p.m.

COUNCIL MEMBERS PRESENT

Jeannette Tiffany, Mayor
Rhylan Rowe, Mayor Pro Tem
Sean Nelson, Council Member Place 1
T. Clark Simmons, Council Member Place 2
Dennis Sheridan, Council Member Place 3
Garry Ash, Council Member Place 5

COUNCIL MEMBERS ABSENT

Steve Flynn, Council Member Place 6

STAFF MEMBERS PRESENT

Brandon Wright, Town Manager
Tammy Dixon, Town Secretary
Dean Roggia, Town Attorney
Tamara Smith, Assistant Town Manager
April Duvall, Director of Finance
Jill Lind, Director of Communications & Marketing
Chase Ellis, Director of Parks and Recreation
Matt Cox, Director of Community Development
Patrick Arata, Chief of Police
Jason Wise, Fire Chief

INVOCATION

Pastor Barry Clingan, The Church at Trophy Lakes, led the invocation.

PLEDGES

Council Member Sheridan led the Pledge of Allegiance to the American and Texas Flags.

PUBLIC COMMENTS

There were none.

COMMUNITY SPOTLIGHT

1. Proclamation In Memory of Pearl Juanita Owens Ford

Mayor Tiffany invited Pearl Ford's daughter, Juanita, to the podium, read aloud a proclamation honoring the life and legacy of Pearl Ford, and presented it to her on behalf of the Town Council.

Following the presentation, several Council Members and community members shared remarks recognizing Pearl Ford's many contributions to the Town of Trophy Club, her years of public service, leadership, mentorship, and the lasting impact she had on the community.

2. Metroport Chamber Annual Presentation

Sally Aldridge, Chief Executive Officer of the Metroport Chamber, presented the Chamber's annual State of the Chamber report.

Ms. Aldridge also noted that the Chamber will pay tribute to Pearl Ford during its August Chamber Luncheon.

3. Working for You... Trophy Club

a) Update from Town Council Members

Council Member Nelson thanked Town staff, including Police, Fire, EMS, Parks and Recreation, Public Works, and all employees, as well as the coordinators and volunteers of the Stars and Stripes neighborhood flag program, for their efforts in making the Fourth of July celebration a safe and successful event.

Council Member Sheridan commented on matters related to the Trophy Club Municipal Utility District #1 (MUD) asset transfer process and requested that the topic be placed on a future regular meeting agenda for public discussion, including the release of applicable public documents and correspondence.

Mayor Tiffany shared a photo recognizing a group of local youth for wearing helmets while riding e-scooters and encouraged continued safety awareness within the community.

Council Member Ash shared photos from recent Boy Scout and Girl Scout adventure trips to the Florida Keys and highlighted the educational, leadership, environmental conservation, and outdoor experiences provided through the Scouting program.

b) Update from Town Manager (Brandon Wright, Town Manager)

Town Manager Wright provided an update on upcoming community events, projects and meetings:

- Recognized Town staff for their efforts in making the Town's Fourth of July celebration a successful community event.
- July 15, Coffee in the Park, Harmony Park, 7:00 a.m. – 9:00 a.m., in celebration of Parks and Recreation Month.
- July 19, Free Ice Cream Day at the Community Pool, 10:00 a.m. – 6:00 p.m., celebrating National Ice Cream Day.
- July 24, Dive-In Movie at the Community Pool. Gates open at 7:30 p.m.; Disney's Luca begins at 8:30 p.m.
- July 25, Backyard Painting at Trophy Club Park, 9:00 a.m. – 12:00 p.m., featuring rock and birdhouse painting as part of Parks and Recreation Month.
- The Town Council Annual Retreat will be held July 17, 9:00 a.m. at Town Hall. Council and staff will review the Town's strategic priorities and business plan goals for the upcoming fiscal year.
- Upcoming Board Meetings:
 - July 16, Zoning Board of Adjustment, 6:00 p.m.
 - July 20, Parks and Recreation Board, 6:00 p.m.
- July 20, Breakfast with Tiffany at the Tom Thumb Starbucks

Town Manager Wright provided an update on the upcoming Bobcat Boulevard Roundabout Project, noting that construction is expected to begin the following week. Residents were encouraged to subscribe to TC Alerts and review the Town's weekly newsletter for project updates throughout construction. Council Member Simmons noted Denton County's cost-sharing participation in the project.

Mayor Tiffany encouraged residents to remain patient during construction of the Bobcat Boulevard Roundabout Project and to stay informed through TC Alerts and the Town's weekly newsletter.

c) Quick Civic Tip (Dean Roggia, Town Attorney)

Town Attorney Roggia explained the purpose of annual appropriation provisions in Town contracts, noting that the provisions ensure compliance with Texas law by preventing the Town from obligating future fiscal year funds that have not been appropriated by the Town Council.

CONSENT AGENDA

4. Consider approval of the minutes of the June 8, 2026 Town Council Work Session and Regular Meeting, and the June 15, 2026 Joint Meeting of the Town Council and Parks and Recreation Board. (Tammy Dixon, Town Secretary)
5. Consider authorizing the Town Manager to negotiate and execute a 12-month information technology support service agreement with netGenius, Inc., for an approximate amount of \$235,000 annually with 5 one-year renewal options. (Tamara Smith, Assistant Town Manager)

6. Consider authorizing the Town Manager to negotiate and execute an interlocal agreement between Denton County and the Town of Trophy Club for the shared governance communications & dispatch services system for Trophy Club Police and Fire. (Patrick Arata, Police Chief and Jason Wise, Fire Chief)
7. Consider an ordinance amending Appendix A “Fee Schedule,” Article A1.0030” General Provisions,” Section A1.003 “Community Development Department,” Subsection (b) “Apartment Complex License,” of the Code of Ordinances. (Tamara Smith, Assistant Town Manager). The caption of the ordinance reads as follows:

ORDINANCE NO. 2026-18

AN ORDINANCE OF THE TOWN OF TROPHY CLUB, TEXAS, AMENDING SUBSECTION (B) “APARTMENT COMPLEX LICENSE” OF SECTION A1.003 “COMMUNITY DEVELOPMENT DEPARTMENT” OF ARTICLE A1.000 “GENERAL PROVISIONS” OF APPENDIX A “FEE SCHEDULE” OF THE CODE OF ORDINANCES, TOWN OF TROPHY CLUB, TEXAS TO REVISE THE SUBSECTION TITLE AND UPDATE THE RENTAL PROPERTY REGISTRATION LICENSE FEES TO BE EFFECTIVE JANUARY 1, 2027; PROVIDING THIS ORDINANCE IS CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

8. Consider a resolution appointing Bryan Stowe to Place 4 for a term expiring September 30, 2027, and Greg Fox to Alternate 3 for a term expiring September 30, 2026, to fill the current vacancies on the Zoning Board of Adjustment. (Jeannette Tiffany, Mayor)The caption of the resolution reads as follows:

RESOLUTION NO. 2026-13

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, PROVIDING FOR THE APPOINTMENT OF MEMBERS TO SERVE ON THE ZONING BOARD OF ADJUSTMENT; DESIGNATING TERMS OF SERVICE; AND PROVIDING AN EFFECTIVE DATE.

9. Consider accepting the First Quarter Investment Report for Fiscal Year 2026. (April Duvall, Director of Finance)
10. Consider accepting the Second Quarter Investment Report for Fiscal Year 2026. (April Duvall, Director of Finance)

Council Member Sheridan moved to approve the Consent Agenda. Mayor Pro Tem Rowe seconded the motion.

VOTE ON MOTION

AYES: Nelson, Simmons, Rowe, Tiffany, Sheridan, Ash
NAYES: None
ABSENT: Flynn
VOTE: 6-0-1

INDIVIDUAL ITEMS

11. CASE SUP-26-001 Pinch A Penny-Pool, Patio & Spa (Outdoor Storage Tank)

Conduct a public hearing and consider a specific use permit (SUP) request by Pinch A Penny-Pool, Patio & Spa for an outdoor storage tank within Planned Development District 21 (PD-21) Shopping Center, located at 301 Trophy Lake Drive, Suite 124, Trophy Club, Denton County, Texas 76262. (Matt Cox, Director of Community Development)

Mayor Tiffany opened the public hearing at 7:42 p.m.

Matt Cox, Director of Community Development, presented the item.

Planning and Zoning Commission Chairman Biggs stated that the Commission conducted an extensive review of the proposed use, including potential fumes, spill containment, drainage, proximity to the adjacent soccer fields, environmental reporting requirements, delivery truck spill prevention measures, and the applicant's operational practices.

He also stated that the Commission recommended several conditions to address safety and operational concerns, including screening, heat mitigation, site restoration, and spill modeling. He noted the applicant addressed the Commission's questions, and the Commission recommended approval of the Special Use Permit.

No one spoke in favor or opposition.

Mayor Tiffany closed the public hearing at 7:47

Council members asked questions regarding the proposed spill modeling analysis, notification requirements, the proximity of the tank to adjacent businesses and gas meters, and the conditions recommended by the Planning and Zoning Commission. Staff, the applicant, and the applicant's contractor responded to the Council's questions and provided additional information regarding safety measures, industry standards, permitting requirements, and the proposed conditions of approval.

Mayor Pro Tem Rowe inquired whether the Town currently operates similar chemical storage tanks. Staff confirmed that the Town has two larger chlorine storage tanks in operation at the Community Pool, which are designed and maintained in accordance with applicable industry standards and safety requirements.

Council Member Sheridan moved to adopt Ordinance No. 2026-19 approving a specific use permit (SUP) request by Pinch A Penny-Pool, Patio & Spa for an outdoor storage tank within Planned Development District 21 (PD-21) Shopping Center, with the conditions outlined in Exhibit A of the Ordinance. Council Member Nelson seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE NO. 2026-19

AN ORDINANCE OF THE TOWN OF TROPHY CLUB, TEXAS APPROVING A SPECIFIC USE PERMIT FOR OUTDOOR SODIUM HYPOCHLORITE (BLEACH) STORAGE TANK USE LOCATED AT 301 TROPHY LAKE DRIVE, SUITE 124, WITHIN PD PLANNED DEVELOPMENT NO. 21; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON MOTION

AYES: Nelson, Simmons, Rowe, Tiffany, Sheridan, Ash
NAYES: None
ABSENT: Flynn
VOTE: 6-0-1

12. Conduct a public hearing and consider the purchase of the former Premier Academy Facility located at 945 Trophy Club Drive. (Chase Ellis, Director of Parks & Recreation)

Town Manager Brandon Wright explained that the purpose of the public hearing was to receive public input regarding the proposed purchase. He noted that the Town Council had previously approved the Purchase and Sale Agreement and was currently within the agreement's contingency period. While the Council could take action if it deemed appropriate, no action was required at this meeting.

Mayor Tiffany opened the public hearing at 7:59 p.m.

Chase Ellis, Director of Parks and Recreation, presented an overview of the proposed acquisition of the Premier Academy facility, including its alignment with the Town's Strategic Plan and Parks and Recreation Master Plan, proposed community uses, due diligence findings, and the anticipated next steps.

Jerry King, 106 Panorama, expressed support for the proposed acquisition and asked how the cost of purchasing the existing facility compared to constructing a new facility of similar size and function.

Callie Nix, 3 Brookfield Court, expressed support for the proposed recreation facility, citing its benefits for youth programs, fitness opportunities, and community activities.

Mayor Tiffany closed the public hearing at 8:13 p.m.

Council members asked questions regarding pedestrian access and crosswalks, security camera coverage for the playground, the property's address, and the anticipated timeline for completing the acquisition and opening the facility. Staff responded to the Council's questions regarding the proposed improvements.

Town Manager Wright also outlined the anticipated project timeline, including closing, renovations, and a targeted Spring 2027 opening with year-round recreation programming.

Council members emphasized the importance of continued public engagement throughout the due diligence process and encouraged community feedback on future programming. Staff discussed outreach efforts, opportunities for public input, and provided an update on the anticipated August 31, 2026, closing date.

No action was taken.

13. Consider an ordinance amending the FY 2026 Budget to authorize the appropriation of 2023 certificates of obligation for the acquisition of a recreation facility. (April Duvall, Director of Finance)

April Duvall, Director of Finance presented the item.

Council Member Sheridan moved to approve Ordinance No. 2026-120 amending the FY 2026 Budget to authorize the appropriation of 2023 certificates of obligation for the acquisition of a recreation facility. Council Member Ash seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE NO. 2026-20

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, AMENDING THE TOWN'S ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2025, AND ENDING ON SEPTEMBER 30, 2026, AS ADOPTED BY ORDINANCE NO. 2025-27 AND AMENDED BY ORDINANCE NO. 2025-34, ORDINANCE NO. 2026-03, ORDINANCE NO. 2026-12 AND ORDINANCE NO. 2026-17, BY PROVIDING FOR ADJUSTMENTS TO THE CERTIFICATES OF OBLIGATION – SERIES 2023; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH THE ANNUAL BUDGET, AS AMENDED; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON MOTION

AYES: Nelson, Simmons, Rowe, Tiffany, Sheridan, Ash, Flynn
NAYES: None
ABSENT: Flynn
VOTE: 6-0-1

14. Consider a resolution casting the Town of Trophy Club's vote appointing a candidate to the Denco Area 9-1-1 District Board of Managers. (Tammy Dixon, Town Secretary)

Council Member Sheridan moved to approve Resolution 2026-14 casting the Town of Trophy Club's vote appointing Jim Carter to the Denco Area 9-1-1 District Board of Managers. Mayor Pro Tem Rowe seconded the motion. The caption of the resolution reads as follows:

RESOLUTION NO. 2026-14

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, CASTING THE TOWN OF TROPHY CLUB'S VOTE TO APPOINT A CANDIDATE AS A MEMBER OF THE BOARD OF MANAGERS OF THE Denco AREA 9-1-1 DISTRICT; AND PROVIDING AN EFFECTIVE DATE.

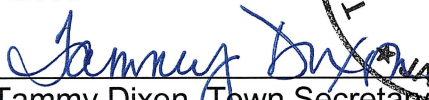
VOTE ON MOTION

AYES: Nelson, Simmons, Rowe, Tiffany, Sheridan, Ash
NAYES: None
ABSENT: Flynn
VOTE: 6-0-1

ADJOURNMENT

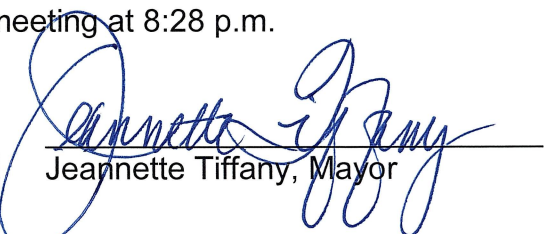
Mayor Tiffany adjourned the regular meeting at 8:28 p.m.

Attest:



Tammy Dixon, Town Secretary





Jeannette Tiffany, Mayor