



**TOWN OF TROPHY CLUB TOWN COUNCIL**

**REGULAR MEETING AGENDA**

May 13, 2026

7:00 PM

Council Chambers  
1 Trophy Wood Drive  
Trophy Club, Texas 76262

**CALL TO ORDER AND ANNOUNCE A QUORUM**

**CANVASS OF MAY 2, 2026, GENERAL AND SPECIAL ELECTIONS**

1. Consider an ordinance canvassing returns and declaring the results of the special election held on May 2, 2026, for the reauthorization of the municipal sales and use tax for street maintenance and repair in the Town of Trophy Club at the rate of one-quarter of one percent to continue providing revenue for maintenance and repair of municipal streets. (Tammy Dixon, Town Secretary)
2. Consider an ordinance canvassing the returns and declaring the election results of a General Election held on May 2, 2026, for the purposes of electing a Mayor and Council Members Places 1 and 2. (Tammy Dixon, Town Secretary)
3. Issue Certificates of Election and administer the oath of office for reelected/elected officials. (Tammy Dixon, Town Secretary)
  1. Jeannette Tiffany, Mayor
  2. Sean Nelson, Place 1
  3. T. Clark Simmons, Place 2

**RECOGNITION OF AND REMARKS FROM OUTGOING COUNCIL MEMBERS**

**REMARKS FROM RE-ELECTED MAYOR AND NEWLY ELECTED COUNCIL MEMBERS**

**INVOCATION led by Chaplain David Impwi**

**PLEDGES led by Council Member**

*Pledge of Allegiance to the American Flag*

*Pledge of Allegiance to the Texas Flag*

**PUBLIC COMMENT(S)**

*This is an opportunity for citizens to address the Council on any matter pursuant to Texas Government Code 551.007. The Council is not permitted to discuss or take action on any presentations made concerning matters that are not listed on the agenda. Presentations are limited to matters over which the*

*Council has authority. Speakers have up to three (3) minutes or the time limit determined by the Presiding Officer. Each speaker is requested to complete the Speaker's Form prior to speaking or may email [mayorandcouncil@trophyclub.org](mailto:mayorandcouncil@trophyclub.org)*

## **COMMUNITY SPOTLIGHT**

4. Working for You... Trophy Club
  - a) Update from Town Council Members
  - b) Update from Town Manager (Brandon Wright, Town Manager)
  - c) Quick Civic Tip (Dean Roggia, Town Attorney)

## **CONSENT AGENDA**

*This part of the agenda consists of non-controversial, or "housekeeping" items required by law. Items may be removed from Consent by any council member by making such request prior to a motion and vote.*

5. Consider approval of the April 27, 2026, Town Council regular meeting minutes. (Tammy Dixon, Town Secretary)

## **INDIVIDUAL ITEMS**

6. Consider an ordinance for the Town of Trophy Club approving the annual rate for solid waste and recycling services from the Town's franchise vendor, Community Waste Disposal, effective June 1, 2026. (Tamara Smith, Assistant Town Manager)
7. Consider the selection of a Mayor Pro Tem. (Brandon Wright, Town Manager)

## **EXECUTIVE SESSION**

*Pursuant to the following designated sections of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Town Council will recess into executive session to discuss the following:*

*Section 551.072: Deliberate the purchase, exchange, lease or value of real property generally located near the intersection of Trophy Club Drive and Trophy Lakes.*

## **RECONVENE INTO REGULAR SESSION**

## **ADJOURN**

The Town Council may convene into executive session to discuss posted items as allowed by Texas Government Code Sections 551.071 through 551.076 and Section 551.087.

I do hereby certify that the notice of meeting was posted on the bulletin board at the Town Hall for the Town of Trophy Club, Texas, in a place convenient and readily accessible to the general public at all times on the following date and time: May 5, 2026, at 4:00 p.m., and said Notice of Meeting was also posted concurrently on the Town's website in accordance with Texas Government Code Ch. 551.

**Tammy Dixon, Town Secretary**

- *In accordance with section 551.127 of the Texas Government Code (Open Meeting Act) this meeting will be an in-person meeting with either a member of Town Council, staff, or consultant, participating by video conference. The public meeting location will be Trophy Club Town Hall, 1 Trophy Wood Drive, Texas. The Mayor, as presiding officer of Town Council, and a quorum of the Town Council will be physically present at this location. The location where the Mayor is physically present shall be open to the public during the open portions of the meeting.*

- *BUDGET STATEMENT: Pursuant to Section 551.043, Government Code, the following taxpayer impact statement must be on the Town Council meeting agenda at which the Town Council will discuss or adopt a budget for the Town of Trophy Club: For an average-valued homestead property (\$714,324.00), the Town's portion of the property tax bill in dollars for the current fiscal year (FY2025) is \$2,967.79, the Town's portion of the property tax bill for the upcoming fiscal year (FY2026) for the same property if the proposed budget is adopted is estimated to be \$2,949.19, and the Town's portion of the property tax bill in dollars for the upcoming fiscal year (FY2026) for the same property if a budget funded at the no-new-revenue rate under Chapter 26, Tax Code, is adopted is estimated to be \$2,809.82.*
- If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 6822372900, 48 hours in advance, and reasonable accommodations will be made to assist you.



## TOWN COUNCIL COMMUNICATION

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**MEETING DATE:** May 13, 2026

**FROM:** Tammy Dixon, Town Secretary

**AGENDA ITEM:** Consider an ordinance canvassing returns and declaring the results of the special election held on May 2, 2026, for the reauthorization of the municipal sales and use tax for street maintenance and repair in the Town of Trophy Club at the rate of one-quarter of one percent to continue providing revenue for maintenance and repair of municipal streets. (Tammy Dixon, Town Secretary)

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**BACKGROUND/SUMMARY:** A Special Election was held on May 2, 2026 with voters casting ballots on Election Day and during early voting for the purpose of considering a ballot proposition for the reauthorization of the municipal sales and use tax for street maintenance and repair in the Town of Trophy Club at the rate of one-quarter of one percent to continue providing revenue for maintenance and repair of municipal streets for four years.

The Town Charter (Sec. 5.06) and Texas Election Code (Sec. 67.003) require canvassing the results after the election. Denton and Tarrant Counties will provide the unofficial canvass reports before the meeting, and the ordinance will be updated and provided at that time. The results are considered official after the election canvass.

**BOARD REVIEW/CITIZEN FEEDBACK:** N/A

**FISCAL IMPACT:** There is no financial impact associated with this agenda item.

**LEGAL REVIEW:** Town Attorney, Dean Roggia, has reviewed the ordinance as to form and legality.

**ATTACHMENTS:**

1. Draft Ordinance

**ACTIONS/OPTIONS:**

Staff recommends that the Town Council move to approve the ordinance canvassing returns and declaring the results of the special election held on May 2, 2026 for the reauthorization of the municipal sales and use tax for street maintenance and repair in the Town of Trophy Club at the rate of one-quarter of one percent to continue providing revenue for maintenance and repair of municipal streets.

**TOWN OF TROPHY CLUB, TEXAS  
ORDINANCE NO. 2026-XX**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, CANVASSING RETURNS AND DECLARING RESULTS OF A SPECIAL ELECTION HELD MAY 2, 2026, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF THE TOWN OF TROPHY CLUB A BALLOT PROPOSITION TO REAUTHORIZE A LOCAL SALES AND USE TAX AT THE RATE OF ONE-FOURTH OF ONE PERCENT FOR MAINTENANCE AND REPAIR OF MUNICIPAL STREETS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Trophy Club, Texas (the “Town”), caused to be published in accordance with the laws of the State of Texas, notice of the election held May 2, 2026, in accordance with the Texas Election Code and Chapter 327 of the Texas Tax Code, to consider one ballot proposition to reauthorize the street maintenance sales and use tax at the rate of one-quarter of one percent; and

**WHEREAS**, the appropriate authority of the Town caused to be posted and published, in accordance with applicable laws, notice of said election; and

**WHEREAS**, said election was duly and legally held on May 2, 2026, in the Town and in conformity with the election laws of the State of Texas, and the results of said election have been certified and returned by the proper judge and clerks thereof; and

**WHEREAS**, the Town Council of the Town of Trophy Club (the “Town Council”) has considered the returns of said election held May 2, 2026, and pursuant to state law and Article V, Section 5.06, of the Home Rule Charter of the Town, the Town Council shall canvass and declare the official results; and

**WHEREAS**, the election returns, duly and legally made, showed that there were cast at said election a total of 1262 valid and legal votes (11.83%), and that each proposition in said election received the following votes.

**PROPOSITION A**

The reauthorization of the local sales and use tax in the Town of Trophy Club, Texas at the rate of one-quarter of one percent (1/4 of 1%) to continue providing revenue for maintenance and repair of municipal streets. The tax expires on the fourth anniversary of the date of this election unless the imposition of the tax is reauthorized.

	Early Voting	Election Day	Total*	Percentage
For	674	336	1010	81.65
Against	148	79	227	18.35

*\*Denton and Tarrant Counties total*

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, THAT:**

### **SECTION 1**

Each and every one of the recitals, findings, and determinations contained in the preamble of this Ordinance are found to be true and correct and are hereby repeated and incorporated herein as if copied in their entirety.

### **SECTION 2**

The Town Council officially finds and determines an election was duly ordered to be held in the Town on the 2<sup>nd</sup> day of May, 2026, for the purpose of voting on a ballot proposition to reauthorize the municipal sales and use tax for street maintenance and repair at a rate of one-quarter of one percent, in the Town of Trophy Club, Texas. Further, that proper notice of said election was duly given; that said election has been made and delivered; and that the Town Council has duly canvassed said returns, attached hereto as **Exhibit A** and incorporated by reference herein, in accordance with the law.

### **SECTION 3**

The Town Council officially finds and determines that the following votes were cast at said Special Election, and that the canvass of the votes cast in said election and returns thereof, attached hereto as **Exhibit A**, were made in accordance with the law.

Denton and Tarrant County:

For	"The reauthorization of the local sales and use tax in the Town of Trophy Club, Texas at the rate of one-quarter of one percent (1/4 of 1%) to continue providing revenue for maintenance and repair of municipal streets. The tax expires on the fourth anniversary of the date of this election unless the imposition of the tax is reauthorized."
Against	

### **SECTION 4**

The Town Council officially finds, determines and declares the result of said election to be that the aforesaid PROPOSITION so submitted which is shown above was approved by 1010 votes, and such PROPOSITION has therefore passed. Therefore, the Town will continue to collect a sales and use tax at a rate of one-quarter of one percent (1/4 of 1%) to continue providing revenue for maintenance and repair of municipal streets.

**SECTION 5**

The Mayor, Town Secretary, and other appropriate Town officials are hereby authorized and directed to take all actions necessary to complete the canvass, record the completion of the canvass in the minutes or recording of the meeting, preserve the election records, and take any other action required by the Texas Election Code, the Texas Tax Code, or other applicable law. The Town Secretary is further authorized and directed to provide the Texas Comptroller of Public Accounts with a certified copy of this Ordinance, together with a map clearly showing the Town’s boundaries, and any other information required by the Comptroller in connection with the reauthorization of the street maintenance sales and use tax.

**SECTION 6**

This Ordinance shall take effect immediately upon its adoption, and it is accordingly so ordained.

**PASSED AND APPROVED** by the Town Council of the Town of Trophy Club, Texas, this 13<sup>th</sup> day of May 2026.

**APPROVED:**

\_\_\_\_\_  
Jeannette Tiffany, Mayor

**ATTEST:**

\_\_\_\_\_  
Tammy Dixon, Town Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Dean Roggia, Town Attorney



## TOWN COUNCIL COMMUNICATION

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**MEETING DATE:** May 13, 2026

**FROM:** Tammy Dixon, Town Secretary

**AGENDA ITEM:** Consider an ordinance canvassing the returns and declaring the election results of a General Election held on May 2, 2026, for the purposes of electing a Mayor and Council Members Places 1 and 2. (Tammy Dixon, Town Secretary)

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**BACKGROUND/SUMMARY:** A General Election was held on May 2, 2026 with voters casting ballots on Election Day and during early voting. The Town Charter (Sec. 5.06) and Texas Election Code (Sec. 67.003) require canvassing the results after the election. Denton and Tarrant Counties will provide the unofficial canvass reports before the meeting, and the ordinance will be updated and provided at that time. The results are considered official after the election canvass.

**BOARD REVIEW/CITIZEN FEEDBACK:** N/A

**FISCAL IMPACT:** There is no financial impact associated with this agenda item.

**LEGAL REVIEW:** Town Attorney, Dean Roggia, has reviewed the ordinance as to form and legality.

**ATTACHMENTS:**

1. Draft Ordinance

**ACTIONS/OPTIONS:**

Staff recommends that the Town Council move to approve the ordinance canvassing the returns and declaring the election results of a General Election held on May 2, 2026 for the purposes of electing a Mayor and Council Members Places 1 and 2.

**TOWN OF TROPHY CLUB, TEXAS  
ORDINANCE NO. 2026-XX**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, CANVASSING RETURNS AND DECLARING RESULTS OF A GENERAL ELECTION HELD MAY 2, 2026, FOR THE PURPOSE OF ELECTING A MAYOR AND COUNCIL MEMBER PLACES 1 AND 2 OF THE TOWN OF TROPHY CLUB, TEXAS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Trophy Club, Texas (the “Town”), caused to be published in accordance with the laws of the State of Texas, notice of the election held May 2, 2026, for the election of a Mayor and Council Member Places 1 and 2 of the Town; and

**WHEREAS**, the appropriate authority of the Town caused to be posted and published, in accordance with applicable laws, notice of said election; and

**WHEREAS**, said election was duly and legally held on May 2, 2026, in the Town and in conformity with the election laws of the State of Texas, and the results of said election have been certified and returned by the proper judge and clerks thereof; and

**WHEREAS**, the Town Council of the Town of Trophy Club (the “Town Council”) has considered the returns of said election held May 2, 2026, and pursuant to state law and Article V, Section 5.06, of the Home Rule Charter of the Town, the Town Council shall canvass and declare the official results of the election; and

**WHEREAS**, the election returns, duly and legally made, showed that there were cast at said election a total of 1262 valid and legal votes (11.83%), and that each of the candidates in said election received the following votes.

**MAYOR**

<b>Candidate</b>	<b>Early Voting</b>	<b>Election Day</b>	<b>Total*</b>	<b>Percentage</b>
Jeneé Molacek	175	100	275	21.88
Jeannette Tiffany	659	323	982	78.12

**COUNCIL MEMBER PLACE 1**

<b>Candidate</b>	<b>Early Voting</b>	<b>Election Day</b>	<b>Total*</b>	<b>Percentage</b>
Sean Nelson	640	315	955	100

**COUNCIL MEMBER PLACE 2**

<b>Candidate</b>	<b>Early Voting</b>	<b>Election Day</b>	<b>Total*</b>	<b>Percentage</b>
T. Clark Simmons	638	325	963	100

*\*Denton and Tarrant County total*

**WHEREAS**, pursuant to Article V, Section 5.01, of the Home Rule Charter of the Town, in order to be declared elected, a candidate must receive the majority of the votes cast for the office or place for which such person is a candidate.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, THAT:**

**SECTION 1**

Each and every one of the recitals, findings, and determinations contained in the preamble of this Ordinance are found to be true and correct and are hereby repeated and incorporated herein as if copied in their entirety.

**SECTION 2**

It is further found and determined that the results of the election as canvassed and tabulated and as referenced in the preamble to this Ordinance, reflect the expressed desires of the resident, qualified electors of the Town, and that the above canvass is hereby approved.

**SECTION 3**

The duly elected members of the Town Council, elected on May 2, 2026, for Mayor and Council Member Places 1 and 2, subject to the taking of the oaths as provided by the laws of the State of Texas, are as follows:

<b>Mayor</b>	<b>Jeannette Tiffany</b>	<b>Three Year Term</b>
<b>Council Member, Place 1</b>	<b>Sean Nelson</b>	<b>Three Year Term</b>
<b>Council Member, Place 2</b>	<b>T. Clark Simmons</b>	<b>Three Year Term</b>

**SECTION 4**

The Mayor, Town Secretary, and other appropriate Town officials are hereby authorized and directed to take all actions necessary to complete the canvass, record the completion of the canvass in the minutes or recording of the meeting, preserve the election records, issue certificates of election to the candidates declared elected, and

take any other action required by the Texas Election Code or other applicable law.

**SECTION 5**

This Ordinance shall take effect immediately upon its adoption, and it is accordingly so ordained.

**PASSED AND APPROVED** by the Town Council of the Town of Trophy Club, Texas, this 13<sup>th</sup> day of May 2026.

**APPROVED:**

\_\_\_\_\_  
Jeannette Tiffany, Mayor

**ATTEST:**

\_\_\_\_\_  
Tammy Dixon, Town Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Dean Roggia, Town Attorney



## TOWN COUNCIL COMMUNICATION

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**MEETING DATE:** May 13, 2026

**FROM:** Tammy Dixon, Town Secretary

**AGENDA ITEM:** Consider approval of the April 27, 2026, Town Council regular meeting minutes. (Tammy Dixon, Town Secretary)

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**BACKGROUND/SUMMARY:** The Town Council held a regular meeting on April 27, 2026.

**BOARD REVIEW/CITIZEN FEEDBACK:** N/A

**FISCAL IMPACT:** There is no financial impact associated with this agenda item.

**LEGAL REVIEW:** N/A

**ATTACHMENTS:**

1. Meeting Minutes

**ACTIONS/OPTIONS:**

Staff recommends the Town Council move to approve the April 27, 2026 Town Council regular meeting minutes.

Town of Trophy Club  
Town Council Regular Meeting  
Meeting Minutes – April 27, 2026, 7:00 p.m.  
1 Trophy Wood Drive, Trophy Club, Texas 76262

**CALL TO ORDER**

Mayor Tiffany called the regular meeting to order at 7:00 p.m.

**COUNCIL MEMBERS PRESENT**

Jeannette Tiffany, Mayor  
Rhylan Rowe, Mayor Pro Tem  
Stacey Bauer, Council Member Place 1  
Jeff Beach, Council Member Place 2  
Dennis Sheridan, Council Member Place 3  
Garry Ash, Council Member Place 5  
Steve Flynn, Council Member Place 6

**STAFF MEMBERS PRESENT**

Brandon Wright, Town Manager  
Tammy Dixon, Town Secretary  
Dean Roggia, Town Attorney  
Tamara Smith, Assistant Town Manager  
Jill Lind, Director of Communications  
April Duvall, Director of Finance  
Chase Ellis, Director of Parks and Recreation  
Jason Wise, Fire Chief  
Matt Cox, Director of Community Development

**INVOCATION**

Rev. Bill Eason, Fellowship United Methodist Church, led the invocation.

**PLEDGES**

Mayor Pro Tem Rowe led the Pledge of Allegiance to the American and Texas Flags.

**PUBLIC COMMENTS**

Teryl Flynn, along with Tracy Scanlon, with the Trophy Club Women's Club, thanked the community and volunteers for a successful garage sale, with 240 participating homes and about \$6,200 raised for the 2027 scholarship fund benefiting local high school seniors.

**COMMUNITY SPOTLIGHT**

## 1. Arts Donation Recognition

Mayor Tiffnay introduced Darin Davis, who donated two artworks to the Town. The pieces, created by former Trophy Club residents Jim Rozek and Bob Westbrook, were accompanied by historical context from Mr. Davis. Representatives of the Trophy Club Arts Council were present to accept the donation.

## 2. Proclamation - National Day of Prayer

Council Member Flynn read aloud the proclamation and presented it to Irma Thomas.

Ms. Thomas expressed appreciation for the proclamation and highlighted the long-standing National Day of Prayer tradition (since 1993), emphasizing strong community participation, regional unity, and support from local churches and leaders; pastors Barry Clingan and Jeff Brooks, along with Darin Davis, each addressed the Council to thank them for their continued support.

## 3. Proclamation - Public Employee Recognition Week

Mayor Pro Tem Rowe read aloud the proclamation and presented it to Brandon Wright, Town Manager.

## 4. Working for You... Trophy Club

## a) Update from Town Council Members

Council Member Ash gave a shout-out to a local pet business, Pet Wants, noting its upcoming first anniversary and highlighting its grooming services, products, and delivery options.

## b) Update from Town Manager (Brandon Wright, Town Manager)

Town Manager Wright provided an update on upcoming community events, projects and meetings:

- Early Voting for the May 2 General and Special Elections ends on Tuesday, April 28. Election Day is May 2<sup>nd</sup>, 7:00 a.m. – 7:00 p.m.
- May 7 – National Day of Prayer
  - 12:00 – 1:00 p.m., Church at Trophy Lakes
  - 7:00 p.m., Fellowship United Methodist Church
- May 9 – Touch a Truck event, Independence Park East, 10:00 a.m.. A sensory-friendly session will be from 9:30 – 10 a.m.
- Upcoming Board and Commission Meetings:
  - April 29 – Crime Control and Prevention District Board meeting, 6:00 p.m.

- April 29 – Animal Shelter Advisory Board meeting, 7:00 p.m.
- Upcoming Town Council Meetings:
  - Wednesday, May 13 – Town Council Regular Meeting (Swearing in of Council Members) A reception for outgoing and incoming council members will be held in the lobby before the meeting at 6:30 p.m.
- c) Quick Civic Tip (Dean Roggia, Town Attorney)

Town Attorney Dean Roggia provided a brief overview of budget amendments, noting they require Council approval in an open meeting, are authorized under the Town Charter and Texas law, and are filed with both the Town Secretary and County Clerk to ensure public transparency.

**CONSENT AGENDA**

- 5. Consider approval of the April 13, 2026, Town Council work session and regular meeting minutes. (Tammy Dixon, Town Secretary)
- 6. Consider an ordinance amending the FY 2026 Budget to increase General Fund expenditures by \$35,931 for Fire/EMS part-time staffing and park property damage adjustments. (April Duvall, Director of Finance). The caption of the ordinance reads as follows:

**ORDINANCE NO. 2026-12**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, AMENDING THE TOWN’S ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2025, AND ENDING ON SEPTEMBER 30, 2026, AS ADOPTED BY ORDINANCE NO. 2025-27 AND AMENDED BY ORDINANCE NO. 2025-34 AND ORDINANCE NO. 2026-03, BY PROVIDING FOR ADJUSTMENTS TO THE GENERAL FUND; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH THE ANNUAL BUDGET, AS AMENDED; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

- 7. Consider a Developer's Agreement for Public Improvements between the Town of Trophy Club and Foxwood, LLC for The Trails subdivision. (Matt Cox, Director of Community Development)

Council Member Flynn moved to approve Consent Agenda Items 5 - 7. Council Member Beach seconded the motion.

**VOTE ON MOTION**

**AYES:** Bauer, Beach, Rowe, Tiffany, Sheridan, Ash

**NAYES:** None

**VOTE:** 7-0

**INDIVIDUAL ITEMS**

- 10. Consider a resolution adopting the Emergency & Risk Stabilization Fund Utilization Policy. (April Duvall, Director of Finance)

April Duval, Director of Finance, presented the item.

Council Member Beach moved to approve a resolution adopting the Emergency & Risk Stabilization Fund Utilization Policy. Council Member Bauer seconded the motion. The caption of the resolution reads as follows:

**RESOLUTION NO. 2026-09**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, ADOPTING THE EMERGENCY & RISK STABILIZATION FUND UTILIZATION POLICY, ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT “A”; AUTHORIZING THE TOWN MANAGER TO MAKE MINISTERIAL REVISIONS TO THE POLICY; REPEALING PRIOR INCONSISTENT POLICIES; AND PROVIDING AN EFFECTIVE DATE.**

**VOTE ON MOTION**

**AYES:** Bauer, Beach, Rowe, Tiffany, Sheridan, Ash

**NAYES:** None

**VOTE:** 7-0

Mayor Tiffany adjourned the regular meeting at 7:42 p.m.

\_\_\_\_\_  
Jeannette Tiffany, Mayor

Attest:

\_\_\_\_\_  
Tammy Dixon, Town Secretary



## TOWN COUNCIL COMMUNICATION

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**MEETING DATE:** May 13, 2026

**FROM:** Tamara Smith, MSL, Assistant Town Manager

**AGENDA ITEM:** Consider an ordinance for the Town of Trophy Club approving the annual rate for solid waste and recycling services from the Town's franchise vendor, Community Waste Disposal, effective June 1, 2026. (Tamara Smith, Assistant Town Manager)

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### **BACKGROUND/SUMMARY:**

On January 19, 2025, the Town Council approved a franchise agreement with Community Waste Disposal (CWD) for solid waste and recycling collection. CWD began providing service to Trophy Club residents and businesses on June 1, 2025. Services include twice-weekly trash collection, weekly recycling, weekly bulk pickup, bundled brush collection, door-side household hazardous waste collection, six weeks of town-wide leaf collection, and curbside Christmas tree recycling.

Per the contract, all rates are subject to an annual cost adjustment based on the Dallas-Fort Worth Consumer Price Index (DFW CPI). Adjustments occur twelve (12) months from the contract start date of June 1 and annually thereafter for the duration of the contract. These adjustments apply to all residential and commercial services, including trash, recycling, and related services.

CWD is also adding a new commercial service option providing six-times-per-week front-load container service. This service is incorporated into the overall fee schedule.

Attached is the ordinance reflecting the updated fee schedule for the service period of June 1, 2026 through May 31, 2027 based on a 3.00% increase in the DFW CPI. In accordance with the contract, CWD calculates the annual adjustment using CPI data from two months prior to the start of the new contract year. Because DFW CPI data is published bi-monthly, the March index is used for Trophy Club's annual adjustments.

**BOARD REVIEW/CITIZEN FEEDBACK:** N/A

### **FISCAL IMPACT:**

The March 2026 DFW CPI reflects a 3.00% increase. The rates below reflect this adjustment and will be in effect from June 1, 2026, through May 31, 2027, consistent with the ordinance.

**Residential Rates:**

	<i>Current Rate</i>	June 1, 2026 Rate
Solid Waste and Recycling:	\$25.71	\$26.48
Solid Waste and Recycling (95-gallon bin):	\$29.12	\$29.99

**Commercial Rates:**

	<i>Current Rate</i>	June 1, 2026 Rate
Commercial Trash Polycart (1x/week)*	\$35.24	\$36.29
Commercial Recycling 95-gallon (1x/week)*	\$27.00	\$27.81
Front Load Container – 2 cu. yd. (1x/week)*	\$95.17	\$98.03
Front Load Container – 3 cu. yd. (1x/week)*	\$110.52	\$113.84
Front Load Container – 4 cu. yd. (1x/week)*	\$125.91	\$129.68
Front Load Container – 6 cu. yd. (1x/week)*	\$156.59	\$161.28
Front Load Container – 8 cu. yd. (1x/week)*	\$187.28	\$192.90
Compactor – 30 cu. yd.	NEGO	NEGO
Compactor – 35 cu. yd.	\$621.74	\$640.39
Compactor – 40 cu. yd.	\$621.74	\$640.39
Compactor – 42 cu. yd.	\$621.74	\$640.39
Roll-Off – 20 cu. yd.	\$532.11	\$548.07
Roll-Off – 30 cu. yd.	\$606.81	\$625.01
Roll-Off – 40 cu. yd.	\$773.06	\$796.26

\*Additional service frequencies and options are available.

Payments are processed through the Finance Department and billed by the Trophy Club Municipal Utility District No. 1.

**LEGAL REVIEW:** Town Attorney, Dean Roggia, has reviewed the ordinance as to form and legality.

**ATTACHMENTS:**

1. Ordinance
2. CWD Notice
3. Presentation

**ACTIONS/OPTIONS:**

Staff recommends that the Town Council move to approve the ordinance for the Town of

Trophy Club's annual rate for solid waste services from the Town's franchise vendor, Community Waste Disposal, effective June 1, 2026.

**TOWN OF TROPHY CLUB, TEXAS  
ORDINANCE NO. 2026-XX**

**AN ORDINANCE OF THE TOWN OF TROPHY CLUB, TEXAS, AMENDING SECTION A1.017 “SOLID WASTE COLLECTION AND RECYCLING FEES” OF ARTICLE A1.000 “GENERAL PROVISIONS” OF APPENDIX A “FEE SCHEDULE” OF THE CODE OF ORDINANCES, TOWN OF TROPHY CLUB, TEXAS TO UPDATE THE FEES TO BE EFFECTIVE JUNE 1, 2026; PROVIDING THIS ORDINANCE IS CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Trophy Club, Texas (the “Town”) is a home rule municipality acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

**WHEREAS**, fees imposed by the Town are adopted by ordinance and are codified in Appendix A of the Code of Ordinances, Town of Trophy Club, Texas (the “Code”); and

**WHEREAS**, Section 10.03 of the Town Charter provides that the Town Council, after public hearing, has the authority to enter into a franchise agreement by ordinance; and

**WHEREAS**, the Town Council granted a franchise agreement for solid waste collection services with Community Waste Disposal to be effective beginning on June 1, 2026 (the “Franchise Agreement”), to provide solid waste management, collection, and disposal services for the benefit of the health, safety, and welfare of the general public; and

**WHEREAS**, the Franchise Agreement includes fees and other costs to be charged for solid waste collection and recycling services, and the Town Council is authorized to adopt fees and other regulations for controlling and governing solid waste collection, handling, transportation, storage, processing and disposal pursuant to Chapter 363 of the Texas Health and Safety Code, and other laws of the state of Texas; and

**WHEREAS**, the Town Council finds that this Ordinance is in the best interest of the Town and is necessary to preserve and protect the public health, safety, and general welfare of the citizens of the Town and the general public.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF TROPHY CLUB, TEXAS, THAT:**

**SECTION 1.  
INCORPORATION OF PREMISES**

The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

**SECTION 2.**  
**AMENDMENTS**

Section A1.017 “Solid Waste Collection and Recycling Services Fees” of Article A1.000 “General Provisions” of Appendix A “Fee Schedule” of the Code is hereby amended to read as follows:

“§ A1.017 **Solid Waste Collection and Recycling Services Fees.**

The fees for solid waste collection and recycling services for the period of June 1, 2026, through May 31, 2027, are shown on **Schedule A** below:

**Schedule A**

<b>Schedule A</b>	
Town of Trophy Club Solid Waste Collection and Recycling Services	
<i>For the period of;</i>	
June 01, 2026 to May 31, 2027	
<b>Town of Trophy Club Solid Waste Collection and Recycling Services</b>	June 01, 2026 Customer Rate
<b>Residential Collection - Base Services</b>	
Solid Waste - Twice per week service - Customer bags/bins - <b>Manual Rear Load Vehicle</b> Bulky Waste - Once per week service - 4 cubic yards Tied & Bundled Brush - Once per week service - unlimited	\$ 21.35
Residential 18 Gallon Recycling Bin (once per week service) - <b>Manual Rear Load Vehicle</b>	\$ 4.21
Optional - Residential 95 Gallon Recycling Cart (once per week service)	\$ 7.72
Door Side Household Hazardous Waste & Used Electronics	\$ 0.92
<b>Residential Collection - Optional Services</b>	
Excess Residential Brush/Bulk Rate per Yard (chargeable to resident)	N/A
Replacement Carts	N/A
<b>Disaster or Storm Events Service</b>	
Strom Debris Management Per Hour	N/A
* Disposal (per ton)	N/A

<b>Commercial Cart Trash Service</b>	
First Trash Polycart (once a week service)	\$ 36.29
Price for Each Additional Trash Polycart (once a week service)	\$ 18.14
<b>Commercial Cart Recycle Service</b>	
First 95 Gallon Recycle Cart (once a week service)	\$ 27.81
Price for Each Additional Recycle Cart (once a week service)	\$ 14.94
<b>Front Load Commercial Trash Container Services</b>	
<b>2 Cubic Yard Container</b>	
One time per week	\$ 98.03
Two times per week	\$ 190.78
Three times per week	\$ 286.12
Four times per week	\$ 381.49
Five times per week	\$ 476.88
Six times per week	\$ 572.24
<b>3 Cubic Yard Container</b>	
One time per week	\$ 113.84
Two times per week	\$ 222.39
Three times per week	\$ 333.57
Four times per week	\$ 444.74
Five times per week	\$ 555.91
Six times per week	\$ 667.13
<b>4 Cubic Yard Container</b>	
One time per week	\$ 129.68
Two times per week	\$ 254.00
Three times per week	\$ 381.01
Four times per week	\$ 508.01
Five times per week	\$ 635.01
Six times per week	\$ 762.01
<b>6 Cubic Yard Container</b>	
One time per week	\$ 161.28
Two times per week	\$ 318.07
Three times per week	\$ 475.87
Four times per week	\$ 634.49
Five times per week	\$ 793.07
Six times per week	\$ 951.75
<b>8 Cubic Yard Container</b>	
One time per week	\$ 192.90
Two times per week	\$ 380.52
Three times per week	\$ 570.74
Four times per week	\$ 760.97
Five times per week	\$ 960.52
Six times per week	\$ 1,141.47
<b>Extra Pick ups (or refilled and emptied while on site - non-compacted)</b>	
2 cu. Yd. Containers	\$ 92.38
3 cu. Yd. Containers	\$ 98.00
4 cu. Yd. Containers	\$ 106.44
6 cu. Yd. Containers	\$ 128.74
8 cu. yd. Containers	\$ 153.95

<b>Commercial Special Services</b>	
Container Inside Four Side Enclosures - Per Pick-Up, Per Container	\$ 8.08
Caster - (<4 cu. Yd.) Per Pick-up, Per Container	\$ 8.08
Locks - Per Pick Up, Per Container	\$ 8.08
Container Swap Charge - Per Container	\$ 86.52
Front load waste/recycling Overload Fee	\$ 51.91
<b>Roll Off Compactors</b>	
35 Cubic Yard Per Haul With Disposal - weekday ** +	\$ 640.39
35 Cubic Yard Per Haul With Disposal - weekend ** +	\$ 691.89
40 Cubic Yard Per Haul With Disposal - weekday ** +	\$ 640.39
40 Cubic Yard Per Haul With Disposal - weekend ** +	\$ 691.89
42 Cubic Yard Per Haul With Disposal - weekday ** +	\$ 640.39
42 Cubic Yard Per Haul With Disposal - weekend ** +	\$ 691.89
* Haul Rates Include 4 Tons of Disposal	
** Plus Disposal Per Ton Over 4 Tons	\$ 66.12
+ Excess Payload Per Ton if Truck Exceeds 27 tons	\$ 113.65
<b>Open Top Roll Off Containers (Perm and Temp)</b>	
Delivery - weekday	\$ 118.97
Delivery - weekend	\$ 170.47
Trip Charge - weekday	\$ 118.97
Trip Charge - weekend	\$ 170.47
	\$ -
Daily Rental	\$ 9.17
Weekly Rental (temporary accounts)	\$ 39.69
Monthly Rental (permanent accounts)	\$ 158.79
20 Cubic Yard Per Haul With Disposal - weekday ** +	\$ 548.07
20 Cubic Yard Per Haul With Disposal - weekend ** +	\$ 599.57
30 Cubic Yard Per Haul With Disposal - weekday ** +	\$ 625.01
30 Cubic Yard Per Haul With Disposal - weekend ** +	\$ 676.51
40 Cubic Yard Per Haul With Disposal - weekday ** +	\$ 796.26
40 Cubic Yard Per Haul With Disposal - weekend ** +	\$ 847.76
* Haul Rates Include 4 Tons of Disposal	
** Plus Disposal Per Ton Over 4 Tons	\$ 66.12
+ Excess Payload Per Ton if Truck Exceeds 27 tons	\$ 113.65

<b>Town Service and Special Events</b>	
<b><i>Solid Waste and Recycling Service at:</i></b>	
City Hall, Police Station, Fire Stations, Public Works and Community Park	N/C
City front load services:	N/C
<b>1 - 3yd - 2xWeek - Trash</b>	
<b>4 - 3yd - 2xWeek - Trash</b>	
<b>1 - 3yd - 2xWeek - Trash</b>	
<b>1 - 3yd - 2xWeek - Trash</b>	
City Roll Off Services	N/C
<b>65 - 30yd roll off hauls per year</b>	
<i>* Customer Rate Does Not Include Sales Tax</i>	

**SECTION 3.**  
**CUMULATIVE**

This Ordinance shall be cumulative of all other provisions of ordinances of the Town, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

**SECTION 4.**  
**SEVERABILITY**

It is hereby declared to be the intention of the Town Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by a valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, or phrases of this Ordinance; since the same would have been enacted by the Town Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause, or phrase.

**SECTION 5.**  
**SAVINGS**

All rights and remedies of the Town are expressly saved as to any and all violations of the ordinances of the Town that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance, but may be prosecuted until final disposition by the courts.

**SECTION 6.**  
**PUBLICATION**

The Town Secretary of the Town is hereby directed to publish the caption of this Ordinance if required by Section 3.16 of the Town's Charter.

**SECTION 7.  
EFFECTIVE DATE**

This Ordinance shall take effect on June 1, 2026, after passage and publication in accordance with law, and it is so ordained.

**PASSED AND APPROVED** by the Town Council of the Town of Trophy Club, Texas, this 13<sup>th</sup> day of May 2026.

\_\_\_\_\_  
Jeannette Tiffany, Mayor

ATTEST:

\_\_\_\_\_  
Tammy Dixon, Town Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Dean Roggia, Town Attorney



April 23, 2026

Brandon Wright  
Town Manager  
Town of Trophy Club  
1 Trophy Wood Drive  
Trophy Club, TX 76262

RE: 2026 Cost Adjustment

Dear Brandon,

Community Waste Disposal, LP (CWD) gives notice of a request for a Cost Adjustment in accordance with the Trash and Recycle Services contract with the Town of Trophy Club. I have enclosed the backup documentation to support our cost adjustment request. Enclosed with this notice, you will find the most recent publication of the Consumer Price Index – All Urban Consumers, all items for the Dallas-Fort Worth area CPI-U Index. We hereby request that the Town of Trophy Club formally consider the following residential and commercial cost adjustment with an effective date of June 1, 2026.

The information below reflects a sample of the adjustments for Town of Trophy Club’s customer base.

2025 Residential Trash rate	\$ 18.50	2025 Commercial 1x8x1	\$ 187.28
2026 Residential Trash rate	\$ 19.06	2026 Commercial 1x8x1	\$ 192.90
2025 Residential Recycle rate	\$ 4.09	2025 Commercial 35 SC Haul	\$ 621.74
2026 Residential Recycle rate	\$ 4.21	2026 Commercial 35 SC Haul	\$ 640.39

If you would like to schedule a meeting with Town Management/Staff to discuss CWD’s 2026 Cost Adjustment. Please contact CWD’s Municipal Coordinator, Wanda Smith, at 972.375.4646 (cell).

Sincerely,

**Chyna Pham-Nguyen**  
Accounts Receivable Manager

Enc: CPI statistical summary data  
Schedule A


CC: Greg Roemer /Jason Roemer/Jim Huyck/Wanda Smith

2010 California Crossing Road  
Dallas, Texas 75220-2310  
Ph 972.392.9300 Fax 972.392.9301

# Databases, Tables & Calculators by Subject

 [Special Notices](#) 1/14/2026

Change Output Options:

From:  To:  

include graphs  include annual averages

[More Formatting Options](#) 

Data extracted on: April 23, 2026 (9:42:26 AM)

## Consumer Price Index for All Urban Consumers (CPI-U)

**Series Id:** CUURS37ASA0,CUUSS37ASA0  
 Not Seasonally Adjusted  
**Series Title:** All items in Dallas-Fort Worth-Arlington, TX, all urban consumers, not seasonally adjusted  
**Area:** Dallas-Fort Worth-Arlington, TX  
**Item:** All items  
**Base Period:** 1982-84=100

Download:  [.xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2016	217.164		218.877		220.717		221.507		221.923		222.259		220.677	219.223	222.132
2017	223.082		223.782		225.264		225.613		229.056		229.352		226.103	224.203	228.003
2018	229.132		230.272		234.034		233.570		234.563		234.487		232.788	231.570	234.007
2019	233.915		236.495		237.485		238.891		239.815		238.768		237.732	236.420	239.045
2020	238.935		238.865		236.317		239.888		240.658		239.544		239.081	237.910	240.253
2021	242.513		246.995		251.228		253.319		254.950		257.394		251.620	247.420	255.820
2022	261.499		269.347		274.196		277.005		278.297		279.000		273.855	269.525	278.184
2023	281.117		284.862		287.133		288.006		291.001		293.591		287.974	284.846	291.103
2024	296.121		298.719		301.567		299.767		298.653		299.096		299.324	299.273	299.376
2025	304.320		303.017		303.355		302.413		304.221		302.493		303.270	303.600	302.873
2026	303.255		312.058												

## 12-Month Percent Change

**Series Id:** CUURS37ASA0,CUUSS37ASA0  
 Not Seasonally Adjusted  
**Series Title:** All items in Dallas-Fort Worth-Arlington, TX, all urban consumers, not seasonally adjusted  
**Area:** Dallas-Fort Worth-Arlington, TX  
**Item:** All items  
**Base Period:** 1982-84=100

Download:  [.xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2016	1.1	0.6		1.0		1.3		2.0		2.4			1.5	0.9	2.1
2017	2.7		2.2		2.1		1.9		3.2		3.2		2.5	2.3	2.6
2018	2.7		2.9		3.9		3.5		2.4		2.2		3.0	3.3	2.6
2019	2.1		2.7		1.5		2.3		2.2		1.8		2.1	2.1	2.2
2020	2.1		1.0		-0.5		0.4		0.4		0.3		0.6	0.6	0.5
2021	1.5		3.4		6.3		5.6		5.9		7.5		5.2	4.0	6.5
2022	7.8		9.0		9.1		9.4		9.2		8.4		8.8	8.9	8.7
2023	7.5		5.8		4.7		4.0		4.6		5.2		5.2	5.7	4.6
2024	5.3		4.9		5.0		4.1		2.6		1.9		3.9	5.1	2.8
2025	2.8		1.4		0.6		0.9		1.9		1.1		1.3	1.4	1.2
2026	-0.3		3.0												



# **Annual Cost Adjustment for Trash/Recycling Services**

# Annual Cost Adjustment

## Annual Cost Adjustment

- Cost adjustments are on an annual basis and based on the DFW Consumer Price Index (CPI)
- DFW CPI is published bi-monthly
- March 2026 DFW CPI reflects a 3.00% increase
- New rates are effective June 1, 2026 – May 31, 2027

### 12-Month Percent Change

**Series Id:** CUURS37ASA0

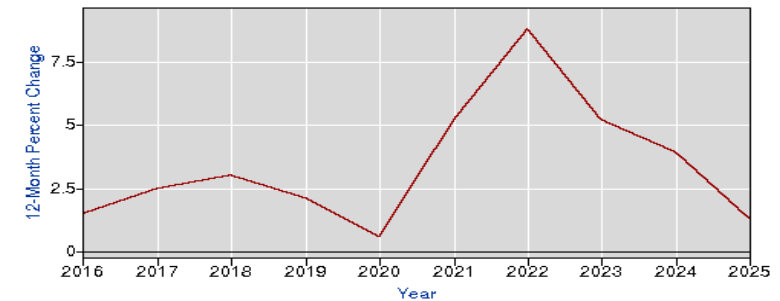
Not Seasonally Adjusted

**Series Title:** All items in Dallas-Fort Worth-Arlington, TX, all urban consumers, not seasonally adjusted

**Area:** Dallas-Fort Worth-Arlington, TX

**Item:** All items

**Base Period:** 1982-84=100



Download: [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2016	1.1		0.6		1.0		1.3		2.0		2.4		1.5	0.9	2.1
2017	2.7		2.2		2.1		1.9		3.2		3.2		2.5	2.3	2.6
2018	2.7		2.9		3.9		3.5		2.4		2.2		3.0	3.3	2.6
2019	2.1		2.7		1.5		2.3		2.2		1.8		2.1	2.1	2.2
2020	2.1		1.0		-0.5		0.4		0.4		0.3		0.6	0.6	0.5
2021	1.5		3.4		6.3		5.6		5.9		7.5		5.2	4.0	6.5
2022	7.8		9.0		9.1		9.4		9.2		8.4		8.8	8.9	8.7
2023	7.5		5.8		4.7		4.0		4.6		5.2		5.2	5.7	4.6
2024	5.3		4.9		5.0		4.1		2.6		1.9		3.9	5.1	2.8
2025	2.8		1.4		0.6		0.9		1.9		1.1		1.3	1.4	1.2
2026	-0.3		3.0												

# Annual Cost Adjustment



<b>Residential Rates</b>	<b>Current Rate Ends May 31, 2026</b>	<b>Adjusted Rate Effective June 1, 2026</b>
Solid Waste and Recycling	\$25.71	\$26.48
Solid Waste and Recycling with a 95-gallon bin	\$29.12	\$29.99
<b>Commercial Rates</b>	<b>Current Rate Ends May 31, 2026</b>	<b>Adjusted Rate Effective June 1, 2026</b>
Commercial Trash Polycart (1x week) (more options available)	\$35.24	\$36.29
Commercial 95-gallon Recycling (1x week) (more options available)	\$27.00	\$27.81
Front Load Container Rate 2 CU Yds (1x week) (more options available)	\$95.17	\$98.03
Front Load Container Rate 3 CU Yds (1x week) (more options available)	\$110.52	\$113.84
Front Load Container Rate 4 CU Yds (1x week) (more options available)	\$125.91	\$129.68

# Annual Cost Adjustment

Commercial Rates	Current Rate Ends May 31, 2026	Adjusted Rate Effective June 1, 2026
Front Load Container Rate 6 CU Yds (1x week) (more options available)	\$156.59	\$161.28
Front Load Container Rate 8 CU Yds (1x week) (more options available)	\$187.28	\$192.90
Compactor 30 Yds	NEGO	NEGO
Compactor 35 Yds	\$621.74	\$640.39
Compactor 40 Yds	\$621.74	\$640.39
Compactor 42 Yds	\$621.74	\$640.39
Roll Off 20 Yds	\$532.11	\$548.07
Roll Off 30 Yds	\$606.81	\$625.01
Roll Off 40 Yds	\$773.06	\$796.26

# Services



Residential Services Include	Commercial Services Include
• Twice-weekly trash collection	• Customizable frequency for trash collection
• Weekly recycling	• Weekly recycling
• Weekly bulk pickup	• Flexible service levels (container size)
• Bundled brush collection	• Additional services are available for overflow, large projects, or special situations.
• Door-side household hazardous waste collection	
• Six weeks of town-wide leaf collection	
• Curbside Christmas tree recycling	



# Questions





## TOWN COUNCIL COMMUNICATION

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**MEETING DATE:** May 13, 2026

**FROM:** Brandon Wright, Town Manager

**AGENDA ITEM:** Consider the selection of a Mayor Pro Tem. (Brandon Wright, Town Manager)

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**BACKGROUND/SUMMARY:** In accordance with Section 3.07 of the Town's Charter, the Council, at its first meeting after the election, shall elect one of its members as Mayor Pro Tem. The Mayor Pro Tem shall perform all the duties of the Mayor in the absence or disability of the Mayor. Any Council Member may be nominated to serve as Mayor Pro Tem. To comply with the Town's Home Rule Charter, the Town Council will consider the selection of a member of the Town Council to serve as Mayor Pro Tem until the next Town election.

**BOARD REVIEW/CITIZEN FEEDBACK:** N/A

**FISCAL IMPACT:** There is no financial impact associated with this agenda item.

**LEGAL REVIEW:** N/A

**ATTACHMENTS:**

1. 3.07 Mayor Pro Tem

**ACTIONS/OPTIONS:**

Staff recommends that the Town Council move to nominate a Council Member(s) to serve as Mayor Pro Tem and to vote on nominations received.

**§ 3.07. Mayor Pro-Tem.**

The Council, at its first meeting after election of Councilmembers, shall elect one of its number as Mayor Pro Tem. He shall perform all the duties of the Mayor in the absence or disability of the Mayor.