

Town of Trophy Club
Parks and Recreation Board Meeting
Meeting Minutes – February 16, 6:00 p.m.
Council Chamber, 1 Trophy Wood Drive, Trophy Club, Texas 76262

CALL TO ORDER

The Parks and Recreation Board convened into a regular meeting.

Chairperson Kashner called the Parks and Recreation Board meeting to order at 6:00 p.m.

PARK BOARD MEMBERS PRESENT

Jennifer Kashner, Chairperson
Patrick Schrein, Vice Chairperson
Gary Packan
Andrew Beck
Carol Tombari

PARKS BOARD MEMBERS ABSENT

Bob Ferguson
Clark Simmons

STAFF MEMBERS PRESENT

Chase Ellis, Director of Parks & Recreation
Madison Seil, Recreation Superintendent
Daniel Wilson, Senior Administrative Assistant

PUBLIC COMMENTS

No Public Comments

ANNOUNCEMENTS AND REPORTS

1. Update on Parks & Recreation Master Plan.

Director Ellis presented a draft of the Parks & Recreation Master Plan and commended on a few changes since the board had last seen the document. Such changes included changing the time frame for the suggested projects, as well as possible changes to Freedom Dog Park and the Trophy Club Activity Center. Staff have begun to look into projects identified as short term and priority.

The Parks & Recreation Master Plan will go before Town Council for adoption on February 23, 2026.

2. Youth Sports Association Agreements.

Director Ellis commented on Staff current work on new agreements with local Youth Sports Associations to better reflect the policies and practices laid out in the Parks & Recreation Master Plan. While the new agreements are in development, the Town will uphold each association’s current agreement through the Spring season.

REGULAR ITEMS

3. Consider approval of the January 20, 2026, Parks & Recreation Board regular meeting minutes.

Board member Tombari motioned to approve the January 20, 2026, Parks & Recreation Board regular meeting minutes. Board member Packan seconded the motion. Chairperson Kashner called for a vote.

VOTES ON MOTION

- AYES:** Kashner, Schrein, Packan, Beck, Tombari
- NAYES:** None
- VOTE:** 5-0

4. Discuss and consider a recommendation to the Town Council to approve the 2026 Youth Program Standard of Care Ordinance.

Director Ellis presented the Draft 2026 Youth Program Standard of Care Ordinance to the board. Director Ellis commented that the ordinance is required by Texas legislature to operate the Summer Adventure Camp and details the operational requirements for the day camp, such as participant-to-instructor ratios and necessary facilities. No changes were made to the ordinance from its 2025 adoption.

Board member Packan motioned to recommend to the Town Council to approve the 2026 Youth Program Standard of Care Ordinance. Board member Beck seconded the motion. Chairperson Kashner called for a vote.

VOTES ON MOTION

- AYES:** Kashner, Schrein, Packan, Beck, Tombari
- NAYES:** None
- VOTE:** 5-0

ADJOURNMENT

Chairperson Kashner adjourned the Parks and Recreation Board meeting at 6:31 p.m.



Jennifer Kashner, Chair

Attest:



Daniel Wilson, Sr. Administrative Assistant