



## TOWN OF TROPHY CLUB TROPHY CLUB COUNCIL FOR ARTS AND CULTURE

### MEETING AGENDA

March 26, 2026

6:00 PM

Council Chambers  
1 Trophy Wood Drive  
Trophy Club, Texas 76262

### CALL TO ORDER AND ANNOUNCE A QUORUM

### PUBLIC COMMENT(S)

*This is an opportunity for citizens to address the Board/Commission on any matter pursuant to Texas Government Code Sec. 551.007. The Board/Commission is not permitted to discuss or take action on any presentations made concerning matters that are not listed on the agenda. Presentations are limited to matters over which the Board/Commission has authority. Speakers have up to three (3) minutes or the time limit determined by the Presiding Officer. Each speaker must have submitted their request to speak by completing the Speaker's Form or may email [tdixon@trophyclub.org](mailto:tdixon@trophyclub.org)*

### REGULAR ITEMS

1. Consider approval of the January 29, 2026 Trophy Club Council for Arts and Culture Meeting Minutes.
2. Discuss action items from the January 29, 2026 Trophy Club Council for Arts and Culture Meeting.

### ADJOURN

#### CERTIFICATION

I do hereby certify that the Notice of Meeting was posted on the official bulletin board at the Town Hall for the Town of Trophy Club, Texas, in a place convenient and readily accessible to the general public at all times on the following date and time: March 12, 2026, at 8:15 a.m., and said Notice of Meeting was also posted concurrently on the Town's website in accordance with Texas Government Code Ch. 551 of the Texas Government Code.

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Tamara Smith, Assistant Town Manager

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 6822372900, 48 hours in advance, and reasonable accommodations will be made to assist you.



**TROPHY CLUB COUNCIL FOR ARTS AND  
CULTURE COMMUNICATION**

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**MEETING DATE:** March 26, 2026

**FROM:** Tamara Smith, MSL, Assistant Town Manager

**AGENDA ITEM:** Consider approval of the January 29, 2026 Trophy Club Council for Arts and Culture Meeting Minutes.

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**BACKGROUND/SUMMARY:** The Trophy Club Council for Arts and Culture held a regular meeting on January 29, 2026.

**BOARD REVIEW/CITIZEN FEEDBACK:** N/A

**FISCAL IMPACT:** N/A

**LEGAL REVIEW:** N/A

**ATTACHMENTS:**

1. Meeting Minutes

**ACTIONS/OPTIONS:**

Staff recommends that the Trophy Club Council for Arts and Culture move to approve the January 29, 2026 Trophy Club Council for Arts and Culture Meeting Minutes.

**Minutes From Regular Session  
Trophy Club Council for Arts and Culture  
For the Town of Trophy Club  
Location: 1 Trophy Wood Drive, Trophy Club, Texas  
Date: Thursday, January 29, 2026, 6:00 p.m.  
Council Chambers**

The Trophy Club Council for Arts and Culture of the Town of Trophy Club, Texas, met in a Regular Session on January 29, 2026. The meeting was held within the boundaries of the Town and was open to the public.

**ARTS COUNCIL MEMBERS' PRESENT:**

Peter Steinmetz	Member
Jean Frazier	Vice Chairperson
Brandi Morris	Member
Kimbra Fox	Member

**ARTS COUNCIL MEMBERS' ABSENT:**

Melissa Eason	Chairperson
Hernan Bahamon	Member
Amye Stacy	Secretary

**STAFF AND GUEST(S) PRESENT:**

Tamara Smith	Assistant Town Manager
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**CALL TO ORDER AND ANNOUNCE A QUORUM**

Chairperson Eason called the meeting to order at 6:00 p.m. and noted a quorum. Member Bahamon arrived at 6:02 p.m.

**REGULAR SESSION**

Consider approval of the December 11, 2025, Trophy Club Council for Arts and Culture Meeting and Work Session Minutes.

**Agenda Item:** Consider approval of the December 11, 2025, Trophy Club Council for Arts and Culture Meeting Minutes

**Motion:** Member Morris motioned for approval.

**Seconded by:** Vice Chairperson Frazier seconded.

**Vote:** All in favor – Motion passed unanimously. (4-0). 3 members absent

1. **Agenda Item:** Discuss the Arts Council's first action item, "Creativity Lives Here".  
The Arts Council discussed its first action item, *Creativity Lives Here*, which launched in the second week of January and has received one photo submission with a caption to date. The council will continue promoting the initiative during newsletter off-cycles and agreed to revisit a potential sunset date later, rather than setting one now. Website accessibility was identified as a concern, as the link was difficult to find on both mobile and desktop devices, and submissions currently require emailing arts@trophyclub.org rather than using an online form. To increase awareness, the council discussed promoting the Arts Council at Parks and Recreation events such as Extravaganza, the July 4th event, and Harvest Fest, with action

items including creating a QR code, developing an informational handout, and securing a standard white tent. Possible visual enhancements, such as banners or flags, would depend on available funding, with marketing expenses potentially requiring budget adjustments and council approval, while donated items may be used.

2. **Agenda Item:** Discuss prioritized initiative number one: public art and historical markers. Discussed prioritized initiative number one, public art and historical markers, focusing heavily on mixed and largely negative feedback from the public art survey. Many respondents expressed concern that money was being spent frivolously, often misunderstanding that funding would come from HOT tax revenues rather than general taxes, indicating a strong need for community education and clearer survey design. The wayfinding initiative was discussed as a future effort, with design conversations anticipated later in the year and implementation delayed until the next fiscal year, and there was strong interest in visually linking historical markers with wayfinding for a cohesive approach. The council also emphasized the need for deeper research into Trophy Club’s history, including early settlers such as the Medlin family, and identified action items to explore hiring a historian or partnering with a university, to support a unified and historically grounded public art and marker strategy.

**Action Items**

- Tamara will create a QR code linking to the Arts Council website.
- Tamara will research whether the Arts Council can purchase a tent sign for use at events throughout the year.
- Tamara will research options for a historian to assist with documenting the history of Trophy Club.
- Tamara will provide the final, approved sign design.

Next Meeting will be held on March 26, 2026.

**ADJOURN**

Adjourned at 6:34 p.m.

Attest:

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**Tamara Smith, Assistant Town Manager**

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**Melissa Eason, Chairperson**



## TROPHY CLUB COUNCIL FOR ARTS AND CULTURE COMMUNICATION

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**MEETING DATE:** March 26, 2026

**FROM:** Tamara Smith, MSL, Assistant Town Manager

**AGENDA ITEM:** Discuss action items from the January 29, 2026 Trophy Club Council for Arts and Culture Meeting.

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**BACKGROUND/SUMMARY:** During the January 29, 2026 regular meeting, the Arts Council discussed the following items:

- Creating a QR code that links to the Arts Council website;
- Creating an infographic for distribution at events;
- Investigating whether the Arts Council can purchase a tent sign for use at events throughout the year;
- Researching options for a historian to assist with documenting the history of Trophy Club; and
- Approving a sign design.

This agenda item provides an opportunity for further discussion of the information presented.

**BOARD REVIEW/CITIZEN FEEDBACK:** N/A

**FISCAL IMPACT:** Staff worked with internal departments to develop a design for a pull-up sign to be used at events where the Arts Council has a tent or booth to promote its programs and initiatives. The cost of the pull-up sign is \$133.50.

The University of Texas at Arlington has been contacted to assist with documenting the history of Trophy Club; however, a cost estimate for this service is not available as of the time the meeting agenda has been posted.

Funding for these items will come from the Hotel Occupancy Tax Fund, which included a line item of \$20,000 for Arts Programs for FY 2026.

**LEGAL REVIEW:** N/A

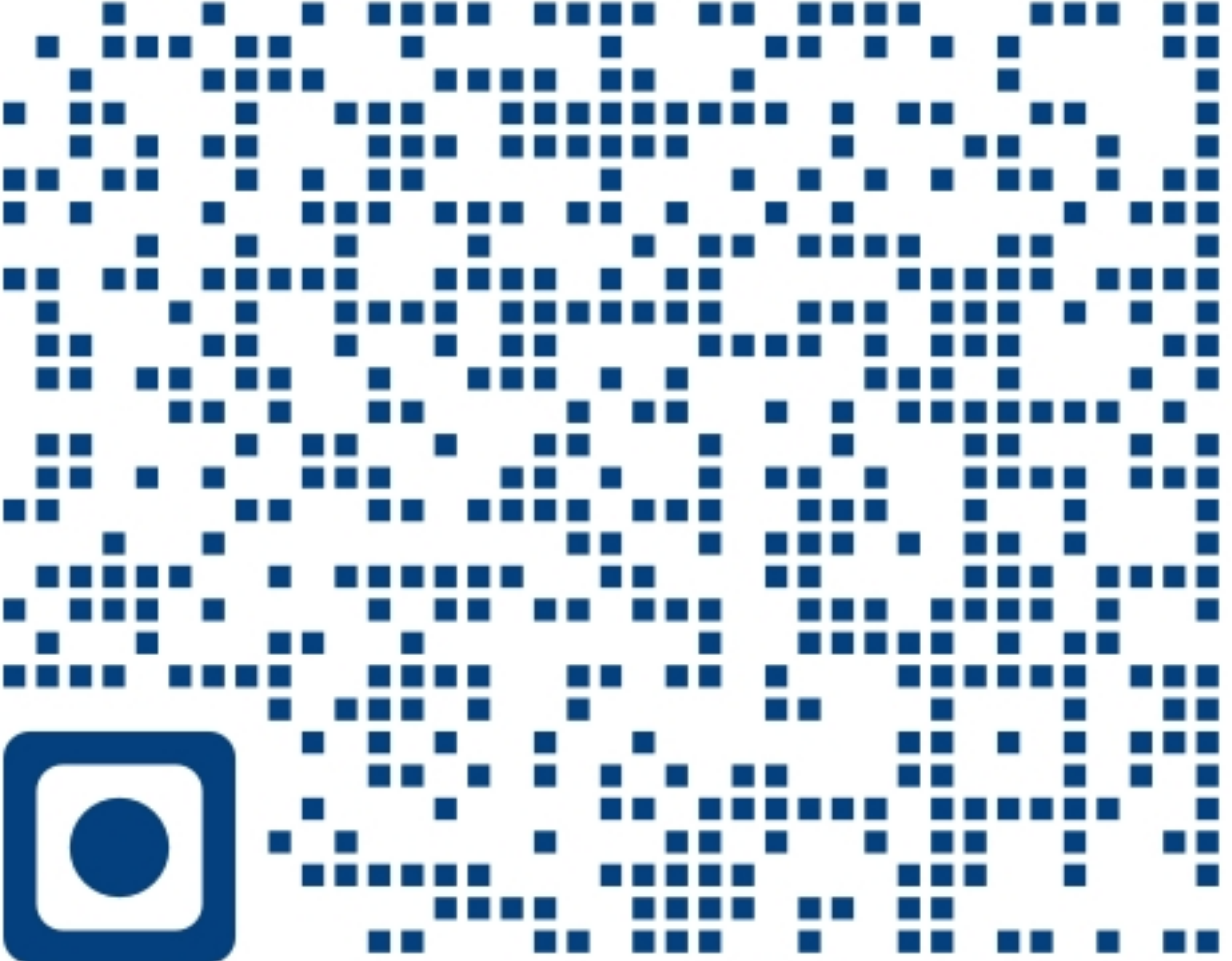
**ATTACHMENTS:**

1. QR Code
2. Infographic

3. Banner

**ACTIONS/OPTIONS:**

This agenda item is being presented for discussion purposes only. No action will be taken by the Trophy Club Council for Arts and Culture.



# TROPHY CLUB

# ARTS COUNCIL

Enriching Our Community Through the Arts



Our mission is to increase access to high-quality art and encourage lifelong learning through creative experiences for all ages.

Initiative One:  
Public Art & Historical Markers

## Preserve & Protect Our Heritage

Establish guidelines for maintaining public art and identifying historically significant sites.

INITIATIVE ONE:  
PUBLIC ARTS & HISTORICAL  
MARKERS

Initiative Two:  
Trophy Club Presents

## Bringing Arts to Our Community

Host high-quality performances and exhibitions shaped by community interest.

INITIATIVE TWO:  
TROPHY CLUB  
PRESENTS



We want to Hear from You!  
Take our community survey!

TROPHY CLUB  
**ARTS**  
**COUNCIL**

*Creativity Lives Here*

[www.trophyclub.org/artsandculture](http://www.trophyclub.org/artsandculture)

