



TOWN OF TROPHY CLUB PARKS & RECREATION BOARD

MEETING AGENDA

March 16, 2026

6:00 PM

Council Chambers
1 Trophy Wood Drive
Trophy Club, Texas 76262

CALL TO ORDER AND ANNOUNCE A QUORUM

PUBLIC COMMENT(S)

This is an opportunity for citizens to address the Board/Commission on any matter pursuant to Texas Government Code Sec. 551.007. The Board/Commission is not permitted to discuss or take action on any presentations made concerning matters that are not listed on the agenda. Presentations are limited to matters over which the Board/Commission has authority. Speakers have up to three (3) minutes or the time limit determined by the Presiding Officer. Each speaker must have submitted their request to speak by completing the Speaker's Form or may email dwilson@trophyclub.org

ANNOUNCEMENTS AND REPORTS

1. Department Updates
 - a) Community Pool Renovation:
 - b) Community Event Updates
 - c) Summer Hiring Update

REGULAR ITEMS

2. Consider approval of the February 16, 2026 Parks & Recreation Board regular meeting minutes. (Daniel Wilson, Senior Administrative Assistant)

ADJOURN

The Board/Commission may convene into executive session to discuss posted items as allowed by Texas Government Code Sections 551.071 through 551.076 and Section 551.087.

Notice is hereby given that a quorum of the Town of Trophy Club Town Council may be in attendance at this meeting. The Town Council will not deliberate or take any action.

CERTIFICATION

I do hereby certify that the Notice of Meeting was posted on the official bulletin board at the Town Hall for the Town of Trophy Club, Texas, in a place convenient and readily accessible to the general public at all times on the following date and time: March 10, 2026, at 12:00 PM, and said Notice of Meeting was also posted concurrently on the Town's website in accordance with Texas Government Code Ch. 551 of the Texas Government Code.

/s/ Daniel Wilson
Daniel Wilson, Senior Administrative Assistant

If you plan to attend this public meeting and have a disability that requires special needs, please contact the Town Secretary's Office at 6822372900, 48 hours in advance, and reasonable accommodations will be made to assist you.



**PARKS & RECREATION BOARD
COMMUNICATION**

MEETING DATE: March 16, 2026

FROM: Daniel Wilson, Admin Assistant

AGENDA ITEM: Consider approval of the February 16, 2026 Parks & Recreation Board regular meeting minutes. (Daniel Wilson, Senior Administrative Assistant)

BACKGROUND/SUMMARY: The Parks & Recreation Board held a regular meeting on February 16, 2026, at 6:00 PM in the Council Chambers at Town Hall.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

FISCAL IMPACT: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. 2026-02-16 Minutes

ACTIONS/OPTIONS:

Staff recommends that the Parks & Recreation Board move to approve the February 16, 2026 Parks & Recreation Board regular meeting minutes.

Town of Trophy Club
Parks and Recreation Board Meeting
Meeting Minutes – February 16, 6:00 p.m.
Council Chamber, 1 Trophy Wood Drive, Trophy Club, Texas 76262

CALL TO ORDER

The Parks and Recreation Board convened into a regular meeting.

Chairperson Kashner called the Parks and Recreation Board meeting to order at 6:00 p.m.

PARK BOARD MEMBERS PRESENT

Jennifer Kashner, Chairperson
Patrick Schrein, Vice Chairperson
Gary Packan
Andrew Beck
Carol Tombari

PARKS BOARD MEMBERS ABSENT

Bob Ferguson
Clark Simmons

STAFF MEMBERS PRESENT

Chase Ellis, Director of Parks & Recreation
Madison Seil, Recreation Superintendent
Daniel Wilson, Senior Administrative Assistant

PUBLIC COMMENTS

No Public Comments

ANNOUNCEMENTS AND REPORTS

1. Update on Parks & Recreation Master Plan.

Director Ellis presented a draft of the Parks & Recreation Master Plan and commended on a few changes since the board had last seen the document. Such changes included changing the time frame for the suggested projects, as well as possible changes to Freedom Dog Park and the Trophy Club Activity Center. Staff have begun to look into projects identified as short term and priority.

The Parks & Recreation Master Plan will go before Town Council for adoption on February 23, 2026.

2. Youth Sports Association Agreements.

Director Ellis commented on Staff current work on new agreements with local Youth Sports Associations to better reflect the policies and practices laid out in the Parks & Recreation Master Plan. While the new agreements are in development, the Town will uphold each association’s current agreement through the Spring season.

REGULAR ITEMS

3. Consider approval of the January 20, 2026, Parks & Recreation Board regular meeting minutes.

Board member Tombari motioned to approve the January 20, 2026, Parks & Recreation Board regular meeting minutes. Board member Packan seconded the motion. Chairperson Kashner called for a vote.

VOTES ON MOTION

AYES: Kashner, Schrein, Packan, Beck, Tombari
NAYES: None
VOTE: 5-0

4. Discuss and consider a recommendation to the Town Council to approve the 2026 Youth Program Standard of Care Ordinance.

Director Ellis presented the Draft 2026 Youth Program Standard of Care Ordinance to the board. Director Ellis commented that the ordinance is required by Texas legislature to operate the Summer Adventure Camp and details the operational requirements for the day camp, such as participant-to-instructor ratios and necessary facilities. No changes were made to the ordinance from its 2025 adoption.

Board member Packan motioned to recommend to the Town Council to approve the 2026 Youth Program Standard of Care Ordinance. Board member Beck seconded the motion. Chairperson Kashner called for a vote.

VOTES ON MOTION

AYES: Kashner, Schrein, Packan, Beck, Tombari
NAYES: None
VOTE: 5-0

ADJOURNMENT

Chairperson Kashner adjourned the Parks and Recreation Board meeting at 6:31 p.m.

Jennifer Kashner, Chair

Attest:

Daniel Wilson, Sr. Administrative Assistant